

NOTICE OF REGULAR MEETING OF THE PARKS AND RECREATION BOARD HICKORY CREEK TOWN HALL 1075 RONALD REAGAN AVENUE, HICKORY CREEK, TEXAS 75065 MONDAY, APRIL 17, 2023, 6:00 PM

AGENDA

Call to Order

Roll Call

Pledge of Allegiance to the U.S. And Texas Flags

Invocation

Items of Community Interest

Pursuant to Texas Government Code Section 551.0415 the Parks and Recreation Board may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

Public Comment

This item allows the public an opportunity to address the Parks and Recreation Board. To comply with the provisions of the Open Meetings Act, the board cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the board, Comments will be limited to three minutes. Open Forum is for information only. No charges and/or complaints will be heard against any elected official, board member, the Town, or employee of the Town that are prohibited by law.

Reports

1. Town Council Liaison Report

Consent Agenda

Items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. No separate discussion of these items will occur unless so requested by at least one member of the Parks and Recreation Board.

- 2. February 2023 Meeting Minutes
- 3. February 2023 Financials
- 4. March 2023 Financials

Regular Agenda

- 5. Discussion on parks and recreation board budget.
- 6. Discussion regarding partnership with UNT to house a telescope on Pratt Property.
- 7. Discussion on ribbon cutting for Sycamore Bend Road.
- 8. Consider and act on date for spring clean-up event.
- 9. Discussion regarding ongoing maintenance or repairs needed in the parks.

Adjournment

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at 940-497-2528 or by fax 940-497-3531 so that appropriate arrangements can be made.

I, Ashley Vinson, do hereby certify that this meeting notice was posted on the bulletin board at Town Hall, 1075 Ronald Reagan Avenue, Hickory Creek, Texas on April 12, 2023 at 2:20 p.m.

Ashley Vinson

1. Vinson

Town of Hickory Creek

SPECIAL MEETING OF THE PARKS AND RECREATION BOARD HICKORY CREEK TOWN HALL 1075 RONALD REAGAN, HICKORY CREEK, TEXAS MONDAY, FEBRUARY 13, 2023

MINUTES

Call to Order

Chairman Larkin called the meeting to order at 6:00 p.m.

Roll Call

The Following members were present:

Member Lisa Rowell Vice Chairman Kyle Knop Chairman Mandy Larkin Member Gwen Grimsley-McIntosh

The Following members were absent:

Member Nicolas Wohr Member Calin Giuroiu Member Dinah Stults

Also in Attendance:

Chris Gordon, Town Council Liaison Ashley Vinson, Administrative Assistant

Pledge of Allegiance to the U.S. And Texas Flags

Chairman Larkin led the Pledge of Allegiance to the U.S. Flag and Texas Flag.

Invocation

Town Council Liaison Gordon led the invocation.

Items of Community Interest

Lake Cities Focus Group is hosting a Substance Abuse Education Class at the Lake Dallas High School tonight. The Lake Cities Chamber Daddy Daughter Dance is February 25th and the bike rally is October 7th. Volunteers are needed for the bike rally. Denton County Days in Austin is March 21st and March 22nd.

Public Comment

There were no public comments.

Town of Hickory Creek Parks and Recreation Board February 13, 2023 Page 2

Reports

1. Town Council Liaison Report

Would like to explore option of Hickory Creek becoming a scenic city.

Consent Agenda

- 2. October 2022 Meeting Minutes
- 3. October 2022 Financials
- 4. November 2022 Financials
- 5. December 2022 Financials
- 6. January 2023 Financials

Motion made by Chairman Larkin to approve consent agenda items 2 - 6, Seconded by Member Rowell.

Voting Yea: Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Grimsley-McIntosh. <u>Motion passed unanimously.</u>

Regular Agenda

7. Update on Sycamore Bend Road and opening of park.

Town Council Liaison Gordon provided an update on Sycamore Bend Road and opening of Sycamore Bend Park. Ribbon cutting first part of March and park will open immediately after.

8. Consider and act on a recommendation to council for issuing additional permit holder to conduct business at Arrowhead Park.

