



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, October 06, 2021 at 6:30 PM

AGENDA

EXECUTIVE SESSION: 6:30PM-CANCELED

REGULAR MEETING: 8:00PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Martin | Councilmember Mazzola

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PROCLAMATIONS / CERTIFICATES

APPROVAL OF MINUTES

1. Regular Meeting Minutes and Executive Session Minutes for 9/15/2021

INTRODUCTION OF PROPOSED ORDINANCES

- [2.](#) O-21-33 An Ordinance Approving And Recommending Naming Of A Private Road In Block 41, Lot 13.01
- [3.](#) O-21-34 An Ordinance Designating Restricted Parking In Front Of A Residence Occupied By A Person With Disabilities

PUBLIC HEARING ON PROPOSED ORDINANCES

RESOLUTIONS

- [4.](#) R 21-181 Authorizing the Payment of Bills
- [5.](#) R 21-182 A Resolution Authorizing Temporary Street Closure
- [6.](#) R 21-183 A Resolution To Adopt Procedures For Administration And Inspection Of Federal Aid Highway Projects

- [7.](#) R 21-184 A Resolution Authorizing the Refund of Sidewalk and Curb Cut Escrow Deposit Fee
- [8.](#) R 21-185 A Resolution Approving Close Out Change Order And Declaring Acceptance Of The Contract For The Improvements To Locust Street
- [9.](#) R 21-186 A Resolution Authorizing Execution Of A Shared Services Agreement With Monmouth County For The Itaxmap Collaboration Center System
- [10.](#) R 21-187 A Resolution Authorizing The Award Of A Non-Fair And Open Contract For Professional Engineering Services For Improvements To Gertrude Ederle Park
- [11.](#) R 21-188 A Resolution Authorizing The Award Of A Non-Fair And Open Contract For Professional Engineering Services For Improvements To Veterans Memorial Park
- [12.](#) R 21-189 A Resolution Authorizing The Award Of A Non-Fair And Open Contract For Professional Land Surveying And Engineering Services For Drainage Improvements On Hillside Avenue
- [13.](#) R 21-190 A Resolution Approving First Aid Squad Application

OTHER BUSINESS

REPORTS

- [14.](#) Mayor's Report
15. Administrator's Report
16. Engineer's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a three-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at 732-872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-21-33

AN ORDINANCE APPROVING AND RECOMMENDING NAMING OF A PRIVATE ROAD IN BLOCK 41, LOT 13.01

WHEREAS, pursuant to N.J.S.A. 40:67-1(k) the governing body is empowered with the authority to name and rename streets; and

WHEREAS, William “Gipper” O’Neil recently passed away, and was a lifelong resident of the Highlands for all of his 94 years. He was honorably discharged as a Sergeant in the United States Army Military Police, and both he and his family have dedicated significant portions of their lives to our Country and specifically to the Borough of Highlands; and

WHEREAS, the developer of Chia, Inc. Site Plan, Block 41, Lot 13.01, has proposed that a street in said development be named in honor of William “Gipper” O’Neil; and

WHEREAS, the governing body of the Borough of Highlands has determined that it is in the best interest of the residents to allow the developer of Chia, Inc. Site Plan, Block 41, Lot 13.01, to name the private road located within the site plan to “Gipper Way”.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

The private road located in the Chia, Inc. Site Plan, Block 41, Lot 13.01, is hereby named “Gipper Way”.

Proper markers designating and identifying said “Gipper Way” shall be posted in conspicuous locations of said street.

The Tax Map of the Borough of Highlands shall be amended to name “Gipper Way”.

A certified copy of this ordinance shall be filed with the Monmouth County Clerk, the Monmouth County Board of Elections, the New Jersey Secretary of State, the Highlands Postmaster, and any other County, State or Federal agency which requires a notification of a street name.

SECTION II. SEVERABILITY If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not

affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law and filing with the Monmouth County Clerk.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 20, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-21-34

AN ORDINANCE DESIGNATING RESTRICTED PARKING IN FRONT OF A RESIDENCE OCCUPIED BY A PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Chapter 7, Section 3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space on King Street 15 feet from pole #JC208HB is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 7 King Street. A sign shall be installed specifically identifying the on-street parking space in accordance with Chapter 7, Section 3.6B(d) of the Borough Code.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 20, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-181

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated, October 1, 2021 which totals as follows:

Current Fund	\$256,829.09
Sewer Account	\$ 30,696.02
Capital Fund	\$ 34,350.40
Trust-Other	\$ 56,762.73
Federal/State Grants	\$ -
Total	\$378,638.24

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$378,638.24** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-181:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
10/06/2021

Item 4.

CURRENT:		\$	256,479.09
Payroll	(09/30/2021)	\$	
Manual Checks		\$	350.00
Voided Checks		\$	
SEWER ACCOUNT:		\$	30,696.02
Payroll	(09/30/2021)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	34,350.40
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	56,762.73
Payroll	(09/30/2021)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	
Payroll	(09/30 /2021)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

P.O. Type: A11

Open: N Paid: N Void: N

Rcvd: Y Held: Y Aprv: N

Bid: Y State: Y Other: Y Exempt: Y

Range: First to Last

Format: Detail without Line Item Notes

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
AR COMM A.R. COMMUNICATIONS									
21-00324 03/26/21 radio's for 17-98 fire police									
1 radio's for 17-98 fire police	3,146.00	1-01-25-263-000-173	B Fire Dept: Radio Repair	R	03/26/21	09/23/21		52024	N
Vendor Total:	3,146.00								
ACEWA005 ACE WALCO TERMITE CONTROL									
21-01082 09/30/21 pest control firehouse									
1 pest control firehouse	58.99	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	09/30/21	09/30/21		912789	N
Vendor Total:	58.99								
BANKERS BANKERS LIFE AND CASUALTY CO.									
21-01061 09/24/21 retiree medical									
1 retiree medical	603.39	1-01-23-220-000-254	B Current: Retirees Group Insurance	R	09/24/21	09/24/21		B2156683	N
Vendor Total:	603.39								
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO									
21-01074 09/29/21 commingling									
1 commingling	39.01	1-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	09/29/21	09/29/21		11752	N
Vendor Total:	39.01								
BAYVIEW BAYVIEW CONDO ASSOCIATION									
21-01079 09/30/21 electric reimbursement									
1 electric reimbursement	1,495.86	1-01-26-325-000-217	B Condo Services: Street Lighting	R	09/30/21	09/30/21		JAN-MARCH 2021	N
Vendor Total:	1,495.86								

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No. Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
BOR02 BOROUGH OF ATLANTIC HIGHLANDS						
21-01077 09/29/21 mechanical services Aug 2021						
1 mechanical services Aug 2021	1,792.00 1-01-42-717-000-154 B Interlocal: Equipment Maintenance R 09/29/21 10/01/21 AUGUST 2021 N					
Vendor Total:	1,792.00					
BOROU020 BOROUGH OF SEA BRIGHT						
21-00593 05/27/21 lifeguard services						
3 lifeguard services	17,324.00 1-01-42-730-000-299 B SHARED SERVICE- SEA BRIGHT LIFEGUARDS R 05/27/21 09/24/21 SEPTEMBER 2021 N					
Vendor Total:	17,324.00					
BOUND01 BOUND TREE MEDICAL LLC						
21-01005 09/10/21 first aid supplies						
1 first aid supplies	429.71 1-01-25-260-000-210 B First Aid: First Aid Supplies R 09/10/21 09/23/21 84185590 N					
2 first aid supplies	226.67 1-01-25-260-000-210 B First Aid: First Aid Supplies R 09/10/21 09/23/21 84191891 N					
3 first aid supplies	126.45 1-01-25-260-000-210 B First Aid: First Aid Supplies R 09/22/21 09/23/21 84198425 N					
4 first aid supplies	59.98 1-01-25-260-000-210 B First Aid: First Aid Supplies R 09/22/21 09/23/21 84210463 N					
	842.81					
Vendor Total:	842.81					
BRO01 BROWN & BROWN BENEFIT ADVISORS						
21-00609 06/04/21 Medical insurance advisor						
4 Medical insurance advisor	1,250.00 1-01-23-210-000-251 B Current: Insurance - Other R 06/04/21 09/24/21 126122 N					
Vendor Total:	1,250.00					
BUILDERS BUILDERS GENERAL						
21-00976 09/09/21 wood for North St pump station						
1 wood for North St pump station	374.30 1-05-55-502-000-294 B Sewer: Other R 09/09/21 09/23/21 979319 N					
Vendor Total:	374.30					
CAVAN005 CAVANAUGH'S EXTERMINATING CO						
21-01035 09/17/21 42 Shore Drive						
1 42 Shore Drive	30.00 1-01-26-310-000-178 B B&G: Building Maintenance R 09/17/21 09/23/21 822093 N					
2 27 Shore Drive	30.00 1-01-26-310-000-178 B B&G: Building Maintenance R 09/17/21 09/23/21 822095					

