



AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. January 15, 2025 Meeting Minutes
2. January 15, 2025 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. O-25-01 Amending Chapter 4 (Licensing-General), Section 4-18 (Cannabis Retailer License), Subsection 4-18.7 (Hours of Operation)

RESOLUTION

4. R 25-052 Authorizing and Providing for the Issuance and Sale of \$14,385,000 Bond Anticipation Notes of the Borough of Highlands, in the County of Monmouth, New Jersey to the Monmouth County Improvement Authority, and Determining Various Matters in Connection Therewith

CONSENT AGENDA

5. R 25-053 Approving Request for Waiver of Alcohol Ban for Community Center Rental
6. R 25-054 Amending Resolution 25-040 Entitled Approving 2025 Events on Various Borough Properties
7. R 25-055 Authorizing Refund of Tax Overpayment
8. R 25-056 Appointing Alternate Municipal Prosecutor
9. R 25-057 Appointing Green Team Members

10. R 25-058 Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within the Borough of Highlands

11. R 25-059 Authorizing Payment of Bills

OTHER BUSINESS

12. Clam Depuration Plant - Concept Design and Public Discussion

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-01

AMENDING CHAPTER 4 (LICENSING-GENERAL), SECTION 4-18 (CANNABIS RETAILER LICENSE), SUBSECTION 4-18.7 (HOURS OF OPERATION)

WHEREAS, the governing body desires to amend Chapter 4 (Licensing-General), Section 4-18 (Cannabis Retailer License), Subsection 4-18.7 (Hours of Operation) in order to modify the permitted hours of operation of a licensed cannabis retailer.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 4 (Licensing-General), Section 4-18 (Cannabis Retailer License), Subsection 4-18.7 (Hours of Operation) shall be amended as follows (additions are shown in **bold italics with underlines**, deletions are shown as ~~strikeovers in bold italics~~).

Section 4-18.7 Hours of Operation.

A licensed cannabis retailer shall be permitted to conduct business between the hours of ~~10:00 a.m. to 7:00 p.m. on Monday through Saturday, and 10:00 a.m. to 5:00 p.m. on Sunday~~ **8:00a.m. to 9:00p.m. Sunday through Wednesday and 8:00a.m. to 10:00p.m. Thursday through Saturday.**

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

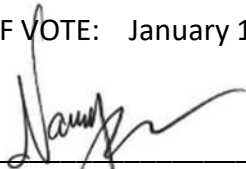
SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-25-01:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK						X
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: January 15, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-01:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: February 5, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-052

AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF \$14,385,000 BOND ANTICIPATION NOTES OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY TO THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY, AND DETERMINING VARIOUS MATTERS IN CONNECTION THEREWITH

WHEREAS, the Borough of Highlands, in the County of Monmouth, New Jersey (the “Borough”) has heretofore adopted, from time to time, various bond ordinances (the “Bond Ordinances”) authorizing various capital improvements, and the issuance and sale, from time to time, of its bonds and bond anticipation notes in order to finance such capital improvements; and

WHEREAS, the Bond Ordinances authorize the Chief Financial Officer to sell any bond anticipation notes thereunder at public or private sale, as determined by the Chief Financial Officer; and

WHEREAS, the Borough has applied to The Monmouth County Improvement Authority (the “MCIA”) to participate in its pooled governmental note financing program (the “Program”); and

WHEREAS, under the Program, the MCIA will issue and sell its pooled notes (the “MCIA Notes”), which MCIA Notes will be secured by (i) payments by various governmental entities located in Monmouth County (including the Borough) under various notes issued by such entities to the MCIA and (ii) the unconditional guaranty of the County of Monmouth (the “County”); and

WHEREAS, on January 8, 2025, the New Jersey Local Finance Board held a hearing and issued positive findings in respect of the issuance of the MCIA Notes by the MCIA; and

WHEREAS, the Borough wishes to participate in the Program, and to issue and sell all or a portion of its bond anticipation notes to the MCIA; and

WHEREAS, the Borough will receive a proposal for the purchase of such bond anticipation notes from the MCIA, which purchase will be effected through a note purchase agreement to be entered into between the Borough and the MCIA; and

WHEREAS, the Borough acknowledges that the MCIA intends to execute a contract of purchase with an underwriter pertaining to the sale of the MCIA Notes, the proceeds of which shall be used by the MCIA, inter alia, to purchase the such bond anticipation notes of the Borough; and

WHEREAS, the Borough now wishes to authorize the issuance and sale of its bond anticipation notes, and the issuance and sale of all or a portion thereof to the MCIA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF

HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY, as follows:

SECTION 1. The Chief Financial Officer is hereby authorized to cause all or a portion of its bond anticipation notes (the "Program Notes") to be issued and sold to the MCIA in accordance with the Program.

SECTION 2. The terms and conditions of the sale of the Program Notes to the MCIA shall be set forth in a Note Purchase Agreement to be dated on or about the date of pricing of the MCIA Notes, between the MCIA and the Borough. The execution and delivery by the Mayor, the Business Administrator or the Chief Financial Officer of the Borough (each, an "Authorized Officer") of the Note Purchase Agreement, in such form as shall be approved by such officer, is hereby authorized, such approval to be conclusively evidenced by such officer's execution thereof.

SECTION 3. The Borough hereby authorizes the use of certain information concerning the Program Notes and the Borough in the Preliminary Official Statement and final Official Statement of the MCIA, to be used in connection with the marketing and sale of the MCIA Notes.

SECTION 4. The execution and delivery by an Authorized Officer of a Continuing Disclosure Agreement, if any, to be dated as of the date of closing of the MCIA Notes, between the Borough and the trustee for the MCIA Notes, in such form as shall be approved by such officer, is hereby authorized, such approval to be conclusively evidenced by such officer's execution thereof.

SECTION 5. A portion of the proceeds of sale of the Program Notes to the MCIA may be retained by the MCIA as payment for the Borough's allocable share of issuance expenses and expenses related to the County Guaranty. Any Authorized Officer is hereby authorized and directed to pay all of the costs associated with the sale and issuance of the Program Notes.

SECTION 6. The Authorized Officers and any other officer of the Borough, and the staff and consultants of the Borough, are hereby authorized and directed to take all actions and execute any other agreement which may be necessary or convenient to effectuate the terms of this resolution in connection with the issuance, sale and delivery of the Program Notes, which includes the review and delivery of a preliminary official statement and official statement on behalf of the Borough, and the execution of the Note Purchase Agreement, the Continuing Disclosure Agreement, if any, and any other agreement to be executed in connection with the issuance of the Program Notes or the MCIA Notes.

SECTION 7. This resolution shall take effect immediately.

Motion to Approve R 25-052:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-053

APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center to host a Surprise Party; and

WHEREAS, the Renter has requested a waiver of the alcohol prohibition in order to allow alcohol to be consumed by guests of this private Surprise Party; and

WHEREAS, the Renter has obtained the necessary insurance coverage required to allow alcohol at the event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Renter’s request for a waiver of the alcohol prohibition is approved for the private Surprise Party to be hosted on June 7, 2025;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator’s review and approval.

Motion to Approve R 25-053:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-054

AMENDING RESOLUTION 25-040 ENTITLED APPROVING 2025 EVENTS ON VARIOUS BOROUGH PROPERTIES

WHEREAS, Resolution 25-040 approved events on various Borough owned properties for the calendar year 2025, which was duly adopted on January 1, 2025; and

WHEREAS, the Borough of Highlands was later advised by the Highlands Business Partnership that the Twin Lights Bike Ride has changed its date to Sunday, September 7, 2025 (7am – 5pm), at Huddy Park, from the originally scheduled date of Sunday, September 28, 2025; and

WHEREAS, the Borough of Highlands was also later advised by the Highlands Business Partnership that the Oktoberfest rain date has changed to Saturday, September 27, 2025, from Sunday, September 21, 2025.

NOW, THEREFORE, BE IT RESOLVED, that Resolution 25-040 be and is hereby amended to reflect the approval of the date change of the Highlands Business Partnership planned event of the Twin Lights Bike Ride for Sunday, September 7, 2025 (7am – 5pm) at Huddy Park, rather than the originally scheduled date of September 28th.

