



Town of Highland Beach

Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

ZOOM PARTICIPATION:

Online or Telephone Access – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

Viewing Only - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com//> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to publiccomments@highlandbeach.us.
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.
- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting

will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.

- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.

AGENDA

CODE ENFORCEMENT BOARD REGULAR MEETING



Tuesday, January 10, 2023 AT 1:00 PM

TOWN OF HIGHLAND BEACH, FLORIDA

3614 S. OCEAN BOULEVARD

HIGHLAND BEACH, FL 33487

Telephone: (561) 278-4548

Website: www.highlandbeach.us

TOWN HALL COMMISSION CHAMBERS

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **SWEARING IN OF THE PUBLIC**
6. **PUBLIC COMMENT** *(limited to three (3) minutes per speaker)*
7. **APPROVAL OF MINUTES**
 - A. December 13, 2022
8. **UNFINISHED BUSINESS**
 - A. None
9. **NEW BUSINESS**
 - A. **CASE NO. CC2022-10-032**

Mandalco LLC
1121 Bel Air Dr.
Highland Beach FL, 33487
PCN: 24-43-47-04-03-001-0100
Legal Description: BEL LIDO LT 10 BLK 1

Code Sections: 30-122 (A) Building Permits Required

Violations: Exterior work to balcony/railing without permit

B. CASE NO. CC2022-11-006

AJR Grand Highland Beach LLC

1006 Grand Ct. Lot 6

Highland Beach FL, 33487

PCN: 24-43-47-09-00-002-0090

Legal Description: 9-47-43, LT 6 & SELY 35.68 FT OF LT 7 UNREC GRAND
CAY ESTS IN N 1/2 OF GOVLT 2 AS IN OR10274P1371

Code Sections: FBC SECTION 116.1 Unsafe buildings, structures, equipment,
or service systems, 30-24 (11) BUILDING OFFICIAL

Violations: Open permit for the installation of a 40,000-pound, ten-post platform
boat lift. First notified July 2022. No contact with Building Official since August
2022. This has been deemed an unsafe building/structure by the Building Code
Official Jeff Remas.

C. CASE NO. CC2022-11-012

Barbara Fonteboa and Jonathan Nelson

4502 S. Ocean Blvd.

Highland Beach FL, 33487

PCN: 24-43-47-04-37-000-0070

Legal Description: CAMINO COVE IN PB49P107 UNIT 7

Code Sections: IPMC 303.1 Swimming pools.

Violations: Dirty Pool

D. CASE NO. CC2022-10-011

Romano Tr, Michael & Ann

4215 S. Ocean Blvd. # 6

Highland Beach FL, 33487

PCN: 24-43-47-04-56-002-0060

Legal Description: OCEAN PLACE VILLAS CONDO UNIT 6 BLDG B

Code Sections: 30-122 (A) Building Permits Required, 4-8(C) Lighting
restrictions for protection of sea turtles

Violations: 10/5/22 - 10/6/22 it was discovered that the second-floor exterior
balcony lights were on. No artificial light shall illuminate any area of the beach
which may be used for turtle nesting and hatching. Bathroom remodel without
permits.

E. CASE NO. CC2022-10-023

Lisa A Hynes Compres TR & Luis J Compres TR
3114 S. Ocean Blvd. Apt. 101
Highland Beach FL, 33487
PCN: 24-43-46-33-09-000-1010
Legal Description: MONTEREY HOUSE COND APT 101

Code Sections: 30-122 (A) Building Permits Required

Violations: Interior work to closet without a permit

8. ANNOUNCEMENTS

January 12, 2023 -	9:30 A.M.	Planning Board Regular Meeting
January 16, 2023		Town Hall closed in observance of Martin Luther King, Jr. Day
January 17, 2023 -	1:30 P.M.	Town Commission Meeting
January 24, 2023 -	9:00 A.M.	Coffee with the Mayor
January 26, 2023 -	11:30 A.M.	Financial Advisory Board Regular Meeting

9. ADJOURNMENT

Any person that decides to appeal any decision made by the Code Enforcement Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such records. There may be one or more Town Commissioners attending the meeting.

In accordance with the Americans with Disabilities Act (ADA), persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (561) 278-4548 within a reasonable time prior to this meeting in order to request such assistance.
