



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, October 19, 2022 at 7:00 PM

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PLEDGE OF ALLEGIANCE

PROCLAMATIONS / CERTIFICATES

1. Family Court Awareness Month

APPROVAL OF MINUTES

2. October 5, 2022 Meeting Minutes
3. October 5, 2022 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

4. O-22-22 Amending Chapter VII (Traffic), Section 3.3 (Snow Removal) of the Code of the Borough of Highlands Related to Parking During Snowfall

OTHER BUSINESS

5. Public Hearing: FEMA BRIC Grant Application

RESOLUTIONS

6. R 22-220 Authorizing and Supporting the Borough of Highlands & Monmouth Hills Flood Mitigation and Green Infrastructure Project and the Application for Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) Program Funding

7. R 22-221 Determining the Form and Other Details of Its “Note Relating to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank”, to be Issued in the Principal Amount of Up to \$9,056,592.44, and Providing for the Issuance and Sale of Such Note to the New Jersey Infrastructure Bank, and Authorizing the Execution and Delivery of Such Note by the Borough of Highlands in Favor of the New Jersey Infrastructure Bank, All Pursuant to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank
8. R 22-222 Declaring Its Official Intent to Reimburse Expenditures for Project Costs from the Proceeds of Debt Obligations in Connection with Its Participation in the New Jersey Water Bank
9. R 22-223 Authorizing Payment of Bills

CONSENT AGENDA

10. R 22-224 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services for Energy Study and Funding Services, Community Energy Master Plan
11. R 22-225 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services for Bay Avenue EV Charging Station
12. R 22-226 Authorizing Submittal of a Grant Application for the FY2023 New Jersey Department of Transportation – Transportation Alternatives (TA) Set Aside Program Application

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

13. Litigation – Docket No. P2021-003358

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-22-22

**AMENDING CHAPTER VII (TRAFFIC), SECTION 3.3 (SNOW REMOVAL) OF THE CODE OF THE
BOROUGH OF HIGHLANDS RELATED TO PARKING DURING SNOWFALL**

WHEREAS, Chapter 7, Section 3.3 of the Borough Code establishes the streets or parts of streets where there shall be no parking when snow has fallen and the accumulation is such that it covers the street or highway; and

WHEREAS, the Chief of Police has analyzed and evaluated the Borough Code and has recommended certain changes; and

WHEREAS, the governing body finds that these recommendations should be adopted for the general safety, health and welfare of the Borough; and

WHEREAS, the Borough of Highlands is authorized to control parking on local roads pursuant to N.J.S.A. 39:4-8(b)(1) and N.J.S.A. 39:4-197(1)(f); and

WHEREAS, the Borough of Highlands wishes to restrict parking whenever snow has fallen and the accumulation is such that it covers the street or highway during snowfall on the westerly side of Chestnut Street from its intersection with Oak Street northward until its terminus.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 7-3.3 entitled "Snow Removal" shall be amended as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~**strikeovers in bold italics**.)~~

7-3.3 Snow Removal

a. Whenever snow has fallen and the accumulation is such that it covers the street or highway, no vehicle shall be parked on the following main traveled or major roadways or portions thereof:

Name of Street	Location
Bay Avenue	Entire length
Bay Street	Easterly Side - Entire Length
Borough Hall	The parking area in front of borough hall unless both the parking lot and Bay Avenue have already been plowed
<u>Chestnut Street</u>	<u>Westerly side, from its intersection with Oak Street northward until its terminus</u>
South Bay Avenue	Entire length
Navesink Avenue	Entire length
Linden Avenue	Entire length
Waterwitch Avenue	Both sides, from Linden Avenue to Bay Avenue

b. Unchanged.

c. Unchanged.

d. Unchanged.

e. Unchanged.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

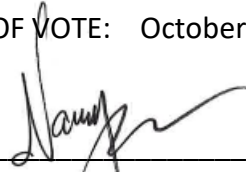
SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-22-22:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-22:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor

JOHN H. ALLGAIR, PE, PP, LS (19
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

September 28, 2022

Certification as to the Amendments to Chapter VII (Traffic)

Ordinance to amend Section 7-3.3

I, Bennett A. Matlack, Highlands Borough Engineer, certify to the Mayor and Borough Council of the Borough of Highlands that the amendments to Chapter VII (Traffic) have been approved by me after investigation of the circumstances, appears to be in the interest of safety and expedition of traffic on public highways and conforms to the current standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner of Transportation.

Bennett A. Matlack, PE, CME, CFM
New Jersey License No. 24GE04934600
Highlands Borough Engineer

NOTICE OF PUBLIC HEARING
BOROUGH OF HIGHLANDS

NOTICE is hereby given that a Public Hearing will be held for the purpose of receiving comments on an application to the Federal Emergency Management Agency (FEMA) under the Building Resilient Infrastructure and Communities (BRIC) Grant Program due November 18, 2022.

The meeting will be held on Wednesday, October 19, 2022, at 7:00 pm at the Highlands Community Center, 22 Snug Harbor Avenue, Highlands, NJ 07732.

The Borough of Highlands desires to obtain BRIC Grant Program funds for stormwater mitigation and green infrastructure activities to address recurring / chronic flooding issues. Proposed work may include: infiltration basins, constructed wetlands, stormwater pumping stations with emergency generators, inlets and storm drains, bioretention basins, green infrastructure, and associated roadway restorations.

Locations may include: Snug Harbor Ave, Bay Ave, Central Ave, Waterwitch Ave, Route 36, Kavookjian Field, and, in partnership with Monmouth Hills HOA - Waterwitch Dr, Valley Dr, Park Way, located within Middletown Township.

Written comments may also be submitted and will be accepted by the Municipal Clerk prior to the hearing date and time at clerk@highlandsborough.org.

The public is invited to attend and participate.

Nancy Tran
Borough Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-220

AUTHORIZING AND SUPPORTING THE BOROUGH OF HIGHLANDS & MONMOUTH HILLS FLOOD MITIGATION AND GREEN INFRASTRUCTURE PROJECT AND THE APPLICATION FOR FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (BRIC) PROGRAM FUNDING

WHEREAS, the Federal Emergency Management Agency (FEMA) is accepting applications submitted through the New Jersey Office of Emergency Management (NJOEM) through November 18, 2022, for the 2022 Building Resilient Infrastructure and Communities (BRIC) Program, which is being funded with federal funds;

WHEREAS, funds under the FEMA BRIC Program are to be used for hazard mitigation activities;

WHEREAS, the Borough of Highlands desires to address recurring / chronic flooding issues for residents, visitors, and business/property owners within the borough by constructing stormwater and green infrastructure in accordance with the 2022 BRIC Program;

WHEREAS, the proposed Highlands & Monmouth Hills Flood Mitigation and Green Infrastructure Project will be consistent with the Monmouth County 2021 Multi-Jurisdictional Natural Hazard Mitigation Plan; and

WHEREAS, the Borough of Highlands is applying for funding to construct stormwater and green infrastructure in an area including Snug Harbor Ave., Bay Ave., Central Ave., Waterwitch Ave., Route 36, Kavookjian Field, and, in partnership with Monmouth Hills, Inc.- Waterwitch Dr., Valley Dr., Park Way, located within Middletown Township; and

WHEREAS, the Borough of Highlands proposes to install infiltration basins, constructed wetlands, stormwater pumping stations with emergency generators, inlets and storm drains, bioretention basins, green infrastructure, and associated roadway restorations within the proposed project area; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that it hereby supports the submission of a grant application for the Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) and authorizes the Mayor, Administrator and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

Motion to Approve R 22-220:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-221

DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$9,056,592.44, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE BOROUGH OF HIGHLANDS IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK

WHEREAS, the Borough of Highlands (the “Local Unit”), in the County of Monmouth, New Jersey, has determined that there exists a need within the Local Unit to acquire, construct, renovate or install a project consisting of the replacement of failing sanitary sewer main pipes and existing stormwater structures and the addition of new pipe extensions (the “Project”), and it is the desire of the Local Unit to obtain financing for such Project through participation in the environmental infrastructure financing program (the “New Jersey Water Bank”) of the New Jersey Infrastructure Bank (the “I-Bank”);

WHEREAS, the Local Unit has determined to temporarily finance the acquisition, construction, renovation or installation of the Project prior to the closing with respect to the New Jersey Water Bank, and to undertake such temporary financing with the proceeds of a short-term loan to be made by the I-Bank (the “Construction Loan”) to the Local Unit, pursuant to the Water Bank Construction Financing Program of the I-Bank (the “Construction Financing Program”);

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the I-Bank with respect to the Construction Loan and (ii) satisfy the requirements of the Construction Financing Program, it is the desire of the Local Unit to issue and sell to the I-Bank the “Note Relating to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank” in an aggregate principal amount of up to \$9,056,592.44 (the “Note”);

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the I-Bank pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the “Local Bond Law”), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the I-Bank, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the I-Bank without any public offering, all under the terms and conditions set forth therein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby authorizes the issuance, sale and award of the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by (i) bond ordinance #O-18-23 of the Local Unit, which bond ordinance is entitled “BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF STORM WATER AND SANITARY SEWER MAINS, APPROPRIATING \$5,050,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,050,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY” and was finally adopted by the Local Unit at a meeting duly called and held on December 5, 2018, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law; and (ii) bond ordinance # O-22-07 of the Local Unit, which bond ordinance is entitled “BOND ORDINANCE PROVIDING FOR THE PHASE I AND II SANITARY SEWER IMPROVEMENTS PROJECTS, APPROPRIATING \$4,500,000.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,006,592.44 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY” and was finally adopted by the Local Unit at a meeting duly called and held on April 6, 2022, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the “Chief Financial Officer”) is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to \$9,056,592.44;
- (b) the maturity of the Note shall be as determined by the I-Bank;
- (c) the interest rate of the Note shall be as determined by the I-Bank;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered “NJWB-CFP-22-1”;
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the

- (h) United States of America; and the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

Section 5. The Note shall be substantially in the form attached hereto as Exhibit A.

Section 6. The law firm of GluckWalrath LLP is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank for the Construction Financing Program, to arrange for same.

Section 7. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the I-Bank and its representatives, agents, counsel and advisors, to be executed in connection with the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Construction Financing Program.

Section 8. This resolution shall take effect immediately.

Section 9. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to GluckWalrath LLP, bond counsel to the Local Unit, David E. Zimmer, Executive Director of the I-Bank, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

Motion to Approve R 22-221:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-221

DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY WATER BANK

WHEREAS, the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borrower") intends to acquire, construct, renovate and/or install the environmental infrastructure project more fully described in **Exhibit A** attached hereto (the "Project");

WHEREAS, the Borrower intends to finance the Project with debt obligations of the Borrower (the "Project Debt Obligations") but may pay for certain costs of the Project (the "Project Costs") prior to the issuance of the Project Debt Obligations with funds of the Borrower that are not borrowed funds;

WHEREAS, the Borrower reasonably anticipates that obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), will be issued by the New Jersey Infrastructure Bank (the "Issuer") to finance the Project on a long-term basis by making a loan to the Borrower with the proceeds of the Issuer's obligations (the "Project Bonds"); and

WHEREAS, the Borrower desires to preserve its right to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project Costs paid prior to the issuance of the Project Debt Obligations as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141 through 150, inclusive, of the Code.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower as follows:

Section 1. The Borrower reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

Section 2. This resolution is intended to be and hereby is a declaration of the Borrower's official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with the proceeds of a borrowing to be incurred by the Borrower, in accordance with Treasury Regulations §150-2.

Section 3. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$9,056,592.44.

Section 4. The Project Costs to be reimbursed with the proceeds of the Project Debt

Obligations will be "capital expenditures" in accordance with the meaning of Section 1.150-2 of the Code.

Section 5. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Project Bonds used to reimburse the Borrower for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Project Debt Obligations or another issue of debt obligations of the Borrower, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1).

Section 6. All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Project Debt Obligations is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 7. This resolution shall take effect immediately.

Motion to Approve R 22-222:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-223
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated October 14, 2022, which totals as follows:

Current Fund	\$ 140,948.91
Sewer Account	\$ 61,773.25
Capital Fund	\$ 950,813.10
Trust-Other	\$ 8,907.20
Federal/State Grants	\$
Total	\$ 1,162,442.46

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,162,442.46** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-223:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
10/19/2022

CURRENT:		\$ 137,428.91
Payroll	(10/15/2022)	\$
Manual Checks		\$ 3,520.00
Voided Checks		\$
SEWER ACCOUNT:		\$ 61,773.25
Payroll	(10/15/2022)	\$
Manual Checks		\$
Voided Checks		\$
CAPITAL/GENERAL		\$ 950,813.10
CAPITAL-MANUAL CHECKS		\$
Voided Checks		\$
WATER CAPITAL ACCOUNT		\$
TRUST FUND		\$ 8,907.20
Payroll	(10/15/2022)	\$
Manual Checks		\$
Voided Checks		\$
UNEMPLOYMENT ACCT-MANUALS		\$
DOG FUND		\$
GRANT FUND		\$
Payroll	(10/15/2022)	\$
Manual Checks		\$
Voided Checks		\$
DEVELOPER'S TRUST		\$
Manual Checks		\$
Voided Checks		\$

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
ACEWA005	ACE WALCO TERMITE CONTROL	22-00888	08/10/22	Pest control at the firehouse	63.12	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	10/12/22	10/12/22	971710	N
	4 Pest control at the firehouse											
	Vendor Total:				63.12							
ALLTR005	ALL TRAFFIC SOLUTIONS, INC.	22-00520	05/04/22	Maintenance Renewal	1,500.00	2-01-25-240-000-254	B Police: Equipment Maintenance	R	05/04/22	10/12/22	SIN034360	N
	1 Item 4000647											
	Vendor Total:				1,500.00							
BOUND01	BOUND TREE MEDICAL LLC	22-01147	10/13/22	First aid supplies	2,771.01	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	10/13/22	10/13/22	84698156	N
	1 First aid supplies				65.44	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	10/13/22	10/13/22	84702105	N
	2 First aid supplies				160.98	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	10/13/22	10/13/22	84703801	N
	3 First aid supplies				2,997.43							
	Vendor Total:				2,997.43							
BRO01	BROWN & BROWN BENEFIT ADVISORS	22-00735	06/30/22	Insurance consulting	1,250.00	2-01-23-210-000-251	B Current: Insurance - Other	R	06/30/22	10/12/22	126918	N
	5 Insurance consulting											
	Vendor Total:				1,250.00							
CAPEL005	CAPELLI FARMS LLC	22-00896	08/11/22	1 Cord of Firewood delivered	300.00	2-01-28-385-000-244	B Public Events: Special Events	R	08/11/22	10/12/22	5872	N
	1 1 Cord of Firewood delivered											
	Vendor Total:				300.00							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CINTA005 CINTAS CORPORATION														
22-00619	05/26/22	Facility cleaning services												
11	Facility cleaning services	469.60	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	10/12/22			4124494684	N			
12	Facility cleaning services	689.88	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	10/12/22			4125798973	N			
13	Facility cleaning services	469.60	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	10/12/22			4127138931	N			
14	Facility cleaning services	689.88	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	10/12/22			4128517600	N			
15	Facility cleaning services	469.60	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	10/12/22			4129895680	N			
16	Facility cleaning services	501.84	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	10/12/22			4133989835	N			
		<u>3,290.40</u>												
	Vendor Total:	3,290.40												
CME01 CME ASSOCIATES														
22-00007	01/05/22	Engineering services 2022												
57	general engineering	3,317.50	2-01-20-165-000-244	B Engineering:General Engineering	R	10/14/22	10/14/22			0313477	N			
58	Highland Shores Condo	420.00	2-01-20-165-000-244	B Engineering:General Engineering	R	10/14/22	10/14/22			0313445	N			
59	Safe streets for all grant app	4,200.00	2-01-20-165-000-244	B Engineering:General Engineering	R	10/14/22	10/14/22			0313443	N			
60	Snug harbor beach survey	148.00	2-01-20-165-000-299	B Engineering- Misc Engineering	R	10/14/22	10/14/22			0313485	N			
61	Matthew st beach major subdivi	3,119.00	2-01-20-165-000-299	B Engineering- Misc Engineering	R	10/14/22	10/14/22			0311982	N			
		<u>11,204.50</u>												
22-00086	01/21/22	Phase 2 sanitary sewer improv.												
7	Phase 2 sanitary sewer improv.	1,485.00	C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts	R	01/21/22	10/14/22			0313483	N			
22-00445	04/19/22	Phase I sanitary improvements												
12	Phase I sanitary improvements	2,778.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	10/14/22			0313482	N			
22-00446	04/19/22	South Bay/Hillside Avenue												
12	South Bay/Hillside Avenue	7,056.50	C-04-12-112-000-510	B Project 0-12-12: Consultants- Engineer	R	04/19/22	10/14/22			0313486	N			
22-00495	04/28/22	Engineering Snugharbor park												
9	Engineering Snugharbor park	4,514.50	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	04/28/22	10/14/22			0313480	N			
22-00800	07/15/22	Engineering services/Ederle												
5	Engineering services/Ederle	327.00	2-01-20-165-000-244	B Engineering:General Engineering	R	07/15/22	10/14/22			0313481	N			
22-00801	07/15/22	Engineering service/Hillside												
5	Engineering service/Hillside	831.00	2-01-20-165-000-245	B Engineering-Storm Water	R	07/15/22	10/14/22			0313478	N			

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
CME01	CME ASSOCIATES			Continued								
		22-01010	09/12/22	CDBG Marine Place Walkway west								
		2		CDBG Marine Place Walkway west	3,092.50	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	09/12/22	10/14/22	0313484	N
				Vendor Total:	31,289.50							
COLLI005	COLLIERS ENGINEERING/DESIGN											
		21-00681	06/22/21	Veterans Park rip rap slope								
		9		Veterans Park rip rap slope	92.50	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	06/22/21	10/13/22	788926	N
		22-00266	03/03/22	Prof. services/skate park								
		7		Prof. services/skate park	2,185.00	2-01-20-165-000-244	B Engineering:General Engineering	R	03/03/22	10/13/22	788930	N
		22-00776	07/08/22	Gis mapping								
		5		Gis mapping	1,615.00	2-05-55-502-000-294	B Sewer: Other	R	10/13/22	10/13/22	788066	N
				Vendor Total:	3,892.50							
COMCAST	COMCAST											
		22-01144	10/13/22	first aid building								
		1		first aid building	180.36	2-01-31-450-000-213	B Telecommunications	R	10/13/22	10/13/22	FIRST AID	N
		2		40 shore drive	181.09	2-05-55-502-000-213	B Sewer: Telephone	R	10/13/22	10/13/22	40 SHORE DR	N
					361.45							
				Vendor Total:	361.45							
DAV02	DAVISON, EASTMAN, MUNOZ, LEDERMAN											
		22-00002	01/05/22	Municipal Attorney-Reso		22-001						
		29		Retainer	5,500.00	2-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	10/12/22	10/12/22	396370	N
		30		Hourly	8,003.17	2-01-20-155-000-252	B Legal Services: Consultants Hourly	R	10/12/22	10/12/22	396368	N
		31		Litigation M. Smith	240.00	2-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	10/12/22	10/12/22	396369	N
					13,743.17							
				Vendor Total:	13,743.17							
FILEB005	FILEBANK											
		22-00958	08/24/22	Repacking/Retention								
		3		Repacking/Retention	297.34	2-01-26-310-000-103	B B&G: Consumable Supplies	R	10/12/22	10/12/22	0114363	

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
FILEB005	FILEBANK				Continued								
		22-00958	08/24/22	Repacking/Retention	Continued								
		4		Repacking/Retention	351.86	2-01-26-310-000-103	B B&G: Consumable Supplies	R	10/12/22	10/12/22		0114229	N
					649.20								
				Vendor Total:	649.20								
GEORGE	GEORGE WALL												
		22-01062	09/26/22	Front end parts for dpw									
		1		Front end parts for dpw	467.62	2-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	09/26/22	10/12/22		221852	N
				Vendor Total:	467.62								
GRANT005	GRANT RITE MANAGEMENT CORP.												
		22-01012	09/12/22	GRANT CONSULTING SERVICES									
		1		GRANT CONSULTING SERVICES	2,722.50	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	09/12/22	10/12/22		1490	N
				Vendor Total:	2,722.50								
HALET005	HALE TRAILER												
		22-00249	02/28/22	20 FOOT CONTAINER									
		9		20 FOOT CONTAINER	95.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	02/28/22	10/12/22		1467169	N
				Vendor Total:	95.00								
IMPAC005	IMPAC												
		22-01145	10/13/22	Fuel									
		1		Fuel	7,848.18	2-01-31-460-000-192	B Fuel	R	10/13/22	10/13/22		SQLCD-791966	N
				Vendor Total:	7,848.18								
GARDENFL	IN THE GARDEN FLORIST												
		22-01064	09/26/22	Flower arrangement									
		1		Flower arrangement	85.00	2-01-21-180-000-294	B Municipal Land Use Law: Other	R	09/26/22	10/12/22		11985	N
				Vendor Total:	85.00								

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
FORENSIC INST. FOR FORENSIC PSYCHOLOGY								
22-01051 09/19/22 Psychological Evaluation								
	1 SLEO III Candidate: K. Moylan	450.00	2-01-25-240-000-240	B Police: Physicals	R	09/19/22 10/12/22	17404	N
	Vendor Total:	450.00						
JCPL JCP & L								
22-01143 10/13/22 22 snugharbor avenue								
	1 22 snugharbor avenue	837.28	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95019049852	N
	2 1 shore drive public works	39.28	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95875006472	N
	3 151 navesink avenue	98.76	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95845316493	N
	4 waterwitch recepacles	12.66	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798450	N
	5 waterwitch & bay	62.89	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798447	N
	6 linden avenue	8.93	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798448	N
	7 waterwitch	66.92	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798449	N
	8 firehouse	804.05	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798451	N
	9 2 miller street	3.25	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798457	N
	10 42 shore drive	366.26	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798456	N
	11 streetscape	60.94	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798455	N
	12 27a shore drive	312.20	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95177798453	N
	13 201-203 bay avenue	5.67	2-01-31-430-000-215	B Electric	R	10/13/22 10/13/22	95816394085	N
	14 valley st pump station	12.17	2-05-55-502-000-214	B Sewer: Gas & Electric	R	10/13/22 10/13/22	95177798452	N
	15 40 shore drive	2,015.78	2-05-55-502-000-214	B Sewer: Gas & Electric	R	10/13/22 10/13/22	95177798454	N
		<u>4,707.04</u>						
	Vendor Total:	4,707.04						
JOHNG005 JOHN GUIRE LLC								
22-01092 09/30/22 fix saw/trimmer string								
	1 fix saw/trimmer string	242.89	2-01-26-290-000-183	B Streets: Machinery Parts	R	09/30/22 10/14/22	95923	N
	Vendor Total:	242.89						
KAPPA005 KAPPA CONSTRUCTION CORP.								
22-00587 05/16/22 CONTRACTOR NEW BORO COMPLEX								
	7 CONTRACTOR NEW BORO COMPLEX	923,405.00	C-04-21-101-000-201	B ORD#21-28 NEW BOROUGH HALL	R	06/02/22 10/12/22	CERT. #6	N
	Vendor Total:	923,405.00						

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
MALLC005	MALL CHEVROLET	22-01109	10/04/22	BRAKE PADS FOR PD 17-09								
		1		BRAKE PADS FOR PD 17-09	807.00	2-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	10/04/22	10/14/22	86841	N
				Vendor Total:	807.00							
MASTE005	MASTER MAINTENANCE OF RED BANK	22-01139	10/12/22	cleaning of boro buildings								
		1		cleaning of boro buildings	840.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	10/12/22	10/12/22	5790	N
				Vendor Total:	840.00							
MFSCO005	MFS CONSTRUCTION	21-01275	11/16/21	Construction management servic								
		7		Construction management servic	12,903.10	C-04-16-101-000-201	B ORD#16-7 Prel Const New Borough Hall	R	11/16/21	10/12/22	1221014.000-7	N
				Vendor Total:	12,903.10							
MONMO045	MONMOUTH TELECOM	22-01138	10/12/22	DATA AND VOICE								
		1		DATA AND VOICE	531.62	2-01-31-440-000-213	B Telephone	R	10/12/22	10/12/22	335310	N
				Vendor Total:	531.62							
NJAMERIC	NEW JERSEY AMERICAN WATER	22-01142	10/13/22	bay avenue park								
		1		bay avenue park	168.89	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	BAY AVE PARK	N
		2		waterwitch avenue	79.18	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	WATERWITCH AVE	N
		3		s 2nd st	35.61	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	S 2ND ST	N
		4		linden avenue	19.54	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	LINDEN AVENUE	N
		5		public works	27.57	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	PUBLIC WORKS	N
		6		17-1 shore drive	196.66	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	17-1 SHORE DRIV	N
		7		22 snugharbor ave	64.94	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	22 SNUGHARBOR	N
		8		27 shore drive	27.57	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	27 SHORE DR	N
		9		s bay ave	19.50	2-01-31-445-000-219	B Water	R	10/13/22	10/13/22	S BAY AVENUE	N
		10		17-1 shore hydrants	94.75	2-01-31-463-000-193	B Fire Hydrants	R	10/13/22	10/13/22	17-1 HYDRANTS	N
		11		122 hydts	6,940.81	2-01-31-463-000-193	B Fire Hydrants	R	10/13/22	10/13/22	122 HYDRANTS	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
NJAMERIC NEW JERSEY AMERICAN WATER		Continued						
22-01142 10/13/22 bay avenue park		Continued						
12 40 shore drive			803.99	2-05-55-502-000-219	B Sewer: Water	R	10/13/22 10/13/22	40 SHORE DR N
			<u>8,479.01</u>					
	Vendor Total:		8,479.01					
NJNG NEW JERSEY NATURAL GAS								
22-01133 10/12/22 SHORE DRIVE								
1 SHORE DRIVE			96.84	2-01-31-446-000-218	B Natural Gas	R	10/12/22 10/12/22	SHORE DR N
2 PUBLIC WORKS			42.00	2-01-31-446-000-218	B Natural Gas	R	10/12/22 10/12/22	PUBLIC WORKS N
3 S 2ND STREET			51.97	2-01-31-446-000-218	B Natural Gas	R	10/12/22 10/12/22	S 2ND ST N
4 22 SNUGHARBOR AVENUE			93.10	2-01-31-446-000-218	B Natural Gas	R	10/12/22 10/12/22	22 SNUGHARBOR N
			<u>283.91</u>					
	Vendor Total:		283.91					
NEWPO005 NEWPORT MEDIA HOLDINGS,LLC								
22-01106 10/04/22 Election Notice								
1 Election Notice			7.75	2-01-20-120-000-220	B Municipal Clerk: Advertising	R	10/04/22 10/12/22	17954 N
22-01117 10/06/22 tax sale notice 2022								
1 tax sale notice 2022			75.00	2-01-20-145-000-220	B Tax Collection: Advertising	R	10/06/22 10/12/22	17900 N
2 tax sale notice 2022			75.00	2-05-55-502-000-120	B Sewer: Advertising	R	10/06/22 10/12/22	17900 N
			<u>150.00</u>					
	Vendor Total:		157.75					
VETERINA NJ STATE DEPT. OF HEALTH								
22-01140 10/12/22 dog reports for Sept. 2022								
1 dog reports for Sept. 2022			1.20	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	10/12/22 10/12/22	SEPTEMBER 2022 N
	Vendor Total:		1.20					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
ONE CALL	ONE CALL CONCEPTS, INC.							
22-01137	10/12/22 MARK OUTS-SEPTEMBER 2022							
	1 MARK OUTS-SEPTEMBER 2022		118.69	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	10/12/22 10/12/22	2095086 N
	Vendor Total:		118.69					
QBESP010	QBE SPECIALTY INSURANCE CO.							
22-01149	10/13/22 Litigation-M. Smith							
	1 Litigation-M. Smith		1,882.20	2-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	10/13/22 10/13/22	QM-2342 N
	Vendor Total:		1,882.20					
RESERVE	RESERVE ACCOUNT							
22-01134	10/12/22 POSTAGE REFILL							
	1 POSTAGE REFILL		2,000.00	2-05-55-502-000-122	B Sewer: Postage	R	10/12/22 10/12/22	OCTOBER 2022 N
	Vendor Total:		2,000.00					
RICOH005	RICOH USA, INC.							
22-00796	07/14/22 New Ricoh copier							
	1 New Ricoh copier		7,500.00	2-01-20-130-000-294	B Finance: Other	R	07/14/22 10/12/22	1094357052 N
	2 New Ricoh copier		1,300.00	2-01-20-152-000-294	B Central Services: Other	R	07/14/22 10/12/22	1094357051 N
	3 New Ricoh copier		4,000.00	2-01-26-310-000-295	B B&G: Office Equipment/Furniture	R	07/14/22 10/12/22	1094357052 N
	4 New Ricoh copier		7,500.00	2-05-55-502-000-295	B Sewer: Office Equipment	R	09/06/22 10/12/22	1094357052 N
	5 New Ricoh copier		1,000.00	2-01-20-152-000-294	B Central Services: Other	R	07/14/22 10/12/22	1094357052 N
			<u>21,300.00</u>					
	Vendor Total:		21,300.00					
RUTGSTAT	RUTGERS, THE STATE UNIVERSITY							
22-00388	04/05/22 PW Continuing Ed Conference							
	1 PW Continuing Ed Conference		481.00	2-01-26-290-000-294	B Streets: Other	R	04/05/22 10/12/22	64732 N
	Vendor Total:		481.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc1
SEABO005 SEABOARD WELDING SUPPLY, INC.	22-01132 10/12/22 Oxygen/Argon							
	1 Oxygen/Argon		47.50	2-01-26-310-000-170	B B&G: Leased Equipment	R 10/12/22 10/12/22	943679	N
	Vendor Total:		47.50					
SKIP SKIP'S SPORTS	22-01030 09/15/22 Employee uniform							
	1 Employee uniforms		914.00	T-03-56-850-000-011	B Trust: Recreation	R 09/15/22 10/12/22	47853	N
	Vendor Total:		914.00					
SPECTROL SPECTROTEL, INC.	22-01135 10/12/22 POLICE DEPARTMENT							
	1 POLICE DEPARTMENT		444.51	2-01-31-440-000-213	B Telephone	R 10/12/22 10/12/22	11152152	N
	Vendor Total:		444.51					
STAPLES STAPLES ADVANTAGE	22-01013 09/13/22 office supplies							
	1 Office supplies		169.03	2-01-26-310-000-103	B B&G: Consumable Supplies	R 09/13/22 10/12/22	3517817569	N
	22-01066 09/28/22 Office supplies							
	1 Office supplies		80.10	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R 09/28/22 10/12/22	3518956569	N
	Vendor Total:		249.13					
STAVOLA STAVOLA COMPANIES	22-00646 06/03/22 draw down asphalt							
	2 draw down asphalt		183.95	2-01-26-290-000-189	B Streets: Road Material	R 06/03/22 10/13/22	268473	N
	Vendor Total:		183.95					
SUBUR005 SUBURBAN DISPOSAL INC.	22-01127 10/12/22 September 2022							
	1 September 2022		34,000.00	2-01-26-306-000-284	B Sanitation Contract: Solid Waste	R 10/12/22 10/12/22	9017	N
	2 September 2022		16,376.57	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R 10/12/22 10/12/22	9017	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
SUBUR005 SUBURBAN DISPOSAL INC.	22-01127 10/12/22 September 2022	Continued						
	3 September 2022	Continued	3,031.08	2-01-26-305-000-284	B Sanitation: Brush & Bulk	R 10/12/22 10/12/22	9017	N
			<u>53,407.65</u>					
	Vendor Total:		53,407.65					
TOMSA T.O.M.S.A.	22-01131 10/12/22 September 2022							
	1 September 2022		47,451.53	2-05-55-502-000-196	B Sewer: TOMSA	R 10/12/22 10/12/22	SEPTEMBER 2022	N
	Vendor Total:		47,451.53					
TARGE005 TARGETED TECHNOLOGIES LLC	22-01153 10/14/22 IT SERVICES							
	1 IT SERVICES		2,195.00	2-01-20-120-000-294	B Municipal Clerk: Other	R 10/14/22 10/14/22	118677	N
	2 IT SERVICES		<u>936.00</u>	2-01-31-450-000-213	B Telecommunications	R 10/14/22 10/14/22	118678	N
			3,131.00					
	Vendor Total:		3,131.00					
SCAT TREASURER, COUNTY OF MONMOUTH	22-01059 09/26/22 Quarter 2 - Senior transport							
	1 Quarter 2 - Senior transport		2,015.00	2-01-28-360-000-234	B Community Ctr: Transportation	R 09/26/22 10/12/22	2ND QTR 2022	N
	Vendor Total:		2,015.00					
RECLAMAT TREASURER, COUNTY OF MONMOUTH	22-01136 10/12/22 SEPTEMBER 2022							
	1 SEPTEMBER 2022		439.43	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R 10/12/22 10/12/22	SEPTEMBER 2022	N
	2 SEPTEMBER 2022		<u>15.96</u>	2-01-26-308-000-285	B Recycling Tax	R 10/12/22 10/12/22	SEPTEMBER 2022	N
			455.39					
	Vendor Total:		455.39					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
UNITE005 UNITED SITE SERVICES							
	22-01101 09/30/22 Clean out dpw yard						
	1 Clean out dpw yard	50.00	2-01-26-290-000-294	B Streets: Other	R	09/30/22 10/12/22	6570540 N
	Vendor Total:	50.00					
VERIZON1 VERIZON							
	22-01146 10/13/22 17-1 shore drive						
	1 17-1 shore drive	255.07	2-01-31-440-000-213	B Telephone	R	10/13/22 10/13/22	10/1/22 N
	Vendor Total:	255.07					
WEINE005 WEINER LAW GROUP LLP							
	22-01152 10/14/22 General						
	1 General	150.00	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	10/14/22 10/14/22	285532 N
	2 Eric Wokas vs. Borough of High	105.00	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	10/14/22 10/14/22	285535 N
	3 38 Grand Tour	75.00	T-03-56-875-000-158	B TRUST: LUB2021-06 38 Grand Tour B14 L6	R	10/14/22 10/14/22	285533 N
	4 38 Grand Tour	360.00	T-03-56-875-000-171	B TRUST:LUB 2022-05 B65 L25 72 Fourth Link	R	10/14/22 10/14/22	285536 N
	5 15 Barberie Avenue	225.00	T-03-56-875-000-173	B TRUST: LUB2022-06 Martin B77 L15	R	10/14/22 10/14/22	285537 N
		915.00					
	Vendor Total:	915.00					
ZEEK ZEEK'S TEE'S							
	22-01058 09/26/22 Initial Outfitting						
	1 XXL Men's Polo - Black	82.50	2-01-25-240-000-235	B Police: Initial Outfitting	R	09/26/22 10/12/22	22-1811 N
	2 XXL Men's Long Sleeve Shirt	99.75	2-01-25-240-000-235	B Police: Initial Outfitting	R	09/26/22 10/12/22	22-1811 N
	3 Hall of Fame Hat - Black	39.00	2-01-25-240-000-235	B Police: Initial Outfitting	R	09/26/22 10/12/22	22-1811 N
	4 Embroidery	36.00	2-01-25-240-000-235	B Police: Initial Outfitting	R	09/26/22 10/12/22	22-1811 N
		257.25					
	Vendor Total:	257.25					

Total Purchase Orders:	58	Total P.O. Line Items:	117	Total List Amount:	1,158,922.46	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	137,428.91	0.00	137,428.91	0.00	0.00	137,428.91
	2-05	61,773.25	0.00	61,773.25	0.00	0.00	61,773.25
Year Total:		199,202.16	0.00	199,202.16	0.00	0.00	199,202.16
CAPITAL PROJECTS	C-04	946,549.60	0.00	946,549.60	0.00	0.00	946,549.60
	C-06	4,263.50	0.00	4,263.50	0.00	0.00	4,263.50
Year Total:		950,813.10	0.00	950,813.10	0.00	0.00	950,813.10
TRUST NON BUDGET-TWO RIVER	T-03	8,906.00	0.00	8,906.00	0.00	0.00	8,906.00
	T-12	1.20	0.00	1.20	0.00	0.00	1.20
Year Total:		8,907.20	0.00	8,907.20	0.00	0.00	8,907.20
Total Of All Funds:		1,158,922.46	0.00	1,158,922.46	0.00	0.00	1,158,922.46

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	3,520.00	0.00	0.00	3,520.00
Total of All Funds:		3,520.00	0.00	0.00	3,520.00

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-002	Cash - Clearing - Valley	0.00	3,520.00
2-01-201-20-000-000	Current Appropriations	3,520.00	0.00
	Grand Total:	3,520.00	3,520.00

Batch Id: JORGI Batch Type: C Batch Date: 10/11/22 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-01108	10/04/22	1	2022 NJLM CONFERENCE	320.00	ATTN: JESSICA DIAZ 2-01-20-120-000-228 Municipal Clerk: Meetings & Conferences	Budget	Aprv	1	1
22-01108	10/04/22	2	2022 NJLM CONFERENCE	1,280.00	2-01-20-100-000-228 Admin: Meetings & Conferences	Budget	Aprv	2	1
22-01108	10/04/22	3	2022 NJLM CONFERENCE	320.00	2-01-26-290-000-294 Streets: Other	Budget	Aprv	3	1
22-01108	10/04/22	4	2022 NJLM CONFERENCE	320.00	2-01-20-100-000-228 Admin: Meetings & Conferences	Budget	Aprv	4	1
22-01108	10/04/22	5	2022 NJLM CONFERENCE	320.00	2-01-25-252-000-228 Emergency Mgmt: Meetings & Conferences	Budget	Aprv	5	1
22-01108	10/04/22	6	2022 NJLM CONFERENCE	640.00	2-01-25-265-000-128 Uniform Fire: Meetings & Conferences	Budget	Aprv	6	1
22-01108	10/04/22	7	2022 NJLM CONFERENCE	320.00	2-01-25-240-000-228 Police: Meetings & Conferences	Budget	Aprv	7	1
				3,520.00					

Checks:	<u>Count</u> 1	<u>Line Items</u> 7	<u>Amount</u> 3,520.00
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There are NO errors or warnings in this listing.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-224

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR ENERGY STUDY AND FUNDING SERVICES, COMMUNITY ENERGY MASTER PLAN

WHEREAS, the Borough of Highlands has a need for professional engineering services to assist the Borough in preparing a Community Energy Master Plan pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated October 12, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal includes the following: Community Energy Plan Preparation, Public Meeting and Grant Reporting; and

WHEREAS, the proposed amount of the contract with Colliers Engineering & Design is \$16,600.00 and consists of the following:

Phase 1.0 – Community Energy Plan Preparation	\$10,700.00
Phase 2.0 – Public Meeting	\$ 3,400.00
Phase 3.0 – Grant Reporting	\$ <u>2,500.00</u>
Total Fee: \$16,600.00; and	

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed professional engineering services related to assisting the Borough in preparing a Community Energy Master Plan; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$16,600.00 for professional engineering services as stated in Colliers Engineering & Design, Inc.’s proposal dated October 12, 2022; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:
Account #2-01-21-180-001-299 & #2-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services related to assisting the Borough in preparing a Community Energy Master Plan as outlined above for an amount not to exceed \$16,600.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-224:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-225

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR BAY AVENUE EV CHARGING STATION

WHEREAS, the Borough of Highlands has a need for professional engineering services for the design and installation of one (1) DCFC charging station at 171 Bay Avenue pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated October 12, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal includes the following: Utility Coordination and Upgraded Electrical Service, Electrical Design/Permitting Package, EV Charging Station and Grant Reporting; and

WHEREAS, the proposed amount of the contract with Colliers Engineering & Design is \$165,420.00 and consists of the following:

Phase 1.0 – Utility Coordination and Upgraded Electrical Service	\$ 5,000.00
Phase 2.0 – Electrical Design/Permitting Package	\$ 5,500.00
Phase 3.0 – EV Charging Station	\$151,920.00
Phase 4.0 – Grant Reporting	\$ <u>3,000.00</u>
Total Fee: \$165,420.00; and	

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed professional engineering services in connection with the design and installation of one (1) DCFC charging station at 171 Bay Avenue; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$165,420.00 for professional engineering services as stated in Colliers Engineering & Design, Inc.’s proposal dated October 12, 2022; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

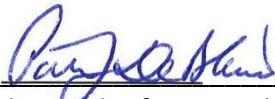
previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Account #C-04-22-102-000-201



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services for the design and installation of one (1) DCFC charging station at 171 Bay Avenue as outlined above for an amount not to exceed \$165,420.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-225:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-226

AUTHORIZING SUBMITTAL OF A GRANT APPLICATION FOR THE FY2023 NEW JERSEY DEPARTMENT OF TRANSPORTATION – TRANSPORTATION ALTERNATIVES (TA) SET ASIDE PROGRAM APPLICATION

WHEREAS, the New Jersey Department of Transportation (NJDOT) has federal funding available through the Transportation Alternatives Program and is accepting applications; and,

WHEREAS, the Borough of Highlands is applying for funding to conduct streetscape and pedestrian improvements along portions of Bay Avenue (CR 8) and Waterwitch Avenue; and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for residents and visitors; and

WHEREAS, maintenance of the facility, once constructed, will be assumed by the Borough of Highlands with the exception of (1) local ordinances that place maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways;

WHEREAS, it is in the best interest of the Borough of Highlands and its residents to make an application to such fund for streetscape improvements to the following sections: Bay Avenue (CR 8) between Miller Street and Waterwitch Avenue, and Waterwitch Avenue between Bay Avenue (CR 8) and Shore Drive; and,

WHEREAS, the application is identified as TA-2023-Highlands Borough-00094; and,

WHEREAS, the Borough of Highlands is prepared to fund the balance of the project costs should project costs exceed the grant award amount; and,

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Highlands, that it hereby supports the submission of a grant application for the Transportation Alternatives Program within the State of New Jersey, Department of Transportation and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

Motion to Approve R 22-226:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands