



**NOTICE OF  
REGULAR MEETING OF THE PARKS AND RECREATION BOARD  
HICKORY CREEK TOWN HALL  
1075 RONALD REAGAN AVENUE, HICKORY CREEK, TEXAS 75065  
MONDAY, MAY 16, 2022, 6:00 PM**

**AGENDA**

**Call to Order**

**Roll Call**

**Pledge of Allegiance to the U.S. And Texas Flags**

**Invocation**

**Items of Community Interest**

Pursuant to Texas Government Code Section 551.0415 the Parks and Recreation Board may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**Public Comment**

This item allows the public an opportunity to address the Parks and Recreation Board. To comply with the provisions of the Open Meetings Act, the board cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the board, Comments will be limited to three minutes. Open Forum is for information only. No charges and/or complaints will be heard against any elected official, board member, the Town, or employee of the Town that are prohibited by law.

**Reports**

1. Town Council Liaison Report

**Consent Agenda**

Items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. No separate discussion of these items will occur unless so requested by at least one member of the Parks and Recreation Board.

[2.](#) February 2022 Meeting Minutes

[3.](#) February 2022 Financials

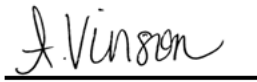
**Regular Agenda**

4. Consider and act on a recommendation to council regarding the design of new park equipment at Town Hall.
5. Update on Eagle Scout projects.
6. 2022 Great American Cleanup recap.

**Adjournment**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at 940-497-2528 or by fax 940-497-3531 so that appropriate arrangements can be made.

I, Ashley Vinson, do hereby certify that this meeting notice was posted on the bulletin board at Town Hall, 1075 Ronald Reagan Avenue, Hickory Creek, Texas on May 12, 2022, at 7:35 am.

A handwritten signature in cursive script that reads "A. Vinson". The signature is written in black ink and is positioned above a solid black horizontal line.

Ashley Vinson  
Town of Hickory Creek

**SPECIAL MEETING OF THE PARKS AND RECREATION BOARD  
HICKORY CREEK TOWN HALL  
1075 RONALD REAGAN, HICKORY CREEK, TEXAS  
MONDAY, FEBRUARY 14, 2022**

**MINUTES**

**Call to Order**

Chairman Larkin called the meeting to order at 6:00 p.m.

**Roll Call**

The following members were present:

Member Lisa Rowell

Vice Chairman Kyle Knop

Chairman Mandy Larkin

Member Dinah Stults

Member Gwen Grimsley-McIntosh

The following members were absent:

Member Nicolas Wohr

Member Calin Giuroiu

Also in attendance:

Chris Gordon, Town Council Liaison

John Smith, Town Administrator

Ashley Vinson, Administrative Assistant

**Pledge of Allegiance to the U.S. And Texas Flags**

Chairman Larkin led the Pledge of Allegiance to the U.S. Flag and the Pledge of Allegiance to the Texas Flag.

**Invocation**

Member Rowell led the invocation.

**Public Comment**

There were no public comments.

**Reports**

1. Town Council Liaison Report

There are a lot of exciting things happening in Hickory Creek and the parks. The paddling trail is well underway and Sycamore Bend Road expansion is moving forward. Lake Dallas is holding a Mardi Gras Parade in mid February and for anyone wanting to enter the parade as an individual can for \$10.

**Consent Agenda**

2. January 2022 Meeting Minutes
3. January 2022 Financials

Motion made by Chairman Larkin to approve consent agenda items 2 and 3, Seconded by Member Grimsley-McIntosh.

Voting Yea: Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

**Regular Agenda**

4. Discussion regarding annual Great American Cleanup event.

Discussion was held regarding the Great American Cleanup event. The cleanup will be held from March 26, 2022 - April 9, 2022. There will be an event kick off on March 26, 2022 from 9 am - 11am. Anyone wishing to participate can attend the kickoff event or pickup a cleanup kit from Town Hall.

5. Discussion regarding new park in Glenview Subdivision.

Discussion was held regarding new park in Glenview Subdivision. Parks board would like to pursue the idea and present it to the Glenview HOA Board.

6. Consider an act on a recommendation to the Town Council for revisions to the master fee schedule related to park fees.

Motion made by Chairman Larkin to recommend the following revisions to the Master Fee Schedule; Commercial Use of Boats Ramps for Rentals, annual use fee of 10,000 per vessel and 10,000 for four (4) jet skis; Commercial Use of Boat Docks, annual use fee of 10,000 per vessel, all permits will expire December 31<sup>st</sup> of each calendar year, limiting two vendors for commercial use of boat ramps for rentals and two vendors for commercial use of boat docks.

Voting Yea: Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

7. Discussion regarding update on paddling trail.

Discussion was held regarding update on paddling trail.

8. Discussion regarding ongoing maintenance or repairs needed in the parks.

Harbor Park bathroom lock is missing and there is a park bench partially submerged. Nature center at Sycamore Bend has a hole in the roof.

**Town of Hickory Creek Parks and Recreation Board**

**February 14, 2022**

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**Adjournment**

Motion made by Chairman Larkin to adjourn the meeting, Seconded by Member Grimsley-McIntosh.

Voting Yea: Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

The meeting adjourned at 7:11 pm.

Approved:

Attest:

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Mandy Larkin, Chairman  
Parks and Recreation Board

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Ashley Vinson, Administrative Assistant  
Town of Hickory Creek

Town of Hickory Creek  
Balance Sheet  
As of February 28, 2022

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
BOA - Parks and Recreation	40,646.46
Total Checking/Savings	40,646.46
Total Current Assets	40,646.46
TOTAL ASSETS	40,646.46
LIABILITIES & EQUITY	0.00

**Park and Recreation Budget vs. Actual**

October 2021 through February 2022

	Oct '21 - Feb 22	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Miscellaneous Revenue</b>		
4508 Annual Park Passes	4,276.20	25,000.00
4510 Arrowhead Park Fees	7,253.00	40,000.00
4516 Corp Parks Fund Reserve	0.00	43,986.00
4536 Point Vista Park Fees	3,021.00	12,000.00
4550 Sycamore Bend Fees	9,954.00	15,000.00
<b>Total Miscellaneous Revenue</b>	<b>24,504.20</b>	<b>135,986.00</b>
<b>Total Income</b>	<b>24,504.20</b>	<b>135,986.00</b>
<b>Gross Profit</b>	<b>24,504.20</b>	<b>135,986.00</b>
<b>Expense</b>		
<b>Capital Outlay</b>		
5022 Parks and Rec Improvements	0.00	0.00
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>
<b>Parks and Recreation</b>		
5402 Events	1,320.84	2,000.00
5408 Tanglewood Park	492.63	2,000.00
5412 KHCB	175.00	500.00
5414 Tree City USA	0.00	500.00
<b>Total Parks and Recreation</b>	<b>1,988.47</b>	<b>5,000.00</b>
<b>Parks Corps of Engineer</b>		
5432 Arrowhead	73,791.01	80,000.00
5434 Harbor Grove	925.01	3,000.00
5436 Point Vista	40,188.61	45,000.00
5438 Sycamore Bend	11,212.76	20,000.00
<b>Total Parks Corps of Engineer</b>	<b>126,117.39</b>	<b>148,000.00</b>
<b>Total Expense</b>	<b>128,105.86</b>	<b>153,000.00</b>
<b>Net Ordinary Income</b>	<b>-103,601.66</b>	<b>-17,014.00</b>
<b>Net Income</b>	<b>-103,601.66</b>	<b>-17,014.00</b>

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05/12/22

Accrual Basis

# Town of Hickory Creek

## Parks and Recreation Detail

### February 2022

Type	Date	Name	Memo	Debit	Credit
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Miscellaneous Revenue</b>					
<b>4508 Annual Park Passes</b>					
Deposit	02/01/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/02/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/07/2022	MERCHANT SERVICE DESME...	Deposit		150.00
Deposit	02/08/2022	MERCHANT SERVICE DESME...	Deposit		25.75
Deposit	02/09/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/10/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/10/2022		Deposit		100.00
Deposit	02/11/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/17/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/18/2022		Deposit		100.00
Deposit	02/22/2022		Deposit		100.00
Deposit	02/28/2022	Deposit	Deposit		100.00
Deposit	02/28/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Total 4508 Annual Park Passes				0.00	1,375.75
<b>4510 Arrowhead Park Fees</b>					
Deposit	02/01/2022	MERCHANT SERVICE DESME...	Deposit		110.00
Deposit	02/08/2022	MERCHANT SERVICE DESME...	Deposit		25.00
Deposit	02/10/2022	MERCHANT SERVICE DESME...	Deposit		30.00
Deposit	02/11/2022	MERCHANT SERVICE DESME...	Deposit		35.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		50.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		80.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		90.00
Deposit	02/15/2022	MERCHANT SERVICE DESME...	Deposit		165.00
Deposit	02/15/2022		Deposit		355.00
Deposit	02/16/2022	MERCHANT SERVICE DESME...	Deposit		30.00
Deposit	02/17/2022	MERCHANT SERVICE DESME...	Deposit		20.00
Deposit	02/18/2022	MERCHANT SERVICE DESME...	Deposit		5.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		20.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		45.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		210.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		40.00
Deposit	02/23/2022	MERCHANT SERVICE DESME...	Deposit		50.00
Deposit	02/28/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Total 4510 Arrowhead Park Fees				0.00	1,370.00
<b>4536 Point Vista Park Fees</b>					
Deposit	02/01/2022	MERCHANT SERVICE DESME...	Deposit		35.00
Deposit	02/02/2022	MERCHANT SERVICE DESME...	Deposit		105.00
Deposit	02/02/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/03/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/07/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/08/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/11/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		100.00
Deposit	02/15/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/15/2022		Deposit		55.00
Deposit	02/16/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/18/2022	MERCHANT SERVICE DESME...	Deposit		15.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		110.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		15.00
Deposit	02/23/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Total 4536 Point Vista Park Fees				0.00	535.00
<b>4550 Sycamore Bend Fees</b>					
Deposit	02/01/2022	MERCHANT SERVICE DESME...	Deposit		30.00
Deposit	02/02/2022	MERCHANT SERVICE DESME...	Deposit		45.00
Deposit	02/03/2022	MERCHANT SERVICE DESME...	Deposit		15.00
Deposit	02/03/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/04/2022	MERCHANT SERVICE DESME...	Deposit		5.00



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Accrual Basis

# Town of Hickory Creek

## Parks and Recreation Detail

### February 2022

Type	Date	Name	Memo	Debit	Credit
Deposit	02/07/2022	MERCHANT SERVICE DESME...	Deposit		5.00
Deposit	02/08/2022	MERCHANT SERVICE DESME...	Deposit		15.00
Deposit	02/09/2022	MERCHANT SERVICE DESME...	Deposit		5.00
Deposit	02/10/2022	MERCHANT SERVICE DESME...	Deposit		20.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		40.00
Deposit	02/14/2022	MERCHANT SERVICE DESME...	Deposit		70.00
Deposit	02/15/2022	MERCHANT SERVICE DESME...	Deposit		45.00
Deposit	02/15/2022		Deposit		265.00
Deposit	02/16/2022	MERCHANT SERVICE DESME...	Deposit		25.00
Deposit	02/17/2022	MERCHANT SERVICE DESME...	Deposit		15.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		75.00
Deposit	02/22/2022	MERCHANT SERVICE DESME...	Deposit		270.00
Deposit	02/23/2022	MERCHANT SERVICE DESME...	Deposit		10.00
Deposit	02/24/2022	MERCHANT SERVICE DESME...	Deposit		5.00
Deposit	02/28/2022	MERCHANT SERVICE DESME...	Deposit		15.00
Deposit	02/28/2022	MERCHANT SERVICE DESME...	Deposit		5.00
Total 4550 Sycamore Bend Fees				0.00	990.00
Total Miscellaneous Revenue				0.00	4,270.75
Total Income				0.00	4,270.75
Gross Profit				0.00	4,270.75
<b>Expense</b>					
<b>Parks and Recreation</b>					
<b>5408 Tanglewood Park</b>					
Check	02/01/2022	Lake Cities Muni DESzone 2		33.17	
Check	02/23/2022	HUDSON ENERGY SE DESDEB...		12.45	
Total 5408 Tanglewood Park				45.62	0.00
Total Parks and Recreation				45.62	0.00
<b>Parks Corps of Engineer</b>					
<b>5432 Arrowhead</b>					
Check	02/02/2022	MERCHANT SERVICE DESME...		138.09	
Bill	02/08/2022	B & G Chemical	Invoice: 4801	19.99	
Bill	02/18/2022	B & G Chemical	Invoice: 4803	69.97	
Bill	02/23/2022	Verizon Wireless	Invoice# 9899233719	7.00	
Check	02/23/2022	HUDSON ENERGY SE DESDEB...		33.00	
Total 5432 Arrowhead				268.05	0.00
<b>5434 Harbor Grove</b>					
Bill	02/08/2022	B & G Chemical	Invoice: 4801	19.98	
Bill	02/18/2022	B & G Chemical	Invoice: 4803	69.96	
Check	02/23/2022	HUDSON ENERGY SE DESDEB...		26.45	
Total 5434 Harbor Grove				116.39	0.00
<b>5436 Point Vista</b>					
Check	02/02/2022	MERCHANT SERVICE DESME...		68.78	
Bill	02/08/2022	B & G Chemical	Invoice: 4801	19.99	
Bill	02/18/2022	B & G Chemical	Invoice: 4803	69.96	
Check	02/23/2022	The Playground Shade and Surfa...	Invoice: 220301	36,717.00	
Bill	02/23/2022	Verizon Wireless	Invoice# 9899233719	7.00	
Check	02/23/2022	HUDSON ENERGY SE DESDEB...		66.87	
Total 5436 Point Vista				36,949.60	0.00
<b>5438 Sycamore Bend</b>					
Check	02/02/2022	MERCHANT SERVICE DESME...		87.34	
Bill	02/08/2022	B & G Chemical	Invoice: 4801	19.99	
Bill	02/18/2022	B & G Chemical	Invoice: 4803	69.96	
Bill	02/23/2022	Verizon Wireless	Invoice# 9899233719	7.00	
Check	02/23/2022	HUDSON ENERGY SE DESDEB...		68.10	
Total 5438 Sycamore Bend				252.39	0.00

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Accrual Basis

**Town of Hickory Creek**  
**Parks and Recreation Detail**  
**February 2022**

Type	Date	Name	Memo	Debit	Credit
		Total Parks Corps of Engineer		37,586.43	0.00
		Total Expense		37,632.05	0.00
		Net Ordinary Income		37,632.05	4,270.75
<b>Net Income</b>				<b>37,632.05</b>	<b>4,270.75</b>