



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, March 06, 2024 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. February 21, 2024 Meeting Minutes
2. February 21, 2024 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

3. O-24-03 Amending Chapter 21 (Zoning and Land Use Regulations), Part VII (Flood Damage Prevention) Article XXIV (Flood Damage Prevention), Section 21-112 (Permits)

RESOLUTIONS

4. R 24-076 Approving Change Order No. 3 for Phase I Sanitary Sewer Improvements Project

CONSENT AGENDA

5. R 24-077 Authorizing Refund of Tax Overpayment
6. R 24-078 Authorizing the Release of Escrow for a Land Use Board Application
7. R 24-079 Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Gateway Villas
8. R 24-080 Accepting Donation of a 2006 Jeep Liberty 4x4 from the County of Monmouth
9. R 24-081 Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with the FY23 FEMA Assistance to Firefighters Grant
10. R 24-082 Authorizing Submission of a Grant Application for the FY23 FEMA Assistance to Firefighters Grant

[11.](#) R 24-083 Approving First Aid Squad Application

[12.](#) R 24-084 Authorizing Payment of Bills

OTHER BUSINESS

13. Highlands Roar on the River

REPORTS

14. Mayor's Report

15. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

16. PBA Contract

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-03

AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART VII (FLOOD DAMAGE PREVENTION) ARTICLE XXIV (FLOOD DAMAGE PREVENTION), SECTION 21-112 (PERMITS)

WHEREAS, the governing body desires to revise Section 21-112 of the Zoning and Land Use Regulations, by adding a new application review fee.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter Borough Code Chapter 21 (Zoning and Land Use Regulations), Part VII (Flood Damage Prevention), Article XXIV (Flood Damage Prevention), Section 21-112 (Permits), shall be amended as follows (all additions are shown in **bold with underlines**).

Section 21-112.6 Floodplain Development Permit Fees

The fee for the review of a Floodplain Development Permit Application shall be as follows:

One & Two-Family Dwellings: \$150

Nonresidential & Mixed Use: \$200

SECTION II. **SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. **REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. **EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 20, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-076

APPROVING CHANGE ORDER NO. 3 FOR PHASE I SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, by way of Resolution 22-099 duly adopted on April 6, 2022, Roman E&G Corporation was awarded a contract for the Phase I Sanitary Sewer Improvements Project in the amount of \$6,748,648.00; and

WHEREAS, by way of Resolution 23-163 duly adopted on July 19, 2023, Change Order No. 1 changing the scope of work for the Phase I Sanitary Sewer Improvements Project was approved; and

WHEREAS, by way of Resolution 24-058 duly adopted on February 7, 2024, Change Order No. 2 changing the amount allocated to cover the cost of uniformed police officers was approved; and

WHEREAS, as a result of the approval of Change Order No. 2, the contract amount was increased from \$6,748,648.00 to \$7,074,748.00;

WHEREAS, by letter dated February 20, 2024, the Project Engineer, H2M Associates, Inc., advised that a Change Order is necessary to cover the cost of the remaining items from Change Order No. 2; and

WHEREAS, as set forth in the aforesaid letter from the Project Engineer, due to unforeseen conditions encountered during construction, the following items were presented and deemed necessary: drainage conflicts and modifications on Linden Avenue; additional manholes were required on Bay Avenue and Waterwitch Avenue due to bypass pumping requirements and deterioration; water main conflicts on Ralph Street and reconfiguration of the Waterwitch Pump Station forcemain; and

WHEREAS, the scope of work for Change Order No. 3 reflects a change to the contract amount with an increase of \$385,980.92, thereby increasing the Contract amount from \$7,074,748.00 to \$7,460,728.92 to cover the cost of the remaining items from Change Order No. 2; and

WHEREAS, in accordance with the aforesaid letter, the Project Engineer recommended that the Borough approve Change Order No. 3 in order to allow for the Phase I Sanitary Sewer Project to be completed.

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify that funds are available as follows: C-04-14-108-000-555



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands that Change Order No. 3 changing the original contract amount to reflect an increase of \$385,980.92, thereby changing the contract amount from \$7,074,748.00 to \$7,460,728.92 be and is hereby approved.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Roman E&G Corporation.

Motion to Approve R 24-076:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-077
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
59	18	2021	\$1,858.27	Peter Kopels

Motion to Approve R 24-077:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-078

AUTHORIZING THE RELEASE OF ESCROW FOR A LAND USE BOARD APPLICATION

WHEREAS, Angela Mascia submitted an escrow to the Land Use Board in 2023 in connection with application number LUB 2023-06; and

WHEREAS, the applicant is no longer pursuing this application and has requested that the remaining balance of this escrow be released, and

WHEREAS, the Borough's CFO has recommended the return of the aforementioned balance that is contained in the escrow in account T-03-56-875-000-186.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that the Borough's Chief Financial Officer be and is hereby authorized to return the remaining escrow deposit in the amount of \$750.00 to Angela Mascia for the property located at 35 Waterwitch Ave, Highlands, NJ 07732.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. Borough CFO
2. Angela Mascia

Motion to Approve R 24-078:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-079

AUTHORIZING EXECUTION OF AN AGREEMENT FOR SNOW REMOVAL AND STREET LIGHTING REIMBURSEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND GATEWAY VILLAS

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et. seq. and amendments thereto, provides in pertinent part that a municipality, in lieu of providing certain municipal services to the private community, may opt to financially reimburse the qualified private communities for the cost of certain municipal services; and

WHEREAS, Gateway Villas is a qualified private community, as defined under the Act, and the Borough of Highlands is a municipality governed by the Act; and

WHEREAS, the Borough and Gateway Villas have mutually agreed that Gateway Villas shall perform its own snow removal and pay the cost for street lighting, and that the Borough shall reimburse Gateway Villas for the cost of those services at a rate not to exceed the cost that would have been incurred by the Borough in providing those services directly; and

WHEREAS, N.J.S.A. 40:67-23.5 requires a written agreement to annually reimburse a qualified private community; and

WHEREAS, the Borough has prepared a written agreement, with an effective date of January 1, 2024, to reimburse the Gateway Villas for snow removal and the cost of street lighting as set forth in the Agreement, and wishes to enter into such an Agreement with Gateway Villas.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the appropriate Municipal officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute an Agreement for Reimbursement for Municipal Services, as prepared and approved by the Borough Attorney and the Chief Financial Officer of the Borough.

BE IT FURTHER RESOLVED, that the Agreement for Reimbursement for Municipal Services shall become effective upon being fully executed, for the dates contained therein, with an effective date of January 1, 2024.

Motion to Approve R 24-079:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-080

ACCEPTING DONATION OF A 2006 JEEP LIBERTY 4X4 FROM THE COUNTY OF MONMOUTH

WHEREAS, the County of Monmouth has offered to donate a 2006 Jeep Liberty 4x4, VIN No. 1J4GL48K56W223086, to the Borough of Highlands in “as is” condition; and

WHEREAS, the Borough of Highlands is authorized to accept and maintain donations of personal property pursuant to N.J.S.A. 40A:5-29; and

WHEREAS, the donation of the aforesaid 2006 Jeep Liberty 4x4, VIN No. 1J4GL48K56W223086, to the Borough of Highlands by the County of Monmouth shall be subject to an Agreement memorializing the terms of the donation.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Highlands, hereby accepts the donation of a 2006 Jeep Liberty 4x4, VIN No. 1J4GL48K56W223086, from the County of Monmouth in “as is” condition.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution, including but not limited to, effectuating the transfer of ownership of the said vehicle.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk are hereby authorized to execute the Agreement referenced above to accept the donation of the 2006 Jeep Liberty 4x4, VIN No. 1J4GL48K56W223086, as well as any and all documents necessary to effectuate the full intent and purposes of this resolution.

BE IT FURTHER RESOLVED, that the Municipal Clerk forward a certified true copy of this Resolution to the County Commissioner Director, the Borough Administrator, and the Borough CFO.

Motion to Approve R 24-080:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-081

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE FY23 FEMA ASSISTANCE TO FIREFIGHTERS GRANT

WHEREAS, the Borough of Highlands has a need for professional services to assist with the preparation and submission of the FY23 FEMA Assistance to Firefighter Grant through the FEMA GO system pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the proposed project for funding is for new radio equipment for the Borough of Highlands Fire Department; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated February 28, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project includes client project coordination; FEMA GO setup and completion of forms; narratives include: Critical Infrastructure, Financial Need, Organization/Community Description, Project Description, and, Statement of Effect and Cost/Benefit; and

WHEREAS, the Borough requires such professional services to assist with the preparation and submission of the aforesaid Grant; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with the FY23 FEMA Assistance to Firefighter Grant; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$6,000.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated February 28, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 4-01-20-165-000-299


 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services in connection with the FY23 FEMA Assistance to Firefighters Grant as outlined above for an amount not to exceed \$6,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Borough Administrator and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-081:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-082

AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE FY23 FEMA ASSISTANCE TO FIREFIGHTERS GRANT

WHEREAS, the Borough of Highlands has a need to purchase new radio equipment for the Borough of Highlands Fire Department; and

WHEREAS, the Federal Emergency Management Agency (FEMA) offers an Assistance to Firefighters Grant program which provides financial assistance directly to eligible fire departments; and

WHEREAS, it is in the best interest of the Borough of Highlands to apply for the FY23 FEMA Assistance Grant program.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Highlands hereby authorizes submission of the FY23 FEMA Assistance to Firefighters Grant application.

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and Municipal Clerk be and are hereby authorized to sign any and all documents relating to submission of the grant application referenced above.

Motion to Approve R 24-082:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-083
APPROVING FIRST AID SQUAD APPLICATION

WHEREAS, the following individual has submitted a Membership Application to be a Member to the Highlands First Aid Squad:

Jessica Hathaway

WHEREAS, Warren "Jay" Terwilliger, Chief of the First Aid Squad, has approved the aforesaid Membership Application;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of the above listed individual is hereby approved.

Motion to Approve R 24-083:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-084
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated February 29, 2024, which totals as follows:

Current Fund	\$ 100,195.29
Sewer Account	\$ 7,313.36
Capital Fund	\$ 77,674.29
Trust-Other	\$ 22,769.23
Federal/State Grants	\$ 10,979.66
Total	\$ 218,931.83

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 218,931.83** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-084:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/06/2024

Item 12.

CURRENT:		\$	96,723.06
Payroll	(02/29/2024)	\$	
Manual Checks		\$	3,472.23
Voided Checks		\$	
SEWER ACCOUNT:		\$	7,313.36
Payroll	(02/29/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	77,674.29
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	22,769.23
Payroll	(02/29/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	10,979.66
Payroll	(02/29/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

February 29, 2024
03:30 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item Description	Amount	Charge Account	Acct Type Description			Enc Date	Date	Date	Invoice	Excl
ACEWA005 ACE WALCO TERMITE CONTROL												
	24-00285	02/27/24 pest control										
		1 pest control	66.91	4-01-25-263-000-201	B Fire Dept: Building and grounds	R		02/27/24	02/27/24		1046358	N
		Vendor Total:	66.91									
ADTCO005 ADT COMMERCIAL												
	24-00303	02/28/24 fire monitoring-42 Shore Drive										
		1 fire monitoring-42 Shore Drive	817.50	4-01-26-310-000-170	B B&G: Leased Equipment	R		02/28/24	02/28/24		153436466	N
		Vendor Total:	817.50									
ALICI005 ALICIA JONES												
	24-00297	02/28/24 REIM. ZONING LICENSE										
		1 REIM. ZONING LICENSE	1,827.50	4-01-21-185-000-236	B Zoning: Schooling/Training	R		02/28/24	02/28/24		2024	N
		Vendor Total:	1,827.50									
ALLIED12 Allied Fire & Safety												
	24-00306	02/28/24 kitchen system inspection										
		1 kitchen system inspection	1,072.60	4-01-25-263-000-201	B Fire Dept: Building and grounds	R		02/28/24	02/28/24		SM 108336	N
		Vendor Total:	1,072.60									
AMAZO005 AMAZON CAPITAL SERVICES												
	24-00179	02/02/24 office supplies										
		1 office supplies	69.94	4-01-20-120-000-201	B Municipal Clerk: Office Supplies	R		02/02/24	02/27/24		1PJ13VQLXXWX	N
		2 office supplies	13.16	4-01-20-145-000-201	B Tax Collection: Office Supplies	R		02/02/24	02/27/24		1PJ13VQLXXWX	N
		3 office supplies	19.79	4-01-43-490-000-101	B Municipal Court: Office Supplies	R		02/02/24	02/27/24		1PJ13VQLXXWX	N
			102.89									

February 29, 2024
03:30 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
AMAZO005 AMAZON CAPITAL SERVICES Continued												
24-00251	02/20/24	ipad covers/ construction										
1	ipad covers/ construction	74.97	4-01-22-195-000-201	B	Construction: Office Supplies	R	02/20/24	02/27/24		1FNLRDPHCX3Q	N	
Vendor Total:		177.86										
APPLE005 APPLETON ASSOCIATES LLC												
24-00198	02/07/24	EMERGENCY MANAGEMENT 1 COURSE										
1	EMERGENCY MANAGEMENT 1 COURSE	650.00	4-01-25-252-000-236	B	Emergency Mgmt: Schooling/Training	R	02/07/24	02/27/24		12/20/23	N	
Vendor Total:		650.00										
ATC ATC VOICE/DATA, INC.												
24-00243	02/16/24	Service Contracts										
1	Renewal for Interview Room	294.00	4-01-25-240-000-254	B	Police: Equipment Maintenance	R	02/16/24	02/27/24		61102	N	
24-00254	02/20/24	teleconference system										
1	teleconference system	234.00	3-01-25-252-000-213	B	Emergency Mgt: Communications	R	02/20/24	02/27/24		60217	N	
2	teleconference system	294.00	3-01-25-252-000-213	B	Emergency Mgt: Communications	R	02/20/24	02/27/24		60218	N	
		528.00										
Vendor Total:		822.00										
BALAP005 BALA PARTNERS												
24-00288	02/27/24	LIEN REDEMPTION										
1	LIEN REDEMPTION	7,713.23	T-03-56-851-000-003	B	Trust: Redemption O/S Liens	R	02/27/24	02/27/24		B1.03/L7	N	
2	PREMIUM BID	10,300.00	T-03-56-851-000-001	B	Trust: Tax Sale Premiums	R	02/27/24	02/27/24		B1.03/L7	N	
		18,013.23										
Vendor Total:		18,013.23										
BANKERS BANKERS LIFE AND CASUALTY CO.												
24-00280	02/27/24	retiree medical										
1	retiree medical	665.41	4-01-23-220-000-254	B	Current: Retirees Group Insurance	R	02/27/24	02/27/24		B2403581	N	
Vendor Total:		665.41										

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BAYSH010	BAYSHORE SINGLE STREAM SOLUTIO	24-00272	02/26/24	COMMINGLED									
	1 COMMINGLED				74.26	4-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal R		02/26/24	02/27/24		17085	N
	Vendor Total:				74.26								
BEACON	BEACON AWARDS & SIGNS	24-00214	02/09/24	4x4 decals-non reflective star									
	1 4x4 decals-non reflective star				650.00	4-01-25-260-000-294	B First Aid: Other R		02/09/24	02/27/24		1205-HMS DECALS	N
	Vendor Total:				650.00								
BRO01	BROWN & BROWN BENEFIT ADVISORS	24-00279	02/27/24	March 2024 consulting									
	1 March 2024 consulting				1,250.00	4-01-23-210-000-251	B Current: Insurance - Other R		02/27/24	02/27/24		128148	N
	Vendor Total:				1,250.00								
CME01	CME ASSOCIATES	23-00727	06/08/23	Engineering Veterans park									
	11 Engineering Veterans park				1,099.25	3-01-20-165-000-244	B Engineering:General Engineering R		06/08/23	02/27/24		0347369	N
	Vendor Total:				1,099.25								
COLLI005	COLLIERS ENGINEERING/DESIGN	23-00591	05/08/23	Remediation 88-6 Portland Rd									
	5 Remediation 88-6 Portland Rd				512.05	C-04-14-108-000-555	B Ord 14-08 Construction Contracts R		05/08/23	02/28/24		923971	N
	23-00844 07/13/23 Prof. eng.drainage improvement												
	10 Prof. eng.drainage improvement				195.00	4-01-20-165-000-244	B Engineering:General Engineering R		02/28/24	02/28/24		923979	N
	23-01252 10/20/23 fema grant award flood mitigat												
	4 fema grant award flood mitigat				21,916.25	C-04-14-108-000-555	B Ord 14-08 Construction Contracts R		10/20/23	02/28/24		923969	N
	Vendor Total:				22,623.30								

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COMCAST COMCAST										
	24-00275 02/26/24 22 Snug Harbor Avenue									
	1 22 Snug Harbor Avenue	417.37	4-01-31-450-000-213	B Telecommunications	R	02/26/24	02/27/24		22 SNUGHARBOR	N
	24-00281 02/27/24 spc video firehouse									
	1 spc video firehouse	90.04	4-01-31-450-000-213	B Telecommunications	R	02/27/24	02/27/24		SPC VIDEO FIREH	N
	2 42 shore drive	508.02	4-01-31-450-000-213	B Telecommunications	R	02/27/24	02/27/24		42 SHORE DR	N
		598.06								
	Vendor Total:	1,015.43								
COSTC010 COSTCO										
	24-00253 02/20/24 tv's new building									
	1 tv's new building	1,129.96	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	02/20/24	02/27/24		2/20/24	N
	Vendor Total:	1,129.96								
CRANE005 CRANEY'S INTERPRETING SERVICES										
	24-00194 02/06/24 Interpreting services/drawdown									
	1 Interpreting services/drawdown	140.00	4-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/06/24	02/27/24		32644	N
	2 Interpreting services/drawdown	170.00	4-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/06/24	02/27/24		32632	N
	3 Interpreting services/drawdown	170.00	4-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/06/24	02/27/24		32999	N
		480.00								
	Vendor Total:	480.00								
DOWNT010 DOWNTOWN NETWORK COMPANY										
	23-00991 08/14/23 CRS COORDINATOR									
	5 CRS COORDINATOR	6,333.33	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	08/14/23	02/29/24		105	N
	Vendor Total:	6,333.33								
DRBEV005 DR. BEVERLY J. DROZD										
	24-00289 02/27/24 RABIES CLINIC-2/21/24									
	1 RABIES CLINIC-2/21/24	200.00	4-01-27-340-000-153	B Dog Control: Rabies Clinic	R	02/27/24	02/27/24		2/21/24	N
	Vendor Total:	200.00								

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DYNAMIC DYNAMIC TESTING SERVICE													
	24-00300	02/28/24	random drug testing										
	1		random drug testing	90.00	3-01-26-290-000-294	B Streets: Other		R	02/28/24	02/28/24		2076	N
	Vendor Total:			90.00									
FILEB005 FILEBANK													
	24-00284	02/27/24	repacking/storage										
	1		repacking/storage	505.19	4-01-26-310-000-103	B B&G: Consumable Supplies		R	02/27/24	02/27/24		0122890	N
	Vendor Total:			505.19									
FORER005 FORERUNNER													
	24-00298	02/28/24	CUSTOM MAP SUPPORT										
	1		CUSTOM MAP SUPPORT	795.00	4-01-22-195-000-260	B Construction: Computer Services		R	02/28/24	02/28/24		1183	N
	Vendor Total:			795.00									
FRANNY01 FRANNY'S PIZZA													
	23-01383	11/21/23	draw down										
	2		draw down	117.00	3-01-28-360-000-128	B Community Ctr: Meetings & Conferences		R	11/21/23	02/29/24		76448	N
	Vendor Total:			117.00									
GANNE005 GANNETT NJ													
	24-00218	02/13/24	#6174186										
	1		#6174186-AnnNotice, Intro24-01	153.60	4-01-20-120-000-220	B Municipal Clerk: Advertising		R	02/13/24	02/27/24		6174186	N
	Vendor Total:			153.60									
GATEWAY GATEWAY PRESS													
	24-00199	02/07/24	BUSINESS CARDS/CONSTRUCTION										
	1		BUSINESS CARDS/CONSTRUCTION	378.00	4-01-22-195-000-261	B Construction: Printing		R	02/07/24	02/28/24		26022	N
	24-00264	02/22/24	business cards										
	1		business cards	594.00	4-01-20-152-000-261	B Central Services: Printing		R	02/22/24	02/28/24		26034	N

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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Exc1	
GATEWAY GATEWAY PRESS Continued											
24-00264	02/22/24	business cards	Continued								
2 business cards			82.00	4-01-25-265-000-161	B Uniform Fire: Printing	R	02/22/24	02/28/24	26034	N	
			676.00								
Vendor Total:			1,054.00								
GIRLS005 GIRL'S CAFE											
24-00081	01/18/24	DRAW DOWN MEALS/STORM									
2 DRAW DOWN MEALS/STORM			114.00	4-01-26-290-000-131	B Streets: Meal Allowance	R	01/18/24	02/27/24	64391	N	
Vendor Total:			114.00								
GRAINGER GRAINGER											
24-00047	01/17/24	spreader									
2 spreader			289.22	4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/24	02/27/24	9966809403	N	
24-00141	01/30/24	dog waste bags									
1 dog waste bags			1,141.08	4-01-28-375-000-294	B Parks: Other	R	01/30/24	02/27/24	9007121784	N	
Vendor Total:			1,430.30								
GTBM GTBM											
24-00256	02/20/24	repair of siren									
1 repair of siren			300.00	4-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	02/20/24	02/28/24	43260	N	
Vendor Total:			300.00								
H2MAS005 H2M ASSOCIATES, INC.											
23-00026	01/09/23	Sanitary Engineer									
14 Sanitary Engineer			4,061.90	3-05-55-502-000-151	B Sewer: Consultants - Other	R	02/27/24	02/27/24	259227	N	
23-01535	12/29/23	Phase I sanitary sewer									
2 Phase I sanitary sewer			42,572.66	C-06-22-101-000-201	B ORD#22-07 PHASE I&II SANITARY SEWER	R	12/29/23	02/27/24	259228	N	
Vendor Total:			46,634.56								

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HALFM005 HALF MOON IMPRINTS LLC													
24-00204	02/08/24	4 x1 hooded sweatshirts											
1	4x1 hooded sweatshirts	38.00	4-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	02/08/24	02/27/24		2118				N
24-00244	02/16/24	Squad sweatshirts m-x1											
1	Squad sweatshirts m-x1	544.00	4-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	02/16/24	02/27/24		2117				N
2	Squad sweatshirts 2x1	180.00	4-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	02/16/24	02/27/24		2117				N
3	screen setup	120.00	4-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	02/16/24	02/27/24		2117				N
		844.00											
Vendor Total:		882.00											
HARDR01 HARD ROCK HOTEL & CASINO													
24-00314	02/29/24	MCANJ Conf RSVP for NT											
1	MCANJ Conf RSVP for NT	396.00	4-01-20-100-000-228	B Admin: Meetings & Conferences	R	02/29/24	02/29/24		2024				N
Vendor Total:		396.00											
HIGHFIRS HIGHLANDS FIRST AID SQUAD													
24-00257	02/20/24	reimbursement upfront cost											
1	reimbursement upfront cost	790.00	4-01-25-260-000-254	B First Aid: Schooling/Training	R	02/20/24	02/27/24						N
Vendor Total:		790.00											
HOL01 HOLMAN, FRENIA, ALLISON PC													
24-00307	02/28/24	Preparation 1099's & 1096											
1	Preparation 1099's & 1096	1,000.00	4-01-20-130-000-294	B Finance: Other	R	02/28/24	02/28/24		58851				N
Vendor Total:		1,000.00											
IIMC0005 IIMC													
24-00104	01/26/24	2024 IIMC Conference											
1	2024 IIMC Conference	625.00	4-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	01/26/24	02/27/24		2024				N
Vendor Total:		625.00											

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Item Description	Amount Charge Account	Acct Type Description					
KANE JACQUELINE KANE							
24-00290 02/27/24 MOVIES FOR YOUTH PROGRAM							
1 MOVIES FOR YOUTH PROGRAM	44.77 4-01-28-360-000-243	B Community Ctr: Winter Programs	R	02/27/24	02/27/24	2/2/24	N
Vendor Total:	44.77						
JACQU015 JACQUELYN HENNESSY							
24-00292 02/27/24 COURT RECORDING							
1 COURT RECORDING	72.00 4-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/27/24	02/27/24	2/6/24- 2/20/24	N
Vendor Total:	72.00						
JASPAN JASPAN							
24-00309 02/29/24 TARP, FURRING STRIP							
1 TARP, FURRING STRIP	97.11 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1444550	N
2 DEEP WELL TRAY LINER	36.05 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1446366	N
3 KICKDOWN DOOR STOPS	25.97 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1447562	N
4 BATTERIES	24.18 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1448065	N
5 KICKDOWN DOOR STOP	25.97 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	B756696	N
6 SNOW BROOM	23.98 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1448533	N
7 PLIER GROOVE JOINT	12.99 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1449210	N
8 STAPLES 5/16IN	4.89 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1449328	N
9 VELCRO FASTENER, CABLE TIE	42.36 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1449692	N
10 POLISH CLEANER, SANDPAPER	24.36 4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/29/24	02/29/24	A1450422	N
	265.92						
Vendor Total:	265.92						
JCPL JCP & L							
24-00296 02/28/24 CEDAR STREET							
1 CEDAR STREET	15.58 4-01-31-430-000-215	B Electric	R	02/28/24	02/28/24	95697497138	N
2 STREET LIGHTING	2,554.97 4-01-31-435-000-217	B Street Lighting	R	02/28/24	02/28/24	95697497137	N
3 STREET LIGHTING	1,532.43 4-01-31-435-000-217	B Street Lighting	R	02/28/24	02/28/24	95697497136	N
	4,102.98						
Vendor Total:	4,102.98						

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JESCO1	JESCO INC.												
		24-00316	02/29/24	wheel loader service									
		1		wheel loader service	1,971.67	4-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	02/29/24	02/29/24		S91237	N
				Vendor Total:	1,971.67								
JFKEM005	JFK EMS												
		24-00046	01/17/24	jfk emergency services									
		3		jfk emergency services	15,000.00	4-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	01/17/24	02/27/24		MARCH 2024	N
				Vendor Total:	15,000.00								
KCUST005	K CUSTOMS LLC												
		24-00098	01/22/24	Lower center/bench court room									
		1		Lower center/bench court room	2,600.00	4-01-26-310-000-178	B B&G: Building Maintenance	R	01/22/24	02/29/24		1	N
				Vendor Total:	2,600.00								
LEXIP005	LEXIPOL LLC												
		23-01239	10/17/23	LEXIPOL ONLINE TRAINING MODULE									
		1		LEXIPOL ONLINE TRAINING MODULE	5,673.36	3-01-25-240-000-236	B Police: Schooling/Training	R	10/17/23	02/27/24		INLHI1231054	N
				Vendor Total:	5,673.36								
LISAN005	LISA NATALE												
		24-00295	02/28/24	PUBLIC NOTARY EXAM/APPLICATION									
		1		PUBLIC NOTARY EXAM/APPLICATION	30.00	4-01-20-100-000-294	B Admin: Other	R	02/28/24	02/28/24		02/27/2024	N
				Vendor Total:	30.00								
MARME005	MARMERO LAW, LLC												
		24-00044	01/17/24	Tax appeal/foreclosure matters									
		2		Tax appeal/foreclosure matters	1,665.00	4-01-20-155-000-294	B Legal Services: Other	R	01/17/24	02/27/24		30088	N
				Vendor Total:	1,665.00								

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Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Exc1
SPCA MONMOUTH COUNTY SPCA					
24-00278 02/27/24 animal control-January 2024					
1 animal control-January 2024	1,500.00 4-01-27-340-000-152 B Dog Control: Contractual Service R 02/27/24 02/27/24 2024951 N				
Vendor Total:	1,500.00				
MRSMU005 MRS-MUNICIPAL					
24-00088 01/19/24 traffic tickets,mailers					
1 traffic tickets,mailers	2,202.00 4-01-43-490-000-102 B Municipal Court: Forms R 01/19/24 02/27/24 240008 N				
Vendor Total:	2,202.00				
NAYLORS NAYLORS AUTO PARTS					
24-00308 02/28/24 battery					
1 battery	521.97 4-01-42-717-000-204 B Interlocal: Motor Vehicle - Other R 02/28/24 02/28/24 247560 N				
2 windshield wipes, antifreeze	69.95 4-01-42-717-000-204 B Interlocal: Motor Vehicle - Other R 02/28/24 02/28/24 248030 N				
3 powersteering fluid	23.99 4-01-42-717-000-202 B Interlocal: Motor Vehicle - Sanitation R 02/28/24 02/28/24 248031 N				
4 10ft chain	35.99 4-01-42-717-000-204 B Interlocal: Motor Vehicle - Other R 02/28/24 02/28/24 248063 N				
5 3 month warranty battery	607.98 4-01-42-717-000-204 B Interlocal: Motor Vehicle - Other R 02/28/24 02/28/24 248146 N				
6 front rear window deflector	124.95 4-01-42-717-000-204 B Interlocal: Motor Vehicle - Other R 02/28/24 02/28/24 248195 N				
7 antifreeze	47.88 4-01-42-717-000-204 B Interlocal: Motor Vehicle - Other R 02/28/24 02/28/24 248261 N				
8 wiper blade	39.98 4-01-42-717-000-203 B Interlocal: Motor Vehicle - Police R 02/28/24 02/28/24 248268 N				
9 windshield washer,blade	192.80 4-01-42-717-000-203 B Interlocal: Motor Vehicle - Police R 02/28/24 02/28/24 248601 N				
10 22in trico blade,26in blade	44.98 4-01-42-717-000-203 B Interlocal: Motor Vehicle - Police R 02/28/24 02/28/24 248730 N				
11 26in wiper blades	39.98 4-01-42-717-000-203 B Interlocal: Motor Vehicle - Police R 02/28/24 02/28/24 248733 N				
12 brakes	487.59 4-01-42-717-000-203 B Interlocal: Motor Vehicle - Police R 02/28/24 02/28/24 249408 N				
13 sensor	91.18 4-01-42-717-000-201 B Interlocal: Motor Vehicle - Streets R 02/28/24 02/28/24 249441 N				
	2,329.22				
Vendor Total:	2,329.22				
NJAMERIC NEW JERSEY AMERICAN WATER					
24-00312 02/29/24 123 hydrants					
1 123 hydrants	7,244.70 4-01-31-463-000-193 B Fire Hydrants R 02/29/24 02/29/24 123 HYDRANTS N				

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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
NJAMERIC NEW JERSEY AMERICAN WATER Continued											
24-00312	02/29/24	123 hydrants		Continued							
2 gravelly point hydrants			242.58	4-01-31-463-000-193	B Fire Hydrants	R	02/29/24	02/29/24		GRAV HYDRANTS	N
			7,487.28								
Vendor Total:			7,487.28								
REG ASSO NEW JERSEY REGISTRARS ASS.											
24-00197	02/06/24	2024 NJRA Conference									
1 2024 NJRA Conference			75.00	4-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	02/06/24	02/27/24		12308	N
24-00287	02/27/24	NJRA 2024 Renew & Conf for DC									
1 NJRA 2024 Renew & Conf for DC			25.00	4-01-20-120-000-227	B Municipal Clerk: Dues	R	02/27/24	02/27/24		12504	N
			75.00	4-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences						
			100.00								
Vendor Total:			175.00								
NEWPO005 NEWPORT MEDIA HOLDINGS,LLC											
24-00216	02/13/24	Aff of Pub 20212, 20213, 20262									
1 Aff of Pub 20212, 20213, 20262			9.30	4-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/13/24	02/27/24		20212	N
2 Aff of Pub 20212, 20213, 20262			21.08	4-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/13/24	02/27/24		20213	N
3 Aff of Pub 20212, 20213, 20262			65.10	4-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/13/24	02/27/24		20262	N
			95.48								
24-00262	02/21/24	20421									
1 20421			20.46	4-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/21/24	02/27/24		20421	N
Vendor Total:			115.94								
NJNAR005 NJ NARCOTICS ENFORCEMENT OFFIC											
24-00148	01/30/24	Membership Fees									
1 General Membership - 3 year			100.00	4-01-25-240-000-227	B Police: Dues	R	01/30/24	02/27/24		11390	N
5 General Membership - 3 year			100.00	4-01-25-240-000-227	B Police: Dues	R	01/30/24	02/27/24		11464	N

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description					
NJNAR005 NJ NARCOTICS ENFORCEMENT OFFIC Continued							
24-00148 01/30/24 Membership Fees	Continued						
6 General Membership - 3 year	100.00	4-01-25-240-000-227	B Police: Dues	R	01/30/24	02/27/24	11462 N
	300.00						
Vendor Total:	300.00						
PETER015 PETER KOPELS							
24-00294 02/27/24 TAX OVERPAYMENT-2021							
1 TAX OVERPAYMENT-2021	1,858.27	4-01-99-999-000-205	B Tax Overpayments	R	02/27/24	02/27/24	B59/L18 N
Vendor Total:	1,858.27						
PRINCLIF PRINCIPAL LIFE GROUP							
24-00291 02/27/24 LIFE INSURANCE							
1 LIFE INSURANCE	965.80	4-01-23-220-000-253	B Current: Group Insurance	R	02/27/24	02/27/24	MARCH 2024 N
Vendor Total:	965.80						
PUMPING PUMPING SERVICES, INC.							
24-00186 02/05/24 Service Call-Repair Floats							
1 Service Call-Repair Floats	1,231.20	4-05-55-502-000-190	B Sewer: Station Repairs	R	02/05/24	02/27/24	1141918 N
2 Service Call-North st pump	1,846.80	4-05-55-502-000-190	B Sewer: Station Repairs	R	02/27/24	02/27/24	1141128 N
	3,078.00						
Vendor Total:	3,078.00						
ROBER060 ROBERTS ENGINEERING GROUP, LLC							
24-00315 02/29/24 9 fifth street							
1 9 fifth street	1,376.00	T-03-56-875-000-169	B TRUST: 2022-04: KirshKraft 9Fifth B57 L8	R	02/29/24	02/29/24	8403 N
2 14 & 32 North Peak Street	1,440.00	T-03-56-875-000-179	B TRUST: LUB2022-10 Home&Land B35 L8&9	R	02/29/24	02/29/24	8404 N
3 137 Highland Avenue	1,475.00	T-03-56-875-000-189	B LUB24-01 Caulfield 137 Highland B26 L14	R	02/29/24	02/29/24	8405 N
4 engineering services	889.75	4-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	02/29/24	02/29/24	8402 N
	5,180.75						
Vendor Total:	5,180.75						

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc		
SEASERV SEA BRIGHT SERVICE CENTER						
23-01532 12/29/23 repair to police vehicle 1715						
1 repair to police vehicle 1715	5,000.00 3-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets R	12/29/23 02/28/24	001222	N		
2 repair to police vehicle 1715	5,075.53 4-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets R	01/17/24 02/28/24	001222	N		
	10,075.53					
Vendor Total:	10,075.53					
SHORE015 SHORELANDS CONSTRUCTION, INC.						
22-00707 06/21/22 WATERWATCH WASTEWATER PUMP STA						
11 WATERWATCH WASTEWATER PUMP STA	2,940.00 C-06-22-101-000-201 B ORD#22-07 PHASE I&II SANITARY SEWER R	06/21/22 02/27/24	PAYMENT #11	N		
Vendor Total:	2,940.00					
SOYKA005 SOYKA SMITH DESIGN STUDIOS						
23-00377 03/16/23 labor moving furniture/constru						
1 labor moving furniture/constr	3,400.00 C-04-21-101-000-202 B ORD#21-28 NEW BOROUGH HALL- SOFT COST R	03/16/23 02/27/24	124782	N		
23-01244 10/19/23 20x72 double door/mail sorter						
2 20x72 double door/mail sorter	1,113.70 G-02-41-815-000-002 B Grant: Snow Flake Youth Foundation-2014 R	02/26/24 02/27/24	124767	N		
Vendor Total:	4,513.70					
SPECTROL SPECTROTEL, INC.						
24-00283 02/27/24 fire department						
1 fire department	106.16 4-01-31-440-000-213 B Telephone R	02/27/24 02/27/24	12093266	N		
Vendor Total:	106.16					
STATE021 STATE TREASURER						
24-00286 02/27/24 NT RMC Renewal						
1 NT RMC Renewal C-2157	50.00 4-01-20-120-000-227 B Municipal Clerk: Dues R	02/27/24 02/27/24		N		
Vendor Total:	50.00					
TARGE005 TARGETED TECHNOLOGIES LLC						
24-00195 02/06/24 laptop for court						
1 laptop for court	1,440.00 4-01-43-490-000-294 B Municipal Court: Other R	02/06/24 02/27/24	121100			

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description						
TARGE005 TARGETED TECHNOLOGIES LLC Continued								
24-00305 02/28/24 monthly datto back up								
1 monthly datto back up	669.00	4-01-31-450-000-213	B Telecommunications	R	02/28/24	02/28/24	121045	N
2 security awareness/phishing	168.72	4-01-31-450-000-213	B Telecommunications	R	02/28/24	02/28/24	121046	N
3 service agreement	3,285.00	4-01-31-450-000-213	B Telecommunications	R	02/28/24	02/28/24	121106	N
4 datto back up-police departmen	669.00	4-01-25-240-000-294	B Police: Other	R	02/28/24	02/28/24	121089	N
5 agreement email-	456.00	4-01-20-152-000-294	B Central Services: Other	R	02/28/24	02/28/24	121090	N
6 office 365 gcc licenses	1,647.36	4-01-20-130-000-294	B Finance: Other	R	02/28/24	02/28/24	121088	N
7 misc invoic	8,736.00	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	02/28/24	02/28/24	121107	N
	15,631.08							
Vendor Total:	17,071.08							
RECLAMAT TREASURER, COUNTY OF MONMOUTH								
24-00301 02/28/24 reclamation								
1 reclamation	666.58	4-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	02/28/24	02/28/24	JANUARY 2024	N
2 reclamation	24.21	4-01-26-308-000-285	B Recycling Tax	R	02/28/24	02/28/24	JANUARY 2024	N
	690.79							
Vendor Total:	690.79							
TWIN TWIN LIGHTS MARINA								
24-00313 02/29/24 winterize marine 17								
1 winterize marine 17	1,312.70	4-01-25-263-000-294	B Fire Dept: Other	R	02/29/24	02/29/24	10441	N
Vendor Total:	1,312.70							
VCI VCI EMERGENCY VEHICLE								
24-00237 02/15/24 Ambulance repairs								
1 Ambulance repairs	596.40	4-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	02/15/24	02/29/24	0014081	N
2 Ambulance repairs	581.28	4-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	02/15/24	02/29/24	0014808	N
	1,177.68							
Vendor Total:	1,177.68							
VERIZON1 VERIZON								
24-00274 02/26/24 valley st pump station								
1 valley st pump station	43.05	4-05-55-502-000-213	B Sewer: Telephone	R	02/26/24	02/27/24	2/19/24	

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Bill List By Vendor Name

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
VERIZON1 VERIZON Continued											
24-00274	02/26/24	valley st pump station	Continued								
2	40 Shore Drive		130.41	4-05-55-502-000-213	B Sewer: Telephone	R	02/26/24	02/27/24		40 SHORE DR	N
			173.46								
Vendor Total:			173.46								
VERWIRE VERIZON WIRELESS											
24-00282	02/27/24	cell phone									
1	cell phone		1,928.22	4-01-31-440-000-213	B Telephone	R	02/27/24	02/27/24		9956213236	N
2	cell phone		46.30	4-01-31-440-000-213	B Telephone	R	02/27/24	02/27/24		9956076988	N
			1,974.52								
24-00304	02/28/24	cell phone-first aid									
1	cell phone-first aid		76.02	4-01-31-440-000-213	B Telephone	R	02/28/24	02/28/24		9956954253	N
Vendor Total:			2,050.54								
VIKIN005 VIKING PEST CONTROL											
24-00299	02/28/24	pest control									
1	pest control		43.20	4-01-26-310-000-178	B B&G: Building Maintenance	R	02/28/24	02/28/24		901152804	N
Vendor Total:			43.20								
VSP VISION SERVICE PLAN											
24-00277	02/27/24	vision care									
1	vision care		1,132.47	4-01-23-220-000-253	B Current: Group Insurance	R	02/27/24	02/27/24		MARCH 2024	N
Vendor Total:			1,132.47								
TIMMERMA W.E. TIMMERMAN CO.,INC.											
24-00206	02/09/24	Brooms for sweeper									
1	Brooms for sweeper		2,284.14	4-01-26-290-000-183	B Streets: Machinery Parts	R	02/09/24	02/27/24		0231448-IN	N
Vendor Total:			2,284.14								

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description					
WEINE005 WEINER LAW GROUP LLP								
24-00302 02/28/24 49 miller street								
1 49 miller street	45.00	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	02/28/24	02/28/24	308842	N
2 49 miller street	75.00	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	02/28/24	02/28/24	307171	N
3 9 shrewsbury avenue	300.00	T-03-56-875-000-185	B TRUST: LUB2023-05 Sharkey B42 L2	R	02/28/24	02/28/24	307174	N
4 123 bay avenue	45.00	T-03-56-875-000-177	B TRUST:LUB2022-08 Honorable Plant	R	02/28/24	02/28/24	307172	N
5 general	255.00	4-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	02/28/24	02/28/24	308841	N
6 general	120.00	4-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	02/28/24	02/28/24	307170	N
	840.00							
Vendor Total:	840.00							
LAIRD1 WILLIAM F. LAIRD								
24-00293 02/27/24 RESIDENTIAL REASSESSMENT 2024								
1 RESIDENTIAL REASSESSMENT 2024	525.00	4-01-20-150-000-252	B Tax Assessor: Appraisal Services	R	02/27/24	02/27/24	2024-01	N
Vendor Total:	525.00							
Total Purchase Orders: 85 Total P.O. Line Items: 143 Total List Amount: 215,459.60 Total Void Amount: 0.00								

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	3-01	12,507.61	0.00	12,507.61	0.00	0.00	12,507.61
	3-05	4,061.90	0.00	4,061.90	0.00	0.00	4,061.90
Year Total:		16,569.51	0.00	16,569.51	0.00	0.00	16,569.51
	4-01	84,215.45	0.00	84,215.45	0.00	0.00	84,215.45
	4-05	3,251.46	0.00	3,251.46	0.00	0.00	3,251.46
Year Total:		87,466.91	0.00	87,466.91	0.00	0.00	87,466.91
CAPITAL PROJECTS	C-04	32,161.63	0.00	32,161.63	0.00	0.00	32,161.63
	C-06	45,512.66	0.00	45,512.66	0.00	0.00	45,512.66
Year Total:		77,674.29	0.00	77,674.29	0.00	0.00	77,674.29
	G-02	10,979.66	0.00	10,979.66	0.00	0.00	10,979.66
TRUST NON BUDGET-TWO RIVER	T-03	22,769.23	0.00	22,769.23	0.00	0.00	22,769.23
Total of All Funds:		215,459.60	0.00	215,459.60	0.00	0.00	215,459.60

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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Pa Item 12.

Batch Id: JORGI Batch Type: C Batch Date: 02/26/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
	02/26/24	JENNI005 JENNIFER FRANKLIN		23A SEADRIFT AVENUE					
24-00271	02/26/24	1 DAMAGE TO CAR FROM ROMAN PROJE	2,033.12	4-01-35-410-000-201		Budget	Aprv	1	1
			<u>2,033.12</u>	Contingent					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	2,033.12

There are NO errors or warnings in this listing.

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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

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Item 12.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	4-01	2,033.12	0.00	0.00	2,033.12
Total of All Funds:		<u>2,033.12</u>	<u>0.00</u>	<u>0.00</u>	<u>2,033.12</u>

G/L Posting Summary

Account	Description	Debits	Credits
4-01-101-01-000-002	Cash - Clearing - Valley	0.00	2,033.12
4-01-201-20-000-000	Current Appropriations	<u>2,033.12</u>	<u>0.00</u>
	Grand Total:	<u>2,033.12</u>	<u>2,033.12</u>

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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Pa Item 12.

Batch Id: JORGI Batch Type: C Batch Date: 02/29/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Charge Account	Description				
	02/29/24		ANGEL005 ANGEL DIAZ		400 NAVESINK AVENUE					
24-00311	02/29/24	1	DAMAGE FROM ROMAN	1,439.11	4-01-35-410-000-201	Contingent	Budget	Aprv	1	1
				<u>1,439.11</u>						

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	1,439.11

There are NO errors or warnings in this listing.

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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

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Item 12.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	4-01	1,439.11	0.00	0.00	1,439.11
Total of All Funds:		<u>1,439.11</u>	<u>0.00</u>	<u>0.00</u>	<u>1,439.11</u>

G/L Posting Summary

Account	Description	Debits	Credits
4-01-101-01-000-002	Cash - Clearing - Valley	0.00	1,439.11
4-01-201-20-000-000	Current Appropriations	<u>1,439.11</u>	<u>0.00</u>
	Grand Total:	<u>1,439.11</u>	<u>1,439.11</u>