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description				
CAVAN005 CAVANAUGH'S EXTERMINATING CO Continued							
21-01035 09/17/21 42 Shore Drive		Continued					
3 22 SnugHarbor Avenue	40.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	09/17/21	09/23/21	822099 N
	100.00						
Vendor Total:	100.00						
CHRIS020 CHRISTIANA TC/F CE1/FIRSTRUST							
21-01056 09/24/21 lien redemption							
1 lien redemption	2,750.19	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	09/24/21	09/24/21	B72/L13 N
2 premium bid	14,400.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	09/24/21	09/24/21	B72/L13 N
	17,150.19						
Vendor Total:	17,150.19						
CHRIS010 CHRISTIANA TRUST							
21-01062 09/24/21 lien redemption							
1 lien redemption	14,648.14	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	09/24/21	09/24/21	B57/L11 N
2 premium bid	10,000.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	09/24/21	09/24/21	B57/L11 N
	24,648.14						
Vendor Total:	24,648.14						
CME01 CME ASSOCIATES							
20-00404 04/21/20 Bay Avenue sanitary/storm sewe							
36 Bay Avenue sanitary/storm sewe	124.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	09/24/21	09/24/21	0288496 N
37 Bay Avenue sanitary/storm sewe	1,157.90	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	09/30/21	09/30/21	0289373 N
	1,282.40						
21-00008 01/19/21 2021 general engineering							
60 general engineering	1,086.00	1-01-20-165-000-244	B Engineering:General Engineering	R	09/29/21	09/29/21	0288495 N
61 Rogers Avenue	547.50	1-01-20-165-000-244	B Engineering:General Engineering	R	09/29/21	09/29/21	0288494 N
62 Rogers Avenue	109.00	1-01-20-165-000-244	B Engineering:General Engineering	R	10/01/21	10/01/21	0290301 N
63 snugharbor avenue	140.00	1-01-20-165-000-244	B Engineering:General Engineering	R	10/01/21	10/01/21	0289371 N
64 general engineering services	2,884.00	1-01-20-165-000-244	B Engineering:General Engineering	R	10/01/21	10/01/21	0289372 N
65 grading review	175.00	T-03-56-875-000-148	B TRUST: Grading Marine Pl B91 L7.01	R	10/01/21	10/01/21	0289565 N
	4,941.50						

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No. Item 4.

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
PO #	PO Date	Description	Amount	Charge Account	Enc Date	Date	Date	Invoice
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
CME01	CME ASSOCIATES	Continued						
21-00773	07/15/21	King Street & Matthew Street						
4 King Street & Matthew Street	11,379.50	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21	09/24/21	0288497	N
5 King Street & Matthew Street	6,617.00	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21	09/30/21	0289388	N
	17,996.50							
Vendor Total:	24,220.40							
COLLI005	COLLIERS ENGINEERING/DESIGN							
21-00774	07/15/21	Electric upgrade/North St Pump						
1 Electric upgrade/North St Pump	12,466.63	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21	09/23/21	688693	N
Vendor Total:	12,466.63							
COMCAST	COMCAST							
21-01050	09/23/21	42 Shore Drive						
1 42 Shore Drive	463.08	1-01-31-450-000-213	B Telecommunications	R	09/23/21	09/23/21	42 SHORE DRIVE	N
2 27 Shore Drive	305.53	1-01-31-450-000-213	B Telecommunications	R	09/23/21	09/23/21	27 SHORE DRIVE	N
3 firehouse spc video acct	74.48	1-01-31-450-000-213	B Telecommunications	R	09/23/21	09/23/21	FIREHOUSE VIDEO	N
4 22 snugharbor avenue	265.58	1-01-31-450-000-213	B Telecommunications	R	09/27/21	09/27/21	22 SNUGHARBOR	N
5 17-1 Shore Drive	89.90	1-01-31-450-000-213	B Telecommunications	R	09/29/21	09/29/21	17-1 SHORE DR	N
	1,198.57							
Vendor Total:	1,198.57							
COSTC010	COSTCO							
21-01045	09/21/21	Food for Summer Luau						
1 Food for Summer Luau	175.02	1-01-28-385-000-244	B Public Events: Special Events	R	09/21/21	09/30/21	9/23/21	N
Vendor Total:	175.02							
COSTC005	COSTCO MEMBERSHIP							
21-01040	09/17/21	2021-2022 MEMBERSHIP RENEWAL						
1 2021-2022 MEMBERSHIP RENEWAL	127.95	1-01-20-152-000-294	B Central Services: Other	R	09/17/21	09/30/21	2021-2022	N
Vendor Total:	127.95							

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 4.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Exc]
DAVID015 DAVID & MARY ELLEN CONNERTY										
21-01053 09/23/21 sidewalk/Curb cut refund										
1 sidewalk/Curb cut refund	1,000.00	T-03-56-850-000-001	B Trust: Street Openings	R			09/23/21	09/23/21	B79/L4	N
Vendor Total:	1,000.00									
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN										
21-00136 02/12/21 municipal attorney-reso 21-001										
40 September 2021 retainer	5,500.00	1-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R			09/29/21	09/29/21	387645	N
Vendor Total:	5,500.00									
DELTA005 DELTA DENTAL OF NJ, INC.										
21-01016 09/15/21 dental for active members										
1 dental for active members	1,824.84	1-01-23-220-000-253	B Current: Group Insurance	R			09/15/21	09/23/21	778819	N
2 dental for retired members	1,686.69	1-01-23-220-000-254	B Current: Retirees Group Insurance	R			09/15/21	09/23/21	778821	N
	3,511.53									
Vendor Total:	3,511.53									
EDMUN010 Edmunds & Associates										
21-00956 09/07/21 2 part tax bills printed										
1 2 part tax bills printed	758.39	1-01-20-145-000-261	B Tax Collection: Printing	R			09/07/21	09/23/21	21-IN3969	N
Vendor Total:	758.39									
FRANNY01 FRANNY'S PIZZA										
21-00989 09/10/21 KOM program										
1 KOM program	64.00	1-01-28-360-000-241	B Community Ctr: Summer Programs	R			09/10/21	09/24/21	65341	N
Vendor Total:	64.00									
GANN005 GANNETT NJ										
21-01010 09/13/21 Special Meeting Notice 3/2/21										
1 Special Meeting Notice 3/2/21	49.40	1-01-20-120-000-220	B Municipal Clerk: Advertising	R			09/13/21	09/24/21	0003972577	N
21-01055 09/24/21 Advertising & Affidavit's										
1 Advertising & Affidavit's	411.68	1-01-21-180-000-220	B Municipal Land Use Law: Advertising	R			09/24/21	09/24/21	0004082673	N

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account	Acct Type Description		Enc Date Date	Date Invoice	Excl
GANNE005 GANNETT NJ						
21-01055 09/24/21 Advertising & Affidavit's	Continued					
	559.76 1-01-20-120-000-220	B Municipal Clerk: Advertising				
	971.44					
Vendor Total:	1,020.84					
GENER005 GENERAL CODE LLC						
21-00946 08/24/21 e annual code updates						
1 code analysis, composition	4,663.12 1-01-20-120-000-258	B Municipal Clerk: Codification	R	08/24/21 09/24/21	PG000025800	N
21-01022 09/16/21 Codification						
1 Codification	1,115.00 1-01-20-120-000-258	B Municipal Clerk: Codification	R	09/16/21 09/23/21	PG000026433	N
Vendor Total:	5,778.12					
TREVETT GEORGE TREVETT PLUMBING & HEAT						
21-00965 09/08/21 water service at Miller Street						
1 water service at Miller Street	1,511.40 1-01-26-290-000-294	B Streets: Other	R	09/08/21 09/23/21	11008	N
Vendor Total:	1,511.40					
GEORGE GEORGE WALL						
21-00986 09/10/21 cover and cont-17-43						
1 cover and cont-17-43	93.11 1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	09/10/21 09/23/21	209182	N
Vendor Total:	93.11					
GLOBE GLOBE PETROLEUM						
21-00934 08/23/21 55 gal drum of 5/20 semi oil						
1 55 gal drum of 5/20 semi oil	1,747.00 1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	08/23/21 09/24/21	66599	N
21-01033 09/17/21 citgo synthetic 55 gallon oil						
1 citgo synthetic 55 gallon oil	798.78 1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	09/17/21 09/23/21	683107	N
Vendor Total:	2,545.78					

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 4.

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
HELFR005 HELFRITCH BUS CO.												
	21-00899	08/16/21	Bus trip to Atlantic City									
	1		Bus trip to Atlantic City	1,050.00	T-03-56-850-000-023	B Trust: Recreation Group	R	08/16/21	09/24/21		10/27/21	N
Vendor Total:				1,050.00								
HOMDEPO HOME DEPOT CREDIT SERVICES												
	21-00958	09/08/21	miniblinds for police trailer									
	1		miniblinds for police trailer	51.12	1-01-26-310-000-178	B B&G: Building Maintenance	R	09/08/21	09/24/21		9/21/21	N
Vendor Total:				51.12								
JAMES010 JAMES & PATRICIA DAVIS												
	21-01039	09/17/21	medicare reimbursement									
	1		medicare reimbursement	1,247.60	1-01-36-472-000-000	B Statutory: Social Security	R	09/17/21	09/23/21		MAY-AUG 2021	N
	2		medicare reimbursement	1,247.60	1-01-36-472-000-000	B Statutory: Social Security	R	09/17/21	09/23/21		SEPT.-DEC 2021	N
				2,495.20								
Vendor Total:				2,495.20								
BUTLER JAMES BUTLER, ESQ.												
	21-00004	01/19/21	2021 municipal prosecutor									
	9		2021 municipal prosecutor	1,270.00	1-01-25-275-000-201	B Contract Cost	R	01/19/21	09/23/21		SEPTEMBER 2021	N
Vendor Total:				1,270.00								
JAMES035 JAMES R. INETILE INC.												
	21-00064	01/27/21	improvements to locust street									
	5		improvements to locust street	31,844.45	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	09/30/21	09/30/21		PAYMENT #5	N
Vendor Total:				31,844.45								
JCPL JCP & L												
	21-01015	09/14/21	master bill mua									
	1		master bill mua	264.61	1-01-31-430-000-215	B Electric	R	09/14/21	09/23/21		95009276347	N
	2		master bill	365.09	1-01-31-430-000-215	B Electric	R	09/15/21	09/23/21		95009276327	N
				629.70								

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JCPCL JCP & L			Continued									
21-01048	09/22/21	cedar street										
1 cedar street				14.08	1-01-31-430-000-215	B Electric	R	09/22/21	09/23/21		95068335256	N
2 street lighting				2,279.68	1-01-31-435-000-217	B Street Lighting	R	09/22/21	09/23/21		95068335255	N
3 street lighting				1,364.88	1-01-31-435-000-217	B Street Lighting	R	09/22/21	09/23/21		95068335254	N
				3,658.64								
Vendor Total:				4,288.34								
JFKEM005 JFK EMS												
21-01017	02/03/21	ems agreement										
5 ems agreement				10,000.00	1-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/24/21	09/24/21		MAY 2021	N
6 ems agreement				10,000.00	1-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/24/21	09/24/21		JUNE 2021	N
7 ems agreement				10,000.00	1-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/24/21	09/24/21		JULY 2021	N
8 ems agreement				10,000.00	1-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/24/21	09/24/21		AUGUST 2021	N
9 ems agreement				10,000.00	1-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/24/21	09/24/21		SEPTEMBER 2021	N
				50,000.00								
Vendor Total:				50,000.00								
JOHNG005 JOHN GUIRE LLC												
21-01014	09/14/21	Pole Chain Saw										
1 Pole Chain Saw				586.99	1-01-26-290-000-296	B Streets: Machinery & Equipment	R	09/14/21	09/23/21		33751	N
Vendor Total:				586.99								
WIG01 KEVIN P. WIGENTON, ESQ												
21-00005	01/19/21	municipal public defender 2021										
1 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		JANUARY 2021	N
2 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		FEBRUARY 2021	N
3 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		MARCH 2021	N
4 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		APRIL 2021	N
5 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		MAY 2021	N
6 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		JUNE 2021	N
7 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		JULY 2021	N
8 municipal public defender 2021				416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		AUGUST 2021	N

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WIG01 KEVIN P. WIGENTON, ESQ Continued																
21-00005	01/19/21	municipal public defender 2021	Continued													
9	municipal public defender 2021	416.66	1-01-43-495-000-011	B Public Defender: Salaries & Wages	R	01/19/21	09/30/21		SEPTEMBER 2021	N						
		3,749.94														
Vendor Total:		3,749.94														
LAWES005 LAWES OUTDOOR POWER EQUIPMENT																
21-00984	09/09/21	belt, cutter deck														
1	belt, cutter deck	76.65	1-01-26-290-000-181	B Streets: General Hardware - Minor Tools	R	09/09/21	09/23/21		57616	N						
Vendor Total:		76.65														
MCMANIMO MCMANIMON SCOTLAND & BAUMANN																
21-01080	09/30/21	Captains Cove														
1	Captains Cove Marina	4,713.00	1-01-20-155-000-294	B Legal Services: Other	R	09/30/21	09/30/21		184553	N						
2	Shadow Lawn Redevelopment	10,786.50	1-01-20-155-000-294	B Legal Services: Other	R	09/30/21	09/30/21		184552	N						
3	Downtown Redevelopment	15,504.29	1-01-20-155-000-294	B Legal Services: Other	R	09/30/21	09/30/21		184551	N						
		31,003.79														
Vendor Total:		31,003.79														
MONCOUPO MONMOUTH COUNTY																
21-01007	09/13/21	HAUL BRUSH														
1	HAUL BRUSH	395.73	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	09/13/21	09/23/21		025-2021-1	N						
21-01058	09/24/21	haul brush														
1	haul brush	443.51	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	09/24/21	09/30/21		026-2021-1	N						
Vendor Total:		839.24														
MONMO050 MONMOUTH COUNTY CLERK																
21-01037	09/17/21	Rim maintenance-9/1/21-8/31/22														
1	Rim maintenance-9/1/21-8/31/22	3,400.00	1-01-20-120-000-252	B Municipal Clerk: Contractual Service	R	09/17/21	09/29/21		2021-2022	N						
Vendor Total:		3,400.00														

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
MON02 MONMOUTH COUNTY TREASURER									
21-00959 09/08/21 haul brush									
1 haul brush	396.01	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	09/08/21	09/23/21		024-2021-1	N
Vendor Total:	396.01								
MOTOR010 MOTOROLA SOLUTIONS, INC.									
21-00071 01/27/21 drawdown 2 way radio									
10 drawdown 2 way radio	350.00	1-01-31-450-000-213	B Telecommunications	R	09/22/21	09/23/21		024138	N
Vendor Total:	350.00								
NAYLORS NAYLORS AUTO PARTS									
21-01041 09/17/21 BATTERY									
1 BATTERY	283.98	1-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	09/17/21	09/23/21		185658	N
2 BULB	76.00	1-01-26-300-000-294	B Mech Garage: Other	R	09/17/21	09/23/21		186349	N
3 WIPER BLADES	50.98	1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	09/17/21	09/23/21		186640	N
4 WIPER BLADES	48.98	1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	09/17/21	09/23/21		186888	N
5 FUEL PUMP ASSEMBLY	174.99	1-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	09/17/21	09/23/21		187002	N
6 BLUE DEF 2.5 GAL	51.96	1-01-26-300-000-294	B Mech Garage: Other	R	09/17/21	09/23/21		187033	N
7 WIPER BLADES	50.48	1-01-26-300-000-294	B Mech Garage: Other	R	09/17/21	09/23/21		187135	N
8 BRAKE TUBING	84.75	1-01-26-300-000-294	B Mech Garage: Other	R	09/17/21	09/23/21		187243	N
9 BRAKE PADS/ROTOR	396.47	1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	09/17/21	09/23/21		187262	N
10 GAL	26.99	1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	09/17/21	09/23/21		187272	N
11 BRAKE PADS/ROTOR	680.44	1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	09/17/21	09/23/21		187328	N
12 VAPOR VENT VALVE	72.49	1-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	09/17/21	09/23/21		187505	N
13 FLAT	7.38	1-01-26-300-000-294	B Mech Garage: Other	R	09/17/21	09/23/21		187618	N
	2,005.89								
Vendor Total:	2,005.89								
NJNG NEW JERSEY NATURAL GAS									
21-01011 09/13/21 shore drive									
1 shore drive	59.35	1-01-31-446-000-218	B Natural Gas	R	09/13/21	09/24/21		SHORE DR	N
2 public works	27.88	1-01-31-446-000-218	B Natural Gas	R	09/13/21	09/24/21		PUBLIC WORKS	N
3 s 2nd st	33.31	1-01-31-446-000-218	B Natural Gas	R	09/13/21	09/24/21		S 2ND ST	N

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
NJNG NEW JERSEY NATURAL GAS											
Continued											
21-01011 09/13/21 shore drive				Continued							
4 22 snugharbor avenue	66.95	1-01-31-446-000-218	B Natural Gas	R	09/13/21	09/24/21		22	SNUGHARBOR	N	
	187.49										
Vendor Total:	187.49										
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC											
21-01009 09/13/21 Affidavits Advertising											
1 Affidavits Advertising	44.33	1-01-20-120-000-220	B Municipal Clerk: Advertising	R	09/13/21	09/24/21		16208		N	
21-01073 09/29/21 Tax sale notices-2020 taxes											
1 Tax sale notices-2020 taxes	100.00	1-01-20-145-000-220	B Tax Collection: Advertising	R	09/29/21	09/29/21		16232		N	
Vendor Total:	144.33										
NJLM NJ STATE LEAG. OF MUNICIPALITIE											
21-00860 08/06/21 badges											
1 badges	600.00	1-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	08/06/21	09/30/21		4645		N	
Vendor Total:	600.00										
OMSOL005 O&M SOLUTIONS, LLC											
21-00486 05/07/21 MAINTENANCE OF WASTEWATER											
5 MAINTENANCE OF WASTEWATER	719.00	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/21	09/24/21		2689		N	
6 MAINTENANCE OF WASTEWATER	902.50	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/21	10/01/21		2718		N	
	1,621.50										
Vendor Total:	1,621.50										
ON-SITE ON-SITE TIRE REPAIR, LLC											
21-00985 09/09/21 17-31 fire prevention											
1 17-31 fire prevention	526.44	1-01-42-717-000-198	B Interlocal: Tires	R	09/09/21	09/23/21		33269		N	
Vendor Total:	526.44										

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
PASHM005 PASHMAN STEIN WALDER HAYDEN, PC					
18-00831 07/02/18 LEGAL COUNCIL/COAH	37.00 1-01-99-999-200-271 B Acc Payable 2018-Legal	R	09/20/19	09/24/21	95110 N
36 LEGAL COUNCIL/COAH					
Vendor Total:	37.00				
PHILL005 Phillips, Preiss, Grygiel, Leheny					
21-00070 01/27/21 Borough planner	2,901.25 1-01-21-180-000-251 B Mun Land Use Law: Consultants - Other	R	09/16/21	09/24/21	33929 N
9 Borough planner					
Vendor Total:	2,901.25				
PITNEY PITNEY BOWES, INC.					
21-01083 09/30/21 quarterly postage rental	180.00 1-01-20-152-000-270 B Central Services: Leased Equipment	R	09/30/21	09/30/21	1018963101 N
1 quarterly postage rental					
Vendor Total:	180.00				
POORJ005 POOR JOHNS PORTABLE TOILETS					
21-00692 06/23/21 handicap bathroom/Miller Beach	193.00 1-01-28-375-000-181 B Parks: Restroom rental	R	06/23/21	09/23/21	7005 N
4 handicap bathroom/Miller Beach					
Vendor Total:	193.00				
PORZIO005 PORZIO, BROMBERG & NEWMAN, PC					
20-00457 05/07/20 special education council	525.40 0-01-20-110-000-251 B Mayor/Council: Consultants	R	05/07/20	09/29/21	3269097 N
11 special education council					
Vendor Total:	525.40				
POWER POWERHOUSE SIGNWORKS					
21-00617 06/08/21 Yard signs - concert	70.00 1-01-28-360-000-244 B Community Ctr: Special Events	R	06/08/21	09/30/21	22-060822 N
1 Yard signs - concert					
21-00980 09/09/21 letter fire police van	940.00 1-01-25-263-000-201 B Fire Dept: Building and grounds	R	09/09/21	09/23/21	22-082601 N
1 letter fire police van					
2 3x8 banner 2021 chief	100.00 1-01-25-263-000-201 B Fire Dept: Building and grounds	R	09/09/21	09/23/21	21-122234 N

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Exc1		
POWER POWERHOUSE SIGNWORKS											
Continued											
21-00980	09/09/21	letter fire police van	Continued								
3 18x24- Parking for emergency	30.00	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	09/23/21	09/23/21		22-080613		N	
	1,070.00										
Vendor Total: 1,140.00											
PRINCLIF PRINCIPAL LIFE GROUP											
21-01059	09/24/21	life insurance									
1 life insurance	812.15	1-01-23-220-000-253	B Current: Group Insurance	R	09/24/21	09/24/21		10/1-10/31/21		N	
Vendor Total: 812.15											
RUDER005 RUDERMAN & ROTH, LLC											
21-00002	01/19/21	labor council 2021									
8 labor council 2021	4,042.50	1-01-20-155-000-294	B Legal Services: Other	R	09/17/21	09/23/21		AUGUST 2021		N	
Vendor Total: 4,042.50											
SET01 SETTEMBRINO ARCHITECTS											
21-01012	09/13/21	reimbursed printing, UPS									
1 reimbursed printing, UPS	1,223.55	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	09/13/21	09/30/21		3436		N	
Vendor Total: 1,223.55											
SPECTROL SPECTROTEL, INC.											
21-01052	09/23/21	fire department									
1 fire department	90.85	1-01-31-440-000-213	B Telephone	R	09/23/21	09/23/21		10461710		N	
Vendor Total: 90.85											
STAPLES STAPLES ADVANTAGE											
21-00849	08/04/21	cleaning supplies									
1 cleaning supplies	221.97	1-01-26-310-000-116	B B&G: Janitorial Supplies	R	08/04/21	09/29/21		8063127911		N	
2 office supplies	38.31	1-01-20-152-000-201	B Central Services: Office Supplies	R	08/04/21	09/29/21		8063127911		N	
3 office supplies	35.10	1-01-20-130-000-201	B Finance: Office Supplies	R	08/04/21	09/29/21		8063127911		N	
	295.38										

22

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account	Acct Type Description	Enc Date Date	Date Invoice	Exc	
T&M ASSOCIATES Continued						
21-01087 10/01/21 2021 general services	Continued					
5 9 Shrewsbury Avenue	1,001.00	T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2	R	10/01/21 10/01/21	FMK410848 N
	2,377.00					
Vendor Total:	3,884.50					
TOMSA T.O.M.S.A.						
21-01036 09/17/21 August 2021						
1 August 2021	28,533.91	1-05-55-502-000-196	B Sewer: TOMSA	R	09/17/21 09/23/21	AUGUST 2021 N
Vendor Total:	28,533.91					
TRE01 TREASURER, STATE OF NJ DIV REV						
21-01060 09/24/21 Annual site remediation fee						
1 Annual site remediation fee	925.00	1-01-20-165-000-245	B Engineering-Storm Water	R	09/24/21 09/24/21	211477070 N
Vendor Total:	925.00					
TWO RIVER TWO RIVER TIMES						
21-01054 09/24/21 Affidavit of Publication						
1 Affidavit of Publication	4.65	1-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	09/24/21 09/24/21	16233 N
Vendor Total:	4.65					
UNITE005 UNITED SITE SERVICES						
21-00339 03/29/21 clean out dpw yard						
10 clean out dpw yard	40.00	1-01-26-290-000-294	B Streets: Other	R	09/29/21 09/29/21	6300507 N
Vendor Total:	40.00					
STAMPED US POSTAL SERVICE						
21-01088 10/01/21 us flag #10 stamped envelopes						
1 us flag #10 stamped envelopes	2,596.40	1-01-20-152-000-222	B Central Services: Postage	R	10/01/21 10/01/21	10/1/21 N

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description						
STAMPED US POSTAL SERVICE Continued								
21-01088 10/01/21 us flag #10 stamped envelopes	Continued							
2 shipping	18.20	1-01-20-152-000-222	B Central Services: Postage	R	10/01/21	10/01/21	10/1/21	N
	2,614.60							
Vendor Total:	2,614.60							
USBAN060 USBANK CUST PRO CAP 8								
21-01057 09/24/21 lien redemption								
1 lien redemption	2,207.70	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	09/24/21	09/24/21	B52/L6	N
2 premium bid	800.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	09/24/21	09/24/21	B52/L6	N
	3,007.70							
Vendor Total:	3,007.70							
VERIZON1 VERIZON								
21-01025 09/17/21 17-1 shore drive								
1 17-1 shore drive	261.02	1-01-31-440-000-213	B Telephone	R	09/17/21	09/23/21	17-1 SHORE DR	N
2 police repeater	1,195.08	1-01-31-440-000-213	B Telephone	R	09/23/21	09/23/21	9/15/21	N
	1,456.10							
Vendor Total:	1,456.10							
VERIZ005 VERIZON								
21-01026 09/17/21 fios								
1 fios	164.99	1-01-31-440-000-213	B Telephone	R	09/17/21	09/23/21	9/4/21	N
Vendor Total:	164.99							
VERIZON1 VERIZON								
21-01075 09/29/21 valley st pump station								
1 valley st pump station	40.98	1-05-55-502-000-213	B Sewer: Telephone	R	09/29/21	09/29/21	9/19/21	N
2 40 Shore Drive	125.33	1-05-55-502-000-213	B Sewer: Telephone	R	09/29/21	09/29/21	9/19/21	N
	166.31							
Vendor Total:	166.31							

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
VERIZON CONNECT						
21-01047 09/22/21 bundled billing						
1 bundled billing	150.00 1-01-31-450-000-213 B Telecommunications	R	09/22/21 09/23/21	2551266	N	
Vendor Total:	150.00					
VERIZON WIRELESS						
21-01034 09/17/21 cell phone						
1 cell phone	1,485.62 1-01-31-450-000-213 B Telecommunications	R	09/17/21 09/23/21	9888013053	N	
21-01049 09/22/21 cellphone						
1 cellphone	51.45 1-01-31-450-000-213 B Telecommunications	R	09/22/21 09/29/21	9887895676	N	
2 cellphone-first aid	136.00 1-01-31-450-000-213 B Telecommunications	R	09/29/21 09/29/21	9888675515	N	
	187.45					
Vendor Total:	1,673.07					
VILLAGE OFFICE SUPPLY						
21-00992 09/10/21 bottles of water						
1 bottles of water	58.90 1-01-20-152-000-294 B Central Services: Other	R	09/10/21 09/24/21	4463674-0	N	
21-00993 09/10/21 bottles of water						
1 bottles of water	5.89 1-01-20-152-000-294 B Central Services: Other	R	09/10/21 09/24/21	4463673-0	N	
21-00994 09/10/21 bottles of water						
1 bottles of water	5.89 1-01-20-152-000-294 B Central Services: Other	R	09/10/21 09/24/21	4463672-0	N	
Vendor Total:	70.68					
VISION SERVICE PLAN						
21-01070 09/27/21 vision care						
1 vision care	919.13 1-01-23-220-000-253 B Current: Group Insurance	R	09/27/21 09/27/21	OCTOBER 2021	N	
Vendor Total:	919.13					
WEINER LAW GROUP LLP						
21-01018 09/15/21 273/295 Shore drive						
1 273/295 Shore drive	270.00 T-03-56-856-800-102 B Trust: Eng/Miscellaneous	R	09/15/21 09/23/21	257068		25

October 1, 2021
02:18 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 4.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099	
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1			
<hr/>							
WEINE005 WEINER LAW GROUP LLP	Continued						
21-01018 09/15/21 273/295 Shore drive	Continued						
2 1-3 Barberie avenue	120.00 T-03-56-875-000-133	B TRUST: LUB 1-3 BARBERI AVE B77 L13	R	09/15/21 09/23/21	255892	N	
3 289 Bay avenue	105.00 T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	09/15/21 09/23/21	255894	N	
4 289 Bay avenue	1,245.00 T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	09/15/21 09/23/21	254077	N	
	1,740.00						
<hr/>							
21-01086 10/01/21 20 Ralph street							
1 20 Ralph street	330.00 T-03-56-875-000-150	B TRUST: LUB2021-02 26 Ralph B113 L6.01	R	10/01/21 10/01/21	258298	N	
2 1-3 Barberie Avenue	120.00 T-03-56-875-000-133	B TRUST: LUB 1-3 BARBERI AVE B77 L13	R	10/01/21 10/01/21	258302	N	
3 1-3 Barberie Avenue	285.00 T-03-56-875-000-133	B TRUST: LUB 1-3 BARBERI AVE B77 L13	R	10/01/21 10/01/21	257065	N	
4 39 Barberie Avenue	120.00 T-03-56-875-000-156	B TRUST: Marron 39 Barberie B76 L15	R	10/01/21 10/01/21	258299	N	
5 220 Navesink Avenue	165.00 T-03-56-875-000-132	B TRUST: LUB 220 NAVESINK AVE B120 L1&2	R	10/01/21 10/01/21	260579	N	
6 95-99 Bay Avenue	45.00 T-03-56-875-000-117	B TRUST: LUB 95-99 BAY AVENUE B41,L13.01	R	10/01/21 10/01/21	260318	N	
7 9 Shrewsbury Avenue	360.00 T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2	R	10/01/21 10/01/21	258297	N	
8 general	3,478.20 T-03-56-856-800-102	B Trust: Eng/Miscellaneous	R	10/01/21 10/01/21	258300	N	
9 273/295 Shore Drive	45.00 T-03-56-856-800-102	B Trust: Eng/Miscellaneous	R	10/01/21 10/01/21	258301	N	
	4,948.20						
<hr/>							
Vendor Total:	6,688.20						
<hr/>							
Total Purchase Orders:	93	Total P.O. Line Items:	177	Total List Amount:	378,288.24	Total Void Amount:	0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	525.40	0.00	525.40	0.00	0.00	525.40
	1-01	255,953.69	0.00	255,953.69	0.00	0.00	255,953.69
	1-05	<u>30,696.02</u>	<u>0.00</u>	<u>30,696.02</u>	<u>0.00</u>	<u>0.00</u>	<u>30,696.02</u>
Year Total:		286,649.71	0.00	286,649.71	0.00	0.00	286,649.71
CAPITAL PROJECTS	C-04	33,068.00	0.00	33,068.00	0.00	0.00	33,068.00
	C-06	<u>1,282.40</u>	<u>0.00</u>	<u>1,282.40</u>	<u>0.00</u>	<u>0.00</u>	<u>1,282.40</u>
Year Total:		34,350.40	0.00	34,350.40	0.00	0.00	34,350.40
TRUST NON BUDGET-TWO RIVER	T-03	56,762.73	0.00	56,762.73	0.00	0.00	56,762.73
Total of All Funds:		<u><u>378,288.24</u></u>	<u><u>0.00</u></u>	<u><u>378,288.24</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>378,288.24</u></u>

September 24, 2021
09:01 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page 1
Item 4.

Batch Id: JORGI Batch Type: C Batch Date: 09/24/21 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
21-01044	09/21/21	1 DJ Summer Luau	350.00	863 MALDEN DRIVE	1-01-28-385-000-244	Budget	Aprv	1	1
			350.00	Public Events: Special Events					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	350.00

There are NO errors or warnings in this listing.

September 24, 2021
09:01 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 4.

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	1-01	350.00	0.00	0.00	350.00
Total of All Funds:		<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-002	Cash - Clearing - Both A/C	0.00	350.00
1-01-201-20-000-000	Current Appropriations	<u>350.00</u>	<u>0.00</u>
	Grand Total:	<u>350.00</u>	<u>350.00</u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-182

RESOLUTION AUTHORIZING TEMPORARY STREET CLOSURE

WHEREAS, a request has been received for the closing of Washington Avenue from Cheerful Place to Marine Place for a block party on Saturday, October 30, 2021 between the hours of 10:00a.m. and 6:00p.m.; and

WHEREAS, the Chief of Police has approved the aforesaid request.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby approve the request for the closing of Washington Avenue from Cheerful Place to Marine Place for a block party on Saturday, October 30, 2021 between the hours of 10:00a.m. and 6:00p.m.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Chief of Police.

Motion to Approve R-21-182:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-183

A RESOLUTION TO ADOPT PROCEDURES FOR ADMINISTRATION AND INSPECTION OF FEDERAL AID HIGHWAY PROJECTS

WHEREAS, the Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies (LPA), such as the Borough of Highlands, to receive Federal Aid Highway Program (FAHP or federal-aid) funds through New Jersey Department of Transportation (NJDOT); and

WHEREAS, the Borough of Highlands is presently the recipient of federal-aid funds through a project awarded under the NJDOT Safe Routes to Schools (SRTS); and

WHEREAS, the Borough of Highlands as an LPA, is responsible for administering federal-aid funded projects in compliance with all federal-aid requirements established by the FHWA; and

WHEREAS, the NJDOT, through its Stewardship Agreement with FHWA, is responsible for ensuring that the Borough of Highlands is adequately staffed and suitably equipped to undertake federal-aid projects, and ensure that federal requirements are met; and

WHEREAS, the Borough of Highlands, as required by the NJDOT, has developed a Policy outlining the required procedures for the Administration of Federally Funded Transportation Projects administered through the NJDOT;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the Borough of Highlands adopts the policy entitled, "Borough of Highlands Procedure for Administration and Inspection of Federal Aid Highway Projects" dated August 2021.

Motion to Approve R-21-183:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 21-184

A RESOLUTION AUTHORIZING THE REFUND OF A SIDEWALK AND CURB CUT ESCROW DEPOSIT FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for a Sidewalk and Curb Cut Escrow Deposit Fee

WHEREAS, the Superintendent of Public Works has inspected the area and deemed the work satisfactorily completed and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Escrow Deposit Fee by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Sidewalk and Curb Cut Escrow Deposit Fee to the individual property owner listed below:

<u>ADDRESS</u>	<u>AMOUNT</u>	<u>NAME</u>
42 Barberie Avenue	\$1,000.00	David & Mary Ellen Connerty

Motion to Approve R-21-184:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-185

RESOLUTION APPROVING CLOSE OUT CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR THE IMPROVEMENTS TO LOCUST STREET

WHEREAS, by way of Resolution 20-227 duly adopted on October 21, 2020, James R. Ientile, Inc. was awarded the contract associated with the improvements to Locust Street; and

WHEREAS, the contract awarded to James R. Ientile, Inc., by way of Resolution 20-227, was in the amount of \$251,212.00; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$251,212.00 to an adjusted total of \$236,245.66, for a decrease of \$14,966.34, as specifically set forth in their correspondence dated September 29, 2021; and

WHEREAS, in accordance with the requirements of the aforesaid contract, James R. Ientile, Inc. has submitted a two (2) year Maintenance Bond in the amount of \$35,437.00, which represents fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$236,245.66, for a decrease of \$14,966.34 be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. 602-129290-5M in the sum of \$35,437.00 issued by United States Fire Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of the Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. 602-129290-5 issued by United States Fire Insurance Company in the amount of \$251,212.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and James R. Ientile, Inc.

Motion to Approve R-21-185:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 21-186

RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH MONMOUTH COUNTY FOR THE Itaxmap/COLLABORATION CENTER SYSTEM

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. authorizes a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, in accordance with N.J.A.C. 18:23A-1.1, each municipality is to provide for the preparation of revisions to their tax map; and

WHEREAS, a County to Municipality shared services agreement would provide map conversion and maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities in Monmouth County; and

WHEREAS, the intent of the digital tax map shared services program is to reduce municipality costs and to provide for the most up to date GIS parcel layer and tax map data for public and government stakeholders; and

WHEREAS, this service provides participating municipalities with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; transition from analog to state-certified digital maps; streamlined editing and ongoing maintenance procedures; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems; and

WHEREAS, the County of Monmouth has the facilities to provide the aforesaid services; and

WHEREAS, there are no costs for the municipality for the initial two (2) years of service, wherein during the initial two (2) years of the agreement, the County shall pay for the conversion and maintenance of all parcels within the municipality to a County/State digital standard; and

WHEREAS, once all municipalities who agreed to participate have been brought to the County/State digital standard, a per parcel annual maintenance cost shall be determined and presented to all municipalities for review and consideration; and

WHEREAS, the County will pay for all costs associated with the maintenance and hosting of the iTaxMap/Collaboration applications within the County's IT facilities; and

WHEREAS, any and all additional costs of releases or future add-ons, will be mutually agreed upon by the municipalities; and

WHEREAS, the term of the Agreement shall be effective upon execution through December 31, 2025, unless sooner terminated or extended; and

WHEREAS, the County and the Borough will have the right to terminate the Agreement upon ninety (90) days written notice; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands hereby approves entry into the aforesaid Shared Services Agreement with the County of Monmouth consistent with the foregoing.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk are each hereby authorized to execute the Shared Services Agreement, for the County of Monmouth to provide the iTaxMap/Collaboration Center System, on behalf of the Borough

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. Monmouth County, Administrator.
2. Borough of Highlands, Tax Assessor.
3. Borough of Highlands, Administrator.

Motion to Approve R-21-186:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-187

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR IMPROVEMENTS TO GERTRUDE EDERLE PARK

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the improvements to Gertrude Ederle Park, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated September 30, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Survey and Base Map Phase Services, Design Phase Services, Preparation of Bid Documents and Bid Phase Services; and

WHEREAS, the proposed amount of the contract with CME Associates is \$18,600.00, consisting of the following:

• Survey and Base Map Phase Services	\$ 5,200.00
• Design Phase Services	\$ 6,900.00
• Preparation of Bid Documents	\$ 3,000.00
• Bid Phase Services	<u>\$ 3,500.00</u>

Total \$18,600.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed engineering services in connection with the improvements to Gertrude Ederle Park as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$18,600.00 for professional engineering services as stated in CME Associates' proposal dated September 30, 2021; and

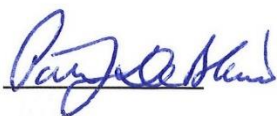
WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract

will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account # 1-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide professional engineering services in connection with the improvements to Gertrude Ederle Park as described above in their proposal dated September 30, 2021, for an amount not to exceed \$18,600.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-187:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original
Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-188

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR IMPROVEMENTS TO VETERANS MEMORIAL PARK

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the improvements to Veterans Memorial Park, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated September 30, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Survey and Base Map Phase Services, Design Phase Services, Preparation of Bid Documents and Bid Phase Services; and

WHEREAS, the proposed amount of the contract with CME Associates is \$19,100.00, consisting of the following:

• Survey and Base Map Phase Services	\$ 5,200.00
• Design Phase Services	\$ 7,400.00
• Preparation of Bid Documents	\$ 3,000.00
• Bid Phase Services	<u>\$ 3,500.00</u>

Total \$19,100.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed engineering services in connection with the improvements to Veterans Memorial Park as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$19,100.00 for professional engineering services as stated in CME Associates' proposal dated September 30, 2021; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract

will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account # 1-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide professional engineering services in connection with the improvements to Veterans Memorial Park as described above in their proposal dated September 30, 2021, for an amount not to exceed \$19,100.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-188:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-189

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LAND SURVEYING AND ENGINEERING SERVICES FOR DRAINAGE IMPROVEMENTS ON HILLSIDE AVENUE

WHEREAS, the Borough of Highlands has a need for professional land surveying and engineering services in connection with drainage improvements on Hillside Avenue, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated August 12, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Survey and Base Map Services, Design Phase Services, Preparation of Bid Documents and Bid Phase Services; and

WHEREAS, the proposed amount of the contract with CME Associates is \$26,600.00, consisting of the following:

• Survey and Base Map Services	\$ 7,900.00
• Design Phase Services	\$12,200.00
• Preparation of Bid Documents	\$ 3,000.00
• Bid Phase Services	<u>\$ 3,500.00</u>

Total \$26,600.00; and

WHEREAS, such professional land surveying and engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed land surveying and engineering services in connection with drainage improvements on Hillside Avenue as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$26,600.00 for professional land surveying and engineering services as stated in CME Associates' proposal dated August 12, 2021; and

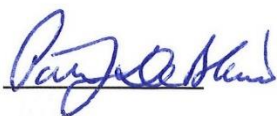
WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract

will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide professional land surveying and engineering services in connection with drainage improvements on Hillside Avenue as described above in their proposal dated August 12, 2021, for an amount not to exceed \$26,600.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-189:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-190

RESOLUTION APPROVING FIRST AID SQUAD APPLICATION

WHEREAS, Isaiah Francis S. Offermaria has submitted a Membership Application to the Highlands First Aid Squad; and

WHEREAS, Jay Terwiliger, Captain of the First Aid Squad has approved the Membership Application; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of Isaiah Francis S. Offermaria is hereby approved.

Motion to Approve R-21-190:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

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HISTORIC "TWIN LIGHTS"

CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

MICHELLE HUTCHINSON
BOROUGH CLERK

Mayor's State of the Borough

2021 August Monthly Report inclusive of 8/31/21

We continue to work closely with the Administrator and Department Heads, we continued to balance the management of the health crisis and do the Borough's business.

The August Report is as follows:

- Working with the County Division of Aging, Disabilities and Veteran's Services, and our Recreation Department, we participated in signing up Seniors and those with Disabilities for the Register Ready program. The program registers their physical and medical needs in case of an Emergency. The County also provided "Go Bags" for medication, vital documents and other emergency items. This was the second month we sponsored this initiative.
- We applied for the Neighborhood Preservation Program [NPP] grant for the Central Business District. This grant from the Department of Community Affairs is a five-year grant. If we are awarded the grant, the State would give us \$125,000 per year for five years. Recipients are to be notified in September.
- Clamfest made its return for 3 days. HBP had old and new vendors as well as great bands that played all three days. There was a new initiative from the Recreation Department. Rec had a crafts Booth and conducted games as hula hoop, jump rope, freeze dance and limbo. The Kid's Costume Contest also made its comeback and was a lot of fun.
- The surface in the playground at Veteran's Park was repaired.
- Summer Concerts at Veteran's Park made its comeback and was very well-attended.
- The first Town Hall Meeting to explain the redevelopment process was conducted.
- In-person Certificate of Occupancy inspections resumed.
- Ordinances: One parking ordinance updated to reflect current state laws.
- As of 8/31 Highlands COVID-19 Vaccinations

	Total	18+	30+	65+
1 shot	52%	59%	61%	73%
Complete	47%	53%	56%	68%
New Cases in August= 15				

The state of the Borough at the end of August 2021:

- Our community continues to pull together during this pandemic. Residents, staff, businesses, civic/charitable organizations, and clergy continue to work together to get us through the biggest health crisis of our lifetime.
- The Recreation Department as well as other Borough organizations embraced the lifting of the gathering bans by filling the month with events, games and music.
- This month, I participated in the following calls/meetings: 1 with Federal representatives; 2 with State representatives; 2 with County representatives and 5 Municipal to make sure Highlands received all information, grant opportunities and awareness of programs being offered.

The Governing Body's Goals for the remainder of 2021 with updates [highlighted]:

- Create Overlook Park at old Stymie's property [empty lot diagonally across from OLPH] – reviewing proposals – working with the Environmental Commission.
- Enter the Community Rating System [CRS] program for lower flood insurance - getting proposals from engineering.
- Validate all Borough owned property/Update Open Space Plan [last 2008] & Registered Open Space Inventory [last 1992] – Open Space Committee & legal will complete this year.
- Update the Steep Slope Ordinance – with Shade Tree Commission & Environmental Commission for update recommendations.
- install higher riprap [rock wall in front of boardwalk] at Vets Park – The Marine Engineers at Colliers are working on a Borough wide Resiliency Plan. **Expecting the plan in September.**

Status on other priorities:

- Replace trees on the slope with sea grass – grant writer looking for grant.
- Remove unused phone and cable lines throughout the Borough – waiting for response from both Verizon and Comcast.
- Move electric out of flood zone in Borough parks – waiting for quote.
- Address inequities in tax assessments – looking into different software, must work with County on this.
- Address runoff issues from Monmouth Hills – on-going discussions with State, County and Middletown officials. Monmouth Hill's hired an engineering firm to try to solve the problem. Waiting for that to be given to us.
- Complete North and Valley St pump improvements [including Valley pipe to the bay] – this is with engineering. **Preparing to go out to bid in September.**
- Complete Waterwitch Pump upgrades and install backup generator – engineering is working with FEMA.
- Waterwitch and Bay Avenues sanitary project – waiting for DEP to sign off on the change below so we can go to bid. We added the following streets to Phase 1: the entirety of Waterwitch Ave [from R36 to Marine Place], North St, Gravelly Point Road, Ralph St, William St, Ocean Ave and Beach Blvd. **We expect DEP to approve these added streets to Phase 1 as the larger project will make a greater impact to improve water quality. We also added Barberie, Sea Drift and both sides of Marine Place to Phase 2.**

All the best to you and yours. We will get through this together.

Mayor Carolyn Broullon

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CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

MICHELLE HUTCHINSON
BOROUGH CLERK

Mayor's Message & The State of the Borough 2021 September Monthly Report inclusive of 9/30/21

We continue to work closely with the Administrator and Department Heads, we continued to balance the management of the health crisis and do the Borough's business.

The September Report is as follows:

- Working with the Marine Engineering team at Colliers Engineering and Design [formerly Maser], the 2021 Flood Mitigation Resiliency Plan was released. This comprehensive plan targets four major areas:
 1. Veteran's Park – Living Shoreline & Bulkhead Combination
 2. Snug Harbor Avenue Pump Station – New Pump Station
 3. North Street Pump Station Upgrades and Storm Drainage
 4. Steel Bulkhead adjacent to Captain's Cove – Painting of Water Side Only

The plan will include the following grants: US Department Of Defense Readiness and Environmental Protection Integration Program (REPI), FEMA Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA), and NJDEP Shore Protection Program.

- The twentieth anniversary of 9-11 was acknowledged in a solemn ceremony at Veteran's Park at noon that day. We also participated in the County's "Light Up the Shore" as Highlanders took to the parks and beaches and used their cellphones to light up the skyline at 8:46 p.m.
- Awarded Construction Manger Service for the new Municipal Building to MFS Construction.
- Submitted a grant application to Monmouth County Open Space to aid in updating the skate park to poured concrete.
- Partnered again with Vitalant for a town Blood Drive at the Community Center.
- Adult Crafts at the Community Center begins.
- Kids on the Move returns at the Community Center.
- Released the PK-12 Regionalization Survey to gain opinions of all in Atlantic Highlands, Highlands and Sea Bright.
- The Locals' Summer Luau was a tremendous success. The event included a fire thrower, hula dancing, DJ, bonfire, pulled pork, hot dogs, pineapples and cole slaw.
- Ordinances passed:
 - Updated use request for the Community Center
 - Amended Short Term Rental to allow for two units in mixed use.
 - Updated parking amendments.
- As of 9/30 Highlands COVID-19 Vaccinations are below, new cases = 15.

	Total	12+	18+	30+	65+
1 shot	55%	61%	62%	64%	76%
Complete	50%	56%	57%	59%	69%

The state of the Borough at the end of September 2021:

- Our community continues to pull together during this pandemic. Residents, staff, businesses, civic/charitable organizations, and clergy continued to work together to get us through the biggest health crisis of our lifetime.
- The Recreation Department as well as other Borough organizations embraced the lifting of the gathering bans by filling the month with events, games and music.
- Our Sandy Community Disaster Loan was forgiven through a Congressional bill. This means we do NOT have to pay back \$2.4 million dollars to the Federal government.
- This month, I participated in the following calls/meetings: 1 with Federal representatives; 1 with State representatives; 2 with County representatives and 4 Municipal to make sure Highlands received all information, grant opportunities and awareness of programs being offered.

The Governing Body's Goals for the remainder of 2021 with updates [highlighted]:

- Create Overlook Park at old Stymie's property [empty lot diagonally across from OLPH] – reviewing proposals – working with the Environmental Commission.
- Enter the Community Rating System [CRS] program for lower flood insurance - getting proposals from engineering.
- Validate all Borough owned property/Update Open Space Plan [last 2008] & Registered Open Space Inventory [last 1992] – Open Space Committee & legal will complete this year.
- Update the Steep Slope Ordinance – with Shade Tree Commission & Environmental Commission for update recommendations.
- install higher riprap [rock wall in front of boardwalk] at Vets Park – The 2021 Flood Mitigation Plan was released.

Status on other priorities:

- Replace trees on the slope with sea grass – grant writer looking for grant.
- Remove unused phone and cable lines throughout the Borough – waiting for response from both Verizon and Comcast.
- Move electric out of flood zone in Borough parks – waiting for quote.
- Address inequities in tax assessments – looking into different software, must work with County on this.
- Address runoff issues from Monmouth Hills – on-going discussions with State, County and Middletown officials. Monmouth Hill's hired an engineering firm to try to solve the problem. Waiting for that to be given to us.
- Complete North and Valley St pump improvements [including Valley pipe to the bay] – this is with engineering. Notification to go out to bid was listed in the Asbury Park Press on 9/28.
- Complete Waterwitch Pump upgrades and install backup generator – engineering is working with FEMA.
- Waterwitch and Bay Avenues sanitary project – waiting for DEP to sign off on the change below so we can go to bid. We added the following streets to Phase 1: the entirety of Waterwitch Ave [from R36 to Marine Place], North St, Gravelly Point Road, Ralph St, William St, Ocean Ave and Beach Blvd. We expect DEP to approve these added streets to Phase 1 as the larger project will make a greater impact to improve water quality. We also added Barberie, Sea Drift and both sides of Marine Place to Phase 2. Expecting to hear from DEP in October, then we can go out to bid.

All the best to you and yours. We will get through this together.

Mayor Carolyn Broullon

BOROUGH OF HIGHLANDS, N. J.

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CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

MICHELLE HUTCHINSON
BOROUGH CLERK

Mayor's State of the Borough

2021 July Monthly Report inclusive of 7/31/21

After issuing the Mid-Year report, I've been asked to do this report monthly and post to a new page on the Borough website. We continue to work closely with the Administrator and Department Heads, we continued to balance the management of the health crisis and do the Borough's business.

The July Report is as follows:

- Working with the County Division of Aging, Disabilities and Veteran's Services, and our Recreation Department, we participated in signing up Seniors and those with Disabilities for the Register Ready program. The program registers their physical and medical needs in case of an Emergency. The County also provided "Go Bags" for medication, vital documents and other emergency items.
- We received the following grants:
 - \$246,703.38 from the American Rescue Plan
 - \$165,000 from the NJ Transportation Municipal Aid
 - \$38,722 from FY 2021 Police Body Camera Grant
- The Bay Avenue Area in Need of Redevelopment Study was released and the Public hearing was heard by the Land Use Board.
- The Affordable Housing Mid-Point and the 2020 Annual Report were released.
- This year Summer Camp partnered with the team at Ocean Protection Advocacy Kids [OPAK] to offer our kids an outstanding Marine Science Camp.
- The Summer Concert Series came back and was widely attended.
- Maj Jong Mondays started at the Community Center.
- Community Movies On The Beach also had a comeback showing "A Night at the Museum".
- Adult Book Club also started and meets each week at a different restaurant in town.
- Ordinances:
 1. Three ordinances passed in regard for Zoning for Retail Cannabis.
 2. Two ordinances passed addressing parking.
- As of 7/31 Highlands COVID-19 Vaccinations

	Total	18+	30+	65+
1 shot	51%	58%	60%	73%
Complete	47%	53%	55%	67%
New Cases in July= 11				

The state of the Borough at the end of July 2021:

- Our community continues to pull together during this pandemic. Residents, staff, businesses, civic/charitable organizations, and clergy continue to work together to get us through the biggest health crisis of our lifetime.
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Mayor Carolyn Broullon

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Item 14.

CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

MICHELLE HUTCHINSON
BOROUGH CLERK

Designating an Area in Need of Redevelopment [AINR] is a multi-step process guided by NJ State law. We have chosen to seek designation as a non-Condensation [no eminent domain] area. We want to work with property owners and potential developers to improve properties within the designated zone. Two primary benefits explained:

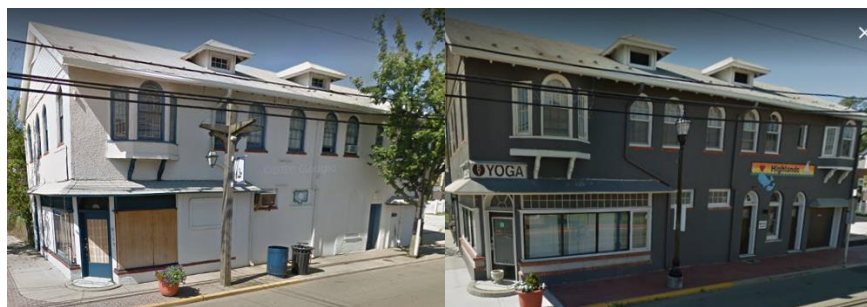
Benefit to the town - PILOT explained: Payment In Lieu of Taxes is a direct payment to the Borough for up to 30 years. Instead of the usual tax breakdown percentages to the County, County Open Space, County Library and school districts, the payment only goes to the Borough. This is NOT a tax abatement as the developer pays the Borough.

Benefit to the property owner or developer - ERG explained: The Economic Redevelopment and Growth Program is an incentive for residents, developers and businesses to address revenue gaps in development projects through low interest loans and grants from the State of NJ. The loan or grant is not meant to be a substitute for conventional debt and equity financing and applicants should generally have their primary debt financing in place before applying.

The timeline for the designation process. *As you can see, we have already completed steps 1 – 3.*

1. **Council** adopts resolution instructing the Land Use Board to undertake a preliminary investigation to determine whether various blocks/lots within the Central Business District/ Bay Avenue Corridor ("Study Area") is an 'area in need of redevelopment' without eminent domain for redevelopment purposes. [**completed** 6/2/21]
2. **Land Use Board** conducts public hearing on the designation of the Study Area and adopts resolution recommending designation of Study Area as a non-condemnation Redevelopment Area to Borough Council. [**completed** 8/5/21]
3. **Council** conducts a public meeting explaining the redevelopment process [**completed** 8/23]
4. **Land Use Board** memorializes resolution, sends to Council. [**tentative** 10/7/21]
5. **Council** conducts a public engagement survey of residents and property owners. [**tentative** 10/3 – 10/31]
6. **Council** conducts a public engagement meeting to formulate a plan for the zone. Specific uses and zoning requirements can be altered in the plan. [**scheduled** 10/18]
7. **Council** designates Study Area as a non-condemnation redevelopment area and authorize the preparation of a Redevelopment Plan for the Study Area. [**tentative** 10/20/21] **or special 10/12**
8. **Planner** receives all feedback from the Public, Land Use Board and Council then prepares the plan.
9. **Land Use Board** reviews proposed Redevelopment Plan then **adopts & memorializes** resolution recommending adoption of Redevelopment Plan with recommendations from Land Use Board (if any). [**tentative** 12/2/21]
10. **Council** introduces of Redevelopment Ordinance. [tentative 1/1/22] **or special 12/6**
11. **Council** approves final Adoption of Redevelopment Ordinance. [**tentative** 1/19/22] **or 12/15**

Before [2013] and after [2017] photos illustrate how historic buildings in Highlands can be updated and revived to assure **Highlands' Historic imprint remains downtown.**



PURPOSE & GOALS

These survey questions serve as an opportunity for the public to engage in the planning process. As such, they are important in setting the tone for the rest of the public engagement process. The goals of the survey are to develop a better understanding of the views and opinions of: Highlands's residents, business owners, and property owners.

The Highlands community survey goals:

Identify...

1. How the Highlands community currently view the study area.
2. What the community imagines a sustainable and vibrant Downtown to look like.
3. The types of strategies they think would best produce their vision in the Downtown.
4. The types of businesses and development that people think would be appropriate in the Downtown.
5. How much interest there is to work on strategies previously identified strategies.
6. Potential economic and community development responses to COVID-19

Highlands Community Survey on Bay Avenue Redevelopment

Introduction

As a community, we are currently working on an Area of Redevelopment Plan for the Downtown Commercial Business District. If you are not familiar with the project, you may wish to read more about it here (www.highlandsborough.org) before taking the survey.

The questions are intended to give us an idea of how you see the downtown, what you envision it becoming, and how you think we should best go about achieving that vision. It is important to know that the following survey is one of several opportunities for you to participate in the plan making process. If you want to know more about future engagement opportunities, you can read more here. (www.highlandsborough.org)

A note regarding COVID-19

We understand that as a result of COVID, your life may be substantially different than it was many months ago. We know this may make it hard to think about what the Downtown should be in one year, let alone in ten years. When answering these questions, please assume that COVID will be substantially under control within the next year. However, if you think there will be long-term impacts from the crisis, please consider those in your responses.

Questions:

1. Which of the following describes you (check all that apply)
 - a. I live in Highlands
 - b. I work in Highlands
 - c. I own a business in the Central Business District
 - d. I own a business but not in the Central Business District
 - e. I own a property in the Central Business District
 - f. I own a property not in the Central Business District
2. Please select a few adjectives that describe the look and feel of Downtown Highlands before the outbreak of COVID (check all that apply)

Active	Diverse	Quiet
Attractive	Dramatic	Refined
Beautiful	Dull	Remarkable
Boring	Eclectic	Safe
Bustling	Empty	Sensible
Busy	Evolving	Small
Calm	Exciting	Spacious
Charming	Expensive	Stale
Cheap	Friendly	Stressful
Cheerful	Fun	Suburban
Clean	Genuine	Surprising
Colorful	Gritty	Terrifying
Comfortable	Hectic	Traditional
Congested	Historic	Tranquil
Consistent	Lively	Ugly
Contemporary	Modern	Uncomfortable
Cosmopolitan	Noisy	Unique
Crowded	Peaceful	Unsafe
Cultured	Pleasant	Varied
Deserted	Predictable	Welcoming
Dirty	Pretentious	Other (specify)

3. Over the past year, which of these activities have led you to visit Downtown Highlands (select all that apply)
 - a. Retail/Shopping
 - b. Restaurants and dining
 - c. Personal services (dry cleaner, laundry, veterinary)
 - d. Banking or personal finance
 - e. Entertainment or special events
 - f. Religious services
 - g. Recreation or fitness
 - h. Other ____

4. Imagine that we as a community were successful in creating a sustainable, vibrant economy downtown. Please select a few adjectives that describe the look and feel of Downtown Highlands in 10 years (check all that apply)

Active	Diverse	Quiet
Attractive	Dramatic	Refined
Beautiful	Dull	Remarkable
Boring	Eclectic	Safe
Bustling	Empty	Sensible
Busy	Evolving	Small
Calm	Exciting	Spacious
Charming	Expensive	Stale
Cheap	Friendly	Stressful
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Cosmopolitan	Noisy	Unique
Crowded	Peaceful	Unsafe
Cultured	Pleasant	Varied
Deserted	Predictable	Welcoming
Dirty	Pretentious	Other (add)

5. Please imagine that in 10 years, this plan has been successful, and a sustainable and vibrant Downtown Highlands has been built. Please **pick up to five** of the following statements to describe what that place looks like in your mind. The Downtown is...
- Family friendly
 - A great place to grab a drink and go out with friends
 - Active during the day and in the evenings
 - A good place to start a business
 - A place with a diversity of dining options
 - A place with a diversity of retail / shopping options
 - An economic engine that serves the entire region
 - A tourist destination
 - A safe and attractive place to walk and bike
 - A welcoming place for people of diverse racial and ethnic backgrounds
 - A place with regular community events and activities
 - A place with a strong relationship to the Shrewsbury River
 - A good place to be outdoors, exercise, or be active
 - Other

6. Imagine that you have the control over how to implement this plan. Please choose what you think are the top 3 factors in what would most support the creation of the sustainable vibrant Downtown you envisioned in the previous question:
- a. Supporting existing business
 - b. Attract new/different businesses
 - c. Preserving historic character and identity
 - d. Providing new/better parks and open space amenities
 - e. Attracting more residents
 - f. Expanding economic opportunities to low-income or vulnerable populations
 - g. Preventing gentrification or displacement of current residents & businesses
 - h. Improving living conditions for existing residents
 - i. Making the downtown cleaner and/or more attractive
 - j. Providing community events
 - k. Making the downtown more physically attractive/welcoming
7. Distinguishing Downtown Highlands from other downtowns in the region will be important to creating a sustainable economy. Which of the following do you think makes Highlands unique AND would support revitalization Downtown, if enhanced or promoted? Please choose what you think are the top 3 factors in importance:
- a. The architecture Downtown
 - b. The current size & scale of buildings
 - c. The types of businesses in Downtown
 - d. The family-friendly atmosphere
 - e. The Borough's History
 - f. Being an affordable place to live
 - g. Being an affordable place to start a business
 - h. The cultural diversity of its residents and businesses
 - i. The quality of its open/civic spaces
 - j. The Shrewsbury River and the downtowns relationship to it
 - k. Its relationship with and proximity to the Twin Lights National Monument
 - l. Other

8. Which of the following businesses would you spend at least \$20 a month at if it were in Downtown Highlands:
- a. Amusements/arcade/game lounge/bowling alley/indoor mini golf
 - b. Artist makers space
 - c. Art galleries
 - d. Body Art (tattoo, piercing, etc.)
 - e. Book/music stores
 - f. Child Day-Care
 - g. Coffee shops
 - h. Clothing/shoe stores
 - i. Drugstores / Convenience Stores
 - j. Entertainment venues (playhouse, theater, concert hall, etc)
 - k. Fitness Centers
 - l. Food stores (Specialty or grocery)
 - m. Household goods (Hardware, furniture, pets)
 - n. Restaurants/Bars (Casual/Pub/Sports)
 - o. Restaurants (Family-Friendly)
 - p. Restaurants (Fine Dining)
 - q. Restaurants (Delivery/Take-out)
 - r. Salons/spas
 - s. Other (specify)
9. Which, if any, types of housing/commercial/retail/mixed use do you think would help support the sustainable vibrant Downtown you envisioned in previous questions, if they were located on Bay Avenue?
- a. Single-family houses
 - b. Twin / two-family / semi-attached homes
 - c. Townhouses
 - d. Apartments over retail/commercial; mixed-use (maximum 3 stories)
 - e. Apartments over retail/commercial; mixed-use (maximum 4 stories)
 - f. Apartment building (maximum 3 stories)
 - g. Apartment building (maximum 4 stories)
 - h. Age-specific housing (i.e. 55 and over)
 - i. Affordable housing
 - j. Other (specify)
 - k. None
10. Please use this space for any other vision you have for the Redevelopment Plan. **OPEN END**

Thank you for participating in this survey!

If you are completing this survey on paper, please return it to the Borough Office at 42 Shore Dr.