Motion made by Chairman Larkin to approve a recommendation to council for issuing additional permit holder to conduct business at Arrowhead Park to Water Toyz, Seconded by Member Grimsley-McIntosh.

Voting Yea: Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Grimsley-McIntosh. <u>Motion passed unanimously.</u>

9. Update on installment of playground equipment at Town Hall.

Town Council Liaison Gordon provided update on installation of playground equipment at Town Hall. Equipment should be installed next week pending weather conditions.

Town of Hickory Creek Parks and Recreation Board February 13, 2023 Page 3

10. Discussion on Tree City and Keep Hickory Creek Beautiful annual affiliation.

Discussion was held on annual affiliations to Tree City and Keep Hickory Creek Beautiful.

Adjournment

Motion made by Chairman Larkin to adjourn the meeting, Seconded by Vice Chairman Knop. Voting Yea: Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Grimsley-McIntosh. Motion passed Unanimously.

The meeting adjourned at 7:16 p.m.			
Approved:	Attest:		
Mandy Larkin, Chairman Parks and Recreation Board	Ashley Vinson, Administrative Assistant Town of Hickory Creek		

2:11 PM 04/12/23 Accrual Basis

Town of Hickory Creek Balance Sheet

As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings BOA - Parks and Recreation	83,002.94
DOA - I ding did Necleation	00,002.04
Total Checking/Savings	83,002.94
Total Current Assets	83,002.94
TOTAL ASSETS	83,002.94
LIABILITIES & EQUITY	0.00

Town of Hickory Creek Park and Recreation Budget vs. Actual October 2022 through February 2023

	Oct '22 - Feb 23	Budget
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
4508 Annual Park Passes	2,303.00	10,000.00
4510 Arrowhead Park Fees	5,913.00	36,000.00
4516 Corp Parks Fund Reserve	0.00	53,250.00
4536 Point Vista Park Fees	3,451.00	10,000.00
4550 Sycamore Bend Fees	0.00	25,000.00
Total Miscellaneous Revenue	11,667.00	134,250.00
Total Income	11,667.00	134,250.00
Gross Profit	11,667.00	134,250.00
Expense		
Capital Outlay		
5022 Parks and Rec Improvements	118,995.00	500,000.00
Total Capital Outlay	118,995.00	500,000.00
Parks and Recreation		
5402 Events	0.00	2,000.00
5408 Tanglewood Park	3,037.43	5,000.00
5412 KHCB	200.00	500.00
5414 Tree City USA	228.13	500.00
Total Parks and Recreation	3,465.56	8,000.00
Parks Corps of Engineer		
5432 Arrowhead	21,101.00	100,000.00
5434 Harbor Grove	680.06	5,000.00
5436 Point Vista	3,065.56	7,500.00
5438 Sycamore Bend	8,829.79	21,750.00
Total Parks Corps of Engineer	33,676.41	134,250.00
Total Expense	156,136.97	642,250.00
Net Ordinary Income	-144,469.97	-508,000.00
Net Income	-144,469.97	-508,000.00

February 2023

Туре	Date	Name	Memo	Debit	Credit
Ordinar	y Income/Exper	nse			
lr	ncome Miscellaneous	. D			
		s Revenue al Park Passes			
Deposit	02/10/2023	Deposit	Deposit		25.00
Deposit	02/16/2023	Deposit	Deposit		100.00
Deposit	02/21/2023	Deposit	Deposit		103.00
Deposit	02/22/2023	Deposit	Deposit Deposit		100.00
Deposit	02/28/2023	Deposit	Deposit		25.00
	Total 4508	Annual Park Passes		0.00	353.00
		head Park Fees			
Deposit	02/01/2023	Deposit	Deposit		10.00
Deposit	02/03/2023	Deposit	Deposit		5.00
Deposit Deposit	02/04/2023 02/05/2023	Deposit Deposit	Deposit Deposit		30.00 100.00
Deposit	02/05/2023	Deposit	Deposit		10.00
Deposit	02/10/2023	Deposit	Deposit		10.00
Deposit	02/11/2023	Deposit	Deposit		85.00
Deposit	02/12/2023	Deposit	Deposit		50.00
Deposit	02/13/2023	Deposit	Deposit		20.00
Deposit	02/14/2023	Deposit	Deposit		5.00
Deposit	02/15/2023	Deposit	Deposit		160.00
Deposit Deposit	02/15/2023 02/17/2023	Deposit Deposit	Deposit Deposit		5.00 10.00
Deposit	02/17/2023	Deposit	Deposit		10.00
Deposit	02/19/2023	Deposit	Deposit		70.00
Deposit	02/20/2023	Deposit	Deposit		20.00
Deposit	02/21/2023	Deposit	Deposit		30.00
Deposit	02/22/2023	Deposit	Deposit		30.00
Deposit	02/23/2023	Deposit	Deposit		20.00
Deposit	02/24/2023	Deposit	Deposit		45.00
Deposit Deposit	02/25/2023 02/26/2023	Deposit Deposit	Deposit Deposit		230.00 40.00
Deposit	02/20/2023	Deposit	Deposit Deposit		20.00
Deposit	02/28/2023	Deposit	Deposit		5.00
	Total 4510	Arrowhead Park Fees		0.00	1,020.00
	4536 Point	Vista Park Fees			•
Deposit	02/04/2023	Deposit	Deposit		30.00
Deposit	02/05/2023	Deposit	Deposit		35.00
Deposit	02/09/2023	Deposit	Deposit		25.00
Deposit	02/10/2023	Deposit	Deposit		10.00
Deposit	02/11/2023	Deposit	Deposit		30.00
Deposit Deposit	02/12/2023 02/13/2023	Deposit Deposit	Deposit Deposit		55.00 10.00
Deposit	02/13/2023	Deposit	Deposit		10.00
Deposit	02/18/2023	Deposit	Deposit		20.00
Deposit	02/19/2023	Deposit	Deposit		70.00
Deposit	02/20/2023	Deposit	Deposit		15.00
Deposit	02/21/2023	Deposit	Deposit		10.00
Deposit	02/22/2023	Deposit	Deposit		5.00
Deposit	02/23/2023	Deposit	Deposit		50.00
Deposit	02/24/2023	Deposit	Deposit		20.00
Deposit Deposit	02/25/2023 02/26/2023	Deposit Deposit	Deposit Deposit		130.00 15.00
Deposit	02/28/2023	Deposit	Deposit		25.00
·	Total 4536	Point Vista Park Fees	·	0.00	565.00
	Total Miscellan	eous Revenue		0.00	1,938.00
Т	otal Income			0.00	1,938.00
Gros	s Profit			0.00	1,938.00

February 2023

Туре	Date	Name	Memo	Debit	Credit
	Parks and Recre				
Check	5408 Tangles 02/21/2023	Nood Park Hudson Energy Services, LLC	Town of Hickory Creek	12.51	
	Total 5408 Ta	nglewood Park		12.51	0.00
	5412 KHCB				
Check	02/28/2023	Keep Texas Beautiful	Annual Affiliate Fee	200.00	
	Total 5412 KH	HCB		200.00	0.00
	Total Parks and F	Recreation		212.51	0.00
	Parks Corps of 5432 Arrowh				
Check	02/02/2023	ead Merchant Services		107.83	
Bill	02/17/2023	Verizon Wireless	Invoice# 9927366180	7.00	
Check	02/21/2023	Hudson Energy Services, LLC	Town of Hickory Creek	40.39	
Bill	02/23/2023	Arentco of Lewisville	Invoice # 183723	154.00	
Check	02/27/2023	Sam's Club		9.24	
	Total 5432 Ar	rowhead		318.46	0.00
Check	5434 Harbor 02/21/2023		Tourn of Highery Crook	49.32	
Check	02/21/2023	Hudson Energy Services, LLC Sam's Club	Town of Hickory Creek	9.24	
	Total 5434 Ha	arbor Grove		58.56	0.00
	5436 Point V	ista			
Check	02/02/2023	Merchant Services		35.82	
Check	02/13/2023	Good Sportsman		20.00	
Bill Check	02/17/2023 02/21/2023	Verizon Wireless	Invoice# 9927366180	7.00 67.47	
Check	02/27/2023	Hudson Energy Services, LLC Sam's Club	Town of Hickory Creek	9.24	
OHECK					0.00
	Total 5436 Po			139.53	0.00
Check	5438 Sycamo 02/02/2023	Merchant Services		68.24	
Bill	02/02/2023	Verizon Wireless	Invoice# 9927366180	7.00	
Check	02/11/2023	Hudson Energy Services, LLC	Town of Hickory Creek	64.67	
Check	02/27/2023	Sam's Club	rown or monory or ook	9.24	
	Total 5438 Sy	camore Bend		149.15	0.00
	Total Parks Corp	s of Engineer		665.70	0.00
Т	otal Expense			878.21	0.00
Net Ord	inary Income			878.21	1,938.00
Net Incom	е			878.21	1,938.00

