



TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

**Town Hall / Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487**

**Date: February 01, 2023
Time: 10:00 AM**

1. CALL TO ORDER

Chairperson Stansfield called the meeting to order at 10:00 A.M.

2. ROLL CALL

Member Joshua Davison
Member Barbara Nestle
Vice Chairperson Margarita Chappelear
Chairperson Nicole Stansfield
Administrative Support Specialist Ganelle Thompson

ABSENT

Member Diane Matthewman

ADDITIONAL STAFF PRESENT

Town Planner Ingrid Allen

3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: Davison/Chappelear – Moved to accept the agenda as presented, which passed unanimously 4 to 0.

5. PUBLIC COMMENT

There were no public comments.

6. PRESENTATIONS

A. Updates from Town Planner Allen

Town Planner Allen provided the following updates based on comments made at a previous meeting held in November 2022:

The Board's letter to the residents regarding Dune Management Resources was published in the November 2022 edition of the Manager's Monthly.

The Dune Restoration Outreach meeting is scheduled to be held at the Highland Beach Library on March 01, 2023, at 6:00 p.m. Ms. Allen mentioned that a handout from speaker Robert Barron was placed on the dais. She also provided a PowerPoint presentation depicting an image of a draft showing the Natural Resources Preservation Advisory Board article regarding the March 1st meeting. The article will be published in the February Manager's Monthly.

She mentioned the outreach bucket tree project with regards to the Board taking on the responsibility to contact the condominium property management companies and homeowner associations (HOA).

The Beach Erosion Study is on the Town Commission 2022 Strategic Priorities Plan. She contacted the firm that did the study in 2013, and they will provide Town staff with a scope within two weeks for the updated Beach Erosion Study.

She also spoke about electric leaf blowers as it related to an ordinance.

Ms. Thompson provided an update about the metrics regarding the number of viewers on the Natural Resources Preservation webpage before and after the food truck events.

7. APPROVAL OF MINUTES

A. November 02, 2022

MOTION: Chappelle/Davison – Moved to approve the minutes, as presented which passed 4 to 0.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

A. Proposed amendment to the Town Code of Ordinances to incorporate sea turtle protection lighting standards.

Town Planner Allen introduced this item and provided a PowerPoint presentation highlighting the Proposed Sea Turtle Protection Lighting Standards. She spoke about the following: the Town Commission memorandum of October 18, 2022, related to sea turtle lighting, the State of Florida Model Lighting Ordinance for Sea Turtle Protection, the Town's proposed ordinance regarding lighting standards (Section 4-8), and the Town's 2022 Strategic Priorities Plan.

JoAnn Ryan, Sea Turtle permit holder, was present and spoke about sea turtle nesting surveys.

The Board discussed the enforcement of possible window treatments or films and the percentage of exposure.

Building Official Remas talked about the timeline as it relates to a code issue to be remedied.

David Neuman asked about the timeline of sea turtle hatchlings.

JoAnn Ryan provided additional information on sea turtle hatching. She also provided comments about code enforcement and the permit holders monitoring the lighting.

Town Planner Allen discussed the enforcement penalty in the current Code of Ordinances.

The Board also discussed including more stringent compliance during nesting season in the ordinance. In addition, the Board requested to add the proposed changes as follows: "light emitting screens including televisions and computers" after the word "lights" and remove the word "television" from Sec. 4-8. – Lighting restrictions for protection of sea turtles, (j) 2B Existing Exterior and Interior Lighting of the proposed ordinance.

MOTION: Davison/Chappelear - moved to approve the proposed ordinance with the proposed changes.

B. Board Member Updates on Assigned Projects

1. Member Barbara Nestle

Member Nestle provided updates on the following:

She contacted the Universal and Beach Rakers. They responded and would like to know when violations exist. She suggested that the Board should encourage the residents to contact the companies to report violations.

There was discussion about including a timeframe for the beach rakers to access the beach.

Joann Ryan provided comments about the timeline of beach raking during turtle season.

The Board discussed adding additional language on the town's website to encourage residents to clean the beach prior to 9:00 A.M. when the Beach rakers clean the beach.

David Neuman provided comments about the beach raking on the beach.

The Board requested a copy of the license for the beach rakers. They also proposed an enforcement component.

2. Member Joshua Davison

Member Davison provided an update as follows:

He reached out to 4Ocean regarding collaboration on keeping our and was advised they are short-staffed. He will provide an update at a later date.

3. Member Diane Matthewman

Member Matthew was not present.

4. Vice Chairperson Margarita Chappelear

Vice Chairperson Chappelear provided an update on the upcoming Dune Restoration Outreach Meeting. She mentioned that Mr. Rob Barron will be the guest speaker.

5. Chairperson Nicole Stansfield

Chairperson Stansfield provided the following updates:

She mentioned that Rich Pollack of the *Coastal Star* will be present at the upcoming Dune Restoration Outreach Meeting.

She discussed the bucket trees and mentioned that the Board can take over the communication aspect and reach out to HOAs. Town Planner Allen will provide the Board with the HOA list.

She mentioned the Dune Restoration Outreach Meeting and asked who would be attending the event. She also inquired if the promotion of the event can be included in the library communications.

The Board discussed placing seating in rows, parking, and attendance at other meetings.

Town Planner Allen mentioned an important point regarding planting on the dunes. She mentioned that the dunes are protected and if anyone is going to be planting on the dune to reach out to the Florida Department of Environmental Protection first.

She requested advertisement for the Dune Restoration Outreach Meeting be added to the scrolling on the Town of Highland Beach webpage or in the weekly email blasts.

The Board requested an RSVP registration link for the Dune Restoration Meeting and possible deliverables/handouts to residents for attendance at the event.

Town Planner Allen mentioned she will talk to the Town Manager regarding these requests from the Board pertaining to the Dune Restoration Outreach Meeting and possibly refreshments being provided.

The Board discussed a possible raffle to entice residents to attend, including making the meeting a catered event, or commissioning a food truck.

C. Follow up on the December 15, 2022, Town of Highland Beach Food Truck Event

The Board discussed the web results.

Member Davison thanked volunteers and to everyone for attending.

There were no additional updates.

D. Discussion on the Dune Restoration Outreach Event

This item was discussed during Chairperson Stansfield's updates.

10. ANNOUNCEMENTS

February 07, 2023	1:30 P.M	Town Commission Meeting
February 09, 2023	9:30 A.M.	Planning Board Regular Meeting
February 14, 2023	1:00 P.M.	Code Enforcement Board Regular Meeting
February 20, 2023	Town Hall closed in observance of Presidents Day	
February 21, 2023	1:30 P.M.	Town Commission Meeting

Board Vacancies (Information Only)

Board of Adjustment and Appeals - Two (2) vacancies for three-year terms

Financial Advisory Board - One (1) vacancy for an unexpired term ending April 30, 2023, and One (1) vacancy for an unexpired term ending April 30, 2024

Natural Resources Preservation Advisory Board - Two (2) vacancies for unexpired terms ending April 30, 2024

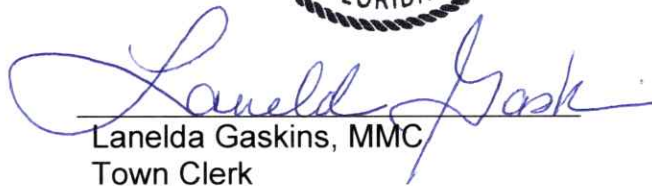
11. ADJOURNMENT

The meeting adjourned at 12:06 P.M.

APPROVED at the May 04, 2023, Natural Resources Preservation Advisory Board Regular Meeting.

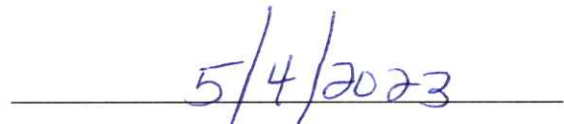
ATTEST:




Lanelda Gaskins, MMC
Town Clerk


Chairperson Nicole Stansfield

Transcribed by
Lanelda Gaskins


Date May 04, 2023

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodem meetings.com/>