



Town of Highland Beach

Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public while also working to ensure the safety and health of the town's staff, the community, and visitors alike.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

ZOOM PARTICIPATION:

Online or Telephone Access – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by clicking on the following link: <https://support.zoom.us/hc/en-us>.

Viewing Only - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide a written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com/> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to publiccomments@highlandbeach.us.
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.

- Live Zoom Video Participation - If attending via Zoom online, please follow the Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comments.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comments.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.

AGENDA

CODE ENFORCEMENT BOARD REGULAR MEETING



Tuesday, September 13, 2022 AT 1:00 PM

TOWN OF HIGHLAND BEACH, FLORIDA

3614 S. OCEAN BOULEVARD

HIGHLAND BEACH, FL 33487

Telephone: (561) 278-4548

Website: www.highlandbeach.us

TOWN HALL COMMISSION CHAMBERS

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **SWEARING IN OF THE PUBLIC**
6. **PUBLIC COMMENT** *(limited to three (3) minutes per speaker)*
7. **APPROVAL OF MINUTES**
 - A. August 09, 2022
8. **UNFINISHED BUSINESS**

None.
9. **NEW BUSINESS**
 - A. **CASE NO. CC2022-05-013**

Javier Alvarado Tr

3300 S Ocean Blvd. 819-C

PCN: 24-43-46-33-08-005-8190

Legal Description: SEAGATE OF HIGHLAND COND 3 APT 819-C

Code Sections: 30-122 (A) Building Permits Required

Violations: Plumbing work without permit.

B. CASE NO. CC2022-07-001

Nicholas Perricone

4211 S Ocean Blvd. 2

PCN: 24-43-47-04-56-001-0020

Legal Description: OCEAN PLACE VILLAS CONDO UNIT 2 BLDG A

Code Sections: 30-122 (A) Building Permits Required: 4-8(C) Lighting restrictions for protection of sea turtles.

Violations: Observed 3rd floor, east balcony lights on during turtle season in violation of Town Ordinance 4-8. Access was granted by James Sadler who accompanied the Building Official to the lighting violation. While having this violation corrected, it was discovered that there was constructed work being performed inside the unit without a building permit in violation of Town Ordinance 30-122(A). A stop work order was posted on the job site on 07/11/2022.

C. CASE NO. CC2022-07-002

Inna Mikhaylova

3301 S Ocean Blvd. 608

PCN: 24-43-46-33-12-000-0608

Legal Description: AMBASSADORS V SOUTH COND APT 608

Code Sections: 30-122 (A) Building Permits Required

Violations: Demolition of gypsum board reportedly containing asbestos in the kitchen and a wall on the other side. Work performed in a threshold building without the required permits under the Florida Building Code (FBC).

D. CASE NO. CC2022-07-003

Jill Giles

4023 S Ocean Blvd.

PCN: 24-43-47-04-00-005-0080

Legal Description: 4-47-43, N 100 FT OF S 445 FT OF GOV LT 5 E OF SR 140 A/K/A CITY LOT NO 47

Code Sections: 30-122 (A) Building Permits Required: 4-8(C) Lighting restrictions for protection of sea turtles.

Violations: Repeat complaint about exterior lights left on during turtle season at night; noticed electrical work being performed then noticed exposed framing

near a fireplace. In the kitchen area, there is a bathroom that was gutted, getting a full remodel.

E. CASE NO. CC2022-07-005

Jamaica Manor Inc. Lessee

2711 S Ocean Blvd.

PCN: 24-43-46-28-63-000-0000

Legal Description: JAMAICA MANOR INC LESSEE COMMON AREA A/K/A
BYRD BEACH S 10 FT OF LT 23, LTS 24 & 24-A A/K/A CITY LT NO 118

Code Sections: 30-122 (A) Building Permits Required

Violations: Observed several plumbing vehicles and employees and was told they were repairing/replacing the lines.no permit on file: need to obtain a permit.

F. CASE NO. CC2022-07-007

Joshua & Megan Davison

1015 Russell Drive Unit D

PCN: 24-43-47-04-22-001-0040

Legal Description: SHAMROCK I COND UNIT D

Code Sections: IPMC 303.2 Swimming pool enclosures

Violations: *Life Safety Pool Barrier*: Observed an open and exposed pool with a fence in disrepair.

G. CASE NO. CC2022-08-001

1114 Belair LLC

1114 Bel Air Drive

PCN: 24-43-47-04-03-000-0090

Legal Description: HIGHLAND BEACH ISLES LOT 9

Code Sections: 30-122 (A) Building Permits Required

Violations: Observed exterior work being done to the front of the building without any permits for this work on file.

10. BOARD MEMBERS REPORT

11. ANNOUNCEMENTS

September 21, 2022 - 5:01 P.M. Town Commission Special Second Public Hearing Budget Meeting

September 28, 2022 - 9:30 A.M. Natural Resources Preservation Advisory Board Special Meeting

October 10, 2022 - Town Hall Closed in Observance of Columbus Day

October 11, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting

October 13, 2022 - 9:30 A.M. Planning Board Regular Meeting

October 27, 2022 - 11:30 A.M. Financial Advisory Board Regular Meeting

12. ADJOURNMENT

Any person that decides to appeal any decision made by the Code Enforcement Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record. There may be one or more Town Commissioners attending the meeting.

In accordance with the Americans with Disabilities Act (ADA), persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (561) 278-4548 within a reasonable time prior to this meeting in order to request such assistance.