Town of Hickory Creek Balance Sheet

As of March 31, 2023

	Mar 31, 23
ASSETS Current Assets	
Checking/Savings	
BOA - Parks and Recreation	10,832.86
Total Checking/Savings	10,832.86
Total Current Assets	10,832.86
TOTAL ASSETS	10,832.86
LIABILITIES & EQUITY	0.00

Town of Hickory Creek Park and Recreation Budget vs. Actual October 2022 through March 2023

	Oct '22 - Mar 23	Budget
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
4508 Annual Park Passes	3,573.00	10,000.00
4510 Arrowhead Park Fees	7,338.00	36,000.00
4516 Corp Parks Fund Reserve	0.00	53,250.00
4536 Point Vista Park Fees	4,031.00	10,000.00
4550 Sycamore Bend Fees	985.00	25,000.00
Total Miscellaneous Revenue	15,927.00	134,250.00
Total Income	15,927.00	134,250.00
Gross Profit	15,927.00	134,250.00
Expense		
Capital Outlay		
5022 Parks and Rec Improvements	118,995.00	500,000.00
Total Capital Outlay	118,995.00	500,000.00
Parks and Recreation		
5402 Events	0.00	2,000.00
5408 Tanglewood Park	3,299.07	5,000.00
5412 KHCB	200.00	500.00
5414 Tree City USA	228.13	500.00
Total Parks and Recreation	3,727.20	8,000.00
Parks Corps of Engineer		
5432 Arrowhead	96,429.23	100,000.00
5434 Harbor Grove	984.86	5,000.00
5436 Point Vista	3,527.15	7,500.00
5438 Sycamore Bend	9,236.16	21,750.00
Total Parks Corps of Engineer	110,177.40	134,250.00
Total Expense	232,899.60	642,250.00
Net Ordinary Income	-216,972.60	-508,000.00
Net Income	-216,972.60	-508,000.00

March 2023

Туре	Date	Name	Memo	Debit	Credit
	ry Income/Expe	nse			
lr	ncome	_			
	Miscellaneous				
Deposit	03/02/2023	al Park Passes Deposit	Deposit		100.00
Deposit	03/02/2023	Deposit	Deposit		100.00
Deposit	03/06/2023	Deposit	Deposit		200.00
Deposit	03/07/2023	Deposit	Deposit		125.00
Deposit	03/07/2023	Deposit	Deposit		100.00
Deposit	03/07/2023	Deposit	Deposit		150.00
Deposit	03/08/2023	Deposit	Deposit		25.00
Deposit	03/11/2023	Deposit	Deposit		100.00
Deposit	03/13/2023	Deposit	Deposit		100.00
Deposit	03/20/2023	Deposit	Deposit		100.00
Deposit	03/23/2023	Deposit	Deposit		20.00
Deposit	03/29/2023	Deposit	Deposit		50.00
Deposit	03/30/2023	Deposit	Deposit		100.00
	T-1-1 4500	Accord Dade Deces			1 070 00
		Annual Park Passes		0.00	1,270.00
D		vhead Park Fees	D "		a= a=
Deposit	03/01/2023	Deposit	Deposit		25.00
Deposit	03/04/2023	Deposit	Deposit		60.00
Deposit	03/05/2023	Deposit	Deposit		100.00
Deposit	03/06/2023	Deposit	Deposit		40.00
Deposit	03/07/2023	Deposit	Deposit		40.00
Deposit	03/08/2023	Deposit	Deposit Deposit		5.00
Deposit Deposit	03/10/2023	Deposit	•		45.00 120.00
Deposit	03/11/2023 03/12/2023	Deposit Deposit	Deposit Deposit		145.00
Deposit	03/12/2023	Deposit	Deposit		10.00
Deposit	03/14/2023	Deposit	Deposit		40.00
Deposit	03/15/2023	Deposit	Deposit		40.00
Deposit	03/17/2023	Deposit	Deposit		25.00
Deposit	03/18/2023	Deposit	Deposit		85.00
Deposit	03/19/2023	Deposit	Deposit		55.00
Deposit	03/21/2023	Deposit	Deposit		10.00
Deposit	03/22/2023	Deposit	Deposit		30.00
Deposit	03/23/2023	Deposit	Deposit		5.00
Deposit	03/24/2023	Deposit	Deposit		30.00
Deposit	03/25/2023	Deposit	Deposit		150.00
Deposit	03/26/2023	Deposit	Deposit		180.00
Deposit	03/27/2023	Deposit	Deposit		25.00
Deposit	03/28/2023	Deposit	Deposit		20.00
Deposit	03/29/2023	Deposit	Deposit		50.00
Deposit	03/30/2023	Deposit	Deposit		20.00
Deposit	03/31/2023	Deposit	Deposit		70.00
	Total 4510	Arrowhead Park Fees		0.00	1,425.00
	4536 Point	Vista Park Fees			
Deposit	03/04/2023	Deposit	Deposit		155.00
Deposit	03/05/2023	Deposit	Deposit		70.00
Deposit	03/06/2023	Deposit	Deposit		15.00
Deposit	03/09/2023	Deposit	Deposit		30.00
Deposit	03/10/2023	Deposit	Deposit		15.00
Deposit	03/11/2023	Deposit	Deposit		10.00
Deposit	03/12/2023	Deposit	Deposit		25.00
Deposit	03/13/2023	Deposit	Deposit		10.00
Deposit	03/14/2023	Deposit	Deposit		20.00
Deposit	03/17/2023	Deposit	Deposit		15.00
Deposit	03/18/2023	Deposit	Deposit		25.00
Deposit	03/25/2023	Deposit	Deposit		75.00
Deposit	03/26/2023	Deposit	Deposit		75.00
Deposit	03/27/2023	Deposit	Deposit		20.00
Deposit	03/28/2023	Deposit	Deposit		5.00
Deposit	03/30/2023	Deposit	Deposit		5.00

