

# AGENDA

## CODE ENFORCEMENT BOARD REGULAR MEETING



**Tuesday, December 12, 2023 AT 1:00 PM**

**TOWN OF HIGHLAND BEACH, FLORIDA**  
3618 S. OCEAN BOULEVARD  
HIGHLAND BEACH, FL 33487  
Telephone: (561) 278-4548

Website: [www.highlandbeach.us](http://www.highlandbeach.us)

### **Library Community Room**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **SWEARING IN OF THE PUBLIC**
6. **PUBLIC COMMENT** (*limited to three (3) minutes per speaker*)
7. **APPROVAL OF MINUTES**

A. November 14, 2023

8. **UNFINISHED BUSINESS**

**A. CASE NO. CC2023-02-014**  
**Fine Reduction Request**

Margaret Oumano  
2565 S. Ocean Blvd. Unit 303N  
Highland Beach FL, 33487  
PCN: 24-43-46-28-47-001-3030  
Legal Description: TOWNHOUSES OF HIGHLAND BEACH COND BLDG  
NORTH UNIT 303-N

Code Sections: 30-122 (B) Expiration of building permit, IPMC 304.3 Premises  
identification- Address numbers

Violations: Expired Permit and Missing address numbers.

**9. NEW BUSINESS**

**A. CASE NO. CC2023-10-028**

James Paris & Karin Mueller Paris  
1106 Bel Air Dr. B  
Highland Beach FL, 33487  
PCN: 24-43-47-04-03-000-0072

Legal Description: HIGHLAND BEACH ISLES E 61.59 FT OF LT 7

Code Sections:12-4(D)(3) Temporary Construction Fence Locked and Secure

Repeat Violation: Unsecured construction fence.

**B. CASE NO. CC2023-09-019**

Michael Duggan  
4229 Tranquility Dr.  
Highland Beach FL, 33487  
PCN: 24-43-47-04-02-005-0170

Legal Description: BEL LIDO LT 17 BLK 5

Code Sections: 12-6 (B) Hours of construction-Saturdays, 12-6 (A) Hours of construction, 12-2(A) Construction site cleanliness; construction site safety, 12-2(B) Construction Site Cleanliness/Construction Site Safety, 12-2(E) Construction site cleanliness; construction site safety.

Violations: 1) Dirt/debris from construction site spilling into the public roadway. 2) Hours of construction on Saturdays.

**C. CASE NO. CC2023-10-021**

Jeanette Leaf  
3720 S. Ocean Blvd. Unit 1606  
Highland Beach FL, 33487  
PCN: 24-43-47-04-53-000-1606

Legal Description: TOSCANA WEST CONDOMINIUM UNIT 1606/1607

Code Sections: FBC 110.5 Inspection requests, FBC 110.6 Approval required.

Repeat Violation: Inspections required. Unpaid permit fees. Permit AC23-0153 MECHANICAL AC CHANGEOUT.

**D. 2024 PROPOSED CODE ENFORCEMENT BOARD MEETING DATES**

**10. ANNOUNCEMENTS**

December 14, 2023	9:30 AM	Planning Board Regular Meeting
December 19, 2023	1:30 PM	Town Commission Meeting

**11. ADJOURNMENT**

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*Any person that decides to appeal any decision made by the Board of Adjustment & Appeals with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record. There may be one or more Town Commissioners attending the meeting.*

*In accordance with the Americans with Disabilities Act (ADA), persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (561) 278-4548 within a reasonable time prior to this meeting in order to request such assistance.*

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