



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
151 Navesink Ave., Highlands, NJ 07732
Wednesday, May 15, 2024 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

PROCLAMATION

1. EMS Week

APPROVAL OF MINUTES

2. May 1, 2024 Meeting Minutes
3. May 1, 2024 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

4. O-24-07 Amending Chapter 3 (General Police Regulations) Section 3-7A.2.1 (Brush and Branch Pickup) and Section 3-7A.2.2 (Leaf Pickup), and Adding Section 3-7A.7 (Commercial Recycling)

INTRODUCTION OF PROPOSED ORDINANCES

5. O-24-08 Amending Chapter 16 (Health), Section 16-3 (Retail Food Handling Establishment Code), Section 16-3.5 (Grease Trap)
6. O-24-09 Amending Chapter 25 (Stormwater Management and Control)

RESOLUTIONS

CONSENT AGENDA

7. R 24-113 Authorizing the Award of a Non-Fair and Open Contract for Beach Sifting at Snug Harbor Beach and Miller Street Beach for the Summer of 2024
8. R 24-114 Authorizing the Award of a Contract to CivicPlus for Annual Renewal of Municode Meetings Hub Software

9. R 24-115 Appointing Deputy Emergency Management Coordinator to Fill Vacancy for the Unexpired Term

10. R 24-116 Calling for the Modernization of the Open Public Records Act (OPRA) and the Swift Passage of S-2930/A-4045

11. R 24-117 Authorizing Payment of Bills

12. R 24-118 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

OTHER BUSINESS

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

13. Attorney-Client Privilege: Affordable Housing Requirements

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-07

AMENDING CHAPTER 3 (GENERAL POLICE REGULATIONS) SECTION 3-7A.2.1 (BRUSH AND BRANCH PICKUP) AND SECTION 3-7A.2.2 (LEAF PICKUP), AND ADDING SECTION 3-7A.7 (COMMERCIAL RECYCLING)

WHEREAS, the governing body desires to amend Chapter 3 (General Police Regulations) Section 3-7 (Separation and Collection of Building Materials, Debris, Garbage, Recyclable Material, Paper and Trash) 3-7A (Nonresidential Garbage).

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 3 (General Police Regulations), Section 3-7A.2.1 (Brush and Branch Pickup), shall be amended as follows (additions are shown in **bold with underlines**, deletions are shown as **~~strikeovers~~**).

Section 3-7A.2.1 Brush and Branch Pickup

Brush and branches are scheduled to be picked up by zone during the following months: April, May, September, October and December. Brush and branch placement is permitted to be placed a maximum of five (5) days prior to pickup. All brush is to be placed at least ten (10) feet from any storm drain, inlet or stream. Further, all brush is to be placed at least twenty-five (25) feet from any intersection. Branches are to be bundled, not longer than forty-eight (48) inches or greater than four (4) inches in diameter. Additionally, residents **and commercial entities** are permitted to bring brush and branches to the recycling yard. Proof of residency **or association with a commercial entity located within the Borough** is required to bring brush and branches to the recycling yard **~~and no commercial entities are permitted to bring brush and branches to the recycling yard.~~** **Additionally, upon receiving written authorization from the Borough Administrator or his/her designee, a contractor performing work at a Borough residence may bring brush and branches from that residence only to the recycling yard.**

- Zone 1 — The first (1st) Friday of the month.
- Zone 2 — The second (2nd) Friday of the month.
- Zone 3 — The third (3rd) Friday of the month.
- Zone 4 — The fourth (4th) Friday of the month.

Classification of Zones are available on the official Borough of Highlands website and will be available upon request at Borough Hall.

Brush and branches will only be picked up during the months listed above. Additional pickups will not be granted.

SECTION II.

Borough Code Chapter 3 (General Police Regulations), Section 3-7A.2.2 (Leaf Pickup), shall be amended as follows (additions are shown in **bold with underlines**, deletions are shown as **~~strikeovers~~**).

Section 3-7A.2.2 Leaf Pickup

Leaves are scheduled to be picked up by zone during the following months: October, November and December. Leaves are permitted to be placed a maximum of five (5) days prior to pickup. Leaves must be left out loose and placed by the curb. All leaves are to be placed at least ten (10) feet from any storm drain, inlet or stream. Further, all leaves are to be placed at least twenty-five (25) feet from any intersection. Residents **and commercial entities** are permitted to bring leaves to the recycling yard. Proof of residency **or association with a commercial entity**

located within the Borough is required to bring leaves to the recycling yard ~~and no commercial entities are permitted to bring leaves to the recycling yard.~~ **Additionally, upon receiving written authorization from the Borough Administrator or his/her designee, a contractor performing work at a Borough residence may bring leaves from that residence only to the recycling yard.**

- Zone 1 — The first (1st) Friday of the month.
- Zone 2 — The second (2nd) Friday of the month.
- Zone 3 — The third (3rd) Friday of the month.
- Zone 4 — The fourth (4th) Friday of the month.

Classification of Zones are available on the official Borough of Highlands website and will be available upon request at Borough Hall.

SECTION III.

Borough Code Chapter 3 (General Police Regulations), Section 3-7A.7 (Commercial Recycling), shall be added as follows (additions are shown in **bold with underlines**).

Section 3-7A.7 Commercial Recycling

Commercial entities located within the Borough are permitted to bring recyclable materials to the recycling yard. Proof of association with a commercial entity located within the Borough is required to bring recyclable materials to the recycling yard.

SECTION IV. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION V. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: May 1, 2024


 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing for O-24-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: May 15, 2024

 Carolyn Broullon, Mayor

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-08

AMENDING CHAPTER 16 (HEALTH), SECTION 16-3 (RETAIL FOOD HANDLING ESTABLISHMENT CODE), SECTION 16-3.5 (GREASE TRAP)

WHEREAS, the governing body desires to amend Chapter 16 (Health) Section 16-3 (Retail Food Handling Establishing), Section 16-3.5 (Grease Trap) in order to update reference to the National Standard Plumbing Code, update the Borough’s address, and to require semiannual inspections to be requested by the owner, tenant, lessee and/or occupant of any facility or food establishment.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 16 (Health), Section 16-3 (Retail Food Handling Establishment Code), Section 16-3.5 (Grease Trap), shall be amended as follows (additions are shown in **bold with underlines**, deletions are shown as **~~strikeovers~~**).

Section 16-3.5 Grease Trap

a.-d. No change.

e. Design Criteria

1. Construction. Grease traps shall be constructed in accordance with the National Standard Plumbing Code ~~(2015)~~, **as adopted and amended pursuant to the N.J.A.C. 5:23-3.15, et seq.,** and shall have a minimum of two (2) compartments with fittings designed for grease retention. All grease removal devices or technologies shall be subject to the written approval of the plumbing subcode official. Such approval shall be based on demonstrated removal efficiencies of the proposed technology.
2. No change.
3. No change.
4. No change.
5. Grease Trap Sizing. All grease traps shall have a capacity of not less than one thousand (1,000) gallons nor exceed a capacity of three thousand (3,000) gallons. Grease traps shall be sized in accordance with the National Standard Plumbing Code ~~(2015)~~, **as adopted and amended pursuant to the N.J.A.C. 5:23-3.15, et seq.,** Chapter 6.2.10. If the calculated capacity exceeds three thousand (3,000) gallons, multiple units plumbed in series shall be installed.

f. Grease Trap Maintenance

1.-4. No change.

5. Submittal of Records

(a)-(f). No change.

(g) The user shall be required to submit maintenance records to the plumbing subcode official and to the Department of Public Works on a **biannual semiannual** basis (twice per year). Records shall be submitted by March 1 and September 1 of each year. The records shall be submitted to:

Plumbing Subcode Official Borough of Highlands
~~42 Shore Drive~~ 151 Navesink Avenue
Highlands, NJ 07732

and

Department of Public Works Borough of Highlands
~~42 Shore Drive~~ 151 Navesink Avenue
Highlands, NJ 07732

(h) The plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, and/or the Department of Public Works, ~~will~~ may perform periodic inspections of these facilities and shall notify the user of any additional required maintenance or repairs. Upon written notification by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, or the Department of Public Works, the user shall be required to perform the maintenance and provide records of said maintenance within fourteen (14) calendar days. Upon inspection by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing the user may be required to install, at his expense, additional controls to provide a complete system which prevents discharges of undesirable materials into the wastewater collection system.

(i) The owner(s), tenant(s), lessee(s) and/or occupant(s) of any facility or food establishment in the Borough of Highlands shall have semiannual inspections (twice per year) of their grease trap(s). At least one of the semiannual inspections shall be performed between Memorial Day and Labor Day each year. Semiannual inspections shall be performed at least three months apart. A semiannual inspection performed within three months of a prior semiannual inspection will not be considered as having performed the second semiannual inspection for the year. The owner(s), tenant(s), lessee(s) and/or occupant(s) of the facility or food establishment shall schedule their semiannual inspection in accordance with this Section.

(j) Semiannual inspections by the Plumbing Subcode Official or other Township official shall be requested by the owner(s), tenant(s), lessee(s) and/or occupant(s) of the facility or food establishment, in writing or online, to the Department of Buildings and Housing, which shall schedule said inspection(s) of the grease trap(s) at its discretion. The fee for each semiannual inspection shall be \$75.

g.-j. No change.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: June 5, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-09

AMENDING CHAPTER 25 (STORMWATER MANAGEMENT AND CONTROL)

WHEREAS, the governing body desires to amend Chapter 25 (Stormwater Management and Control)

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 25 (Stormwater Management and Control), **is hereby deleted in its entirety and replaced with the following:**

Chapter 25 Stormwater Management

Section 25-1 Scope and Purpose:

a. Policy Statement

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.

b. Purpose

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section 25-2.

c. Applicability

1. This ordinance shall be applicable to the following major developments:
 - (a) Non-residential major developments and redevelopment projects; and
 - (b) Aspects of residential major developments and redevelopment projects that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.
2. This ordinance shall also be applicable to all major developments undertaken by the Borough of Highlands.
3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.

d. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum

requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

Section 25-2 Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

Section 25-3 Design and Performance Standards for Stormwater Management Measures:

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5, incorporated herein by reference.

Section 25-4 Solids and Floatable Materials Control Standards:

a. Site design features identified under Section 25-3 above, or alternative designs in accordance with Section 25-3 above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 25-4 a.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

(a) The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or

(b) A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates,

and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- (c) For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in Section 25-4 a.1. above does not apply:

- (a) Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
- (b) Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- (c) Where flows from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - (1) A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
 - (2) A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

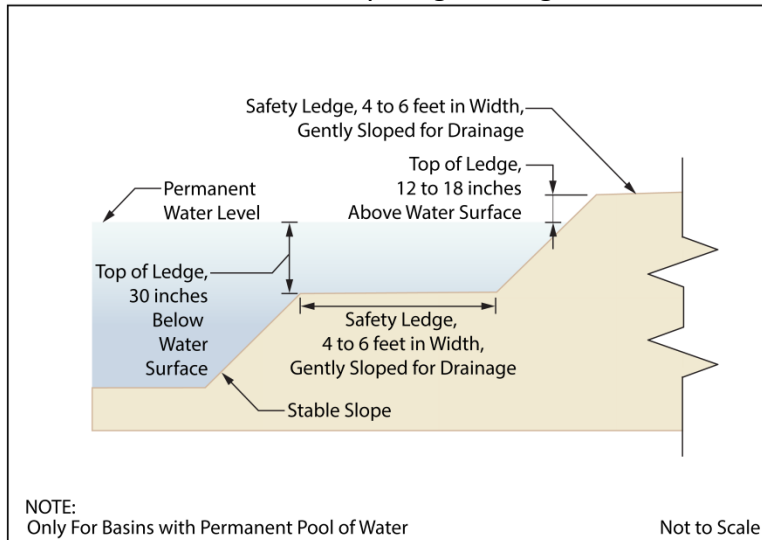
- (d) Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- (e) Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

Section 25-5 Safety Standards for Stormwater Management Basins:

- a. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.

b. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



Section 25-6 Requirements for a Site Development Stormwater Plan:

a. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section 25-6 c. below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit six (6) copies of the materials listed in the checklist for site development stormwater plans in accordance with Section 25-6 c. of this ordinance.

b. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

c. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and

distances of property lines, and significant natural and manmade features not otherwise shown.

2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section 25-3 is being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- (a) Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- (b) Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

- (a) Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section 25-3 of this ordinance.
- (b) When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 25-7.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section 25-6 c.1 through c.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

Section 25-7 **Maintenance and Repair:**

a. Applicability

Projects subject to review as in Section 25-1 c. of this ordinance shall comply with the requirements of Section 25-7 b. and c.

b. General Maintenance

1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.
2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:
 - (a) If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and
 - (b) Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so

and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- c. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

Section 25-8 Penalties:

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the penalties as specified in Chapter 1, Section 1-5 of the "Revised General Ordinances of the Borough of Highlands," entitled "Penalties; General."

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
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DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
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OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: June 5, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-113

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BEACH SIFTING SERVICES AT SNUG HARBOR BEACH AND MILLER STREET BEACH FOR THE SUMMER OF 2024

WHEREAS, the Borough of Highlands has a need for beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2024 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Fitzpatrick & Sons, LLC has submitted a proposal in the amount of \$8,970.00 to sift Snug Harbor Beach and Miller Street Beach one time prior to Memorial Day Weekend and once a week for twelve (12) weeks beginning on June 16, 2024 until Labor Day, September 2, 2024; and

WHEREAS, said proposal will not exceed the Borough's bid threshold; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$8,970.00 for the aforesaid services; and

WHEREAS, the Borough has obtained at least two competitive quotations pursuant to N.J.S.A. 40A:11-6.1; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Fitzpatrick & Sons, LLC to perform beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2024; and

WHEREAS, Fitzpatrick & Sons, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Fitzpatrick & Sons, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, Fitzpatrick & Sons, LLC has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that:

1. Fitzpatrick & Sons, LLC is hereby retained to provide beach sifting services at Snug Harbor Beach and Miller Street Beach one time prior to Memorial Day Weekend and once a week for twelve (12) weeks beginning on June 16, 2024 until Labor Day, September 2, 2024 in an amount not to exceed \$8,970.00.
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-113:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-114

AUTHORIZING THE AWARD OF A CONTRACT TO CIVICPLUS FOR ANNUAL RENEWAL OF MUNICODE MEETINGS HUB SOFTWARE

WHEREAS, the Borough of Highlands utilizes CivicPlus LLC, PO Box 737311, Dallas, Texas for its Municode Meetings Hub software; and

WHEREAS, CivicPlus LLC has submitted a proposal, dated May 3, 2024, for its annual license in the amount of \$6,000.00, for the term of one (1) year, beginning July 1, 2024 through June 30, 2025; and

WHEREAS, such annual renewal for the support or maintenance of proprietary computer software may be awarded without public advertising for bids or bidding in accordance with N.J.S.A. 40:A11-5(dd); and

WHEREAS, the proposal includes the following:

1. Municode Meetings Hub Bundled Purchase Renewal - Portal
2. Municode Meetings Hub Bundled Purchase Renewal - Board Management
3. Municode Meetings Premium Annual Renewal

WHEREAS, the governing body has determined that it is in the best interest of the Borough to enter into a contract with CivicPlus LLC, for the term of one (1) year, beginning July 1, 2024 through June 30, 2025 for renewal of its Municode Meetings Hub software annual license, in an amount not to exceed \$6,000.00 in accordance with CivicPlus’s proposal dated May 3, 2024; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Clerk shall publicly advertise notice of this action.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that:

1. A contract is hereby awarded to CivicPlus LLC for the annual renewal of the Municode Meetings Hub software license, for the term of one (1) year, beginning July 1, 2024 through June 30, 2025, as outlined above for an amount not to exceed \$6,000.00.
2. The contract is awarded without competitive bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(dd). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-114:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-115

APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR TO FILL VACANCY FOR THE UNEXPIRED TERM

Appointment with the approval of the Mayor

WHEREAS, in accordance with N.J.S.A. App.A:9-40.3, each municipal disaster control director shall appoint a deputy municipal disaster control director with the approval of the Mayor; and

WHEREAS, in accordance with Directive No. 102 issued by the State Office of Emergency Management, each emergency management coordinator shall appoint one and may appoint more than one Deputy Emergency Management Coordinators with the approval of the Mayor; and

WHEREAS, Resolution 22-065, duly adopted February 2, 2022, appointed David Parker as a Deputy Emergency Management Coordinator; however, David Parker has since retired and relocated; and

WHEREAS, the emergency management coordinator wants to fill the vacancy left by David Parker’s departure with Larry Chesal to serve as one of the Deputy Emergency Management Coordinators for the unexpired term.

NOW, THEREFORE, BE IT RESOLVED, that Larry Chesal be and is hereby appointed to serve as a Deputy Emergency Management Coordinator for the Borough of Highlands to serve the vacancy left by the departure of David Parker, for the unexpired term to serve along with Charles Wells, William Caizza and Patrick Mason, Jr. for the term which expires December 31, 2024.

Motion to Approve R 24-115:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-116

CALLING FOR THE MODERNIZATION OF THE OPEN PUBLIC RECORDS ACT (OPRA) AND THE SWIFT PASSAGE OF S-2930/A-4045

WHEREAS, in the 2002 “lame duck” session the Open Public Records Act (OPRA) was approved to make government records, “readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest” while protecting “a citizen’s right to a reasonable expectation of privacy”; and

WHEREAS, as local leaders we reaffirm our support and commitment to open and transparent government and public access to records, at the same time, we strongly support necessary reforms; and

WHEREAS, in the twenty years since the enactment of OPRA and with the advent of new technologies, we have witnessed unintended consequences and, in some cases, abuses of OPRA that place an unfair burden on local governments and taxpayers; and

WHEREAS, municipal staff and budgets are increasingly utilized to accommodate the requestors and commercial entities who inundate municipalities with public records requests to the extent that in some instances, additional personnel are hired primarily to handle such requests; and

WHEREAS, OPRA has become broadly construed in favor of access and the requestor who prevails in any proceeding in appealing a denial of access of records is permitted to collect exorbitant attorney’s fees, which impacts the taxpayers and municipalities who must pay these fees; and

WHEREAS, municipalities have seen outside businesses and interests who abuse OPRA for marketing and commercial gains while utilizing municipal employees paid by the taxpayers for this benefit; and

WHEREAS, due to court decisions over the years, reasonable expectations of privacy have been diminished when it comes to the balance of transparency and OPRA perpetuates for-profit data-mining, unsolicited marketing, and uncontrolled publications of records on internet search engines specifically designed to circumvent and bypass what few protective measures currently exist under OPRA, all while allowing the requestor to remain cloaked in anonymity, should they choose to exercise that option; and

WHEREAS, when commercial entities are constantly emailing OPRA requests looking for the latest lists of dogs licensed that month, inground pool permits issued, solar roof permits issued, etc., it causes our residents to not want to license their dogs, comply with permits, or interact

with the municipality because they don't want to lose their privacy and/or have their information tracked and monetized for commercial purposes; and

WHEREAS, reforms to modernize OPRA are long overdue, among them: the need to address requests by commercial entities that utilize public records and the services of local government employees to generate profits, mandatory prevailing attorney fees, which created a cottage industry, and to add language so that such fees are based on facts and circumstances and not an automatic granting; and

WHEREAS, Senators Sarlo and Bucco and Assemblyman Danielsen and Assemblywoman Flynn have introduced S-2930/A-4045, which makes commonsense reforms that do not hinder residents or journalists from using OPRA to access public records, but will protect citizens' personal information from disclosure, addresses the burdensome commercial requests and provide discretion when awarding prevailing attorney fees;

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Borough of Highlands in the County of Monmouth respectfully request the adoption of much-needed reforms to modernize and strengthen the legislative intent of the Open Public Records Act (OPRA) and urges the swift passage of S-2930/A-4045; and

BE IT FURTHER RESOLVED, as local leaders, we reaffirm our support and commitment to open and transparent government and public access to records but at the same time, we strongly support necessary reforms; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Senate President Scutari, Assembly Speaker Coughlin, Senator Declan O'Scanlon, Assemblywoman Victoria Flynn, Assemblyman Gerry Scharfenberger, Governor Murphy, and the New Jersey League of Municipalities.

Motion to Approve R 24-116:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-117
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated May 15, 2024, which totals as follows:

Current Fund	\$ 1,145,353.88
Sewer Account	\$ 87,779.02
Capital Fund	\$ 236,573.60
Trust-Other	\$ 27,354.24
Federal/State Grants	\$ --
Total	\$ 1,497,060.74

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,497,060.74** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-117:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
05/15/2024

Item 11.

CURRENT:		\$	1,145,353.88
Payroll	(05/15/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	87,779.02
Payroll	(05/15/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	236,573.60
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	27,354.24
Payroll	(05/15/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	
Payroll	(05/15/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
AMAZO005 AMAZON CAPITAL SERVICES							
	24-00542 04/23/24 office supplies						
	1 office supplies	96.96	4-01-20-100-000-201	B Admin: Office Supplies	R	04/23/24 05/08/24	1PQ3WYP9M3FM N
	2 credit	23.99	4-01-20-100-000-201	B Admin: Office Supplies	R	05/08/24 05/08/24	1KDKWDP97VTY N
		<u>72.97</u>					
	Vendor Total:	72.97					
BLAZE005 BLAZE EMERGENCY EQUIPMENT CO.							
	24-00527 04/19/24 17-77 pump repairs						
	1 17-77 pump repairs	2,651.03	4-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	04/19/24 05/07/24	9522 N
	24-00529 04/19/24 SERVICE CALL FOR 17-77						
	1 SERVICE CALL FOR 17-77	2,311.25	4-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	04/19/24 05/07/24	9517 N
	Vendor Total:	4,962.28					
BOUND001 BOUND TREE MEDICAL LLC							
	24-00518 04/16/24 tourniquet						
	1 tourniquet	899.70	4-01-25-260-000-210	B First Aid: First Aid Supplies	R	04/16/24 05/07/24	85313200 N
	24-00581 04/30/24 medical supplies						
	1 medical supplies	506.98	4-01-25-260-000-297	B First Aid: Rescue Equipment	R	04/30/24 05/07/24	85330753 N
	Vendor Total:	1,406.68					
BRIDG005 BRIDGECONNEX							
	23-01146 09/29/23 PHONE SYSTEM SERVICES						
	10 PHONE SYSTEM SERVICES	1,265.72	3-01-31-440-000-213	B Telephone	R	09/29/23 05/07/24	117436 N
	Vendor Total:	1,265.72					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
CAESA005 CAESARS								
	24-00334 03/08/24 conference-George Roxby							
	1 conference-George Roxby		278.00	4-01-25-240-000-228	B Police: Meetings & Conferences	R	03/08/24 05/07/24	2024 N
	Vendor Total:		278.00					
CAN01 CANON SOLUTIONS AMERICA								
	24-00626 05/09/24 quarterly maintenance fee							
	1 quarterly maintenance fee		753.94	4-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/09/24 05/09/24	6007878587 N
	Vendor Total:		753.94					
CIVIC005 CIVICPLUS LLC								
	24-00601 05/07/24 Municode meeting renewal 2024							
	1 Municode meeting renewal 2024		6,000.00	4-01-20-120-000-252	B Municipal Clerk: Contractual Service	R	05/07/24 05/07/24	301605 N
	Vendor Total:		6,000.00					
CME01 CME ASSOCIATES								
	23-00727 06/08/23 Engineering Veterans park							
	16 Engineering Veterans park		1,469.75	3-01-20-165-000-244	B Engineering:General Engineering	R	06/08/23 05/07/24	352109 N
	Vendor Total:		1,469.75					
COAST010 COASTAL METAL RECYCLING CORP								
	24-00603 05/07/24 a/c/refrigerator removal							
	1 a/c/refrigerator removal		44.00	4-01-26-305-000-294	B Sanitation: Other	R	05/07/24 05/07/24	12949 N
	Vendor Total:		44.00					
COLLI005 COLLIERS ENGINEERING/DESIGN								
	23-01254 10/20/23 Engineer Bayside/Marie Avenue							
	7 Engineer Bayside/Marie Avenue		13,230.25	C-04-23-101-000-201	B ORD#23-10 Bayside/Marie Ave (NJDOT)	R	10/20/23 05/10/24	944074 N
	24-00034 01/17/24 Municipal engineer							
	4 Municipal engineer		3,730.57	4-01-20-165-000-244	B Engineering:General Engineering	R	01/17/24 05/10/24	944068 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description	Amount Charge Account Acct Type Description		Enc Date Date	Date Invoice	Exc1
COLLI005 COLLIERS ENGINEERING/DESIGN Continued						
24-00358	03/13/24 Engineering/Portland Road					
	3 Engineering/Portland Road	19,215.30 4-01-20-165-000-244	B Engineering:General Engineering	R	03/13/24 05/10/24	944051 N
24-00466	04/04/24 Service for Marine Place East					
	1 Service for Marine Place East	1,753.75 4-01-20-165-000-244	B Engineering:General Engineering	R	04/04/24 05/10/24	944069 N
	Vendor Total:	37,929.87				
COMCAST COMCAST						
24-00623	05/09/24 first aid building					
	1 first aid building	678.24 4-01-31-450-000-213	B Telecommunications	R	05/09/24 05/09/24	5/1/24 N
	2 17-1 shore drive	94.90 4-01-31-450-000-213	B Telecommunications	R	05/09/24 05/09/24	4/20/24 N
	3 22 snugharbor avenue	417.53 4-01-31-450-000-213	B Telecommunications	R	05/09/24 05/09/24	4/19/24 N
	4 40 shore drive	210.76 4-05-55-502-000-213	B Sewer: Telephone	R	05/09/24 05/09/24	4/25/24 N
		1,401.43				
	Vendor Total:	1,401.43				
COUNTYTA COUNTY TAX ADMINISTRATOR						
24-00615	05/09/24 NOTIFICATION ASSESSMENT CARDS					
	1 NOTIFICATION ASSESSMENT CARDS	1,054.11 4-01-20-150-000-261	B Tax Assessor: Printing	R	05/09/24 05/09/24	2024 N
	Vendor Total:	1,054.11				
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN						
24-00033	01/17/24 Borough attorney					
	19 borough attorney	5,500.00 4-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	05/09/24 05/09/24	414573 N
	20 borough attorney-hourly	4,314.66 4-01-20-155-000-252	B Legal Services: Consultants Hourly	R	05/09/24 05/09/24	414574 N
	21 Agate Construction Co.	1,604.00 4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/09/24 05/09/24	414578 N
	22 John Caruso	848.00 4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/09/24 05/09/24	414575 N
	23 The Highlander Development	32.00 4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/09/24 05/09/24	414576 N
	24 Roman Corp.	896.00 4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/09/24 05/09/24	414579 N
	25 Seastreak	1,040.00 4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/09/24 05/09/24	414577 N
		14,234.66				
	Vendor Total:	14,234.66				

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc1
DOWNT010 DOWNTOWN NETWORK COMPANY								
	23-00991 08/14/23 CRS COORDINATOR							
	6 CRS COORDINATOR		5,086.00	C-04-21-101-000-202	B	ORD#21-28 NEW BOROUGH HALL- SOFT COST	R 08/14/23 05/10/24	106 N
	Vendor Total:		5,086.00					
DYNAMIC DYNAMIC TESTING SERVICE								
	24-00627 05/09/24 random drug testing							
	1 random drug testing		90.00	4-01-26-290-000-294	B	Streets: Other	R 05/09/24 05/09/24	2633 N
	Vendor Total:		90.00					
FIORE FIORE PAVING COMPANY								
	23-01253 10/20/23 Improv. Bayside Dr/Marie Ave							
	1 Improv. Bayside Dr/Marie Ave		164,234.26	C-04-23-101-000-201	B	ORD#23-10 Bayside/Marie Ave (NJDOT)	R 10/20/23 05/09/24	PAYMENT #1 N
	Vendor Total:		164,234.26					
FUNDAMEN FUNDAMENTAL CLEANING LLC								
	24-00500 04/11/24 floor strip/wax,tile and grout							
	1 floor strip/wax,tile and grout		900.00	4-01-25-263-000-201	B	Fire Dept: Building and grounds	R 04/11/24 05/09/24	INV2821 N
	Vendor Total:		900.00					
GILLA005 GILL ASSOCIATES								
	24-00575 04/26/24 Computer Supplies/Maintenance							
	1 1 valid 3-4500-1 YMCKT Ribbon		215.00	4-01-25-240-000-203	B	Police: Computer Supplies/Maint	R 04/26/24 05/07/24	61700 N
	2 Software Tech Support (1) year		295.00	4-01-25-240-000-203	B	Police: Computer Supplies/Maint	R 04/26/24 05/07/24	61700 N
	3 Freight		15.00	4-01-25-240-000-203	B	Police: Computer Supplies/Maint	R 04/26/24 05/07/24	61700 N
			525.00					
	Vendor Total:		525.00					
GLE01 GLENCO SUPPLY, INC								
	24-00464 04/04/24 Sign replacements							
	1 Sign replacements		133.00	4-01-26-290-000-191	B	Streets: Signs	R 04/04/24 05/07/24	33092 N
	Vendor Total:		133.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
H2MAS005 H2M ASSOCIATES, INC.						
23-01535 12/29/23 Phase I sanitary sewer						
5 Phase I sanitary sewer	52,461.60 C-06-22-101-000-201 B ORD#22-07 PHASE I&II SANITARY SEWER	R	12/29/23 05/09/24	262198	N	
Vendor Total:	52,461.60					
HENRY006 HENRY B. CLAGETT						
24-00613 05/09/24 medicare reimbursement						
1 medicare reimbursement	174.70 4-01-36-472-000-000 B Statutory: Social Security	R	05/09/24 05/09/24	MAY 2024	N	
Vendor Total:	174.70					
HENRY HENRY HUDSON REGIONAL HIGH SCH						
24-00618 05/09/24 school taxes-May 2024						
1 school taxes-May 2024	347,948.00 4-01-99-999-002-206 B Regional School Taxes Payable	R	05/09/24 05/09/24	MAY 2024	N	
Vendor Total:	347,948.00					
HEY01 HEYER GRUEL & ASSOCIATES						
24-00038 01/17/24 Borough planner						
4 Borough planner	612.50 4-01-20-155-000-294 B Legal Services: Other	R	01/17/24 05/09/24	41433	N	
5 Borough planner	180.00 4-01-20-155-000-294 B Legal Services: Other	R	01/17/24 05/09/24	41435	N	
6 Borough planner	87.50 4-01-20-155-000-294 B Legal Services: Other	R	01/17/24 05/09/24	41434	N	
	<u>880.00</u>					
Vendor Total:	880.00					
HIGHBDED HIGHLANDS BOARD OF EDUCATION						
24-00619 05/09/24 school taxes-May 2024						
1 school taxes-May 2024	369,943.00 4-01-99-999-001-206 B Local School Taxes Payable	R	05/09/24 05/09/24	MAY 2024	N	
Vendor Total:	369,943.00					
HOL01 HOLMAN, FRENIA, ALLISON PC						
24-00035 01/17/24 Municipal auditor						
1 Municipal auditor	30,000.00 4-01-20-135-000-257 B Audit Services: Audit	R	01/17/24 05/07/24	60245	N	
Vendor Total:	30,000.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc]		
IAAI0005 IAAI						
24-00524 04/19/24 ANNUAL MEMBERSHIP-MURPHY						
1 ANNUAL MEMBERSHIP-MURPHY	148.00 4-01-25-265-000-127 B Uniform Fire: Dues	R	04/19/24 05/07/24	105794	N	
Vendor Total:	148.00					
IMPAC005 IMPAC						
24-00604 05/07/24 fuel						
1 fuel	7,371.84 4-01-31-460-000-192 B Fuel	R	05/07/24 05/07/24	SQLCD-952503	N	
Vendor Total:	7,371.84					
JBSALES JB POWER EQUIPMENT						
24-00584 05/01/24 HONDA GENERATOR 1000						
1 HONDA GENERATOR 1000	227.49 4-01-25-263-000-154 B Fire Dept: Equipment Maintenance	R	05/01/24 05/07/24	178-00	N	
2 HONDA GENERATOR 3000	357.24 4-01-25-263-000-154 B Fire Dept: Equipment Maintenance	R	05/01/24 05/07/24	178-00	N	
	584.73					
Vendor Total:	584.73					
JCPL JCP & L						
24-00636 05/10/24 27a shore drive						
1 27a shore drive	138.43 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094342	N	
2 201-203 bay avenue	220.39 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95238397447	N	
3 waterwrich receptacles	12.46 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95218427993	N	
	371.28					
24-00641 05/10/24 public works						
1 public works	80.16 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95358052459	N	
2 22 snugharbor avenue	808.79 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95497888463	N	
3 linden avenue	8.87 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094337	N	
4 waterwitch receptacles	27.50 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094338	N	
5 firehouse	590.85 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094339	N	
6 27 shore dr	433.43 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094341	N	
7 streetscape	259.07 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094344	N	
8 171 bay avenue	627.94 4-01-31-430-000-215 B Electric	R	05/10/24 05/10/24	95129094347	N	
9 north st pump station	625.38 4-05-55-502-000-214 B Sewer: Gas & Electric	R	05/10/24 05/10/24	95129094346	N	
10 valley st pump station	12.31 4-05-55-502-000-214 B Sewer: Gas & Electric	R	05/10/24 05/10/24	95129094340	N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
JCPL JCP & L								
	Continued							
	24-00641 05/10/24 public works		Continued					
	11 40 shore drive		4,879.18	4-05-55-502-000-214	B Sewer: Gas & Electric	R	05/10/24 05/10/24	95129094343 N
			8,353.48					
	Vendor Total:		8,724.76					
JFKEM005 JFK EMS								
	24-00046 01/17/24 jfk emergency services							
	5 jfk emergency services		15,000.00	4-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	05/07/24 05/07/24	MAY 2024 N
	Vendor Total:		15,000.00					
KEVIN030 KEVIN E. ROAKE								
	24-00612 05/08/24 Medicare reimbursement							
	1 Medicare reimbursement		174.70	4-01-36-472-000-000	B Statutory: Social Security	R	05/08/24 05/08/24	MAY 2024 N
	Vendor Total:		174.70					
LOUIS015 LOUIS FUNDORA								
	24-00625 05/09/24 Medicare reimbursement							
	1 Medicare reimbursement		524.10	4-01-36-472-000-000	B Statutory: Social Security	R	05/09/24 05/09/24	JAN-MARCH 2024 N
	2 Medicare reimbursement		510.30	4-01-36-472-000-000	B Statutory: Social Security	R	05/09/24 05/09/24	OCT-DEC. 2023 N
			1,034.40					
	Vendor Total:		1,034.40					
MASTE005 MASTER MAINTENANCE OF RED BANK								
	24-00600 05/07/24 General cleaning/Community cen							
	1 General cleaning/Community cen		300.00	4-01-26-310-000-178	B B&G: Building Maintenance	R	05/07/24 05/07/24	6444 N
	Vendor Total:		300.00					
MCMANIMO MCMANIMON SCOTLAND & BAUMANN								
	24-00043 01/17/24 Redevelopment attorney							
	2 Redevelopment attorney		946.00	4-01-20-155-000-294	B Legal Services: Other	R	01/17/24 05/09/24	222680 N
	Vendor Total:		946.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MIDDLE045 MIDDLETOWN SWIM SCHOOLS LLC										
	24-00339 03/11/24 summer swim test									
	1 summer swim test		275.00	T-03-56-850-000-022		B Trust: Recreation Camp	R	03/11/24 05/07/24	5/19/24	N
	Vendor Total:		275.00							
MMJIF MONMOUTH MUNICIPAL JOINT										
	24-00632 05/10/24 liability insurance									
	1 liability insurance		68,823.00	4-01-23-210-000-251		B Current: Insurance - Other	R	05/10/24 05/10/24	MON148-2024SA	N
	2 liability insurance		136,862.00	4-01-23-215-000-252		B Current: Workers Comp Insurance	R	05/10/24 05/10/24	MON148-2024SA	N
	3 liability insurance		22,000.00	4-05-55-502-025-253		B Sewer: Insurance - Workers Compensation	R	05/10/24 05/10/24	MON148-2024SA	N
			<u>227,685.00</u>							
	Vendor Total:		227,685.00							
NJAMERIC NEW JERSEY AMERICAN WATER										
	24-00620 05/09/24 22 SnugHarbor Avenue									
	1 22 SnugHarbor Avenue		65.69	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	22 SNUGHARBOR	N
	2 42 Shore Drive		22.67	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	42 SHORE DR.	N
	3 public works		31.65	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	PUBLIC WORKS	N
	4 s bay avenue		22.67	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	S BAY AVENUE	N
	5 bay avenue park		56.71	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	BAY AVE PARK	N
	6 waterwitch avenue		22.67	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	WATERWITCH AVE	N
	7 firehouse		199.53	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	FIREHOUSE	N
	8 linden avenue		22.67	4-01-31-445-000-219		B Water	R	05/09/24 05/09/24	LINDEN AVENUE	N
	9 gravelly pt road		242.58	4-01-31-463-000-193		B Fire Hydrants	R	05/09/24 05/09/24	GRAV HYDRANT	N
	10 123 hydrants		7,244.70	4-01-31-463-000-193		B Fire Hydrants	R	05/09/24 05/09/24	123 HYDRANTS	N
	11 17-1 Shore dr. hydrant		119.61	4-01-31-463-000-193		B Fire Hydrants	R	05/09/24 05/09/24	17-1 SHORE HYDR	N
	12 151 navesink-hydrant		242.58	4-01-31-463-000-193		B Fire Hydrants	R	05/09/24 05/09/24	151 NAVESINK	N
	13 40 Shore Drive		119.53	4-05-55-502-000-219		B Sewer: Water	R	05/09/24 05/09/24	40 SHORE DR	N
			<u>8,413.26</u>							
	Vendor Total:		8,413.26							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl	
REG ASSO NEW JERSEY REGISTRARS ASS.								
	24-00554 04/24/24 Membership for Lisa Natale							
	1 Membership for Lisa Natale	25.00	4-01-20-120-000-227	B Municipal Clerk: Dues	R	04/24/24 05/07/24	12632 N	
	Vendor Total:	25.00						
NJMOT005 NJ MOTOR VEHICLE COMMISSION								
	24-00635 05/10/24 registration renewal							
	1 registration renewal	34.00	4-01-35-410-000-201	B Contingent	R	05/10/24 05/10/24	2024 N	
	Vendor Total:	34.00						
VETERINA NJ STATE DEPT. OF HEALTH								
	24-00616 05/09/24 dog report-April 2024							
	1 dog report-April 2024	38.60	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	05/09/24 05/09/24	APRIL 2024 N	
	Vendor Total:	38.60						
NJLM NJ STATE LEAG.OF MUNICIPALITIE								
	24-00522 04/17/24 Laborer ad							
	1 Laborer ad	160.00	4-01-26-290-000-294	B Streets: Other	R	04/17/24 05/08/24	SD20552 N	
	Vendor Total:	160.00						
ONLOC005 ON-LOCATION EMERGENCY SERVICES								
	24-00258 02/20/24 bbp/rtk annual refresher class							
	1 bbp/rtk annual refresher class	300.00	4-01-25-260-000-254	B First Aid: Schooling/Training	R	02/20/24 05/08/24	1/22/24 N	
	Vendor Total:	300.00						
ONE CALL ONE CALL CONCEPTS, INC.								
	24-00606 05/07/24 MARK OUTS-APRIL 2024							
	1 MARK OUTS-APRIL 2024	113.31	4-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/24 05/07/24	4045089 N	
	Vendor Total:	113.31						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Exc]
POWER POWERHOUSE SIGNWORKS										
	24-00525 04/19/24 reflective decals"property"									
	1 reflective decals"property"		112.50	4-01-25-265-000-294	B Uniform Fire: Other	R	04/19/24	05/07/24	25-042405	N
	2 reflective decals"property"		87.50	4-01-25-265-000-294	B Uniform Fire: Other	R	04/19/24	05/07/24	25-042405	N
			200.00							
	Vendor Total:		200.00							
RICOH005 RICOH USA, INC.										
	24-00609 05/07/24 COPIER LEASE									
	1 COPIER LEASE		367.30	4-01-26-310-000-170	B B&G: Leased Equipment	R	05/07/24	05/07/24	5069378961	N
	Vendor Total:		367.30							
RUDER005 RUDERMAN & ROTH, LLC										
	24-00037 01/17/24 Borough labor council									
	2 Borough labor council		5,611.12	4-01-20-155-000-294	B Legal Services: Other	R	01/17/24	05/07/24	3/1-4/30/24	N
	Vendor Total:		5,611.12							
SANDR005 SANDRA AKES										
	24-00608 05/07/24 REIMBURS./MILEAGE MCAA MEETING									
	1 REIMBURS./MILEAGE MCAA MEETING		17.42	4-01-35-410-000-201	B Contingent	R	05/07/24	05/07/24	2/23 & 4/26/24	N
	Vendor Total:		17.42							
SEASERV SEA BRIGHT SERVICE CENTER										
	24-00514 04/16/24 2017 ford interpreter									
	1 2017 ford interpreter		5,983.60	4-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	04/16/24	05/09/24	001246	N
	Vendor Total:		5,983.60							
SEABO005 SEABOARD WELDING SUPPLY, INC.										
	24-00607 05/07/24 ACETYLENE/OXYGEN									
	1 ACETYLENE/OXYGEN		69.25	4-01-26-310-000-170	B B&G: Leased Equipment	R	05/07/24	05/07/24	966580	N
	Vendor Total:		69.25							

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
SERVI005 SERVICE TIRE TRUCK CENTER, INC						
24-00391 03/13/24 SWEEPER TIRES						
1 SWEEPER TIRES REAR	2,085.95 4-01-26-300-000-198 B Mech Garage: Tire Repairs & Supplies	R	03/13/24 05/09/24	24-0510457-042	N	
Vendor Total:	2,085.95					
SHAMR005 SHAMROCK MANAGEMENT						
24-00570 04/26/24 Clean and prep entire lot						
1 Clean and prep entire lot	2,225.00 4-01-25-263-000-201 B Fire Dept: Building and grounds	R	04/26/24 05/10/24		N	
Vendor Total:	2,225.00					
NAYLORS SHORE AUTO SUPPLY, INC.						
24-00637 05/10/24 sensor						
1 sensor	45.59 4-01-26-300-000-203 B Mech Garage: Motor Vehicle - Police	R	05/10/24 05/10/24	251347	N	
2 plenum gasket set,spark plugs	325.90 4-01-26-300-000-203 B Mech Garage: Motor Vehicle - Police	R	05/10/24 05/10/24	253004	N	
3 reman alternator	337.99 4-01-26-300-000-203 B Mech Garage: Motor Vehicle - Police	R	05/10/24 05/10/24	253037	N	
4 lens	14.52 4-01-26-300-000-294 B Mech Garage: Other	R	05/10/24 05/10/24	253617	N	
5 boxed miniatures, 22in exactfit	45.75 4-01-26-300-000-294 B Mech Garage: Other	R	05/10/24 05/10/24	253690	N	
6 2016 ford f250/dimmer switch	67.00 4-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	05/10/24 05/10/24	253908	N	
7 22in exactfit	39.98 4-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	05/10/24 05/10/24	253909	N	
8 napa oil filter	47.88 4-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	05/10/24 05/10/24	253962	N	
9 electrical fuel pump	200.99 4-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	05/10/24 05/10/24	254009	N	
10 napa syn 10w30 qt	13.47 4-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	05/10/24 05/10/24	254057	N	
11 napa oil filter	65.88 4-01-26-300-000-294 B Mech Garage: Other	R	05/10/24 05/10/24	254431	N	
12 18 month warranty battery	173.99 4-01-26-300-000-294 B Mech Garage: Other	R	05/10/24 05/10/24	254574	N	
	<u>1,378.94</u>					
Vendor Total:	1,378.94					
SPECTROL SPECTROTEL, INC.						
23-00593 05/08/23 Internet connectivity service						
13 Internet connectivity service	1,561.49 C-04-21-101-000-202 B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	05/08/23 05/09/24	12250989	N	
Vendor Total:	1,561.49					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
STAPLES STAPLES ADVANTAGE						
24-00552 04/24/24 Office Supplies						
1 Logitech M310 wireless Mouse	37.98 4-01-25-240-000-201 B Police: Office Supplies	R	04/24/24 05/07/24	6001664255	N	
2 V7 Laptop Case Black IM12GU604	20.51 4-01-25-240-000-201 B Police: Office Supplies	R	04/24/24 05/07/24	6001694062	N	
3 TONERS FOR CONSTRUCTION OFFICE	550.46 4-01-22-195-000-201 B Construction: Office Supplies	R	04/24/24 05/07/24	6001664255	N	
4 TONERS FOR FINANCE	167.47 4-01-20-130-000-201 B Finance: Office Supplies	R	04/24/24 05/07/24	6001664255	N	
	<u>776.42</u>					
Vendor Total:	776.42					
SUBUR005 SUBURBAN DISPOSAL INC.						
24-00622 05/09/24 April 2024						
1 April 2024	42,333.33 4-01-26-306-000-284 B Sanitation Contract: Solid waste	R	05/09/24 05/09/24	10484	N	
2 April 2024	17,401.54 4-01-26-309-000-220 B Mon Cty Rec: Tipping Fees	R	05/09/24 05/09/24	10484	N	
3 April 2024	4,248.56 4-01-26-306-000-283 B Sanitation Contract: Co-Mingled Disposal	R	05/09/24 05/09/24	10484	N	
	<u>63,983.43</u>					
Vendor Total:	63,983.43					
TM T&M ASSOCIATES						
24-00631 05/10/24 Chia						
1 Chia	1,181.00 T-03-56-875-000-155 B TRUST: CHIA B41 L13.01 Perf Guarantee	R	05/10/24 05/10/24	SE463296	N	
24-00638 05/10/24 Honorable plant						
1 Honorable plant	288.50 T-03-56-875-000-177 B TRUST:LUB2022-08 Honorable Plant	R	05/10/24 05/10/24	SE463298	N	
Vendor Total:	1,469.50					
TOMSA T.O.M.S.A.						
24-00602 05/07/24 April 2024						
1 April 2024	59,594.64 4-05-55-502-000-196 B Sewer: TOMSA	R	05/07/24 05/07/24	APRIL 2024	N	
Vendor Total:	59,594.64					
TARGE005 TARGETED TECHNOLOGIES LLC						
24-00582 04/30/24 2 additional firewalls						
1 2 additional firewalls	662.00 4-01-25-263-000-294 B Fire Dept: Other	R	04/30/24 05/07/24	TT066759K		

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
TARGE005 TARGETED TECHNOLOGIES LLC								
	24-00582 04/30/24 2 additional firewalls		Continued					
	2 2 additional firewalls		662.00	4-01-28-360-000-294	B Community Ctr: Other	R 04/30/24 05/07/24	TT066759K	N
			1,324.00					
	24-00583 04/30/24 Firewall renewals							
	1 Firewall renewals		1,197.00	4-01-25-240-000-294	B Police: Other	R 04/30/24 05/07/24	TT066760K	N
	2 Firewall renewals		662.00	4-01-26-290-000-294	B Streets: Other	R 04/30/24 05/07/24	TT066760K	N
	3 Firewall renewals		1,197.00	4-01-26-310-000-178	B B&G: Building Maintenance	R 04/30/24 05/07/24	TT066760K	N
			3,056.00					
	24-00634 05/10/24 video camera/mic setup							
	1 video camera/mic setup		179.00	4-01-22-195-000-260	B Construction: Computer Services	R 05/10/24 05/10/24	121475	N
	2 firewall all locations		500.00	4-01-20-100-000-294	B Admin: Other	R 05/10/24 05/10/24	121448	N
	3 firewall all locations		500.00	4-01-20-120-000-294	B Municipal Clerk: Other	R 05/10/24 05/10/24	121448	N
	4 firewall all locations		986.00	4-01-20-130-000-294	B Finance: Other	R 05/10/24 05/10/24	121448	N
	5 firewall tz470		1,000.00	4-01-20-145-000-294	B Tax Collection: Other	R 05/10/24 05/10/24	121447	N
	6 firewall tz470		500.00	4-01-20-150-000-294	B Tax Assessor: Other	R 05/10/24 05/10/24	121447	N
	7 firewall tz470		500.00	4-01-21-185-000-294	B Zoning: Other	R 05/10/24 05/10/24	121447	N
	8 firewall tz470		394.00	4-01-25-240-000-294	B Police: Other	R 05/10/24 05/10/24	121447	N
			4,559.00					
	Vendor Total:		8,939.00					
THORC005 THOR CONSTRUCTION								
	23-01064 09/07/23 IMPROVEMENTS VETERANS PARK							
	3 IMPROVEMENTS VETERANS PARK		25,571.14	T-03-56-854-000-000	B Trust: Open Space	R 09/20/23 05/07/24	PAYMENT #3	N
	Vendor Total:		25,571.14					
TWIN TWIN LIGHTS MARINA								
	24-00531 04/19/24 medium ice							
	1 medium ice		33.60	4-01-25-263-000-294	B Fire Dept: Other	R 04/19/24 05/07/24	10415	N
	2 50# bag ice		90.00	4-01-25-263-000-294	B Fire Dept: Other	R 04/19/24 05/07/24	10114	N
	3 3 diesel		33.70	4-01-25-263-000-294	B Fire Dept: Other	R 04/19/24 05/07/24	10078	N
	4 4 diesel		48.32	4-01-25-263-000-294	B Fire Dept: Other	R 04/19/24 05/07/24	10078	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description					Enc Date	Date	Date		Exc]
TWIN TWIN LIGHTS MARINA										
	24-00531 04/19/24 medium ice		Continued							
	5 3 diesel		65.24	4-01-25-263-000-294	B Fire Dept: Other	R	04/19/24	05/07/24	9961	N
			270.86							
	Vendor Total:		270.86							
VARAKIYU VARAKIYU ENTERPRISES LLC										
	24-00633 05/10/24 janitorial supplies									
	1 janitorial supplies		477.76	4-01-26-310-000-116	B B&G: Janitorial Supplies	R	05/10/24	05/10/24	2910	N
	2 janitorial supplies		159.03	4-01-26-310-000-116	B B&G: Janitorial Supplies	R	05/10/24	05/10/24	2911	N
			636.79							
	Vendor Total:		636.79							
VERIZON1 VERIZON										
	24-00611 05/07/24 VALLEY ST PUMP STATION									
	1 VALLEY ST PUMP STATION		61.31	4-05-55-502-000-213	B Sewer: Telephone	R	05/07/24	05/07/24	4/19/24	N
	2 40 SHORE DRIVE		162.60	4-05-55-502-000-213	B Sewer: Telephone	R	05/07/24	05/07/24	40 SHORE DR	N
			223.91							
	24-00640 05/10/24 17-1 Shore Drive									
	1 17-1 Shore Drive		367.91	4-01-31-440-000-213	B Telephone	R	05/10/24	05/10/24	5/1/24	N
	Vendor Total:		591.82							
VERWIRE VERIZON WIRELESS										
	24-00610 05/07/24 CELL PHONE									
	1 CELL PHONE		82.34	4-01-31-440-000-213	B Telephone	R	05/07/24	05/07/24	9961926252	N
	Vendor Total:		82.34							
VIKIN005 VIKING PEST CONTROL										
	24-00621 05/09/24 pest control									
	1 pest control-22 snugharbor ave		43.20	4-01-26-310-000-178	B B&G: Building Maintenance	R	05/09/24	05/09/24	901503972	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
VIKIN005 VIKING PEST CONTROL											
Continued											
24-00621 05/09/24 pest control		Continued									
2 pest control-151 Navesink aven	32.40	4-01-26-310-000-178	B B&G: Building Maintenance	R	05/09/24	05/09/24			901503147		N
	75.60										
Vendor Total:	75.60										
WALLI005 WALLING LOCKSMITH											
24-00568 04/25/24 Mens bathroom-2nd floor											
1 Mens bathroom-2nd floor	320.00	4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	04/25/24	05/07/24			20244041		N
2 key cut/judges bathroom	112.50	4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	04/25/24	05/07/24			20244039		N
	432.50										
Vendor Total:	432.50										
WILLI020 WILLIAM ARMENTI											
24-00617 05/09/24 medicare reimbursement											
1 medicare reimbursement	524.10	4-01-36-472-000-000	B Statutory: Social Security	R	05/09/24	05/09/24			MARCH-MAY 2024		N
Vendor Total:	524.10										
WILLI025 WILLIAM BRUNT, JR.											
24-00599 05/07/24 reimbursement/registered mail											
1 reimbursement/registered mail	34.96	4-01-22-200-000-294	B Code Enf: Other	R	05/07/24	05/07/24			4/23/24		N
Vendor Total:	34.96										
<hr/>											
Total Purchase Orders:	77	Total P.O. Line Items:	154	Total List Amount:	1,497,060.74	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	3-01	2,735.47	0.00	2,735.47	0.00	0.00	2,735.47
	4-01	1,142,618.41	0.00	1,142,618.41	0.00	0.00	1,142,618.41
	4-05	87,779.02	0.00	87,779.02	0.00	0.00	87,779.02
Year Total:		1,230,397.43	0.00	1,230,397.43	0.00	0.00	1,230,397.43
CAPITAL PROJECTS	C-04	184,112.00	0.00	184,112.00	0.00	0.00	184,112.00
	C-06	52,461.60	0.00	52,461.60	0.00	0.00	52,461.60
Year Total:		236,573.60	0.00	236,573.60	0.00	0.00	236,573.60
TRUST NON BUDGET-TWO RIVER	T-03	27,315.64	0.00	27,315.64	0.00	0.00	27,315.64
	T-12	38.60	0.00	38.60	0.00	0.00	38.60
Year Total:		27,354.24	0.00	27,354.24	0.00	0.00	27,354.24
Total of All Funds:		1,497,060.74	0.00	1,497,060.74	0.00	0.00	1,497,060.74



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-118

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Borough of Highlands, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Motion to Approve R 24-118:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands