



## TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: October 18, 2022  
Time: 1:30 PM

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### **1. CALL TO ORDER**

Mayor Hillman called the meeting to order at 1:30 P.M.

### **2. ROLL CALL**

Commissioner John Shoemaker  
Commissioner Evalyn David  
Commissioner Peggy Gossett-Seidman  
Vice Mayor Natasha Moore (arrived at 1:31 P.M.)  
Mayor Douglas Hillman  
Town Attorney Glen Torcivia  
Town Manager Marshall Labadie  
Town Clerk Lanelda Gaskins

### **3. PLEDGE OF ALLEGIANCE**

The Town Commission led the Pledge of Allegiance to the United States of America.

### **4. APPROVAL OF THE AGENDA**

**MOTION:** David/Gossett-Seidman - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

### **5. PRESENTATIONS / PROCLAMATIONS**

#### **A. Resolution No. 2022-025**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.**

Mayor Hillman read the title of Resolution No. 2022-025.

The Town Commission interviewed Mr. Fred Rosen, followed by a motion to reappoint Mr. Rosen to serve as a member of the Board of Adjustment and Appeals Board for a three-year term ending October 18, 2026.

**MOTION:** David/Gossett-Seidman - Moved to approve Resolution No. 2022-025, which passed unanimously 5 to 0.

**B. Lightening Protection Presentation by Cole Newman and Mike Dillion**

Mayor Hillman read the title of Item 5.B.

Mr. Mike Dillion, Lightning Safety Alliance Corporation, provided a comprehensive PowerPoint presentation highlighting elements of the lightning protection systems.

Mayor Hillman opened the item for public comments:

Mr. David Newman asked if the Town maintained records related to lightning strikes on condominiums or residential properties. He was informed that the Town does not possess such documents.

Ms. Judith Goldberg inquired about grants or tax credits for lightning prevention. She was informed that there were none.

**6. PUBLIC COMMENTS**

Mr. Paul Resnick from Braemar Isle commented about the Town and the City of Delray Beach's fire code related to the use of grills or electrical appliances on condominium balconies.

Mr. David Newman spoke about the negative impact of using gas leaf blowers.

Mr. Fred Rosen talked about research he had completed on gas leaf blowers.

**7. ANNOUNCEMENTS**

Mayor Hillman read the following announcement:

**Board Vacancies**

Board of Adjustment and Appeals - One vacancy for a three-year term

**Meetings and Events**

October 27, 2022 - 11:30 A.M. Financial Advisory Board Regular Meeting

October 27, 2022 - 5:00 - 7:00 P.M. Food Truck Event

November 01, 2022 - 1:30 P.M. Town Commission Meeting

November 02, 2022 - 9:30 A.M. Natural Resources Preservation Advisory Board  
Regular Meeting

November 09, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting

November 10, 2022 - 9:30 A.M. Planning Board Regular Meeting

### **Board Action Report**

None.

## **8. ORDINANCES**

A. None.

## **9. CONSENT AGENDA**

A. None.

## **10. UNFINISHED BUSINESS**

### **A. Fire Rescue Implementation Update**

#### **1. Discussion on Fire Station Construction**

Town Manager Labadie presented PowerPoint slides displaying renderings of the new fire station building. Afterward, there were conversations about additional parking, the flow of traffic, and the demand for construction materials and labor costs. Town Manager Labadie advised that the next steps are to dress up the renderings for public display at the October 27, 2022, Food Truck event. In addition, he hopes to have more detailed renderings for the next Town Commission meeting.

Mayor Hillman asked Town Manager Labadie to share the timeline for the Town Commission to decide on the fire rescue building plans. Town Manager Labadie mentioned that the drop-dead date is Thanksgiving.

Fire Chief Glenn Joseph provided background information about acquiring fire rescue vehicles. He is currently looking at a preowned 2017 fire rescue vehicle.

## **11. NEW BUSINESS**

### **A. Introduction of the proposed amendment to the Town Code of Ordinances to incorporate sea turtle protection lighting standards.**

Mayor Hillman read the title of Item 11.A.

Town Manager Labadie introduced this item. Town Planner Ingrid Allen described the proposed amendment to the Town Code of Ordinances to incorporate sea turtle protection lighting standards. After that, Building Official Jeff Remas commented on the complaints that Town staff received during turtle season and the continuous enforcement by staff.

The Town Commission suggested that Town staff include additional language to Section 4-8(c)(4) - Lighting restrictions for the protection of sea turtles regarding wavelength colors definition. Besides, it was the consensus of the Town Commission to refer the proposed amendment to the Natural Resources Preservation Advisory Board for review.

**MOTION:** David/Gossett-Seidman - Moved to send the turtle lighting statute to the Natural Resources Preservation Advisory Board and invite the Turtle Permit Holder, a Gumbo Limbo representative, and the Florida Fish and Wildlife Conservation Commission to the meeting. The motion passed unanimously 5 to 0.

**B. Introduction of Zoning District density review.**

Town Planner Allen presented the zoning district density review. The Town Commission discussed the complexity of the zoning district density and suggested that public participation and, input from the Planning Board was necessary.

Additionally, the Town Commission referred this matter to the Planning Board. The Planning Board must look at the density by category and district, modify the code and take a long, careful look at the issue, the history of changes to the code, and the footprint.

Mayor Hillman suggested a joint meeting with the Planning Board after their review of the zoning district density.

Mayor Hillman opened this item for public comments:

Mr. David Gunther from Boca Raton commented on Residential Multiple-Family Low-Density Zoning District (RML) and the comprehensive plan.

Mr. Matthew Scott spoke about the use of zoning codes in various municipalities.

**C. Consideration of a Right of Way Permit for AT&T to work along State Road A1A.**

Mayor Hillman read the title of Item 11.C.

Town Manager Labadie presented this item. He encouraged the resident to be careful because subcontractors are performing the work on behalf of AT&T.

A representative from AT&T was not present at the meeting. Therefore, it was suggested to table the item, and Town staff will bring it back when an AT&T representative is available to attend a Town Commission meeting.

Mayor Hillman mentioned that the Town staff does not need to copy the supporting documents for the next meeting.

**MOTION:** David/Shoemaker - Moved to **TABLE** AT&T Right of Way Permit until they have an AT&T representative present. The motion passed unanimously 5 to 0.

- D. Consideration to approve and authorize the Mayor to execute an additional contract agreement with AXON Enterprise, Inc. extending the term of the contract ten years for the purchase of body cameras, in-car cameras, LPR cameras, docking stations, mounts, redaction assistant, battery packs, automated activation feature, licensing, and warranty for the Police Department.**

Major Michael Oh presented this item. He explained the advantages associated with extending the AXON contract.

**MOTION:** David/Shoemaker - Moved to approve the extension of the AXON contract for another eight years, which passed unanimously 5 to 0.

- E. Water and Sewer October 01, 2023, Billing Rate Review. - Vice Mayor Moore**

Vice Mayor Moore provided a PowerPoint presentation. She spoke about the analysis related the combined summary of water and sewer bills by fiscal year, the summary of sewer bills by fiscal year, and the summary of water bills by fiscal year.

Finance Director David DiLena also commented on the matter.

Vice Mayor Moore and Finance Director DiLena will work together to forecast the budgets of the water fund and sewer fund to estimate the water and sewer rate changes to be effective October 1, 2023, and forward. The analysis will be presented at the November 01, 2022, Town Commission meeting.

Vice Mayor Moore mentioned that Town staff should communicate the rate change to the residents in August 2023. She suggested an annual analysis of the water and sewer billing rates.

**F. Discussion of the process to fill the temporary vacancy of Commissioner Seat Expiring March 2024.**

Town Manager Labadie presented this item. The Town Commission discussed the process to fill the temporary vacancy of the Commissioner seat. The next steps for this process are as follows:

On October 24, 2022, Town staff will make a public announcement about the process to fill the vacancy of the Commissioner seat. Those residents interested in filling the vacant Commission seat must complete an application and provide a resume along with a letter of interest to the Town Clerk's Office by November 15, 2022, at noon.

On November 22, 2022, the Town Commission will hold a Special Meeting at 1:30 P.M., to interview the applicants.

**G. Approval of Meeting Minutes**

October 04, 2022 - Commission Meeting Minutes

**MOTION:** David/Moore - Moved to accept the minutes as corrected, which passed unanimously 5 to 0.

**12. TOWN COMMISSION COMMENTS**

Commissioner John Shoemaker had no comments.

Commissioner Evalyn David had no comments.

Commissioner Peggy Gossett-Seidman spoke about a meeting that she attended at the West Boca Library regarding workforce housing. She also talked about the shortage of affordable workforce housing in the southeast county area. Town Manager Labadie will provide the Town Commission with a copy of the Florida City and County Management Association (FCCMA) presentation or the links to other county agencies regarding affordable and workforce housing.

Vice Mayor Natasha Moore had no comments.

Mayor Douglas Hillman inquired about the two (2) construction sites on the south side of Bel Air Drive. Building Official Remas explained that one of the properties was being demolished and the other property was being renovated.

There was a dialogue about floodplain elevations.

**13. TOWN ATTORNEY'S REPORT**

Town Attorney Torcivia had no comments.

**14. TOWN MANAGER'S REPORT**

Town Manager Labadie mentioned that the Water Treatment Plant won the number one (#1) South Florida best-tasting water award. A formal presentation will be held at a future Town Commission meeting. Also, there will be a competition in the Orlando area in a few weeks.

**15. ADJOURNMENT**

The meeting adjourned at 5:44 P.M.

**APPROVED** November 01, 2022, Town Commission Meeting.

ATTEST:

  
Lanelda Gaskins, MMC  
Town Clerk



  
Douglas Hillman, Mayor

Transcribed by  
Lanelda Gaskins and Jaclyn DeHart

11/01/2022  
Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.