



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, April 20, 2022 at 7:00 PM

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PLEDGE OF ALLEGIANCE

PROCLAMATIONS / CERTIFICATES

- [1.](#) Child Abuse Prevention and Awareness Month
- [2.](#) Arbor Day Proclamation

APPROVAL OF MINUTES

3. April 6, 2022 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES - None

PUBLIC HEARING ON PROPOSED ORDINANCES - None

RESOLUTIONS

- [4.](#) R 22-103 Resolution Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for Lifeguard Operations
5. Public Hearing on the 2022 Municipal Budget
- [6.](#) R 22-111 Resolution Approving the 2022 Municipal Budget
- [7.](#) R 22-112 Resolution Approving an Application for a Person-To-Person Transfer of Liquor License 1317-33-030-009

8. [R 22-113 Resolution Approving Renewal of Liquor License for 2019-2020 for License Number 1317-33-030-009, Water Witch Highlands LLC](#)
9. [R 22-114 Resolution Approving Renewal of Liquor License for 2020-2021 for License Number 1317-33-030-009, Water Witch Highlands LLC](#)
10. [R 22-115 Resolution Approving Renewal of Liquor License for 2021-2022 for License Number 1317-33-030-009, Water Witch Highlands LLC](#)
11. [R 22-116 Resolution Authorizing Payment of Bills](#)

CONSENT AGENDA

12. [R 22-117 Resolution Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Wyndmoor at the Highlands Association](#)
13. [R 22-118 Resolution Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Gravelly Point Beach Association](#)
14. [R 22-119 Resolution Approving Request for Waiver of Alcohol Ban for Community Center Rental](#)
15. [R 22-120 Resolution Authorizing Property Tax Cancellation](#)
16. [R 22-121 Resolution Authorizing the Award of a Non-Fair and Open Contract for Professional Property Tax Valuation Services for Shadow Lawn Mobile Home Park Site in Connection with Litigation](#)
17. [R 22-122 Resolution Authorizing Extension of the Contract for Solid Waste and Recycling Collection and Disposal Services for a Period of One \(1\) Year](#)

OTHER BUSINESS

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- 18. Pending or Anticipated Litigation - Docket No. MON-L-894-22
- 19. Attorney/Client Privilege - 60 Matthew Street

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



STATE OF NEW JERSEY
EXECUTIVE DEPARTMENT

Proclamation

WHEREAS, there are about 1.9 million youth aged 17 and under, living in New Jersey; and

WHEREAS, it is estimated that one in 100 children experiences abuse; and

WHEREAS, childhood maltreatment and abuse are traumatic events that increase an individual's adverse childhood experiences, which, without intervention, can result in life-long negative emotional, physical, financial, educational and social health outcomes; and

WHEREAS, child abuse is a significant public health crisis; and

WHEREAS, all children deserve to be nurtured, protected and free from physical or emotional harm; and

WHEREAS, the State of New Jersey and the New Jersey Department of Children and Families believes that healthy families raise healthy children; and

WHEREAS, the State of New Jersey is committed to offering a continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family-centered; and

WHEREAS, the New Jersey Department of Children and Families embraces the Standards for Prevention Programs developed by the New Jersey Task Force on Child Abuse and Neglect; and

WHEREAS, as noted by the US Administration for Children and Families' 2020 review of child protective services across the United States, the rate at which children are maltreated in New Jersey is lower than the national average; and

WHEREAS, in New Jersey, the rate at which children continue to be maltreated following an initial child welfare intervention is significantly lower than the national average; and

WHEREAS, the rate at which New Jersey relies on out of home placement as an intervention to keep children safe is amongst the lowest in the United States; and

WHEREAS, all sectors of the community, including law enforcement, medical professionals, schools, courts and media outlets, as well as numerous public and private agencies, have joined forces to promote public awareness and community involvement in keeping children and their families safe, healthy and connected during the month of April and throughout the year;

NOW, THEREFORE, I, Philip D. Murphy, Governor of the State of New Jersey, do hereby proclaim:

APRIL 2022
AS
CHILD ABUSE PREVENTION AND AWARENESS
MONTH

in New Jersey.



GIVEN, under my hand and the Great Seal of the State of New Jersey, this twenty-one day of March in the year two thousand twenty-two, the two hundred forty-sixth year of the Independence of the United States.

Philip D. Murphy
Lt. GOVERNOR

Philip D. Murphy
GOVERNOR



Borough of Highlands

Proclamation

Whereas, in 1872, the Nebraska Board of Agriculture that a special day be set aside for the celebration of trees; and

Whereas, this holiday is now called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas, Arbor Day is observed in communities throughout the State of New Jersey, the nation, and the world; and

Whereas, trees can reduce erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life giving oxygen, and provide habitat for wildlife; and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

Whereas, trees in our Borough can increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees – wherever they are planted – are a source of joy.

Now, Therefore I, Carolyn Broullon, Mayor of the Borough of Highlands, do hereby proclaim April 20, 2022, as Arbor Day in the Borough of Highlands, New Jersey, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizen to plant trees to gladden the heart and promote the well-being of this and future generations.

Mayor Carolyn Broullon
Dated this 20th day of April, 2022



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-103

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF SEA BRIGHT FOR LIFEGUARD OPERATIONS

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Sea Bright has the necessary staffing and certifications to provide Lifeguard Operations by and through Sea Bright Ocean Rescue which is a nationally certified ocean rescue agency; and

WHEREAS, the Borough of Sea Bright has the staffing and personnel to provide Lifeguard Operations to the Borough of Highlands at two (2) beaches, commonly referred to as Snug Harbor and Miller Street, for the period of June 18, 2022 through and including September 5, 2022; and

WHEREAS, a total of four (4) Lifeguards will be assigned to the Highlands beaches (with a roving supervisor) for the aforesaid period; and

WHEREAS, Snug Harbor Beach will be assigned two (2) USLA qualified open water beach lifeguards and the Miller Street Beach will be assigned two (2) USLA qualified open water beach lifeguards, however, between August 15th through Labor Day (September 5, 2022), staffing may drop to one (1) lifeguard per beach during the weekdays depending upon available personnel; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright have reached an agreement for which the cost to provide such services to the Borough of Highlands will be \$54,138.00 consisting of the following:

- Lifeguard Rescue Equipment and Medical Supplies - \$6,788.00.
- Rescue Personnel - \$41,600.00.
- Borough of Sea Bright Administrative Fee – \$5,750.00; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright previously entered into a Shared Services Agreement, wherein the Highlands will perform street sweeping services for Sea Bright at a cost of \$15,000.00, which was authorized by way of Resolution 22-080 duly adopted on March 2, 2022; and

WHEREAS, the Borough of Sea Bright has agreed to apply a credit of \$15,000.00 towards the cost of Lifeguard Operations, wherein the Borough of Highlands will pay the Borough of Sea Bright the total amount of \$39,138.00 for the aforesaid Lifeguard Operations; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: account 2-01-42-730-000-299



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement with the Borough of Sea Bright for Lifeguard Operations services for the period between June 18, 2022 through September 5, 2022, and the Borough of Highlands will pay the Borough of Sea Bright for said services the amount of \$54,138.00 less a credit of \$15,000.00 for the street sweeping services being provided to the Borough of Sea Bright, for a total amount of \$39,138.00.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R 22-103:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Highlands

SECTION 2 - UPON ADOPTION FOR YEAR 2022

RESOLUTION 22-111

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH
of HIGHLANDS, County of MONMOUTH that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 8,437,652.00 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ 44,651.48 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

	Ayes	Nays	
			<p>Abstained</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p>Absent</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated		08-100	\$ 2,500,000.00
Miscellaneous Revenues Anticipated		13-099	\$ 988,762.24
Receipts from Delinquent Taxes		15-499	\$ 400,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)		07-190	\$ 8,437,652.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			
	07-192	\$	-
Total Revenues	13-299	\$	12,326,414.24

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 7,896,460.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 695,247.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 873,703.24
(c) Capital Improvements	44-999	\$ 500,000.00
(d) Municipal Debt Service	45-999	\$ 1,261,004.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,100,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 12,326,414.24

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 20th day of April, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 20th day of April, 2022, _____, Clerk
Signature



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-112

RESOLUTION APPROVING AN APPLICATION FOR A PERSON-TO-PERSON TRANSFER OF LIQUOR LICENSE 1317-33-030-009

WHEREAS, an application has been filed for a Person to Person transfer of Plenary Retail Consumption License 1317-33-030-009, from Water Witch Highlands LLC, Tax ID #264-689-610/000 to Water Witch Highlands LLC, Tax ID #825-393-116/000 for the premises located at 409 Bay Avenue, Borough of Highlands, County of Monmouth, State of New Jersey 07732; and,

WHEREAS, the submitted application form is complete in all respects, as outlined in N.J.S.A. 33: 1-1 et seq., an Affidavit of Publication has been received by the Municipal Clerk and the transfer fees have been paid; and,

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the Highlands Police Department has investigated the applicant and the source of all funds to be utilized in connection with the purchase and operation of the business, and the results meet ABC standards; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation; and,

WHEREAS, the applicant is qualified to be licensed per Title 33 of the New Jersey Statutes and all rules and regulations promulgated there under, in addition to pertinent Borough Ordinances, and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Highlands, New Jersey does hereby approve, effective April 20, 2022, the person-to-person transfer of the aforesaid Plenary Retail Consumption License 1317-33-030-009 to Water Witch Highlands LLC, Tax ID #825-393-116/000 and does hereby direct the Municipal Clerk to enforce the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Water Witch Highlands LLC, Tax ID #825-393-116/000, effective April 20, 2022."

Motion to Approve R 22-112:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-113

RESOLUTION APPROVING RENEWAL OF LIQUOR LICENSE FOR 2019-2020 FOR LICENSE NUMBER 1317-33-030-009, WATER WITCH HIGHLANDS LLC

WHEREAS, it has been discovered that a Resolution approving the renewal of Liquor License Number 1317-33-030-009, Water Witch Highlands LLC, an inactive establishment, was previously not adopted by the Borough of Highlands for 2019-2020; and

WHEREAS, the renewal application had been accepted via POSSE ABC, the New Jersey Division of Alcoholic Beverage Control's electronic web-based licensing system, the Municipal Fees were paid and a Tax Clearance Certificate was received; and

WHEREAS, it is necessary for the Governing Body to adopt a Resolution nunc pro tunc approving the 2019-2020 liquor license for a term of July 1, 2019 to June 30, 2020; and

WHEREAS, the applicant is qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, and pertinent Borough Ordinances.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of Liquor License Number 1317-33-030-009 for Water Witch Highlands LLC, an inactive establishment, is hereby authorized nunc pro tunc for 2019-2020 for the term of July 1, 2019 to June 30, 2020.

Motion to Approve R 22-113:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-114

RESOLUTION APPROVING RENEWAL OF LIQUOR LICENSE FOR 2020-2021 FOR LICENSE NUMBER 1317-33-030-009, WATER WITCH HIGHLANDS LLC

WHEREAS, it has been discovered that a Resolution approving the renewal of Liquor License Number 1317-33-030-009, Water Witch Highlands LLC, an inactive establishment, was previously not adopted by the Borough of Highlands for 2020-2021; and

WHEREAS, the renewal application had been accepted via POSSE ABC, the New Jersey Division of Alcoholic Beverage Control’s electronic web-based licensing system, the Municipal Fees were paid and a Tax Clearance Certificate was received; and

WHEREAS, it is necessary for the Governing Body to adopt a Resolution nunc pro tunc approving the 2020-2021 liquor license for a term of July 1, 2020 to June 30, 2021; and

WHEREAS, the applicant is qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, and pertinent Borough Ordinances.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of Liquor License Number 1317-33-030-009 for Water Witch Highlands LLC, an inactive establishment, is hereby authorized nunc pro tunc for 2020-2021 for the term of July 1, 2020 to June 30, 2021.

Motion to Approve R 22-114:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-115

**RESOLUTION APPROVING RENEWAL OF LIQUOR LICENSE FOR 2021-2022
FOR LICENSE NUMBER 1317-33-030-009, WATER WITCH HIGHLANDS LLC**

WHEREAS, it has been discovered that a Resolution approving the renewal of Liquor License Number 1317-33-030-009, Water Witch Highlands LLC, an inactive establishment, was previously not adopted by the Borough of Highlands for 2021-2022; and

WHEREAS, the renewal application had been accepted via POSSE ABC, the New Jersey Division of Alcoholic Beverage Control’s electronic web-based licensing system, the Municipal Fees were paid and a Tax Clearance Certificate was received; and

WHEREAS, it is necessary for the Governing Body to adopt a Resolution nunc pro tunc approving the 2021-2022 liquor license for a term of July 1, 2021 to June 30, 2022; and

WHEREAS, the submitted license renewal application received a 12.39 special ruling and was approved by the State Alcohol Beverage Control Director, a copy of which is annexed hereto; and

WHEREAS, the applicant is qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, and pertinent Borough Ordinances.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of Liquor License Number 1317-33-030-009 for Water Witch Highlands LLC, an inactive establishment, is hereby authorized nunc pro tunc for 2021-2022 for the term of July 1, 2021 to June 30, 2022.

Motion to Approve R 22-115:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 22-116
RESOLUTION AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated April 14, 2022, which totals as follows:

Current Fund	\$ 820,208.66
Sewer Account	\$ 49,811.68
Capital Fund	\$ 288,762.20
Trust-Other	\$ 72,954.15
Federal/State Grants	\$ 733.00
Total	\$ 1,232,469.69

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,232,469.69** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-116:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

 Nancy Tran, Acting Municipal Clerk
 Borough of Highlands

RECAP OF PAYMENT OF BILLS
04/20/2022

Item 11.

CURRENT:		\$	818,475.46
Payroll	(04/15/2022)	\$	
Manual Checks		\$	1,733.20
Voided Checks		\$	
SEWER ACCOUNT:		\$	49,811.68
Payroll	(04/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	288,762.20
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	72,954.15
Payroll	(04/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	733.00
Payroll	(04/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
ACEWA005 ACE WALCO TERMITE CONTROL								
	22-00415 04/12/22 Pest control firehouse							
	1 Pest control firehouse		58.99 2-01-25-263-000-201 B Fire Dept: Building and grounds	R	04/12/22	04/12/22	942502	N
	Vendor Total:		58.99					
AGATE005 AGATE CONSTRUCTION CO. INC.								
	21-01185 10/21/21 Marine Place bulkhead improv.							
	1 Marine Place bulkhead improv.		119,341.69 C-04-20-101-000-202 B ORD#20-07 Various Capital Improv	R	10/21/21	04/11/22	PAYMENT #1	N
	Vendor Total:		119,341.69					
BAYAV005 BAY AVENUE BAKERY & CAFE								
	22-00012 01/07/22 Food/dpw snow storm							
	1 Food/dpw snow storm		88.98 2-01-26-290-000-131 B Streets: Meal Allowance	R	01/07/22	04/11/22	1/7/22	N
	22-00179 02/09/22 meal allowance- blizzard							
	1 meal allowance- blizzard		217.20 2-01-26-292-000-131 B Snow Removal: Meal Allowance	R	02/09/22	04/11/22		N
	Vendor Total:		306.18					
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO								
	22-00407 04/11/22 COMMINGLING							
	1 COMMINGLING		29.61 2-01-26-306-000-283 B Sanitation Contract: Co-Mingled Disposal	R	04/11/22	04/11/22	12819	N
	Vendor Total:		29.61					
BEACON BEACON AWARDS & SIGNS								
	22-00299 03/10/22 Plaques for Rogers, Ruth							
	1 Plaques for Rogers, Ruth		82.00 2-01-20-110-000-294 B Mayor/Council: Misc. Expenses	R	03/10/22	04/11/22	0308-HLND 25	N
	Vendor Total:		82.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
CHUTE005 CHUTE MASTER										
	22-00047 01/13/22 VENT/AIR DUCT CLEANING									
	1 VENT/AIR DUCT CLEANING		1,716.66	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	01/13/22	04/13/22	INV1001160	N
	2 VENT/AIR DUCT CLEANING		858.33	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	01/13/22	04/13/22	INV1001162	N
	3 VENT/AIR DUCT CLEANING		1,716.66	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	01/13/22	04/13/22	INV1001161	N
	4 VENT/AIR DUCT CLEANING		858.33	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	01/13/22	04/13/22	INV1001163	N
			<u>5,149.98</u>							
	Vendor Total:		5,149.98							
CME01 CME ASSOCIATES										
	20-00404 04/21/20 Bay Avenue sanitary/storm sewe									
	39 Bay Avenue sanitary/storm sewe		1,647.00	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	03/21/22	04/12/22	0301734	N
	21-01105 10/07/21 Improvement to Gertrude Park									
	10 Improvement to Gertrude Park		83.50	2-01-20-165-000-244	B Engineering:General Engineering	R	04/12/22	04/12/22	0301760	N
	21-01106 10/07/21 Improvements to Veterans Park									
	8 Improvements to Veterans Park		3,484.25	2-01-20-165-000-244	B Engineering:General Engineering	R	03/21/22	04/12/22	0301759	N
	21-01107 10/08/21 land surveying/Improv Hillside									
	10 land surveying/Improv Hillside		1,817.00	C-04-14-108-000-510	B Ord 14-08 Engineer	R	10/08/21	04/12/22	0301756	N
	21-01271 11/15/21 Overlook Park Improvements									
	9 Overlook Park Improvements		5,826.00	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	11/15/21	04/12/22	0301761	N
	21-01272 11/15/21 Engineering services									
	6 Engineering services		1,702.50	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	11/15/21	04/12/22	0301779	N
	21-01435 12/16/21 Improv. King and Matthew St.									
	7 Improv. King and Matthew St.		733.00	G-02-41-815-000-101	B GRANT-2021-159-NJDOT King/Mathew	R	12/16/21	04/12/22	0301763	N
	21-01437 12/16/21 NJdot improv.South Bay/Hillside									
	8 NJdot improv.South Bay/Hillside		1,518.00	1-01-26-294-000-144	B Stormwater: Consultants-Engineer	R	12/16/21	04/12/22	0301764	N
	22-00007 01/05/22 Engineering services 2022									
	14 general engineering 2022		3,191.00	2-01-20-165-000-244	B Engineering:General Engineering	R	04/12/22	04/12/22	0301755	
	15 general engineering 2022		396.00	2-01-20-165-000-244	B Engineering:General Engineering	R	04/12/22	04/12/22	0301757	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Exc]
CME01 CME ASSOCIATES							
Continued							
22-00007	01/05/22 Engineering services 2022		Continued				
	16 Rogers Avenue	85.00	2-01-20-165-000-244	B Engineering:General Engineering	R	04/12/22 04/12/22	0301754 N
	17 grading 22 Prospect Street	425.00	T-03-56-875-000-161	B TRUST: Grading 22 Prospect St	R	04/12/22 04/12/22	0301737 N
	18 grading richard green	425.00	T-03-56-875-000-163	B TRUST: 3 Ocean Ave B99 L15	R	04/12/22 04/12/22	0301739 N
	19 grading 28 2nd street	425.00	T-03-56-875-000-162	B TRUST: Grading-28 2nd Ave	R	04/12/22 04/12/22	0301738 N
	20 sormwater pollution plan	252.00	2-01-20-165-000-245	B Engineering-Storm Water	R	04/12/22 04/12/22	0301758 N
		<u>5,199.00</u>					
22-00086	01/21/22 Phase 2 sanitary sewer improv.						
	3 Phase 2 sanitary sewer improv.	936.00	C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts	R	01/21/22 04/12/22	0301762 N
	Vendor Total:	22,946.25					
COLLI005 COLLIERS ENGINEERING/DESIGN							
21-00774	07/15/21 Electric upgrade/North St Pump						
	7 Electric upgrade/North St Pump	3,580.00	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21 04/12/22	741717 N
22-00412	04/12/22 Energy study/funding services						
	1 Energy study/funding services	3,100.00	C-04-21-102-000-201	B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	04/12/22 04/12/22	739907 N
	2 veterans living shoreline	9,147.50	C-04-21-102-000-201	B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	04/12/22 04/12/22	739909 N
		<u>12,247.50</u>					
	Vendor Total:	15,827.50					
COMCAST COMCAST							
22-00416	04/12/22 First aid building						
	1 First aid building	180.20	2-01-31-450-000-213	B Telecommunications	R	04/12/22 04/12/22	FIRST AID N
	2 40 shore drive	181.02	2-05-55-502-000-213	B Sewer: Telephone	R	04/12/22 04/12/22	40 SHORE DR N
		<u>361.22</u>					
	Vendor Total:	361.22					
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN							
22-00002	01/05/22 Municipal Attorney-Reso 22-001						
	9 March 2021 hourly	10,535.76	2-01-20-155-000-252	B Legal Services: Consultants Hourly	R	04/13/22 04/13/22	392247 N
	10 Litigation Nina Conway	135.00	2-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	04/13/22 04/13/22	392243 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN Continued								
	22-00002 01/05/22 Municipal Attorney-Reso	22-001 Continued						
	11 Street vacation 72 4th st.		75.00	2-01-20-155-000-251	B Legal Services: Consultants -Litigation	R 04/13/22 04/13/22	392244	N
			10,745.76					
	Vendor Total:		10,745.76					
EAGLEPO1 EAGLE POINT GUN/TJ MORRIS/SON								
	20-00722 07/22/20 cases-.40 caliber(ae40r1)							
	2 cases-.223 caliber(ae223)		2,112.88	2-01-99-999-200-202	B Acc Payable-2020-Police	R 07/22/20 04/14/22	188173	N
	Vendor Total:		2,112.88					
EVOLV005 EVOLVE BANK & TRUST								
	22-00409 04/12/22 lien redemption							
	1 lien redemption		28,417.27	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R 04/12/22 04/12/22	B59/L21	N
	2 premium bid		30,400.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R 04/12/22 04/12/22	B59/L21	N
			58,817.27					
	Vendor Total:		58,817.27					
FRANNY01 FRANNY'S PIZZA								
	21-01403 12/10/21 Draw down							
	2 Draw down		17.10	1-01-28-360-000-245	B Community Ctr: Teen Activities	R 12/10/21 04/11/22	36854	N
	Vendor Total:		17.10					
GANN005 GANNETT NJ								
	22-00438 04/14/22 advertisement-clerk							
	1 advertisement-clerk		1,884.42	2-01-20-120-000-220	B Municipal Clerk: Advertising	R 04/14/22 04/14/22	4535549	N
	Vendor Total:		1,884.42					
GLE01 GLENCO SUPPLY, INC								
	22-00332 03/17/22 Handicap signs/Green Posts							
	1 Handicap signs/Green Posts		1,020.00	2-01-26-290-000-191	B Streets: Signs	R 03/17/22 04/11/22	28047	N
	Vendor Total:		1,020.00					

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GOLDEN GOLDEN RULE CREATIONS, INC.															
21-01494	12/31/21	Highlands Police Patches													
1	Highlands Police Patches	535.00	1-01-25-240-000-232	B Police: Uniform Clothing & Access.	R	12/31/21	04/14/22	095263	N						
2	Shipping	19.70	1-01-25-240-000-232	B Police: Uniform Clothing & Access.	R	12/31/21	04/14/22	095263	N						
		554.70													
	Vendor Total:	554.70													
GRAINGER GRAINGER															
22-00343	03/23/22	Pet waste bags													
1	Pet waste bags	1,088.96	2-01-28-375-000-294	B Parks: Other	R	03/23/22	04/11/22	9257775404	N						
	Vendor Total:	1,088.96													
GRAVELLY GRAVELLY POINT BEACH ASSOC.															
22-00402	04/11/22	Snow removal													
1	Snow removal	801.72	2-01-26-325-000-294	B Condo Services: Other	R	04/11/22	04/11/22	101	N						
	Vendor Total:	801.72													
GTBM GTBM															
21-00687	06/23/21	desk power supply													
1	desk power supply	200.00	1-01-25-260-000-296	B First Aid: Machinery & Equipment	R	06/23/21	04/11/22	33417	N						
2	dtmf tone encoder deskset	570.00	1-01-25-260-000-296	B First Aid: Machinery & Equipment	R	06/23/21	04/11/22	33417	N						
3	tone remote control panel	430.00	1-01-25-260-000-296	B First Aid: Machinery & Equipment	R	06/23/21	04/11/22	33417	N						
4	magnetic mount indoor antenna	42.00	1-01-25-260-000-296	B First Aid: Machinery & Equipment	R	06/23/21	04/11/22	33417	N						
5	vhf whip antenna	19.00	1-01-25-260-000-296	B First Aid: Machinery & Equipment	R	06/23/21	04/11/22	33417	N						
6	labor to install system	285.00	1-01-25-260-000-296	B First Aid: Machinery & Equipment	R	06/23/21	04/11/22	33417	N						
		1,546.00													
22-00325	03/16/22	Radio Repairs													
1	Troubleshoot 1707 Radio Issue	256.00	2-01-25-240-000-273	B Police: Radio Repair	R	03/16/22	04/11/22	0000034900	N						
	Vendor Total:	1,802.00													

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void Date Invoice	1099 Excl
HALETO05 HALE TRAILER								
	22-00249 02/28/22 20 FOOT CONTAINER							
	3 20 FOOT CONTAINER		95.00 T-03-56-855-000-000 B Trust: Storm Recovery Trust	R	02/28/22	04/11/22	1348559	N
	Vendor Total:		95.00					
HEAT HEAT WAVE								
	22-00435 04/14/22 Reroute wire-firehouse							
	1 Reroute wire-firehouse		3,374.13 2-01-26-310-000-178 B B&G: Building Maintenance	R	04/14/22	04/14/22	11468	N
	2 Fall maintenance-Firehouse		745.00 2-01-26-310-000-178 B B&G: Building Maintenance	R	04/14/22	04/14/22	11395	N
			4,119.13					
	Vendor Total:		4,119.13					
HENRY HENRY HUDSON REGIONAL HIGH SCH								
	22-00420 04/13/22 School taxes April 2022							
	1 School taxes April 2022		308,047.00 2-01-99-999-002-206 B Regional School Taxes Payable	R	04/13/22	04/13/22	APRIL 2022	N
	Vendor Total:		308,047.00					
HIGHBDED HIGHLANDS BOARD OF EDUCATION								
	22-00421 04/13/22 School taxrs- April 2022							
	1 School taxrs- April 2022		349,965.00 2-01-99-999-001-206 B Local School Taxes Payable	R	04/13/22	04/13/22	APRIL 2022	N
	Vendor Total:		349,965.00					
HOL01 HOLMAN, FRENIA, ALLISON PC								
	22-00006 01/05/22 Municipal auditor 2022							
	1 Municipal auditor 2022		20,000.00 1-01-20-135-000-257 B Audit Services: Audit	R	01/05/22	04/12/22	52295	N
	Vendor Total:		20,000.00					
HOMEDEPO HOME DEPOT CREDIT SERVICES								
	22-00355 03/31/22 Special events items							
	1 Special events items		597.38 2-01-28-360-000-244 B Community Ctr: Special Events	R	03/31/22	04/13/22	3/31/22	N
	Vendor Total:		597.38					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
JCP & L							
22-00410	04/12/22 27 2nd street						
	1 27 2nd street	2-01-31-430-000-215	215.38	B Electric	R	04/12/22 04/12/22	95058636785 N
	2 22 snugharbor avenue	2-01-31-430-000-215	958.48	B Electric	R	04/12/22 04/12/22	95048670726 N
	3 public works	2-01-31-430-000-215	103.62	B Electric	R	04/12/22 04/12/22	95028747230 N
	4 201-203 bay avenue	2-01-31-430-000-215	59.38	B Electric	R	04/12/22 04/12/22	95058636821 N
	5 2 miller street	2-01-31-430-000-215	3.25	B Electric	R	04/12/22 04/12/22	95058636790 N
	6 42 shore drive	2-01-31-430-000-215	607.13	B Electric	R	04/12/22 04/12/22	95058636789 N
	7 streetscape	2-01-31-430-000-215	69.20	B Electric	R	04/12/22 04/12/22	95058636788 N
	8 firehouse	2-01-31-430-000-215	624.72	B Electric	R	04/12/22 04/12/22	95058636783 N
	9 waterwitch ave/bay avenue	2-01-31-430-000-215	13.90	B Electric	R	04/12/22 04/12/22	95058636782 N
	10 waterwitch receptacles	2-01-31-430-000-215	28.40	B Electric	R	04/12/22 04/12/22	95058636781 N
	11 linden avenue	2-01-31-430-000-215	9.75	B Electric	R	04/12/22 04/12/22	95058636780 N
	12 waterwitch	2-01-31-430-000-215	4.09	B Electric	R	04/12/22 04/12/22	95058636779 N
	13 27a s 2nd street	2-01-31-430-000-215	523.57	B Electric	R	04/12/22 04/12/22	95058636786 N
	14 40 shore drive	2-05-55-502-000-214	4,105.88	B Sewer: Gas & Electric	R	04/12/22 04/12/22	95058636787 N
	15 valley st pump station	2-05-55-502-000-214	27.74	B Sewer: Gas & Electric	R	04/12/22 04/12/22	95058636784 N
			<u>7,354.49</u>				
	Vendor Total:		7,354.49				

KIMAM005 KIM AMBROSE EMS TRAINING LLC							
22-00423	04/13/22 EMR training-2 yr.certificatio						
	1 EMR training-2 yr.certificatio	T-03-56-850-000-013	1,000.00	B Trust: Police Explorers	R	04/13/22 04/13/22	N
	Vendor Total:		1,000.00				

GLU01 LAW OFFICES GLUCK WALRATH LLP							
22-00008	01/05/22 Bond Council 2022						
	1 Bond Council 2022	2-01-20-155-000-246	450.00	B Legal Services: Consultants - Bonding At R	R	01/05/22 04/11/22	0-22-06 N
	2 Bond Council 2022	2-01-20-155-000-246	450.00	B Legal Services: Consultants - Bonding At R	R	01/05/22 04/11/22	0-22-07 N
			<u>900.00</u>				
	Vendor Total:		900.00				

MARME005 MARMERO LAW, LLC							
22-00009	01/05/22 LEGAL COUNCIL TAX APPEALS						
	5 LEGAL COUNCIL TAX APPEALS	2-01-20-155-000-294	1,800.00	B Legal Services: Other	R	01/05/22 04/11/22	11693

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
MARME005 MARMERO LAW, LLC								
Continued								
22-00009 01/05/22 LEGAL COUNCIL TAX APPEALS Continued								
	6 LEGAL COUNCIL TAX APPEALS		120.00	2-01-20-155-000-294	B Legal Services: Other	R 01/05/22 04/11/22	11692	N
			1,920.00					
	Vendor Total:		1,920.00					
MASTE005 MASTER MAINTENANCE OF RED BANK								
22-00413 04/12/22 Cleaning of boro buildings								
	1 Cleaning of boro buildings		840.00	2-01-26-310-000-178	B B&G: Building Maintenance	R 04/12/22 04/12/22	5591	N
	Vendor Total:		840.00					
MAZZA007 MAZZA MULCH, INC.								
22-00411 04/12/22 disposal of logs								
	1 disposal of logs		140.00	2-01-26-305-000-294	B Sanitation: Other	R 04/12/22 04/12/22	468883	N
	Vendor Total:		140.00					
MICHA050 MICHAEL O'KEEFFE								
22-00347 03/29/22 Comedy Show								
	1 Comedy Show		1,500.00	T-03-56-850-000-011	B Trust: Recreation	R 03/29/22 04/11/22		N
	Vendor Total:		1,500.00					
MIDDL040 MIDDLETOWN TWP.								
21-01258 11/05/21 Shared service leaf/brush disp								
	3 Shared service leaf/brush disp		150.00	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R 11/05/21 04/11/22	30 YARD	N
	Vendor Total:		150.00					
MONMOUPO MONMOUTH COUNTY POLICE ACADEMY								
22-00390 04/07/22 Training								
	1 Rapid Resp to Active Threat		75.00	2-01-25-240-000-236	B Police: Schooling/Training	R 04/07/22 04/14/22	4296	N
	Vendor Total:		75.00					

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NJAMERIC NEW JERSEY AMERICAN WATER								
	22-00422 04/13/22 122 hydts							
	1 122 hydts		6,314.72	2-01-31-463-000-193	B Fire Hydrants	R 04/13/22 04/13/22	122 HYDTS	N
	Vendor Total:		6,314.72					
NJNG NEW JERSEY NATURAL GAS								
	22-00400 04/11/22 shore drive							
	1 shore drive		674.04	2-01-31-446-000-218	B Natural Gas	R 04/11/22 04/11/22	SHORE DRIVE	N
	2 s 2nd st		304.31	2-01-31-446-000-218	B Natural Gas	R 04/11/22 04/11/22	S 2ND ST	N
	3 public works		321.80	2-01-31-446-000-218	B Natural Gas	R 04/11/22 04/11/22	PUBLIC WORKS	N
	4 22 snugharbor ave-		477.93	2-01-31-446-000-218	B Natural Gas	R 04/11/22 04/11/22	22 SNUGHARBOR	N
			1,778.08					
	Vendor Total:		1,778.08					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC								
	22-00379 04/04/22 Inv#17132: R22-83,-85,-91							
	1 Inv#17132: R22-83,-85,-91		84.01	2-01-20-120-000-220	B Municipal Clerk: Advertising	R 04/04/22 04/11/22	17132	N
	Vendor Total:		84.01					
VETERINA NJ STATE DEPT. OF HEALTH								
	22-00398 04/11/22 March 2022							
	1 March 2022		16.60	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R 04/11/22 04/11/22	MARCH 2022	N
	Vendor Total:		16.60					
ONE CALL ONE CALL CONCEPTS, INC.								
	22-00414 04/12/22 Mark-outs for March 2022							
	1 Mark-outs for March 2022		56.84	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R 04/12/22 04/12/22	2035083	N
	Vendor Total:		56.84					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
PHILL005 PHILLIPS, PREISS, GRYGIEL, LEHENY								
	22-00084 01/21/22 Borough Planner							
	5 Borough Planner		1,007.50	2-01-21-185-000-245	B Zoning: Consultants - Planning	R	01/21/22 04/13/22	35144 N
	Vendor Total:		1,007.50					
PITNEY PITNEY BOWES, INC.								
	22-00431 04/14/22 Lease invoice							
	1 Lease invoice		625.14	2-01-20-152-000-254	B Central Services: Equipment Maintenance	R	04/14/22 04/14/22	3315389003 N
	Vendor Total:		625.14					
PORZI005 PORZIO, BROMBERG & NEWMAN, PC								
	20-00457 05/07/20 special education council							
	14 special education council		2,509.09	2-01-99-999-200-201	B Acc Payable 2020-Mayor & Council	R	05/07/20 04/11/22	3277833 N
	15 special education council		7,424.68	2-01-20-110-000-251	B Mayor/Council: Consultants	R	04/11/22 04/11/22	3277833 N
			9,933.77					
	Vendor Total:		9,933.77					
SWORLDWI S&S WORLDWIDE								
	21-01224 11/02/21 Crafts, games, sports							
	4 Crafts, games, sports		100.29	1-01-28-360-000-241	B Community Ctr: Summer Programs	R	04/14/22 04/14/22	IN100962112 N
	Vendor Total:		100.29					
SEABO005 SEABOARD WELDING SUPPLY, INC.								
	22-00404 04/11/22 oxygen/argon							
	1 oxygen/argon		39.50	2-01-26-310-000-170	B B&G: Leased Equipment	R	04/11/22 04/11/22	936366 N
	Vendor Total:		39.50					
SET01 SETTEMBRINO ARCHITECTS								
	22-00436 04/14/22 Architect-new boro hall							
	1 Architect-new boro hall		890.51	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	04/14/22 04/14/22	3569 N
	Vendor Total:		890.51					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Exc]
SPECTROL SPECTROTEL, INC.							
22-00405	04/11/22 Police department						
	1 Police department	374.00	2-01-31-440-000-213	B Telephone	R	04/11/22 04/11/22	10820892 N
Vendor Total:		374.00					
STRAT005 STRATIX SYSTEMS							
21-01365	12/07/21 Office Equipment Replacement						
	1 IM2500 w/fax and cabinet	3,657.00	1-01-25-240-000-294	B Police: Other	R	12/07/21 04/12/22	584568 N
	2 Maintenance Agreement IM2500	460.00	1-01-25-240-000-294	B Police: Other	R	12/07/21 04/12/22	584568 N
		4,117.00					
Vendor Total:		4,117.00					
SUBUR005 SUBURBAN DISPOSAL INC.							
22-00419	04/13/22 March 2022						
	1 March 2022	30,416.66	2-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	04/13/22 04/13/22	8546 N
	2 March 2022	14,657.29	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	04/13/22 04/13/22	8546 N
	3 March 2022	4,670.67	2-01-26-305-000-284	B Sanitation: Brush & Bulk	R	04/13/22 04/13/22	8546 N
		49,744.62					
Vendor Total:		49,744.62					
T&M ASSOCIATES							
22-00429	04/14/22 Chia						
	1 Chia	46.00	T-03-56-875-000-155	B TRUST: CHIA B41 L13.01 Perf Guarantee	R	04/14/22 04/14/22	SEA422268 N
22-00433	04/14/22 38 grand tour						
	1 38 grand tour	727.93	T-03-56-875-000-158	B TRUST: LUB2021-06 38 Grand Tour B14 L6	R	04/14/22 04/14/22	FMK420776 N
	2 32 shrewsbury avenue	467.50	T-03-56-875-000-159	B TRUST: LUB2021-07 Farrell B43 L7	R	04/14/22 04/14/22	SE422273 N
	3 32 shrewsbury avenue	635.18	T-03-56-875-000-159	B TRUST: LUB2021-07 Farrell B43 L7	R	04/14/22 04/14/22	FMK420777 N
	4 38 grand tour	467.50	T-03-56-875-000-158	B TRUST: LUB2021-06 38 Grand Tour B14 L6	R	04/14/22 04/14/22	SE422272 N
	5 Arjika properties site plan	1,295.75	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	04/14/22 04/14/22	SE422271 N
	6 2022 Lub meetings	400.00	2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	04/14/22 04/14/22	SE422270 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
T&M ASSOCIATES Continued								
22-00433	04/14/22 38 grand tour							
	7 2022 general services		280.50	2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer R	04/14/22 04/14/22	SE422269	N
			4,274.36					
	Vendor Total:		4,320.36					
TOMSA T.O.M.S.A.								
22-00401	04/11/22 March 2022							
	1 March 2022		45,440.20	2-05-55-502-000-196	B Sewer: TOMSA R	04/11/22 04/11/22	MARCH 2022	N
	Vendor Total:		45,440.20					
TARGE005 TARGETED TECHNOLOGIES LLC								
22-00083	01/21/22 IT SERVICES							
	10 IT SERVICES		2,195.00	2-01-20-152-000-294	B Central Services: Other R	01/21/22 04/11/22	117920	N
	11 IT SERVICES		936.00	2-01-20-152-000-294	B Central Services: Other R	01/21/22 04/11/22	117921	N
			3,131.00					
	Vendor Total:		3,131.00					
TRE01 TREASURER, STATE OF NJ DIV REV								
22-00430	04/14/22 Stormwater discharge permit							
	1 Stormwater discharge permit		2,000.00	2-01-20-165-000-245	B Engineering-Storm Water R	04/14/22 04/14/22	220383610	N
	Vendor Total:		2,000.00					
TRYST005 TRYSTONE CAPITAL ASSETS								
22-00434	04/14/22 Lien redemption							
	1 Lien redemption		360.44	T-03-56-851-000-003	B Trust: Redemption O/S Liens R	04/14/22 04/14/22	B1.05/L8	N
	2 premium bid		1,100.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums R	04/14/22 04/14/22	B1.05/L8	N
			1,460.44					
	Vendor Total:		1,460.44					

April 14, 2022
12:21 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
UNITE005 UNITED SITE SERVICES										
	22-00437 04/14/22 Clean out dpw yard 1 Clean out dpw yard	50.00	2-01-26-290-000-294	B Streets: Other	R	04/14/22	04/14/22		6442771	N
	Vendor Total:	50.00								
VCI VCI										
	22-00340 03/21/22 Vehicle maintenance/service 1 Vehicle maintenance/service	2,705.25	2-01-25-260-000-296	B First Aid: Machinery & Equipment	R	03/21/22	04/11/22		0008226	N
	Vendor Total:	2,705.25								
VERIZ005 VERIZON										
	22-00417 04/12/22 Fios 1 Fios	139.00	2-01-31-450-000-213	B Telecommunications	R	04/12/22	04/12/22		4/4/22	N
	Vendor Total:	139.00								
VERIZ001 VERIZON										
	22-00418 04/12/22 17-1 Shore Drive 1 17-1 Shore Drive	251.34	2-01-31-440-000-213	B Telephone	R	04/12/22	04/12/22		4/1/22	N
	Vendor Total:	251.34								
COAST VILLAGE OFFICE SUPPLY										
	22-00320 03/15/22 Bottles of water 1 Bottles of water	19.65	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	03/15/22	04/11/22		4487217-0	N
	22-00394 04/07/22 bottles of water 1 bottles of water	45.85	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	04/07/22	04/14/22		4490617-0	N
	22-00395 04/07/22 bottles of water 1 bottles of water	19.65	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	04/07/22	04/14/22		4490611-0	N
	22-00396 04/07/22 bottles of water 1 bottles of water	19.65	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	04/07/22	04/14/22		4490615-0	N
	Vendor Total:	104.80								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
VULCA005 VULCAN CONSTRUCTION GROUP, INC								
	21-01273 11/15/21 North St. pumpstation upgrade							
	1 North St. pumpstation upgrade		144,354.00	C-04-13-120-000-555	B ORD 13-20: Construction Contracts	R	11/15/21 04/11/22	PAYMENT #1 N
	Vendor Total:		144,354.00					
WENDY005 WENDY O'REE								
	22-00406 04/11/22 TAX OVERPAYMENT REFUND							
	1 TAX OVERPAYMENT REFUND		1,883.49	2-01-99-999-000-205	B Tax Overpayments	R	04/11/22 04/11/22	B11.08/L5 N
	Vendor Total:		1,883.49					
WILLI025 WILLIAM BRUNT, JR.								
	22-00424 04/13/22 POSTAGE/INSURANCE REIMBURSEMEN							
	1 POSTAGE/INSURANCE REIMBURSEMEN		49.80	2-01-25-260-000-294	B First Aid: Other	R	04/13/22 04/13/22	4/13/22 N
	Vendor Total:		49.80					
WRIGH010 WRIGHT NATIONAL FLOOD COMPANY								
	22-00403 04/11/22 42 Shore Drive							
	1 42 Shore Drive		4,388.00	2-01-23-215-000-253	B Current: General Liability Flood Ins	R	04/11/22 04/11/22	29 115181703603 N
	2 17-1 shore drive		4,285.00	2-01-23-215-000-253	B Current: General Liability Flood Ins	R	04/11/22 04/11/22	29 115181703403 N
	3 Public works building		1,440.00	2-01-23-215-000-253	B Current: General Liability Flood Ins	R	04/11/22 04/11/22	29 115181703203 N
			10,113.00					
	Vendor Total:		10,113.00					

Total Purchase Orders: 78 Total P.O. Line Items: 132 Total List Amount: 1,230,736.49 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	31,583.09	0.00	31,583.09	0.00	0.00	31,583.09
	2-01	786,892.37	0.00	786,892.37	0.00	0.00	786,892.37
	2-05	<u>49,811.68</u>	<u>0.00</u>	<u>49,811.68</u>	<u>0.00</u>	<u>0.00</u>	<u>49,811.68</u>
Year Total:		836,704.05	0.00	836,704.05	0.00	0.00	836,704.05
CAPITAL PROJECTS	C-04	286,179.20	0.00	286,179.20	0.00	0.00	286,179.20
	C-06	<u>2,583.00</u>	<u>0.00</u>	<u>2,583.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,583.00</u>
Year Total:		288,762.20	0.00	288,762.20	0.00	0.00	288,762.20
	G-02	733.00	0.00	733.00	0.00	0.00	733.00
TRUST NON BUDGET-TWO RIVER	T-03	72,937.55	0.00	72,937.55	0.00	0.00	72,937.55
	T-12	<u>16.60</u>	<u>0.00</u>	<u>16.60</u>	<u>0.00</u>	<u>0.00</u>	<u>16.60</u>
Year Total:		72,954.15	0.00	72,954.15	0.00	0.00	72,954.15
Total of All Funds:		<u>1,230,736.49</u>	<u>0.00</u>	<u>1,230,736.49</u>	<u>0.00</u>	<u>0.00</u>	<u>1,230,736.49</u>

April 11, 2022
11:14 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Pa Item 11.

Batch Id: JORGI Batch Type: C Batch Date: 04/11/22 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description			Description					
	04/11/22	PRINCLIF	PRINCIPAL LIFE GROUP		PO BOX 77202					
22-00399	04/11/22	1	Life insurance	1,668.20	2-01-23-220-000-253	Budget	Aprv	1	1	
				1,668.20	Current: Group Insurance					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	1,668.20

There are NO errors or warnings in this listing.

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	1,668.20	0.00	0.00	1,668.20
Total of All Funds:		<u>1,668.20</u>	<u>0.00</u>	<u>0.00</u>	<u>1,668.20</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-002	Cash - Clearing - Valley	0.00	1,668.20
2-01-201-20-000-000	Current Appropriations	<u>1,668.20</u>	<u>0.00</u>
	Grand Total:	<u>1,668.20</u>	<u>1,668.20</u>

April 12, 2022
08:56 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 11.

Batch Id: JORGI Batch Type: C Batch Date: 04/12/22 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
	04/12/22	NJDEP010	NJ DEPT. OF TRANSPORTATION							
22-00408	04/12/22	1	Gertrude Ederle Park	65.00	2-01-20-165-000-244	Budget	Aprv	1	1	
				65.00	Engineering:General Engineering					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	1	65.00

There are NO errors or warnings in this listing.

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	65.00	0.00	0.00	65.00
Total of All Funds:		65.00	0.00	0.00	65.00

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-002	Cash - Clearing - valley	0.00	65.00
2-01-201-20-000-000	Current Appropriations	65.00	0.00
	Grand Total:	65.00	65.00



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-117

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
FOR SNOW REMOVAL AND STREET LIGHTING REIMBURSEMENT BETWEEN THE BOROUGH OF
HIGHLANDS AND WYNDMOOR AT THE HIGHLANDS ASSOCIATION**

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et. seq. and amendments thereto, provides in pertinent part that a municipality, in lieu of providing certain municipal services to the private community, may opt to financially reimburse the qualified private communities for the cost of certain municipal services; and

WHEREAS, Wyndmoor at the Highlands Association is a qualified private community, as defined under the Act, and the Borough of Highlands is a municipality governed by the Act; and

WHEREAS, the Borough and Wyndmoor at the Highlands Association have mutually agreed that the Wyndmoor at the Highlands Association shall perform its own snow removal and be reimbursed for the cost for street lighting, in accordance with the terms of the Agreement to be entered into between the Borough and Wyndmoor at Highlands Association; and,

WHEREAS, at no time shall any reimbursement exceed the cost that would have been incurred by the Borough in providing those services directly and the reimbursement shall not exceed the actual cost incurred by Wyndmoor at the Highlands Association; and

WHEREAS, N.J.S.A. 40:47-23.5 requires a written agreement to annually reimburse a qualified private community; and

WHEREAS, the Borough has prepared a written agreement, with an effective date of January 1, 2022, to reimburse the Wyndmoor at the Highlands Association for snow removal and the cost of street lighting as set forth in the Agreement, and wishes to enter into such an Agreement with Wyndmoor at the Highlands Association.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the appropriate Municipal officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute an Agreement for Reimbursement for Municipal Services, as prepared and approved by the Borough Attorney and the Chief Financial Officer of the Borough.

BE IT FURTHER RESOLVED, that the Agreement for Reimbursement for Municipal Services shall become effective upon being fully executed, for the dates contained therein, with an effective date of January 1, 2022.

Motion to Approve R 22-117:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-118

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
FOR SNOW REMOVAL AND STREET LIGHTING REIMBURSEMENT BETWEEN THE BOROUGH OF
HIGHLANDS AND GRAVELLY POINT BEACH ASSOCIATION**

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et. seq. and amendments thereto, provides in pertinent part that a municipality, in lieu of providing certain municipal services to the private community, may opt to financially reimburse the qualified private communities for the cost of certain municipal services; and

WHEREAS, Gravelly Point Beach Association is a qualified private community, as defined under the Act, and the Borough of Highlands is a municipality governed by the Act; and

WHEREAS, the Borough and Gravelly Point Beach Association have mutually agreed that the Gravelly Point Beach Association shall perform its own snow removal and be reimbursed for the cost for street lighting, in accordance with the terms of the Agreement to be entered into between the Borough and Gravelly Point Beach Association; and,

WHEREAS, at no time shall any reimbursement exceed the cost that would have been incurred by the Borough in providing those services directly and the reimbursement shall not exceed the actual cost incurred by Gravelly Point Beach Association; and

WHEREAS, N.J.S.A. 40:47-23.5 requires a written agreement to annually reimburse a qualified private community; and

WHEREAS, the Borough has prepared a written agreement, with an effective date of January 1, 2022, to reimburse the Gravelly Point Beach Association for snow removal and the cost of street lighting as set forth in the Agreement, and wishes to enter into such an Agreement with Gravelly Point Beach Association.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the appropriate Municipal officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute an Agreement for Reimbursement for Municipal Services, as prepared and approved by the Borough Attorney and the Chief Financial Officer of the Borough.

BE IT FURTHER RESOLVED, that the Agreement for Reimbursement for Municipal Services shall become effective upon being fully executed, for the dates contained therein, with an effective date of January 1, 2022.

Motion to Approve R 22-118:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-119

**RESOLUTION APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN
FOR COMMUNITY CENTER RENTAL**

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center from a resident seeking to host a family birthday party; and

WHEREAS, the residents have requested a waiver of the alcohol prohibition in order to serve alcohol to the guests of this private event; and

WHEREAS, the residents have obtained the necessary insurance coverage required to allow alcohol at the private event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that Damian and Jadwiga Salgado’s request for a waiver of the alcohol prohibition is approved for the private event to be hosted on June 11, 2022;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator’s review and approval.

Motion to Approve R 22-119:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-120

RESOLUTION AUTHORIZING PROPERTY TAX CANCELLATION

WHEREAS, the Borough of Highlands has recently subdivided or listed certain property as exempt on the Borough of Highlands Tax Collector’s tax receivable ledger; and

WHEREAS, the Municipal Tax Assessor has reviewed the records and has made a determination that certain 2021 property tax valuations were overstated; and

WHEREAS, the Tax Collector is recommending that the following taxes be cancelled accordingly:

<u>Block</u>	<u>Lot</u>	<u>Year</u>	<u>Amount</u>	<u>Name</u>
11.08	5	2022	\$1,883.49	O’Ree, Wendy

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above.

Motion to Approve R 22-120:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-121

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PROPERTY TAX VALUATION SERVICES FOR SHADOW LAWN MOBILE HOME PARK SITE IN CONNECTION WITH LITIGATION

WHEREAS, the Borough of Highlands has a need for professional property tax valuation services for the Shadow Lawn Mobile Home Park Site in connection with litigation, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Stack, Coolahan, & Stack, LLC has set forth its proposed services in a written proposal dated April 13, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Real Estate Counseling and Valuation Phase Services, Preparation of Expert Report Phase Services, General Consulting and Litigation Support Phase Services; and

WHEREAS, the proposed amount of the contract with Stack, Coolahan, & Stack, LLC is \$17,500.00 and \$250.00 per hour, consisting of the following:

· Real Estate Counseling and Valuation Phase Services	\$ 7,500.00
· Preparation of Expert Report Phase Services	\$ 10,000.00
· General Counsel and Litigation Support	\$ 250.00/hour

WHEREAS, such professional property tax valuation services can only be provided by licensed professionals and the firm of Stack, Coolahan, & Stack, LLC, 90 Hudson Street, Hoboken, New Jersey 07030 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Stack, Coolahan, & Stack for the proposed property tax valuation services in connection with the litigation involving Shadow Lawn Mobile Home Park Site as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$17,500 for professional property tax valuation services; and

WHEREAS, Stack, Coolahan, & Stack, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Stack, Coolahan, & Stack, LLC, from making any reportable contributions through the term of the contract; and

WHEREAS, Stack, Coolahan, & Stack, LLC has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account #



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Stack, Coolahan, & Stack, LLC is hereby retained to for the proposed property tax valuation services in connection with the litigation involving Shadow Lawn Mobile Home Park Site as set forth in its proposal as described above in their proposal dated April 13, 2022, for an amount not to exceed \$40,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-121:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-122

RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT FOR SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL SERVICES FOR A PERIOD OF ONE (1) YEAR

WHEREAS, by way of Resolution 19-147, duly adopted on May 15, 2019, the Borough of Highlands awarded a contract to Suburban Disposal, Inc. for the collection of solid waste and recycling collection services for a term of three (3) years commencing on May 18, 2019 and ending on May 17, 2022; and

WHEREAS, N.J.S.A. 40A:11-15 allows a municipality to enter into a contract for the collection and disposal of municipal solid waste and recyclable material for a term not exceeding in the aggregate five years; and

WHEREAS, Suburban Disposal, Inc. has agreed to continue their service under the terms of the present contract for an additional one (1) year term, ending on May 17, 2023; and

WHEREAS, the contract that was entered into with Suburban Disposal, Inc. allowed for such an extension in conformance with N.J.S.A. 40:11-15; and

WHEREAS, the governing body finds that the services are being performed in an effective and efficient manner; and

WHEREAS, Suburban Disposal, Inc. will continue to provide solid waste and recyclable materials collection and disposal services as described in the contract dated May 15, 2019 for an additional one (1) year term, ending on May 17, 2023, at the rate of \$34,000.00 per month for a total of \$408,000.00 for the one (1) year term; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Highlands that it hereby authorizes an extension of the present contract with Suburban Disposal, Inc. for the collection and disposal of solid waste and recyclable materials for an additional one (1) year

term, ending on May 17, 2023, at the rate of \$34,000.00 per month for a total of \$408,000.00 for the one (1) year term.

BE IT FURTHER RESOLVED, that the extension of the present contract for the one (1) year term is subject to the continued appropriation of necessary funds in the local municipal budget beyond the current year.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator be and are hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution, including execution of an extension of the contract with Suburban Disposal, Inc, for the aforesaid one (1) year term.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a certified copy of this Resolution to Suburban Disposal, Inc., the Superintendent of Public Works and the Borough Administrator.

Motion to Approve R 22-122:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 20, 2022

Nancy Tran, Acting Municipal Clerk
Highlands