



**NOTICE OF
MEETING OF THE PARKS AND RECREATION BOARD
HICKORY CREEK TOWN HALL
1075 RONALD REAGAN AVENUE, HICKORY CREEK, TEXAS 75065
MONDAY, JUNE 21, 2021, 6:00 PM**

AGENDA

Call to Order

Roll Call

Pledge of Allegiance to the U.S. And Texas Flags

Invocation

Presentation of Awards

Great American Clean-up

Items of Community Interest

Pursuant to Texas Government Code Section 551.0415 the Parks and Recreation Board may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

Public Comment

This item allows the public an opportunity to address the Parks and Recreation Board. To comply with the provisions of the Open Meetings Act, the board cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the board, Comments will be limited to three minutes. Open Forum is for information only. No charges and/or complaints will be heard against any elected official, board member, the Town, or employee of the Town that are prohibited by law.

Reports

1. Town Council Liaison Report

Consent Agenda

Items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. No separate discussion of these items will occur unless so requested by at least one member of the Parks and Recreation Board.

- [2.](#) May 2021 Meeting Minutes

- [3.](#) May 2021 Financials

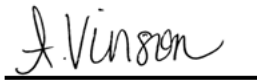
Regular Agenda

4. Consider and act on the appointment of a Chairman and Vice-Chairman.
5. Discussion regarding ongoing maintenance or repairs needed in the parks.

Adjournment

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at 940-497-2528 or by fax 940-497-3531 so that appropriate arrangements can be made.

I, Ashley Vinson, do hereby certify that this meeting notice was posted on the bulletin board at Town Hall, 1075 Ronald Reagan Avenue, Hickory Creek, Texas on June 17, 2021 at 8:00AM.



Ashley Vinson
Town of Hickory Creek

**REGULAR MEETING OF THE PARKS AND RECREATION BOARD
HICKORY CREEK TOWN HALL
1075 RONALD REAGAN, HICKORY CREEK, TEXAS
MONDAY, MAY 17, 2021**

MINUTES

Call to Order

Chairman Larkin called the meeting to order at 6:00 p.m.

Roll Call

The following members were present:

Member Nicolas Wohr

Member Calin Giuroiu, arrived at 6:05

Member Kyle Knop

Chairman Mandy Larkin

Member Dinah Stults

Member Gwen Grimsley-McIntosh

The following member was absent:

Vice Chairman Lisa Rowell

Also in attendance:

Chris Gordon, Town Council Liaison

John Smith, Town Administrator

Jeffrey McSpedden, Public Works Director

Ashley Vinson, Administrator Assistant

Pledge of Allegiance to the U.S. And Texas Flags

Chairman Larkin led the Pledge of Allegiance to the U.S. Flag and the Pledge of Allegiance to the Texas Flag.

Invocation

Chris Gordon, Town Council Liaison, led the invocation.

Items of Community Interest

John Smith, Town Administrator, gave an update on Eagle Scout Project that is underway and will be completed next week at the Pratt Farm.

Public Comment

There was no public comment.

Town of Hickory Creek Parks and Recreation Board

May 18, 2021

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Reports

1. Town Council Liaison Report

Excited about decisions being made at tonight's meeting and had a few questions regarding fees being collected at the park in relation to budget.

Consent Agenda

2. April 2021 Meeting Minutes

3. April 2021 Financials

Motion made by Chairman Larkin to approve consent agenda items 2 and 3, Seconded by Member Wohr. Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

Regular Agenda

4. Consider and act on park equipment for Arrowhead Park.

Motion made by Chairman Larkin to approve Henderson Arrowhead Park option#2, Seconded by Member Wohr.

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

Motion made by Chairman Larkin to approve color option #7, Seconded by Member Giuroiu.

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

Motion made by Chairman Larkin to approve green turf, Seconded by Member Wohr.

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

5. Consider and act on park equipment for Point Vista Park.

Motion made by Chairman Larkin to approve workout equipment as pictured in packet with green turf, Seconded by Member Wohr.

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

6. Consider and act on prizes and winners for the Great American Cleanup.

Motion made by Chairman Larkin to approve prizes for the Great American Cleanup. Prize per category will be a \$75 Wal-Mart gift card, two park passes, and a small reception to celebrate at the next parks meeting. Seconded by Member Knop.

Town of Hickory Creek Parks and Recreation Board
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Page 3

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

Motion made by Member Stults to award Oakmont Priests winner of most unique find, LDS Youth Group winner of most trash picked up, and Emma Gordon winner of largest find. Seconded by Member Knop.

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

7. Consider and act on the Parks Board participating in The Lake Cities 4th of July.

The board discussed participating in The Lake Cities 4th of July parade.

8. Discussion regarding community garden plots located at public works.

Discussion was held regarding community garden plots. Jeffrey McSpedden, Director of Public Works, will finish out the current crop and will open it to residents of the town for a fall garden.

9. Discussion on adding pocket park to the Steeplechase North subdivision.

Discussion was held regarding adding a pocket park to the Steeplechase North subdivision.

10. Discussion regarding ongoing maintenance or repairs needed in the parks.

Residents at Point Vista are requesting additional no parking signs for the street. Arrowhead Park has a house boat on the water that is sinking. Pratt Farm needs a trash can by the gate.

Adjournment

Motion made by Chairman Larkin to adjourn the meeting, Seconded by Member Wohr.

Voting Yea: Member Wohr, Member Giuroiu, Member Knop, Chairman Larkin, Member Stults, Member Grimsley-McIntosh. Motion passed unanimously.

The meeting adjourned at 7:29 p.m.

Approved:

Attest:

Mandy Larkin, Chairman
Parks and Recreation Board

Ashley Vinson, Administrative Assistant
Town of Hickory Creek

7:26 AM
06/16/21
Accrual Basis

Town of Hickory Creek
Balance Sheet
As of May 31, 2021

	<u>May 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
BOA - Parks and Recreation	<u>170,264.59</u>
Total Checking/Savings	<u>170,264.59</u>
Total Current Assets	<u>170,264.59</u>
TOTAL ASSETS	<u><u>170,264.59</u></u>
LIABILITIES & EQUITY	0.00

7:30 AM

Town of Hickory Creek

06/16/21

Park and Recreation Budget vs. Actual

Accrual Basis

October 2020 through May 2021

	Oct '20 - May 21	Budget
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
4508 Annual Park Passes	16,880.30	20,000.00
4510 Arrowhead Park Fees	20,411.00	22,000.00
4516 Corp Parks Fund Reserve	0.00	44,500.00
4536 Point Vista Park Fees	5,669.75	6,500.00
4550 Sycamore Bend Fees	22,722.00	15,000.00
Total Miscellaneous Revenue	65,683.05	108,000.00
Total Income	65,683.05	108,000.00
Gross Profit	65,683.05	108,000.00
Expense		
Capital Outlay		
5022 Parks and Rec Improvements	0.00	0.00
Total Capital Outlay	0.00	0.00
Parks and Recreation		
5402 Events	0.00	1,000.00
5408 Tanglewood Park	3,270.12	6,000.00
5412 KHCB	275.00	500.00
5414 Tree City USA	0.00	1,500.00
Total Parks and Recreation	3,545.12	9,000.00
Parks Corps of Engineer		
5432 Arrowhead	5,671.74	60,000.00
5434 Harbor Grove	648.56	15,000.00
5436 Point Vista	6,196.23	5,000.00
5438 Sycamore Bend	23,253.85	28,000.00
Total Parks Corps of Engineer	35,770.38	108,000.00
Total Expense	39,315.50	117,000.00
Net Ordinary Income	26,367.55	-9,000.00
Net Income	26,367.55	-9,000.00

7:37 AM

06/16/21

Accrual Basis

Town of Hickory Creek

Parks and Recreation Detail

May 2021

Type	Date	Name	Memo	Amount
Ordinary Income/Expense				
Income				
Miscellaneous Revenue				
4508 Annual Park Passes				
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	105.00
Deposit	05/04/2021	Deposit	Deposit	25.00
Deposit	05/04/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/04/2021	MERCHANT SERVICE DESMER...	Deposit	175.00
Deposit	05/04/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/05/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/05/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/06/2021	MERCHANT SERVICE DESMER...	Deposit	200.00
Deposit	05/07/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/07/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/10/2021	Deposit	Deposit	25.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/11/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/11/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/12/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/12/2021	Deposit	Deposit	25.00
Deposit	05/12/2021	Deposit	Deposit	25.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/17/2021	Deposit	Deposit	25.00
Deposit	05/17/2021	Deposit	Deposit	100.00
Deposit	05/18/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/18/2021	Deposit	Deposit	100.00
Deposit	05/19/2021	Deposit	Deposit	100.00
Deposit	05/19/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/24/2021	Deposit	Deposit	225.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	50.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/25/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Check	05/26/2021	MERCHANT SERVICE DESMER...		-100.00
Deposit	05/26/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/26/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/27/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/27/2021	Deposit	Deposit	75.00
Deposit	05/28/2021	Deposit	Deposit	100.00
Deposit	05/28/2021	Deposit	Deposit	225.00
Deposit	05/28/2021	MERCHANT SERVICE DESMER...	Deposit	200.00
Deposit	05/28/2021	MERCHANT SERVICE DESMER...	Deposit	125.00
Total 4508 Annual Park Passes				3,230.00
4510 Arrowhead Park Fees				
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	20.00
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	90.00
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	35.00
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	10.00
Deposit	05/04/2021	MERCHANT SERVICE DESMER...	Deposit	210.00
Deposit	05/04/2021	MERCHANT SERVICE DESMER...	Deposit	125.00
Deposit	05/05/2021	MERCHANT SERVICE DESMER...	Deposit	35.00
Deposit	05/06/2021	MERCHANT SERVICE DESMER...	Deposit	35.00
Deposit	05/07/2021	MERCHANT SERVICE DESMER...	Deposit	50.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	80.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	75.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	225.00
Deposit	05/11/2021	MERCHANT SERVICE DESMER...	Deposit	160.00
Deposit	05/13/2021	MERCHANT SERVICE DESMER...	Deposit	5.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	110.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	125.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	295.00
Deposit	05/18/2021	MERCHANT SERVICE DESMER...	Deposit	65.00
Deposit	05/19/2021	MERCHANT SERVICE DESMER...	Deposit	45.00
Deposit	05/20/2021	MERCHANT SERVICE DESMER...	Deposit	35.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	55.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	255.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	400.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	285.00

7:37 AM

Town of Hickory Creek Parks and Recreation Detail

06/16/21

Accrual Basis

May 2021

Type	Date	Name	Memo	Amount
Deposit	05/25/2021	MERCHANT SERVICE DESMER...	Deposit	430.00
Deposit	05/25/2021	MERCHANT SERVICE DESMER...	Deposit	225.00
Deposit	05/26/2021	Deposit	Deposit	1,183.00
Deposit	05/26/2021	MERCHANT SERVICE DESMER...	Deposit	65.00
Check	05/26/2021	MERCHANT SERVICE DESMER...		10.00
Deposit	05/27/2021	MERCHANT SERVICE DESMER...	Deposit	180.00
Deposit	05/28/2021	MERCHANT SERVICE DESMER...	Deposit	330.00
Total 4510 Arrowhead Park Fees				5,248.00
4536 Point Vista Park Fees				
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/07/2021	MERCHANT SERVICE DESMER...	Deposit	5.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	30.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	35.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	15.00
Deposit	05/11/2021	MERCHANT SERVICE DESMER...	Deposit	55.00
Deposit	05/14/2021	MERCHANT SERVICE DESMER...	Deposit	20.00
Deposit	05/14/2021	MERCHANT SERVICE DESMER...	Deposit	30.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	30.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	60.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	80.00
Deposit	05/19/2021	MERCHANT SERVICE DESMER...	Deposit	5.00
Deposit	05/20/2021	MERCHANT SERVICE DESMER...	Deposit	10.00
Deposit	05/21/2021	MERCHANT SERVICE DESMER...	Deposit	15.00
Deposit	05/21/2021	MERCHANT SERVICE DESMER...	Deposit	70.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	15.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	30.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	65.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/25/2021	MERCHANT SERVICE DESMER...	Deposit	70.00
Deposit	05/26/2021	Deposit	Deposit	114.00
Deposit	05/26/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/27/2021	MERCHANT SERVICE DESMER...	Deposit	20.00
Deposit	05/27/2021	MERCHANT SERVICE DESMER...	Deposit	25.00
Deposit	05/28/2021	MERCHANT SERVICE DESMER...	Deposit	40.00
Total 4536 Point Vista Park Fees				914.00
4550 Sycamore Bend Fees				
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	110.00
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	15.00
Deposit	05/03/2021	MERCHANT SERVICE DESMER...	Deposit	5.00
Deposit	05/04/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/05/2021	MERCHANT SERVICE DESMER...	Deposit	45.00
Deposit	05/06/2021	MERCHANT SERVICE DESMER...	Deposit	55.00
Deposit	05/07/2021	MERCHANT SERVICE DESMER...	Deposit	105.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	90.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	270.00
Deposit	05/10/2021	MERCHANT SERVICE DESMER...	Deposit	175.00
Deposit	05/11/2021	MERCHANT SERVICE DESMER...	Deposit	190.00
Deposit	05/14/2021	MERCHANT SERVICE DESMER...	Deposit	20.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	100.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	185.00
Deposit	05/17/2021	MERCHANT SERVICE DESMER...	Deposit	195.00
Deposit	05/18/2021	MERCHANT SERVICE DESMER...	Deposit	45.00
Deposit	05/19/2021	MERCHANT SERVICE DESMER...	Deposit	30.00
Deposit	05/21/2021	MERCHANT SERVICE DESMER...	Deposit	45.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	80.00
Deposit	05/24/2021	MERCHANT SERVICE DESMER...	Deposit	115.00
Deposit	05/25/2021	MERCHANT SERVICE DESMER...	Deposit	150.00
Deposit	05/26/2021	Deposit	Deposit	1,090.00
Deposit	05/26/2021	MERCHANT SERVICE DESMER...	Deposit	5.00
Deposit	05/28/2021	MERCHANT SERVICE DESMER...	Deposit	110.00
Total 4550 Sycamore Bend Fees				3,330.00
Total Miscellaneous Revenue				12,722.00
Total Income				12,722.00
Gross Profit				12,722.00
Expense				
Parks and Recreation				
5408 Tanglewood Park				
Check	05/03/2021	LCMUA DESUTILITY DD		32.16
Check	05/25/2021	HUDSON ENERGY SE DESDEBI...		12.23

7:37 AM

06/16/21

Accrual Basis

**Town of Hickory Creek
Parks and Recreation Detail
May 2021**

Type	Date	Name	Memo	Amount
		Total 5408 Tanglewood Park		44.39
		Total Parks and Recreation		44.39
		Parks Corps of Engineer		
		5432 Arrowhead		
Check	05/03/2021	MERCHANT SERVICE DESMER...		330.94
Bill	05/24/2021	Lowe's	Invoice# 15974	65.49
Bill	05/24/2021	Verizon Wireless	Invoice# 9879479790	7.00
Check	05/25/2021	HUDSON ENERGY SE DESDEBI...		45.76
		Total 5432 Arrowhead		449.19
		5434 Harbor Grove		
Check	05/25/2021	HUDSON ENERGY SE DESDEBI...		29.17
		Total 5434 Harbor Grove		29.17
		5436 Point Vista		
Check	05/03/2021	MERCHANT SERVICE DESMER...		116.68
Bill	05/12/2021	Denton Electric, Inc.	Invoice# 36422	282.00
Bill	05/24/2021	Denton Electric, Inc.	Invoice# 36453	2,193.69
Bill	05/24/2021	Verizon Wireless	Invoice# 9879479790	7.00
Check	05/25/2021	HUDSON ENERGY SE DESDEBI...		46.58
		Total 5436 Point Vista		2,645.95
		5438 Sycamore Bend		
Check	05/03/2021	MERCHANT SERVICE DESMER...		213.53
Bill	05/12/2021	Denton Electric, Inc.	Invoice# 36422	282.00
Bill	05/24/2021	Denton Electric, Inc.	Invoice# 36453	2,193.69
Bill	05/24/2021	Verizon Wireless	Invoice# 9879479790	7.00
Check	05/25/2021	HUDSON ENERGY SE DESDEBI...		56.61
		Total 5438 Sycamore Bend		2,752.83
		Total Parks Corps of Engineer		5,877.14
		Total Expense		5,921.53
		Net Ordinary Income		6,800.47
		Net Income		6,800.47