



**BOROUGH OF HIGHLANDS**  
**COUNCIL REGULAR MEETING**  
151 Navesink Ave., Highlands, NJ 07732  
Wednesday, May 21, 2025 at 7:00 PM

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## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

### **APPROVAL OF MINUTES**

1. May 7, 2025 Meeting Minutes
2. May 7, 2025 Executive Session Minutes

### **PUBLIC HEARING ON PROPOSED ORDINANCES**

3. O-25-08 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities
4. O-25-09 Amending Chapter 3 (General Police Regulations) of the Borough Code of the Borough of Highlands to Establish Section 3-27 (Sale of Unregulated Substances) Regulating the Sale of Kratom Products

### **INTRODUCTION OF PROPOSED ORDINANCES**

5. O-25-11 Amending Chapter 6-3.4 of the Borough Code Concerning License Fees for the Sale or Distribution of Alcoholic Beverages in the Borough

### **CONSENT AGENDA**

6. R 25-117 Cancel Tax Balances
7. R 25-118 Authorizing Disposal of Personal Property No Longer Needed for Public Use
8. R 25-119 NJ Climate Superfund Act Municipal Resolution
9. R 25-120 Designate the Week of May 18-24, 2025, as Emergency Medical Services Week (EMS Week)

10. **R 25-121** Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with a 2025 Open Space Grant Application for Recreational Infrastructure Improvements
11. **R 25-122** Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with a CDBG Grant Application
12. **R 25-123** Authorizing Payment of Bills
13. **R 25-124** Appointing Heyer, Gruel & Associates as the Borough's Administrative Agent for the Year 2025
14. **R 25-125** Appointing the Borough Administrator as the Designated Municipal Housing Liaison for the Year 2025
15. **R 25-126** Approving an Updated Emergency Operations Plan

## **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

## **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

### **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

16. Attorney-Client Privilege: Rent Leveling Board

17. Litigation

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

## ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsnj.gov](mailto:clerk@highlandsnj.gov).



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

ORDINANCE O-25-08

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY  
PERSON WITH DISABILITIES

**WHEREAS**, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

**WHEREAS**, Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

**WHEREAS**, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

**WHEREAS**, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Borough of Highlands as follows:

**SECTION I.**

A parking space on Valley Street, twenty-four (24) feet North of utility pole #J-325-H, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 36 Valley Street. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B(d).

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

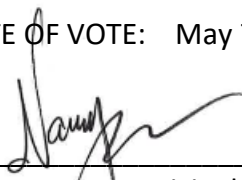
**SECTION IV. EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-25-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7, 2025

  
\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



Public Hearing for O-25-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Carolyn Broullon, Mayor

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## ORDINANCE O-25-09

### AMENDING CHAPTER 3 (GENERAL POLICE REGULATIONS) OF THE BOROUGH CODE OF THE BOROUGH OF HIGHLANDS TO ESTABLISH SECTION 3-27 (SALE OF UNREGULATED SUBSTANCES) REGULATING THE SALE OF KRATOM PRODUCTS

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, any municipality may make, amend, repeal and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

**WHEREAS**, the Borough of Highlands (the "Borough") wishes to amend Chapter 3 (General Police Regulations) to establish Section 3-27 to be entitled "Sale of Unregulated Substances," concerning, among other things, the sale of mitragynine and 7-hydroxymitragynine, also known as Kratom, within the Borough; and

**WHEREAS**, the Borough finds that mitragynine and 7-hydroxymitragynine, also known as Kratom, has the potential for abuse and can pose a threat to the health, welfare, and safety of the community and its residents; and

**WHEREAS**, the use and/or sale of Kratom has been banned in six (6) states and regulated in twenty-two (22) states based upon information which has indicated its use is a health and safety risk; and

**WHEREAS**, Kratom is not approved in the United States for medical use; and

**WHEREAS**, on September 11, 2019, the US Food and Drug Administration (FDA) issued a warning about Kratom because of its morphine-like properties which could, if misused, expose users to the risks of addiction, abuse, and dependence; and

**WHEREAS**, scientific literature has disclosed serious concerns regarding the toxicity of Kratom in multiple organ systems, including depressed respiratory function, nervousness, agitation, aggression, sleeplessness, hallucinations, delusions, tremors, skin hyperpigmentation, nausea, vomiting, constipation, and severe withdrawal signs and symptoms; and

**WHEREAS**, the Borough hereby finds that the manufacturers of Kratom products are packaging and labeling these products in ways that appeal to children such as gummies, chocolates, cookies, candies; and

**WHEREAS**, neither the federal government nor the State of New Jersey have established rules or regulations governing the production of Kratom nor its use by or sale to minors; and

**WHEREAS**, it is in the best interest of the health, safety and welfare of the Borough and its residents to address the sale of unregulated substances, specifically Kratom, at locations within the Borough in close proximity to schools, playgrounds, parks and daycare facilities.

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Borough of Highlands as follows:

## SECTION I.

Chapter 3 (General Police Regulations) of the Borough Code is hereby amended by creating Section 3-27, Sale of Unregulated Substances, that shall read as follows:

### Section 3-27 SALE OF UNREGULATED SUBSTANCES

#### Section 3-27.1 Purpose.

This section is enacted to protect, preserve, and promote the health, safety, and welfare of the citizens of and visitors to the Borough by prohibiting the sale, distribution, or delivery of any substance containing Kratom within close proximity to schools, playgrounds, parks, and daycare facilities which are frequented by children and families.

#### Section 3-27.2 Definitions.

When used in this Chapter the following words have the meanings as provided below:

**DEALER:** a person that sells, prepares, maintains, or otherwise distributes Kratom products or that advertises, represents, or holds itself out as selling, preparing, maintaining, or otherwise distributing Kratom from a physical location within the Borough.

**DISTRIBUTE:** the actual, constructive, or attempted transfer from one person to another of a substance, whether or not there is an agency relationship, and includes a sale.

**PERSON:** any individual, corporation, firm, partnership, joint venture, association, agency or other group acting as a unit, or combination thereof, including, but not limited to, a store, restaurant, hotel, bakery, delicatessen, grocery store, convenience store, bar, gas station, or food or drink company.

**KRATOM:** an extract or stimulant that is produced from the leaves of an evergreen tree (*Mitragyna speciosa*) native to Southeast Asia, which contains mitragynine and/or 7-hydroxymitragynine, including, but not limited to, any food product or dietary supplement containing such an extract or stimulant.

#### Section 3-27.3 General Prohibitions.

- a. It shall be unlawful for any Dealer to offer, sell, distribute, or expose for sale any Kratom product within 1,000 feet of any school, playground, park, or daycare facility within the Borough. This separation distance shall be measured from the property line of the Dealer location to the property line of the school, playground, park or daycare facility.
- b. It shall be unlawful to offer, sell, give, deliver, distribute, or otherwise provide a Kratom product on outside vendors or carts. Kratom products may only be sold inside storefronts.

#### Section 3-27.4 Insurance Requirements.

Any Dealer who sells, distributes, or delivers any substance containing Kratom shall provide a certificate of Commercial General Liability Insurance - Occurrence Form with the following limits to the municipal clerk annually:

\$1,000,000 Each Occurrence  
 \$2,000,000 General Aggregate  
 \$1,000,000 Products/Completed Operations  
 \$1,000,000 Personal Advertising Injury  
 \$2,000,000 Products/Completed Operations Aggregate

#### Section 3-27.5 Violations and Penalties.

Any person who shall violate any of the provisions of this Chapter shall be subject to the penalty provisions contained in Chapter 3-9.

**Section 3-27.6 Equitable Relief.**

In addition to other remedies, the Borough may institute litigation, in equity or at law, to restrain, prevent, or abate a violation of this Chapter. Such proceedings may be initiated before any court of competent jurisdiction. The expense of such proceedings may be recoverable from the violator in any manner as may now or hereafter be provided by law.

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

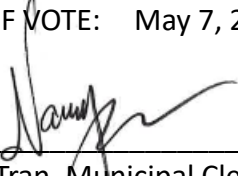
**SECTION IV. EFFECTIVE DATE.** This Ordinance shall take effect upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-25-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7, 2025

  
\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

Public Hearing for O-25-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Carolyn Broullon, Mayor  
  
\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

ORDINANCE O-25-11

AMENDING CHAPTER 6-3.4 OF THE BOROUGH CODE CONCERNING LICENSE FEES  
FOR THE SALE OR DISTRIBUTION OF ALCOHOLIC BEVERAGES IN THE BOROUGH

**WHEREAS**, Chapter 6 of the Borough Code entitled Alcoholic Beverage Control regulates the sale and transportation of alcoholic beverages in the Borough of Highlands, in accordance with the applicable State Statutes and the Rules and Regulations of the State Director of Alcoholic Beverage Control; and

**WHEREAS**, Chapter 6-3.4 of the Borough Code regulates the annual license fees charged for the sale or distribution of alcoholic beverages in the Borough; and

**WHEREAS**, N.J.S.A. 33:1-12, et seq. regulates the permissible fees by class of license for the sale or distribution of alcoholic beverages in the Borough and permits the governing body to fix the fees within a permissible range and to raise or lower the fees charged from that charged in the preceding license year; and

**WHEREAS**, the Governing Body has determined that it is in the best interests of the Borough to amend Code Section 6-3.4 to raise the license fees charged for the sale or distribution of alcoholic beverages in the Borough by 20% from that charged in the preceding year in accordance the aforesaid statutory provisions.

**NOW, THEREFORE, BE IT ORDAINED** by the governing body of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

The following section of Chapter 6-3.4 entitled "License Fees; Maximum Number" of the Borough Code shall be amended to provide as follows: (All additions are shown in ***bold italics with underlines***. The deletions are shown as ~~***strikeovers in bold italics***~~. Sections of Chapter 6-3.4 that will remain unchanged are shown in normal type).

6-3.4 License Fees; Maximum Number.

The annual license fees and maximum number of licenses for the sale or distribution of alcoholic beverages in the borough shall be as follows:

<i>Class of License</i>	<i>Annual License</i>	
Plenary Retail Consumption	<del><b><i>\$1,036.00</i></b></del>	<b><i><u>\$1,243.20</u></i></b>
Plenary Retail Distribution	<del><b><i>\$753.00</i></b></del>	<b><i><u>\$903.60</u></i></b>
Club License	<del><b><i>\$120.00</i></b></del>	<b><i><u>\$144.00</u></i></b>

The provisions of this subsection with respect to the limitation on the number of licenses shall not apply to the renewal or transfer of licenses presently issued.

**BE IT FURTHER ORDAINED**, by the governing body of the Borough of Highlands, the County of Monmouth, in the State of New Jersey that the aforesaid annual license fees shall become effective January 1, 2026.

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION IV. EFFECTIVE DATE.** This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-25-11:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

Public Hearing for O-25-11:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: June 4, 2025

\_\_\_\_\_  
Carolyn Broullon, Mayor

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 25-117**  
**CANCEL TAX BALANCES**

**WHEREAS**, the Tax Collector of the Borough of Highlands has reviewed the tax records, consulted with the taxpayer and determined that certain properties have credit balances, and

**WHEREAS**, the Tax Collector recommends that the tax credits be cancelled,

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** by the Governing Body of the Borough of Highlands, in the County of Monmouth, New Jersey, that the Tax Collector is authorized to immediately cancel the tax credit balances as follows:

<u>Block</u>	<u>Lot</u>	<u>Year</u>	<u>Amount</u>
11.041	1	2021	\$1,813.94
		2022	80.30
59	11.02	2016	<u>665.96</u>
		Totals	\$2,560.20

Motion to Approve R 25-117:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-118

### AUTHORIZING DISPOSAL OF PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE

**WHEREAS, N.J.S.A. 40A:11-36** authorizes a municipality to sell or dispose of personal property no longer needed for public use by Resolution of its governing body; and

**WHEREAS,** by way of Resolution 25-106, duly adopted on April 16, 2025, the Borough was authorized to conduct a sale by online public auction of Municipally owned property for the period beginning May 1, 2025 and ending May 9, 2025; and

**WHEREAS,** the public auction has since concluded; and

**WHEREAS,** the items that were unsold at the aforesaid public auction are as follows:

1. High School Sign
2. Irrigation Hose & Mop Bucket
3. Xmas Tree Stand
4. Clock in Hand Scanner
5. Office Desks
6. Metal Cabinets; and

**WHEREAS,** the aforesaid items are no longer needed for public use and the Borough wishes to dispose of these items; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Governing Body of the Borough of Highlands that it hereby authorizes the appropriate Borough officials to dispose of the aforesaid items that were unsold at public auction.

**BE IT FURTHER RESOLVED,** that the appropriate Borough Officials, including the Borough Administrator, Superintendent of Public Works and Municipal Clerk be and are hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.



## Motion to Approve R 25-118:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-119

### NJ CLIMATE SUPERFUND ACT MUNICIPAL RESOLUTION

**WHEREAS**, the proposed "NJ Climate Superfund Act" (S3545 / A4696), pending before the New Jersey Legislature would impose liability on large fossil fuel companies for certain climate change related damages they caused instead of imposing all those costs on New Jersey taxpayers; and

**WHEREAS**, New Jersey has experienced deaths and billions of dollars in losses from storms linked to climate change. Hurricane Sandy costs are estimated to be over \$29 billion, along with 38 deaths,<sup>1</sup> while Hurricane Ida caused about \$2 billion in costs and 30 deaths.<sup>2</sup> From 1980–2024 (as of November 1, 2024), there have been 74 confirmed weather/climate disaster events with losses exceeding \$1 billion each to affect New Jersey.<sup>3</sup> These costs do not include many others associated with climate change listed below; and

**WHEREAS**, total global GDP today is about \$100 trillion and “climate change is on track to cost the global economy \$38 trillion every year in damages within the next 25 years;”<sup>4</sup> and

**WHEREAS**, a 2023 report found that extreme climate events cost the U.S. \$150 billion each year, excluding costs related to loss of life, healthcare, and ecosystem damage.<sup>5</sup> The 2024 catastrophic flooding and destruction caused by Hurricane Helene in western North Carolina alone likely caused at least a record \$53 billion in damages and recovery needs;<sup>6</sup> and

**WHEREAS**, the effects of climate change on New Jersey municipalities include but are not limited to increases in the costs of property insurance, flooding (including clean ups, property buyouts and prevention), public health care costs (costs from injuries, heat, dealing with vector borne diseases and insurance), repair to critical infrastructure such as roads, bridges, sewer systems and wastewater management, installing/maintaining air conditioning in schools, costs of dealing with forest fires and resulting property damages, increased costs of water

<sup>1</sup>[https://en.wikipedia.org/wiki/Effects\\_of\\_Hurricane\\_Sandy\\_in\\_New\\_Jersey](https://en.wikipedia.org/wiki/Effects_of_Hurricane_Sandy_in_New_Jersey)

<sup>2</sup><https://www.mycentraljersey.com/story/news/local/2022/09/01/nj-hurricane-ida-floods-deaths/65418809007/>

<sup>3</sup> <https://www.ncei.noaa.gov/access/billions/state-summary/NJ>

<sup>4</sup><https://www.forbes.com/sites/roberthart/2024/04/17/climate-change-will-cost-global-economy-38-trillion-every-year-within-25-years-scientists-warn/>

<sup>5</sup><https://mediarelations.gwu.edu/media-tip-sheet-climate-change-costs-us-roughly-150-billion-each-year-new-report-finds>

<sup>6</sup><https://www.pbs.org/newshour/nation/north-carolina-calculates-at-least-53-billion-price-tag-for-hurricane-helene-damages>

purification from droughts or floods, seawall and other protections against ocean flooding, raising roads to prevent sunny-day flooding, potential lawsuits from residents, loss of tax revenue from destroyed properties, salt water invasion of aquifers, algal blooms, loss of recreation/tourism revenue, dealing with insect and other infestations; and

**WHEREAS**, more than 50 years ago, scientists at major fossil fuel companies knew of the direct link between fossil fuels and global warming and reported their findings to corporate executives, who chose to deceive the public about climate science, downplay and distort the evidence of climate change, engage in a decades-long campaign against climate action, fund counterfeit science, and manufacture uncertainty with no scientific basis; and

**WHEREAS**, the top 25 oil and gas 'carbon majors' have continually earned enormous profits and have the ability to pay for their share in damages and remain extremely profitable. Global climate damages from emissions associated with the top 25 oil and gas 'carbon majors' between 1985 and 2018 are estimated at 20 trillion USD compared to the 30 trillion USD they earned over the same period. In 2022 seven carbon majors including Aramco, Exxon Mobil, and Shell earned profits almost twice the estimated damages caused by their emissions that year – 497 billion USD compared to 260 billion USD<sup>7</sup>; and

**WHEREAS**, the Climate Superfund Act seeks to hold "responsible parties," which is defined as large fossil fuel companies operating in New Jersey and were responsible more than one billion metric tons of greenhouse gas emissions since 1994, liable for the past, current and future costs of funding climate change adaptation and resilience projects instead of placing the burden on New Jersey taxpayers; and

**WHEREAS**, the State Treasurer will be authorized under this Act to determine the cost impacts of these greenhouse gas emissions on the State, including effects on public health, natural resources, biodiversity, agriculture, economic development, flood preparedness and safety, housing, and any other effect that the State Treasurer determines is relevant; and

**WHEREAS**, a Climate Superfund Cost Recovery Program will be established under this Act by the NJDEP to obtain compensatory payments from Responsible Parties and accept and collect payment from responsible parties and to disburse those funds for "climate change adaptation projects;" to project sponsors of climate change adaptation and resilience projects; and

**WHEREAS**, "climate change adaptation projects" include, but are not limited to: flood protection projects; home buyouts; upgrades of stormwater drainage systems; defensive upgrades to roads, bridges, railroads, and transit systems; preparation for, and recovery from, extreme weather events; preventive health care programs and providing medical care to treat

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<sup>7</sup> <https://climateanalytics.org/press-releases/oil-and-gas-majors-could-have-paid-for-their-share-of-climate-loss-and-damage-and-still-earned-10-trillion-usd-new-report>

illness or injury caused by the effects of climate change; relocation, elevation, or retrofits of sewage treatment plants and other infrastructure vulnerable to flooding; installation of energy efficient cooling systems and other weatherization and energy efficiency upgrades and retrofits in public and private buildings, including schools and public housing, designed to reduce the public health effects of more frequent heat waves and forest fire smoke; upgrades to the electrical grid to increase stability and resilience, including the creation of self-sufficient microgrids; and response to toxic algae blooms, loss of agricultural topsoil, crop loss, and other climate-driven ecosystem threats to forests, farms, fisheries, and food systems; and

**WHEREAS**, any municipality in need of climate change adaptation and resilience projects will be able to apply for the funds raised by the Act; and

**WHEREAS**, the total funds to be recovered under this Act is expected to be multiple billions of dollars each year;<sup>8</sup>

**WHEREAS**, economists agree that the design of the Act would not cause costs to be passed along to consumers because 1) the payments would be based on past pollution and, therefore, not affect today's marginal cost of production; and 2) the price of fossil fuels is based on international market forces;<sup>9</sup> and

**WHEREAS**, the Act would not preclude municipalities from filing and paying for their own lawsuits in order to obtain payment for damages caused by climate change emissions; and

**WHEREAS**, the Act will make New Jersey more affordable by not saddling New Jersey taxpayers with the large and rapidly increasing costs of paying for climate damages

**THEREFORE, BE IT RESOLVED** that the administration and town council of [name of municipality], in the interest of protecting its residents, businesses and institutions, as of [Month] [Date], 2024, strongly express their support for passage of the NJ Climate Superfund Act.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward this Resolution to:

- New Jersey Governor Phil Murphy
- Commissioner of the NJ Department of Environmental Protection
- NJ Senate President Nicholas Scutari
- NJ Assembly Speaker Craig Coughlin
- NJ Climate Superfund Act Senate sponsors Bob Smith, John McKeon

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<sup>8</sup> New York State has estimated it will receive \$3 billion per year from its Climate Superfund Act. <https://www.amny.com/opinion/climate-change-superfund-act-affordability-crisis-new-york/>

<sup>9</sup> Excerpt from 9/2024 letter from economist Joseph Stiglitz to New York Governor Kathy Hochul. Letter available on request.

- NJ Climate Superfund Act Assembly sponsors John Allen, Garnet Hall, Alixon Collazos-Gill
- NJ State Senate legislator representing [name of municipality]
- NJ State Assembly legislators representing [name of municipality]
- Food & Water Watch, msmith@fwwatch.org
- League of New Jersey Municipalities
- County Commissioners and Administration of [municipality county]

Motion to Approve R 25-119:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

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Nancy Tran, Municipal Clerk  
Borough of Highlands



**BOROUGH OF HIGHLANDS**  
COUNTY OF MONMOUTH

## RESOLUTION 25-120

### DESIGNATE THE WEEK OF MAY 18-24, 2025, AS EMERGENCY MEDICAL SERVICES WEEK (EMS WEEK)

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the week of May 18 - 24, 2025, be recognized as **EMERGENCY MEDICAL SERVICES WEEK**.

Motion to Approve R 25-120:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

**RESOLUTION 25-121**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR  
PROFESSIONAL SERVICES IN CONNECTION WITH A 2025 OPEN SPACE GRANT  
APPLICATION FOR RECREATIONAL INFRASTRUCTURE IMPROVEMENTS**

**WHEREAS**, the Borough of Highlands has a need for professional services in connection with the submission of a 2025 grant application to the Monmouth County Open Space Grant Program for recreational infrastructure improvements at a location to be determined at a later date; and

**WHEREAS**, Colliers Engineering & Design has set forth its proposed services in a written proposal dated May 15, 2025, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the said proposal encompasses preparation and submission of the final grant application as detailed in the proposal; and

**WHEREAS**, the scope of work associated with submission of the final grant application includes coordinating with the County and Borough as needed; coordination of the public hearing notice and holding of a hearing; completion of the application; and compilation of all required attachments including the concept plan, project agreement, use agreement (if applicable), arial map, tax map, natural resource map, deed restrictions (if applicable), and letters of support.

**WHEREAS**, the proposed amount of the contract with Colliers Engineering & Design is \$6,700.00, consisting of preparing and submitting a grant application to the Monmouth County Municipal Open Space Grant Program for the purpose of requesting funds to support recreational infrastructure improvements; and

**WHEREAS**, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, 101 Crawfords Corner Road, Holmdel, NJ 07733 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design for the proposed services in connection with the application for the 2025 Open Space Grant for recreational infrastructure improvements as set forth in its proposal; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$6,700.00 for professional services as stated in Colliers Engineering & Design's proposal dated May 15, 2025; and

**WHEREAS**, Colliers Engineering & Design has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a

political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design from making any reportable contributions through the term of the contract; and

**WHEREAS**, Colliers Engineering & Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: #5-01-20-165-000-244

  
\_\_\_\_\_  
Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design is hereby retained to provide professional services in connection with the 2025 Monmouth County Open Space Grant Program for recreational infrastructure improvements as described above, and in their proposal dated May 15, 2025, for an amount not to exceed \$6,700.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.



## Motion to Approve R 25-121:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

---

Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-122

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR  
PROFESSIONAL SERVICES IN CONNECTION WITH THE FISCAL YEAR 2026  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

**WHEREAS**, the Borough of Highlands has a need for professional services in connection with submission of a grant application to the FY 2026 Monmouth County Community Development Block Grant (CDBG) Program for a project to be determined at a later date; and

**WHEREAS**, Colliers Engineering & Design has set forth its proposed services in a written proposal dated May 15, 2025, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the said proposal encompasses preparation and submission of the final grant application as detailed in the proposal; and

**WHEREAS**, the proposed scope of work includes the following tasks: Coordinate and attend a pre-application meeting with the County; application form, narratives, and attachments (maps, cost estimate, concepts), preparation and submission of additional project presentation materials to the County CDBG committee for review; and

**WHEREAS**, the proposed amount of the contract with Colliers Engineering & Design is \$5,200.00, consisting of preparing and submitting a grant application to the FY 2026 Monmouth County Community Development Block Grant (CDBG) Program for a project to be determined at a later date; and

**WHEREAS**, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, 101 Crawfords Corner Road, Holmdel, NJ 07733 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design for the proposed services in connection with the application for the FY 2026 Monmouth County Community Development Block Grant (CDBG) Program for services as set forth in its proposal; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$5,200.00 for professional services as stated in Colliers Engineering & Design's proposal dated May 15, 2025; and

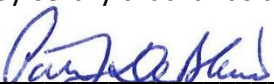
**WHEREAS**, Colliers Engineering & Design has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that

the contract will prohibit Colliers Engineering & Design from making any reportable contributions through the term of the contract; and

**WHEREAS**, Colliers Engineering & Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: #5-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design is hereby retained to provide professional services in connection with the application for the FY 2026 Monmouth County Community Development Block Grant (CDBG) Application for services as set forth in its proposal as described above, and in their proposal dated May 15, 2025, for an amount not to exceed \$5,200.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

## Motion to Approve R 25-122:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

---

Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 25-123**  
**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated May 21, 2025, which totals as follows:

Current Fund	\$	1,036,334.09
Sewer Account	\$	121,072.40
Capital Fund	\$	47,990.48
Trust-Other	\$	11,472.25
Federal/State Grants	\$	12,255.00
<b>TOTAL</b>	<b>\$</b>	<b>1,229,124.22</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,229,124.22** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at [www.highlandsnj.gov](http://www.highlandsnj.gov) and on file with the Municipal Clerk's Office for reference.

Motion to Approve R 25-123:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

**RECAP OF PAYMENT OF BILLS**  
**05/21/2025**

Item 12.