BE IT FURTHER RESOLVED, that Resolution 25-040 be and is hereby amended to reflect that the Oktoberfest rain date will be September 27, 2025 rather than the originally scheduled date of September 21, 2025.

Motion to Approve R 25-054:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-055

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
26	16	2024	\$2,090.22	Bryan Bove

Motion to Approve R 25-055:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-056

APPOINTING ALTERNATE MUNICIPAL PROSECUTOR

WHEREAS, P.L. 1999, Chapter 349, requires each Municipal Court in this State to have at least one Municipal Prosecutor, who shall be an attorney-at-law of this State in good standing, be appointed by the governing body of the municipality, for a term of one year from the date of his or her appointment, in accordance with applicable laws, Ordinances and Resolutions; and

WHEREAS, in accordance with applicable laws, Ordinances and Resolutions, a municipality may appoint additional Municipal Prosecutors as necessary to administer justice in a timely and effective manner in its Municipal Court subject to P.L. 1999, Chapter 349; and

WHEREAS, any Municipal Court having two or more Municipal Prosecutors shall have a “Chief Municipal Prosecutor” who shall be appointed by the governing body of the county or the municipality and shall have authority over other Prosecutors serving that court with respect to the performance of their duties; and

WHEREAS, by way of Resolution 25-011, duly adopted January 1, 2025, James Butler, Esq. an attorney-at-law licensed by the State of New Jersey and experienced with municipal law, was appointed to serve as the Municipal Prosecutor for the Borough of Highlands, for a one (1) year term to expire on December 31, 2025; and

WHEREAS, the Borough is in need of appointing an alternate Municipal Prosecutor in the event that James Butler, Esq. is unable to attend a court session, for a one (1) year term to expire December 31, 2025; and

WHEREAS, in light of the aforementioned, the Borough wishes to appoint William G. McGuinn, Esq. to serve as Alternate Municipal Prosecutor for a one (1) year term to expire December 31, 2025,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands as follows:

1. William G. McGuinn, Esq. is hereby appointed to serve as the Alternate Municipal Prosecutor for the one (1) year term to expire December 31, 2025.
2. This appointment is made without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this Resolution shall be placed on file with the Clerk of the Borough of Highlands.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-056:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-057
APPOINTING GREEN TEAM MEMBERS

WHEREAS, by way of Chapter 2-46 of the Borough Code, the Borough of Highlands established a Green Team; and

WHEREAS, a vacancy has occurred on the Green Team and it is necessary to fill the vacancy for the unexpired term; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and the Council of the Borough of Highlands that the following appointments be made to the Green Team to fill the aforesaid vacancy for the unexpired term:

Position:	Name:	Term:	Expiration:
Resident Member 3	Kat Walsh	3 Years	12/31/2025
Resident Member 5	Rachael Shwom	3 Years	12/31/2027

NOW BE IT FURTHER RESOLVED, by the Mayor and the Council of the Borough of Highlands that the following be and are hereby made and the composition of the Green Team is as follows:

Position:	Name:	Term:	Expiration:
Council Liaison	Donald Melynk	1 Year	12/31/2025
Environmental Commission Member	Mark Zill	1 Year	12/31/2025
Public Works	Spencer Carpenter	3 Years	12/31/2027
Recreation Dept.	Jacqueline Kane	3 Years	12/31/2026
Land Use Board	Carolyn Broullon	3 Years	12/31/2027
Resident Member 1	Shari Nastasi	3 Years	12/31/2027
Resident Member 2	Patricia Hoffman	3 Years	12/31/2026
Resident Member 3	Kat Walsh	3 Years	12/31/2025
Resident Member 4	Valerie Montecalvo	3 Years	12/31/2025
Business Owner	VACANT	3 Years	12/31/2026
Resident Member 5	Rachael Shwon	3 Years	12/31/2027

Motion to Approve R 25-057:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-058

AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN THE BOROUGH OF HIGHLANDS

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Par 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Highlands is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, be it resolved as follows:

- 1) The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. such operations will be performed in compliance with applicable Federal and State regulations, and
 - c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

Motion to Approve R 25-058:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-059
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated February 5, 2025, which totals as follows:

Current Fund	\$	739,428.53
Sewer Account	\$	93,401.23
Capital Fund	\$	25,666.98
Trust-Other	\$	3,071.00
Federal/State Grants	\$	<u>22,696.01</u>
TOTAL	\$	884,263.75

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 884,263.75** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk’s Office for reference.

Motion to Approve R 25-059:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
02/05/2025

Item 11.

CURRENT:		\$	739,428.53
Payroll	(01/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 SEWER ACCOUNT:		 \$	 93,401.23
Payroll	(01/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 CAPITAL/GENERAL		 \$	 25,666.98
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
 TRUST FUND		 \$	 3,071.00
Payroll	(01/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 UNEMPLOYMENT ACCT-MANUALS		 \$	
 DOG FUND		 \$	
 GRANT FUND		 \$	 22,696.01
Payroll	(01/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 DEVELOPER'S TRUST		 \$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
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AIRPO005 AIRPOWER INTERNATIONAL, INC.																	
24-01581	12/17/24	hydrostatic testing															
		1 hydrostatic testing	1,610.00	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R						12/17/24	01/27/25		13701		N
Vendor Total:			1,610.00														

ALLHANDS ALL HANDS FIRE EQUIPMENT																	
24-01510	12/06/24	petzel exo-ap personal escape															
		1 petzel exo-ap personal escape	12,877.92	G-02-41-821-000-002	B Grant: Amer Rescue Plan-Fire-2024 (159)	R						12/06/24	01/27/25		INV21727		N
		2 556c universal escape system	1,870.56	G-02-41-821-000-002	B Grant: Amer Rescue Plan-Fire-2024 (159)	R						12/06/24	01/27/25		INV21727		N
		3 gemtor 541 fdny class II	2,152.71	G-02-41-821-000-002	B Grant: Amer Rescue Plan-Fire-2024 (159)	R						12/06/24	01/27/25		INV21727		N
		4 gemtor 541 fdny class II	2,749.68	G-02-41-821-000-002	B Grant: Amer Rescue Plan-Fire-2024 (159)	R						12/06/24	01/27/25		INV21727		N
		5 gemtor 541 fdny class II	1,435.14	G-02-41-821-000-002	B Grant: Amer Rescue Plan-Fire-2024 (159)	R						12/06/24	01/27/25		INV21727		N
		6	0.00	G-02-41-821-000-002	B Grant: Amer Rescue Plan-Fire-2024 (159)	R						12/06/24	01/27/25		INV21727		N
			21,086.01														
Vendor Total:			21,086.01														

AMAZO005 AMAZON CAPITAL SERVICES																	
24-01605	12/23/24	coffee															
		1 coffee	49.96	4-01-20-130-000-201	B Finance: Office Supplies	R						12/23/24	01/27/25		1749M63CJ1CG		N
25-00004	01/09/25	office supplies															
		1 office supplies	177.02	5-01-20-152-000-201	B Central Services: Office Supplies	R						01/09/25	01/27/25		1GQ6NTVKP76Y		N
25-00077	01/13/25	office supplies															
		1 office supplies	522.44	4-01-28-360-000-101	B Community Ctr: Office Supplies	R						01/13/25	01/27/25		1N6XVXR6DDRK		N
		2 office supplies	100.36	4-01-28-360-000-101	B Community Ctr: Office Supplies	R						01/13/25	01/27/25		14CJV396QHT7		N
			622.80														

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
AMAZO005 AMAZON CAPITAL SERVICES						
Continued						
25-00129 01/27/25 office supplies						
1 office supplies	40.01 5-01-20-152-000-201 B Central Services: Office Supplies	R	01/27/25 01/29/25	1RXFYC91GPCK	N	
Vendor Total:	889.79					
BANKERS BANKERS LIFE AND CASUALTY CO.						
25-00131 01/28/25 retiree medical						
1 retiree medical	695.27 5-01-23-220-000-254 B Current: Retirees Group Insurance	R	01/28/25 01/28/25	B2501033	N	
Vendor Total:	695.27					
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO						
25-00159 01/29/25 ccommingled 12/23-12/31/24						
1 ccommingled 12/23-12/31/24	80.37 5-01-26-306-000-283 B Sanitation Contract: Co-Mingled Disposal	R	01/29/25 01/29/25	19145	N	
Vendor Total:	80.37					
BAYTASK BAYSHORE TASK FORCE						
25-00063 01/13/25 Contractual Services						
1 BTF Administration & Operation	2,000.00 5-01-25-240-000-252 B Police: Contractual Service	R	01/13/25 01/28/25	0017	N	
25-00064 01/13/25 Contractual Services						
1 BTF Training	1,000.00 5-01-25-240-000-252 B Police: Contractual Service	R	01/13/25 01/28/25	0018	N	
Vendor Total:	3,000.00					
BOROU005 BOROUGH OF ATLANTIC HIGHLANDS						
25-00164 01/30/25 sound recording-1/7&1/21/25						
1 sound recording-1/7&1/21/25	157.68 5-01-43-490-000-151 B Municipal Court: Consultants - Other	R	01/30/25 01/30/25	1/7&1/21/25	N	
Vendor Total:	157.68					
BOUND01 BOUND TREE MEDICAL LLC						
25-00082 01/14/25 5.11 atac 2.0 8 in storm boot						
1 5.11 atac 2.0 8 in storm boot	158.99 5-01-25-260-000-210 B First Aid: First Aid Supplies	R	01/14/25 01/30/25	85615593	N	
Vendor Total:	158.99					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc1
BRO01 BROWN & BROWN BENEFIT ADVISORS								
	25-00136 01/28/25 February 2025 consulting fee							
	1 February 2025 consulting fee	1,250.00	5-01-23-220-000-253	B Current: Group Insurance	R	01/28/25	01/28/25	128732 N
	Vendor Total:	1,250.00						
BRYAN015 BRYAN BOVE								
	25-00168 01/30/25 TAX OVERPAYMENT							
	1 TAX OVERPAYMENT	2,090.22	5-01-99-999-000-205	B Tax Overpayments	R	01/30/25	01/30/25	B26/L16 N
	Vendor Total:	2,090.22						
CHERR005 CHERRY VALLEY TRACTOR SALES								
	24-01567 12/13/24 KUBOTA MIRROR							
	1 KUBOTA MIRROR	406.85	4-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	12/13/24	01/28/25	36998D N
	Vendor Total:	406.85						
COLLI005 COLLIERS ENGINEERING/DESIGN								
	23-01254 10/20/23 Engineer Bayside/Marie Avenue							
	15 Engineer Bayside/Marie Avenue	701.25	C-04-23-101-000-201	B ORD#23-10 Bayside/Marie Ave (NJDOT)	R	10/20/23	01/29/25	1011071 N
	24-00034 01/17/24 Municipal engineer							
	17 Municipal engineer	6,179.76	4-01-20-165-000-244	B Engineering:General Engineering	R	01/17/24	01/29/25	1011063 N
	18 skatepark	583.75	4-01-20-165-000-244	B Engineering:General Engineering	R	01/17/24	01/29/25	1011059 N
	19 grant application	390.00	4-01-20-165-000-244	B Engineering:General Engineering	R	01/17/24	01/29/25	1010183 N
	20 grant application	82.50	4-01-20-165-000-244	B Engineering:General Engineering	R	01/17/24	01/29/25	1001132 N
		<u>7,236.01</u>						
	24-00466 04/04/24 Service for Marine Place East							
	9 Service for Marine Place East	4,315.88	4-01-20-165-000-244	B Engineering:General Engineering	R	04/04/24	01/29/25	1011066 N
	24-00467 04/04/24 Service Shore Drive project							
	8 Service Shore Drive project	1,526.44	4-01-20-165-000-244	B Engineering:General Engineering	R	04/04/24	01/29/25	1011055 N
	24-01105 08/27/24 WASHINGTON AVE IMPROVEMENT							
	4 WASHINGTON AVE IMPROVEMENT	5,516.13	C-04-23-101-000-202	B ORD#23-10 Washington Ave	R	08/27/24	01/29/25	1011068 N

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Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
COLLI005 COLLIERS ENGINEERING/DESIGN Continued						
24-01256 10/01/24 Tide Valve project						
4 Tide Valve project	195.00 C-04-13-120-000-510 B ORD 13-20: Engineer	R	10/02/24 01/29/25	1011051	N	
24-01258 10/01/24 Portland Road drainage project						
4 Portland Road drainage project	1,163.75 C-04-12-120-000-555 B Project 0-12-20: Construction Contracts	R	10/01/24 01/29/25	1011060	N	
24-01412 11/07/24 IMPROVEMENT TO FRANK HALL PARK						
2 IMPROVEMENT TO FRANK HALL PARK	5,973.71 C-04-23-101-000-207 B ORD#23-10 Frank Hall Park	R	11/07/24 01/29/25	1011052	N	
24-01517 12/10/24 Eng./Overlook and Frank hall						
1 Eng./Overlook and Frank hall	453.75 C-04-23-101-000-204 B ORD#23-10 Overlook Park(Grant-MCOSG-LRIG	R	12/10/24 01/29/25	1011070	N	
25-00153 01/29/25 grading review-49 Miller St						
1 grading review-49 Miller St	953.75 T-03-56-875-000-204 B Grading- Miller st Lots 7/11/12/13/14/15	R	01/29/25 01/29/25	1011058	N	
Vendor Total: 28,035.67						
COMCAST COMCAST						
25-00172 01/30/25 spc video acct						
1 spc video acct	101.18 5-01-31-440-000-213 B Telephone	R	01/30/25 01/31/25	SPC VIDEO ACCT	N	
2 22 snugharbor avenue	510.84 5-01-31-440-000-213 B Telephone	R	01/31/25 01/31/25	22 SNUGHARBOR	N	
3 151 Navesink Avenue	235.79 5-01-31-450-000-213 B Telecommunications	R	01/31/25 01/31/25	151 NAV. AVE	N	
4 first aid	294.34 5-01-31-440-000-213 B Telephone	R	01/31/25 01/31/25	FIRST AID	N	
	<u>1,142.15</u>					
Vendor Total: 1,142.15						
COPS0005 COPS						
25-00061 01/13/25 Training						
1 The Art of Interviewing	269.00 4-01-25-240-000-236 B Police: Schooling/Training	R	01/13/25 01/27/25	0000240	N	
Vendor Total: 269.00						
DELTA005 DELTA DENTAL OF NJ, INC.						
25-00133 01/28/25 active members						
1 active members	2,175.93 5-01-23-220-000-253 B Current: Group Insurance	R	01/28/25 01/28/25	1110306	N	

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Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
DELTA005 DELTA DENTAL OF NJ, INC.						
Continued						
25-00133 01/28/25 active members	Continued					
2 retired members	1,847.07 5-01-23-220-000-254 B Current: Retirees Group Insurance	R	01/28/25 01/28/25	1110308	N	
	4,023.00					
Vendor Total:	4,023.00					
DOWNT010 DOWNTOWN NETWORK COMPANY						
24-00949 07/29/24 CRS COORDINATOR						
3 CRS COORDINATOR	6,333.33 4-01-26-294-000-144 B Stormwater: Consultants-Engineer	R	07/29/24 01/28/25	3	N	
Vendor Total:	6,333.33					
EDMUN010 Edmunds Govtech						
25-00013 01/09/25 hosting 2025						
1 hosting 2025	3,000.00 5-01-20-152-000-294 B Central Services: Other	R	01/09/25 01/27/25	25-IN3518	N	
2 hosting 2025	1,443.21 5-05-55-502-000-160 B Sewer: Computer Service	R	01/09/25 01/27/25	25-IN3518	N	
3 finance maintenance	4,065.94 5-01-20-130-000-175 B Finance: S&W COVID19	R	01/09/25 01/27/25	25-IN1899	N	
4 electronic requisitions	1,162.54 5-01-20-130-000-175 B Finance: S&W COVID19	R	01/09/25 01/27/25	25-IN1899	N	
5 real property tax billing	2,712.60 5-01-20-145-000-260 B Tax Collection: Computer Services	R	01/09/25 01/27/25	25-IN1899	N	
6 utility billing/collections	2,849.73 5-05-55-502-000-160 B Sewer: Computer Service	R	01/09/25 01/27/25	25-IN1899	N	
7 wipp utility maintenance	1,478.52 5-05-55-502-000-160 B Sewer: Computer Service	R	01/09/25 01/27/25	25-IN1899	N	
8 wipp tax maintenance	1,478.52 5-05-55-502-000-160 B Sewer: Computer Service	R	01/09/25 01/27/25	25-IN1899	N	
	18,191.06					
Vendor Total:	18,191.06					
EVER0005 EVERON LLC						
24-01511 12/09/24 CCTV PROJECT/COMMUNITY CENTER						
1 CCTV PROJECT/COMMUNITY CENTER	395.00 4-01-44-901-000-264 B Acquisition of Various Equipment	R	12/09/24 01/28/25	157598678	N	
Vendor Total:	395.00					
EVOLU005 EVOLUTION TRAINING SOLUTIONS						
24-01571 12/16/24 Training						
1 Red Dot Pistol Instructor	900.00 4-01-25-240-000-236 B Police: Schooling/Training	R	12/16/24 01/28/25	212	N	
Vendor Total:	900.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
FAIRL005 FAIRLEIGH DICKERSON UNIVERSITY								
	25-00092 01/17/25 course disaster rec/organ							
	1 course disaster rec/organ		2,256.00	5-01-26-290-000-294	B Streets: Other	R	01/17/25 01/27/25	2025 N
	Vendor Total:		2,256.00					
FILEB005 FILEBANK								
	25-00151 01/29/25 STORAGE							
	1 STORAGE		505.19	5-01-26-310-000-103	B B&G: Consumable Supplies	R	01/29/25 01/29/25	0129550 N
	Vendor Total:		505.19					
FIRECOMP FIRECOMPANIES.COM								
	24-00658 05/16/24 website 2024							
	5 website 2024		239.97	4-01-25-263-000-170	B Fire Dept: Leased Equipment	R	05/16/24 01/28/25	18-109319 N
	Vendor Total:		239.97					
FRANNY01 FRANNY'S PIZZA								
	24-01508 12/05/24 Explorers							
	3 Drawn Down - Food Events		60.00	4-01-25-240-000-220	B Police: Police Explorers	R	12/05/24 01/28/25	64564 N
	4 Drawn Down - Food Events		32.00	4-01-25-240-000-220	B Police: Police Explorers	R	12/05/24 01/28/25	79645 N
			92.00					
	25-00103 01/22/25 1/19/24 snow storm							
	1 1/19/24 meals dpw snow storm		165.00	5-01-26-290-000-131	B Streets: Meal Allowance	R	01/22/25 01/29/25	80407 N
	Vendor Total:		257.00					
GANNE005 GANNETT NJ								
	25-00169 01/30/25 ADS							
	1 ADS		64.04	5-01-20-150-000-294	B Tax Assessor: Other	R	01/30/25 01/30/25	6849537 N
	2 ADS		60.52	5-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	01/30/25 01/30/25	6849537 N
	3 ADS PUBLIC AUCTION		106.28	5-01-26-290-000-294	B Streets: Other	R	01/30/25 01/30/25	6849537 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099	
	Item Description					Enc Date Date	Date Invoice	Excl	
GANNE005 GANNETT NJ									
			Continued						
	25-00169 01/30/25 ADS		Continued						
	4 ADS NOTICE TO BIDDERS		82.52	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	01/30/25 01/30/25	6849537	N
			313.36						
	Vendor Total:		313.36						
GATE001 GATEWAY VILLAS CONDO ASSOC.									
	25-00161 01/29/25 electric reimbursement/Dec.								
	1 electric reimbursement/Dec.		85.03	4-01-26-325-000-217	B Condo Services: Street Lighting	R	01/29/25 01/29/25	DECEMBER 2024	N
	2 electric reimbursement/Jan..		175.56	5-01-26-325-000-217	B Condo Services: Street Lighting	R	01/29/25 01/29/25	JANUARY 2025	N
			260.59						
	Vendor Total:		260.59						
GLE01 GLENCO SUPPLY, INC									
	24-01604 12/20/24 SLOW CHILDREN AT PLAY								
	1 SLOW CHILDREN AT PLAY		60.00	4-01-20-152-000-294	B Central Services: Other	R	12/20/24 01/27/25	34834	N
	2 SHIPPING		15.00	4-01-20-152-000-294	B Central Services: Other	R	12/20/24 01/27/25	34834	N
			75.00						
	Vendor Total:		75.00						
GRAVELLY GRAVELLY POINT BEACH ASSOC.									
	25-00160 01/29/25 December 2024 electric reimbur								
	1 December 2024 electric reimbur		68.18	4-01-26-325-000-217	B Condo Services: Street Lighting	R	01/29/25 01/29/25	DECEMBER 2024	N
	2 January 2025 electric reimbur		68.04	5-01-26-325-000-217	B Condo Services: Street Lighting	R	01/29/25 01/29/25	JANUARY 2025	N
			136.22						
	Vendor Total:		136.22						
H2MAS005 H2M ASSOCIATES, INC.									
	23-00026 01/09/23 Sanitary Engineer								
	28 Sanitary Engineer		2,588.50	4-05-55-502-000-151	B Sewer: Consultants - Other	R	01/28/25 01/28/25	273563	N
	23-01535 12/29/23 Phase I sanitary sewer								
	13 Phase I sanitary sewer		6,839.00	C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp	R	11/07/24 01/28/25	273562	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description	Amount Charge Account Acct Type Description		Enc Date Date	Date Invoice	Exc1
H2MAS005 H2M ASSOCIATES, INC. Continued						
	24-01178 09/13/24 ENGINEERING SERVICE/PHASE 2					
	2 ENGINEERING SERVICE/PHASE 2	2,350.00 C-06-24-101-000-201	B	ORD#24-05 Phase I&II Sanitary Sewer Imp	R 09/13/24 01/30/25	274046 N
	Vendor Total:	11,777.50				
MERID005 HACKENSACK MERIDIAN HEALTH						
	25-00115 01/24/25 Physicals					
	1 New Hire Physicals - SLEO II	821.00 5-01-25-240-000-240	B	Police: Physicals	R 01/24/25 01/28/25	9828 N
	Vendor Total:	821.00				
HALFM005 HALF MOON IMPRINTS LLC						
	25-00083 01/14/25 winter hats with cuff/embroide					
	1 winter hats with cuff/embroide	360.00 5-01-25-260-000-232	B	First Aid: Uniform Clothing & Access.	R 01/14/25 01/28/25	2530 N
	2 skull beanie hat/embroidered	360.00 5-01-25-260-000-232	B	First Aid: Uniform Clothing & Access.	R 01/14/25 01/28/25	2530 N
		720.00				
	Vendor Total:	720.00				
FIREDEPT HIGHLANDS FIRE DEPARTMENT						
	25-00125 01/27/25 polling location rental					
	1 polling location rental	400.00 5-01-20-120-000-226	B	Municipal Clerk: Election Expense	R 01/27/25 01/27/25	2024 N
	Vendor Total:	400.00				
IIMC0005 IIMC						
	25-00093 01/17/25 2025 membership dues					
	1 2025 membership dues	195.00 5-01-20-120-000-227	B	Municipal Clerk: Dues	R 01/17/25 01/27/25	2025 N
	Vendor Total:	195.00				
JAMES010 JAMES & PATRICIA DAVIS						
	25-00120 01/27/25 medicare reimbursement					
	1 medicare reimbursement	1,165.50 5-01-36-472-000-201	B	Statutory-Soc Security-Employee Reimburs	R 01/27/25 01/27/25	JAN-MARCH 2025 N
	Vendor Total:	1,165.50				

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
JANIC005 JANICE SWAGGERTY							
	25-00163 01/30/25 sound recording-1/7/25						
	1 sound recording-1/7/25	59.13	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	01/30/25 01/30/25	1/7/25 N
	Vendor Total:	59.13					
JCPL JCP & L							
	25-00155 01/29/25 dpw yard						
	1 dpw yard	114.31	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95767604636 N
	2 22 Snug Harbor Avenue	1,438.00	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95777538912 N
	3 2 Miller St.	4.27	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95578083764 N
	4 171 Bay Avenue	875.38	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393175 N
	5 42 Shore Drive	973.34	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393173 N
	6 streetscape	302.15	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393172 N
	7 firehouse	855.49	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393169 N
	8 waterwitch receptacles	43.34	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393167 N
	9 Linden Avenue	12.55	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393166 N
	10 201-203 Bay Avenue	85.72	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95797393336 N
	11 Cedar St.	17.06	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95677952056 N
	12 Master Bill	499.23	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95059966391 N
	13 Master Bill Mua	625.03	5-01-31-430-000-215	B Electric	R	01/29/25 01/29/25	95059966410 N
	14 street lighting	1,722.29	5-01-31-435-000-217	B Street Lighting	R	01/29/25 01/29/25	95677952054 N
	15 street lighting	2,860.94	5-01-31-435-000-217	B Street Lighting	R	01/29/25 01/29/25	95677952055 N
	16 Valley St pump station	179.69	5-05-55-502-000-214	B Sewer: Gas & Electric	R	01/29/25 01/29/25	95797393170 N
	17 40 Shore Drive	4,886.29	5-05-55-502-000-214	B Sewer: Gas & Electric	R	01/29/25 01/29/25	95797393171 N
	18 North St pump station	378.59	5-05-55-502-000-214	B Sewer: Gas & Electric	R	01/29/25 01/29/25	95797393174 N
		15,873.67					
	Vendor Total:	15,873.67					
JFKEM005 JFK EMS							
	24-00046 01/17/24 jfk emergency services						
	12 jfk emergency services	15,000.00	4-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	01/29/25 01/29/25	DECEMBER 2024 N
	25-00162 01/29/25 Ems service 2025						
	1 Ems service 2025	15,000.00	5-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	01/29/25 01/29/25	JANUARY 2025 N
	Vendor Total:	30,000.00					

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Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
JOHNG005 JOHN GUIRE LLC						
24-01403 11/06/24 DRAWDOWN						
2 DRAWDOWN	137.42 4-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	11/06/24 01/27/25	223465	N	
Vendor Total:	137.42					
KCUST005 K CUSTOMS LLC						
25-00079 01/13/25 install shelving system						
1 install shelving system	925.00 4-01-25-240-000-294 B Police: Other	R	01/13/25 01/27/25	12/30/24	N	
Vendor Total:	925.00					
MARME005 MARMERO LAW, LLC						
25-00106 01/23/25 2025 tax appeal/foreclosure						
1 2025 tax appeal/foreclosure	915.00 5-01-20-155-000-294 B Legal Services: Other	R	01/23/25 01/28/25	31258	N	
Vendor Total:	915.00					
MCAA0005 MCAA OF MONMOUTH COUNTY						
25-00143 01/28/25 2025 membership dues						
1 2025 membership dues	45.00 5-01-43-490-000-127 B Municipal Court: Dues	R	01/28/25 01/28/25	2025	N	
Vendor Total:	45.00					
MCMANIMO MCMANIMON SCOTLAND & BAUMANN						
25-00152 01/29/25 Shadow Lawn redevelopment						
1 Shadow Lawn redevelopment	2,700.00 5-01-20-155-000-294 B Legal Services: Other	R	01/29/25 01/29/25	234915	N	
2 Captains Cove Marina	6,887.38 5-01-20-155-000-294 B Legal Services: Other	R	01/29/25 01/29/25	234916	N	
	<u>9,587.38</u>					
Vendor Total:	9,587.38					
MCSYEM MCSYSTEMS, LLC						
24-01203 09/20/24 Inspections online						
1 Inspections online	2,200.00 4-01-22-195-000-260 B Construction: Computer Services	R	09/20/24 01/29/25	20240185	N	
Vendor Total:	2,200.00					

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MGL MGL PRINTING SOLUTIONS								
	25-00101 01/17/25 1099/nec and int							
	1 1099/nec and int		169.50 5-01-20-130-000-294 B Finance: Other	R	01/21/25	01/27/25	212223	N
	2 shipping		24.00 5-01-20-130-000-294 B Finance: Other	R	01/21/25	01/27/25	212223	N
			<u>193.50</u>					
	Vendor Total:		193.50					
MIDDLE040 MIDDLETOWN TWP.								
	25-00170 01/30/25 Brush dump							
	1 Brush dump		400.00 4-01-26-305-000-284 B Sanitation: Brush & Bulk	R	01/30/25	01/30/25	8/12/24	N
	2 Brush dump		400.00 4-01-26-305-000-284 B Sanitation: Brush & Bulk	R	01/30/25	01/30/25	8/20/24	N
	3 Brush dump		640.00 4-01-26-305-000-284 B Sanitation: Brush & Bulk	R	01/30/25	01/30/25	11/7/24	N
	4 Brush dump		640.00 5-01-26-305-000-284 B Sanitation: Brush & Bulk	R	01/30/25	01/30/25	1/8/25	N
	5 Brush dump		320.00 5-01-26-305-000-284 B Sanitation: Brush & Bulk	R	01/30/25	01/30/25	1/24/25	N
			<u>2,400.00</u>					
	Vendor Total:		2,400.00					
MITCH005 MITCHELL HUMPHREY COMPANY								
	25-00014 01/09/25 annual fasttrackgov 2025							
	1 annual fasttrackgov 2025		2,590.00 5-01-22-195-000-252 B Construction: Contractual Service	R	01/09/25	01/27/25	21200010000004	N
	2 annual fasttrackgov 2025		1,500.00 5-01-22-200-000-294 B Code Enf: Other	R	01/09/25	01/27/25	21200010000004	N
			<u>4,090.00</u>					
	Vendor Total:		4,090.00					
MONCOUNT MONMOUTH COUNTY POLICE CHIEF'S								
	25-00066 01/13/25 Dues							
	1 2025 Active Member - Chief		250.00 5-01-25-240-000-227 B Police: Dues	R	01/13/25	01/27/25	25-006	N
	Vendor Total:		250.00					
SPCA MONMOUTH COUNTY SPCA								
	25-00127 01/27/25 December 2024 animal control							
	1 December 2024 animal control		1,537.50 4-01-27-340-000-152 B Dog Control: Contractual Service	R	01/27/25	01/27/25	2025772	N
	Vendor Total:		1,537.50					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc1
COUNTY MONMOUTH COUNTY TREASURER								
	25-00144 01/28/25 1st qtr 2025							
	1 1st qtr 2025		478,220.83 5-01-99-999-000-208 B County Taxes Payable	R	01/28/25	01/28/25	25000193	N
	2 1st qtr 2025 added and omitted		8,105.80 5-01-99-999-000-208 B County Taxes Payable	R	01/28/25	01/28/25	25000019	N
			<u>486,326.63</u>					
	Vendor Total:		486,326.63					
LIBRARY MONMOUTH COUNTY TREASURER								
	25-00145 01/28/25 1st qtr 2025 library tax							
	1 1st qtr 2025 library tax		32,531.20 5-01-99-999-000-208 B County Taxes Payable	R	01/28/25	01/28/25	25000326	N
	2 1st qtr 2025 added/omitted		555.83 5-01-99-999-000-208 B County Taxes Payable	R	01/28/25	01/28/25	25000065	N
			<u>33,087.03</u>					
	Vendor Total:		33,087.03					
HEALTH05 MONMOUTH COUNTY TREASURER								
	25-00146 01/28/25 1st qtr 2025-health tax							
	1 1st qtr 2025-health tax		8,984.97 5-01-99-999-000-208 B County Taxes Payable	R	01/28/25	01/28/25	25000292	N
	2 1st qtr 2025-added/omitted		138.96 5-01-99-999-000-208 B County Taxes Payable	R	01/28/25	01/28/25	25000102	N
			<u>9,123.93</u>					
	Vendor Total:		9,123.93					
MOTOR010 MOTOROLA SOLUTIONS, INC.								
	24-01506 12/05/24 Patrol Equipment							
	1 PMNN4486A-Batteries		852.00 4-01-25-240-000-269 B Police: Patrol Equipment	R	12/05/24	01/27/25	8282041274	N
	25-00157 01/29/25 2 way radios							
	1 2 way radios		385.00 5-01-26-290-000-294 B Streets: Other	R	01/29/25	01/29/25	1411156595	N
	Vendor Total:		1,237.00					
MUNIC025 MUNICIPAL CLERKS ASS. MONMOUTH								
	25-00086 01/14/25 2025 MEMBERSHIP DUES							
	1 2025 MEMBERSHIP DUES		75.00 5-01-20-120-000-227 B Municipal Clerk: Dues	R	01/14/25	01/27/25	2025	N
	Vendor Total:		75.00					

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NANCYTR1 NANCY TRAN										
	25-00142 01/28/25 2024 league reimbursement									
	1 2024 league reimbursement	227.36	5-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	01/28/25	01/28/25		11/18/24	N
	Vendor Total:	227.36								
NJNG NEW JERSEY NATURAL GAS										
	25-00138 01/28/25 22 Snugharbor Avenue									
	1 22 Snugharbor Avenue	565.53	5-01-31-446-000-218	B Natural Gas	R	01/28/25	01/28/25		22 SNUGHARBOR	N
	2 s 2nd st	534.39	5-01-31-446-000-218	B Natural Gas	R	01/28/25	01/28/25		S 2ND ST	N
	3 dpw	525.06	5-01-31-446-000-218	B Natural Gas	R	01/28/25	01/28/25		DPW	N
	4 Shore Drive	1,076.04	5-01-31-446-000-218	B Natural Gas	R	01/28/25	01/28/25		SHORE DR	N
	5 151 Navesink Avenue	1,678.87	5-01-31-446-000-218	B Natural Gas	R	01/28/25	01/28/25		151 NAVESINK AV	N
	6 56 Waterwitch Avenue	57.03	5-01-31-446-000-218	B Natural Gas	R	01/28/25	01/28/25		56 WATERWITCH	N
		<u>4,436.92</u>								
	Vendor Total:	4,436.92								
NJPO NEW JERSEY PLANNING OFFICIALS										
	25-00085 01/14/25 2025 single board membership									
	1 2025 single board membership	325.00	5-01-21-180-000-227	B Municipal Land Use Law: Dues	R	01/14/25	01/27/25		2025	N
	25-00096 01/17/25 mandatory training member									
	1 mandatory training member	95.00	5-01-21-180-000-236	B Municipal Land Use: Schooling/Training	R	01/17/25	01/27/25		082026681	N
	Vendor Total:	420.00								
REG ASSO NEW JERSEY REGISTRARS ASS.										
	25-00048 01/13/25 2025 membership									
	1 2025 membership	25.00	5-01-20-120-000-227	B Municipal Clerk: Dues	R	01/13/25	01/29/25		13840	N
	2 2025 membership	25.00	5-01-20-120-000-227	B Municipal Clerk: Dues	R	01/16/25	01/29/25		13647	N
	3 2025 membership	50.00	5-01-20-120-000-227	B Municipal Clerk: Dues	R	01/16/25	01/29/25		13959	N
	4 2025 membership	25.00	5-01-20-120-000-227	B Municipal Clerk: Dues	R	01/29/25	01/29/25		13647	N
		<u>75.00</u>								
	Vendor Total:	75.00								

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC									
	25-00116 01/24/25 notice ad#24129, and 24124								
	1 notice ad#24129, and 24124	66.34	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	01/24/25	01/27/25	21841	N
	Vendor Total:	66.34							
NJ PUBLI NJ PUBLIC SAFETY ACCREDITATION									
	25-00062 01/13/25 Dues								
	1 2025 Membership Renewal	400.00	5-01-25-240-000-227	B Police: Dues	R	01/13/25	01/28/25	4843	N
	Vendor Total:	400.00							
NJAPZA NJAPZA									
	25-00084 01/14/25 2025 membership dues								
	1 2025 membership dues	120.00	5-01-21-180-000-227	B Municipal Land Use Law: Dues	R	01/14/25	01/27/25	2025	N
	Vendor Total:	120.00							
PRINCLIF PRINCIPAL LIFE GROUP									
	25-00119 01/27/25 life insurance								
	1 life insurance	1,067.87	5-01-23-220-000-253	B Current: Group Insurance	R	01/27/25	01/27/25	FEBRUARY 2025	N
	Vendor Total:	1,067.87							
PUMPING PUMPING SERVICES, INC.									
	24-00698 05/29/24 submersible mixer-40 Shore Dr.								
	1 submersible mixer-40 Shore Dr.	2,474.39	C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp	R	05/29/24	01/28/25	1148752	N
	24-01515 12/09/24 emergency service call								
	1 emergency service call	1,667.25	4-05-55-502-000-190	B Sewer: Station Repairs	R	12/09/24	01/28/25	1148104	N
	24-01585 12/17/24 2 year/ alarm dialer								
	1 2 year/ alarm dialer	864.00	4-05-55-502-000-294	B Sewer: Other	R	12/17/24	01/29/25	1148307	N
	Vendor Total:	5,005.64							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
RESERVE RESERVE ACCOUNT												
25-00173	01/31/25	adding funds to postage										
	1	adding funds to postage		1,000.00	5-01-20-152-000-222	B Central Services: Postage	R	01/31/25	01/31/25			N
	2	adding funds to postage		500.00	5-01-22-195-000-222	B Construction: Postage	R	01/31/25	01/31/25			N
	3	adding funds to postage		500.00	5-01-43-490-000-122	B Municipal Court: Postage	R	01/31/25	01/31/25			N
				<u>2,000.00</u>								
		Vendor Total:		2,000.00								
ROBER060 ROBERTS ENGINEERING GROUP, LLC												
25-00165	01/30/25	9 Fifth Street										
	1	9 Fifth Street		942.50	T-03-56-875-000-169	B TRUST: 2022-04: KirshKraft 9Fifth B57 L8 R		01/30/25	01/30/25		9872	N
	2	60 Bay Avenue		1,174.75	T-03-56-875-000-191	B LUB24-02: Cahill - 60 Bay Ave., B42 L1 R		01/30/25	01/30/25		9790	N
	3	planning board 2025		198.00	5-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer R		01/30/25	01/30/25		9871	N
				<u>2,315.25</u>								
		Vendor Total:		2,315.25								
SELEC005 SELECT DPM LLC												
25-00088	01/16/25	2024 YEAR IN REVIEW POST CARDS										
	1	2024 YEAR IN REVIEW POST CARDS		1,572.75	5-01-20-110-000-261	B Mayor/Council: Printing	R	01/16/25	01/27/25		K22168	N
		Vendor Total:		1,572.75								
NAYLORS SHORE AUTO SUPPLY, INC.												
25-00175	01/31/25	ds penetrant										
	1	ds penetrant		107.88	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/31/25	01/31/25		271185	N
	2	fuel additive		32.60	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/31/25	01/31/25		271404	N
	3	air filter/exactfitblade		92.00	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	01/31/25	01/31/25		271523	N
	4	control repair		89.95	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	01/31/25	01/31/25		271528	N
	5	2015 ford f250 fuel cap		12.33	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/31/25	01/31/25		271534	N
	6	3 year battery warranty		378.84	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	01/31/25	01/31/25		271556	N
	7	wheel bearing/universal joint		548.28	5-01-26-300-000-294	B Mech Garage: Other	R	01/31/25	01/31/25		272351	N
	8	front disc brakes		57.69	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/31/25	01/31/25		272389	N
	9	u-bolt, clamp		28.40	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/31/25	01/31/25		272458	N
	10	2.5 def, 50/50		147.84	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/31/25	01/31/25		272727	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
NAYLORS SHORE AUTO SUPPLY, INC.							
	25-00175 01/31/25 ds penetrant	Continued					
	11 amber beacon	Continued	79.18 5-01-26-300-000-294 B Mech Garage: Other	R	01/31/25 01/31/25	272860	N
			1,574.99				
	Vendor Total:		1,574.99				
SHORE020 SHORESIDE VETERINARY CARE							
	25-00113 01/24/25 K9 Services						
	3 Fortiflora SA Canine		38.50 5-01-25-240-000-290 B Police: K-9 Unit	R	01/24/25 01/27/25	132279	N
	4 Doxycycline 300mg		96.30 5-01-25-240-000-290 B Police: K-9 Unit	R	01/24/25 01/27/25	132279	N
	5 Zenrelia 15mg #90		156.00 5-01-25-240-000-290 B Police: K-9 Unit	R	01/24/25 01/27/25	132279	N
			290.80				
	Vendor Total:		290.80				
SPECTROL SPECTROTEL, INC.							
	25-00132 01/28/25 fire department						
	1 fire department		117.44 5-01-31-440-000-213 B Telephone	R	01/28/25 01/28/25	12748355	N
	Vendor Total:		117.44				
STAPLES STAPLES ADVANTAGE							
	25-00076 01/13/25 Office supplies						
	1 Office supplies		53.54 5-01-20-152-000-203 B Central Services: Consumable Supplies	R	01/13/25 01/27/25	6021652166	N
	2 Office supplies		3.39 5-01-43-490-000-101 B Municipal Court: Office Supplies	R	01/13/25 01/27/25	6021652166	N
			56.93				
	Vendor Total:		56.93				
SUBUR005 SUBURBAN DISPOSAL INC.							
	25-00147 01/28/25 January 2025						
	1 January 2025		43,833.33 5-01-26-306-000-284 B Sanitation Contract: Solid Waste	R	01/28/25 01/28/25	11228	N
	2 January 2025		16,968.83 5-01-26-309-000-220 B Mon Cty Rec: Tipping Fees	R	01/28/25 01/28/25	11228	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc]
SUBUR005 SUBURBAN DISPOSAL INC.								
	25-00147 01/28/25 January 2025							
	3 January 2025		2,914.56	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal R	01/28/25 01/28/25	11228	N
			63,716.72					
	Vendor Total:		63,716.72					
TOMSA T.O.M.S.A.								
	25-00148 01/28/25 December 2024							
	1 December 2024		70,992.98	4-05-55-502-000-196	B Sewer: TOMSA R	01/28/25 01/28/25	DECEMBER 2024	N
	Vendor Total:		70,992.98					
TARGE005 TARGETED TECHNOLOGIES LLC								
	24-01597 12/20/24 Computers							
	1 Dell Precision		2,870.00	4-01-25-240-000-270	B Police: Leased Equipment R	12/20/24 01/27/25	122767	N
	2 External 16X Blu-ray R/W Drive		198.00	4-01-25-240-000-270	B Police: Leased Equipment R	12/20/24 01/27/25	122767	N
	3 Set Up Fee		330.00	4-01-25-240-000-270	B Police: Leased Equipment R	12/20/24 01/27/25	122767	N
			3,398.00					
	25-00167 01/30/25 agreement office 365							
	1 agreement office 365		1,647.36	5-01-20-152-000-294	B Central Services: Other R	01/30/25 01/30/25	122810	N
	2 agreement datto backup/police		715.83	5-01-25-240-000-294	B Police: Other R	01/30/25 01/30/25	122737	N
	3 agreement email essentials		456.00	5-01-20-130-000-294	B Finance: Other R	01/30/25 01/30/25	122734	N
	4 agreement security awareness		168.72	5-01-20-130-000-294	B Finance: Other R	01/30/25 01/30/25	122735	N
	5 agreement datto monthly		715.83	5-01-20-130-000-294	B Finance: Other R	01/30/25 01/30/25	122736	N
	6 managed service agreement		4,359.50	5-05-55-502-000-294	B Sewer: Other R	01/30/25 01/30/25	122696	N
			8,063.24					
	Vendor Total:		11,461.24					
TRAVI005 TRAVIS ALVAREZ								
	25-00149 01/28/25 REIMBURSEMENT/ACADEMY ITEMS							
	1 REIMBURSEMENT/ACADEMY ITEMS		679.99	5-01-25-240-000-235	B Police: Initial Outfitting R	01/28/25 01/28/25	1/11/25	N
	Vendor Total:		679.99					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc]		
MARRIAGE TREASURER, STATE OF NJ						
25-00174 01/31/25 4th qtr 2024 marriage report						
1 4th qtr 2024 marriage report	225.00 4-01-99-999-001-286 B Due State of NJ - Marriage Lic	R	01/31/25 01/31/25	4TH QTR 2024	N	
Vendor Total:	225.00					
VARAKIYU VARAKIYU ENTERPRISES LLC						
25-00158 01/29/25 cleaning supplies						
1 cleaning supplies	392.38 5-01-26-310-000-116 B B&G: Janitorial Supplies	R	01/29/25 01/29/25	3509	N	
2 cleaning supplies	331.38 5-01-26-310-000-116 B B&G: Janitorial Supplies	R	01/29/25 01/29/25	3561	N	
	<u>723.76</u>					
Vendor Total:	723.76					
VERIZON1 VERIZON						
25-00128 01/27/25 40 Shore Drive						
1 40 Shore Drive	172.17 5-05-55-502-000-213 B Sewer: Telephone	R	01/27/25 01/27/25	1/19/25	N	
2 Valley St pump station	62.28 5-05-55-502-000-213 B Sewer: Telephone	R	01/27/25 01/27/25	VALLEY ST PUMP	N	
	<u>234.45</u>					
Vendor Total:	234.45					
VERIZON05 VERIZON						
25-00139 01/28/25 Fios						
1 Fios	149.00 5-01-31-440-000-213 B Telephone	R	01/28/25 01/28/25	1/4/25	N	
Vendor Total:	149.00					
VERIZON1 VERIZON						
25-00140 01/28/25 fire department						
1 fire department	373.78 5-01-31-440-000-213 B Telephone	R	01/28/25 01/28/25	1/1/25	N	
Vendor Total:	373.78					

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099			
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Date	Invoice	Exc1		
Item	Description										
VERWIRE VERIZON WIRELESS											
25-00141	01/28/25	cell phone	2,302.13	5-01-31-440-000-213	B Telephone		01/28/25	01/28/25	6103143407	N	
		1 cell phone									
		Vendor Total:	2,302.13								
VETER005 VETERANS OF FOREIGN WARS											
25-00124	01/27/25	polling location rental	400.00	5-01-20-120-000-226	B Municipal Clerk: Election Expense		01/27/25	01/27/25	2024	N	
		1 polling location rental									
		Vendor Total:	400.00								
VSP VISION SERVICE PLAN											
25-00126	01/27/25	vision care active members	580.05	5-01-23-220-000-253	B Current: Group Insurance		01/27/25	01/27/25	FEBRUARY 2025	N	
		1 vision care active members									
		2 vision care retired members	580.05	5-01-23-220-000-254	B Current: Retirees Group Insurance		01/27/25	01/27/25	FEBRUARY 2025	N	
			1,160.10								
		Vendor Total:	1,160.10								
VISUA005 VISUAL COMPUTER SOLUTIONS											
25-00060	01/13/25	Service Contracts	4,082.40	4-01-25-240-000-254	B Police: Equipment Maintenance		01/13/25	01/28/25	21589	N	
		1 Renewal Services									
		Vendor Total:	4,082.40								
WETSI005 WET SIDE CAR WASH											
25-00067	01/13/25	car wash	115.00	4-01-25-240-000-265	B Police: Car Wash		01/13/25	01/27/25	188	N	
		1 car wash									
		Vendor Total:	115.00								
<hr/>											
Total Purchase Orders:		104	Total P.O. Line Items:		196	Total List Amount:		884,263.75	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	52,527.77	0.00	52,527.77	0.00	0.00	52,527.77
	4-05	<u>76,112.73</u>	<u>0.00</u>	<u>76,112.73</u>	<u>0.00</u>	<u>0.00</u>	<u>76,112.73</u>
Year Total:		128,640.50	0.00	128,640.50	0.00	0.00	128,640.50
	5-01	686,900.76	0.00	686,900.76	0.00	0.00	686,900.76
	5-05	<u>17,288.50</u>	<u>0.00</u>	<u>17,288.50</u>	<u>0.00</u>	<u>0.00</u>	<u>17,288.50</u>
Year Total:		704,189.26	0.00	704,189.26	0.00	0.00	704,189.26
CAPITAL PROJECTS	C-04	14,003.59	0.00	14,003.59	0.00	0.00	14,003.59
	C-06	<u>11,663.39</u>	<u>0.00</u>	<u>11,663.39</u>	<u>0.00</u>	<u>0.00</u>	<u>11,663.39</u>
Year Total:		25,666.98	0.00	25,666.98	0.00	0.00	25,666.98
	G-02	22,696.01	0.00	22,696.01	0.00	0.00	22,696.01
TRUST NON BUDGET-TWO RIVER	T-03	3,071.00	0.00	3,071.00	0.00	0.00	3,071.00
Total of All Funds:		<u>884,263.75</u>	<u>0.00</u>	<u>884,263.75</u>	<u>0.00</u>	<u>0.00</u>	<u>884,263.75</u>



**Borough of Highlands
Administrative Offices**

151 Navesink Avenue, Highlands, NJ 07732
Phone: 732-872-1224
Fax: 732-872-0670

PLEASE TAKE NOTICE that on Wednesday, February 5, 2025, at 7:00 p.m., the Borough of Highlands will hold and conduct an in-person Public Discussion at the Municipal Building, 151 Navesink Avenue, Highlands, New Jersey 07732, to discuss the concept design and feasibility study for the Clam Depuration Plant located on Fifth Street as part of its New Jersey Asset Activation Planning Grant award.

Learn how clams are purified! Learn about the clambers, the plant and its history. Please join us for a public discussion on this amazing industry that is right in our back yard and what its possibilities can be for the future.



Discussion Guide for Updates to J T White Shellfish Plant Compound & New Building Onsite hosting an Interactive Maritime Museum with Educational Components

About the Clam Plant:

Clams may be harvested for human consumption from *Special Restricted* waters under the Special Permits program. Clams harvested from waters classified as Special Restricted must undergo purification prior to sale for human consumption. This purification treatment may be through the depuration process, or the relay process. Both processes provide sufficient time for the clams to purge themselves of harmful bacteria that adhere to their tissue prior to harvest.

The Highlands Clam Depuration Plant opened in 1974, with \$50,000 of public money won by the lobbying efforts of the Baymen's Protective Association (BPA). Safety standards for safe consumption of the local quahog by the mid 1980's closed the facility until James T. White saved it. A Clam digger, schoolteacher, and BPA president, Jimmy White became mayor of Highlands, and in 1989, won a \$1.3 million grant from the Port Authority of New York and New Jersey to revitalize the Clam industry. The long-term lease agreement between Certified Clam Corporation and the Highlands Borough has weathered clams, climate change and small-town politics shape seafood's fate in New Jersey. The Raritan Bay clammers continue to be resilient maintaining the Bayshore Regions long history of clamming.

What we would like to do:

This Highlands' Project will expand destination amenities providing a unique look at a Jersey Shore historic clam depuration industry that continues today. A new perspective of harvesting clams growing in our waters and building a respect for the health and resiliency of the shellfish growing waters and our environment. Highlands Borough will utilize conceptual design, economic/market analysis and feasibility studies to formulate a plan for the Clam Depuration Plant public enhancements. Creation of a dedicated office for the Plant as well as an education center and maritime exhibit space on site for live demonstrations for visitors including nautical history of the Bayshore regional clamming industry. Creation of a walk-through area to see clam depuration process live without disrupting workflow.

The Bayshore Region, South Amboy to Highlands, has a significant historical clamming industry that can be displayed to the region through this project. Creation of public education programs on "why" and "how" shellfish are harvested from local waters for consumption in the context of an active facility and the regional nautical history of clamming/ shellfish. To witness the depuration process in an active clam depuration facility is amazing and we want to share it with others.

Please take our survey using this link or scanning the QR Code below:

<https://www.surveymonkey.com/r/ClamPlant>



Clam Depuration Process (48-72 Hours Total)

Item 12.



Step 01
Harvest Clams
into Bushels/Crates



Step 02
Load Clam Bushels onto
Carts and in from Dock



Step 03
Hose Cart



Step 05
UV Treatment in Salt
Water for Bacteria
Removal



Step 04
Initial Holding Period in
High-Quality Water



Step 06
Second Holding Period
for Bacteria Purging



Step 07
Cool Clams + Test to
Meet State Standards



Step 08
Sort, Bag, and
Package Clams



Step 09
Load and Transport
Clams to Customers

New Building Onsite hosting an Interactive Maritime Museum with Educational Components

Please take a minute to complete the survey below. The purpose of this survey is to get your opinions about major updates to infrastructure of the J. T. White Shellfish Plant that will also include a new bulkhead and dock as well as the addition of a separate, elevated building that will host the Clam Plant’s offices and an interactive Maritime Museum with Educational Components.

Using funds secured from a NJ EDA planning grant, the Borough staffed a steering committee that features residents, local clammers, the business community, our High Schools at HHRS and MAST, governing body members, municipal staff, our planners, local universities, scientist from Sandy Hook, the NPS, and the Mayors of Atlantic Highlands and Sea Bright.

All responses will be used in aggregate and individual responses will be kept confidential. Remember, your opinion is important!

1. **Which of the following best describes your relationship to Highlands?**
 - I live or work in Highlands
 - I used to live or work in Highlands
 - I visit Highlands
 - None of the above
2. **How familiar are you with our J T White Shellfish Plant?**
 - Very familiar
 - Somewhat familiar
 - Not familiar at all
3. **How interested are you in visiting the J T White Shellfish Plant with an interactive maritime museum that included an educations component?**
 - Very interested
 - Somewhat interested
 - Neutral
 - Not very interested
 - Not interested at all
4. **How appealing would the modernized building for clam depuration operations with a separate building for exhibits and educational programs be to you?**
 - Very appealing
 - Somewhat appealing
 - Neutral
 - Not very appealing
 - Not appealing at all
5. **How important is it to replace the bulkhead as part of the new J T White Shellfish Plant area’s design?**
(Rate on a scale of 1 = Not important to 5 = Very important)

6. **What features should the bulkhead area include?** (Select all that apply)

- Educational signage about bulkhead construction and coastal protection
- Observation deck or viewing platform
- Interactive displays about maritime trade and local waterways
- Opportunities for hands-on activities like water sampling
- Nothing in the bulkhead area

7. **How would you feel about exhibits that explain the environmental and community impacts of bulkheads and waterfront structures?**

- Very interested
- Somewhat interested
- Neutral
- Not very interested
- Not interested at all

8. **How interested would you be in viewing a live clam depuration process and wholesale operation through a glass wall in the building?**

- Very interested
- Somewhat interested
- Neutral
- Not very interested
- Not interested at all

9. **What aspects of the depuration process interest you most?** (Select all that apply)

- The science behind the process
- How it benefits food safety and public health
- Its role in sustainability and environmental conservation
- Supporting local maritime industries
- Something else [please specify]

10. **How important are the following features for the clam depuration exhibit?**

(Rate each on a scale of 1 = Not important to 5 = Very important)

- _____ Interactive displays explaining the process
- _____ Videos or animations showing close-up views
- _____ Live commentary or guided tours
- _____ Connecting the exhibit to broader maritime topics (e.g., aquaculture, coastal ecosystems)

11. **How valuable would you find partnerships with local organizations (e.g., NOAA, NJ Sea Grant Consortium, American Littoral Society, National Park Service) in enhancing the museum's educational content?**

- Very valuable
- Somewhat valuable
- Neutral
- Not very valuable
- Not valuable at all

12. **How valuable would you find partnerships with local educational facilities (e.g., Henry Hudson Regional School, Marine Academy of Science and Technology, Brookdale Community College, Monmouth University, Rutgers University) in enhancing the museum's educational content?**

- Very valuable
- Somewhat valuable
- Neutral
- Not very valuable
- Not valuable at all

13. **Which types of programming from partner organizations would interest you?** (Select all that apply)

- Citizen science projects
- Beach cleanups or conservation events
- Educational talks or workshops
- Interactive exhibits or demonstrations
- Something else [please specify]

14. **How important are the following features for your experience?**

(Rate each on a scale of 1 = Not important to 5 = Very important)

- ____ Hands-on activities and interactive elements
- ____ Use of technology (e.g., VR, AR, touchscreen displays)
- ____ Opportunities to learn about local maritime history
- ____ Accessibility for all ages and abilities

15. **How do you prefer to interact with museum exhibits?**

- Self-guided experiences
- Guided tours
- A mix of both

16. **What emotions or thoughts would you like to take away after visiting?**

(Select all that apply)

- Curiosity and inspiration about maritime topics
- A better understanding of sustainability and conservation
- A stronger connection to local maritime industries and history
- A sense of fun and entertainment
- Something else [please specify]

17. **Would you recommend the J. T. White Shellfish Plant and museum with these features to friends or family?**

- Definitely
- Probably
- Neutral
- Probably not
- Definitely not

18. **What additional features or exhibits would make this museum more appealing to you?**

TEXT BOX

Thank you for participating in our survey.