



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
151 Navesink Avenue, Highlands NJ 07732
Wednesday, December 06, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023 and on October 18, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. November 1, 2023 Meeting Minutes
2. November 1, 2023 Executive Session Minutes
3. November 20, 2023 Special Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

4. O-23-23 Designating Restricted Parking in Front of Residence Occupied By Person with Disabilities

CONSENT AGENDA

5. R 23-226 Authorizing Refund of Tax Overpayment
6. R 23-227 Authorizing the Refund of an Animal License Fee
7. R 23-228 Authorizing Submission of Strategic Plan for Municipal Alliance Grant for Fiscal Year 2025
8. R 23-229 Authorizing Appointment of Justin McClung as Building Subcode Official/Inspector
9. R 23-230 Authorizing Appointment of Michael Winch as Plumbing Subcode Official/Inspector
10. R 23-231 Authorizing Appointment of Jay Everard as Electrical Subcode Official/Inspector
11. R 23-232 Authorizing Appointment of Courtney Lopez as Zoning Officer
12. R 23-233 Authorizing Appointment of Alicia Jones as Technical Assistant to the Construction Official

13. R 23-234 Authorizing Appointment of Sandra Akes as Court Administrator

14. R 23-235 Approval to Submit a Grant Application to the NJDCA's American Rescue Plan Firefighter Grant

15. R 23-236 Authorizing Payment of Bills

16. R 23-237 Authorizing the Award of a Contract to Mitchell Humphrey & Co. for Supplemental Software Product Support

17. R 23-238 Providing for the Transfer of Surplus Funds

18. R 23-239 Authorizing Execution of a Settlement Agreement Between the Borough of Highlands and Highlander Development Group, LLC

REPORTS

19. Mayor's Report

20. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

21. Potential Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-23

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space on Waterwitch Ave., 8 feet north of utility pole #BT40090HB, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to the resident of 121 Waterwitch Ave., Apt. C-4. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B of the Borough Code.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-23-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 20, 2023

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-226

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
11.01	6	2023	\$1,847.14	Morsfield, Suzanne
100.13	3	2023	\$1,342.53	Surety Title Agency
99	30	2023	\$3,002.81	Scott Title Services, LLC

Motion to Approve R 23-226:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-227

AUTHORIZING THE REFUND OF AN ANIMAL LICENSE FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund an Animal License Fee.

WHEREAS, the Finance Officer has confirmed with the Clerk and determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Animal License Fee by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Animal License Fee to the individual property owner listed below:

<u>PAYMENT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ADDRESS</u>
MunicipiPay (online)	\$21.00	Erin Lushefski	15 W Lincoln Ave., #301, AH, NJ 07716

Motion to Approve R 23-227:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 23-228

**AUTHORIZING SUBMISSION OF STRATEGIC PLAN FOR MUNICIPAL ALLIANCE GRANT
FOR FISCAL YEAR 2025**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the **Borough of Highlands**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Highlands, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Highlands and Atlantic Highlands Municipal Alliance grant for fiscal year **2025** in the amount of:

GCADA Grant	<u>\$ 14,954.20</u>
Cash Match	<u>\$ 3,738.55</u>
In-Kind	<u>\$ 11,215.65</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion to Approve R 23-228:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-229

AUTHORIZING APPOINTMENT OF JUSTIN MCCLUNG AS BUILDING SUBCODE OFFICIAL/INSPECTOR

WHEREAS, it is necessary to appoint a Building Subcode Official/Inspector for the Building Department; and

WHEREAS, the Building Subcode Official/Inspector position will be a part-time position with hours to be agreed upon between the newly appointed Building Subcode Official/Inspector and the Construction Official; and

WHEREAS, the Building Subcode Official/Inspector will hold a Uniform Construction Code License and may be asked to occasionally perform inspections; and

WHEREAS, the salary for the part-time Building Subcode Official/Inspector position will be \$15,000.00 per year and shall begin on January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Justin McClung be and is hereby appointed to serve as the Borough’s Building Subcode Official/Inspector, as a part-time employee, for an annual salary in the amount of \$15,000.00, effective on January 1, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator and the appointee.

Motion to Approve R 23-229:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-230
AUTHORIZING APPOINTMENT OF MICHAEL WINCH AS
PLUMBING SUBCODE OFFICIAL/INSPECTOR

WHEREAS, it is necessary to appoint a Plumbing Subcode Official/Inspector for the Building Department; and

WHEREAS, the Plumbing Subcode Official/Inspector position will be a part-time position with hours to be agreed upon between the newly appointed Plumbing Subcode Official/Inspector and the Construction Official; and

WHEREAS, the Plumbing Subcode Official/Inspector will hold a Uniform Construction Code License and may be asked to occasionally perform inspections; and

WHEREAS, the salary for the part-time Plumbing Subcode Official/Inspector position will be \$15,000.00 per year and shall begin on January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Michael Winch be and is hereby appointed to serve as the Borough’s Plumbing Subcode Official/Inspector, as a part-time employee, for an annual salary in the amount of \$15,000.00, effective on January 1, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator and the appointee.

Motion to Approve R 23-230:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-231

**AUTHORIZING APPOINTMENT OF JAY EVERARD AS
ELECTRICAL SUBCODE OFFICIAL/INSPECTOR**

WHEREAS, it is necessary to appoint an Electrical Subcode Official/Inspector for the Building Department; and

WHEREAS, the Electrical Subcode Official/Inspector position will be a part-time position with hours to be agreed upon between the newly appointed Electrical Subcode Official/Inspector and the Construction Official; and

WHEREAS, the Electrical Subcode Official/Inspector will hold a Uniform Construction Code License and may be asked to occasionally perform inspections; and

WHEREAS, the salary for the part-time Electrical Subcode Official/Inspector position will be \$15,000.00 per year and shall begin on January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Jay Everard be and is hereby appointed to serve as the Borough’s Electrical Subcode Official/Inspector, as a part-time employee, for an annual salary in the amount of \$15,000.00, effective on January 1, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator and the appointee.

Motion to Approve R 23-231:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-232

AUTHORIZING APPOINTMENT OF COURTNEY LOPEZ AS ZONING OFFICER

WHEREAS, it is necessary for the Borough to appoint a Zoning Officer; and

WHEREAS, the Zoning Officer position will be a part-time position with hours to be agreed upon between the newly appointed Zoning Officer and the Construction Official; and

WHEREAS, the salary for the part-time Zoning Officer position will be \$16,000.00 per year and shall begin on or shortly after January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Courtney Lopez be and is hereby appointed to serve as the Borough’s Zoning Officer, as a part-time employee, for an annual salary in the amount of \$16,000.00, effective on or shortly after January 1, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator and the appointee.

Motion to Approve R 23-232:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 23-233
AUTHORIZING APPOINTMENT OF ALICIA JONES AS
TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL

WHEREAS, it is necessary to appoint a Technical Assistant to the Construction Official for the Borough’s Building Department; and

WHEREAS, the Technical Assistant position will be a full-time position, 8:00am -4:00pm Monday through Friday and the Technical Assistant will report directly to the Borough’s Construction Official; and

WHEREAS, the salary for the Technical Assistant position will be \$65,000.00 per year and shall begin on or about December 18, 2023 and the position includes health benefits; and

WHEREAS, the Technical Assistant position is contingent upon successfully passing a background check.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Alicia Jones be and is hereby appointed to serve as the Borough’s Technical Assistant to the Construction Official, as a full-time employee with benefits, for an annual salary in the amount of \$65,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator and the appointee.

Motion to Approve R 23-233:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 6, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-234

AUTHORIZING APPOINTMENT OF SANDRA AKES AS COURT ADMINISTRATOR

WHEREAS, it is necessary to appoint a Court Administrator for the Borough’s Municipal Court; and

WHEREAS, the Court Administrator position will be a full-time position and the Administrator will report directly to the Borough’s Municipal Court Judge; and

WHEREAS, the salary for the Court Administrator position will be \$85,000.00 per year and shall begin on January 1, 2024, with an adjustment to \$90,000.00 per year beginning on January 1, 2025; and

WHEREAS, the Court Administrator position also includes 20 vacation days per year as well as compensatory time for afterhours Court sessions, compensation for police callouts and health benefits.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Sandra Akes be and is hereby appointed to serve as the Borough’s Court Administrator, as a full-time employee with benefits, for an annual salary in the amount of \$85,000.00, effective on January 1, 2024, with an adjustment to \$90,000.00 per year beginning on January 1, 2025.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator, the Borough’s Municipal Court Judge and the appointee.

Motion to Approve R 23-234:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-235

APPROVAL TO SUBMIT A GRANT APPLICATION TO THE NJDCA'S AMERICAN RESCUE PLAN FIREFIGHTER GRANT

WHEREAS, the New Jersey Department of Community Affairs (NJDCA) announced the American Rescue Plan Firefighter Grant, that supports local and regional fire department firefighters by ensuring that they have proper fire protection, cleaning, and sanitizing equipment;

WHEREAS, the grant application deadline is December 8, 2023;

WHEREAS, the Mayor and Council of the Borough of Highlands desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$41,639.43 to replace structural firefighting boots and purchase firefighter personal escape systems;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Highlands does hereby authorize the application for such a grant for the above stated project, and

BE IT FURTHER RESOLVED that the Mayor and Council recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement form the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Highlands and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED that the Mayor and Borough Administrator are hereby authorized to sign the application on behalf of the Borough of Highlands, and that they or their successors are authorized to sign the agreement, and any other documents necessary in connection therewith.

Motion to Approve R 23-235:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-236
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated December 4, 2023, which totals as follows:

Current Fund	\$	962,950.66
Sewer Account	\$	85,278.19
Capital Fund	\$	712,076.06
Trust-Other	\$	4,495.96
<u>Federal/State Grants</u>	<u>\$</u>	<u>29,194.92</u>
Total	\$	1,793,995.79

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,793,995.79** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-236:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
12/06/2023

Item 15.

CURRENT:		\$	961,950.66
Payroll	(11/30/2023)	\$	
Manual Checks		\$	1,000.00
Voided Checks		\$	
SEWER ACCOUNT:		\$	85,278.19
Payroll	(11/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	712,076.06
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	4,495.96
Payroll	(11/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	29,194.92
Payroll	(11/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ALLIED12 Allied Fire & Safety												
	23-01164	10/02/23	service									
			1 service	181.80	3-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R	10/02/23	11/29/23		SM107526	N
			Vendor Total:	181.80								
AMAZO005 AMAZON CAPITAL SERVICES												
	23-01251	10/20/23	shelves for storage room									
			1 shelves for storage room	102.20	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	10/20/23	11/29/23		1GHJVQHH4R7H	N
	23-01314	11/03/23	Office Supplies									
			1 Nekmit Large Desk Calendar '24	23.99	3-01-25-240-000-294	B Police: Other	R	11/03/23	11/29/23		1XJPFQ4KN4X	N
			2 furniture pads	18.50	3-01-25-240-000-294	B Police: Other	R	11/03/23	11/29/23		1XJPFQ4KN4X	N
				42.49								
	23-01369	11/20/23	Office supplies									
			1 Office supplies	621.95	3-01-20-152-000-201	B Central Services: Office Supplies	R	11/20/23	11/29/23		1N6DY9LYNW91	N
			Vendor Total:	766.64								
ATC ATC VOICE/DATA, INC.												
	23-01326	11/14/23	Alarm/call box									
			1 Alarm/call box	540.00	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	11/14/23	11/29/23		59800	N
			2 Alarm/call box	1,208.00	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	11/14/23	11/29/23		60406	N
			3 Alarm/call box	819.00	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	11/14/23	11/29/23		60339	N
			4 Alarm/call box	751.50	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	11/14/23	11/29/23		60476	N
				3,318.50								
			Vendor Total:	3,318.50								

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AXONE005 AXON ENTERPRISE, INC.										
	23-01325 11/13/23 TASER CARTRIDGE									
	1 TASER CARTRIDGE	1,402.00	2-01-25-240-000-270	B Police: Leased Equipment	R	11/13/23	11/29/23		INUS126935	N
	Vendor Total:	1,402.00								
BANKERS BANKERS LIFE AND CASUALTY CO.										
	23-01390 11/29/23 retiree medical									
	1 retiree medical	633.82	3-01-23-220-000-254	B Current: Retirees Group Insurance	R	11/29/23	11/29/23		B2377699	N
	Vendor Total:	633.82								
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO										
	23-01417 11/30/23 single stream									
	1 single stream	549.60	3-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	11/30/23	11/30/23		16535	N
	2 single stream	74.73	3-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	11/30/23	11/30/23		16568	N
		<u>624.33</u>								
	Vendor Total:	624.33								
BRIDG005 BRIDGECONNEX										
	23-01146 09/29/23 PHONE SYSTEM SERVICES									
	5 PHONE SYSTEM SERVICES	847.94	3-01-31-450-000-213	B Telecommunications	R	09/29/23	12/01/23		110121	N
	Vendor Total:	847.94								
BRO01 BROWN & BROWN BENEFIT ADVISORS										
	23-01391 11/29/23 December 2023 consulting									
	1 December 2023 consulting	1,250.00	3-01-23-210-000-251	B Current: Insurance - Other	R	11/29/23	11/29/23		127732	N
	Vendor Total:	1,250.00								
CME01 CME ASSOCIATES										
	22-00445 04/19/22 Phase I sanitary improvements									
	38 Phase I sanitary improvements	16,730.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	11/30/23		0341263	N
	39 Phase I sanitary improvements	12,242.00	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	11/30/23		0339487	N
		<u>28,972.50</u>								

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
CME01 CME ASSOCIATES Continued												
23-00017	01/09/23	Borough Engineer										
45	GENERAL ENGINEERING	4,173.00	3-01-20-165-000-244	B Engineering:General Engineering	R	11/30/23	11/30/23	0339076	N			
46	GENERAL ENGINEERING	1,071.50	3-01-20-165-000-244	B Engineering:General Engineering	R	11/30/23	11/30/23	0339474	N			
		<u>5,244.50</u>										
23-00727	06/08/23	Engineering Veterans park										
6	Engineering Veterans park	836.50	3-01-20-165-000-244	B Engineering:General Engineering	R	06/08/23	11/30/23	0339486	N			
7	Engineering Veterans park	993.50	3-01-20-165-000-244	B Engineering:General Engineering	R	06/08/23	11/30/23	0341262	N			
		<u>1,830.00</u>										
Vendor Total:		36,047.00										
COLLI005 COLLIERS ENGINEERING/DESIGN												
22-00266	03/03/22	Prof. services/skate park										
19	Prof. services/skate park	788.75	2-01-20-165-000-244	B Engineering:General Engineering	R	03/03/22	11/30/23	894923	N			
22-01056	09/22/22	Monmouth Hills/Snugharbor										
13	Monmouth Hills/Snugharbor	632.05	C-04-14-108-000-510	B Ord 14-08 Engineer	R	11/30/23	11/30/23	886401	N			
22-01164	10/21/22	Community energy master plan										
8	Community energy master plan	50.00	2-01-21-180-001-299	B Mun Land Use: Master Plan - Consultants	R	10/21/22	11/30/23	893654	N			
23-00053	01/12/23	Professional Marine Engineer										
5	Professional Marine Engineer	1,021.25	3-01-20-165-000-244	B Engineering:General Engineering	R	01/12/23	11/30/23	889574	N			
6	Professional Marine Engineer	1,797.50	3-01-20-165-000-244	B Engineering:General Engineering	R	01/12/23	11/30/23	886403	N			
		<u>2,818.75</u>										
23-00678	05/31/23	Captains Cove remediation										
2	Captains Cove remediation	285.00	3-01-20-165-000-244	B Engineering:General Engineering	R	11/30/23	11/30/23	896362	N			
23-00844	07/13/23	Prof. eng.drainage improvement										
6	Prof. eng.drainage improvement	18,953.39	3-01-20-165-000-245	B Engineering-Storm Water	R	11/30/23	11/30/23	896357	N			
7	Prof. eng.drainage improvement	7,630.59	3-01-20-165-000-245	B Engineering-Storm Water	R	11/30/23	11/30/23	886397	N			
		<u>26,583.98</u>										
23-01154	09/29/23	MONMOUTH HILLS STORMWATER										
2	MONMOUTH HILLS STORMWATER	10,464.90	C-04-14-108-000-510	B Ord 14-08 Engineer	R	11/30/23	11/30/23	886386				

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099				
PO #	PO Date	Description	Amount	Charge	Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl
COLLI005 COLLIERS ENGINEERING/DESIGN Continued												
23-01154	09/29/23	MONMOUTH HILLS STORMWATER	Continued									
3		MONMOUTH HILLS STORMWATER	10,347.47	C-04-14-108-000-510	B Ord 14-08	Engineer	R	11/30/23	11/30/23		896345	N
			20,812.37									
23-01252	10/20/23	fema grant award flood mitigat										
1		fema grant award flood mitigat	35,798.37	C-04-14-108-000-555	B Ord 14-08	Construction Contracts	R	10/20/23	11/30/23		896347	N
23-01254	10/20/23	Engineer Bayside/Marie Avenue										
1		Engineer Bayside/Marie Avenue	602.50	C-04-23-101-000-201	B ORD#23-10	Bayside/Marie Ave (NJDOT)	R	10/20/23	11/30/23		894928	N
		Vendor Total:	88,371.77									
COMCAST COMCAST												
23-01413	11/30/23	17-1 Shore Drive										
1		17-1 Shore Drive	94.90	3-01-31-450-000-213	B Telecommunications		R	11/30/23	11/30/23		11/20/23	N
2		17-1 Shore Drive spc video	90.04	3-01-31-450-000-213	B Telecommunications		R	11/30/23	11/30/23		11/9/2023	N
3		151 Navesink Avenue	301.05	3-01-31-450-000-213	B Telecommunications		R	11/30/23	11/30/23		11/8/23	N
4		42 Shore Drive	489.31	3-01-31-450-000-213	B Telecommunications		R	11/30/23	11/30/23		11/12/23	N
			975.30									
		Vendor Total:	975.30									
COSTC010 COSTCO												
23-01382	11/21/23	tree lighting										
1		tree lighting	397.14	3-01-28-360-000-244	B Community Ctr: Special Events		R	11/21/23	11/29/23		11/27/23	N
		Vendor Total:	397.14									
COUNTYTA COUNTY TAX ADMINISTRATOR												
23-01410	11/30/23	record access fees										
1		record access fees	951.27	3-01-20-150-000-260	B Tax Assessor: Computer Services		R	11/30/23	11/30/23		2023	N
		Vendor Total:	951.27									

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
DAVID005 DAVID GILSON									
	23-01429 12/04/23 medicare reimbursement								
	1 medicare reimbursement	1,397.60	3-01-36-472-000-000	B Statutory: Social Security	R	12/04/23	12/04/23	SEPT-DEC 2023	N
	Vendor Total:	1,397.60							
DOWNT010 DOWNTOWN NETWORK COMPANY									
	23-00991 08/14/23 CRS COORDINATOR								
	3 CRS COORDINATOR	5,053.33	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	08/14/23	11/29/23	103	N
	Vendor Total:	5,053.33							
ERINL005 ERIN LUSHEFSKI									
	23-01406 11/29/23 REFUND DOG LICENSE APP.								
	1 REFUND DOG LICENSE APP.	21.00	3-01-99-999-000-286	B Refund Fees	R	11/29/23	11/29/23	2023	N
	Vendor Total:	21.00							
FILEB005 FILEBANK									
	23-01404 11/29/23 repacking/storage								
	1 repacking/storage	505.19	3-01-26-310-000-103	B B&G: Consumable Supplies	R	11/29/23	11/29/23	0121063	N
	Vendor Total:	505.19							
FRANNY01 FRANNY'S PIZZA									
	23-01340 11/16/23 Refreshment Draw Down								
	1 Refreshment Draw Down	56.00	3-01-25-240-000-288	B Police: Crime Prevention	R	11/16/23	11/29/23	55259	N
	2 Refreshment Draw Down	39.00	3-01-25-240-000-288	B Police: Crime Prevention	R	11/16/23	11/29/23	27148	N
	3 Refreshment Draw Down	64.00	3-01-25-240-000-288	B Police: Crime Prevention	R	11/16/23	11/29/23	27923	N
	4 Refreshment Draw Down	56.00	3-01-25-240-000-288	B Police: Crime Prevention	R	11/16/23	11/29/23	35055	N
		<u>215.00</u>							
	Vendor Total:	215.00							
GRAINGER GRAINGER									
	23-01233 10/17/23 Office Furniture								
	1 9WZZ2 Round Stool	91.85	3-01-25-240-000-295	B Police: Office Equipment/Furniture	R	10/17/23	11/29/23	9884748337	N