<b>CURRENT:</b>		\$	1,036,334.09
Payroll	(05/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>SEWER ACCOUNT:</b>		\$	121,072.40
Payroll	(05/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>CAPITAL/GENERAL</b>		\$	47,990.48
<b>CAPITAL-MANUAL CHECKS</b>		\$	
Voided Checks		\$	
<b>WATER CAPITAL ACCOUNT</b>		\$	
<b>TRUST FUND</b>		\$	11,472.25
Payroll	(05/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>UNEMPLOYMENT ACCT-MANUALS</b>		\$	
<b>DOG FUND</b>		\$	
<b>GRANT FUND</b>		\$	12,255.00
Payroll	(05/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>DEVELOPER'S TRUST</b>		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN  
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

May 19, 2025  
11:37 AM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 12.

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Vendors: All  
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ALICI005	ALICIA JONES															
25-00655	05/15/25	reimbursement/conference														
1	reimbursement/conference				571.00	5-01-22-195-000-236			B Construction: Schooling/Training	R	05/15/25	05/15/25			5/15-5/16/25	N
Vendor Total:					571.00											
ALLIED12	Allied Fire & Safety															
25-00611	05/05/25	backflow inspections														
1	backflow inspections				995.00	5-01-25-263-000-154			B Fire Dept: Equipment Maintenance	R	05/05/25	05/13/25			007765	N
Vendor Total:					995.00											
AMANJ005	AMANJ															
25-00506	04/14/25	JUNE CONFERENCE														
1	JUNE CONFERENCE				450.00	5-01-20-150-000-294			B Tax Assessor: Other	R	04/14/25	05/15/25			2025	N
Vendor Total:					450.00											
AMAZO005	AMAZON CAPITAL SERVICES															
25-00252	02/24/25	Patrol Equipment														
1	CKPART 20pack Wire Clips				14.50	5-01-25-240-000-269			B Police: Patrol Equipment	R	02/24/25	03/11/25			11N19N6JFGTD	N
25-00557	04/24/25	summer and garden supplies														
1	summer and garden supplies				484.72	T-03-56-850-000-011			B Trust: Recreation	R	04/24/25	05/15/25			1G9V4WGTMM7G	N
2	summer and garden supplies				306.45	T-03-56-850-000-011			B Trust: Recreation	R	04/24/25	05/15/25			17YRW1VW4R3R	N
3	summer and garden supplies				323.37	T-03-56-850-000-011			B Trust: Recreation	R	04/24/25	05/15/25			1NXLJQ4DNL3Y	N
4	summer and garden supplies				414.53	T-03-56-850-000-011			B Trust: Recreation	R	04/24/25	05/15/25			1QLQ123TY4VQ	N
5	summer and garden supplies				149.99	T-03-56-850-000-011			B Trust: Recreation	R	04/24/25	05/15/25			1XGTXJ7N3XM3	N
					1,679.06											
25-00560	04/29/25	plants and seedlings														
1	plants and seedlings				584.43	T-03-56-854-000-000			B Trust: Open Space	R	04/29/25	05/13/25			13PYQNXQ47T1	N



May 19, 2025  
11:37 AM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 12.

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
AMAZ0005	AMAZON CAPITAL SERVICES	Continued										
25-00561	04/29/25	pedestrian walkway sign										
1	pedestrian walkway sign	194.99	5-01-26-290-000-294	B Streets: Other		R	04/29/25	05/13/25		19GMRLTT9FTM	N	
2	office supplies	16.22	5-01-20-152-000-201	B Central Services: Office Supplies		R	04/29/25	05/13/25		19GMRLTT9FTM	N	
		211.21										
25-00586	05/01/25	Crossing Guard Equipment										
1	Cross Guard HIVIZ Vest Med/LG	16.49	5-01-25-241-000-202	B Crossing Guards: Equipment		R	05/01/25	05/13/25		1QTWPVYTNNJ1	N	
2	Cross Guard HIVIZ Vest XLG/XXL	16.49	5-01-25-241-000-202	B Crossing Guards: Equipment		R	05/01/25	05/13/25		1QTWPVYTNNJ1	N	
3	Cross Guard HIVIZ Vest 3XL/5XL	16.49	5-01-25-241-000-202	B Crossing Guards: Equipment		R	05/01/25	05/13/25		1QTWPVYTNNJ1	N	
4	18 in Handheld Stop/Stop Sign	84.00	5-01-25-241-000-202	B Crossing Guards: Equipment		R	05/01/25	05/13/25		1QTWPVYTNNJ1	N	
5	shipping	18.99	5-01-25-241-000-202	B Crossing Guards: Equipment		R	05/01/25	05/13/25		1QTWPVYTNNJ1	N	
		152.46										
25-00602	05/02/25	outdoor solar lights/ramp										
1	outdoor solar lights/ramp	130.48	5-01-28-375-000-294	B Parks: Other		R	05/02/25	05/12/25		1PTDL9FCR7P4	N	
25-00626	05/08/25	Photo Supplies										
1	Canon EF 50mm f/2.5 Lens	289.10	5-01-25-240-000-205	B Police: Photo Supplies		R	05/08/25	05/12/25		1V74QNMH4MJG	N	
	Vendor Total:	3,061.24										
BRANIN	BRANIN'S CONTRACTING CO.											
25-00450	04/03/25	Installtion of grinder-Sewer										
1	Installtion of grinder-Sewer	1,580.00	5-05-55-502-000-190	B Sewer: Station Repairs		R	04/03/25	05/19/25		941	N	
25-00453	04/03/25	Digging up Jones Creek										
1	Digging up Jones Creek	8,995.00	C-04-24-101-000-203	B ORD#24-11 Jones Creek Dredging		R	04/03/25	05/19/25		938	N	
	Vendor Total:	10,575.00										
BRO01	BROWN & BROWN BENEFIT ADVISORS											
25-00646	05/14/25	May consulting fee										
1	May consulting fee	1,250.00	5-01-23-220-000-253	B Current: Group Insurance		R	05/14/25	05/14/25		128952	N	
	Vendor Total:	1,250.00										



May 19, 2025  
11:37 AM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 12.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CAN01	CANON SOLUTIONS AMERICA															
25-00652	05/15/25	quarterly maintenance fee														
1	quarterly maintenance fee	867.04	5-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/15/25	05/15/25	6011742899	N							
2	copier usage fee	126.70	5-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/15/25	05/15/25	6011725774	N							
		993.74														
Vendor Total:		993.74														
CAPEL005	CAPELLI FARMS LLC															
25-00558	04/24/25	Arborvitae for skatepark														
1	Arborvitae for skatepark	9,000.00	C-04-23-101-000-208	B Ord#23-10 Snug Harbor park	R	04/24/25	05/12/25	10073	N							
25-00566	04/29/25	bonfire wood and garden														
1	bonfire wood and garden	150.00	5-01-28-360-000-240	B Community Ctr: Spring Programs	R	04/29/25	05/12/25	9951	N							
2	bonfire wood and garden	176.00	5-01-28-360-000-240	B Community Ctr: Spring Programs	R	04/29/25	05/12/25	9950	N							
		326.00														
Vendor Total:		9,326.00														
WELLS	CHARLIE WELLS															
25-00617	05/05/25	nj edition icc fire code														
1	nj edition icc fire code	173.50	5-01-25-265-000-119	B Uniform Fire: Books & Publications	R	05/05/25	05/13/25	4/17/25	N							
Vendor Total:		173.50														
COLLI005	COLLIERS ENGINEERING/DESIGN															
23-01252	10/20/23	fema grant award flood mitigat														
18	fema grant award flood mitigat	185.00	C-04-14-108-000-555	B Ord 14-08 Construction Contracts	R	10/20/23	05/14/25	1050265	N							
24-00466	04/04/24	Service for Marine Place East														
12	Service for Marine Place East	30.00	4-01-20-165-000-244	B Engineering:General Engineering	R	04/04/24	05/14/25	1051736	N							
24-01105	08/27/24	WASHINGTON AVE IMPROVEMENT														
8	WASHINGTON AVE IMPROVEMENT	772.63	C-04-23-101-000-202	B ORD#23-10 Washington Ave	R	08/27/24	05/14/25	1051738	N							
24-01256	10/01/24	Tide Valve project														
8	Tide Valve project	1,815.00	C-04-13-120-000-510	B ORD 13-20: Engineer	R	10/02/24	05/14/25	1051715								

May 19, 2025  
11:37 AM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 12.

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
COLLI005	COLLIERS ENGINEERING/DESIGN	Continued										
24-01258	10/01/24	Portland Road drainage project										
8	Portland Road drainage project	2,830.00	C-04-12-120-000-555	B Project 0-12-20: Construction Contracts	R	05/15/25	05/15/25			1051731	N	
24-01517	12/10/24	Eng./Overlook and Frank hall										
5	Eng./Overlook and Frank hall	17,196.25	C-04-23-101-000-204	B ORD#23-10 Overlook Park(Grant-MCOSG-LRIG	R	12/10/24	05/14/25			1051739	N	
25-00095	01/17/25	2025 municipal engineer										
6	2025 municipal engineer	14,755.70	5-01-20-165-000-244	B Engineering:General Engineering	R	01/17/25	05/14/25			1051728	N	
10	grading 34 Seadrift Avenue	226.25	T-03-56-875-000-205	B TRUST- grading review/steep slope	R	05/14/25	05/14/25			1051710	N	
11	shadowlawn	800.00	T-03-56-856-810-196	B Redevel Scenic Highlands/KRE 105.107/1.1	R	05/14/25	05/14/25			1051727	N	
12	right of way Matthew Street	1,610.00	5-01-20-165-000-299	B Engineering- Misc Engineering	R	05/14/25	05/14/25			1051724	N	
		17,391.95										
25-00389	03/20/25	Environmental service/Frank Ha										
2	Environmental service/Frank Ha	5,769.85	5-01-20-165-000-244	B Engineering:General Engineering	R	03/20/25	05/14/25			1051723	N	
25-00526	04/17/25	Construction/Washington Avenue										
1	Construction/Washington Avenue	1,424.88	C-04-23-101-000-202	B ORD#23-10 Washington Ave	R	04/17/25	05/14/25			1051740	N	
25-00527	04/17/25	Prof. construct./Shore Drive										
1	Prof. construct./Shore Drive	3,145.22	C-04-24-101-000-202	B ORD#24-11 Shore Drive Ped Crossing	R	04/17/25	05/15/25			1051711	N	
	Vendor Total:	50,560.78										
COMCAST	COMCAST											
25-00618	05/05/25	40 Shore Drive										
1	40 Shore Drive	242.00	5-05-55-502-000-213	B Sewer: Telephone	R	05/05/25	05/13/25			40 SHORE DR	N	
2	151 Navesink Avenue	235.35	5-01-31-450-000-213	B Telecommunications	R	05/13/25	05/13/25			151 NAVESINK AV	N	
		477.35										
25-00658	05/15/25	first aid building										
1	first aid building	294.25	5-01-31-450-000-213	B Telecommunications	R	05/15/25	05/15/25			FIRST AID	N	
	Vendor Total:	771.60										



May 19, 2025  
11:37 AM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 12.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Exc1
COSTC010 COSTCO												
25-00452	04/03/25 Senior programming											
1	Senior programming	115.75	5-01-28-360-000-235	B	Community Ctr: Senior Citizens	R	04/03/25	05/13/25		5/5/25	N	
Vendor Total:		115.75										
COUNTY1 COUNTY OF MONMOUTH												
25-00629	05/12/25 911 shared service fee											
1	911 shared service fee	101,479.00	5-01-42-736-000-299	B	Shared Service-Dispatch-Monmouth County	R	05/12/25	05/12/25		2500019	N	
25-00637	05/13/25 haul sweepings											
1	haul sweepings	1,003.99	5-01-26-305-000-284	B	Sanitation: Brush & Bulk	R	05/13/25	05/13/25		25000757	N	
Vendor Total:		102,482.99										
COUNTYTA COUNTY TAX ADMINISTRATOR												
25-00649	05/15/25 assessment cards-mailed											
1	assessment cards-mailed	1,212.60	5-01-20-150-000-294	B	Tax Assessor: Other	R	05/15/25	05/15/25		2025	N	
Vendor Total:		1,212.60										
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN												
25-00094	01/17/25 2025 borough attorney											
21	2025 borough attorney	6,000.00	5-01-20-155-000-242	B	Legal Services: Consultants -Boro Attny	R	01/17/25	05/13/25		427957	N	
32	hourly	7,504.16	5-01-20-155-000-252	B	Legal Services: Consultants Hourly	R	05/13/25	05/13/25		427958	N	
33	Agate	1,419.00	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427962	N	
34	Capatains Cove Marina	379.50	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427959	N	
35	Estate of Holl	84.21	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427966	N	
36	Muriel Smith	2,541.00	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427960	N	
37	Roman	2,196.21	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427963	N	
38	Seastreak LLC	82.50	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427961	N	
39	Susan Stark	599.80	5-01-20-155-000-251	B	Legal Services: Consultants -Litigation	R	05/13/25	05/13/25		427967	N	
		20,806.38										
Vendor Total:		20,806.38										

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DELTA005	DELTA DENTAL OF NJ, INC.															
25-00638	05/13/25 dental active members															
1	dental active members				2,148.30	5-01-23-220-000-253			B Current:	Group Insurance	R	05/13/25	05/13/25		1151541	N
2	dental inactive members				<u>1,847.07</u>	5-01-23-220-000-254			B Current:	Retirees Group Insurance	R	05/13/25	05/13/25		1151543	N
					3,995.37											
	Vendor Total:				3,995.37											
EAGLEPOI	EAGLE POINT GUN TJ MORRIS &SON															
25-00065	01/13/25 Police Explorers															
1	AE233 Federal .223 Caliber				750.93	5-01-25-240-000-220			B Police:	Police Explorers	R	01/13/25	05/13/25		158508	N
	Vendor Total:				750.93											
EUGEN005	EUGENE VENTIMIGLIA															
25-00634	05/13/25 medicare reimbursement															
1	medicare reimbursement				3,010.60	5-01-36-472-000-201			B Statutory-Soc Security-Employee Reimburs	R	05/13/25	05/13/25		JAN-MAY 2025		N
	Vendor Total:				3,010.60											
EVER0005	EVERON															
24-00825	07/01/24 cameras for community center															
5	cameras for community center				9,575.00	4-01-44-901-000-264			B Acquisition of Various Equipment	R	07/01/24	05/15/25		158593004		N
	Vendor Total:				9,575.00											
FORER005	FORERUNNER															
25-00665	05/19/25 custom knowledge base/website															
1	custom knowledge base/website				550.00	5-01-22-195-000-254			B Construction: Equipment Maintenance	R	05/19/25	05/19/25		5/1/25-8/31/25		N
	Vendor Total:				550.00											
FRA03	FRANKLIN MILLER															
24-00411	03/21/24 Grinder replacement															
1	Grinder replacement				15,742.00	4-05-55-502-000-296			B Sewer: Machinery & Equipment	R	03/21/24	05/13/25		38242		N
	Vendor Total:				15,742.00											



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Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
FRANNY01 FRANNY'S PIZZA											
25-00296	02/28/25	Police Explorers									
6	Draw Down - Food	56.00	5-01-25-240-000-220	B Police:	Police Explorers	R	02/28/25	05/13/25		80994	N
7	Draw Down - Food	16.00	5-01-25-240-000-220	B Police:	Police Explorers	R	02/28/25	05/13/25		39924	N
		72.00									
25-00544	04/23/25	prisoner meals									
1	prisoner meals	83.50	5-01-28-360-000-240	B Community Ctr:	Spring Programs	R	04/23/25	05/13/25		40405	N
2	prisoner meals	60.00	5-01-28-360-000-240	B Community Ctr:	Spring Programs	R	04/23/25	05/13/25		40134	N
3	prisoner meals	55.00	5-01-28-360-000-240	B Community Ctr:	Spring Programs	R	04/23/25	05/13/25		40364	N
		198.50									
Vendor Total:		270.50									
GANNE005 GANNETT NJ											
25-00654	05/15/25	ad									
1	ad	258.70	5-01-20-120-000-220	B Municipal Clerk:	Advertising	R	05/15/25	05/15/25		7068171	N
Vendor Total:		258.70									
H2MAS005 H2M ASSOCIATES, INC.											
23-00026	01/09/23	Sanitary Engineer									
34	Sanitary Engineer	4,278.00	4-05-55-502-000-151	B Sewer:	Consultants - Other	R	05/15/25	05/15/25		278576	N
23-01535	12/29/23	Phase I sanitary sewer									
17	Phase I sanitary sewer	2,431.50	C-06-24-101-000-201	B ORD#24-05	Phase I&II Sanitary Sewer Imp	R	11/07/24	05/15/25		278575	N
24-00716	05/31/24	Force Main Inspection									
2	Force Main Inspection	195.00	C-06-24-101-000-201	B ORD#24-05	Phase I&II Sanitary Sewer Imp	R	05/31/24	05/15/25		278577	N
Vendor Total:		6,904.50									
HENRY006 HENRY B. CLAGETT											
25-00636	05/13/25	medicare reimbursement									
1	medicare reimbursement	185.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs		R	05/13/25	05/13/25		MAY 2025	N
Vendor Total:		185.00									

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HENRY HENRY HUDSON REGIONAL HIGH SCH											
25-00635	05/13/25	May 2025 school taxes									
1 May 2025 school taxes	716,563.00	5-01-99-999-002-206	B Regional School Taxes Payable	R	05/13/25	05/13/25	MAY 2025	N			
Vendor Total: 716,563.00											
HEY01 HEYER GRUEL & ASSOCIATES											
24-01478	11/27/24	JT white shellfish clam plant									
7 JT white shellfish clam plant	12,255.00	G-02-41-850-000-203	B NJEDA-Clam Plant 159 (2024)	R	11/27/24	05/15/25	43381	N			
25-00105	01/23/25	2025 municipal planner									
7 2025 municipal planner	5,527.50	5-01-20-155-000-294	B Legal Services: Other	R	05/15/25	05/15/25	43382	N			
8 19 Bay Avenue	87.50	T-03-56-875-000-206	B LUB25-01: Ayers 19 BayAve B38.01 L13	R	05/15/25	05/15/25	43383	N			
9 Shadowlawn	175.00	T-03-56-856-810-196	B Redevel Scenic Highlands/KRE 105.107/1.1	R	05/15/25	05/15/25	43384	N			
	5,790.00										
Vendor Total: 18,045.00											
HIGHL015 HIGHLANDS GARDEN CLUB											
25-00517	04/17/25	PLANTS AND SUPPLIES/PARKS									
1 PLANTS AND SUPPLIES/PARKS	2,315.51	T-03-56-854-000-000	B Trust: Open Space	R	04/17/25	05/12/25	100	N			
Vendor Total: 2,315.51											
HOL01 HOLMAN, FRENIA, ALLISON PC											
25-00097	01/17/25	2025 municipal auditors									
2 2025 municipal auditors	13,750.00	5-01-20-135-000-257	B Audit Services: Audit	R	01/17/25	05/14/25	71990	N			
5 2025 municipal auditors	6,250.00	5-05-55-502-000-157	B Sewer: Audit	R	01/17/25	05/14/25	71990	N			
6 2025 municipal auditors	750.00	5-01-20-130-000-294	B Finance: Other	R	05/14/25	05/14/25	72107	N			
	20,750.00										
Vendor Total: 20,750.00											
JAMES010 JAMES & PATRICIA DAVIS											
25-00632	05/13/25	medicare reimbursement									
1 medicare reimbursement	1,165.50	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R	05/13/25	05/13/25	APR.-JUNE 2025	N			
Vendor Total: 1,165.50											



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JANIT005 Janitor Supply Corp									
	25-00456 04/03/25 Sewer Degreaser								
	1 Sewer Degreaser		2,580.00	5-05-55-502-000-118	B Sewer: Chemicals	R	04/03/25	05/15/25	11451 N
	Vendor Total:		2,580.00						
JCPL JCP & L									
	25-00643 05/14/25 201-203 Bay Avenue								
	1 201-203 Bay Avenue		58.14	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95398412881 N
	2 171 Bay Avenue		712.40	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95846142796 N
	3 22 SnugHarbor Avenue		1,092.44	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95188929684 N
	4 public works yard		90.14	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95168986449 N
	5 2 miller st		4.27	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95228867422 N
	6 42 shore dr		477.70	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95228867421 N
	7 firehouse		621.49	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95228867418 N
	8 waterwitch/bay avenue		5.88	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95228867417 N
	9 waterwitch receptacles		31.80	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95228867416 N
	10 linden avenue		10.23	5-01-31-430-000-215	B Electric	R	05/14/25	05/14/25	95228867415 N
	11 40 Shore Drive		2,766.85	5-05-55-502-000-214	B Sewer: Gas & Electric	R	05/14/25	05/14/25	95228867420 N
	12 North st pump station		402.80	5-05-55-502-000-214	B Sewer: Gas & Electric	R	05/14/25	05/14/25	95228867423 N
			6,274.14						
	Vendor Total:		6,274.14						
JFKEM005 JFK EMS									
	25-00162 01/29/25 Ems service 2025								
	4 Ems service 2025		15,000.00	5-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	05/15/25	05/15/25	APRIL 2025 N
	5 Ems service 2025		15,000.00	5-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	05/15/25	05/15/25	MAY 2025 N
			30,000.00						
	Vendor Total:		30,000.00						
JIMCU005 JIM CURLEY									
	25-00520 04/17/25 EVP VALVE AND SOLENOID								
	1 EVP VALVE AND SOLENOID		147.27	5-01-26-300-000-294	B Mech Garage: Other	R	04/17/25	05/15/25	18891 N

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Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Exc1
JIMCU005 JIM CURLEY Continued					
25-00520 04/17/25 EVP VALVE AND SOLENOID	Continued				
2 CAP	7.65 5-01-26-300-000-294 B Mech Garage: Other	R	04/17/25 05/15/25	18894	N
	154.92				
Vendor Total:	154.92				
KEVIN030 KEVIN E. ROAKE					
25-00633 05/13/25 medicare reimbursement					
1 medicare reimbursement	185.00 5-01-36-472-000-201 B Statutory-Soc Security-Employee Reimburs	R	05/13/25 05/13/25	MAY 2025	N
Vendor Total:	185.00				
LAWES005 LAWES OUTDOOR POWER EQUIPMENT					
25-00324 03/10/25 Draw Down Small Equipment Part					
5 Draw Down Small Equipment Part	48.15 5-01-26-290-000-183 B Streets: Machinery Parts	R	04/08/25 05/13/25	87750	N
6 Draw Down Small Equipment Part	359.76 5-01-26-290-000-183 B Streets: Machinery Parts	R	04/08/25 05/13/25	87665	N
	407.91				
Vendor Total:	407.91				
MASTE005 MASTER MAINTENANCE OF RED BANK					
25-00647 05/14/25 cleaning of Community Center					
1 cleaning of Community Center	300.00 5-01-26-310-000-178 B B&G: Building Maintenance	R	05/14/25 05/14/25	7054	N
Vendor Total:	300.00				
MOTOR010 MOTOROLA SOLUTIONS, INC.					
25-00662 05/19/25 2 way radio					
1 2 way radio	287.32 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411181250	N
2 2 way radio	150.22 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411175252	N
3 2 way radio	147.59 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411049161	N
4 2 way radio	410.51 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411055853	N
5 2 way radio	410.51 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411062232	N
6 2 way radio	410.51 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411070435	N
7 2 way radio	410.51 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411077447	N
8 2 way radio	410.51 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411085428	N
9 2 way radio	410.51 5-05-55-502-000-213 B Sewer: Telephone	R	05/19/25 05/19/25	1411096181	N



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MOTOR010	MOTOROLA SOLUTIONS, INC.				Continued											
25-00662	05/19/25	2 way radio			Continued											
10	2 way radio	410.51	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411103957	N					
11	2 way radio	410.51	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411112194	N					
12	2 way radio	410.51	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411120410	N					
13	2 way radio	355.79	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411128803	N					
14	2 way radio	246.30	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411147964	N					
15	2 way radio	25.51	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411156595	N					
16	2 way radio	25.51	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411163076	N					
17	2 way radio	25.51	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411169353	N					
18	2 way radio	223.91	5-05-55-502-000-213	B Sewer: Telephone	R	05/19/25	05/19/25			1411172055	N					
		5,182.25														
	Vendor Total:	5,182.25														
NANCYTR1	NANCY TRAN & DOUGLAS DAVIS															
25-00664	05/19/25	ESCROW REFUND														
1	ESCROW REFUND	132.00	T-03-56-875-000-126	B Trust: ESCROW 17 CENTRAL AVE B97 L7.01	R	05/19/25	05/19/25			2025	N					
	Vendor Total:	132.00														
NJAMERIC	NEW JERSEY AMERICAN WATER															
25-00642	05/14/25	22 SnugHarbor Avenue														
1	22 SnugHarbor Avenue	157.56	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			22 SNUGHARBOR	N					
2	waterwitch avenue	22.65	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			WATERWITCH AVE	N					
3	linden avenue	22.65	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			LINDEN AVE	N					
4	s bay avenue	22.65	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			S BAY AVE	N					
5	bay ave park	56.61	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			BAY AVE PARK	N					
6	dpw yard	32.76	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			DPW YARD	N					
7	firehouse	191.48	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			FIREHOUSE	N					
8	42 shore dr	22.65	5-01-31-445-000-219	B Water	R	05/14/25	05/14/25			42 SHORE DR	N					
9	firehouse hydrant	135.64	5-01-31-463-000-193	B Fire Hydrants	R	05/14/25	05/14/25			FIREHOUSE	N					
10	151 navesink ave hydrant	277.40	5-01-31-463-000-193	B Fire Hydrants	R	05/14/25	05/14/25			151 NAVESINK AV	N					
11	123 hydrants	8,118.99	5-01-31-463-000-193	B Fire Hydrants	R	05/14/25	05/14/25			123 HYDRANT	N					

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Item Description		Amount	Charge	Account	Acct Type Description			Enc Date	Date	Date	Invoice	Excl
NJAMERIC NEW JERSEY AMERICAN WATER Continued												
25-00642	05/14/25	22	SnugHarbor Avenue	Continued								
12	40 shore dr	187.86	5-05-55-502-000-219	B Sewer: Water	R	05/14/25	05/14/25			40 SHORE DR	N	
		9,248.90										
Vendor Total:		9,248.90										
NJ FIRE NEW JERSEY FIRE EQUIPMENT CO.												
24-00594	05/02/24	repair/alterations fire pants										
1	repair/alterations fire pants	808.56	4-01-25-263-000-132	B Fire Dept:Clothing Allowance Job Shirt	R	05/02/24	05/13/25			72686	N	
Vendor Total:		808.56										
NJNG NEW JERSEY NATURAL GAS												
25-00641	05/14/25	22	SnugHarbor Avenue									
1	22 SnugHarbor Avenue	234.47	5-01-31-446-000-218	B Natural Gas	R	05/14/25	05/14/25			22 SNUGHARBOR	N	
2	s nd street	224.93	5-01-31-446-000-218	B Natural Gas	R	05/14/25	05/14/25			S2ND ST	N	
3	dpw	202.71	5-01-31-446-000-218	B Natural Gas	R	05/14/25	05/14/25			DPW	N	
4	151 navesink avenue	950.86	5-01-31-446-000-218	B Natural Gas	R	05/14/25	05/14/25			151 NAVESINK AV	N	
5	shore drive	336.11	5-05-55-502-000-214	B Sewer: Gas & Electric	R	05/14/25	05/14/25			SHORE DR	N	
6	56 waterwitch avenue	60.67	5-05-55-502-000-214	B Sewer: Gas & Electric	R	05/14/25	05/14/25			56 WATERWITCH	N	
		2,009.75										
Vendor Total:		2,009.75										
NJSACOP NJSACOP												
25-00307	03/04/25	Meetings & Conferences										
1	113 Annual Training Conference	0.00	5-01-25-240-000-228	B Police: Meetings & Conferences	R	03/04/25	05/13/25			IN-20680	N	
2	Active Chief - NJSACOP Member	465.00	5-01-25-240-000-228	B Police: Meetings & Conferences	R	03/04/25	05/13/25			IN-20680	N	
3	Non-member NJSACOP	485.00	5-01-25-240-000-228	B Police: Meetings & Conferences	R	03/04/25	05/13/25			IN-20680	N	
		950.00										
Vendor Total:		950.00										



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Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ONE CALL ONE CALL CONCEPTS, INC.													
25-00640	05/14/25	Mark outs for April 2025											
1	Mark outs for April 2025	67.10	5-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/14/25	05/14/25		5045087		N		
Vendor Total:		67.10											
OSWALD OSWALD SEWER SERVICE													
25-00518	04/17/25	BLOCKAGE/ROUTE 36											
1	BLOCKAGE/ROUTE 36	850.00	5-05-55-502-000-189	B Sewer: Line Repairs	R	04/17/25	05/12/25		14682		N		
25-00597	05/01/25	cleaning of line @sewer statio											
1	cleaning of line @sewer statio	5,860.00	5-05-55-502-000-190	B Sewer: Station Repairs	R	05/01/25	05/12/25		14697		N		
Vendor Total:		6,710.00											
PETER020 PETER HOGAN													
25-00656	05/15/25	DAMAGE TO VEHICLE											
1	DAMAGE TO VEHICLE	3,217.61	5-01-26-300-000-183	B Mech Garage: Equipment & Parts	R	05/15/25	05/15/25		6226537		N		
Vendor Total:		3,217.61											
PRECIO10 PRECISION DRIVING SERVICES LLC													
25-00538	04/23/25	Senior travel											
1	Senior travel	1,188.00	T-03-56-850-000-024	B Trust: Recreation Activities	R	04/23/25	05/13/25				N		
Vendor Total:		1,188.00											
PUMPING PUMPING SERVICES, INC.													
25-00390	03/21/25	recondition moyno pump											
1	recondition moyno pump	10,662.20	5-05-55-502-000-154	B Sewer: Equipment Maintenance	R	03/21/25	05/12/25		1150977		N		
Vendor Total:		10,662.20											
RICOH005 RICOH USA, INC.													
25-00620	05/06/25	Copier lease											
1	Copier lease	367.30	5-01-26-310-000-170	B B&G: Leased Equipment	R	05/06/25	05/13/25		5071327562		N		
Vendor Total:		367.30											

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
ROBER060	ROBERTS ENGINEERING GROUP, LLC															
25-00663	05/19/25 planning board meeting															
1	planning board meeting				247.50	5-01-21-180-000-244				B Mun Land Use Law: Consultants - Engineer R		05/19/25	05/19/25		16429	N
2	misc.planning board meeting				883.50	5-01-21-180-000-244				B Mun Land Use Law: Consultants - Engineer R		05/19/25	05/19/25		16430	N
3	19 Bay Avenue				495.00	T-03-56-875-000-206				B LUB25-01: Ayers 19 BayAve B38.01 L13 R		05/19/25	05/19/25		16434	N
4	260 Navesink Avenue				195.00	T-03-56-875-000-207				B LUB25-02 Kubis - 260 Navesink B119 L2.01 R		05/19/25	05/19/25		16435	N
5	19 Gravelly Point Road				82.00	T-03-56-875-000-194				B LUB24-04 Nastasi 19 Gravelly B100 L26.19 R		05/19/25	05/19/25		16436	N
6	60 Bay Avenue				2,807.00	T-03-56-875-000-191				B LUB24-02: Cahill - 60 Bay Ave., B42 L1 R		05/19/25	05/19/25		16437	N
					4,710.00											
Vendor Total:					4,710.00											
RUDER005	RUDERMAN & ROTH, LLC															
25-00104	01/23/25 2025 Labor attorney															
4	2025 Labor attorney				4,070.00	5-01-20-155-000-294				B Legal Services: Other	R	05/19/25	05/19/25		APRIL 2025	N
Vendor Total:					4,070.00											
SEABO005	SEABOARD WELDING SUPPLY, INC.															
25-00619	05/05/25 acetylene, oxygen															
1	acetylene, oxygen				75.55	5-01-26-310-000-170				B B&G: Leased Equipment	R	05/05/25	05/13/25		980912	N
Vendor Total:					75.55											
SEMER005	SEMERARO & FAHRNEY, LLC															
25-00648	05/14/25 legal services															
1	legal services				1,237.90	5-01-21-180-000-242				B Mun Land Use Law: Consultants - Legal R		05/14/25	05/14/25		2675	N
2	289 Bay Avenue				198.00	T-03-56-875-000-136				B TRUST: LUB 289 BAY AVE B 81 L 12 R		05/14/25	05/14/25		2676	N
3	19 Bay Avenue				157.50	T-03-56-875-000-206				B LUB25-01: Ayers 19 BayAve B38.01 L13 R		05/14/25	05/14/25		2677	N
4	60 Bay Avenue				35.00	T-03-56-875-000-191				B LUB24-02: Cahill - 60 Bay Ave., B42 L1 R		05/14/25	05/14/25		2678	N
5	123 Bay Avenue				87.50	T-03-56-875-000-177				B TRUST:LUB2022-08 Honorable Plant R		05/14/25	05/14/25		2679	N
6	43 Gravelly Point Road				52.50	T-03-56-875-000-195				B LUB24-05: McGhee 43 Gravelly B100 L26.43 R		05/14/25	05/14/25		2682	N
7	19 Gravelly Point Road				87.50	T-03-56-875-000-194				B LUB24-04 Nastasi 19 Gravelly B100 L26.19 R		05/14/25	05/14/25		2683	N
8	Vacant lot south peak street				87.50	T-03-56-875-000-196				B LUB24-06 Ross Builders - B26 L9.03 R		05/14/25	05/14/25		2684	N
					1,943.40											
Vendor Total:					1,943.40											



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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
	Item Description	Amount Charge Account Acct Type Description						
SPECTROL SPECTROTEL, INC.								
25-00660	05/19/25 42 Shore Drive							
	1 42 Shore Drive	1,592.30 5-01-31-440-000-213	B Telephone	R	05/19/25	05/19/25	12972984	N
	Vendor Total:	1,592.30						
STAPLES STAPLES ADVANTAGE								
25-00622	05/08/25 Office Supplies							
	1 Item #100079:8GB Flash Drive	38.24 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
	2 Item #831123: Kraft Folder	64.40 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
	3 Item #24353998: 16oz Cups	44.98 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
	4 Item #1674154: DVD-R	22.67 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
	5 Item #199984: Staples Memo Pad	7.34 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
	6 Item #2191478: DVD Sleeve	3.95 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
	7 Item #495492: Scotch Tape	12.76 5-01-25-240-000-201	B Police: Office Supplies	R	05/08/25	05/13/25	6031726648	N
		194.34						
	Vendor Total:	194.34						
SUBUR005 SUBURBAN DISPOSAL INC.								
25-00661	05/19/25 solid waste							
	1 solid waste	43,833.33 5-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	05/19/25	05/19/25	11509	N
	2 tipping fee	14,657.07 5-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	05/19/25	05/19/25	11509	N
	3 recycling fee	2,468.36 5-01-26-305-000-294	B Sanitation: Other	R	05/19/25	05/19/25	11509	N
		60,958.76						
	Vendor Total:	60,958.76						
TOMSA T.O.M.S.A.								
25-00639	05/13/25 April 2025							
	1 April 2025	64,024.56 5-05-55-502-000-196	B Sewer: TOMSA	R	05/13/25	05/13/25	APRIL 2025	N
	Vendor Total:	64,024.56						
TARGE005 TARGETED TECHNOLOGIES LLC								
25-00099	01/17/25 2025 IT services							
	1 2025 IT services	185.00 5-01-31-450-000-213	B Telecommunications	R	01/17/25	05/15/25	123319	
	2 2025 IT services	2,184.00 5-01-31-450-000-213	B Telecommunications	R	01/17/25	05/15/25	123318	

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Item	Description	Amount	Charge	Account	Acct	Type Description		Enc	Date	Date	Invoice	Excl
TARGE005 TARGETED TECHNOLOGIES LLC Continued												
25-00099	01/17/25 2025 IT services					Continued						
3	2025 IT services	168.72		5-01-31-450-000-213		B Telecommunications	R	01/17/25	05/15/25		123362	N
4	2025 IT services	456.00		5-01-31-450-000-213		B Telecommunications	R	01/17/25	05/15/25		123364	N
5	2025 IT services	462.50		5-01-31-450-000-213		B Telecommunications	R	01/17/25	05/15/25		123403	N
		3,456.22										
	Vendor Total:	3,456.22										
TSI00005 TSI												
25-00248	02/20/25 calibration fit test machine											
1	calibration fit test machine	1,352.33		5-01-25-263-000-109		B Fire Dept: Personal Protective Equip.	R	02/20/25	05/15/25		91898265	N
	Vendor Total:	1,352.33										
TWIN TWIN LIGHTS MARINA												
25-00439	03/28/25 winterize marine-17											
1	winterize marine-17	1,397.45		5-01-25-263-000-204		B Fire Dept: Motor Vehicle - Fire	R	03/28/25	05/15/25		11296	N
	Vendor Total:	1,397.45										
VCI VCI EMERGENCY VEHICLE												
25-00529	04/21/25 repairs to 1756											
1	repairs to 1756	897.40		5-01-25-260-000-204		B First Aid: Vehicle Parts & Repairs	R	04/21/25	05/13/25		0070554	N
	Vendor Total:	897.40										
VERIZON1 VERIZON												
25-00650	05/15/25 17-1 Shore Drive											
1	17-1 Shore Drive	374.15		5-01-31-440-000-213		B Telephone	R	05/15/25	05/15/25		5/1/25	N
	Vendor Total:	374.15										
VERIZ005 VERIZON												
25-00651	05/15/25 fios											
1	fios	149.00		5-01-31-440-000-213		B Telephone	R	05/15/25	05/15/25		5/4/25	N
	Vendor Total:	149.00										

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BOROUGH OF HIGHLANDS  
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Vendor # Name															
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void		1099			
Item	Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl			
COAST VILLAGE OFFICE SUPPLY															
25-00570	04/29/25	bottles of water													
1	bottles of water		55.93	5-01-26-310-000-154	B B&G:	Equipment Maintenance	R	04/29/25	05/13/25		4608585-0		N		
Vendor Total:			55.93												

Total Purchase Orders: 88 Total P.O. Line Items: 192 Total List Amount: 1,229,124.22 Total Void Amount: 0.00



Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	10,413.56	0.00	10,413.56	0.00	0.00	10,413.56
	4-05	20,020.00	0.00	20,020.00	0.00	0.00	20,020.00
Year Total:		30,433.56	0.00	30,433.56	0.00	0.00	30,433.56
	5-01	1,025,920.53	0.00	1,025,920.53	0.00	0.00	1,025,920.53
	5-05	101,052.40	0.00	101,052.40	0.00	0.00	101,052.40
Year Total:		1,126,972.93	0.00	1,126,972.93	0.00	0.00	1,126,972.93
CAPITAL PROJECTS	C-04	45,363.98	0.00	45,363.98	0.00	0.00	45,363.98
	C-06	2,626.50	0.00	2,626.50	0.00	0.00	2,626.50
Year Total:		47,990.48	0.00	47,990.48	0.00	0.00	47,990.48
	G-02	12,255.00	0.00	12,255.00	0.00	0.00	12,255.00
TRUST NON BUDGET-TWO RIVER	T-03	11,472.25	0.00	11,472.25	0.00	0.00	11,472.25
Total of All Funds:		1,229,124.22	0.00	1,229,124.22	0.00	0.00	1,229,124.22





BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-124

### APPOINTING HEYER, GRUEL & ASSOCIATES AS THE BOROUGH'S ADMINISTRATIVE AGENT FOR THE YEAR 2025

**WHEREAS**, the Borough of Highlands requires an affordable housing administrative agent to provide affordability control services for all affordable units constructed or to be constructed in the Borough for the calendar year 2025 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, such services can only be provided by professionals with specialized knowledge and Heyer, Gruel & Associates is so recognized; and

**WHEREAS**, Heyer, Gruel & Associates has set forth its proposed services in a written proposal dated May 21, 2025 a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, Heyer, Gruel & Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in account #5-01-35-410-000-201.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Heyer, Gruel & Associates is hereby appointed Administrative Agent for the Borough of Highlands for the calendar year 2025 and is awarded a professional services contract for an amount not to exceed \$3,000.00 for such services for the period of January 1, 2025, through December 31, 2025.
2. The Mayor and Borough Clerk are hereby authorized to sign a contract for Administrative Agent services in accordance with this Resolution.
3. This contract is awarded without competitive bidding as "Professional Services" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), because it is for services performed by persons authorized by law to practice a recognized profession.

4. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk.
5. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-124:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-125

### APPOINTING THE BOROUGH ADMINISTRATOR AS THE DESIGNATED MUNICIPAL HOUSING LIAISON FOR THE YEAR 2025

**WHEREAS**, under authorization of the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301, et seq., the Borough of Highlands is implementing a program to provide affordable housing units to low- and moderate-income households within the Borough; and

**WHEREAS**, the Borough's Affordable Housing Ordinance sets forth the duties of the Municipal Housing Liaison that requires a Municipal Housing Liaison oversee the Borough's affordable housing program; and

**WHEREAS**, pursuant to N.J.A.C. 5:93-1 et seq. and N.J.A.C. 5:80-26.1 et seq., Highlands is required to appoint a Municipal Housing Liaison for administration of the Borough's Affordable Housing Program to enforce the requirements of N.J.A.C. 5:93-1 et seq. and N.J.A.C. 5:80-26.1 et seq.

**NOW THEREFORE BE IT RESOLVED**, by the Borough of Highlands, County of Monmouth, State of New Jersey, that the Borough of Highlands hereby appoints the Borough Administrator as the Municipal Housing Liaison for the administration of the affordability controls of the Borough's housing program for the year 2025.

Motion to Approve R 25-125:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-126

### APPROVING AN UPDATED EMERGENCY OPERATIONS PLAN

**WHEREAS**, P.L. 1989, c. 222 mandates the development and approval of Emergency Operations Plans for all municipalities, counties and the State; and

**WHEREAS**, an Emergency Operations Plan will allow the Borough of Highlands (“the Borough”) in correlation with its Office of Emergency Management to better prepare and manage jurisdiction-wide emergencies; and

**WHEREAS**, the Borough must submit an Emergency Operations Plan through the County Office of Emergency management to the State Office of Emergency Management for recertification every two (2) years; and

**WHEREAS**, the Borough is due to and required to recertify the plan for the year 2025;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands in the County of Monmouth, State of New Jersey that it hereby authorizes and adopts a revised Municipal Emergency Operations Plan attached hereto and made part hereof.

**BE IT FURTHER RESOLVED** that the Municipal Clerk is hereby authorized and directed to send a certified true copy of this Resolution to the Monmouth County Office of Emergency Management Coordinator.

Motion to Approve R 25-126:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands