



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, March 20, 2024 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. March 6, 2024 Meeting Minutes
2. March 6, 2024 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. O-24-03 Amending Chapter 21 (Zoning and Land Use Regulations), Part VII (Flood Damage Prevention) Article XXIV (Flood Damage Prevention), Section 21-112 (Permits)

INTRODUCTION OF PROPOSED ORDINANCES

4. O-24-04 Amending Chapter 22 (Environmental Protection) Sections 22-1.2 (Purpose), 22-1.3 (Definitions and Word Usage), Adding New Section 22-1.8 (Tree Replacement Requirements) and Appendix A (Borough of Highlands Suggested Trees and Shrubs) and Renumbering the Remaining Sections

CONSENT AGENDA

5. R 24-085 Authorizing Award of a Non-Fair and Open Contract for Grinder Replacement at the Shore Sewer Pump Station

6. R 24-086 Authorizing the Release of a Community Center Rental Security Deposit

7. R 24-087 Authorizing Refund of Tax Overpayment

8. R 24-088 Authorizing the Purchase of a 2024 Ford Super Duty F-450 Truck Through Sourcewell

9. R 24-089 Authorizing Payment of Bills

OTHER BUSINESS

10. State Cross Acceptance

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

11. PBA Contract

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-03

AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART VII (FLOOD DAMAGE PREVENTION) ARTICLE XXIV (FLOOD DAMAGE PREVENTION), SECTION 21-112 (PERMITS)

WHEREAS, the governing body desires to revise Section 21-112 of the Zoning and Land Use Regulations, by adding a new application review fee.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.
Borough Code Chapter Borough Code Chapter 21 (Zoning and Land Use Regulations), Part VII (Flood Damage Prevention), Article XXIV (Flood Damage Prevention), Section 21-112 (Permits), shall be amended as follows (all additions are shown in **bold with underlines**).

Section 21-112.6 Floodplain Development Permit Fees

The fee for the review of a Floodplain Development Permit Application shall be as follows:
One & Two-Family Dwellings: \$150
Nonresidential & Mixed Use: \$200

SECTION II. **SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. **REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

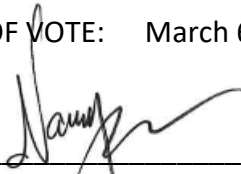
SECTION IV. **EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK						X
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 6, 2024



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 20, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-04

AMENDING CHAPTER 22 (ENVIRONMENTAL PROTECTION) SECTIONS 22-1.2 (PURPOSE), 22-1.3 (DEFINITIONS AND WORD USAGE), 22-1.7 (REVIEW OF APPLICATIONS), ADDING NEW SECTION 22-1.8 (TREE REPLACEMENT REQUIREMENTS) AND APPENDIX A (BOROUGH OF HIGHLANDS SUGGESTED TREES AND SHRUBS) AND RENUMBERING THE REMAINING SECTIONS

WHEREAS, the governing body desires to amend Chapter 22 (Environmental Protection) Sections 22-1.2 (Purpose), 22-1.3 (Definitions And Word Usage), 22-1.7 (Review of Applications), add a new Section 22-1.8 (Tree Replacement Requirements) and renumber the remaining sections.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.2 (Purpose), shall be amended as follows (additions are shown in **bold with underlines**).

Section 22-1.2 Purpose

A.-B. No Change.

C. **An ordinance to establish requirements for tree removal and replacement in The Borough of Highlands to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare.**

SECTION II.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.3 (Definitions and Word Usage), shall be amended by adding the following definitions (additions are shown in **bold with underlines**).

Section 22-1.3 Definitions and Word Usage

CRITICAL ROOT RADIUS (CRR)

Means the zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6" DBH would have a CRR = 6"x1.5' = 9'.

HAZARD TREE

Means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees. 1. Has an infectious disease or insect infestation; 2. Is dead or dying; 3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective; 4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or 5. Is determined to be a threat to public health, safety

PLANTING STRIP

Means the part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

RESIDENT

Means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.

STREET TREE

Means a tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.

TREE CALIPER

Means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

TREE REMOVAL

Means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

SECTION III.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.7 (Review of Applications), shall be amended as follows (additions are shown in **bold with underlines**).

- a. No change.
- b. When reviewing applications, the Tree Commissioner will, after inspecting the site, evaluating soil, location, grading, drainage and other conditions on the site and adjacent properties and consulting with such other officials, agencies, committees, boards and commissions as the Commissioner deems appropriate, determine if the regulated activity proposed is prohibited, permitted or restricted in accordance with this section. **If an application is for activity on a property that has a site plan or subdivision application pending with the Land Use Board, the Tree Commissioner shall not approve of any activity until the Land Use Board has rendered its decision. If no site plan or subdivision application is pending, then the Tree Commissioner shall not approve of any activity until after the Land Use Board provides its recommendation.**
 1. Prohibited regulated activities include:
 - (a) Clear cutting areas, outside of the limits of removal which collectively exceed forty (40%) percent of a lot.
 - (b) Removal of any trees.
 - (c) Any action that will substantially increase the potential of erosion.
 - (d) Removal of any vegetation, including trees with a DBH less than four (4) inches on a slope.
 - (e) Any action that will substantially change drainage patterns.
 - (f) Any action inconsistent with other land use approvals or regulations affecting the site.
 - (g) Any action that would create a potential hazard to persons or property.
 2. Restricted regulated activities include:
 - (a) All regulated activities, which are neither prohibited nor permitted, are restricted. Applications may propose a combination of prohibited, permitted and restricted activities. In such cases, the Tree Commissioner may segregate the activities proposed and take the appropriate action on each type of activity.
 - (b) Applications for restricted activities shall be referred to the Land Use Board for recommendation to the Tree Commissioner.
- c. No change.
- d. No change.

SECTION IV.

Borough Code Chapter 22 (Environmental Protection), Section 22-1.8, shall be amended by adding a new Section 22-1.8 (additions are shown in **bold with underlines**).

NOTE TO CODIFIER: Re-number the following sections.

Section 22-1.8 Tree Replacement Requirements

A. Tree Replacement Requirements

- 1. **Any person who removes one or more street tree(s) with a DBH of 2.5” or more, unless exempt under subsection (C), shall be subject to the requirements of the Tree Replacement Requirements Table below.**
- 2. **Any person, who removes one or more tree(s), as defined as Tree removal, with a DBH of 6” or more per acre, unless otherwise detailed under subsection (C), shall be subject to the requirements of the Tree Replacement Requirements Table.**

The species type and diversity of replacement trees shall be in accordance with Appendix A.

Replacement tree(s) shall:

- 1. **Be replaced in kind with a tree that has an equal or greater DBH than tree removed or meet the Tree Replacement Criteria in the table below;**
- 2. **Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the Tree Commissioner;**
- 3. **Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and**
- 4. **Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.**

Tree Replacement Requirements Table:

<u>Category</u>	<u>Tree Removed (DBH)</u>	<u>Tree Replacement Criteria (See Appendix A)</u>	<u>Application Fee</u>
<u>1</u>	<u>DBH of 2.5” (for street trees) or 6” (for non-street trees) to 12.99”</u>	<u>Replant 1 tree with a minimum tree caliper of 1.5” for each tree removed</u>	<u>\$240.00</u>
<u>2</u>	<u>DBH of 13” to 22.99”</u>	<u>Replant 2 trees with minimum tree calipers of 1.5” for each tree removed</u>	<u>\$420.00</u>
<u>3</u>	<u>DBH of 23” to 32.99”</u>	<u>Replant 3 trees with minimum tree calipers of 1.5” for each tree removed</u>	<u>\$840.00</u>
<u>4</u>	<u>DBH of 33” or greater</u>	<u>Replant 4 trees with minimum tree calipers of 1.5” for each tree removed</u>	<u>\$1,680.00</u>

B. Replacement Alternatives:

- 1. **If the Tree Commissioner determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:**
 - a. **Plant replacement trees in a separate area(s) approved by the Tree Commissioner.**
 - b. **Pay a fee as set forth in the Tree Replacement Requirements Table per tree removed. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.**

C. Exemptions:

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided, in writing, to the Tree Commissioner by all persons claiming an exemption:

- 1. **Residents who remove less than four (4) trees per acre that fall into category 1, 2, or 3 of the Tree Replacement Requirements Table within a five-year period. The number of trees removed is a rolling count across a five-year period. For example,**

if 3 trees from category 1 are removed in July 2023, the ‘count’ resets to zero in July 2028. However, if 1 tree from category 1 is removed in July 2023 and another in July of 2025 the first tree will come off the count in July 2028 and the second in July 2030.

- 2. Tree farms in active operation, nurseries, fruit orchards, and garden centers; Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the Borough;
- 3. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- 4. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- 5. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- 6. Hazard trees may be removed with no fee or replacement requirement.

NOTE TO CODIFIER: Existing Sections 22-1.8 (Protection of Existing Trees), 22-1.9 (Emergency Action) and 22-1.10 (Violations and Penalties) should be renumbered as 22-1.9 (Protection of Existing Trees), 22-1.10 (Emergency Action) and 22-1.11 (Violations and Penalties).

SECTION V.

Borough Code Chapter 22 (Environmental Protection), Appendix A, shall be added as follows:

Borough of Highlands Suggested Trees and Shrubs

Shrubs

Boxwood
Yew (dense yew)
Emerald Green Arborvitae
Laurel
Scarlet Firethorn
Red Twig Dogwood
Privet hedge
Japanese black pine
Leyland Cypress
Holly
Euonymus

Medium Trees [under 30 feet]

Eastern Redbud
Japanese Tree Lilac
Purple leaf plum
Crabapple

Large trees [over 30 feet]

Magnolia
Dogwood
Hornbeam
Linden
Zelkova
Hackberry

Replacement trees shall be planted in the fall prior to mid-October when possible, or at such other time as directed by the Tree Commissioner. Replacement trees shall not be planted in the winter.

SECTION VI. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION VII. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VIII. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 17, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-085

Authorizing Award of a Non-Fair and Open Contract for Grinder Replacement at the Shore Sewer Pump Station

WHEREAS, the Borough of Highlands has a need to replace one of the grinders located at the Shore Sewer Pump Station; and

WHEREAS, N.J.S.A. 40A:11-6.1 permits the award of a contract less than the bid threshold after soliciting at least two (2) competitive quotations; and

WHEREAS, the Borough has solicited quotations from at least two (2) contractors; and

WHEREAS, in a proposal dated March 18, 2024, Franklin Miller Inc. provided a quotation in the amount of \$15,742.00 for the Taskmaster Grinder, Model TM8524; and

WHEREAS, the Borough recommends awarding the contract to Franklin Miller Inc. in the amount of \$15,742.00 as it is the most advantageous, price and other factors considered.

NOW THEREFORE BE IT RESOLVED, by the Borough of Highlands Council as follows:

1. That Franklin Miller Inc. is hereby awarded a contract for the sale of the Taskmaster Grinder, Model TM8524 for an amount not to exceed \$15,742.00.
2. That the contract and/or services to be rendered shall be in compliance with the Laws of the State of New Jersey.
3. The Mayor and Borough Clerk are hereby authorized to sign a contract in accordance with this Resolution.
4. This contract is awarded without competitive bidding through the competitive quotation process in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-6.1.
5. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Borough of Highlands. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

Motion to Approve R 24-085:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-086

AUTHORIZING THE RELEASE OF A COMMUNITY CENTER RENTAL SECURITY DEPOSIT

WHEREAS, Noelle Pistilli submitted check #181 in the amount of \$250.00 as a security deposit for her dog training classes to be held at the Highlands Community Center;

WHEREAS, the check was deposited on June 20, 2023 in Account # T-03-56-850-023;

WHEREAS, upon the completion of all of her contracted events, the Borough's Community Center staff performed an inspection and confirmed that the Center was in satisfactory condition after the event; and

WHEREAS, Ms. Pistilli has requested a return of the security deposit; and

WHEREAS, the Borough's Recreation Supervisor has recommended the return of the aforementioned escrow deposit.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that the Borough's Finance Officer is hereby authorized to return the security deposit in the amount of \$250.00 to Noelle Pistilli.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. Borough Finance Officer
2. Noelle Pistilli

Motion to Approve R 24-086:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-087
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
100	18	2023/2024	\$8,614.87	Michael Eckert

Motion to Approve R 24-087:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-088

AUTHORIZING THE PURCHASE OF A 2024 FORD SUPER DUTY F-450 TRUCK THROUGH SOURCEWELL

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

WHEREAS, the Borough of Highlands wishes to purchase a 2024 Ford Super Duty F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA, Galion Model truck utilizing Sourcewell National Cooperative Purchasing Program Contract No. 091521-NAF, in the total amount of \$115,905.04; and

WHEREAS, National Auto Fleet Group, with offices located at 490 Auto Center Drive, Watsonville, CA 95076, is an authorized vendor under Sourcewell Contract No. 091521-NAF; and

WHEREAS, National Auto Fleet Group has submitted a re-configured proposal dated February 6, 2024, quoting a 2024 Ford Super Duty F-450 truck in the total amount of \$115,905.04; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands authorizes the purchase of a 2024 Ford Super Duty F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA, Galion Model truck in an amount not to exceed \$115,905.04.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to purchase the aforementioned 2024 Ford Super Duty F-450 truck from National Auto Fleet Group, including executing a contract.

Motion to Approve R 24-088:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-089
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated March 20, 2024, which totals as follows:

Current Fund	\$ 1,296,018.45
Sewer Account	\$ 71,697.85
Capital Fund	\$ 136,640.72
Trust-Other	\$ 27,202.59
Federal/State Grants	\$ 2,315.00
Total	\$ 1,533,874.61

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,533,874.61** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-089:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 20, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/20/2024

Item 9.

CURRENT:		\$	879,481.16
Payroll	(03/15/2024)	\$	
Manual Checks		\$	416,537.29
Voided Checks		\$	
SEWER ACCOUNT:		\$	71,697.85
Payroll	(03/15/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	136,640.72
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	27,202.59
Payroll	(03/15/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	2,315.00
Payroll	(02/29/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: Y
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item Description	Amount	Charge Account	Acct Type Description			Enc Date	Date	Date Invoice	Excl
AMAZO005 AMAZON CAPITAL SERVICES											
		24-00270 02/26/24 books/supplies meet & greet									
		1 books/supplies meet & greet	60.71	4-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	02/26/24	03/12/24		1R4MKTYL9V	N
		2 books/supplies meet & greet	240.98	4-01-21-185-000-219	B Zoning: Books & Publications	R	02/26/24	03/12/24		1R4MKTYL9V	N
			301.69								
		Vendor Total:	301.69								
ANGEL010 ANGELA-MASCIA-MILLAN											
		24-00375 03/13/24 LUB ESCROW-35 WATERWITCH AVE									
		1 LUB ESCROW-35 WATERWITCH AVE	750.00	T-03-56-875-000-186	B TRUST:LUB2023-06 MasciaMillan B90 L11	R	03/13/24	03/13/24		B90/L11	N
		Vendor Total:	750.00								
BAYSHORE BAYSHORE CONFERENCE OF MAYORS											
		24-00332 03/08/24 2024 annual dues									
		1 2024 annual dues	600.00	4-01-20-110-000-219	B Mayor/Council: Dues	R	03/08/24	03/15/24		2024	N
		Vendor Total:	600.00								
BAYVIEW BAYVIEW CONDO ASSOCIATION											
		24-00399 03/15/24 electric reimbursement									
		1 electric reimbursement	3,595.29	4-01-31-430-000-215	B Electric	R	03/15/24	03/15/24		AUG-MARCH 2024	N
		Vendor Total:	3,595.29								
BRIDG005 BRIDGECONNEX											
		23-01146 09/29/23 PHONE SYSTEM SERVICES									
		8 PHONE SYSTEM SERVICES	1,041.57	3-01-31-440-000-213	B Telephone	R	09/29/23	03/12/24		114768	N
		Vendor Total:	1,041.57								

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	Item Description	Amount Charge Account Acct Type Description						Excl
CHANG005 CHANGHENG LU								
	24-00372 03/13/24 LIEN REDEMPTION							
	1 LIEN REDEMPTION	1,339.47 T-03-56-851-000-003	R	03/13/24	03/13/24		B1.02/L21	N
	2 PREMIUM BID	1,300.00 T-03-56-851-000-001	R	03/13/24	03/13/24		B1.02/L21	N
		<u>2,639.47</u>						
	Vendor Total:	2,639.47						
CME01 CME ASSOCIATES								
	23-00727 06/08/23 Engineering Veterans park							
	12 Engineering Veterans park	68.00 3-01-20-165-000-244	R	06/08/23	03/12/24		0347936	N
	13 Engineering Veterans park	377.75 3-01-20-165-000-244	R	06/08/23	03/14/24		0349013	N
		<u>445.75</u>						
	24-00325 03/06/24 Misc. engineering services							
	1 Misc. engineering services	10,801.75 4-01-20-165-000-244	R	03/06/24	03/12/24		0348641	N
	Vendor Total:	11,247.50						
COLLI005 COLLIERS ENGINEERING/DESIGN								
	23-01252 10/20/23 fema grant award flood mitigat							
	5 fema grant award flood mitigat	81,869.84 C-04-14-108-000-555	R	10/20/23	03/12/24		919580	N
	6 fema grant award flood mitigat	48,540.26 C-04-14-108-000-555	R	10/20/23	03/14/24		930628	N
		<u>130,410.10</u>						
	23-01254 10/20/23 Engineer Bayside/Marie Avenue							
	5 Engineer Bayside/Marie Avenue	314.00 C-04-23-101-000-201	R	10/20/23	03/12/24		927552	N
	23-01312 11/03/23 Engineering 88-6 Portland Road							
	3 Engineering 88-6 Portland Road	62.50 C-04-14-108-000-555	R	11/03/23	03/12/24		919582	N
	24-00034 01/17/24 Municipal engineer							
	2 Municipal engineer	4,360.85 4-01-20-165-000-244	R	01/17/24	03/12/24		927546	N
	24-00358 03/13/24 Engineering/Portland Road							
	1 Engineering/Portland Road	16,667.50 4-01-20-165-000-244	R	03/13/24	03/13/24		927533	N
	Vendor Total:	151,814.95						

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Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Exc
COMCAST COMCAST												
24-00353	03/12/24 first aid building											
1	first aid building	220.43	4-01-31-450-000-213	B Telecommunications	R		03/12/24	03/12/24		FIRST SID	N	
2	40 shore drive	211.43	4-05-55-502-000-213	B Sewer: Telephone	R		03/12/24	03/12/24		40 SHORE DR	N	
		431.86										
24-00362	03/13/24 17-1 Shore Drive											
1	17-1 Shore Drive	94.90	4-01-31-450-000-213	B Telecommunications	R		03/13/24	03/13/24		17-1 SHORE DR	N	
Vendor Total:		526.76										
COSTC010 COSTCO												
24-00269	02/26/24 Juices, snacks											
1	Juices, snacks	63.26	4-01-28-360-000-240	B Community Ctr: Spring Programs	R		02/26/24	03/12/24		02/28/24	N	
Vendor Total:		63.26										
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN												
24-00033	01/17/24 Borough attorney											
2	Borough attorney	5,500.00	4-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R		01/17/24	03/14/24		412476	N	
9	Borough attorney hourly	5,536.00	4-01-20-155-000-252	B Legal Services: Consultants Hourly	R		03/14/24	03/14/24		412477	N	
10	Agate Construction	64.00	4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		03/14/24	03/14/24		412481	N	
11	Captains Cove marina	352.00	4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		03/14/24	03/14/24		412716	N	
12	Roman E&G Corp.	4,032.00	4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		03/14/24	03/14/24		412482	N	
13	Seastreak	224.00	4-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		03/14/24	03/14/24		412480	N	
		15,708.00										
Vendor Total:		15,708.00										
DIVL0005 DIV. LOCAL GOV. SERVICE												
24-00326	03/07/24 qpa certificate/Nancy Tran											
1	qpa certificate/Nancy Tran	25.00	4-01-20-130-000-236	B Finance: Schooling/Training	R		03/07/24	03/12/24		2/16/23	N	
Vendor Total:		25.00										
DSHC DSHC ENTERPRISES, LLC												
24-00371	03/13/24 lien redemption											
1	lien redemption	261.10	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R		03/13/24	03/13/24		B76/L1	1099	

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Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
DSHC DSHC ENTERPRISES, LLC Continued											
24-00371	03/13/24	lien redemption	Continued								
2 premium bid		900.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24		B76/L1	N	
		1,161.10									
Vendor Total:		1,161.10									
DYNAMIC DYNAMIC TESTING SERVICE											
24-00352	03/12/24	random drug testing									
1 random drug testing		90.00	4-01-26-290-000-294	B Streets: Other	R	03/12/24	03/12/24		2402	N	
Vendor Total:		90.00									
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS											
24-00342	03/11/24	items for senior events									
1 items for senior events		48.61	3-01-28-360-000-235	B Community Ctr: Senior Citizens	R	03/11/24	03/12/24		12/18/23	N	
2 items for senior events		52.46	4-01-28-360-000-235	B Community Ctr: Senior Citizens	R	03/11/24	03/12/24		02/07/24	N	
		101.07									
Vendor Total:		101.07									
GANN GANN LAW BOOKS											
24-00086	01/19/24	2024 NJ municipal court practi									
1 2024 NJ municipal court practi		209.00	4-01-43-490-000-102	B Municipal Court: Forms	R	01/19/24	03/12/24		D685997	N	
Vendor Total:		209.00									
GARDE025 GARDEN STATE VETERINARY											
24-00319	03/05/24	EXAM SPECIALIST									
1 EXAM SPECIALIST		901.62	4-01-25-240-000-290	B Police: K-9 Unit	R	03/05/24	03/14/24		10915	N	
2 EMERGENCY EXAM		1,184.12	4-01-25-240-000-290	B Police: K-9 Unit	R	03/05/24	03/14/24		11513	N	
		2,085.74									
Vendor Total:		2,085.74									

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GRAINGER	GRAINGER												
24-00196	02/06/24	Radios											
1	Radios	537.81	4-01-25-240-000-273	B Police: Radio Repair	R	02/06/24	03/12/24	9010590488	N				
Vendor Total:		537.81											
GRANT005	GRANT RITE MANAGEMENT CORP.												
24-00266	02/22/24	consulting/obtaining fema fund											
1	consulting/obtaining fema fund	5,527.50	4-01-20-131-000-201	B Grants Writer-OE	R	02/22/24	03/12/24	1682	N				
Vendor Total:		5,527.50											
HENRY006	HENRY B. CLAGETT												
24-00382	03/13/24	medicare reimbursement											
1	medicare reimbursement	174.70	4-01-36-472-000-000	B Statutory: Social Security	R	03/13/24	03/13/24	MARCH 2024	N				
Vendor Total:		174.70											
HENRY	HENRY HUDSON REGIONAL HIGH SCH												
24-00348	03/12/24	school taxes- March 2024											
1	school taxes- March 2024	347,948.00	4-01-99-999-002-206	B Regional School Taxes Payable	R	03/12/24	03/12/24	MARCH 2024	N				
Vendor Total:		347,948.00											
HEY01	HEYER GRUEL & ASSOCIATES												
24-00038	01/17/24	Borough planner											
2	Borough planner	2,653.75	4-01-20-155-000-294	B Legal Services: Other	R	01/17/24	03/12/24	41153	N				
24-00267	02/22/24	planning central business rede											
1	planning central business rede	1,870.00	4-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	02/22/24	03/12/24	41154	N				
24-00349	03/12/24	Administrative agent											
1	Administrative agent	110.00	4-01-20-155-000-294	B Legal Services: Other	R	03/12/24	03/12/24	41152	N				
Vendor Total:		4,633.75											

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Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
HIGHBDED HIGHLANDS BOARD OF EDUCATION						
24-00347 03/12/24 school taxes-March 2024						
1 school taxes-March 2024	369,943.00 4-01-99-999-001-206 B Local School Taxes Payable	R	03/12/24 03/12/24	MARCH 2024	N	
Vendor Total:	369,943.00					
IMPAC005 IMPAC						
24-00351 03/12/24 fuel						
1 fuel	6,985.66 4-01-31-460-000-192 B Fuel	R	03/12/24 03/12/24	SQLCD-926991	N	
Vendor Total:	6,985.66					
BUTLER JAMES BUTLER, ESQ.						
24-00041 01/17/24 Municipal prosecutor						
1 Municipal prosecutor	1,270.00 4-01-25-275-000-201 B Contract Cost	R	01/17/24 03/12/24	FEBRUARY 2024	N	
2 Municipal prosecutor	1,270.00 4-01-25-275-000-201 B Contract Cost	R	01/17/24 03/12/24	MARCH 2024	N	
	2,540.00					
Vendor Total:	2,540.00					
JASPAN JASPAN						
24-00396 03/14/24 BIT DRILL						
1 BIT DRILL	455.17 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1451348	N	
2 CABLE TIE, LIGHT CLIP	16.98 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1452655	N	
3 BALLAST FLUOR ELEC	82.27 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1452958	N	
4 CONCRETE	5.49 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1454100	N	
5 VELCRO FASTENER	9.08 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1454247	N	
6 HARDWARE	25.09 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1454731	N	
7 BLUE HOSE,AIR BLOW GUN	38.98 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1455523	N	
8 PAINT	345.74 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	B757784	N	
9 SINGLE CUT KEY	7.48 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1456658	N	
10 BIT DRILL, MISC BOLTS	12.59 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	03/14/24 03/14/24	A1456711	N	
	998.87					
Vendor Total:	998.87					

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Item Description	Amount	Charge Account	Acct Type Description								Excl
JCPL JCP & L											
24-00354 03/12/24 Linden avenue											
1 Linden avenue	10.12	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621126		N
2 waterwitch receptacles	33.76	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621127		N
3 Firehouse	696.15	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621128		N
4 27 2nd street	865.44	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621130		N
5 27a 2nd street	145.10	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621131		N
6 streetscape	74.00	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621132		N
7 42 shore Drive	783.95	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621133		N
8 2 Miller Street	3.25	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621134		N
9 171 bay avenue	579.52	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621136		N
10 waterwitch/bay avenue	4.09	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95039621125		N
11 waterwitch receptacles	15.66	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95797084412		N
12 201-203 bay avenue	63.11	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95777219745		N
13 valley st pump station	236.81	4-05-55-502-000-214	B Sewer: Gas & Electric	R		03/12/24	03/12/24		95039621129		N
14 North St pump station	487.18	4-05-55-502-000-214	B Sewer: Gas & Electric	R		03/12/24	03/12/24		95039621135		N
	3,998.14										
24-00356 03/12/24 public works											
1 public works	97.19	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95099340876		N
2 22 snugharbor avenue	1,265.69	4-01-31-430-000-215	B Electric	R		03/12/24	03/12/24		95109119729		N
	1,362.88										
Vendor Total:	5,361.02										
JOHNG005 JOHN GUIRE LLC											
24-00273 02/26/24 ISSUES WITH MEYER PLOW											
1 ISSUES WITH MEYER PLOW	1,817.22	4-01-26-300-000-154	B Mech Garage: Equipment Maintenance	R		02/26/24	03/12/24		171716		N
Vendor Total:	1,817.22										
JUNIO005 JUNIOR LEAGUE OF MONMOUTH CTY											
24-00400 03/15/24 HALF PAGE AD											
1 HALF PAGE AD	100.00	4-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R		03/15/24	03/15/24		2024		N
Vendor Total:	100.00										

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		Item	Description	Amount	Charge	Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl
KEVIN030 KEVIN E. ROAKE													
		24-00350	03/12/24	medicare reimbursement									
		1	medicare reimbursement	174.70	4-01-36-472-000-000	B	Statutory: Social Security	R	03/12/24	03/12/24		MARCH 2024	N
			Vendor Total:	174.70									
MOCIB005 M.O.C.I.B													
		24-00241	02/16/24	Dues									
		1	2024 Annual Agency Dues	50.00	4-01-25-240-000-227	B	Police: Dues	R	02/16/24	03/12/24		2024	N
			Vendor Total:	50.00									
MASTE005 MASTER MAINTENANCE OF RED BANK													
		24-00310	02/29/24	CLEANING OF COMMUNITY CENTER									
		1	CLEANING OF COMMUNITY CENTER	300.00	4-01-26-310-000-178	B	B&G: Building Maintenance	R	02/29/24	03/12/24		6374	N
			Vendor Total:	300.00									
MICHA060 MICHAEL ECKERT													
		24-00373	03/13/24	100% DISABLED VETERAN									
		1	100% DISABLED VETERAN	8,614.87	4-01-99-999-000-205	B	Tax Overpayments	R	03/13/24	03/13/24		B100/L18	N
			Vendor Total:	8,614.87									
NAYLORS NAYLORS AUTO PARTS													
		24-00395	03/14/24	2yr battery warranty									
		1	2yr battery warranty	184.99	4-01-42-717-000-201	B	Interlocal: Motor Vehicle - Streets	R	03/14/24	03/14/24		249937	N
		2	gear oil	12.37	4-01-42-717-000-204	B	Interlocal: Motor Vehicle - Other	R	03/14/24	03/14/24		250223	N
		3	led wok light	85.56	4-01-42-717-000-204	B	Interlocal: Motor Vehicle - Other	R	03/14/24	03/14/24		250262	N
		4	loom split poly,flat, wire	26.08	4-01-42-717-000-204	B	Interlocal: Motor Vehicle - Other	R	03/14/24	03/14/24		250357	N
		5	napa gold oil filter	11.51	4-01-42-717-000-201	B	Interlocal: Motor Vehicle - Streets	R	03/14/24	03/14/24		250363	N
		6	spark plugs	99.92	4-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24		250560	N
		7	prime syn trans	95.40	4-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24		250662	N
		8	2 yr battery warranty	184.99	4-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24		250894	N
		9	45fl mul tow con	44.77	4-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24		250920	N
		10	economy 5 gallon,stabilizer	266.44	4-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24		251012	N
		11	napa lug nuts	29.94	4-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24		251145	N

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NAYLORS NAYLORS AUTO PARTS Continued								
	24-00395 03/14/24 2yr battery warranty	Continued						
	12 wheel stud	35.95	4-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	03/14/24	03/14/24	251151 N
		1,077.92						
	Vendor Total:	1,077.92						
NJAMERIC NEW JERSEY AMERICAN WATER								
	24-00355 03/12/24 firehouse							
	1 firehouse	199.56	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	FIREHOUSE N
	2 borough garage	40.65	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	BORO GARAGE N
	3 s bay avenue	22.67	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	S BAY AVENUE N
	4 waterwitch avenue	22.67	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	WATERWITCH AVE N
	5 22 snugharbor avenue	65.70	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	22 SNUGHARBOR N
	6 42 shore dr	22.67	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	42 SHORE DR N
	7 linden avenue	22.67	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	LINDEN AVENUE N
	8 bay avenue park	56.71	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	BAY AVENUE PARK N
	9 27 shore drive	22.67	4-01-31-445-000-219	B Water	R	03/12/24	03/12/24	27 SHORE DR N
	10 17-1 shore dr hydrant	119.61	4-01-31-463-000-193	B Fire Hydrants	R	03/12/24	03/12/24	17-1 SHORE HYDR N
	11 151 navesink avenue hydrant	242.58	4-01-31-463-000-193	B Fire Hydrants	R	03/12/24	03/12/24	151 NAV HYDRANT N
	12 40 shore drive	164.54	4-05-55-502-000-219	B Sewer: Water	R	03/12/24	03/12/24	40 SHORE DR N
		1,002.70						
	Vendor Total:	1,002.70						
NEWPO005 NEWPORT MEDIA HOLDINGS,LLC								
	24-00321 03/05/24 LUB & Council							
	1 LUB & Council ads	17.98	4-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	03/05/24	03/12/24	20451 & 20502 N
		18.29	4-01-20-120-000-220	B Municipal Clerk: Advertising				
		36.27						
	Vendor Total:	36.27						
NICOL015 NICOLE CURLEY								
	24-00322 03/05/24 REIMBURSEMENT/CANINE							
	1 REIMBURSEMENT/CANINE	888.05	4-01-25-240-000-290	B Police: K-9 Unit	R	03/05/24	03/12/24	N
	Vendor Total:	888.05						

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Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Date	Invoice	Exc1				
NJ ELKS NJ STATE ELKS ASSOCIATION											
24-00374	03/13/24	ELK LEADERSHIP CONFERENCE									
1 ELK LEADERSHIP CONFERENCE	2,315.00	G-02-41-809-407-203	B Mun Alliance-(159)	2023 PEER Leadership	R	03/13/24 03/13/24	2024	N			
Vendor Total:	2,315.00										
NOELL005 NOELLE PISTILLI											
24-00333	03/08/24	RENTAL FEE REFUND									
1 RENTAL FEE REFUND	250.00	T-03-56-850-000-023	B Trust: Recreation Group		R	03/08/24 03/12/24	RENTAL FEE	N			
Vendor Total:	250.00										
ONE CALL ONE CALL CONCEPTS, INC.											
24-00346	03/12/24	mark outs for February 2024									
1 mark outs for February 2024	43.97	4-05-55-502-000-154	B Sewer: Equipment Maintenance		R	03/12/24 03/12/24	4025088	N			
Vendor Total:	43.97										
PHILL005 Phillips,Preiss,Grygiel,Leheny											
22-00084	01/21/22	Borough Planner									
11 Borough Planner	400.00	4-01-99-999-200-242	B Acc Payable-2022 Zoning		R	01/21/22 03/14/24	38896	N			
Vendor Total:	400.00										
POORJ005 POOR JOHNS PORTABLE TOILETS											
24-00379	03/13/24	PORTABLE TOILET KAVOOJIAN									
1 PORTABLE TOILET KAVOOJIAN	203.00	4-01-28-375-000-181	B Parks: Restroom rental		R	03/13/24 03/13/24	16741	N			
Vendor Total:	203.00										
PROCA005 PRO CAP 8 FBO FIRSTTRUST BANK											
24-00364	03/13/24	Lien redemption									
1 Lien redemption	2,168.73	T-03-56-851-000-003	B Trust: Redemption O/S Liens		R	03/13/24 03/13/24	B63/L15	N			
2 Lien redemption	1,200.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums		R	03/13/24 03/13/24	B63/L15	N			
	3,368.73										
24-00365	03/13/24	Lien redemption									
1 Lien redemption	747.96	T-03-56-851-000-003	B Trust: Redemption O/S Liens		R	03/13/24 03/13/24	B14/L5				

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description					
PROCA005 PRO CAP 8 FBO FIRSTTRUST BANK Continued							
24-00365 03/13/24 Lien redemption	Continued						
2 premium bid	400.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24	B14/L5	N
	1,147.96						
24-00366 03/13/24 lien redemption							
1 lien redemption	424.71 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/24	03/13/24	B52/L6	N
2 premium bid	300.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24	B52/L6	N
	724.71						
24-00367 03/13/24 lien redemption							
1 lien redemption	427.32 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/24	03/13/24	B26/L11.02	N
2 premium bid	300.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24	B26/L11.02	N
	727.32						
24-00368 03/13/24 lien redemption							
1 lien redemption	427.31 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/24	03/13/24	B70/L1	N
2 premium bid	300.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24	B70/L1	N
	727.31						
24-00369 03/13/24 lien redemption							
1 lien redemption	3,057.63 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/24	03/13/24	B71.73/L7.17	N
2 premium bid	1,900.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24	B71.73/L7.17	N
	4,957.63						
24-00370 03/13/24 lien redemption							
1 lien redemption	271.67 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/24	03/13/24	B26/L14	N
2 premium bid	300.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/24	03/13/24	B26/L14	N
	571.67						
Vendor Total:		12,225.33					
RAYAL005 RAY ALLEN MANUFACTURING, LLC							
24-00242 02/16/24 K-9 Equipment/Supplies							
1 Dogtra 1900S with E-Lusive 2.0	344.99 4-01-25-240-000-290	B Police: K-9 Unit	R	02/16/24	03/12/24	RINV363111	N
2 Color Black with handle	0.00 4-01-25-240-000-290	B Police: K-9 Unit	R	02/16/24	03/12/24	RINV363111	N
3 Herm Sprenger Short Link	25.99 4-01-25-240-000-290	B Police: K-9 Unit	R	02/16/24	03/12/24	RINV363111	N
4 Stainless Steel Choke Chain	0.00 4-01-25-240-000-290	B Police: K-9 Unit	R	02/16/24	03/12/24	RINV363111	N

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
RAYAL005 RAY ALLEN MANUFACTURING, LLC Continued						
24-00242 02/16/24 K-9 Equipment/Supplies	Continued					
5 4mm, 22 inch	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
6 Nomad Harness Frame w/metal	329.99 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
7 Cobra Buckles, Black, Large	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
8 Biothane Waist Leads	27.99 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
9 Black, 36 inch, 1/2 inch	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
10 Biothane Long Lines	60.99 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
11 33 foot, 3/4 inch	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
12 Biothane Long Lines	58.99 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
13 15 foot, 3/4 inch	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
14 Embroidered Service Dog Patch	12.99 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
15 1 3/4" x 8" - Do Not Pet	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
16 RAM-Tech Leather Traffic Lead	26.99 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
17 24 inch	0.00 4-01-25-240-000-290 B Police: K-9 Unit	R	02/16/24 03/12/24	RINV363111	N	
	888.92					
Vendor Total:	888.92					
RICOH005 RICOH USA, INC.						
24-00378 03/13/24 MONTHLY MAINTENANCE						
1 MONTHLY MAINTENANCE	367.30 4-01-26-310-000-170 B B&G: Leased Equipment	R	03/13/24 03/13/24	5069026030	N	
Vendor Total:	367.30					
RUDER005 RUDERMAN & ROTH, LLC						
24-00037 01/17/24 Borough labor council						
1 Borough labor council	1,850.00 4-01-20-155-000-294 B Legal Services: Other	R	01/17/24 03/12/24	JAN-FEB. 2024	N	
Vendor Total:	1,850.00					
SEABO005 SEABOARD WELDING SUPPLY, INC.						
24-00345 03/12/24 acetylene						
1 acetylene	69.25 4-01-26-310-000-170 B B&G: Leased Equipment	R	03/12/24 03/12/24	964192	N	
Vendor Total:	69.25					

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description					
SPECTROL SPECTROTEL, INC.							
23-00593 05/08/23 Internet connectivity service							
10 Internet connectivity service	1,561.22	C-04-21-101-000-202	B	ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	05/08/23 03/13/24	12136354 N
Vendor Total:	1,561.22						
STAPLES STAPLES ADVANTAGE							
24-00317 03/04/24 Office supplies							
1 Office supplies	81.77	4-01-20-152-000-201	B	Central Services: Office Supplies	R	03/04/24 03/14/24	3561438768 N
2 Office supplies	191.06	4-01-25-240-000-201	B	Police: Office Supplies	R	03/04/24 03/14/24	3561438768 N
	272.83						
24-00328 03/07/24 Office supplies							
1 Office supplies	73.53	4-01-20-152-000-201	B	Central Services: Office Supplies	R	03/07/24 03/14/24	3561574026 N
2 Office supplies	370.22	4-01-25-240-000-201	B	Police: Office Supplies	R	03/07/24 03/14/24	3561574026 N
	443.75						
Vendor Total:	716.58						
SUBUR005 SUBURBAN DISPOSAL INC.							
24-00343 03/11/24 February 2024							
1 February 2024	34,000.00	4-01-26-306-000-284	B	Sanitation Contract: Solid Waste	R	03/11/24 03/12/24	10314 N
2 February 2024	12,828.05	4-01-26-309-000-220	B	Mon Cty Rec: Tipping Fees	R	03/11/24 03/12/24	10314 N
3 February 2024	3,162.04	4-01-26-306-000-283	B	Sanitation Contract: Co-Mingled Disposal	R	03/11/24 03/12/24	10314 N
	49,990.09						
Vendor Total:	49,990.09						
TM T&M ASSOCIATES							
24-00401 03/15/24 CHIA							
1 CHIA	541.09	T-03-56-875-000-155	B	TRUST: CHIA B41 L13.01 Perf Guarantee	R	03/15/24 03/15/24	SE459666 N
Vendor Total:	541.09						

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
TOMSA T.O.M.S.A.						
24-00344 03/12/24 February flow						
1 February flow	70,145.92 4-05-55-502-000-196 B Sewer: TOMSA	R	03/12/24 03/12/24	FEBRUARY 2024	N	
Vendor Total:	70,145.92					
TARGE005 TARGETED TECHNOLOGIES LLC						
24-00402 03/15/24 EMAIL ESSENTIALS						
1 EMAIL ESSENTIALS	432.00 4-01-31-450-000-213 B Telecommunications	R	03/15/24 03/15/24	120762	N	
2 OFFICE 365	936.00 4-01-31-450-000-213 B Telecommunications	R	03/15/24 03/15/24	120760	N	
3 PREP INSTALL COMPUTER/J. OSUCH	1,312.50 4-01-26-290-000-294 B Streets: Other	R	03/15/24 03/15/24	120987	N	
4 SET UP COMPUTER IN COURTROOM	2,340.21 4-01-26-310-000-178 B B&G: Building Maintenance	R	03/15/24 03/15/24	121132	N	
5 INSTALL HDMI IN POLICE DPT.	1,010.50 4-01-26-310-000-178 B B&G: Building Maintenance	R	03/15/24 03/15/24	121114	N	
6 INSTALL FOX IT PDF EDITOR	199.00 4-01-20-100-000-294 B Admin: Other	R	03/15/24 03/15/24	121253	N	
7 SET UP CONFERENCE ROOM TV	2,501.23 4-01-20-152-000-294 B Central Services: Other	R	03/15/24 03/15/24	121240	N	
	8,731.44					
Vendor Total:	8,731.44					
TAYLOR TAYLOR FENCE COMPANY						
24-00263 02/22/24 10' evergreen slats						
1 10' evergreen slats	4,056.00 C-04-22-101-000-201 B ORD#22-06 SNUG HARBOR SKATE PARK	R	02/22/24 03/12/24	24-001418	N	
2 freight charge	236.90 C-04-22-101-000-201 B ORD#22-06 SNUG HARBOR SKATE PARK	R	02/22/24 03/12/24	24-001418	N	
	4,292.90					
Vendor Total:	4,292.90					
RECLAMAT TREASURER, COUNTY OF MONMOUTH						
24-00376 03/13/24 FEBRUARY 2024 RECLAMATION						
1 FEBRUARY 2024 RECLAMATION	302.22 4-01-26-309-000-220 B Mon Cty Rec: Tipping Fees	R	03/13/24 03/13/24	FEBRUARY 2024	N	
2 FEBRUARY 2024 RECLAMATION	10.35 4-01-26-308-000-285 B Recycling Tax	R	03/13/24 03/13/24	FEBRUARY 2024	N	
	312.57					
Vendor Total:	312.57					

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Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERIZON1 VERIZON													
24-00380	03/13/24	17-1 Shore Drive											
1	17-1 Shore Drive		275.80	4-01-31-440-000-213	B Telephone	R	03/13/24	03/13/24				3/1/24	N
Vendor Total:			275.80										
VERIZON005 VERIZON													
24-00381	03/13/24	Fios											
1	Fios		149.00	4-01-31-450-000-213	B Telecommunications	R	03/13/24	03/13/24				3/4/24	N
Vendor Total:			149.00										
VERWIRE VERIZON WIRELESS													
24-00403	03/15/24	cell phone											
1	cell phone		46.30	4-01-31-440-000-213	B Telephone	R	03/15/24	03/15/24				9958541388	N
Vendor Total:			46.30										
VIKIN005 VIKING PEST CONTROL													
24-00377	03/13/24	PEST CONTROL											
1	PEST CONTROL		43.20	4-01-26-310-000-178	B B&G: Building Maintenance	R	03/13/24	03/13/24				901222042	N
2	PEST CONTROL		32.40	4-01-26-310-000-178	B B&G: Building Maintenance	R	03/13/24	03/13/24				901221264	N
			75.60										
Vendor Total:			75.60										
WALLI005 WALLING LOCKSMITH													
24-00276	02/26/24	keys cut schlage											
1	keys cut schlage		90.00	4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/26/24	03/12/24				20243987	N
2	keys cut schlage		45.00	4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/26/24	03/12/24				20244004	N
3	service call/closet in police		150.00	4-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/26/24	03/12/24				20243992	N
4	padlocks for sewer station		408.00	4-05-55-502-000-294	B Sewer: Other	R	02/29/24	03/12/24				20244007	N
			693.00										
Vendor Total:			693.00										

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Vendor # Name																		1099
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void								Exc1
Item Description			Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice							
WEINE005 WEINER LAW GROUP LLP																		
24-00394 03/14/24 Home and Land Development																		
1 Home and Land Development			90.00	T-03-56-875-000-179		B TRUST: LUB2022-10 Home&Land B35 L8&9	R	03/14/24	03/14/24		310108							N
2 137 Highland Avenue			120.00	T-03-56-875-000-189		B LUB24-01 Caulfield 137 Highland B26 L14	R	03/14/24	03/14/24		310110							N
3 general			885.00	4-01-21-180-000-242		B Mun Land Use Law: Consultants - Legal	R	03/14/24	03/14/24		310106							N
			1,095.00															
Vendor Total:			1,095.00															
WSFSA005 WSFS AS CUST/LVTLOPS/FIRSTTRUST																		
24-00385 03/13/24 lien redemption																		
1 lien redemption			4,125.60	T-03-56-851-000-003		B Trust: Redemption O/S Liens	R	03/13/24	03/13/24		B57/L6							N
2 premium bid			5,300.00	T-03-56-851-000-001		B Trust: Tax Sale Premiums	R	03/13/24	03/13/24		B57/L6							N
			9,425.60															
Vendor Total:			9,425.60															
Total Purchase Orders: 78 Total P.O. Line Items: 179 Total List Amount: 1,117,337.32 Total Void Amount: 0.00																		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	3-01	1,535.93	0.00	1,535.93	0.00	0.00	1,535.93
	4-01	877,945.23	0.00	877,945.23	0.00	0.00	877,945.23
	4-05	71,697.85	0.00	71,697.85	0.00	0.00	71,697.85
Year Total:		949,643.08	0.00	949,643.08	0.00	0.00	949,643.08
CAPITAL PROJECTS	C-04	136,640.72	0.00	136,640.72	0.00	0.00	136,640.72
	G-02	2,315.00	0.00	2,315.00	0.00	0.00	2,315.00
TRUST NON BUDGET-TWO RIVER	T-03	27,202.59	0.00	27,202.59	0.00	0.00	27,202.59
Total of All Funds:		1,117,337.32	0.00	1,117,337.32	0.00	0.00	1,117,337.32

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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Batch Id: JORGI Batch Type: C Batch Date: 03/06/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
	03/06/24	ROMAN005	ROMAN E&G CORPORATION		14 OGDEN STREET					
22-00497	04/28/22	13	PHASE I SANITARY SEWER	416,537.29	C-06-18-001-000-202	Budget	Aprv	1	1	
				416,537.29	ORD#18-23 Storm Water Improv-Contracts					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	416,537.29

There are NO errors or warnings in this listing.

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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	C-06	416,537.29	0.00	0.00	416,537.29
Total of All Funds:		<u>416,537.29</u>	<u>0.00</u>	<u>0.00</u>	<u>416,537.29</u>

G/L Posting Summary

Account	Description	Debits	Credits
4-01-101-01-000-002	Cash - Clearing - Valley	0.00	416,537.29
4-01-160-05-000-010	Due Sewer Capital Fund	<u>416,537.29</u>	<u>0.00</u>
	Totals for Fund 4-01 :	416,537.29	416,537.29
4-06-160-05-000-001	Due Current	0.00	416,537.29
4-06-201-20-000-000	Sewer Capital Appropriations	<u>416,537.29</u>	<u>0.00</u>
	Totals for Fund 4-06 :	416,537.29	416,537.29
	Grand Total:	<u>833,074.58</u>	<u>833,074.58</u>