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Invoice	Excl
Item Description									
GRAINGER GRAINGER Continued									
23-01233	10/17/23	Office Furniture		Continued					
2	25UM05	Institutional Mattress	305.64	3-01-25-240-000-295	B Police: Office Equipment/Furniture	R	10/17/23 11/29/23	9897663010	N
			397.49						
23-01301 10/27/23 General Supplies									
1	Item	6CMU6 - Simple Green	217.06	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
2	Item	8CVD2 Boot Brush	86.49	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
3	Item	8DEL3 Boot Brush Base	43.68	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
4	Item	3MYT4 Boot Dryer	43.25	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
5	Item	21A617 Size 13	302.06	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
6	Item	21A616 Size 12	453.09	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
7	Item	21A615 Size 11	302.06	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
8	Item	21A614 Size 10	151.03	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
9	Item	21A610 Size 6	151.03	3-01-25-240-000-294	B Police: Other	R	10/27/23 11/30/23	9885979915	N
			1,749.75						
23-01315 11/03/23 General Suuplies									
1	Item	3MYT4 Boot Dryer	43.25	3-01-25-240-000-294	B Police: Other	R	11/03/23 11/30/23	9897154044	N
Vendor Total:			2,190.49						
GROWI005 GROWING CONCERN INC.									
23-01374	11/21/23	sprinkler shutdown/winterize							
1		Sprinkler shutdown/winterize	810.00	3-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/21/23 12/01/23	R100123-IN	N
Vendor Total:			810.00						
H2MAS005 H2M ASSOCIATES, INC.									
23-00026	01/09/23	Sanitary Engineer							
11		Sanitary Engineer	4,747.07	3-05-55-502-000-151	B Sewer: Consultants - Other	R	11/29/23 11/29/23	255074	N
Vendor Total:			4,747.07						

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
HENRY HENRY HUDSON REGIONAL HIGH SCH								
	23-01393 11/29/23 school taxes- December 2023							
	1 school taxes- December 2023	347,948.00	3-01-99-999-002-206	B Regional School Taxes Payable	R	11/29/23 11/29/23	DEC 2023	N
	Vendor Total:	347,948.00						
HIGHBDED HIGHLANDS BOARD OF EDUCATION								
	23-01392 11/29/23 school taxes-December 2023							
	1 school taxes-December 2023	369,943.00	3-01-99-999-001-206	B Local School Taxes Payable	R	11/29/23 11/29/23	DECEMBER 2023	N
	Vendor Total:	369,943.00						
FIREDEPT HIGHLANDS FIRE DEPARTMENT								
	23-01373 11/21/23 2023 clothing allowance							
	1 2023 clothing allowance	9,100.00	3-01-25-263-000-132	B Fire Dept:Clothing Allowance Job Shirt	R	11/21/23 11/29/23	2023	N
	2 2023 clothing allowance	1,900.00	3-01-25-263-000-132	B Fire Dept:Clothing Allowance Job Shirt	R	11/21/23 11/29/23	2023	N
		<u>11,000.00</u>						
	Vendor Total:	11,000.00						
HIGHFIRS HIGHLANDS FIRST AID SQUAD								
	23-01372 11/21/23 clothing allowance 2023							
	1 clothing allowance 2023	3,000.00	3-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	11/21/23 11/29/23	2023	N
	2 clothing allowance 2023	900.00	3-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	11/21/23 11/29/23	2023	N
		<u>3,900.00</u>						
	Vendor Total:	3,900.00						
HOL01 HOLMAN, FRENIA, ALLISON PC								
	23-01267 10/24/23 Utility study							
	1 Utility study	2,640.00	3-05-55-502-000-294	B Sewer: Other	R	10/24/23 12/01/23	57967	N
	Vendor Total:	2,640.00						
IDEMI005 IDEMIA								
	23-01366 11/20/23 Maintenance Agreements							
	1 Item 8 - LiveScan System	2,630.00	3-01-25-240-000-254	B Police: Equipment Maintenance	R	11/20/23 11/29/23	164276	N
	2 Item 38 Duplex Printer	175.00	3-01-25-240-000-254	B Police: Equipment Maintenance	R	11/20/23 11/29/23	164276	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
IDEMI005 IDEMIA Continued														
23-01366	11/20/23	Maintenance Agreements		Continued										
		3 One-Time Recertification Fee	841.50		3-01-25-240-000-254	B Police: Equipment Maintenance	R	11/20/23	11/29/23			164276	N	
			3,646.50											
		Vendor Total:	3,646.50											
IMPAC005 IMPAC														
23-01430	12/04/23	fuel												
		1 fuel	6,808.03		3-01-31-460-000-192	B Fuel	R	12/04/23	12/04/23			SQLCD-894367	N	
		Vendor Total:	6,808.03											
JASPAN JASPAN														
23-01424	12/01/23	socket set												
		1 socket set	77.99		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1421411	N	
		2 paint spray	11.98		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1421809	N	
		3 brush cup wire	19.48		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422114	N	
		4 hitch pin	6.99		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422196	N	
		5 paint spray	6.99		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422210	N	
		6 batteries	15.66		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422346	N	
		7 utility hook	4.59		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422632	N	
		8 utility knife, anchor kit, tool	293.95		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422909	N	
		9 bit drill	34.99		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422917	N	
		10 batteries	20.57		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1422962	N	
		11 fastener velco, rope tie,	27.01		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1423486	N	
		12 batteries, key cabinet	82.36		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1425017	N	
		13 single cut key, grab hook	17.47		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1425991	N	
		14 misc bolts	12.67		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426111	N	
		15 soil potting purpose	56.28		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426257	N	
		16 cleaner, paint pail	74.90		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426465	N	
		17 painter tape	23.68		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426643	N	
		18 misc bolts	24.35		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426715	N	
		19 hardware	5.63		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426754	N	
		20 hardware	0.70		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1426939	N	
		21 padlock, key	55.58		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1427064	N	
		22 bit drill, hardware, screws	33.54		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1427274	N	
		23 bit insert, hardware	10.27		3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23			A1428196	N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
JASPAN JASPAN										
Continued										
23-01424	12/01/23 socket set									
	24 floor saver felt		7.58	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23	A1429090	N
	25 flex seal		28.19	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	12/01/23	12/01/23	A1427021	N
			<u>942.14</u>							
	Vendor Total:		942.14							
JCPL JCP & L										
23-01409	11/30/23 master bill									
	1 master bill		205.32	3-01-31-430-000-215	B Electric	R	11/30/23	11/30/23	95019606732	N
	2 master bill mua		303.59	3-01-31-430-000-215	B Electric	R	11/30/23	11/30/23	95019606713	N
	3 north st		87.33	3-01-31-430-000-215	B Electric	R	11/30/23	11/30/23	98810377587	N
	4 cedar st		15.53	3-01-31-430-000-215	B Electric	R	11/30/23	11/30/23	95727317937	N
	5 street lighting		2,541.86	3-01-31-435-000-217	B Street Lighting	R	11/30/23	11/30/23	95727317936	N
	6 street lighting		<u>1,524.00</u>	3-01-31-435-000-217	B Street Lighting	R	11/30/23	11/30/23	95727317935	N
			<u>4,677.63</u>							
	Vendor Total:		4,677.63							
JFKEM005 JFK EMS										
23-00048	01/10/23 professional emergency service									
	12 professional emergency service		15,000.00	3-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	11/29/23	11/29/23	DEC 2023	N
	Vendor Total:		15,000.00							
JOHNG005 JOHN GUIRE LLC										
23-01188	10/11/23 assembly for front of plow									
	1 assembly for front of plow		5,499.20	C-04-23-101-000-210	B ORD#23-10 Pick Up/Lawnmower-Pub Works	R	10/11/23	11/29/23	161193	N
	Vendor Total:		5,499.20							
WIG01 KEVIN P. WIGENTON, ESQ										
23-00023	01/09/23 Borough Public Defender									
	9 Borough Public Defender		625.00	3-01-43-495-000-011	B Public Defender: Salaries & Wages	R	12/04/23	12/04/23	KPW1123	N
	Vendor Total:		625.00							

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MARME005 MARMERO LAW, LLC										
	23-00025 01/09/23 Tax Appeal Council									
	10 Tax Appeal Council	10,645.00	3-01-20-155-000-294	B Legal Services: Other	R	11/29/23	11/29/23		29753	N
	Vendor Total:	10,645.00								
MICHA030 MICHAEL F. MUSCILLO										
	23-01401 11/29/23 league reimbursement									
	1 league reimbursement	131.12	3-01-20-100-000-228	B Admin: Meetings & Conferences	R	11/29/23	11/29/23		2023	N
	Vendor Total:	131.12								
MIDDL040 MIDDLETOWN TWP.										
	23-00150 01/27/23 shared service leaf/brush									
	5 shared service leaf/brush	200.00	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	11/30/23	11/30/23		10/13/23	N
	6 shared service leaf/brush	200.00	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	11/30/23	11/30/23		11/1/23	N
	7 shared service leaf/brush	200.00	3-01-26-290-000-294	B Streets: Other	R	11/30/23	11/30/23		11/22/23	N
		<u>600.00</u>								
	Vendor Total:	600.00								
MITCH005 MITCHELL HUMPHREY COMPANY										
	23-01256 10/20/23 FasttrackGov software									
	1 FasttrackGov software	3,934.00	3-01-26-310-000-295	B B&G: Office Equipment/Furniture	R	10/20/23	11/29/23		21200010000003R	N
	Vendor Total:	3,934.00								
SPCA MONMOUTH COUNTY SPCA										
	23-01403 11/29/23 animal control- October 2023									
	1 animal control- October 2023	1,500.00	3-01-27-340-000-152	B Dog Control: Contractual Service	R	11/29/23	11/29/23		2024745	N
	Vendor Total:	1,500.00								
MOTOR010 MOTOROLA SOLUTIONS, INC.										
	21-01112 10/08/21 Body worn camera									
	1 Body worn camera	13,427.96	G-02-41-812-000-009	B Grant: 2021 Body Worn Camera's	R	10/08/21	12/04/23		8230381917	N
	2 Body worn camera	2,339.00	G-02-41-812-000-009	B Grant: 2021 Body Worn Camera's	R	10/08/21	12/04/23		4B0INV0008514	N

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Invoice	Excl
Item	Description								
MOTOROLA SOLUTIONS, INC. Continued									
21-01112	10/08/21	Body worn camera							
3		Body worn camera	13,427.96	G-02-41-812-000-009	B Grant: 2021 Body Worn Camera's	R	12/04/23 12/04/23	8230414969	N
			29,194.92						
	Vendor Total:		29,194.92						
NAYLORS NAYLORS AUTO PARTS									
23-01425	12/01/23	brake hose repair							
1		brake hose repair	247.96	3-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	12/01/23 12/01/23	241576	N
2		disc brake pad	623.94	3-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/01/23 12/01/23	241893	N
3		2 year warranty	353.98	3-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/01/23 12/01/23	242639	N
4		antifreeze	71.82	3-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/01/23 12/01/23	242651	N
5		4" led work light	35.90	3-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	12/01/23 12/01/23	242728	N
			1,333.60						
	Vendor Total:		1,333.60						
NJAMERIC NEW JERSEY AMERICAN WATER									
23-01411	11/30/23	hydrants							
1		hydrants	7,244.70	3-01-31-445-000-219	B Water	R	11/30/23 11/30/23	123 HYDRANTS	N
	Vendor Total:		7,244.70						
NJ FIRE NEW JERSEY FIRE EQUIPMENT CO.									
22-01425	12/30/22	firehose							
1		firehose	1,720.00	2-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	12/30/22 11/29/23	69779	N
2		scba repair	236.47	2-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	12/30/22 11/29/23	2016101	N
3		scba mask bags	750.00	2-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	12/30/22 11/29/23	69779	N
			2,706.47						
	Vendor Total:		2,706.47						
REG ASSO NEW JERSEY REGISTRARS ASS.									
23-01339	11/16/23	NJRA 2023 Conference- Registra							
1		NJRA 2023 Conference- Registra	95.00	3-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	11/16/23 11/29/23	11197	N
	Vendor Total:		95.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc1
NJEME005 NJ EMERGENCY VEHICLES								
	23-01368 11/20/23 4 HOSE, DUAL WHEEL VALVE							
	1 4 HOSE, DUAL WHEEL VALVE		93.30 3-01-25-260-000-296	B First Aid: Machinery & Equipment	R	11/20/23 11/29/23	0082665-IN	N
	Vendor Total:		93.30					
NJSACOP NJSACOP								
	23-01343 11/16/23 Training							
	1 IA Investigation Program Fee		898.00 3-01-25-240-000-236	B Police: Schooling/Training	R	11/16/23 12/01/23	IN-16970	N
	Vendor Total:		898.00					
OSWALD OSWALD SEWER SERVICE								
	23-01257 10/20/23 storm cleanoutsewerpumpstation							
	1 storm cleanoutsewerpumpstation		2,200.00 3-05-55-502-000-190	B Sewer: Station Repairs	R	10/20/23 11/29/23	14107	N
	23-01322 11/08/23 Clean Sewer Pump S Bay Station							
	1 Clean Sewer Pump S Bay Station		2,425.00 3-05-55-502-000-190	B Sewer: Station Repairs	R	11/08/23 11/29/23	14127	N
	Vendor Total:		4,625.00					
POORJ005 POOR JOHNS PORTABLE TOILETS								
	23-01416 11/30/23 port a potty at Kavookjian							
	1 port a potty at Kavookjian		203.00 3-01-28-375-000-181	B Parks: Restroom rental	R	11/30/23 11/30/23	15607	N
	Vendor Total:		203.00					
PORZIO005 PORZIO, BROMBERG & NEWMAN, PC								
	23-01395 11/29/23 Feasibility study							
	1 Feasibility study		3,775.31 3-01-20-155-000-294	B Legal Services: Other	R	11/29/23 11/29/23	3307028	N
	Vendor Total:		3,775.31					
PRINCLIF PRINCIPAL LIFE GROUP								
	23-01415 11/30/23 Life Insurance							
	1 Life Insurance		921.90 3-01-23-220-000-253	B Current: Group Insurance	R	11/30/23 11/30/23	DECEMBER 2023	N
	Vendor Total:		921.90					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
PROCA005 PRO CAP 8 FBO FIRSTRUST BANK										
	23-01400 11/29/23 lien redemption									
	1 lien redemption		747.96	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/29/23	11/29/23	B80/L14	N
	2 premium bid		300.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/29/23	11/29/23	B80/L14	N
			<u>1,047.96</u>							
	Vendor Total:		1,047.96							
PULTE005 PULTE HOMES										
	23-01428 12/01/23 performance bond									
	1 performance bond		79,998.00	3-01-20-165-000-244	B Engineering:General Engineering	R	12/01/23	12/01/23		N
	Vendor Total:		79,998.00							
PUMPING PUMPING SERVICES, INC.										
	23-00976 08/11/23 Rebuild Mixer-Shore Pump Sta									
	1 Rebuild Mixer-Shore Pump Sta		3,343.05	3-05-55-502-000-190	B Sewer: Station Repairs	R	08/11/23	11/29/23	1140389	N
	Vendor Total:		3,343.05							
ROKIN005 ROK INDUSTRIES, INC.										
	23-01396 11/29/23 2023 tax sale ad									
	1 2023 tax sale ad		982.50	3-01-20-145-000-251	B Tax Collection: Consultants - Tax sale	R	11/29/23	11/29/23	HIGHLANDS23	N
	2 2023 tax sale ad		982.50	3-05-55-502-000-120	B Sewer: Advertising	R	11/29/23	11/29/23	HIGHLANDS23	N
			<u>1,965.00</u>							
	Vendor Total:		1,965.00							
ROMAN005 ROMAN E&G CORPORATION										
	22-00497 04/28/22 PHASE I SANITARY SEWER									
	10 PHASE I SANITARY SEWER		490,823.39	C-06-22-101-000-201	B ORD#22-07 PHASE I&II SANITARY SEWER	R	04/28/22	12/04/23	PAYMENT #10	N
	Vendor Total:		490,823.39							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
RUTGSTAT RUTGERS,THE STATE UNIVERSITY								
	23-01365 11/20/23 Zoning Official Cert							
	1 Zoning Official Cert		25.00 3-01-21-180-000-236	B Municipal Land Use: Schooling/Training	R	11/20/23 11/29/23	11/20/23	N
	Vendor Total:		25.00					
ONEWI005 SANDY HOOK HOLDINGS								
	23-01431 12/04/23 holiday event							
	1 holiday event		1,822.00 3-01-28-385-000-244	B Public Events: Special Events	R	12/04/23 12/04/23	2023	N
	Vendor Total:		1,822.00					
SCOTT015 SCOTT TITLE SERVICES, LLC								
	23-01397 11/29/23 TAX OVERPAYMENT							
	1 TAX OVERPAYMENT		3,002.81 3-01-99-999-000-205	B Tax Overpayments	R	11/29/23 11/29/23	B99/L30	N
	Vendor Total:		3,002.81					
SEACO005 SEACOAST CONSTRUCTION INC.								
	23-01255 10/20/23 Drainage repair/88-6 Portland							
	1 Drainage repair/88-6 Portland		120,368.50 C-04-14-108-000-555	B Ord 14-08 Construction Contracts	R	10/20/23 12/01/23	PAYMENT #1	N
	Vendor Total:		120,368.50					
SPECTROL SPECTROTEL, INC.								
	23-01412 11/30/23 fire department							
	1 fire department		97.97 3-01-31-440-000-213	B Telephone	R	11/30/23 11/30/23	11917056	N
	Vendor Total:		97.97					
SURET005 SURETY TITLE AGENCY								
	23-01398 11/29/23 TAX OVERPAYMENT							
	1 TAX OVERPAYMENT		1,342.53 3-01-99-999-000-205	B Tax Overpayments	R	11/29/23 11/29/23	B100.13/L3	N
	Vendor Total:		1,342.53					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
SUZAN005 SUZANNE MORSFIELD							
	23-01399 11/29/23 TAX OVERPAYMENT						
	1 TAX OVERPAYMENT		1,847.14 3-01-99-999-000-205 B Tax Overpayments	R	11/29/23 11/29/23	B11.01/L6	N
	Vendor Total:		1,847.14				
TM T&M ASSOCIATES							
	23-01418 11/30/23 chia						
	1 chia		724.00 T-03-56-875-000-155 B TRUST: CHIA B41 L13.01 Perf Guarantee	R	11/30/23 11/30/23	SE453001	N
	2 honorable plant		1,382.00 T-03-56-875-000-177 B TRUST:LUB2022-08 Honorable Plant	R	11/30/23 11/30/23	SE453006	N
	3 2023 lub meeting		425.00 3-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer	R	11/30/23 11/30/23	SE453004	N
	4 2023 general services		98.00 3-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer	R	11/30/23 11/30/23	SE453003	N
	5 357 Shore Drive		637.00 T-03-56-875-000-184 B LUB2023-04: Florit 357 Shore B103 L8	R	11/30/23 11/30/23	SE449457	N
			<u>3,266.00</u>				
	Vendor Total:		3,266.00				
TOMSA T.O.M.S.A.							
	23-01389 11/29/23 October 2023						
	1 October 2023		63,008.78 3-05-55-502-000-196 B Sewer: TOMSA	R	11/29/23 11/29/23	OCT 2023	N
	Vendor Total:		63,008.78				
TARGE005 TARGETED TECHNOLOGIES LLC							
	23-01423 12/01/23 moving formflow/new building						
	1 moving formflow/new building		337.50 3-01-26-310-000-178 B B&G: Building Maintenance	R	12/01/23 12/01/23	120502	N
	2 printer cable		15.99 3-01-26-310-000-178 B B&G: Building Maintenance	R	12/01/23 12/01/23	120518	N
	3 setting up new computers		4,865.97 3-01-25-240-000-294 B Police: Other	R	12/01/23 12/01/23	120610	N
	4 install usb printer cable		43.98 3-01-35-410-000-201 B Contingent	R	12/01/23 12/01/23	120632	N
	5 agreement office 365		936.00 3-01-35-410-000-201 B Contingent	R	12/01/23 12/01/23	120544	N
	6 phishing training management		159.84 3-01-35-410-000-201 B Contingent	R	12/01/23 12/01/23	120547	N
	7 email essentials		432.00 3-01-35-410-000-201 B Contingent	R	12/01/23 12/01/23	120546	N
	8 agreement datto		669.00 3-01-35-410-000-201 B Contingent	R	12/01/23 12/01/23	120548	N
	9 install usb hub tax		19.98 3-01-20-150-000-294 B Tax Assessor: Other	R	12/01/23 12/01/23	120655	N
	10 targeted backup agreement		2,445.00 3-01-20-150-000-294 B Tax Assessor: Other	R	12/01/23 12/01/23	120545	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099	
	Item Description					Enc Date Date	Date Invoice	Excl	
TARGE005 TARGETED TECHNOLOGIES LLC									
			Continued						
	23-01423 12/01/23 moving formflow/new building		Continued						
	11 agreement datto monthly		669.00	3-01-20-150-000-294	B Tax Assessor: Other	R	12/01/23 12/01/23	120549	N
			10,594.26						
	Vendor Total:		10,594.26						
TOMSF01 TOM'S FORD									
	23-01177 10/06/23 replace water pump/gasket								
	1 replace water pump/gasket		3,569.51	3-01-26-300-000-294	B Mech Garage: Other	R	10/06/23 12/01/23	792034	N
	Vendor Total:		3,569.51						
RECLAMAT TREASURER, COUNTY OF MONMOUTH									
	23-01405 11/29/23 reclamation								
	1 reclamation		742.25	3-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	11/29/23 11/29/23	OCTOBER 2023	N
	2 reclamation		22.48	3-01-26-308-000-285	B Recycling Tax	R	11/29/23 11/29/23	OCTOBER 2023	N
			764.73						
	Vendor Total:		764.73						
TRIEH005 TRIHEDRAL, INC.									
	23-00896 07/21/23 Alarm notification								
	1 Alarm notification		4,358.25	3-05-55-502-000-294	B Sewer: Other	R	07/21/23 11/29/23	6019	N
	23-00975 08/11/23 24/7 emergency support sewer								
	1 24/7 emergency support sewer		1,400.00	3-05-55-502-000-294	B Sewer: Other	R	08/11/23 11/29/23	6070	N
	Vendor Total:		5,758.25						
UNITE005 UNITED SITE SERVICES									
	23-01167 10/02/23 TEMPORARY FENCING								
	2 TEMPORARY FENCING		195.35	C-04-22-101-000-201	B ORD#22-06 SNUG HARBOR SKATE PARK	R	10/02/23 11/30/23	6860481	N
	Vendor Total:		195.35						

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
VARAKIYU VARAKIYU ENTERPRISES LLC						
23-00918	08/01/23 janitorial supplies					
5 janitorial supplies	64.33 3-01-26-310-000-116 B B&G: Janitorial Supplies	R	08/01/23 11/30/23	2747	N	
6 janitorial supplies	130.25 3-01-26-310-000-116 B B&G: Janitorial Supplies	R	08/01/23 11/30/23	2707	N	
7 janitorial supplies	271.43 3-01-26-310-000-116 B B&G: Janitorial Supplies	R	08/01/23 11/30/23	2714	N	
	<u>466.01</u>					
Vendor Total:	466.01					
VERIZON1 VERIZON						
23-01358	11/16/23 17-1 Shore Drive					
1 17-1 Shore Drive	275.86 3-01-31-450-000-213 B Telecommunications	R	11/16/23 11/29/23	11/1/23	N	
23-01407	11/30/23 valley st pump station					
1 valley st pump station	43.06 3-05-55-502-000-213 B Sewer: Telephone	R	11/30/23 11/30/23	11/19/23	N	
2 40 Shore Drive	130.48 3-05-55-502-000-213 B Sewer: Telephone	R	11/30/23 11/30/23	11/20/23	N	
	<u>173.54</u>					
Vendor Total:	449.40					
VERWIRE VERIZON WIRELESS						
23-01408	11/30/23 cell phone					
1 cell phone	46.29 3-01-31-440-000-213 B Telephone	R	11/30/23 11/30/23	9948688570	N	
2 cell phone	1,817.78 3-01-31-440-000-213 B Telephone	R	11/30/23 11/30/23	9948822910	N	
	<u>1,864.07</u>					
23-01427	12/01/23 cell phone- first aid					
1 cell phone- first aid	76.02 3-01-31-440-000-213 B Telephone	R	12/01/23 12/01/23	9949560296	N	
Vendor Total:	1,940.09					
VSP VISION SERVICE PLAN						
23-01414	11/30/23 December 2023					
1 December 2023	1,045.74 3-01-23-220-000-253 B Current: Group Insurance	R	11/30/23 11/30/23	DECEMBER 2023	N	
Vendor Total:	1,045.74					

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VOSS VOSS SIGNS										
	23-01202 10/12/23 Patrol Equipment									
	1 Temporary No Parking Signs	515.00	3-01-25-240-000-269	B Police: Patrol Equipment	R	10/12/23	11/29/23		C-268760	N
	2 Set Up Charge	25.00	3-01-25-240-000-269	B Police: Patrol Equipment	R	10/12/23	11/29/23		C-268760	N
	3 Shipping Costs	15.00	3-01-25-240-000-269	B Police: Patrol Equipment	R	10/12/23	11/29/23		C-268760	N
		<u>555.00</u>								
	Vendor Total:	555.00								
WALLI005 WALLING LOCKSMITH										
	23-01349 11/16/23 service call/locks new boro									
	1 service call/locks new boro	380.00	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/16/23	11/29/23		20233897	N
	2 service call/locks new boro	358.00	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/29/23	11/29/23		20233915	N
		<u>738.00</u>								
	Vendor Total:	738.00								
WEINE005 WEINER LAW GROUP LLP										
	23-01419 11/30/23 25 Bay Street									
	1 9 Shrewsbury Avenue	195.00	T-03-56-875-000-185	B TRUST: LUB2023-05 Sharkey B42 L2	R	11/30/23	11/30/23		304683	N
	2 17 Locust Street	180.00	T-03-56-875-000-182	B LUB2023-02 Catcherman B101 L27.04	R	11/30/23	11/30/23		304681	N
	3 14 & 32 North Peak	45.00	T-03-56-875-000-179	B TRUST: LUB2022-10 Home&Land B35 L8&9	R	11/30/23	11/30/23		304678	N
	4 Eric Wokas	2,808.31	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	11/30/23	11/30/23		304676	N
	5 25 Bay Street	105.00	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	11/30/23	11/30/23		304684	N
	6 49 Miller Street	285.00	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	11/30/23	11/30/23		304675	N
		<u>3,618.31</u>								
	Vendor Total:	3,618.31								
WETSI005 WET SIDE CAR WASH										
	23-01341 11/16/23 Car Wash									
	1 July 2023 Car Wash	35.00	3-01-25-240-000-265	B Police: Car Wash	R	11/16/23	11/29/23		143	N
	2 August 2023 Car Wash	30.00	3-01-25-240-000-265	B Police: Car Wash	R	11/16/23	11/29/23		143	N
	3 September 2023 Car Wash	40.00	3-01-25-240-000-265	B Police: Car Wash	R	11/16/23	11/29/23		143	N
		<u>105.00</u>								
	Vendor Total:	105.00								

December 4, 2023
10:46 AM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor #	Name												
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099			
Item	Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc	Date	Date	Date	Invoice	Excl

Total Purchase Orders:	94	Total P.O. Line Items:	194	Total List Amount:	1,792,995.79	Total Void Amount:	0.00						
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	4,947.22	0.00	4,947.22	0.00	0.00	4,947.22
	3-01	957,003.44	0.00	957,003.44	0.00	0.00	957,003.44
	3-05	<u>85,278.19</u>	<u>0.00</u>	<u>85,278.19</u>	<u>0.00</u>	<u>0.00</u>	<u>85,278.19</u>
Year Total:		1,042,281.63	0.00	1,042,281.63	0.00	0.00	1,042,281.63
CAPITAL PROJECTS	C-04	192,280.17	0.00	192,280.17	0.00	0.00	192,280.17
	C-06	<u>519,795.89</u>	<u>0.00</u>	<u>519,795.89</u>	<u>0.00</u>	<u>0.00</u>	<u>519,795.89</u>
Year Total:		712,076.06	0.00	712,076.06	0.00	0.00	712,076.06
	G-02	29,194.92	0.00	29,194.92	0.00	0.00	29,194.92
TRUST NON BUDGET-TWO RIVER	T-03	4,495.96	0.00	4,495.96	0.00	0.00	4,495.96
Total of All Funds:		<u><u>1,792,995.79</u></u>	<u><u>0.00</u></u>	<u><u>1,792,995.79</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,792,995.79</u></u>

November 28, 2023
10:34 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 15.

Batch Id: JORGI Batch Type: C Batch Date: 11/28/23 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
	11/28/23	ROBER035	ROBERT T. BURTON		151 NAVESINK AVENUE					
23-01384	11/28/23	1	Buy Money	1,000.00	3-01-25-240-000-289		Budget	Aprv	1	1
				<u>1,000.00</u>	Police: Buy Money					

Checks: Count Line Items Amount
 1 1 1,000.00

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	1,000.00	0.00	0.00	1,000.00
Total of All Funds:		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
3-01-101-01-000-002	Cash - Clearing - Valley	0.00	1,000.00
3-01-201-20-000-000	Current Appropriations	<u>1,000.00</u>	<u>0.00</u>
	Grand Total:	<u>1,000.00</u>	<u>1,000.00</u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-237

AUTHORIZING THE AWARD OF A CONTRACT TO MITCHELL HUMPHREY & CO. FOR SUPPLEMENTAL SOFTWARE PRODUCT SUPPORT

WHEREAS, the Borough of Highlands wishes to enter into a contract with Mitchell Humphrey & Co., 1285 Fern Ridge Parkway, St. Louis, Missouri for supplemental proprietary software product support related to its FastTrackGov zoning module and additional licensing; and

WHEREAS, Mitchell Humphrey & Co. has submitted a proposal, dated December 1, 2023, for its license for an annual fee not to exceed \$15,882.23 for a term of five (5) years; and

WHEREAS, such proprietary software product license and support may be awarded without public advertising for bids or bidding in accordance with N.J.S.A. 40A:11-5(dd); and

WHEREAS, the proposal includes the following consulting services:

- Project Management
- Analysis
- Consulting
- Implementation
- Training
- Testing; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to enter into a contract with Mitchell Humphrey for its supplemental software product support, in an annual amount not to exceed \$15,882.23 in accordance with the Mitchell Humphrey & Co. proposed contract dated December 1, 2023; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 3-01-44-901-000-264



 Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. A contract is hereby awarded to Mitchell Humphrey & Co. for the supplemental software product support related to its FastTrackGov zoning module and additional licensing as outlined above for an annual amount not to exceed \$15,882.23. The contract shall be in a form to be reviewed and approved by the Borough Attorney.
2. The contract is awarded without competitive bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(dd). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.

Motion to Approve R 23-237:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-238

PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S. 40:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Boroughs' 2023 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take immediately:

<u>A/C #</u>	<u>FROM</u>	<u>TO</u>
20-150-100 Tax Assessor-S&W	\$ 5,000.00	
36-472-000 Social Security		\$ 5,000.00
22-200-100 Code Enforcement-S&W	5,000.00	
22-195-200 Construction-OE		5,000.00
21-180-200 Land Use-OE	20,000.00	
23-210-200 Liability Insurance	25,000.00	
25-241-100 Crossing Guards-S&W	5,000.00	
26-309-200 County Reclamation-OE	20,000.00	
25-240-100 Police-S&W		70,000.00
20-145-100 Tax Collection-S&W	5,000.00	
26-290-100 Streets & Roads-S&W	4,000.00	
26-310-100 Bldg&Grounds-S&W	5,000.00	
25-252-100 Emergency Management-S&W		2,000.00
25-265-200 Uniform Fire Safety-S&W		12,000.00
Totals	<u>\$ 94,000.00</u>	<u>\$94,000.00</u>

Motion to Approve R 23-238:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 23-239

**AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT BETWEEN
 THE BOROUGH OF HIGHLANDS AND HIGHLANDER DEVELOPMENT GROUP, LLC**

WHEREAS, Highlander Development Group, LLC is the owner of properties known as Block 105.107, Lot 1.1 and Block 110, Lot 8.01 in the Borough of Highlands; and

WHEREAS, Highlander Development Group, LLC appealed its property tax assessment for the aforementioned properties as indicated below to the New Jersey Tax Court in the matter known as Highlander Development Group, LLC v. Highlands Borough, Docket Nos: 0034-2020, 0229-2021, 1487-2022, and 0054-2023;

		<u>Original Assessment</u>	
<i>Block:</i>	105.107	Land	\$12,828,900
<i>Lot:</i>	1.1	Improvements	<u>\$ 421,300</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$13,250,200
<i>Year:</i>	2020		
<i>Block:</i>	110	Land	\$ 864,800
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 864,800
<i>Year:</i>	2020		
<i>Block:</i>	105.107	Land	\$12,828,900
<i>Lot:</i>	1.1	Improvements	<u>\$ 426,900</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$13,255,800
<i>Year:</i>	2021		
<i>Block:</i>	110	Land	\$ 864,800
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 864,800
<i>Year:</i>	2021		
<i>Block:</i>	105.107	Land	\$12,828,900
<i>Lot:</i>	1.1	Improvements	<u>\$ 468,000</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$13,296,900
<i>Year:</i>	2022		

		<u>Original Assessment</u>	
<i>Block:</i>	110	Land	\$ 951,200
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 951,200
<i>Year:</i>	2022		

<i>Block:</i>	105.107	Land	\$15,394,600
<i>Lot:</i>	1.1	Improvements	<u>\$ 482,600</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$15,877,200
<i>Year:</i>	2023		

<i>Block:</i>	110	Land	\$ 951,200
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 951,200
<i>Year:</i>	2023		

WHEREAS, after mediation of the above noted matter through the Tax Court, the parties have reached a proposed settlement. The assessment will be adjusted and a judgment will be entered as follows:

		<u>Requested Tax Court Judgment</u>	
<i>Block:</i>	105.107	Land	\$11,578,700
<i>Lot:</i>	1.1	Improvements	<u>\$ 421,300</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$12,000,000
<i>Year:</i>	2020		

<i>Block:</i>	110	Land	\$ 0
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 0
<i>Year:</i>	2020		

<i>Block:</i>	105.107	Land	\$11,578,700
<i>Lot:</i>	1.1	Improvements	<u>\$ 421,300</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$12,000,000
<i>Year:</i>	2021		

<i>Block:</i>	110	Land	\$ 0
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 0
<i>Year:</i>	2021		

<i>Block:</i>	105.107	Land	\$11,578,700
<i>Lot:</i>	1.1	Improvements	<u>\$ 421,300</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$12,000,000
<i>Year:</i>	2022		

		<u>Requested Tax Court Judgment</u>	
<i>Block:</i>	110	Land	\$ 0
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 0
<i>Year:</i>	2022		
<i>Block:</i>	105.107	Land	\$11,578,700
<i>Lot:</i>	1.1	Improvements	<u>\$ 421,300</u>
<i>Street Address:</i>	Shadow Lawn Trailer Park	Total	\$12,000,000
<i>Year:</i>	2023		
<i>Block:</i>	110	Land	\$ 0
<i>Lot:</i>	8.01	Improvements	<u>\$ 0</u>
<i>Street Address:</i>	106 Laurel Drive	Total	\$ 0
<i>Year:</i>	2023		

WHEREAS, the parties agree that the property’s 2024 total assessments shall be as follows: Block 105.107, Lot 1.1 shall be \$10,000,000 and Block 110, Lot 8.01 shall be \$0.00. Block 110, Lot 8.01 will be removed from the tax list and will be combined with Block 105.107, Lot 1.1. Each party shall have the right to file a tax appeal for the 2024 tax year to obtain a judgment to implement, enforce and/or confirm the assessment agreed upon herein.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands that the appropriate Borough officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute a Settlement Agreement between Highlander Development Group, LLC and the Borough of Highlands in accordance with the terms noted above and in a form to be reviewed and approved by Borough Tax Counsel.

Motion to Approve R 23-239:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 6, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands