



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, March 20, 2024 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. March 6, 2024 Meeting Minutes
2. March 6, 2024 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. O-24-03 Amending Chapter 21 (Zoning and Land Use Regulations), Part VII (Flood Damage Prevention) Article XXIV (Flood Damage Prevention), Section 21-112 (Permits)

INTRODUCTION OF PROPOSED ORDINANCES

4. O-24-04 Amending Chapter 22 (Environmental Protection) Sections 22-1.2 (Purpose), 22-1.3 (Definitions and Word Usage), Adding New Section 22-1.8 (Tree Replacement Requirements) and Appendix A (Borough of Highlands Suggested Trees and Shrubs) and Renumbering the Remaining Sections

CONSENT AGENDA

5. R 24-085 Authorizing Award of a Non-Fair and Open Contract for Grinder Replacement at the Shore Sewer Pump Station

6. R 24-086 Authorizing the Release of a Community Center Rental Security Deposit

7. R 24-087 Authorizing Refund of Tax Overpayment

8. R 24-088 Authorizing the Purchase of a 2024 Ford Super Duty F-450 Truck Through Sourcewell

9. R 24-089 Authorizing Payment of Bills

10. R 24-090 Accepting Donation By the Highlands Garden Club for the Installation of a Sprinkler System at the Doughboy Monument

OTHER BUSINESS

11. State Cross Acceptance

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

12. PBA Contract

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-03

AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART VII (FLOOD DAMAGE PREVENTION) ARTICLE XXIV (FLOOD DAMAGE PREVENTION), SECTION 21-112 (PERMITS)

WHEREAS, the governing body desires to revise Section 21-112 of the Zoning and Land Use Regulations, by adding a new application review fee.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.
Borough Code Chapter Borough Code Chapter 21 (Zoning and Land Use Regulations), Part VII (Flood Damage Prevention), Article XXIV (Flood Damage Prevention), Section 21-112 (Permits), shall be amended as follows (all additions are shown in **bold with underlines**).

Section 21-112.6 Floodplain Development Permit Fees

The fee for the review of a Floodplain Development Permit Application shall be as follows:
One & Two-Family Dwellings: \$150
Nonresidential & Mixed Use: \$200

SECTION II. **SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. **REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

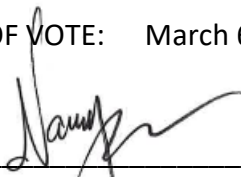
SECTION IV. **EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-03:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | X | | | |
| CHELAK | | | X | | | |
| MELNYK | | | | | | X |
| OLSZEWSKI | | X | X | | | |
| BROULLON | X | | X | | | |

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 6, 2024



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-03:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 20, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-04

AMENDING CHAPTER 22 (ENVIRONMENTAL PROTECTION) SECTIONS 22-1.2 (PURPOSE), 22-1.3 (DEFINITIONS AND WORD USAGE), 22-1.7 (REVIEW OF APPLICATIONS), ADDING NEW SECTION 22-1.8 (TREE REPLACEMENT REQUIREMENTS) AND APPENDIX A (BOROUGH OF HIGHLANDS SUGGESTED TREES AND SHRUBS) AND RENUMBERING THE REMAINING SECTIONS

WHEREAS, the governing body desires to amend Chapter 22 (Environmental Protection) Sections 22-1.2 (Purpose), 22-1.3 (Definitions And Word Usage), 22-1.7 (Review of Applications), add a new Section 22-1.8 (Tree Replacement Requirements) and renumber the remaining sections.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.2 (Purpose), shall be amended as follows (additions are shown in **bold with underlines**).

Section 22-1.2 Purpose

A.-B. No Change.

C. An ordinance to establish requirements for tree removal and replacement in The Borough of Highlands to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare.

SECTION II.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.3 (Definitions and Word Usage), shall be amended by adding the following definitions (additions are shown in **bold with underlines**).

Section 22-1.3 Definitions and Word Usage

CRITICAL ROOT RADIUS (CRR)

Means the zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6" DBH would have a CRR = 6"x1.5' = 9'.

HAZARD TREE

Means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees. 1. Has an infectious disease or insect infestation; 2. Is dead or dying; 3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective; 4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or 5. Is determined to be a threat to public health, safety

PLANTING STRIP

Means the part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

RESIDENT

Means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.

STREET TREE

Means a tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.

TREE CALIPER

Means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

TREE REMOVAL

Means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

SECTION III.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.7 (Review of Applications), shall be amended as follows (additions are shown in **bold with underlines**).

- a. No change.
- b. When reviewing applications, the Tree Commissioner will, after inspecting the site, evaluating soil, location, grading, drainage and other conditions on the site and adjacent properties and consulting with such other officials, agencies, committees, boards and commissions as the Commissioner deems appropriate, determine if the regulated activity proposed is prohibited, permitted or restricted in accordance with this section. **If an application is for activity on a property that has a site plan or subdivision application pending with the Land Use Board, the Tree Commissioner shall not approve of any activity until the Land Use Board has rendered its decision. If no site plan or subdivision application is pending, then the Tree Commissioner shall not approve of any activity until after the Land Use Board provides its recommendation.**
 1. Prohibited regulated activities include:
 - (a) Clear cutting areas, outside of the limits of removal which collectively exceed forty (40%) percent of a lot.
 - (b) Removal of any trees.
 - (c) Any action that will substantially increase the potential of erosion.
 - (d) Removal of any vegetation, including trees with a DBH less than four (4) inches on a slope.
 - (e) Any action that will substantially change drainage patterns.
 - (f) Any action inconsistent with other land use approvals or regulations affecting the site.
 - (g) Any action that would create a potential hazard to persons or property.
 2. Restricted regulated activities include:
 - (a) All regulated activities, which are neither prohibited nor permitted, are restricted. Applications may propose a combination of prohibited, permitted and restricted activities. In such cases, the Tree Commissioner may segregate the activities proposed and take the appropriate action on each type of activity.
 - (b) Applications for restricted activities shall be referred to the Land Use Board for recommendation to the Tree Commissioner.
- c. No change.
- d. No change.

SECTION IV.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.8, shall be amended by adding a new Section 22-1.8 (additions are shown in **bold with underlines**).

NOTE TO CODIFIER: Re-number the following sections.

Section 22-1.8 Tree Replacement Requirements

A. Tree Replacement Requirements

- 1. **Any person who removes one or more street tree(s) with a DBH of 2.5" or more, unless exempt under subsection (C), shall be subject to the requirements of the Tree Replacement Requirements Table below.**
- 2. **Any person, who removes one or more tree(s), as defined as Tree removal, with a DBH of 6" or more per acre, unless otherwise detailed under subsection (C), shall be subject to the requirements of the Tree Replacement Requirements Table.**

The species type and diversity of replacement trees shall be in accordance with Appendix A.

Replacement tree(s) shall:

- 1. **Be replaced in kind with a tree that has an equal or greater DBH than tree removed or meet the Tree Replacement Criteria in the table below;**
- 2. **Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the Tree Commissioner;**
- 3. **Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and**
- 4. **Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.**

Tree Replacement Requirements Table:

| <u>Category</u> | <u>Tree Removed (DBH)</u> | <u>Tree Replacement Criteria (See Appendix A)</u> | <u>Application Fee</u> |
|------------------------|---|--|-------------------------------|
| <u>1</u> | <u>DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"</u> | <u>Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed</u> | <u>\$240.00</u> |
| <u>2</u> | <u>DBH of 13" to 22.99"</u> | <u>Replant 2 trees with minimum tree calipers of 1.5" for each tree removed</u> | <u>\$420.00</u> |
| <u>3</u> | <u>DBH of 23" to 32.99"</u> | <u>Replant 3 trees with minimum tree calipers of 1.5" for each tree removed</u> | <u>\$840.00</u> |
| <u>4</u> | <u>DBH of 33" or greater</u> | <u>Replant 4 trees with minimum tree calipers of 1.5" for each tree removed</u> | <u>\$1,680.00</u> |

B. Replacement Alternatives:

- 1. **If the Tree Commissioner determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:**
 - a. **Plant replacement trees in a separate area(s) approved by the Tree Commissioner.**
 - b. **Pay a fee as set forth in the Tree Replacement Requirements Table per tree removed. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.**

C. Exemptions:

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided, in writing, to the Tree Commissioner by all persons claiming an exemption:

- 1. **Residents who remove less than four (4) trees per acre that fall into category 1, 2, or 3 of the Tree Replacement Requirements Table within a five-year period. The number of trees removed is a rolling count across a five-year period. For example,**

if 3 trees from category 1 are removed in July 2023, the ‘count’ resets to zero in July 2028. However, if 1 tree from category 1 is removed in July 2023 and another in July of 2025 the first tree will come off the count in July 2028 and the second in July 2030.

2. Tree farms in active operation, nurseries, fruit orchards, and garden centers; Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the Borough;
3. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
4. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
5. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
6. Hazard trees may be removed with no fee or replacement requirement.

NOTE TO CODIFIER: Existing Sections 22-1.8 (Protection of Existing Trees), 22-1.9 (Emergency Action) and 22-1.10 (Violations and Penalties) should be renumbered as 22-1.9 (Protection of Existing Trees), 22-1.10 (Emergency Action) and 22-1.11 (Violations and Penalties).

SECTION V.

Borough Code Chapter 22 (Environmental Protection), Appendix A, shall be added as follows:

Borough of Highlands Suggested Trees and Shrubs

Shrubs

Boxwood
Yew (dense yew)
Emerald Green Arborvitae
Laurel
Scarlet Firethorn
Red Twig Dogwood
Privet hedge
Japanese black pine
Leyland Cypress
Holly
Euonymus

Medium Trees [under 30 feet]

Eastern Redbud
Japanese Tree Lilac
Purple leaf plum
Crabapple

Large trees [over 30 feet]

Magnolia
Dogwood
Hornbeam
Linden
Zelkova
Hackberry

Replacement trees shall be planted in the fall prior to mid-October when possible, or at such other time as directed by the Tree Commissioner. Replacement trees shall not be planted in the winter.

SECTION VI. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION VII. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VIII. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-04:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-04:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 17, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-085

Authorizing Award of a Non-Fair and Open Contract for Grinder Replacement at the Shore Sewer Pump Station

WHEREAS, the Borough of Highlands has a need to replace one of the grinders located at the Shore Sewer Pump Station; and

WHEREAS, N.J.S.A. 40A:11-6.1 permits the award of a contract less than the bid threshold after soliciting at least two (2) competitive quotations; and

WHEREAS, the Borough has solicited quotations from at least two (2) contractors; and

WHEREAS, in a proposal dated March 18, 2024, Franklin Miller Inc. provided a quotation in the amount of \$15,742.00 for the Taskmaster Grinder, Model TM8524; and

WHEREAS, the Borough recommends awarding the contract to Franklin Miller Inc. in the amount of \$15,742.00 as it is the most advantageous, price and other factors considered.

NOW THEREFORE BE IT RESOLVED, by the Borough of Highlands Council as follows:

1. That Franklin Miller Inc. is hereby awarded a contract for the sale of the Taskmaster Grinder, Model TM8524 for an amount not to exceed \$15,742.00.
2. That the contract and/or services to be rendered shall be in compliance with the Laws of the State of New Jersey.
3. The Mayor and Borough Clerk are hereby authorized to sign a contract in accordance with this Resolution.
4. This contract is awarded without competitive bidding through the competitive quotation process in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-6.1.
5. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Borough of Highlands. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

Motion to Approve R 24-085:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-086

AUTHORIZING THE RELEASE OF A COMMUNITY CENTER RENTAL SECURITY DEPOSIT

WHEREAS, Noelle Pistilli submitted check #181 in the amount of \$250.00 as a security deposit for her dog training classes to be held at the Highlands Community Center;

WHEREAS, the check was deposited on June 20, 2023 in Account # T-03-56-850-023;

WHEREAS, upon the completion of all of her contracted events, the Borough's Community Center staff performed an inspection and confirmed that the Center was in satisfactory condition after the event; and

WHEREAS, Ms. Pistilli has requested a return of the security deposit; and

WHEREAS, the Borough's Recreation Supervisor has recommended the return of the aforementioned escrow deposit.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that the Borough's Finance Officer is hereby authorized to return the security deposit in the amount of \$250.00 to Noelle Pistilli.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. Borough Finance Officer
2. Noelle Pistilli

Motion to Approve R 24-086:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-087
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

| BLOCK | LOT | YEAR | AMOUNT | NAME |
|--------------|------------|-------------|---------------|----------------|
| 100 | 18 | 2023/2024 | \$8,614.87 | Michael Eckert |

Motion to Approve R 24-087:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-088

AUTHORIZING THE PURCHASE OF A 2024 FORD SUPER DUTY F-450 TRUCK THROUGH SOURCEWELL

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

WHEREAS, the Borough of Highlands wishes to purchase a 2024 Ford Super Duty F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA, Galion Model truck utilizing Sourcewell National Cooperative Purchasing Program Contract No. 091521-NAF, in the total amount of \$115,905.04; and

WHEREAS, National Auto Fleet Group, with offices located at 490 Auto Center Drive, Watsonville, CA 95076, is an authorized vendor under Sourcewell Contract No. 091521-NAF; and

WHEREAS, National Auto Fleet Group has submitted a re-configured proposal dated February 6, 2024, quoting a 2024 Ford Super Duty F-450 truck in the total amount of \$115,905.04; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# C-04-23-101-000-210



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands authorizes the purchase of a 2024 Ford Super Duty F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA, Galion Model truck in an amount not to exceed \$115,905.04.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to purchase the aforementioned 2024 Ford Super Duty F-450 truck from National Auto Fleet Group, including executing a contract.

Motion to Approve R 24-088:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-089
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated March 20, 2024, which totals as follows:

| | |
|----------------------|------------------------|
| Current Fund | \$ 1,296,018.45 |
| Sewer Account | \$ 71,697.85 |
| Capital Fund | \$ 136,640.72 |
| Trust-Other | \$ 27,202.59 |
| Federal/State Grants | \$ 2,315.00 |
| Total | \$ 1,533,874.61 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,533,874.61** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-089:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/20/2024

Item 9.

| | | | |
|----------------------------------|--------------|----|------------|
| CURRENT: | | \$ | 879,481.16 |
| Payroll | (03/15/2024) | \$ | |
| Manual Checks | | \$ | 416,537.29 |
| Voided Checks | | \$ | |
| SEWER ACCOUNT: | | \$ | 71,697.85 |
| Payroll | (03/15/2024) | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| CAPITAL/GENERAL | | \$ | 136,640.72 |
| CAPITAL-MANUAL CHECKS | | \$ | |
| Voided Checks | | \$ | |
| WATER CAPITAL ACCOUNT | | \$ | |
| TRUST FUND | | \$ | 27,202.59 |
| Payroll | (03/15/2024) | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| UNEMPLOYMENT ACCT-MANUALS | | \$ | |
| DOG FUND | | \$ | |
| GRANT FUND | | \$ | 2,315.00 |
| Payroll | (02/29/2024) | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| DEVELOPER'S TRUST | | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

| | | | | | | | | | | | |
|--|----------|------------------------------|----------------|-------------------------|---|----------|-----------|----------|----------------|------|--|
| P.O. Type: All | | | | Open: N | Paid: N | Void: N | | | | | |
| Range: First to Last | | | | Rcvd: Y | Held: Y | Aprv: N | | | | | |
| Format: Detail without Line Item Notes | | | | Bid: Y | State: Y | Other: Y | Exempt: Y | | | | |
| Vendors: All | | | | Include Non-Budgeted: Y | | | | | | | |
| Rcvd Batch Id Range: First to Last | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Vendor # | Name | | | | | | | | | | |
| PO # | PO Date | Description | Contract | PO Type | | First | Rcvd | Chk/Void | | 1099 | |
| Item Description | | Amount | Charge Account | Acct Type Description | Stat/Chk | Enc Date | Date | Date | Invoice | Excl | |
| | | | | | | | | | | | |
| AMAZO005 AMAZON CAPITAL SERVICES | | | | | | | | | | | |
| 24-00270 | 02/26/24 | books/supplies meet & greet | | | | | | | | | |
| 1 | | books/supplies meet & greet | 60.71 | 4-01-20-110-000-294 | B Mayor/Council: Misc. Expenses | R | 02/26/24 | 03/12/24 | 1R4MKTYYL9V | N | |
| 2 | | books/supplies meet & greet | 240.98 | 4-01-21-185-000-219 | B Zoning: Books & Publications | R | 02/26/24 | 03/12/24 | 1R4MKTYYL9V | N | |
| | | | 301.69 | | | | | | | | |
| Vendor Total: | | 301.69 | | | | | | | | | |
| | | | | | | | | | | | |
| ANGEL010 ANGELA-MASCIA-MILLAN | | | | | | | | | | | |
| 24-00375 | 03/13/24 | LUB ESCROW-35 WATERWITCH AVE | | | | | | | | | |
| 1 | | LUB ESCROW-35 WATERWITCH AVE | 750.00 | T-03-56-875-000-186 | B TRUST:LUB2023-06 MasciaMillan B90 L11 | R | 03/13/24 | 03/13/24 | B90/L11 | N | |
| Vendor Total: | | 750.00 | | | | | | | | | |
| | | | | | | | | | | | |
| BAYSHORE BAYSHORE CONFERENCE OF MAYORS | | | | | | | | | | | |
| 24-00332 | 03/08/24 | 2024 annual dues | | | | | | | | | |
| 1 | | 2024 annual dues | 600.00 | 4-01-20-110-000-219 | B Mayor/Council: Dues | R | 03/08/24 | 03/15/24 | 2024 | N | |
| Vendor Total: | | 600.00 | | | | | | | | | |
| | | | | | | | | | | | |
| BAYVIEW BAYVIEW CONDO ASSOCIATION | | | | | | | | | | | |
| 24-00399 | 03/15/24 | electric reimbursement | | | | | | | | | |
| 1 | | electric reimbursement | 3,595.29 | 4-01-31-430-000-215 | B Electric | R | 03/15/24 | 03/15/24 | AUG-MARCH 2024 | N | |
| Vendor Total: | | 3,595.29 | | | | | | | | | |
| | | | | | | | | | | | |
| BRIDG005 BRIDGECONNEX | | | | | | | | | | | |
| 23-01146 | 09/29/23 | PHONE SYSTEM SERVICES | | | | | | | | | |
| 8 | | PHONE SYSTEM SERVICES | 1,041.57 | 3-01-31-440-000-213 | B Telephone | R | 09/29/23 | 03/12/24 | 114768 | N | |
| Vendor Total: | | 1,041.57 | | | | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 |
|--------------------------------------|--|---|---------------------------------------|----------------|-----------|---------------|-----------|------|
| | Item Description | Amount Charge Account Acct Type Description | | | | | | Excl |
| CHANG005 CHANGHENG LU | | | | | | | | |
| | 24-00372 03/13/24 LIEN REDEMPTION | | | | | | | |
| | 1 LIEN REDEMPTION | 1,339.47 T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B1.02/L21 | N |
| | 2 PREMIUM BID | 1,300.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B1.02/L21 | N |
| | | <u>2,639.47</u> | | | | | | |
| | Vendor Total: | 2,639.47 | | | | | | |
| CME01 CME ASSOCIATES | | | | | | | | |
| | 23-00727 06/08/23 Engineering Veterans park | | | | | | | |
| | 12 Engineering Veterans park | 68.00 3-01-20-165-000-244 | B Engineering:General Engineering | R | 06/08/23 | 03/12/24 | 0347936 | N |
| | 13 Engineering Veterans park | 377.75 3-01-20-165-000-244 | B Engineering:General Engineering | R | 06/08/23 | 03/14/24 | 0349013 | N |
| | | <u>445.75</u> | | | | | | |
| | 24-00325 03/06/24 Misc. engineering services | | | | | | | |
| | 1 Misc. engineering services | 10,801.75 4-01-20-165-000-244 | B Engineering:General Engineering | R | 03/06/24 | 03/12/24 | 0348641 | N |
| | Vendor Total: | 11,247.50 | | | | | | |
| COLLI005 COLLIERS ENGINEERING/DESIGN | | | | | | | | |
| | 23-01252 10/20/23 fema grant award flood mitigat | | | | | | | |
| | 5 fema grant award flood mitigat | 81,869.84 C-04-14-108-000-555 | B Ord 14-08 Construction Contracts | R | 10/20/23 | 03/12/24 | 919580 | N |
| | 6 fema grant award flood mitigat | 48,540.26 C-04-14-108-000-555 | B Ord 14-08 Construction Contracts | R | 10/20/23 | 03/14/24 | 930628 | N |
| | | <u>130,410.10</u> | | | | | | |
| | 23-01254 10/20/23 Engineer Bayside/Marie Avenue | | | | | | | |
| | 5 Engineer Bayside/Marie Avenue | 314.00 C-04-23-101-000-201 | B ORD#23-10 Bayside/Marie Ave (NJDOT) | R | 10/20/23 | 03/12/24 | 927552 | N |
| | 23-01312 11/03/23 Engineering 88-6 Portland Road | | | | | | | |
| | 3 Engineering 88-6 Portland Road | 62.50 C-04-14-108-000-555 | B Ord 14-08 Construction Contracts | R | 11/03/23 | 03/12/24 | 919582 | N |
| | 24-00034 01/17/24 Municipal engineer | | | | | | | |
| | 2 Municipal engineer | 4,360.85 4-01-20-165-000-244 | B Engineering:General Engineering | R | 01/17/24 | 03/12/24 | 927546 | N |
| | 24-00358 03/13/24 Engineering/Portland Road | | | | | | | |
| | 1 Engineering/Portland Road | 16,667.50 4-01-20-165-000-244 | B Engineering:General Engineering | R | 03/13/24 | 03/13/24 | 927533 | N |
| | Vendor Total: | 151,814.95 | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # | Name | PO # | PO Date | Description | Contract | PO Type | Stat/Chk | First | Rcvd | Chk/Void | 1099 | |
|---|-------------------------------------|-----------|---------------------|---|----------|---------|-------------|----------|------|---------------|---------|-----|
| Item | Description | Amount | Charge | Account | Acct | Type | Description | Enc | Date | Date | Invoice | Exc |
| COMCAST COMCAST | | | | | | | | | | | | |
| 24-00353 | 03/12/24 first aid building | | | | | | | | | | | |
| 1 | first aid building | 220.43 | 4-01-31-450-000-213 | B Telecommunications | R | | 03/12/24 | 03/12/24 | | FIRST SID | N | |
| 2 | 40 shore drive | 211.43 | 4-05-55-502-000-213 | B Sewer: Telephone | R | | 03/12/24 | 03/12/24 | | 40 SHORE DR | N | |
| | | 431.86 | | | | | | | | | | |
| 24-00362 | 03/13/24 17-1 Shore Drive | | | | | | | | | | | |
| 1 | 17-1 Shore Drive | 94.90 | 4-01-31-450-000-213 | B Telecommunications | R | | 03/13/24 | 03/13/24 | | 17-1 SHORE DR | N | |
| Vendor Total: | | 526.76 | | | | | | | | | | |
| COSTC010 COSTCO | | | | | | | | | | | | |
| 24-00269 | 02/26/24 Juices, snacks | | | | | | | | | | | |
| 1 | Juices, snacks | 63.26 | 4-01-28-360-000-240 | B Community Ctr: Spring Programs | R | | 02/26/24 | 03/12/24 | | 02/28/24 | N | |
| Vendor Total: | | 63.26 | | | | | | | | | | |
| DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN | | | | | | | | | | | | |
| 24-00033 | 01/17/24 Borough attorney | | | | | | | | | | | |
| 2 | Borough attorney | 5,500.00 | 4-01-20-155-000-242 | B Legal Services: Consultants -Boro Attny | R | | 01/17/24 | 03/14/24 | | 412476 | N | |
| 9 | Borough attorney hourly | 5,536.00 | 4-01-20-155-000-252 | B Legal Services: Consultants Hourly | R | | 03/14/24 | 03/14/24 | | 412477 | N | |
| 10 | Agate Construction | 64.00 | 4-01-20-155-000-251 | B Legal Services: Consultants -Litigation | R | | 03/14/24 | 03/14/24 | | 412481 | N | |
| 11 | Captains Cove marina | 352.00 | 4-01-20-155-000-251 | B Legal Services: Consultants -Litigation | R | | 03/14/24 | 03/14/24 | | 412716 | N | |
| 12 | Roman E&G Corp. | 4,032.00 | 4-01-20-155-000-251 | B Legal Services: Consultants -Litigation | R | | 03/14/24 | 03/14/24 | | 412482 | N | |
| 13 | Seastreak | 224.00 | 4-01-20-155-000-251 | B Legal Services: Consultants -Litigation | R | | 03/14/24 | 03/14/24 | | 412480 | N | |
| | | 15,708.00 | | | | | | | | | | |
| Vendor Total: | | 15,708.00 | | | | | | | | | | |
| DIVL0005 DIV. LOCAL GOV. SERVICE | | | | | | | | | | | | |
| 24-00326 | 03/07/24 qpa certificate/Nancy Tran | | | | | | | | | | | |
| 1 | qpa certificate/Nancy Tran | 25.00 | 4-01-20-130-000-236 | B Finance: Schooling/Training | R | | 03/07/24 | 03/12/24 | | 2/16/23 | N | |
| Vendor Total: | | 25.00 | | | | | | | | | | |
| DSHC DSHC ENTERPRISES, LLC | | | | | | | | | | | | |
| 24-00371 | 03/13/24 lien redemption | | | | | | | | | | | |
| 1 | lien redemption | 261.10 | T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | | 03/13/24 | 03/13/24 | | B76/L1 | 1099 | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract Amount Charge Account | PO Type Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date Invoice | 1099 Exc1 |
|---|--|--------------------------------|-------------------------------|----------------------------------|----------------|-----------|-----------------------|------------|
| DSHC DSHC ENTERPRISES, LLC Continued | | | | | | | | |
| | 24-00371 03/13/24 lien redemption | Continued | | | | | | |
| | 2 premium bid | 900.00 | T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B76/L1 N |
| | | 1,161.10 | | | | | | |
| | Vendor Total: | 1,161.10 | | | | | | |
| DYNAMIC DYNAMIC TESTING SERVICE | | | | | | | | |
| | 24-00352 03/12/24 random drug testing | | | | | | | |
| | 1 random drug testing | 90.00 | 4-01-26-290-000-294 | B Streets: Other | R | 03/12/24 | 03/12/24 | 2402 N |
| | Vendor Total: | 90.00 | | | | | | |
| FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS | | | | | | | | |
| | 24-00342 03/11/24 items for senior events | | | | | | | |
| | 1 items for senior events | 48.61 | 3-01-28-360-000-235 | B Community Ctr: Senior Citizens | R | 03/11/24 | 03/12/24 | 12/18/23 N |
| | 2 items for senior events | 52.46 | 4-01-28-360-000-235 | B Community Ctr: Senior Citizens | R | 03/11/24 | 03/12/24 | 02/07/24 N |
| | | 101.07 | | | | | | |
| | Vendor Total: | 101.07 | | | | | | |
| GANN GANN LAW BOOKS | | | | | | | | |
| | 24-00086 01/19/24 2024 NJ municipal court practi | | | | | | | |
| | 1 2024 NJ municipal court practi | 209.00 | 4-01-43-490-000-102 | B Municipal Court: Forms | R | 01/19/24 | 03/12/24 | d685997 N |
| | Vendor Total: | 209.00 | | | | | | |
| GARDE025 GARDEN STATE VETERINARY | | | | | | | | |
| | 24-00319 03/05/24 EXAM SPECIALIST | | | | | | | |
| | 1 EXAM SPECIALIST | 901.62 | 4-01-25-240-000-290 | B Police: K-9 Unit | R | 03/05/24 | 03/14/24 | 10915 N |
| | 2 EMERGENCY EXAM | 1,184.12 | 4-01-25-240-000-290 | B Police: K-9 Unit | R | 03/05/24 | 03/14/24 | 11513 N |
| | | 2,085.74 | | | | | | |
| | Vendor Total: | 2,085.74 | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # | Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---------------|--------------------------------|--------------------------------|---------------------|---|-----------------|------------------------|-----------------------|------------|----------------|-----------|---------------|---------|-----------|
| GRAINGER | GRAINGER | | | | | | | | | | | | |
| 24-00196 | 02/06/24 | Radios | | | | | | | | | | | |
| 1 | Radios | 537.81 | 4-01-25-240-000-273 | B Police: Radio Repair | R | 02/06/24 | 03/12/24 | 9010590488 | N | | | | |
| Vendor Total: | | 537.81 | | | | | | | | | | | |
| GRANT005 | GRANT RITE MANAGEMENT CORP. | | | | | | | | | | | | |
| 24-00266 | 02/22/24 | consulting/obtaining fema fund | | | | | | | | | | | |
| 1 | consulting/obtaining fema fund | 5,527.50 | 4-01-20-131-000-201 | B Grants Writer-OE | R | 02/22/24 | 03/12/24 | 1682 | N | | | | |
| Vendor Total: | | 5,527.50 | | | | | | | | | | | |
| HENRY006 | HENRY B. CLAGETT | | | | | | | | | | | | |
| 24-00382 | 03/13/24 | medicare reimbursement | | | | | | | | | | | |
| 1 | medicare reimbursement | 174.70 | 4-01-36-472-000-000 | B Statutory: Social Security | R | 03/13/24 | 03/13/24 | MARCH 2024 | N | | | | |
| Vendor Total: | | 174.70 | | | | | | | | | | | |
| HENRY | HENRY HUDSON REGIONAL HIGH SCH | | | | | | | | | | | | |
| 24-00348 | 03/12/24 | school taxes- March 2024 | | | | | | | | | | | |
| 1 | school taxes- March 2024 | 347,948.00 | 4-01-99-999-002-206 | B Regional School Taxes Payable | R | 03/12/24 | 03/12/24 | MARCH 2024 | N | | | | |
| Vendor Total: | | 347,948.00 | | | | | | | | | | | |
| HEY01 | HEYER GRUEL & ASSOCIATES | | | | | | | | | | | | |
| 24-00038 | 01/17/24 | Borough planner | | | | | | | | | | | |
| 2 | Borough planner | 2,653.75 | 4-01-20-155-000-294 | B Legal Services: Other | R | 01/17/24 | 03/12/24 | 41153 | N | | | | |
| 24-00267 | 02/22/24 | planning central business rede | | | | | | | | | | | |
| 1 | planning central business rede | 1,870.00 | 4-01-21-180-000-242 | B Mun Land Use Law: Consultants - Legal | R | 02/22/24 | 03/12/24 | 41154 | N | | | | |
| 24-00349 | 03/12/24 | Administrative agent | | | | | | | | | | | |
| 1 | Administrative agent | 110.00 | 4-01-20-155-000-294 | B Legal Services: Other | R | 03/12/24 | 03/12/24 | 41152 | N | | | | |
| Vendor Total: | | 4,633.75 | | | | | | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract PO Type | Stat/Chk | First Rcvd | Chk/Void | 1099 |
|---|--|------------------|-------------------|---------------|----------|------|
| Item Description | Amount Charge Account Acct Type Description | Enc Date Date | Date Invoice | Excl | | |
| HIGHBDED HIGHLANDS BOARD OF EDUCATION | | | | | | |
| 24-00347 03/12/24 school taxes-March 2024 | | | | | | |
| 1 school taxes-March 2024 | 369,943.00 4-01-99-999-001-206 B Local School Taxes Payable | R | 03/12/24 03/12/24 | MARCH 2024 | N | |
| Vendor Total: | 369,943.00 | | | | | |
| IMPAC005 IMPAC | | | | | | |
| 24-00351 03/12/24 fuel | | | | | | |
| 1 fuel | 6,985.66 4-01-31-460-000-192 B Fuel | R | 03/12/24 03/12/24 | SQLCD-926991 | N | |
| Vendor Total: | 6,985.66 | | | | | |
| BUTLER JAMES BUTLER, ESQ. | | | | | | |
| 24-00041 01/17/24 Municipal prosecutor | | | | | | |
| 1 Municipal prosecutor | 1,270.00 4-01-25-275-000-201 B Contract Cost | R | 01/17/24 03/12/24 | FEBRUARY 2024 | N | |
| 2 Municipal prosecutor | 1,270.00 4-01-25-275-000-201 B Contract Cost | R | 01/17/24 03/12/24 | MARCH 2024 | N | |
| | 2,540.00 | | | | | |
| Vendor Total: | 2,540.00 | | | | | |
| JASPAN JASPAN | | | | | | |
| 24-00396 03/14/24 BIT DRILL | | | | | | |
| 1 BIT DRILL | 455.17 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1451348 | N | |
| 2 CABLE TIE, LIGHT CLIP | 16.98 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1452655 | N | |
| 3 BALLAST FLUOR ELEC | 82.27 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1452958 | N | |
| 4 CONCRETE | 5.49 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1454100 | N | |
| 5 VELCRO FASTENER | 9.08 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1454247 | N | |
| 6 HARDWARE | 25.09 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1454731 | N | |
| 7 BLUE HOSE,AIR BLOW GUN | 38.98 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1455523 | N | |
| 8 PAINT | 345.74 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | B757784 | N | |
| 9 SINGLE CUT KEY | 7.48 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1456658 | N | |
| 10 BIT DRILL, MISC BOLTS | 12.59 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools | R | 03/14/24 03/14/24 | A1456711 | N | |
| | 998.87 | | | | | |
| Vendor Total: | 998.87 | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # | PO Date | Description | Contract | PO Type | Stat/Chk | First Enc | Rcvd Date | Chk/Void Date | Invoice | 1099 |
|--|----------|---------------------|--------------------------------------|----------|---------|----------|-----------|-----------|---------------|---------|------|
| Item Description | Amount | Charge Account | Acct Type Description | | | | | | | | Excl |
| JCPL JCP & L | | | | | | | | | | | |
| 24-00354 03/12/24 Linden avenue | | | | | | | | | | | |
| 1 Linden avenue | 10.12 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621126 | | N |
| 2 waterwitch receptacles | 33.76 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621127 | | N |
| 3 Firehouse | 696.15 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621128 | | N |
| 4 27 2nd street | 865.44 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621130 | | N |
| 5 27a 2nd street | 145.10 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621131 | | N |
| 6 streetscape | 74.00 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621132 | | N |
| 7 42 shore Drive | 783.95 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621133 | | N |
| 8 2 Miller Street | 3.25 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621134 | | N |
| 9 171 bay avenue | 579.52 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621136 | | N |
| 10 waterwitch/bay avenue | 4.09 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95039621125 | | N |
| 11 waterwitch receptacles | 15.66 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95797084412 | | N |
| 12 201-203 bay avenue | 63.11 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95777219745 | | N |
| 13 valley st pump station | 236.81 | 4-05-55-502-000-214 | B Sewer: Gas & Electric | R | | 03/12/24 | 03/12/24 | | 95039621129 | | N |
| 14 North St pump station | 487.18 | 4-05-55-502-000-214 | B Sewer: Gas & Electric | R | | 03/12/24 | 03/12/24 | | 95039621135 | | N |
| | 3,998.14 | | | | | | | | | | |
| 24-00356 03/12/24 public works | | | | | | | | | | | |
| 1 public works | 97.19 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95099340876 | | N |
| 2 22 snugharbor avenue | 1,265.69 | 4-01-31-430-000-215 | B Electric | R | | 03/12/24 | 03/12/24 | | 95109119729 | | N |
| | 1,362.88 | | | | | | | | | | |
| Vendor Total: | 5,361.02 | | | | | | | | | | |
| JOHNG005 JOHN GUIRE LLC | | | | | | | | | | | |
| 24-00273 02/26/24 ISSUES WITH MEYER PLOW | | | | | | | | | | | |
| 1 ISSUES WITH MEYER PLOW | 1,817.22 | 4-01-26-300-000-154 | B Mech Garage: Equipment Maintenance | R | | 02/26/24 | 03/12/24 | | 171716 | | N |
| Vendor Total: | 1,817.22 | | | | | | | | | | |
| JUNIO005 JUNIOR LEAGUE OF MONMOUTH CTY | | | | | | | | | | | |
| 24-00400 03/15/24 HALF PAGE AD | | | | | | | | | | | |
| 1 HALF PAGE AD | 100.00 | 4-01-20-110-000-294 | B Mayor/Council: Misc. Expenses | R | | 03/15/24 | 03/15/24 | | 2024 | | N |
| Vendor Total: | 100.00 | | | | | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # | Name | PO # | PO Date | Description | Contract | PO Type | Stat/Chk | First | Rcvd | Chk/Void | 1099 | | |
|---|------|----------|------------------------------|------------------------------|----------|---------------------|-----------|-------------------------------------|----------|----------|----------|------------|------|
| | | Item | Description | Amount | Charge | Account | Acct Type | Description | Enc Date | Date | Date | Invoice | Excl |
| KEVIN030 KEVIN E. ROAKE | | | | | | | | | | | | | |
| | | 24-00350 | 03/12/24 | medicare reimbursement | | | | | | | | | |
| | | 1 | medicare reimbursement | 174.70 | | 4-01-36-472-000-000 | B | Statutory: Social Security | R | 03/12/24 | 03/12/24 | MARCH 2024 | N |
| | | | Vendor Total: | 174.70 | | | | | | | | | |
| MOCIB005 M.O.C.I.B | | | | | | | | | | | | | |
| | | 24-00241 | 02/16/24 | Dues | | | | | | | | | |
| | | 1 | 2024 Annual Agency Dues | 50.00 | | 4-01-25-240-000-227 | B | Police: Dues | R | 02/16/24 | 03/12/24 | 2024 | N |
| | | | Vendor Total: | 50.00 | | | | | | | | | |
| MASTE005 MASTER MAINTENANCE OF RED BANK | | | | | | | | | | | | | |
| | | 24-00310 | 02/29/24 | CLEANING OF COMMUNITY CENTER | | | | | | | | | |
| | | 1 | CLEANING OF COMMUNITY CENTER | 300.00 | | 4-01-26-310-000-178 | B | B&G: Building Maintenance | R | 02/29/24 | 03/12/24 | 6374 | N |
| | | | Vendor Total: | 300.00 | | | | | | | | | |
| MICHA060 MICHAEL ECKERT | | | | | | | | | | | | | |
| | | 24-00373 | 03/13/24 | 100% DISABLED VETERAN | | | | | | | | | |
| | | 1 | 100% DISABLED VETERAN | 8,614.87 | | 4-01-99-999-000-205 | B | Tax Overpayments | R | 03/13/24 | 03/13/24 | B100/L18 | N |
| | | | Vendor Total: | 8,614.87 | | | | | | | | | |
| NAYLORS NAYLORS AUTO PARTS | | | | | | | | | | | | | |
| | | 24-00395 | 03/14/24 | 2yr battery warranty | | | | | | | | | |
| | | 1 | 2yr battery warranty | 184.99 | | 4-01-42-717-000-201 | B | Interlocal: Motor Vehicle - Streets | R | 03/14/24 | 03/14/24 | 249937 | N |
| | | 2 | gear oil | 12.37 | | 4-01-42-717-000-204 | B | Interlocal: Motor Vehicle - Other | R | 03/14/24 | 03/14/24 | 250223 | N |
| | | 3 | led wok light | 85.56 | | 4-01-42-717-000-204 | B | Interlocal: Motor Vehicle - Other | R | 03/14/24 | 03/14/24 | 250262 | N |
| | | 4 | loom split poly,flat, wire | 26.08 | | 4-01-42-717-000-204 | B | Interlocal: Motor Vehicle - Other | R | 03/14/24 | 03/14/24 | 250357 | N |
| | | 5 | napa gold oil filter | 11.51 | | 4-01-42-717-000-201 | B | Interlocal: Motor Vehicle - Streets | R | 03/14/24 | 03/14/24 | 250363 | N |
| | | 6 | spark plugs | 99.92 | | 4-01-42-717-000-203 | B | Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | 250560 | N |
| | | 7 | prime syn trans | 95.40 | | 4-01-42-717-000-203 | B | Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | 250662 | N |
| | | 8 | 2 yr battery warranty | 184.99 | | 4-01-42-717-000-203 | B | Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | 250894 | N |
| | | 9 | 45fl mul tow con | 44.77 | | 4-01-42-717-000-203 | B | Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | 250920 | N |
| | | 10 | economy 5 gallon,stabilizer | 266.44 | | 4-01-42-717-000-203 | B | Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | 251012 | N |
| | | 11 | napa lug nuts | 29.94 | | 4-01-42-717-000-203 | B | Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | 251145 | N |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # | Name | | | | | | | | | | |
|--------------------------------------|----------|----------------------|----------|---------------------|---------------------------------------|----------|----------|----------|------|-----------------|------|
| PO # | PO Date | Description | Contract | PO Type | | First | Rcvd | Chk/Void | | 1099 | |
| Item Description | | | Amount | Charge Account | Acct Type Description | Stat/Chk | Enc Date | Date | Date | Invoice | Excl |
| NAYLORS NAYLORS AUTO PARTS Continued | | | | | | | | | | | |
| 24-00395 | 03/14/24 | 2yr battery warranty | | Continued | | | | | | | |
| 12 wheel stud | | | 35.95 | 4-01-42-717-000-203 | B Interlocal: Motor Vehicle - Police | R | 03/14/24 | 03/14/24 | | 251151 | N |
| | | | 1,077.92 | | | | | | | | |
| Vendor Total: | | | 1,077.92 | | | | | | | | |
| NJAMERIC NEW JERSEY AMERICAN WATER | | | | | | | | | | | |
| 24-00355 | 03/12/24 | firehouse | | | | | | | | | |
| 1 firehouse | | | 199.56 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | FIREHOUSE | N |
| 2 borough garage | | | 40.65 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | BORO GARAGE | N |
| 3 s bay avenue | | | 22.67 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | S BAY AVENUE | N |
| 4 waterwitch avenue | | | 22.67 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | WATERWITCH AVE | N |
| 5 22 snugharbor avenue | | | 65.70 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | 22 SNUGHARBOR | N |
| 6 42 shore dr | | | 22.67 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | 42 SHORE DR | N |
| 7 linden avenue | | | 22.67 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | LINDEN AVENUE | N |
| 8 bay avenue park | | | 56.71 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | BAY AVENUE PARK | N |
| 9 27 shore drive | | | 22.67 | 4-01-31-445-000-219 | B Water | R | 03/12/24 | 03/12/24 | | 27 SHORE DR | N |
| 10 17-1 shore dr hydrant | | | 119.61 | 4-01-31-463-000-193 | B Fire Hydrants | R | 03/12/24 | 03/12/24 | | 17-1 SHORE HYDR | N |
| 11 151 navesink avenue hydrant | | | 242.58 | 4-01-31-463-000-193 | B Fire Hydrants | R | 03/12/24 | 03/12/24 | | 151 NAV HYDRANT | N |
| 12 40 shore drive | | | 164.54 | 4-05-55-502-000-219 | B Sewer: Water | R | 03/12/24 | 03/12/24 | | 40 SHORE DR | N |
| | | | 1,002.70 | | | | | | | | |
| Vendor Total: | | | 1,002.70 | | | | | | | | |
| NEWPO005 NEWPORT MEDIA HOLDINGS, LLC | | | | | | | | | | | |
| 24-00321 | 03/05/24 | LUB & Council | | | | | | | | | |
| 1 LUB & Council ads | | | 17.98 | 4-01-21-180-000-220 | B Municipal Land Use Law: Advertising | R | 03/05/24 | 03/12/24 | | 20451 & 20502 | N |
| | | | 18.29 | 4-01-20-120-000-220 | B Municipal Clerk: Advertising | | | | | | |
| | | | 36.27 | | | | | | | | |
| Vendor Total: | | | 36.27 | | | | | | | | |
| NICOL015 NICOLE CURLEY | | | | | | | | | | | |
| 24-00322 | 03/05/24 | REIMBURSEMENT/CANINE | | | | | | | | | |
| 1 REIMBURSEMENT/CANINE | | | 888.05 | 4-01-25-240-000-290 | B Police: K-9 Unit | R | 03/05/24 | 03/12/24 | | | N |
| Vendor Total: | | | 888.05 | | | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # | Name | PO # | PO Date | Description | Contract | PO Type | Amount | Charge Account | Acct Type | Description | Stat/Chk | First | Rcvd | Chk/Void | Invoice | 1099 |
|---|-----------------------------|-----------------------------|---------------------|---|----------|----------|----------|----------------|-----------|-------------|----------|----------|------|----------|---------|------|
| | | | | Item Description | | | | | | | | Enc Date | Date | Date | | Exc1 |
| NJ ELKS NJ STATE ELKS ASSOCIATION | | | | | | | | | | | | | | | | |
| 24-00374 | 03/13/24 | ELK LEADERSHIP CONFERENCE | | | | | | | | | | | | | | |
| 1 | ELK LEADERSHIP CONFERENCE | 2,315.00 | G-02-41-809-407-203 | B Mun Alliance-(159) 2023 PEER Leadership | R | 03/13/24 | 03/13/24 | 2024 | | | | | | | | N |
| Vendor Total: | | 2,315.00 | | | | | | | | | | | | | | |
| NOELL005 NOELLE PISTILLI | | | | | | | | | | | | | | | | |
| 24-00333 | 03/08/24 | RENTAL FEE REFUND | | | | | | | | | | | | | | |
| 1 | RENTAL FEE REFUND | 250.00 | T-03-56-850-000-023 | B Trust: Recreation Group | R | 03/08/24 | 03/12/24 | RENTAL FEE | | | | | | | | N |
| Vendor Total: | | 250.00 | | | | | | | | | | | | | | |
| ONE CALL ONE CALL CONCEPTS, INC. | | | | | | | | | | | | | | | | |
| 24-00346 | 03/12/24 | mark outs for February 2024 | | | | | | | | | | | | | | |
| 1 | mark outs for February 2024 | 43.97 | 4-05-55-502-000-154 | B Sewer: Equipment Maintenance | R | 03/12/24 | 03/12/24 | 4025088 | | | | | | | | N |
| Vendor Total: | | 43.97 | | | | | | | | | | | | | | |
| PHILL005 Phillips,Preiss,Grygiel,Leheny | | | | | | | | | | | | | | | | |
| 22-00084 | 01/21/22 | Borough Planner | | | | | | | | | | | | | | |
| 11 | Borough Planner | 400.00 | 4-01-99-999-200-242 | B Acc Payable-2022 Zoning | R | 01/21/22 | 03/14/24 | 38896 | | | | | | | | N |
| Vendor Total: | | 400.00 | | | | | | | | | | | | | | |
| POORJ005 POOR JOHNS PORTABLE TOILETS | | | | | | | | | | | | | | | | |
| 24-00379 | 03/13/24 | PORTABLE TOILET KAVOOJIAN | | | | | | | | | | | | | | |
| 1 | PORTABLE TOILET KAVOOJIAN | 203.00 | 4-01-28-375-000-181 | B Parks: Restroom rental | R | 03/13/24 | 03/13/24 | 16741 | | | | | | | | N |
| Vendor Total: | | 203.00 | | | | | | | | | | | | | | |
| PROCA005 PRO CAP 8 FBO FIRSTTRUST BANK | | | | | | | | | | | | | | | | |
| 24-00364 | 03/13/24 | Lien redemption | | | | | | | | | | | | | | |
| 1 | Lien redemption | 2,168.73 | T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B63/L15 | | | | | | | | N |
| 2 | Lien redemption | 1,200.00 | T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B63/L15 | | | | | | | | N |
| | | 3,368.73 | | | | | | | | | | | | | | |
| 24-00365 | 03/13/24 | Lien redemption | | | | | | | | | | | | | | |
| 1 | Lien redemption | 747.96 | T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B14/L5 | | | | | | | | 26 |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date Invoice | 1099 Exc1 |
|--|------------------------------|-------------------------------|----------|----------------|-----------|-----------------------|-----------|
| Item Description | Amount Charge Account | Acct Type Description | | | | | |
| PROCA005 PRO CAP 8 FBO FIRSTTRUST BANK Continued | | | | | | | |
| 24-00365 03/13/24 Lien redemption | Continued | | | | | | |
| 2 premium bid | 400.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B14/L5 | N |
| | 1,147.96 | | | | | | |
| 24-00366 03/13/24 lien redemption | | | | | | | |
| 1 lien redemption | 424.71 T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B52/L6 | N |
| 2 premium bid | 300.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B52/L6 | N |
| | 724.71 | | | | | | |
| 24-00367 03/13/24 lien redemption | | | | | | | |
| 1 lien redemption | 427.32 T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B26/L11.02 | N |
| 2 premium bid | 300.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B26/L11.02 | N |
| | 727.32 | | | | | | |
| 24-00368 03/13/24 lien redemption | | | | | | | |
| 1 lien redemption | 427.31 T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B70/L1 | N |
| 2 premium bid | 300.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B70/L1 | N |
| | 727.31 | | | | | | |
| 24-00369 03/13/24 lien redemption | | | | | | | |
| 1 lien redemption | 3,057.63 T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B71.73/L7.17 | N |
| 2 premium bid | 1,900.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B71.73/L7.17 | N |
| | 4,957.63 | | | | | | |
| 24-00370 03/13/24 lien redemption | | | | | | | |
| 1 lien redemption | 271.67 T-03-56-851-000-003 | B Trust: Redemption O/S Liens | R | 03/13/24 | 03/13/24 | B26/L14 | N |
| 2 premium bid | 300.00 T-03-56-851-000-001 | B Trust: Tax Sale Premiums | R | 03/13/24 | 03/13/24 | B26/L14 | N |
| | 571.67 | | | | | | |
| Vendor Total: | | 12,225.33 | | | | | |
| RAYAL005 RAY ALLEN MANUFACTURING, LLC | | | | | | | |
| 24-00242 02/16/24 K-9 Equipment/Supplies | | | | | | | |
| 1 Dogtra 1900S with E-Lusive 2.0 | 344.99 4-01-25-240-000-290 | B Police: K-9 Unit | R | 02/16/24 | 03/12/24 | RINV363111 | N |
| 2 Color Black with handle | 0.00 4-01-25-240-000-290 | B Police: K-9 Unit | R | 02/16/24 | 03/12/24 | RINV363111 | N |
| 3 Herm Sprenger Short Link | 25.99 4-01-25-240-000-290 | B Police: K-9 Unit | R | 02/16/24 | 03/12/24 | RINV363111 | N |
| 4 Stainless Steel Choke Chain | 0.00 4-01-25-240-000-290 | B Police: K-9 Unit | R | 02/16/24 | 03/12/24 | RINV363111 | N |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract PO Type | Stat/Chk | First Rcvd | Chk/Void | 1099 |
|---|--|------------------|-------------------|---------------|----------|------|
| Item Description | Amount Charge Account Acct Type Description | Enc Date Date | Date Invoice | Exc1 | | |
| RAYAL005 RAY ALLEN MANUFACTURING, LLC Continued | | | | | | |
| 24-00242 02/16/24 K-9 Equipment/Supplies | Continued | | | | | |
| 5 4mm, 22 inch | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 6 Nomad Harness Frame w/metal | 329.99 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 7 Cobra Buckles, Black, Large | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 8 Biothane Waist Leads | 27.99 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 9 Black, 36 inch, 1/2 inch | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 10 Biothane Long Lines | 60.99 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 11 33 foot, 3/4 inch | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 12 Biothane Long Lines | 58.99 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 13 15 foot, 3/4 inch | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 14 Embroidered Service Dog Patch | 12.99 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 15 1 3/4" x 8" - Do Not Pet | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 16 RAM-Tech Leather Traffic Lead | 26.99 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| 17 24 inch | 0.00 4-01-25-240-000-290 B Police: K-9 Unit | R | 02/16/24 03/12/24 | RINV363111 | N | |
| | 888.92 | | | | | |
| Vendor Total: | 888.92 | | | | | |
| RICOH005 RICOH USA, INC. | | | | | | |
| 24-00378 03/13/24 MONTHLY MAINTENANCE | | | | | | |
| 1 MONTHLY MAINTENANCE | 367.30 4-01-26-310-000-170 B B&G: Leased Equipment | R | 03/13/24 03/13/24 | 5069026030 | N | |
| Vendor Total: | 367.30 | | | | | |
| RUDER005 RUDERMAN & ROTH, LLC | | | | | | |
| 24-00037 01/17/24 Borough labor council | | | | | | |
| 1 Borough labor council | 1,850.00 4-01-20-155-000-294 B Legal Services: Other | R | 01/17/24 03/12/24 | JAN-FEB. 2024 | N | |
| Vendor Total: | 1,850.00 | | | | | |
| SEABO005 SEABOARD WELDING SUPPLY, INC. | | | | | | |
| 24-00345 03/12/24 acetylene | | | | | | |
| 1 acetylene | 69.25 4-01-26-310-000-170 B B&G: Leased Equipment | R | 03/12/24 03/12/24 | 964192 | N | |
| Vendor Total: | 69.25 | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date Invoice | 1099 Excl |
|---|--------------------------|-----------------------|----------|--|-----------|-----------------------|--------------|
| Item Description | Amount Charge Account | Acct Type Description | | | | | |
| SPECTROL SPECTROTEL, INC. | | | | | | | |
| 23-00593 05/08/23 Internet connectivity service | | | | | | | |
| 10 Internet connectivity service | 1,561.22 | C-04-21-101-000-202 | B | ORD#21-28 NEW BOROUGH HALL- SOFT COST | R | 05/08/23 03/13/24 | 12136354 N |
| Vendor Total: | 1,561.22 | | | | | | |
| STAPLES STAPLES ADVANTAGE | | | | | | | |
| 24-00317 03/04/24 Office supplies | | | | | | | |
| 1 Office supplies | 81.77 | 4-01-20-152-000-201 | B | Central Services: Office Supplies | R | 03/04/24 03/14/24 | 3561438768 N |
| 2 Office supplies | 191.06 | 4-01-25-240-000-201 | B | Police: Office Supplies | R | 03/04/24 03/14/24 | 3561438768 N |
| | 272.83 | | | | | | |
| 24-00328 03/07/24 Office supplies | | | | | | | |
| 1 Office supplies | 73.53 | 4-01-20-152-000-201 | B | Central Services: Office Supplies | R | 03/07/24 03/14/24 | 3561574026 N |
| 2 Office supplies | 370.22 | 4-01-25-240-000-201 | B | Police: Office Supplies | R | 03/07/24 03/14/24 | 3561574026 N |
| | 443.75 | | | | | | |
| Vendor Total: | 716.58 | | | | | | |
| SUBUR005 SUBURBAN DISPOSAL INC. | | | | | | | |
| 24-00343 03/11/24 February 2024 | | | | | | | |
| 1 February 2024 | 34,000.00 | 4-01-26-306-000-284 | B | Sanitation Contract: Solid Waste | R | 03/11/24 03/12/24 | 10314 N |
| 2 February 2024 | 12,828.05 | 4-01-26-309-000-220 | B | Mon Cty Rec: Tipping Fees | R | 03/11/24 03/12/24 | 10314 N |
| 3 February 2024 | 3,162.04 | 4-01-26-306-000-283 | B | Sanitation Contract: Co-Mingled Disposal | R | 03/11/24 03/12/24 | 10314 N |
| | 49,990.09 | | | | | | |
| Vendor Total: | 49,990.09 | | | | | | |
| TM T&M ASSOCIATES | | | | | | | |
| 24-00401 03/15/24 CHIA | | | | | | | |
| 1 CHIA | 541.09 | T-03-56-875-000-155 | B | TRUST: CHIA B41 L13.01 Perf Guarantee | R | 03/15/24 03/15/24 | SE459666 N |
| Vendor Total: | 541.09 | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | PO # PO Date Description | Contract PO Type | Stat/Chk | First Rcvd | Chk/Void | 1099 |
|---|---|------------------|-------------------|---------------|----------|------|
| Item Description | Amount Charge Account Acct Type Description | Enc Date Date | Date Invoice | Exc1 | | |
| TOMSA T.O.M.S.A. | | | | | | |
| 24-00344 03/12/24 February flow | | | | | | |
| 1 February flow | 70,145.92 4-05-55-502-000-196 B Sewer: TOMSA | R | 03/12/24 03/12/24 | FEBRUARY 2024 | N | |
| Vendor Total: | 70,145.92 | | | | | |
| TARGE005 TARGETED TECHNOLOGIES LLC | | | | | | |
| 24-00402 03/15/24 EMAIL ESSENTIALS | | | | | | |
| 1 EMAIL ESSENTIALS | 432.00 4-01-31-450-000-213 B Telecommunications | R | 03/15/24 03/15/24 | 120762 | N | |
| 2 OFFICE 365 | 936.00 4-01-31-450-000-213 B Telecommunications | R | 03/15/24 03/15/24 | 120760 | N | |
| 3 PREP INSTALL COMPUTER/J. OSUCH | 1,312.50 4-01-26-290-000-294 B Streets: Other | R | 03/15/24 03/15/24 | 120987 | N | |
| 4 SET UP COMPUTER IN COURTROOM | 2,340.21 4-01-26-310-000-178 B B&G: Building Maintenance | R | 03/15/24 03/15/24 | 121132 | N | |
| 5 INSTALL HDMI IN POLICE DPT. | 1,010.50 4-01-26-310-000-178 B B&G: Building Maintenance | R | 03/15/24 03/15/24 | 121114 | N | |
| 6 INSTALL FOX IT PDF EDITOR | 199.00 4-01-20-100-000-294 B Admin: Other | R | 03/15/24 03/15/24 | 121253 | N | |
| 7 SET UP CONFERENCE ROOM TV | 2,501.23 4-01-20-152-000-294 B Central Services: Other | R | 03/15/24 03/15/24 | 121240 | N | |
| | <u>8,731.44</u> | | | | | |
| Vendor Total: | 8,731.44 | | | | | |
| TAYLOR TAYLOR FENCE COMPANY | | | | | | |
| 24-00263 02/22/24 10' evergreen slats | | | | | | |
| 1 10' evergreen slats | 4,056.00 C-04-22-101-000-201 B ORD#22-06 SNUG HARBOR SKATE PARK | R | 02/22/24 03/12/24 | 24-001418 | N | |
| 2 freight charge | 236.90 C-04-22-101-000-201 B ORD#22-06 SNUG HARBOR SKATE PARK | R | 02/22/24 03/12/24 | 24-001418 | N | |
| | <u>4,292.90</u> | | | | | |
| Vendor Total: | 4,292.90 | | | | | |
| RECLAMAT TREASURER, COUNTY OF MONMOUTH | | | | | | |
| 24-00376 03/13/24 FEBRUARY 2024 RECLAMATION | | | | | | |
| 1 FEBRUARY 2024 RECLAMATION | 302.22 4-01-26-309-000-220 B Mon Cty Rec: Tipping Fees | R | 03/13/24 03/13/24 | FEBRUARY 2024 | N | |
| 2 FEBRUARY 2024 RECLAMATION | 10.35 4-01-26-308-000-285 B Recycling Tax | R | 03/13/24 03/13/24 | FEBRUARY 2024 | N | |
| | <u>312.57</u> | | | | | |
| Vendor Total: | 312.57 | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # | Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|------------------------------|------|----------|----------|---------------------------------|-----------------|------------------------|---------------------------------------|----------|----------------|-----------|---------------|------------|-----------|
| VERIZON1 VERIZON | | | | | | | | | | | | | |
| | | 24-00380 | 03/13/24 | 17-1 Shore Drive | | | | | | | | | |
| | | | | 1 17-1 Shore Drive | 275.80 | 4-01-31-440-000-213 | B Telephone | R | 03/13/24 | 03/13/24 | | 3/1/24 | N |
| | | | | Vendor Total: | 275.80 | | | | | | | | |
| VERIZON005 VERIZON | | | | | | | | | | | | | |
| | | 24-00381 | 03/13/24 | Fios | | | | | | | | | |
| | | | | 1 Fios | 149.00 | 4-01-31-450-000-213 | B Telecommunications | R | 03/13/24 | 03/13/24 | | 3/4/24 | N |
| | | | | Vendor Total: | 149.00 | | | | | | | | |
| VERWIRE VERIZON WIRELESS | | | | | | | | | | | | | |
| | | 24-00403 | 03/15/24 | cell phone | | | | | | | | | |
| | | | | 1 cell phone | 46.30 | 4-01-31-440-000-213 | B Telephone | R | 03/15/24 | 03/15/24 | | 9958541388 | N |
| | | | | Vendor Total: | 46.30 | | | | | | | | |
| VIKIN005 VIKING PEST CONTROL | | | | | | | | | | | | | |
| | | 24-00377 | 03/13/24 | PEST CONTROL | | | | | | | | | |
| | | | | 1 PEST CONTROL | 43.20 | 4-01-26-310-000-178 | B B&G: Building Maintenance | R | 03/13/24 | 03/13/24 | | 901222042 | N |
| | | | | 2 PEST CONTROL | 32.40 | 4-01-26-310-000-178 | B B&G: Building Maintenance | R | 03/13/24 | 03/13/24 | | 901221264 | N |
| | | | | | 75.60 | | | | | | | | |
| | | | | Vendor Total: | 75.60 | | | | | | | | |
| WALLI005 WALLING LOCKSMITH | | | | | | | | | | | | | |
| | | 24-00276 | 02/26/24 | keys cut schlage | | | | | | | | | |
| | | | | 1 keys cut schlage | 90.00 | 4-01-26-310-000-181 | B B&G: General Hardware - Minor Tools | R | 02/26/24 | 03/12/24 | | 20243987 | N |
| | | | | 2 keys cut schlage | 45.00 | 4-01-26-310-000-181 | B B&G: General Hardware - Minor Tools | R | 02/26/24 | 03/12/24 | | 20244004 | N |
| | | | | 3 service call/closet in police | 150.00 | 4-01-26-310-000-181 | B B&G: General Hardware - Minor Tools | R | 02/26/24 | 03/12/24 | | 20243992 | N |
| | | | | 4 padlocks for sewer station | 408.00 | 4-05-55-502-000-294 | B Sewer: Other | R | 02/29/24 | 03/12/24 | | 20244007 | N |
| | | | | | 693.00 | | | | | | | | |
| | | | | Vendor Total: | 693.00 | | | | | | | | |

March 15, 2024
02:12 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 9.

| Vendor # Name | | | | | | | | | | | | 1099 |
|--|-----------------|---------------------|-----------|---|----------|-----|----------|----------|----------|---------|------|------|
| PO # | PO Date | Description | Contract | PO Type | | | First | Rcvd | Chk/Void | | | 1099 |
| Item Description | Amount | Charge Account | Acct Type | Description | Stat/Chk | Enc | Date | Date | Date | Invoice | Excl | |
| WEINE005 WEINER LAW GROUP LLP | | | | | | | | | | | | |
| 24-00394 03/14/24 Home and Land Development | | | | | | | | | | | | |
| 1 Home and Land Development | 90.00 | T-03-56-875-000-179 | B | TRUST: LUB2022-10 Home&Land B35 L8&9 | R | | 03/14/24 | 03/14/24 | | 310108 | | N |
| 2 137 Highland Avenue | 120.00 | T-03-56-875-000-189 | B | LUB24-01 Caulfield 137 Highland B26 L14 | R | | 03/14/24 | 03/14/24 | | 310110 | | N |
| 3 general | <u>885.00</u> | 4-01-21-180-000-242 | B | Mun Land Use Law: Consultants - Legal | R | | 03/14/24 | 03/14/24 | | 310106 | | N |
| | 1,095.00 | | | | | | | | | | | |
| Vendor Total: | | 1,095.00 | | | | | | | | | | |
| WSFSA005 WSFS AS CUST/LVTLOPS/FIRSTTRUST | | | | | | | | | | | | |
| 24-00385 03/13/24 lien redemption | | | | | | | | | | | | |
| 1 lien redemption | 4,125.60 | T-03-56-851-000-003 | B | Trust: Redemption O/S Liens | R | | 03/13/24 | 03/13/24 | | B57/L6 | | N |
| 2 premium bid | <u>5,300.00</u> | T-03-56-851-000-001 | B | Trust: Tax Sale Premiums | R | | 03/13/24 | 03/13/24 | | B57/L6 | | N |
| | 9,425.60 | | | | | | | | | | | |
| Vendor Total: | | 9,425.60 | | | | | | | | | | |
| Total Purchase Orders: 78 Total P.O. Line Items: 179 Total List Amount: 1,117,337.32 Total Void Amount: 0.00 | | | | | | | | | | | | |

| Totals by Year-Fund Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|---|------|--------------|-------------|--------------|---------------|-----------|--------------|
| | 3-01 | 1,535.93 | 0.00 | 1,535.93 | 0.00 | 0.00 | 1,535.93 |
| | 4-01 | 877,945.23 | 0.00 | 877,945.23 | 0.00 | 0.00 | 877,945.23 |
| | 4-05 | 71,697.85 | 0.00 | 71,697.85 | 0.00 | 0.00 | 71,697.85 |
| Year Total: | | 949,643.08 | 0.00 | 949,643.08 | 0.00 | 0.00 | 949,643.08 |
| CAPITAL PROJECTS | C-04 | 136,640.72 | 0.00 | 136,640.72 | 0.00 | 0.00 | 136,640.72 |
| | G-02 | 2,315.00 | 0.00 | 2,315.00 | 0.00 | 0.00 | 2,315.00 |
| TRUST NON BUDGET-TWO RIVER | T-03 | 27,202.59 | 0.00 | 27,202.59 | 0.00 | 0.00 | 27,202.59 |
| Total of All Funds: | | 1,117,337.32 | 0.00 | 1,117,337.32 | 0.00 | 0.00 | 1,117,337.32 |

March 5, 2024
11:10 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 9.

Batch Id: JORGI Batch Type: C Batch Date: 03/06/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

| Check No. | Check Date | Vendor # | Name | Payment Amt | Street 1 of Address to be printed on Check | Charge Account | Account Type | Status | Seq | Acct |
|-----------|------------|----------|------------------------|-------------|--|----------------|--------------|--------|-----|------|
| PO # | Enc Date | Item | Description | | Description | | | | | |
| | 03/06/24 | ROMAN005 | ROMAN E&G CORPORATION | | 14 OGDEN STREET | | | | | |
| 22-00497 | 04/28/22 | 13 | PHASE I SANITARY SEWER | 416,537.29 | C-06-18-001-000-202 | Budget | Aprv | 1 | 1 | |
| | | | | 416,537.29 | ORD#18-23 Storm Water Improv-Contracts | | | | | |

| | | | |
|---------|--------------|-------------------|---------------|
| | <u>Count</u> | <u>Line Items</u> | <u>Amount</u> |
| Checks: | 1 | 1 | 416,537.29 |

There are NO errors or warnings in this listing.

March 5, 2024
11:10 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 9.

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------------|---------------|-------------|-------------------|
| | C-06 | 416,537.29 | 0.00 | 0.00 | 416,537.29 |
| Total of All Funds: | | <u>416,537.29</u> | <u>0.00</u> | <u>0.00</u> | <u>416,537.29</u> |

G/L Posting Summary

| Account | Description | Debits | Credits |
|---------------------|------------------------------|-------------------|-------------------|
| 4-01-101-01-000-002 | Cash - Clearing - Valley | 0.00 | 416,537.29 |
| 4-01-160-05-000-010 | Due Sewer Capital Fund | <u>416,537.29</u> | <u>0.00</u> |
| | Totals for Fund 4-01 : | 416,537.29 | 416,537.29 |
| 4-06-160-05-000-001 | Due Current | 0.00 | 416,537.29 |
| 4-06-201-20-000-000 | Sewer Capital Appropriations | <u>416,537.29</u> | <u>0.00</u> |
| | Totals for Fund 4-06 : | 416,537.29 | 416,537.29 |
| | Grand Total: | <u>833,074.58</u> | <u>833,074.58</u> |



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-090

ACCEPTING DONATION BY THE HIGHLANDS GARDEN CLUB FOR THE INSTALLATION OF A SPRINKLER SYSTEM AT THE DOUGHBOY MONUMENT

WHEREAS, as a donation to the Borough of Highlands, the Highlands Garden Club (hereafter the "Garden Club") has offered to install a sprinkler system at the Doughboy Monument in the Borough of Highlands, with the installation being performed by the Garden Club's contractor and the cost of installation to be borne by the Garden Club; and

WHEREAS, the Borough of Highlands is authorized to accept donations by gift of in-kind items and services for the maintenance of public parks pursuant to N.J.S.A. 40:12-29; and

WHEREAS, pursuant to N.J.S.A. 40:12-29, any solicitation for a donation of \$7,500 or more in value shall be made a matter of public record by the municipality by adoption of a Resolution; and

WHEREAS, the material and labor to be provided by the Garden Club's contractor equates to \$7,800; and

WHEREAS, after the installation of the sprinkler system, the Borough of Highlands shall maintain and repair the system.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Highlands, hereby accepts the donation from the Highlands Garden Club to install a sprinkler system at the Doughboy Monument, with the installation being performed by the Garden Club's contractors and the cost of installation, which equates to \$7,800, being borne by the Garden Club.

Motion to Approve R 24-090:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Nancy Tran

From: Mary-Margaret Kurta <highlandsgardenclub07732@gmail.com>
Sent: Sunday, March 10, 2024 9:46 PM
To: Mayor Carolyn Broullon; Michael Muscillo; Nancy Tran; Shirley myers-olman
Subject: Fwd: FW: estimate-the Doughboy Urn
Attachments: Highlands Garden Club, Doughboy Monument Irrigation Installation Proposal 3-7-24.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am forwarding you the estimate we received to have irrigation installed at the Doughboy Park/Urn. We'd like to do this sometime in the fall. Last I recall there was a resolution with regards to maintenance/repair. Please let me know what needs to be done to have this considered and approved at the installation cost of the club. We have saved proceeds from our sales for years to fulfill this vision. If you have any questions please don't hesitate to reach out.

Thank you,

Mary-Margaret Kurta

Highlands Garden Club President

----- Forwarded message -----

From: **Debbie LiSanti** <Debbie.Lisanti@growing-concern.com>
Date: Fri, Mar 8, 2024 at 11:29 AM
Subject: FW: estimate-the Doughboy Urn
To: Mary-Margaret Kurta <highlandsgardenclub07732@gmail.com>
CC: Rick LiSanti <rick@growing-concern.com>

Mary Margaret,

Attached please find the irrigation system proposal for Doughboy Urn.

Feel free to reach out if you have any questions. You can usually reach Rick on his cell phone at (908) 510-3860

Sincerely,

Debbie LiSanti

NJ Irrigation Contractor
LIC # 0015708
LICBP # 649620



Home Improvement Contractor
REG # 13VH04474200

March 7, 2024

Ms. Mary-Margaret Kurta
Highlands Garden Club
c/o Borough of Highlands
42 Shore Drive
Highland, NJ 07732

TOPIC: Cost to Install Automated Irrigation at Doughboy Monument

Dear Mary-Margaret,

Following is our proposal to attach to the existing water supply at the base of the existing frost proof lawn hydrant by the existing meter pit. To perform excavation in this area we will need to allow hand digging down to the frost proof hydrant inlet (estimate 3'-4') to install a tee so that a supply for the new irrigation system can be established. Once the tee is installed, we will pipe in galvanized piping to the systems new backflow preventor. This backflow preventor will be piped to be located near the curved concrete wall. Galvanized piping was chosen to provide pipe strength to support the new backflow device against damage due to vandalism. The outlet pipe of the backflow will also be galvanized pipe and will convert to PVC pipe, as it runs under the paver area. The PVC pipe will be needed to enter the statue wall planter and it will also need to go across the paver step and paver area adjacent to the city sidewalk into the perimeter plant bed and grass area. Note: All of the above galvanized and PVC pipe work entails very extensive hand labor to remove pavers, sub-base aggregate, trench-in pipe path to both areas. We will then re-install the backfill material, aggregate and pavers.

Once the water supply is established in the statue area, and perimeter planting bed/grass area, irrigation zoning will be as follows:

Area A, Statue Base – Install drip line tubing in three rows. Install one drip zone control kit with DC latching solenoid. Install one Hunter brand battery controller. Install one rain sensor and one valve box.

Area B, Perimeter Planting Bed – Install two zone valves with DC latching solenoids in a valve box which will be located in the grass area adjacent to the city sidewalk on the east side of the planter area. We will hand dig lateral piping for a row of four sprinkler heads along the east side. Three of the sprinkler heads will be in the lawn bed edge and one sprinkler head at the city sidewalk.

PO Box 579, Cranbury, New Jersey 08512
P: 732.521.4432 | F: 732.521.9040

Full service landscaping, lawn care and irrigation company serving all of New Jersey

Ms. Mary-Margaret Kurta
Highlands Garden Club
March 7, 2024
Page Two

The second zone of the planting bed area will have five sprinkler heads installed on the paver side of the planter bed and sitting bench area. This area will need about 9-10 of the 12" high-pop spray heads that were removed from Veterans Park in the Fall of 2023. Controlling this area will be a second Hunter brand controller to be installed in the valve box. The two zone valves will have DC latching coils and a wired rain sensor mounted on the retaining wall.

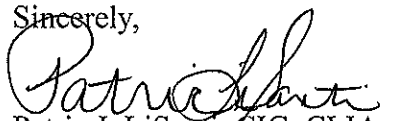
All sprinkler heads will be mounted on flexible swing joint fittings. Lateral piping from the zone valve will be polyethylene pipe with connections double clamped. All excavation for this project will be performed by hand. The estimated timeline to install this system is 2 – 2.5 workdays. Warranty against defective materials and/or workmanship is one year from date of completion.

The cost for the above described irrigation including labor and materials is \$7,800.00, non-prevailing wage. A materials deposit is required at signing in the amount of \$3,250.00. Balance will be due upon completion (30-days net). \$4,550.00

If you would like to proceed with this project, please sign the attached authorization sheet or issue a borough purchase order.

Feel free to reach out to me with any questions you may have.

Sincerely,


Patric J. LiSanti, CIC, CLIA
President, Irrigation Division

NJ Irrigation Contractor
LIC # 0015708
LICBP # 649620



Home Improvement Contractor
REG # 13VH04474200

**The Highlands Garden Club
Installation Proposal for:
Automated Irrigation System at Doughboy Monument
March 7, 2024**

| | |
|--|-------------------|
| Total Cost for Installation: | \$7,800.00 |
| Deposit Due at Time of Authorization: | \$3,250.00 |
| Balance Due at Time of Completion | \$4,550.00 |

We propose hereby to furnish materials and labor complete in accordance with the attached specification.

Authorized Signature: *Patricia Li Santi*

Payment Agreement: A service charge of 1 ½% per month (18 % per year) shall be due with respect to any payment, which is not made within 30 days of the date of invoice. This charge shall continue to accrue until such payment is made

If this agreement is referred to an attorney or collection agency for collection as a result of the failure of the customer to make prompt and timely payment, the customer will be liable for all costs of collection including reasonable attorney's fees. Customer agrees that the venue and choice of law for this contract shall be Middlesex County in the State of New Jersey.

Contractor shall be entitled to immediately stop performance of service if customer is in default of payment. Default shall be deemed when invoice is 30 days past due. Contractor reserves the right to demand full payment at the time of service or repairs (COD).

Certificates of insurance shall be provided upon request. We carry workers compensation and liability insurance.

This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

Signature: _____ Date: _____

PO Box 579, Cranbury, New Jersey 08512
P: 732.521.4432 | F: 732.521.9040

Full service landscaping, lawn care and irrigation company serving all of New Jersey