



**NOTICE OF
SPECIAL MEETING OF THE PARKS AND RECREATION BOARD
HICKORY CREEK TOWN HALL
1075 RONALD REAGAN AVENUE, HICKORY CREEK, TEXAS 75065
TUESDAY, FEBRUARY 25, 2020, 6:00 PM**

AGENDA

Call to Order

Roll Call

Pledge of Allegiance to the U.S. And Texas Flags

Invocation

Items of Community Interest

Pursuant to Texas Government Code Section 551.0415 the Parks and Recreation Board may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

Public Comment

This item allows the public an opportunity to address the Parks and Recreation Board. To comply with the provisions of the Open Meetings Act, the board cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the board, Comments will be limited to three minutes.

Reports

1. Chairman's Report
2. Vice Chairman Report
3. Town Council Liaison Report

Consent Agenda

Items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. No separate discussion of these items will occur unless so requested by at least one member of the Parks and Recreation Board.

[4.](#) January 2020 Meeting Minutes

[5.](#) January 2020 Financials

Regular Agenda

6. Introduction of new board member.
7. Consider and act on a recommendation to the Town Council regarding collaborations with the Lake Dallas Parks and Recreation Board.
8. Consider and act on a recommendation to the Town Council regarding safety in the parks including Wi-Fi safety, water safety and pedestrian safety.
9. Consider and act on Earth Day and Music/Movie in the Park Events.
10. Discussion regarding the Parks, Recreation and Open Space Master Plan.
11. Consider and act on a recommendation, but not limited to, projects or repairs in Arrowhead Park, Harbor Lane Park, Point Vista Park, Sycamore Bend Park, and Tanglewood Park either needed or ongoing.
12. Provide comments to Town Council Liaison.

Adjournment

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at 940-497-2528 or by fax 940-497-3531 so that appropriate arrangements can be made.

I, Kristina Smith, do hereby certify that this meeting notice was posted on the bulletin board at Town Hall, 1075 Ronald Reagan Avenue, Hickory Creek, Texas on February 7, 2020 at 9:00 a.m.

A handwritten signature in black ink, appearing to read 'KSmith', is written over a horizontal line.

Kristina Smith
Town of Hickory Creek

**SPECIAL MEETING OF THE PARKS AND RECREATION BOARD
HICKORY CREEK TOWN HALL
1075 RONALD REAGAN, HICKORY CREEK, TEXAS
MONDAY, JANUARY 13, 2020**

MINUTES

Call to Order

Chairman Grosskopf called the meeting to order at 6:00 p.m.

Roll Call

The following members were present:

Member Nicole Wright

Vice Chairman Kerby Pierre

Member Mandy Larkin

Chairman John Grosskopf

The following members were absent:

Member Nicolas Wohr

Member Calin Giuroiu

Also in attendance:

Kristina Smith, Administrative Assistant

Pledge of Allegiance to the U.S. And Texas Flags

Chairman Grosskopf led the Pledge of Allegiance to the U.S. and Texas Flags.

Invocation

Vice Chairman Pierre gave the invocation.

Items of Community Interest

Sickness is going around, make sure to wash your hands.

Westlake and Lakeland parks are open and free.

Place 7 is open if you know anyone who would be interested in serving on the Parks Board, have them fill out an application.

When sending an email for the board, do not hit reply all as this is a violation of the open meetings act. Send the email to Kristina and she can send to the board.

Public Comment

Nancy True, 12 Tanglewood Drive, recently moved from the Soviet socialistic Republic of Dallas. There are serious issues taking place in Dallas with socialist policies taking place.

Town of Hickory Creek Parks and Recreation Board
January 13, 2020
Page 2

What attracted Ms. True to Hickory Creek was to try to prevent that cancerous socialism from encroaching on Denton County. To that end she would like to encourage the transparency of this and all boards in Hickory Creek so that the public is aware of what is going on. She was disappointed the minutes from the December 2019 meeting had not been posted on the website. Ms. True addressed the board last month on the health effects of cell towers in the parks. Ms. True was disappointed those items were not listed on tonight's agenda as those are the kind of things that Ms. True observed in Dallas. In regards to Earth Day, Ms. True suggested the members of the board do an internet search on the origins of Earth Day to determine if this is something Hickory Creek should align with.

Reports

1. Report from town council liaison.

No report was given at this time.

2. Report from Vice Chairman

The Vice Chairman will begin meeting with the Town Administrator regarding matters in the park. More information will be given in the coming meetings.

Consent Agenda

3. December 2019 Meeting Minutes
4. December 2019 Financials

Motion made by Vice Chairman Pierre to approve consent agenda items 3-4, Seconded by Member Wright.

Voting Yea: Member Wright, Vice Chairman Pierre, Member Larkin, Chairman Grosskopf. Motion passed unanimously.

Regular Agenda

5. Introduction of new board member.

Item was tabled.

6. Chairman's 2020 Message.

Chairman Grosskopf addressed the board and his desire to be collaborative, proactive, and simple. He welcomes discussion and engagement with residents and town council. He encouraged the board to reach out to find volunteers.

7. Discussion regarding collaborations with Lake Dallas Parks and Recreation Board.

Town of Hickory Creek Parks and Recreation Board

January 13, 2020

Page 3

A subcommittee was formed with three Parks Board Members- Nicole Wright, Kerby Pierre, and John Grosskopf along with three Lake Dallas Parks Board Members. The board members were invited to attend another Lake Dallas Parks Board meeting where they will discuss a collaboration of the Lake Cities Cleanup on April 18. They will notify town officials of the date of the meeting so the meeting can be posted.

8. Discussion regarding safety in the parks.

Items discussed in regard to safety in the parks include the addition of new mulch at all the parks, the boathouse located in Arrowhead Park, designated bike path lanes on roads and signs saying share the road or designating the middle lane of the road as a bike turning lane. Golf cart and pedestrian safety should be brought to the attention of the town council.

9. Discussion regarding Earth Day and Music/Movie in the Park Events.

The board discussed holding two or three movies in the park events-one in the spring and maybe one in October and include Collective Groove. Vice Chairman Pierre will reach out to the Public Works director to confirm the status of the movie screen. The board discussed possible dates to host Earth Day. Food, bounce houses, vendors such as Living Earth and Dino Dirt, prizes and demonstrations.

10. Discussion regarding the Parks, Recreation and Open Space Master Plan.

The next Steering Committee meeting will be held Wednesday, January 29 at 6:00 p.m. After the January meeting, there will be an additional session to present the Master Plan. The board was encouraged to review the Dunaway contract and previous PowerPoint presentations, assemble questions and make suggestions.

11. Consider and act on a recommendation, but not limited to, projects or repairs in Arrowhead Park, Harbor Lane Park, Point Vista Park, Sycamore Bend Park, and Tanglewood Park either needed or ongoing.

There were some new picnic benches added to Sycamore Bend. A question came up if the old benches would be removed. The Eagle Trail sign has been updated and mulch has been added to the trail, it looks very nice. The wire near campsite 12 has been snapped. There are posts near the road leading into the primitive camping. A suggestion that some mulch could be added to the park at Arrowhead and the playground could use some covering or shade due to the park equipment getting hot in the summer. Point Vista Park could also benefit from a sunshade but the park looks good.

Adjournment

Motion made by Member Larkin, Seconded by Vice Chairman Pierre.

Voting Yea: Member Wright, Vice Chairman Pierre, Member Larkin, Chairman Grosskopf.

Motion passed unanimously.

Town of Hickory Creek Parks and Recreation Board
January 13, 2020
Page 4

The meeting adjourned at 7:35 p.m.

Approved:

Attest:

John Grosskopf, Chairman
Parks and Recreation Board

Kristina Smith, Administrative Assistant
Town of Hickory Creek

Town of Hickory Creek
Balance Sheet
As of January 31, 2020

	Jan 31, 20
ASSETS	
Current Assets	
Checking/Savings	
BOA - Parks and Recreation	203,967.91
Total Checking/Savings	203,967.91
Total Current Assets	203,967.91
TOTAL ASSETS	203,967.91
LIABILITIES & EQUITY	0.00

Town of Hickory Creek
Park and Recreation Budget vs. Actual
October 2019 through January 2020

	Oct '19 - Jan 20	Budget
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
4508 Annual Park Passes	3,800.70	20,000.00
4510 Arrowhead Park Fees	5,521.00	18,000.00
4516 Corp Parks Fund Reserve	0.00	184,000.00
4536 Point Vista Park Fees	1,306.00	5,000.00
4550 Sycamore Bend Fees	5,273.00	15,000.00
Total Miscellaneous Revenue	15,900.70	242,000.00
Total Income	15,900.70	242,000.00
Gross Profit	15,900.70	242,000.00
Expense		
Capital Outlay		
5022 Parks and Rec Improvements	13,832.50	125,000.00
Total Capital Outlay	13,832.50	125,000.00
Parks and Recreation		
5402 Events	79.42	5,000.00
5408 Tanglewood Park	176.86	2,500.00
5412 KHCB	0.00	1,000.00
5414 Tree City USA	1,019.80	1,500.00
Total Parks and Recreation	1,276.08	10,000.00
Parks Corps of Engineer		
5432 Arrowhead	2,948.55	60,000.00
5434 Harbor Grove	106.19	69,000.00
5436 Point Vista	2,687.47	11,000.00
5438 Sycamore Bend	3,583.68	102,000.00
Total Parks Corps of Engineer	9,325.89	242,000.00
Total Expense	24,434.47	377,000.00
Net Ordinary Income	-8,533.77	-135,000.00
Net Income	-8,533.77	-135,000.00

Accrual Basis

January 2020

Page 1

3:50 PM

02/05/20

Accrual Basis

Town of Hickory Creek Park and Recreation Detail

January 2020

Type	Date	Name	Memo	Account	Amount
Deposit	01/28/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4536 Point Vista Park Fees	22.00
Deposit	01/29/2020	Deposit	Deposit	4536 Point Vista Park Fees	124.00
Total 4536 Point Vista Park Fees					292.00
4550 Sycamore Bend Fees					
Deposit	01/02/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	2.00
Deposit	01/02/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	38.00
Deposit	01/03/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	18.00
Deposit	01/06/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	17.00
Deposit	01/06/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	27.00
Deposit	01/06/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	12.00
Deposit	01/07/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	26.00
Deposit	01/08/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	37.00
Deposit	01/10/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	2.00
Deposit	01/13/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	17.00
Deposit	01/13/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	2.00
Deposit	01/13/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	4.00
Deposit	01/14/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	4.00
Deposit	01/15/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	17.00
Deposit	01/17/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	16.00
Deposit	01/21/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	34.00
Deposit	01/21/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	62.00
Deposit	01/21/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	27.00
Deposit	01/22/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	21.00
Deposit	01/23/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	2.00
Deposit	01/27/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	2.00
Deposit	01/27/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	36.00
Deposit	01/27/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	6.00
Deposit	01/28/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	10.00
Deposit	01/29/2020	Deposit	Deposit	4550 Sycamore Bend Fees	1,132.00
Deposit	01/29/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	15.00
Deposit	01/30/2020	MERCHANT SERVICE DESMERCH DEP	Deposit	4550 Sycamore Bend Fees	4.00
Total 4550 Sycamore Bend Fees					1,590.00
Total Miscellaneous Revenue					5,741.20
Total Income					5,741.20
Gross Profit					5,741.20
Expense					
Parks and Recreation					
5408 Tanglewood Park					
Check	01/02/2020	LCMUA DESUTILITY DD		5408 Tanglewood Park	32.16
Check	01/14/2020	HUDSON ENERGY SE DESDEBITDEBIT		5408 Tanglewood Park	12.16
Total 5408 Tanglewood Park					44.32
Total Parks and Recreation					44.32
Parks Corps of Engineer					
5432 Arrowhead					
Check	01/02/2020	MERCHANT SERVICE DESMERCH FEE		5432 Arrowhead	187.77
Bill	01/08/2020	Ventek International	Invoice# 119927	5432 Arrowhead	970.00
Check	01/14/2020	HUDSON ENERGY SE DESDEBITDEBIT		5432 Arrowhead	32.88
Bill	01/22/2020	Verizon Wireless	Invoice# 9846013907	5432 Arrowhead	7.00
Total 5432 Arrowhead					1,197.65
5434 Harbor Grove					
Check	01/14/2020	HUDSON ENERGY SE DESDEBITDEBIT		5434 Harbor Grove	25.61
Total 5434 Harbor Grove					25.61
5436 Point Vista					
Check	01/02/2020	MERCHANT SERVICE DESMERCH FEE		5436 Point Vista	130.94
Bill	01/08/2020	Ventek International	Invoice# 119927	5436 Point Vista	970.00
Check	01/14/2020	HUDSON ENERGY SE DESDEBITDEBIT		5436 Point Vista	21.36
Check	01/14/2020	HUDSON ENERGY SE DESDEBITDEBIT		5436 Point Vista	58.58
Bill	01/22/2020	Verizon Wireless	Invoice# 9846013907	5436 Point Vista	7.00
Total 5436 Point Vista					1,187.88
5438 Sycamore Bend					
Check	01/02/2020	MERCHANT SERVICE DESMERCH FEE		5438 Sycamore Bend	163.37
Bill	01/08/2020	Ventek International	Invoice# 119927	5438 Sycamore Bend	970.00
Bill	01/22/2020	Half Associates, Inc.	Invoice# 10032341	5438 Sycamore Bend	706.58
Bill	01/22/2020	Verizon Wireless	Invoice# 9846013907	5438 Sycamore Bend	7.00
Total 5438 Sycamore Bend					1,846.95
Total Parks Corps of Engineer					4,258.09
Total Expense					4,302.41
Net Ordinary Income					1,438.79
Net Income					1,438.79



Hickory Creek VenTek RCS

Monthly Transactions Summary Report

12 Dec 2019 10:15:10AM

Date: November 01, 2019 to November 30, 2019

Payment type: ALL

Transaction IDs: ALL

Terminals: ALL

Location	Terminal	Product	Count	Cash	Visa	MC	Amex	Discover	Smart Card	Debit	Cash Refund	Credit Refund	Total
Date: 2019 / November													
Arrow Head Boat Launch	Arrow Head_Solar VS												
	1	Boat Launch	69	95.00	370.00	210.00	0.00	0.00	0.00	0.00	0.00	0.00	675.00
	2	Day Use	208	160.00	188.00	68.00	2.00	0.00	0.00	0.00	0.00	0.00	418.00
	3	Resident Annual	1	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
	4	Non-Resident Annual	1	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00
	Subtotal		279	257.00	618.00	278.00	2.00	0.00	0.00	0.00	0.00	0.00	1,155.00
Point Vista	Point Vista												
	1	Boat Launch	11	30.00	60.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00
	2	Day Use	11	10.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.00
	Subtotal		22	40.00	72.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	132.00
Sycamore Bend	Sycamore Bend												
	1	Boat Launch	84	99.00	50.00	16.00	2.00	0.00	0.00	0.00	0.00	0.00	167.00
	2	Day Use	7	0.00	20.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00
	4	Non-Resident Annual	1	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00
	5	Sycamore Camping	13	45.00	135.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	210.00
	12	SB Day Use Past Data	141	177.00	70.00	54.00	4.00	2.00	0.00	0.00	0.00	0.00	307.00
	13	SB Boat Launch Past Data	12	10.00	20.00	90.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00
	15	SB Camping Past Data	28	30.00	360.00	120.00	0.00	15.00	0.00	0.00	0.00	0.00	525.00
	Subtotal		286	361.00	715.00	360.00	6.00	17.00	0.00	0.00	0.00	0.00	1,459.00
Total Sales			587	658.00	1,405.00	658.00	8.00	17.00	0.00	0.00	0.00	0.00	2,746.00

Grand Totals

Total Sales	587	658.00	1,405.00	658.00	8.00	17.00	0.00	0.00	0.00	0.00	0.00	0.00	2,746.00
-------------	-----	--------	----------	--------	------	-------	------	------	------	------	------	------	----------