

NOTICE OF SPECIAL MEETING OF THE PARKS AND RECREATION BOARD HICKORY CREEK TOWN HALL 1075 RONALD REAGAN AVENUE, HICKORY CREEK, TEXAS 75065 MONDAY, FEBRUARY 14, 2022, 6:00 PM

AGENDA

Call to Order

Roll Call

Pledge of Allegiance to the U.S. And Texas Flags

Invocation

Items of Community Interest

Pursuant to Texas Government Code Section 551.0415 the Parks and Recreation Board may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

Public Comment

This item allows the public an opportunity to address the Parks and Recreation Board. To comply with the provisions of the Open Meetings Act, the board cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the board, Comments will be limited to three minutes. Open Forum is for information only. No charges and/or complaints will be heard against any elected official, board member, the Town, or employee of the Town that are prohibited by law.

Reports

1. Town Council Liaison Report

Consent Agenda

Items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. No separate discussion of these items will occur unless so requested by at least one member of the Parks and Recreation Board.

- 2. January 2022 Meeting Minutes
- 3. January 2022 Financials

Regular Agenda

- 4. Discussion regarding annual Great American Cleanup event.
- 5. Discussion regarding new park in Glenview Subdivision.
- <u>6.</u> Consider an act on a recommendation to the Town Council for revisions to the master fee schedule related to park fees.
- <u>7.</u> Discussion regarding update on paddling trail.
- 8. Discussion regarding ongoing maintenance or repairs needed in the parks.

Adjournment

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at 940-497-2528 or by fax 940-497-3531 so that appropriate arrangements can be made.

I, Ashley Vinson, do hereby certify that this meeting notice was posted on the bulletin board at Town Hall, 1075 Ronald Reagan Avenue, Hickory Creek, Texas on February 9, 2022 at 8:10 a.m.

Ashley Vinson

1. Vunson

Town of Hickory Creek

SPECIAL MEETING OF THE PARKS AND RECREATION BOARD HICKORY CREEK TOWN HALL 1075 RONALD REAGAN, HICKORY CREEK, TEXAS MONDAY, JANUARY 10, 2022

MINUTES

Call to Order

Chairman Larkin called the meeting to order at 6:00 p.m.

Roll Call

The following members were present: Member Nicolas Wohr Member Lisa Rowell Vice Chairman Kyle Knop Chairman Mandy Larkin Member Gwen Grimsley-McIntosh

The following members were absent: Member Calin Giuroiu Member Dinah Stults

Also in attendance: Chris Gordon, Town Council Liaison John Smith, Town Administrator Ashley Vinson, Administrative Assistant

Pledge of Allegiance to the U.S. And Texas Flags

Chairman Larkin led the Pledge of Allegiance to the U.S. and Texas Flags.

Invocation

Member Lisa Rowell gave the invocation.

Items of Community Interest

There were no items of community interest.

Public Comment

Todd Asaad, 108 Belton Drive, has played disc golf for about 15 years and says it is a great way to increase exposure to the Town. He believes Sycamore Bend would be a great location and a good way to utilize unused land while fulfilling out the master parks plan.

Town of Hickory Creek Parks and Recreation Board January 10, 2022 Page 2

Reports

1. Town Council Liaison Report

Received tons of compliments on how clean the parks are and the amount of ample parking. Wants to remind everyone that the pavilions at the park can be rented.

Consent Agenda

- 2. October 2021 Meeting Minutes
- 3. October 2021 Financials
- 4. November 2021 Financials
- 5. December 2021 Financials

Motion made by Chairman Larkin to approve agenda items 2-5, Seconded by Member Rowell.

Voting Yea: Member Wohr, Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Grimsley-McIntosh. <u>Motion passed unanimously.</u>

Regular Agenda

6. Discussion regarding annual Great American Cleanup event.

Discussion was held regarding the annual Great American Cleanup event.

7. Discussion regarding location of second workout equipment station.

Discussion was held regarding location of second workout equipment station.

8. Discussion regarding expansion of Sycamore Bend Road.

Discussion was held regarding expansion of Sycamore Bend Road.

9. Discussion regarding future disc golf location.

Discussion was held regarding future disc golf location.

10. Discussion regarding updated park fees on master fee schedule.

Discussion was held regarding updated park fees on master fee schedule.

11. Discussion regarding ongoing maintenance or repairs needed in the parks.

Arrowhead Park has a tree over the railing that needs to be removed.

Town of Hickory Creek Parks and Recreation Board January 10, 2022 Page 3

Adjournment

Motion made by Chairman Larkin to adjourn the meeting, Seconded by Member Wohr. Voting Yea: Member Wohr, Member Rowell, Vice Chairman Knop, Chairman Larkin, Member Grimsley-McIntosh. <u>Motion passed unanimously</u>.

The meeting did then stand adjourned at 7:1	17 p.m.
Approved:	Attest:
Mandy Larkin, Chairman Parks and Recreation Board	Ashley Vinson, Administrative Assistant Town of Hickory Creek

9:30 AM 02/09/22 Accrual Basis

Town of Hickory Creek Balance Sheet

As of January 31, 2022

	Jan 31, 22
ASSETS Current Assets Checking/Savings BOA - Parks and Recreation	73,467.42
Total Checking/Savings	73,467.42
Total Current Assets	73,467.42
TOTAL ASSETS	73,467.42
LIABILITIES & EQUITY	0.00

Town of Hickory Creek Park and Recreation Budget vs. Actual

October 2021 through January 2022

	Oct '21 - Jan 22	Budget
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
4508 Annual Park Passes	2,900.45	25,000.00
4510 Arrowhead Park Fees	5,883.00	40,000.00
4516 Corp Parks Fund Reserve	0.00	0.00
4536 Point Vista Park Fees	2,486.00	12,000.00
4550 Sycamore Bend Fees	8,964.00	30,000.00
Total Miscellaneous Revenue	20,233.45	107,000.00
Total Income	20,233.45	107,000.00
Gross Profit	20,233.45	107,000.00
Expense		
Capital Outlay		
5022 Parks and Rec Improvements	0.00	0.00
Total Capital Outlay	0.00	0.00
Parks and Recreation		
5402 Events	1,320.84	2,000.00
5408 Tanglewood Park	447.01	2,000.00
5412 KHCB	175.00	500.00
5414 Tree City USA	0.00	500.00
Total Parks and Recreation	1,942.85	5,000.00
Parks Corps of Engineer		
5432 Arrowhead	73,522.96	47,250.00
5434 Harbor Grove	808.62	5,000.00
5436 Point Vista	3,239.01	7,500.00
5438 Sycamore Bend	10,960.37	47,250.00
Total Parks Corps of Engineer	88,530.96	107,000.00
Total Expense	90,473.81	112,000.00
Net Ordinary Income	-70,240.36	-5,000.00
Net Income	-70,240.36	-5,000.00

9:33 AM 02/09/22

Accrual Basis

Town of Hickory Creek Parks and Recreation Detail

January 2022

Туре	Date	Name	Memo	Debit	Credit
	ary Income/Expe	ense			
l:	ncome Miscellaneou	s Revenue			
		ial Park Passes			
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/05/2022	Deposit	Deposit		200.00
Deposit	01/06/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/11/2022	MERCHANT SERVICE DESM	Deposit		15.45
Deposit	01/12/2022		Deposit		10.00
Deposit	01/12/2022	MERCHANT SERVICE DESM	Deposit		200.00
Deposit	01/13/2022	MERCHANT SERVICE DESM	Deposit		25.00
Deposit	01/14/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		300.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/18/2022		Deposit		50.00
Deposit	01/19/2022	MERCHANT SERVICE DESM	Deposit		50.00
Deposit	01/20/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/25/2022	MERCHANT SERVICE DESM	Deposit		100.00
Deposit	01/26/2022		Deposit		100.00
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		200.00
	Total 4508	Annual Park Passes		0.00	1,950.45
_		whead Park Fees			
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		25.00
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		35.00
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		70.00
Deposit	01/06/2022	MERCHANT SERVICE DESM	Deposit		25.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		40.00
Deposit	01/10/2022		Deposit		403.00
Deposit	01/11/2022	MERCHANT SERVICE DESM	Deposit		10.00
Deposit	01/11/2022		Deposit		10.00
Deposit	01/13/2022	MERCHANT SERVICE DESM	Deposit		10.00
Deposit	01/14/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		10.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		35.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		40.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		10.00
Deposit	01/19/2022	MERCHANT SERVICE DESM	Deposit		60.00
Deposit	01/20/2022	MERCHANT SERVICE DESM	Deposit		10.00
Deposit	01/21/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/24/2022	MERCHANT SERVICE DESM	Deposit		50.0
Deposit	01/24/2022	MERCHANT SERVICE DESM	Deposit		20.0
Deposit	01/25/2022	MERCHANT SERVICE DESM	Deposit		80.08
Deposit	01/26/2022	MERCHANT SERVICE DESM	Deposit		20.0
Deposit	01/28/2022	MERCHANT SERVICE DESM	Deposit		20.00
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		25.00
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		25.00
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		295.00
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		45.00
	Total 4510	Arrowhead Park Fees		0.00	1,388.00
		Vista Park Fees			
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		20.00
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		20.00
Deposit	01/05/2022	MERCHANT SERVICE DESM	Deposit		25.00
Deposit	01/07/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		15.0
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		5.0
Deposit	01/10/2022		Deposit		85.0
Deposit	01/11/2022	MERCHANT SERVICE DESM	Deposit		5.0
Deposit	01/12/2022	MERCHANT SERVICE DESM	Deposit		20.0
Deposit	01/14/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/20/2022	MERCHANT SERVICE DESM	Deposit		15.0
Deposit	01/24/2022	MERCHANT SERVICE DESM	Deposit		10.0
Deposit	01/25/2022	MERCHANT SERVICE DESM	Deposit		30.0
Deposit	01/26/2022	MERCHANT SERVICE DESM	Deposit		10.0
Deposit	01/27/2022	MERCHANT SERVICE DESM	Deposit		5.0
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		10.0
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		10.0
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		5.0
,			•		
	Total 4536	Point Vista Park Fees		0.00	325.0

9:33 AM 02/09/22

Accrual Basis

Town of Hickory Creek Parks and Recreation Detail

January 2022

Туре	Date	Name	Memo	Debit	Credit
	•	ore Bend Fees			
Deposit Deposit	01/03/2022 01/03/2022	MERCHANT SERVICE DESM MERCHANT SERVICE DESM	Deposit Deposit		65.00 55.00
Deposit	01/03/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/05/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit Deposit	01/10/2022 01/10/2022	MERCHANT SERVICE DESM	Deposit Deposit		25.00 645.00
Deposit	01/10/2022	MERCHANT SERVICE DESM	Deposit		30.00
Deposit	01/12/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/14/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		20.00
Deposit Deposit	01/18/2022 01/18/2022	MERCHANT SERVICE DESM MERCHANT SERVICE DESM	Deposit Deposit		25.00 40.00
Deposit	01/18/2022	MERCHANT SERVICE DESM	Deposit		45.00
Deposit	01/19/2022	MERCHANT SERVICE DESM	Deposit		40.00
Deposit	01/19/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/20/2022	MERCHANT SERVICE DESM	Deposit		10.00
Deposit Deposit	01/21/2022 01/25/2022	MERCHANT SERVICE DESM MERCHANT SERVICE DESM	Deposit Deposit		5.00 55.00
Deposit Deposit	01/26/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/27/2022	MERCHANT SERVICE DESM	Deposit		15.00
Deposit	01/27/2022	MERCHANT SERVICE DESM	Deposit		5.00
Deposit	01/28/2022	MERCHANT SERVICE DESM	Deposit		30.00
Deposit	01/31/2022	MERCHANT SERVICE DESM	Deposit		120.00
		Sycamore Bend Fees		0.00	1,320.00
-	Total Miscellane Total Income	eous Revenue		0.00	4,983.45
	oss Profit			0.00	4,983.45 4,983.45
				0.00	4,900.40
'	Expense Parks and Rec	reation			
	5408 Tangle				
Check	01/03/2022	L.C.M.U.A.	Town of Hickory Creek	32.16	
Check	01/25/2022	HUDSON ENERGY SE DESD	Torok Doromtooloo	11.92	
Check	01/31/2022	Jeffrey McSpedden	Trash Receptacles	30.00	
		anglewood Park		74.08	0.00
Check	5412 KHCB 01/26/2022	CHECKCARD 0127 KEEP TE		175.00	
	Total 5412 K	CHCB		175.00	0.00
	Total Parks and	Recreation		249.08	0.00
	Parks Corps o	f Engineer			
01 1	5432 Arrow			447.40	
Check Bill	01/03/2022 01/10/2022	MERCHANT SERVICE DESM Ventek International	Invoice# 130408	117.18 970.00	
Bill	01/10/2022	Verizon Wireless	Invoice# 9896989177	7.00	
Check	01/25/2022	HUDSON ENERGY SE DESD		60.40	
Check	01/31/2022	Jeffrey McSpedden	Trash Receptacles	168.75	
	Total 5432 A	rrowhead		1,323.33	0.00
	5434 Harbo				
Check	01/25/2022	HUDSON ENERGY SE DESD		26.30	
Check	01/31/2022	Jeffrey McSpedden	Trash Receptacles	168.75	
	Total 5434 F	larbor Grove		195.05	0.00
Chast	5436 Point \			74 44	
Check Check	01/03/2022 01/07/2022	MERCHANT SERVICE DESM CHECKCARD 0105 L.T.I SALES		71.41 87.50	
Check	01/07/2022	CHECKCARD 0105 L.T.I SALES		175.00	
Bill	01/10/2022	Ventek International	Invoice# 130408	970.00	
Bill	01/21/2022	Verizon Wireless	Invoice# 9896989177	7.00	
Check	01/25/2022	HUDSON ENERGY SE DESD		68.72	
Check	01/31/2022	Jeffrey McSpedden	Trash Receptacles	168.75	
	Total 5436 F			1,548.38	0.00
Check	5438 Sycam			00.70	
Check	01/03/2022 01/07/2022	MERCHANT SERVICE DESM CHECKCARD 0105 L.T.I SALES		82.78 87.50	
JJOIL	0.,0.,1 <u>L</u> 0 <u>L</u> L	21.25.15.11.2 0100 E.T.I 0,1EE0		01.00	

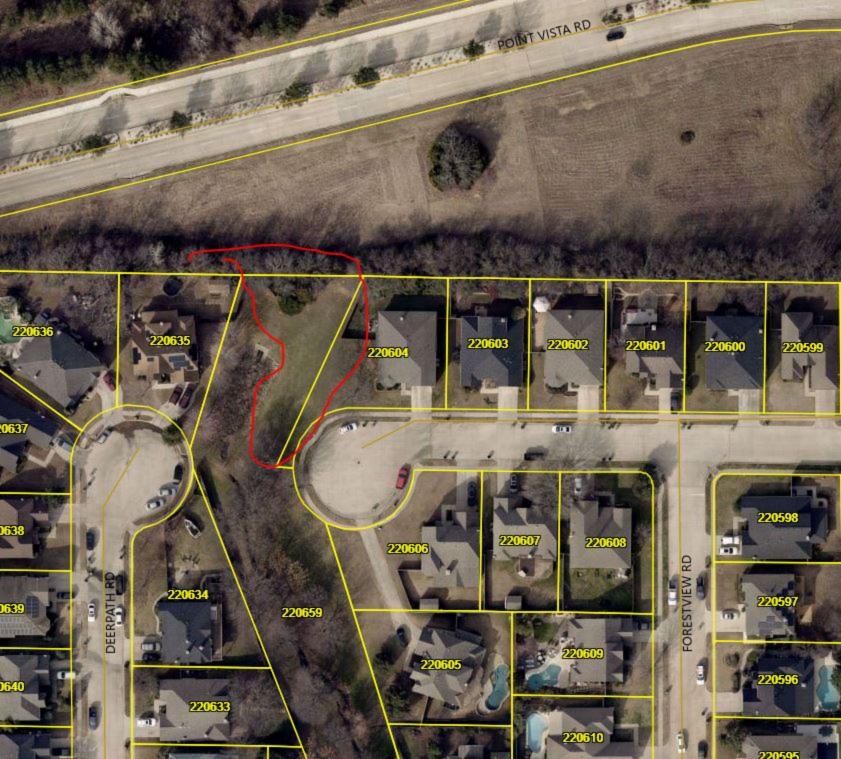
9:33 AM 02/09/22

Accrual Basis

Town of Hickory Creek Parks and Recreation Detail

January 2022

Credit	Debit	Memo	Name	Date	Туре
	175.00		CHECKCARD 0105 L.T.I SALES	01/07/2022	Check
	970.00	Invoice# 130408	Ventek International	01/10/2022	Bill
	519.00	Invoice# 21-650	Pinkston	01/10/2022	Bill
	718.93	Invoice# 129762	Ventek International	01/14/2022	Bill
	7.00	Invoice# 9896989177	Verizon Wireless	01/21/2022	Bill
	215.72		HUDSON ENERGY SE DESD	01/25/2022	Check
	168.75	Trash Receptacles	Jeffrey McSpedden	01/31/2022	Check
0.00	2,944.68		Sycamore Bend	Total 5438 \$	
0.00	6,011.44		orps of Engineer	Total Parks Co	
0.00	6,260.52	_		otal Expense	T
4,983.45	6,260.52	_		linary Income	Net Ord
4,983.45	6,260.52			е	Net Incom



BUSINESS RELATED FEES

Type:		Fee
Commercial Use of Boat Ramps for Rentals	Annual Use Fee Annual Launch Fee per trailer	\$5,000 \$500
Commercial Use of Boat Docks	Annual Use Fee	\$10,000
Commercial Use of Boat Ramps for Fishing Charters	Annual Use Fee Annual Launch Fee per trailer	\$1,000 \$500
Oil and Gas Well	Application Fee Notification Letters Yearly Inspection Fee	\$10,000 \$6 per letter \$3,000
Overweight Vehicle exceeding 15,000 lbs.	Daily Permit Monthly Permit Yearly Permit	\$125 per vehicle \$300 per vehicle \$2,000 per vehicle
Short Term Rental Permit	Annual	\$1,500
Solicitor's Permit	Each additional person	\$75 \$25
Towing Service Permit		\$15
Towing Service Maximum Fee	Car weighing up to 10,000 lbs. Car weighing more than 10,000 but	\$255
	less than 25,000 lbs. Car weighing more than 25,000 lbs. per unit with a total maximum	\$357 \$459 \$918
PARI	KS AND RECREATION FEES	ψ/10
Boat Ramp	Daily Use Pass Hickory Creek Resident Annual Pass	\$10 \$0

Boat Ramp	Daily Use Pass	\$10
	Hickory Creek Resident Annual Pass	\$0
	Hickory Creek Resident Annual Pass	
	Second and Subsequent	\$100
	Non-Resident Annual Pass	\$100
Camp Site		\$20 Daily
Day Use	Vehicle Fee	\$5
•	Hickory Creek Resident Annual Pass	\$0
	Hickory Creek Resident Annual Pass	,
	Third and Subsequent	\$25
	Non-Resident Annual Pass	\$25
Pavilion	Rental Fee	\$75
	Cleaning Fee	\$50 (Refundable)
		• • • • • • • • • • • • • • • • • • • •

LEWISVILLE LAKE PADDLING TRAIL PROJECT



























Lewisville Lake Paddling Trail Mid-March Target End Date **TPWD Application Submission** 100% Completion) **Project Timeline** Mid February Late-January **Group Meeting Group Meeting** (95% Completion) (90% Completion) Group Meetings: All Project Teams & LLPT Members Meeting Project Teams: Individual Project Teams Meeting Mid-January End Goal: Submit Paddling Trail Application to TPWD. **Project Teams** 12/16/21 Meeting **Group Meeting** (80% Completion) 5 meetings held during these months. April Dec. Jan. Feb. March. 2021 2022 2022 2021 2022

ITEMS REMAINING TO SUBMIT APPLICATION

Finalize safety manual, trail inventory list, and signage placement.

Submit safety manual and trail list to US Army Corps of Engineers for approval.

Identify soft & hard costs to identify budget of items needed.

Finalize and approve the MOU.

Finalize creation of logo.

Submit application to TPWD.

DISCUSSION

- TPWD Assistance
 - (Signs, GIS)
- Sign discussion
 - Wayfinding, buoys, Trail head, & Kioks)
- Review Inventory List & Routes
- Safety Manual
- MOU
- Logo

NEXT STEPS

- Will schedule meeting with project teams to finalize and review items.
- Submit review to USACE
- Submit application to TPWD