March 2023

Туре	Date	Name	Memo	Debit	Credit
Deposit	03/31/2023	Deposit	Deposit		10.00
	Total 4536 F	Point Vista Park Fees		0.00	580.00
	AEEO Guaan	nore Bend Fees			
Deposit	03/01/2023	Deposit	Deposit		5.00
Deposit	03/03/2023	Deposit	Deposit		35.00
Deposit	03/04/2023	Deposit	Deposit		65.00
Deposit	03/05/2023	Deposit	Deposit		65.00
Deposit	03/06/2023	Deposit	Deposit		10.00
Deposit	03/07/2023	Deposit	Deposit		30.00
Deposit	03/08/2023	Deposit	Deposit		5.00
Deposit	03/10/2023	Deposit	Deposit		25.00
Deposit	03/11/2023	Deposit	Deposit		155.00
Deposit	03/12/2023	Deposit	Deposit		65.00
Deposit	03/13/2023 03/14/2023	Deposit	Deposit		25.00 40.00
Deposit Deposit	03/15/2023	Deposit Deposit	Deposit Deposit		20.00
Deposit	03/17/2023	Deposit	Deposit		30.00
Deposit	03/18/2023	Deposit	Deposit		55.00
Deposit	03/18/2023	Deposit	Deposit		5.00
Deposit	03/22/2023	Deposit	Deposit		40.00
Deposit	03/23/2023	Deposit	Deposit		25.00
Deposit	03/24/2023	Deposit	Deposit		50.00
Deposit	03/25/2023	Deposit	Deposit		90.00
Deposit	03/26/2023	Deposit	Deposit		55.00
Deposit	03/27/2023	Deposit	Deposit		55.00
Deposit	03/28/2023	Deposit	Deposit		5.00
Deposit	03/29/2023	Deposit	Deposit		5.00
Deposit	03/31/2023	Deposit	Deposit		25.00
	Total 4550 S	Sycamore Bend Fees	-	0.00	985.00
	Total Miscellane	eous Revenue	-	0.00	4,260.00
Т	otal Income		-	0.00	4,260.00
Gros	s Profit			0.00	4,260.00
E	xpense				
	Parks and Rec	reation			
	5408 Tangle	ewood Park			
Check	03/03/2023	L.C.M.U.A.	Town of Hickory Creek	33.17	
Bill	03/22/2023	B & G Chemical	Invoice: 4976	215.70	
Check	03/22/2023	Hudson Energy Services, LLC	Town of Hickory Creek	12.77	
	Total 5408 T	anglewood Park		261.64	0.00
	Total Parks and	Recreation	-	261.64	0.00
	Parks Corps of	f Engineer			
	5432 Arrow				
Check	03/02/2023	Merchant Services		103.20	
Bill	03/05/2023	City of Carrollton	Invoice#TRA-23-701	42.00	
Bill	03/14/2023	CXT Incorporated	Invoice: 90057634	69,700.00	
Bill	03/14/2023	Pinkston	Invoice# 23-133	690.00	
Bill	03/14/2023	Texas First Rentals LLC	Contract # 1257198-0002	2,597.47	
Bill Bill	03/14/2023 03/22/2023	Ventek International B & G Chemical	Invoice# 133258 Invoice: 4976	1,900.00 255.68	
Bill	03/22/2023	Verizon Wireless	Invoice# 9929767765	7.00	
Check	03/22/2023	Hudson Energy Services, LLC	Town of Hickory Creek	32.88	
	Total 5432 A	Arrowhead	-	75,328.23	0.00
	5434 Harbo	r Grove			
Bill	03/22/2023	B & G Chemical	Invoice: 4976	255.67	
Check	03/22/2023	Hudson Energy Services, LLC	Town of Hickory Creek	49.13	
	Total 5434 H	Harbor Grove		304.80	0.00

March 2023

Туре	Date	Name	Memo	Debit	Credit
	5436 Point	Vista			
Check	03/02/2023	Merchant Services		66.79	
Bill	03/05/2023	City of Carrollton	Invoice#TRA-23-701	42.00	
Check	03/09/2023	Good Sportsman		20.00	
Bill	03/22/2023	B & G Chemical	Invoice: 4976	255.67	
Bill	03/22/2023	Verizon Wireless	Invoice# 9929767765	7.00	
Check	03/22/2023	Hudson Energy Services, LLC	Town of Hickory Creek	70.13	
	Total 5436 I	Point Vista		461.59	0.00
	5438 Sycar	nore Bend			
Check	03/02/2023	Merchant Services		35.82	
Bill	03/05/2023	City of Carrollton	Invoice#TRA-23-701	42.00	
Bill	03/22/2023	B & G Chemical	Invoice: 4976	255.68	
Bill	03/22/2023	Verizon Wireless	Invoice# 9929767765	7.00	
Check	03/22/2023	Hudson Energy Services, LLC	Town of Hickory Creek	65.87	
	Total 5438	Sycamore Bend		406.37	0.00
	Total Parks Co	rps of Engineer		76,500.99	0.00
-	Total Expense			76,762.63	0.00
Net Or	dinary Income			76,762.63	4,260.00
Net Incom	ne			76,762.63	4,260.00