



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, September 07, 2022 at 7:00 PM**

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. August 17, 2022 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

2. O-22-18 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities
3. O-22-19 Amending Chapter 2 (Administration), Section 2-10.2 Entitled “Composition” of the Revised General Ordinances of the Borough of Highlands

PUBLIC HEARING ON PROPOSED ORDINANCES

4. O-22-15 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities
5. O-22-16 Amending Chapter 21, Part IV, Article XIV, Section 81 of the Code of the Borough of Highlands, Entitled “Outdoor Storage”
6. O-22-17 Adding Chapter 2, Section 10.17 of the Borough Code Entitled “Entry-Level Law Enforcement Officer Appointment”

PUBLIC HEARING: Improvements to Overlook Park

CONSENT AGENDA

- [7.](#) R 22-198 Requesting Approval of Insertion of \$20,049.03 to the 2022 Budget Revenue Available from the Municipal Alliance Program Grant
- [8.](#) R 22-199 Authorizing Refund of Tax Overpayment
- [9.](#) R 22-200 Governing Body Certification of the Annual Audit
- [10.](#) R 22-201 Authorizing the Preparation and Submittal of a Municipal Open Space Grant Program for Fiscal Year 2023
- [11.](#) R 22-202 Approval to Submit a Grant Application on and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to Marine Place East & Snug Harbor Parking Lot Project
- [12.](#) R 22-203 Authorizing Execution of Discharge of Mortgage for 80 Shrewsbury Avenue
- [13.](#) R 22-204 Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and East Manor Square Condominium Association
- [14.](#) R 22-205 Authorizing Execution of Clean Energy-Community Energy Grant Agreement Between the State of New Jersey Board of Public Utilities and the Borough of Highlands
- [15.](#) R 22-206 Authorizing Payment of Bills
- [16.](#) R 22-207 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services Regarding Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans
- [17.](#) R 22-208 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services Regarding CDBG Marine Place Walkway West-Final Design and Construction Phase Services
- [18.](#) R 22-209 Authorizing the Award of a Contract for Extraordinary Unspecifiable Services – Grant Consulting Services for Obtaining FEMA Funding
- [19.](#) R 22-210 Awarding a Fair and Open Contract for the CDBG Marine Place Walkway West Project

OTHER BUSINESS

- [20.](#) Trap-Neuter-Return (TNR) and Licensing of Animals in Highlands
21. Marine 17

REPORTS

22. Mayor's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation,

it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

23. Collective Bargaining - CWA Contract

24. Attorney/Client Privilege – 124 Bay Avenue, Lot 10, Block 47

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-18

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Ordinance 18-03 governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space in front of 2 Rodgers Street, 22 feet southwest of utility pole J584B, of the property is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 2 Rodgers Street, Apartment A2. A sign shall be installed specifically identifying the parking space in accordance with Ordinance 18-03.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-22-18:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-18:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: September 21, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-19

AMENDING CHAPTER 2 (ADMINISTRATION), SECTION 2-10.2 ENTITLED "COMPOSITION" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS

WHEREAS, the Governing Body of the Borough of Highlands has determined that it is necessary to amend The Revised General Ordinances of the Borough of Highlands to allow for the hiring of additional police officers if necessary.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Highlands as follows:

SECTION I. Chapter 2 (Administration), Section 2-10.2 entitled "Composition" is hereby amended as follows (additions are shown in **bold italics with underlines** and deletions are shown in **~~bold italics with strikeout~~**):

Section 2-10.2. Composition

The police department shall consist of a chief, ~~and~~ one captain, one lieutenant, no more than four sergeants and no more than ~~eight~~ **ten** patrolmen.

The borough administrator is designated as the appropriate authority for the police department and shall be responsible for the overall performance of the police department. The appropriate authority shall promulgate and adopt rules and regulations for the governance of the police department and for the discipline of its members.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-22-19:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-19:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: September 21, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-15

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Ordinance 18-03 governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space in front of 128 Highland Avenue adjacent to the fence post at the southwest corner of the property is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 128 Highland Avenue. A sign shall be installed specifically identifying the parking space in accordance with Ordinance 18-03.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

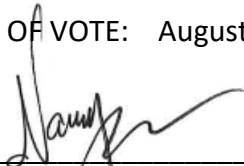
SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-22-15:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK						X
OLSZEWSKI		X	X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: August 17, 2022



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-15:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-16

AMENDING CHAPTER 21, PART IV, ARTICLE XIV, SECTION 81 OF THE CODE OF THE BOROUGH OF HIGHLANDS, ENTITLED "OUTDOOR STORAGE"

WHEREAS, pursuant to N.J.S.A. 40:48-1, et seq. authorizes local governmental units to adopt regulations designed to promote the public health, safety and general welfare of its citizenry; and

WHEREAS, the Governing Body of the Borough of Highlands has determined that it is in the best interest of the residents of the Borough to amend the Borough Code, Section 21-81 regarding outdoor storage, to prohibit the storage of construction equipment and other similar devices on residential properties.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

Section 1. Chapter 21, Section 81 of the Borough Code of the Borough of Highlands, entitled "Outdoor Storage" shall be amended to read as follows (additions are shown with underlines, and sections that remain unchanged are omitted below):

21-81 OUTDOOR STORAGE

A. Residential Districts.

[SUBSECTIONS 1 THROUGH 3 – NO CHANGE.]

4. The storage of commercial vehicles, commercial equipment, and construction equipment shall be prohibited, subject to the following exceptions:

a. Commercial vehicles, commercial equipment, and construction equipment may be stored on site for active and ongoing construction purposes authorized by the required zoning and construction permits only. All commercial vehicles, commercial equipment, and construction equipment shall be immediately removed from the site if the required permits have not been issued, expire, or otherwise become invalid. All commercial vehicles, commercial equipment, and construction equipment shall be immediately removed from the site if construction activity is completed, suspended, or if the site is abandoned for a period of 30 days or more.

b. Commercial vehicles, commercial equipment, and construction equipment may be stored on site no more than 30 days prior to the commencement of construction if valid zoning and construction permits have been issued.

c. For the purposes of this Section, "Commercial vehicles" shall not include vans or trucks with a gross vehicle weight rating of less than 14,000 pounds.

B. Nonresidential Districts.

1. No storage area shall be located in a required front yard or in a required side yard adjoining a street.
2. No article, equipment, vehicle, supplies, or material shall be kept or stored outside the confines of any building unless the same is allowed by this chapter or is screened by special planting or fencing, as approved by the Board, and maintained in good condition, so that it shall not be visible from any adjacent property or public street. Any outdoor storage area shall meet the location requirements for accessory structures. Storage of trailers or use of trailers for storage is prohibited.
3. Unless being stored within a building or approved storage area in accordance with subsection 2 above, the storage of commercial vehicles, commercial equipment, and construction equipment shall be prohibited, subject to the following exceptions:

- a. Commercial vehicles, commercial equipment, and construction equipment may be stored on site for active and ongoing construction purposes authorized by the required zoning and construction permits only. All commercial vehicles, commercial equipment, and construction equipment shall be immediately removed from the site if the required permits have not been issued, expire, or otherwise become invalid. All commercial vehicles, commercial equipment, and construction equipment shall be immediately removed from the site if construction activity is completed, suspended, or if the site is abandoned for a period of 30 days or more.
- b. Commercial vehicles, commercial equipment, and construction equipment may be stored on site no more than 30 days prior to the commencement of construction if valid zoning and construction permits have been issued.
- c. For the purposes of this Section, “Commercial vehicles” shall not include vans or trucks with a gross vehicle weight rating of less than 14,000 pounds.

[SUBSECTION C – NO CHANGE]

D. Penalty for Violations. Any violation of this section shall be punishable by the penalties provided in section 1-5 of the Revised General Ordinances of the Borough of Highlands.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

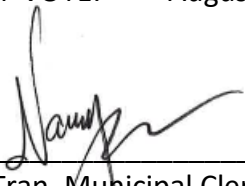
SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK		X	X			
MELNYK						X
OLSZEWSKI	X		X			
BROULLON			X			

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DATE OF VOTE: August 17, 2022



Nancy Tran, Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

O-22-17

ORDINANCE ADDING CHAPTER 2, SECTION 10.17 OF THE BOROUGH CODE ENTITLED "ENTRY-LEVEL LAW ENFORCEMENT OFFICER APPOINTMENT"

WHEREAS, the State of New Jersey has approved P.L. 2021, c. 7 and P.L. 2021, c. 406 which provide for the exemption of Civil Service examination requirements for entry level law enforcement officers who have either completed, or will complete, a full Basic Course for Police Officers, if such exemptions are adopted by municipal ordinance; and

WHEREAS, the Borough of Highlands wishes to amend the Borough of Highlands Code to allow for such exemptions as provided by law.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Section 2-10.17 entitled "Entry-Level Law Enforcement Officer Appointment" shall be added as follows:

§ 2-10.17 Entry-Level Law Enforcement Officer Appointment

Pursuant to N.J.S.A. 11A:4-1.3, entry-level law enforcement officers may be appointed by the Borough Administrator upon the recommendation of the Chief of Police without taking a Civil Service examination, so long as the individual has successfully completed a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission. Additionally, temporary entry-level law enforcement officers may be appointed by the Borough Administrator upon the recommendation of the Chief of Police without taking a Civil Service examination, so long as the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level law enforcement officer; upon successful completion of the training course, the temporary entry-level law enforcement officer shall be appointed as a permanent entry-level law enforcement officer.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

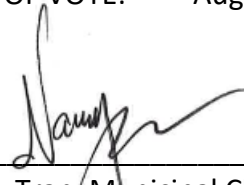
SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK						X
OLSZEWSKI		X	X			
BROULLON			X			

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DATE OF VOTE: August 17, 2022



Nancy Tran, Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-198

REQUESTING APPROVAL OF INSERTION OF \$20,049.03 THE 2022 BUDGET REVENUE AVAILABLE FROM THE MUNICIPAL ALLIANCE PROGRAM GRANT

WHEREAS, N.J.S. 40:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highlands hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$20,049.03 which item is now available as revenue from the Municipal Alliance Program Grant.

BE IT FURTHER RESOLVED that a like sum of \$20,049.03 be and the same is hereby appropriated under the caption of Municipal Alliance Program Grant, and

BE IT FURTHER RESOLVED that the sum of \$3,738.55 representing the amount required for the borough's share of the aforementioned undertaking or improvement appears in the budget of the year 2022 under the caption of Matching Funds for Grants and is hereby appropriated under the caption of Municipal Alliance Program Grant-Matching Funds. (Sheet 24)

Motion to Approve R 22-198:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-199
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
11.10	16	2021/2022	\$7,349.53	Corelogic

Motion to Approve R 22-199:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 22-200

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Borough of Highlands, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion to Approve R 22-200:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-201

AUTHORIZING THE PREPARATION AND SUBMITTAL OF A MUNICIPAL OPEN SPACE GRANT PROGRAM FOR FISCAL YEAR 2023

WHEREAS, the Monmouth County Board of County Commissioners has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of Borough of Highlands desires to obtain County Open Space Trust Funds in the amount of \$147,500.00 to the fund Overlook Park project; and

WHEREAS, the total cost of the project including all matching fund is \$295,000.00; and

WHEREAS, the Borough of Highlands is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY the Borough of Highlands THAT:

1. Michael Muscillo, Administrator, or his successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above-named municipality; and
2. The Borough of Highlands is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality will use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Mayor Carolyn Broullon or her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately. application for the above stated project.

Motion to Approve R 22-201:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-202

**APPROVAL TO SUBMIT A GRANT APPLICATION ON AND EXECUTE A GRANT CONTRACT WITH
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO MARINE
PLACE EAST & SNUG HARBOR PARKING LOT PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Highlands formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2023-Marine Place East and Snug Harbor-00011 to the New Jersey Department of Transportation on behalf of Highlands.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Highlands and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion to Approve R 22-202:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 22-203

AUTHORIZING EXECUTION OF DISCHARGE OF MORTGAGE FOR 80 SHREWSBURY AVENUE

WHEREAS, the owners of 80 Shrewsbury Avenue, Block 55, Lot 2 (hereafter Homeowners) received financial assistance from the Borough of Highlands for the purpose of rehabilitating the property in order to abate health, safety and code violations; and

WHEREAS, the Homeowners executed a Mortgage with the Borough of Highlands for an interest free deferred payment loan; and

WHEREAS, the Mortgage was recorded in the Monmouth County Clerk's Office on April 28, 2000 in Book MB 7081, Page 272; and

WHEREAS, the Mortgage was to be forgiven at the expiration of five (5) years provided the Homeowners satisfied certain conditions; and

WHEREAS, the five (5) year period has expired and the conditions have been satisfied; and

WHEREAS, it is necessary for a Discharge of Mortgage to be executed by the Borough of Highlands.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands, that the Mayor and Municipal Clerk are hereby authorized to execute the attached Discharge of Mortgage.

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, be forwarded to the Borough of Highlands Chief Financial Officer and Tax Assessor.

Motion to Approve R 22-203:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-204

AUTHORIZING EXECUTION OF AN AGREEMENT FOR SNOW REMOVAL AND STREET LIGHTING REIMBURSEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND EAST MANOR SQUARE CONDOMINIUM ASSOCIATION

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et. seq. and amendments thereto, provides in pertinent part that a municipality, in lieu of providing certain municipal services to the private community, may opt to financially reimburse the qualified private communities for the cost of certain municipal services; and

WHEREAS, East Manor Square Condominium Association is a qualified private community, as defined under the Act, and the Borough of Highlands is a municipality governed by the Act; and

WHEREAS, the Borough and East Manor Square Condominium Association have mutually agreed that the Association shall perform its own snow removal and pay the cost for street lighting, and that the Borough shall reimburse the Association for the cost of those services at a rate not to exceed the cost that would have been incurred by the Borough in providing those services directly; and

WHEREAS, N.J.S.A. 40:67-23.5 requires a written agreement to annually reimburse a qualified private community; and

WHEREAS, the Borough has prepared a written agreement, with an effective date of January 1, 2022, to reimburse the East Manor Square Condominium Association for snow removal and the cost of street lighting as set forth in the Agreement, and wishes to enter into such an Agreement with East Manor Square Condominium Association.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the appropriate Municipal officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute an Agreement for Reimbursement for Municipal Services, as prepared and approved by the Borough Attorney and the Chief Financial Officer of the Borough.

BE IT FURTHER RESOLVED, that the Agreement for Reimbursement for Municipal Services shall become effective upon being fully executed, for the dates contained therein, with an effective date of January 1, 2022.

Motion to Approve R 22-204:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-205

AUTHORIZING EXECUTION OF CLEAN ENERGY-COMMUNITY ENERGY GRANT AGREEMENT BETWEEN THE STATE OF NEW JERSEY BOARD OF PUBLIC UTILITIES AND THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough of Highlands strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan (Pathway to 2050) established that community-level action is necessary to achieve the State's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Clean Energy-Community Energy Grant program for municipalities to develop a community energy plan to meet the goals of the State's Energy Master Plan; and

WHEREAS, in accordance with Resolution Number 22-077, duly adopted on March 2, 2022, the Borough of Highlands submitted an application for the Clean Energy-Community Energy Grant and it is necessary for the Borough to execute the Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute the Clean Energy-Community Energy Grant Agreement between the State of New Jersey Board of Public Utilities and the Borough of Highlands.

BE IT FURTHER RESOLVED, that the Mayor is authorized to undertake such acts as are reasonable and necessary to accomplish the purpose of this Resolution.

Motion to Approve R 22-205:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-206
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated September 1, 2022, which totals as follows:

Current Fund	\$ 935,209.07
Sewer Account	\$ 14,997.14
Capital Fund	\$ 36,413.60
Trust-Other	\$ 16,502.93
Federal/State Grants	\$ 1,975.45
Total	\$ 1,005,098.19

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,005,098.19** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-206:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS

09/07/2022

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CURRENT:		\$	934,532.07
Payroll	(08/30/2022)	\$	
Manual Checks		\$	677.00
Voided Checks		\$	
SEWER ACCOUNT:		\$	14,997.14
Payroll	(08/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	36,413.60
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	16,502.93
Payroll	(08/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	1,975.45
Payroll	(08/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

September 1, 2022
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 15.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005	ACE WALCO TERMITE CONTROL	22-00888	08/10/22	Pest control at the firehouse												
				3 Pest control at the firehouse	63.12	2-01-25-263-000-201			B Fire Dept: Building and grounds	R	09/01/22	09/01/22			966567	N
	Vendor Total:				63.12											
AERIA005	AERIAL TESTING COMPANY LLC.	22-00826	07/26/22	Aerial device testing per NFPA												
				1 Aerial device testing per NFPA	1,500.00	2-01-25-263-000-154			B Fire Dept: Equipment Maintenance	R	07/26/22	08/26/22			3598	N
	Vendor Total:				1,500.00											
ALLEG005	ALLEGRA MARKETING PRINT & MAIL	22-00921	08/18/22	F180 COMSTRUCTION PERMIT NOTIC												
				1 F180 COMSTRUCTION PERMIT NOTIC	100.00	2-01-22-195-000-261			B Construction: Printing	R	08/18/22	08/24/22			83771	N
	Vendor Total:				100.00											
ALLIED12	Allied Fire & Safety	22-00824	07/26/22	fire alarm inspection												
				1 fire alarm inspection	897.50	2-01-25-263-000-154			B Fire Dept: Equipment Maintenance	R	07/26/22	08/23/22			SM 95591	N
	Vendor Total:				897.50											
ARMYN005	ARMY & NAVY STORE	22-00935	08/23/22	Uniform dpw drawdown												
				1 Uniform dpw drawdown	2,909.65	2-01-26-290-000-132			B Streets: Uniform Clothing & Access.	R	08/23/22	09/01/22			078460	N
	Vendor Total:				2,909.65											

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
ATLANTIC ATLANTIC PLUMBING SUPPLY						
22-00907 08/15/22 curb head hardware						
1 curb head hardware	609.00 2-05-55-502-000-294 B Sewer: Other	R	08/15/22 08/23/22	53727168.001	N	
Vendor Total:	609.00					
BANKERS BANKERS LIFE AND CASUALTY CO.						
22-00948 08/23/22 retiree medical						
1 retiree medical	621.43 2-01-23-220-000-254 B Current: Retirees Group Insurance	R	08/23/22 08/23/22	B2250122	N	
Vendor Total:	621.43					
BAYFIRE BAYSHORE FIRE & SAFETY LLC						
22-00835 07/26/22 Service 02						
1 Service 02	90.00 2-01-25-260-000-210 B First Aid: First Aid Supplies	R	07/26/22 08/25/22	3864	N	
2 Service 02	75.00 2-01-25-260-000-210 B First Aid: First Aid Supplies	R	07/26/22 08/25/22	4044	N	
3 Service 02	131.00 2-01-25-260-000-210 B First Aid: First Aid Supplies	R	08/25/22 08/25/22	3601	N	
4 Service 02	90.00 2-01-25-260-000-210 B First Aid: First Aid Supplies	R	08/25/22 08/25/22	4019	N	
5 Service 02	60.00 2-01-25-260-000-210 B First Aid: First Aid Supplies	R	08/25/22 08/25/22	4077	N	
	446.00					
Vendor Total:	446.00					
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO						
22-00961 08/24/22 Commingling						
1 Commingling	32.43 2-01-26-306-000-283 B Sanitation Contract: Co-Mingled Disposal	R	08/24/22 08/24/22	13700	N	
Vendor Total:	32.43					
BERGE005 BERGEY'S TRUCK CENTER						
22-00812 07/21/22 water pump, belts, exhaust par						
1 water pump, belts, exhaust par	679.77 2-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	07/21/22 08/23/22	PM384356R	N	
2 credit	119.75 2-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets	R	07/21/22 08/23/22	PM385084R	N	
	560.02					
Vendor Total:	560.02					

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
<hr/>												
BOROU020	BOROUGH OF SEA BRIGHT											
		22-00496	04/28/22	2022 Life Guards for beaches								
		1	2022	Life Guards for beaches	39,138.00	2-01-42-730-000-299	B SHARED SERVICE- SEA BRIGHT LIFEGUARDS	R	04/28/22	08/23/22	2022	N
				Vendor Total:	39,138.00							
<hr/>												
BRO01	BROWN & BROWN BENEFIT ADVISORS											
		22-00735	06/30/22	Insurance consulting								
		3		Insurance consulting	1,250.00	2-01-23-210-000-251	B Current: Insurance - Other	R	06/30/22	08/23/22	126773	N
				Vendor Total:	1,250.00							
<hr/>												
CAN01	CANON SOLUTIONS AMERICA											
		22-00976	08/25/22	Copier usage								
		1		Copier usage	749.92	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	08/25/22	08/25/22	6001372372	N
		2		Maintenance opier	570.09	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	08/25/22	08/25/22	6001388480	N
					1,320.01							
				Vendor Total:	1,320.01							
<hr/>												
CAVAN005	CAVANAUGH'S EXTERMINATING CO											
		22-00964	08/24/22	Pest control-22 snugharbor								
		1		Pest control-22 snugharbor	40.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	08/24/22	08/24/22	860300	N
				Vendor Total:	40.00							
<hr/>												
CENTRA	CENTRA STATE HEALTHCARE SYSTEM											
		22-00778	07/08/22	Summer camp CPR								
		1		Summer camp CPR	154.00	T-03-56-850-000-022	B Trust: Recreation Camp	R	07/08/22	08/23/22	CV22044	N
				Vendor Total:	154.00							
<hr/>												
CHIEF005	CHIEF TECHNOLOGIES LLC											
		22-00597	05/19/22	Provide/install fire station								
		2		Provide/install fire station	6,225.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	05/19/22	08/25/22	INV-000774	N
				Vendor Total:	6,225.00							

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BOROUGH OF HIGHLANDS
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Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
CIVIC005 CIVICPLUS LLC					
22-00922 08/18/22 MUNICODE MEETINGS/ANNUAL					
1 MUNICODE MEETINGS/ANNUAL	6,000.00 2-01-20-120-000-252 B Municipal Clerk: Contractual Service	R	08/18/22	08/23/22	234815 N
Vendor Total:	6,000.00				
CLEANAIR CLEAN AIR COMPANY, INC.					
22-00525 05/05/22 annual maintenance					
1 annual maintenance	599.50 2-01-25-263-000-201 B Fire Dept: Building and grounds	R	05/05/22	08/23/22	220336 N
Vendor Total:	599.50				
CME01 CME ASSOCIATES					
22-00007 01/05/22 Engineering services 2022					
41 2022 engineering services	1,758.50 2-01-20-165-000-244 B Engineering:General Engineering	R	08/24/22	08/24/22	0310587 N
42 2022 engineering services	2,161.50 2-01-20-165-000-244 B Engineering:General Engineering	R	08/24/22	08/24/22	0309905 N
43 Snug Harbor beach survey	1,861.00 2-01-20-165-000-244 B Engineering:General Engineering	R	08/24/22	08/24/22	0310592 N
44 Snug Harbor beach survey	4,907.50 2-01-20-165-000-244 B Engineering:General Engineering	R	08/24/22	08/24/22	0309909 N
45 Matthew st beach subdivision	6,864.00 T-03-56-856-820-122 B Trust: Misc Serghis	R	08/24/22	08/24/22	0310593 N
46 Matthew st beach subdivision	984.00 T-03-56-856-820-122 B Trust: Misc Serghis	R	08/24/22	08/24/22	0309910 N
47 3 Barberie grading review	425.00 T-03-56-875-000-172 B TRUST: 3 Barberie Grading 77/13.02	R	08/24/22	08/24/22	0309883 N
	18,961.50				
22-00445 04/19/22 Phase I sanitary improvements					
8 Phase I sanitary improvements	7,855.50 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	08/25/22	0310591 N
9 Phase I sanitary improvements	4,297.20 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	08/25/22	0309908 N
	12,152.70				
22-00446 04/19/22 South Bay/Hillside Avenue					
8 South Bay/Hillside Avenue	508.00 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	08/24/22	0310594 N
22-00495 04/28/22 Engineering Snugharbor park					
6 Engineering Snugharbor park	1,054.50 T-03-56-855-000-000 B Trust: Storm Recovery Trust	R	04/28/22	08/25/22	0310589 N
22-00800 07/15/22 Engineering services/Ederle					
1 Engineering services/Ederle	409.50 2-01-20-165-000-244 B Engineering:General Engineering	R	07/15/22	08/24/22	0310590 N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
<hr/>												
CME01	CME ASSOCIATES	Continued										
22-00800	07/15/22 Engineering services/Ederle	Continued										
2	Engineering services/Ederle	1,021.50		2-01-20-165-000-244	B Engineering:General Engineering	R	07/15/22	08/24/22		0309907	N	
		1,431.00										
22-00801	07/15/22 Engineering service/Hillside											
1	Engineering service/Hillside	1,336.50		2-01-20-165-000-245	B Engineering-Storm Water	R	07/15/22	08/24/22		0309906	N	
2	Engineering service/Hillside	681.50		2-01-20-165-000-245	B Engineering-Storm Water	R	07/15/22	08/24/22		0310588	N	
		2,018.00										
Vendor Total:		36,125.70										
<hr/>												
COLLI005	COLLIERS ENGINEERING/DESIGN											
22-00266	03/03/22 Prof. services/skate park											
5	Prof. services/skate park	5,364.40		2-01-20-165-000-244	B Engineering:General Engineering	R	03/03/22	08/24/22		773375	N	
22-00776	07/08/22 Gis mapping											
3	Gis mapping	5,252.90		C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	08/24/22	08/24/22		773803	N	
4	Gis mapping	2,973.35		2-05-55-502-000-294	B Sewer: Other	R	08/24/22	08/24/22		773803	N	
		8,226.25										
Vendor Total:		13,590.65										
<hr/>												
COMCAST	COMCAST											
22-00950	08/23/22 firehouse spc video acct.											
1	firehouse spc video acct.	79.57		2-01-31-450-000-213	B Telecommunications	R	08/23/22	08/23/22		8/9/22	N	
2	first aid	190.54		2-01-31-450-000-213	B Telecommunications	R	08/23/22	08/23/22		8/1/22	N	
3	27 shore dr	312.90		2-01-31-450-000-213	B Telecommunications	R	08/23/22	08/23/22		8/12/22	N	
4	42 shore dr	477.68		2-01-31-450-000-213	B Telecommunications	R	08/23/22	08/23/22		8/12/22	N	
		1,060.69										
22-00990	09/01/22 22 Snugharbor Avenue											
1	22 Snugharbor Avenue	424.56		2-01-31-450-000-213	B Telecommunications	R	09/01/22	09/01/22		22 SNUGHARBOR	N	
2	17-1 Shore Drive	89.90		2-01-31-450-000-213	B Telecommunications	R	09/01/22	09/01/22		17-1 SHORE DR	N	
		514.46										
Vendor Total:		1,575.15										

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
COPS0005 COPS					
22-00839 07/29/22 Training					
1 The Art of Interviewing	518.00 2-01-25-240-000-236 B Police: Schooling/Training	R	07/29/22 08/23/22	0000070	N
Vendor Total:	518.00				
COREL005 CORELOGIC TAX SERVICE					
22-00963 08/24/22 Tax overpayment					
1 Tax overpayment	7,349.53 2-01-99-999-000-205 B Tax Overpayments	R	08/24/22 08/24/22	B11.10/L16	N
Vendor Total:	7,349.53				
DAVID005 DAVID GILSON					
22-00989 09/01/22 Medicare reimbursement					
1 Medicare reimbursement	1,360.80 2-01-36-472-000-000 B Statutory: Social Security	R	09/01/22 09/01/22	MAY-JULY 2022	N
Vendor Total:	1,360.80				
DAVID020 DAVID GIZZI					
22-00936 08/23/22 REFEREE FOR BASKETBALL TOURN.					
1 REFEREE FOR BASKETBALL TOURN.	90.00 T-03-56-850-000-011 B Trust: Recreation	R	08/23/22 09/01/22	2022	N
Vendor Total:	90.00				
DELTA005 DELTA DENTAL OF NJ, INC.					
22-00944 08/23/22 Active members					
1 Active members	1,982.52 2-01-23-220-000-253 B Current: Group Insurance	R	08/23/22 08/23/22	855563	N
2 Retired members	1,847.07 2-01-23-220-000-254 B Current: Retirees Group Insurance	R	08/23/22 08/23/22	855565	N
	3,829.59				
Vendor Total:	3,829.59				
DYNAMIC DYNAMIC TESTING SERVICE					
22-00924 08/18/22 BREATH ALCOHOL CON/URINE SCREE					
1 BREATH ALCOHOL CON/URINE SCREE	90.00 2-01-26-290-000-294 B Streets: Other	R	08/18/22 08/23/22	652	N
Vendor Total:	90.00				

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Item 15.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099	
Item Description	Amount Charge Account	Acct Type Description	Stat/Chk	Enc Date Date	Invoice Invoice	Excl
EASTP010 EASTPOINTE CONDOMINIUM ASS.						
22-00947 08/23/22 Street lighting						
1 Street lighting	1,032.04	2-01-26-325-000-217	B Condo Services: Street Lighting	R	08/23/22 08/23/22	7/1-8/2/22 N
Vendor Total:	1,032.04					
FBINA005 FBINAA NJ CHAPTER						
22-00927 08/18/22 registration + 2 nights						
1 registration + 2 nights	950.00	2-01-25-240-000-236	B Police: Schooling/Training	R	08/18/22 08/25/22	22-20 N
Vendor Total:	950.00					
FILEB005 FILEBANK						
22-00958 08/24/22 Repacking/Retention						
1 Repacking/Retention	505.19	2-01-26-310-000-103	B B&G: Consumable Supplies	R	08/24/22 08/24/22	0113576 N
Vendor Total:	505.19					
FIREFIGH FIREFIGHTER ONE LLC						
22-00536 05/06/22 17-77 annual apparatus						
1 17-77 annual apparatus	1,720.00	2-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	05/06/22 08/23/22	SI-00511422 N
2 17-90 annual apparatus	3,315.00	2-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	05/06/22 08/23/22	SI-00511424 N
3 17-85 annual apparatus	1,320.00	2-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	05/06/22 08/23/22	SI-00511423 N
4 17-76 annual apparatus	1,420.00	2-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	05/06/22 08/23/22	SI-00511421 N
	7,775.00					
Vendor Total:	7,775.00					
FRANNY01 FRANNY'S PIZZA						
22-00528 05/05/22 Drawdown food-Explorer events						
5 Drawdown food-Explorer events	28.00	T-03-56-850-000-013	B Trust: Police Explorers	R	05/05/22 08/25/22	96135 N
Vendor Total:	28.00					

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GEORGE GEORGE WALL									
22-00832 07/26/22 coolant hose for pd 17-15									
1 coolant hose for pd 17-15	34.12	2-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	07/26/22	08/23/22		219616	N
Vendor Total:	34.12								
GRAINGER GRAINGER									
22-00827 07/26/22 Lockout hasp									
1 Lockout hasp	78.40	2-01-25-263-000-294	B Fire Dept: Other	R	07/26/22	08/26/22		9389866725	N
2 Lockout tag	31.93	2-01-25-263-000-294	B Fire Dept: Other	R	07/26/22	08/26/22		9389866725	N
	110.33								
Vendor Total:	110.33								
GREEN005 GREENMAN-PEDERSEN, INC.									
22-00965 08/24/22 Safe routes to school									
1 Safe routes to school	1,975.45	G-02-41-813-000-013	B Grant: (159) 2019 Safe Routes to School	R	08/24/22	08/24/22		344850	N
Vendor Total:	1,975.45								
GROWI005 GROWING CONCERN INC.									
22-00929 08/18/22 Repairs/winterization/drawdown									
1 Repairs-Irrigation-Cornwall Pk	299.26	2-01-28-375-000-117	B Parks: Building Materials & Supplies	R	08/18/22	08/25/22		R60522-IN	N
Vendor Total:	299.26								
H2MAS005 H2M ASSOCIATES, INC.									
20-01163 11/09/20 waterwitch wastewater pumpstat									
14 waterwitch wastewater pumpstat	3,500.00	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	11/09/20	08/24/22		233642	N
21-00598 05/28/21 sanitary consulting									
13 sanitary consulting	185.00	2-05-55-502-000-294	B Sewer: Other	R	08/24/22	08/24/22		233641	N
Vendor Total:	3,685.00								
HENRY1 HENRY HUDSON REG HIGH SCHOOL									
22-00714 06/21/22 Summer camp bus trips									
2 Summer camp bus trips	152.00	T-03-56-850-000-022	B Trust: Recreation Camp	R	06/21/22	08/25/22		7/20/22	

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Item Description											
HENRY1 HENRY HUDSON REG HIGH SCHOOL Continued											
22-00714	06/21/22	Summer camp bus trips	Continued								
3 Summer camp bus trips		152.00	T-03-56-850-000-022	B Trust: Recreation Camp	R	06/21/22	08/25/22		7/27/22		N
4 Summer camp bus trips		240.00	T-03-56-850-000-022	B Trust: Recreation Camp	R	06/21/22	08/25/22		8/3/22		N
		544.00									
Vendor Total:		544.00									
HENRY HENRY HUDSON REGIONAL HIGH SCH											
22-00960	08/24/22	School taxes-September 2022									
1 School taxes-September 2022		325,676.00	2-01-99-999-002-206	B Regional School Taxes Payable	R	08/24/22	08/24/22		SEPTEMBER 2022		N
Vendor Total:		325,676.00									
HIGHBDED HIGHLANDS BOARD OF EDUCATION											
22-00959	08/24/22	School taxes-September 2022									
1 School taxes-September 2022		356,964.00	2-01-99-999-001-206	B Local School Taxes Payable	R	08/24/22	08/24/22		SEPTEMBER 2022		N
Vendor Total:		356,964.00									
HIGHFIRS HIGHLANDS FIRST AID SQUAD											
22-00829	07/26/22	REIMBURSEMENT TO FIRST AID									
1 REIMBURSEMENT TO FIRST AID		300.00	2-01-25-260-000-294	B First Aid: Other	R	07/26/22	08/25/22				N
Vendor Total:		300.00									
IIMC0005 IIMC											
22-00805	07/21/22	Membership									
1 Membership		175.00	2-01-20-120-000-227	B Municipal Clerk: Dues	R	07/21/22	08/23/22		2022		N
Vendor Total:		175.00									
INTRE005 INTREPID SYSTEMS LLC											
22-00940	08/23/22	Maintenance/update security cam									
1 Maintenance/update security cam		191.00	2-01-26-290-000-154	B Streets: Equipment Maintenance	R	08/23/22	09/01/22		IS0319		N
Vendor Total:		191.00									

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JASPAN	JASPAN														
22-00969	08/25/22	Building supplies													
1	Building supplies	77.90	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1299754	N						
2	Building supplies	13.58	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1299907	N						
3	Building supplies	9.97	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1300155	N						
4	Building supplies	3.95	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1300158	N						
5	Building supplies	3.95	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1300472	N						
6	Building supplies	12.90	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1300683	N						
7	Building supplies	5.88	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1301399	N						
8	Building supplies	1.49	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	B735840	N						
9	Building supplies	1.49	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1301426	N						
10	Building supplies	27.54	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1301469	N						
11	Building supplies	9.45	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1302358	N						
12	Building supplies	70.67	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1303563	N						
13	Building supplies	83.70	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	B736352	N						
14	Building supplies	150.00	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1306121	N						
15	Building supplies	8.59	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1307753	N						
16	Building supplies	150.00	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	A1307756	N						
17	Building supplies	621.25	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/25/22	08/25/22	B736982	N						
		952.31													
Vendor Total:		952.31													
JCPL	JCP & L														
22-00951	08/23/22	Master bill mua													
1	Master bill mua	283.14	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009751135	N						
2	Master bill	556.80	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009751116	N						
3	2 Miller st.	3.47	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746431	N						
4	42 Shore dr.	460.36	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746430	N						
5	streetscape	51.67	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746429	N						
6	27a shore dr	603.85	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746427	N						
7	27 shore dr	371.31	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746426	N						
8	firehouse	942.37	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746424	N						
9	waterwitch receptacles	10.83	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746423	N						
10	waterwitch receptacles	18.20	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746422	N						
11	linden avenue	8.09	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95009746421	N						
12	201-203 bay avenue	87.49	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95577061032	N						
13	22 snugharbor avenue	1,187.58	2-01-31-430-000-215	B Electric	R	08/23/22	08/23/22	95098585478	N						

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JCPCL JCP & L			Continued								
22-00951 08/23/22 Master bill mua			Continued								
14 waterwitch/bay avenue	4.41	2-01-31-430-000-215	B Electric	R		08/23/22	08/23/22		95009746420	N	
15 public works	112.38	2-01-31-430-000-215	B Electric	R		08/23/22	08/23/22		95626996896	N	
16 151 navesink avenue	305.30	2-01-31-430-000-215	B Electric	R		08/23/22	08/23/22		95865126813	N	
17 cedar street	14.99	2-01-31-430-000-215	B Electric	R		08/23/22	08/23/22		95726812434	N	
18 street lighting	1,418.15	2-01-31-435-000-217	B Street Lighting	R		08/23/22	08/23/22		95726812432	N	
19 street lighting	2,377.33	2-01-31-435-000-217	B Street Lighting	R		08/23/22	08/23/22		95726812433	N	
20 valley st pump station	63.04	2-05-55-502-000-214	B Sewer: Gas & Electric	R		08/23/22	08/23/22		95009746425	N	
21 40 Shore drive	6,766.75	2-05-55-502-000-214	B Sewer: Gas & Electric	R		08/23/22	08/23/22		95009746428	N	
	15,647.51										
Vendor Total:	15,647.51										
JERSE005 JERSEY AUTO SPA CAR WASH											
22-00916 08/16/22 Car Wash											
1 Full Service Super Cash Wash	40.00	2-01-25-240-000-265	B Police: Car Wash	R		08/16/22	08/24/22		845	N	
Vendor Total:	40.00										
JERSEY JERSEY SHORE APPAREL											
22-00674 06/09/22 Uniform shirts for oem/deputie											
1 Uniform shirts for oem/deputie	748.00	2-01-25-252-000-232	B Emergency Mgmt: Uniform Clothing & Acces	R		06/09/22	08/24/22		4744	N	
Vendor Total:	748.00										
JFKEM005 JFK EMS											
22-00058 01/14/22 ems agreement											
7 ems agreement	15,000.00	2-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R		08/25/22	08/25/22		JULY 2022	N	
8 ems agreement	15,000.00	2-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R		08/25/22	08/25/22		AUGUST 2022	N	
	30,000.00										
Vendor Total:	30,000.00										

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JIMCU005 JIM CURLEY											
22-00834 07/26/22 REPAIRS TO 17-06 POLICE											
1 REPAIRS TO 17-06 POLICE	647.80	2-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R		07/26/22	08/23/22			30377	N
Vendor Total:	647.80										
JOHNG005 JOHN GUIRE LLC											
22-00485 04/27/22 Draw Down vaious needs lwn cut											
2 Draw Down vaious needs lwn cut	110.20	2-01-26-290-000-296	B Streets: Machinery & Equipment	R		04/27/22	08/25/22			89769	N
3 Draw Down vaious needs lwn cut	355.11	2-01-26-290-000-296	B Streets: Machinery & Equipment	R		04/27/22	08/25/22			89770	N
4 Draw Down vaious needs lwn cut	151.51	2-01-26-290-000-296	B Streets: Machinery & Equipment	R		04/27/22	08/25/22			89772	N
	616.82										
Vendor Total:	616.82										
CRAIG JORGI CRAIG											
22-00982 08/26/22 office supplies											
1 office supplies	142.50	2-01-20-100-000-201	B Admin: Office Supplies	R		08/26/22	08/26/22				N
Vendor Total:	142.50										
MARME005 MARMERO LAW, LLC											
22-00009 01/05/22 LEGAL COUNCIL TAX APPEALS											
12 LEGAL COUNCIL TAX APPEALS	135.00	2-01-20-155-000-294	B Legal Services: Other	R		01/05/22	09/01/22			11728	N
Vendor Total:	135.00										
SPCA MONMOUTH COUNTY SPCA											
22-00444 04/19/22 Animal control											
4 Animal control	1,500.00	2-01-27-340-000-152	B Dog Control: Contractual Service	R		04/19/22	08/23/22			2018400	N
Vendor Total:	1,500.00										
MOTOR010 MOTOROLA SOLUTIONS, INC.											
22-00957 08/24/22 2 way radios											
1 2 way radios	350.00	2-01-31-450-000-213	B Telecommunications	R		08/24/22	08/24/22			028316	N
Vendor Total:	350.00										

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NAYLORS NAYLORS AUTO PARTS								
22-00970 08/25/22 napa oil & air filters								
1 napa oil & air filters	678.28	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	08/25/22	08/25/22	210153	N
2 dex cool tru coolant	110.94	2-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	08/25/22	08/25/22	210158	N
3 abs/ mat 15x50	30.49	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	08/25/22	08/25/22	210426	N
4 6 month wty battery	519.98	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	08/25/22	08/25/22	210631	N
5 mount	119.99	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	08/25/22	08/25/22	210666	N
6 boroo circle	8.65	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	08/25/22	08/25/22	210752	N
7 starter	202.30	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	08/25/22	08/25/22	210800	N
8 absorbent	101.43	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	08/25/22	08/25/22	210964	N
9 pig rolls	169.59	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	08/25/22	08/25/22	211127	N
10 pd-3 month wty bat	359.98	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	08/25/22	08/25/22	211819	N
11 2019 ford fusion-side beam	21.98	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	08/25/22	08/25/22	211886	N
	2,323.61							

Vendor Total: 2,323.61

NJAMERIC NEW JERSEY AMERICAN WATER								
22-00988 09/01/22 42 Shore drive								
1 42 Shore drive	29.17	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	42 SHORE DR.	N
2 Boro garage	36.52	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	BORO GARAGE	N
3 S bay avenue	21.82	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	S BAY AVE.	N
4 Linden Avenue	21.82	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	LINDEN AVE	N
5 27 Shore Dr	29.17	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	27 SHORE DR	N
6 22 Snugharbor avenue	106.00	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	22 SNUGHARBOR	N
7 17-1 shore dr	233.33	2-01-31-445-000-219	B Water	R	09/01/22	09/01/22	17-1 SHORE DR	N
8 Gravelly pt hyd	185.70	2-01-31-463-000-193	B Fire Hydrants	R	09/01/22	09/01/22	GRAV PT HYD.	N
9 17-1 shore dr hyd.	82.50	2-01-31-463-000-193	B Fire Hydrants	R	09/01/22	09/01/22	17-1 SHORE HYDT	N
	746.03							

Vendor Total: 746.03

NJ FIRE NEW JERSEY FIRE EQUIPMENT CO.								
21-00539 05/17/21 njsc flow test-gas detector								
1 njsc flow test-gas detector	1,382.40	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	05/17/21	08/26/22	2013196	N
2 njsc flow test-gas detector	1,326.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	05/17/21	08/26/22	66301	N
	2,708.40							

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NJ FIRE NEW JERSEY FIRE EQUIPMENT CO. Continued												
22-00524	05/05/22 annual scba service check											
1	annual scba service check	1,485.00		2-01-25-263-000-109	B	Fire Dept: Personal Protective Equip.	R	05/05/22	08/23/22		2017371	N
22-00530	05/05/22 Scott Airpack											
1	Scott Airpack	8,253.90		2-01-25-263-000-109	B	Fire Dept: Personal Protective Equip.	R	05/05/22	08/23/22		68750	N
22-00822	07/26/22 AKRON BRASS/PAC TOOLS MOUNTS											
1	AKRON BRASS/PAC TOOLS MOUNTS	1,323.00		2-01-25-263-000-154	B	Fire Dept: Equipment Maintenance	R	07/26/22	09/01/22		68876	N
Vendor Total:		13,770.30										
NJNG NEW JERSEY NATURAL GAS												
22-00949	08/23/22 Shore drive											
1	Shore drive	88.07		2-01-31-446-000-218	B	Natural Gas	R	08/23/22	08/23/22		SHORE DR	N
2	S 2nd st	50.72		2-01-31-446-000-218	B	Natural Gas	R	08/23/22	08/23/22		S 2ND ST	N
3	22 snugharbor ave	115.46		2-01-31-446-000-218	B	Natural Gas	R	08/23/22	08/23/22		22 SNUGHARBOR	N
4	public works	42.00		2-01-31-446-000-218	B	Natural Gas	R	08/23/22	08/23/22		PUBLIC WORKS	N
		296.25										
Vendor Total:		296.25										
NJLM NJ STATE LEAG.OF MUNICIPALITIE												
22-00879	08/10/22 CLASS III SPECIAL LAW ENFORCEM											
1	CLASS III SPECIAL LAW ENFORCEM	210.00		2-01-25-240-000-294	B	Police: Other	R	08/10/22	08/23/22		SD17421	N
22-00993	09/01/22 Oct. 12, 2022 Ethics webinar											
1	Oct. 12, 2022 Ethics webinar	75.00		2-01-20-120-000-228	B	Municipal Clerk: Meetings & Conferences	R	09/01/22	09/01/22		10/12/22	N
Vendor Total:		285.00										
OMSOL005 O&M SOLUTIONS, LLC												
22-00765	07/05/22 Wastewater maintenance											
6	Waste water maintenance	2,200.00		2-05-55-502-000-154	B	Sewer: Equipment Maintenance	R	08/23/22	08/23/22		3671	N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
OMS005 O&M SOLUTIONS, LLC Continued											
22-00765 07/05/22 Wastewater maintenance	Continued										
7 Waste water maintenance	2,200.00	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	08/23/22	08/23/22		3744		N	
	4,400.00										
Vendor Total:	4,400.00										
PHILL005 Phillips,Preiss,Grygiel,Leheny											
22-00084 01/21/22 Borough Planner											
7 Borough Planner	38.75	2-01-21-185-000-245	B Zoning: Consultants - Planning	R	01/21/22	08/23/22		35827		N	
Vendor Total:	38.75										
PITNEY PITNEY BOWES, INC.											
22-00983 08/26/22 COPIER LEASE											
1 POSTAGE LEASE	625.14	2-01-26-310-000-170	B B&G: Leased Equipment	R	08/26/22	08/26/22		3315888159		N	
2 SUPPLIES FOR POSTAGE MACHINE	203.98	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	08/26/22	08/26/22		1021361659		N	
	829.12										
Vendor Total:	829.12										
PMC PMC ASSOCIATES WIRELESS COMM											
21-00469 05/03/21 tait handheld microphone											
1 tait handheld microphone	497.60	1-01-25-252-000-296	B Emergency Mgmt: Equipment	R	05/03/21	08/24/22		90993		N	
21-01253 11/05/21 Portable radio batteries											
1 Portable radio batteries	985.20	1-01-25-252-000-273	B Emergency Mgmt: Radio Repair	R	11/05/21	08/24/22		90354		N	
21-01422 12/14/21 portable radio charger											
1 portable radio charger	159.60	1-01-25-252-000-273	B Emergency Mgmt: Radio Repair	R	12/14/21	08/24/22		91504		N	
Vendor Total:	1,642.40										
POORJ005 POOR JOHNS PORTABLE TOILETS											
22-00981 08/26/22 kavoojian field											
1 kavoojian field	203.00	2-01-28-375-000-181	B Parks: Restroom rental	R	08/26/22	08/26/22		10537		N	
2 Miller beach	203.00	2-01-28-375-000-181	B Parks: Restroom rental	R	08/26/22	08/26/22		10536			
3 Snug Harbor beach	203.00	2-01-28-375-000-181	B Parks: Restroom rental	R	08/26/22	08/26/22		10535			

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description	Amount Charge Account Acct Type Description						
POORJ005 POOR JOHNS PORTABLE TOILETS		Continued						
22-00981 08/26/22 Kavoojian field		Continued						
4 Miller beach	203.00	2-01-28-375-000-181 B Parks: Restroom rental	R	08/26/22	08/26/22		10341	N
	812.00							
Vendor Total:	812.00							
PORZIO05 PORZIO, BROMBERG & NEWMAN, PC								
22-00562 05/10/22 Feasibility study								
6 Feasibility study	8,426.85	2-01-20-155-000-294 B Legal Services: Other	R	08/24/22	08/24/22		3285073	N
Vendor Total:	8,426.85							
PRINCLIF PRINCIPAL LIFE GROUP								
22-00931 08/22/22 Life insurance								
1 Life insurance	943.85	2-01-23-220-000-253 B Current: Group Insurance	R	08/22/22	08/23/22		SEPTEMBER 2022	N
Vendor Total:	943.85							
QUICK QUICK CHEK								
22-00925 08/18/22 Prisoner Meals								
1 Sandwich	4.99	2-01-25-240-000-231 B Police: Meal Allowance	R	08/18/22	08/23/22		004451	N
Vendor Total:	4.99							
REALTY01 REALTY DATA SYSTEMS, LLC								
22-00923 08/18/22 added & omitted inspections								
1 added & omitted inspections	1,600.00	2-01-20-150-000-255 B Tax Assessor: Assessment Services (New)	R	08/18/22	08/23/22		623	N
2 added & omitted new constructi	600.00	2-01-20-150-000-255 B Tax Assessor: Assessment Services (New)	R	08/18/22	08/23/22		623	N
	2,200.00							
Vendor Total:	2,200.00							
RELIA005 RELIANT FIRE HOSE TESTING INC.								
22-00823 07/26/22 2022 HOSE TESTING								
1 2022 HOSE TESTING	3,059.23	2-01-25-263-000-293 B Fire Dept: Hoses	R	07/26/22	08/26/22		21-14208	N
Vendor Total:	3,059.23							

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Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account	Acct Type Description	Stat/Chk Enc Date Date	Date Invoice	Exc1
RICH045 RICHARD COLANGELO					
22-00934 08/22/22 PIZZA FOR BASKETBALL TOURNAMEN					
1 PIZZA FOR BASKETBALL TOURNAMEN	134.43	T-03-56-850-000-011	B Trust: Recreation	R 08/22/22 08/23/22	8/13/22 N
Vendor Total:	134.43				
RUDER005 RUDERMAN & ROTH, LLC					
22-00003 01/05/22 Labor Council 2022					
5 Labor Council 2022	3,220.00	2-01-20-155-000-294	B Legal Services: Other	R 01/05/22 09/01/22	JUNE-AUG 2022 N
Vendor Total:	3,220.00				
SPGL005 S&P GLOBAL RATINGS					
22-00992 09/01/22 ANALYTICAL SERVICES					
1 ANALYTICAL SERVICES	7,500.00	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R 09/01/22 09/01/22	11441073 N
2 ANALYTICAL SERVICES	7,500.00	C-06-22-101-000-201	B ORD#22-07 PHASE I&II SANITARY SEWER	R 09/01/22 09/01/22	11441073 N
	15,000.00				
Vendor Total:	15,000.00				
SPECTROL SPECTROTEL, INC.					
22-00955 08/24/22 Fire department					
1 Fire department	96.54	2-01-31-440-000-213	B Telephone	R 08/24/22 08/24/22	11068698 N
Vendor Total:	96.54				
STAPLES STAPLES ADVANTAGE					
22-00741 07/01/22 Office Supplies					
1 HP LaserJet 80A Item 665699	77.63	2-01-25-240-000-201	B Police: Office Supplies	R 07/01/22 08/23/22	3512287702 N
2 12 oz Cups Item 24394121	31.90	2-01-25-240-000-201	B Police: Office Supplies	R 07/01/22 08/23/22	3512287702 N
3 "c" Batteries Item 2767341	28.99	2-01-25-240-000-201	B Police: Office Supplies	R 07/01/22 08/23/22	3512287702 N
4 AAA Batteries Item 867473	18.91	2-01-25-240-000-201	B Police: Office Supplies	R 07/01/22 08/23/22	3512287702 N
5 Copy paper	77.84	2-01-26-310-000-103	B B&G: Consumable Supplies	R 08/23/22 08/23/22	3512287702 N
	235.27				
Vendor Total:	235.27				

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Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
SUBUR005 SUBURBAN DISPOSAL INC.					
22-00962 08/24/22 July 2022					
1 July 2022	34,000.00 2-01-26-306-000-284 B Sanitation Contract: Solid waste	R	08/24/22 08/24/22	8866	N
2 July 2022	15,049.34 2-01-26-309-000-220 B Mon Cty Rec: Tipping Fees	R	08/24/22 08/24/22	8866	N
3 July 2022	2,993.98 2-01-26-305-000-284 B Sanitation: Brush & Bulk	R	08/24/22 08/24/22	8866	N
	52,043.32				
Vendor Total:	52,043.32				
TARGE005 TARGETED TECHNOLOGIES LLC					
22-00966 08/24/22 It services					
1 It services	2,195.00 2-01-22-200-000-294 B Code Enf: Other	R	08/24/22 08/24/22	118434	N
2 It services	936.00 2-01-26-290-000-294 B Streets: Other	R	08/24/22 08/24/22	118435	N
	3,131.00				
Vendor Total:	3,131.00				
TASC TASC FIRE					
22-00529 05/05/22 Service hydraulic tools					
1 Service hydraulic tools	1,300.00 2-01-25-263-000-154 B Fire Dept: Equipment Maintenance	R	05/05/22 08/23/22	2022-939	N
Vendor Total:	1,300.00				
TEDHA005 TED HALL LOCKSMITH					
22-00904 08/12/22 keys					
1 keys	30.00 2-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	08/12/22 08/23/22	114638	N
Vendor Total:	30.00				
THE HOSE THE HOSE SHOP					
22-00831 07/26/22 4x3 bushing for fd marine 17					
1 4x3 bushing for fd marine 17	212.20 2-01-26-300-000-294 B Mech Garage: Other	R	07/26/22 08/23/22	00303709	N
Vendor Total:	212.20				

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description						
THERA005 THE RADIATOR STORE								
22-00809 07/21/22 Radiator for pd 17-06								
1 Radiator for pd 17-06	429.00	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	07/21/22	08/23/22	93780640	N
Vendor Total:	429.00							
RECLAMAT TREASURER, COUNTY OF MONMOUTH								
22-00967 08/24/22 July 2022								
1 July 2022	584.81	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	08/24/22	08/24/22	JULY 2022	N
2 July 2022	21.24	2-01-26-308-000-285	B Recycling Tax	R	08/24/22	08/24/22	JULY 2022	N
	606.05							
Vendor Total:	606.05							
NJDCA TREASURER, STATE OF NEW JERSEY								
22-00979 08/25/22 State permit quarter 1 2022								
1 State permit quarter 1 2022	1,578.00	2-01-99-999-002-286	B Due State of NJ - Training Fees	R	08/25/22	08/25/22	1ST QTR 2022	N
2 State permit quarter 2 2022	1,725.00	2-01-99-999-002-286	B Due State of NJ - Training Fees	R	08/25/22	08/25/22	2ND QTR 2022	N
	3,303.00							
Vendor Total:	3,303.00							
TRIT005 TRITON TRAINING GROUP, LLC								
22-00860 08/03/22 870 ARMORER COURSE								
1 870 ARMORER COURSE	400.00	2-01-25-240-000-236	B Police: Schooling/Training	R	08/03/22	08/23/22	1918	N
Vendor Total:	400.00							
UNITE005 UNITED SITE SERVICES								
22-00985 08/26/22 clean out dpw yard								
1 clean out dpw yard	50.00	2-01-26-290-000-294	B Streets: Other	R	08/26/22	08/26/22	6525865	N
Vendor Total:	50.00							

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Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc Date	Date	Date	Invoice	Excl
<hr/>												
VERIZ005	VERIZON											
22-00952	08/23/22 Fios											
1	Fios	144.00	2-01-31-450-000-213	B Telecommunications	R		08/23/22	08/23/22		8/4/22	N	
	Vendor Total:	144.00										
<hr/>												
VERIZON1	VERIZON											
22-00953	08/23/22 17-1 Shore drive											
1	17-1 Shore drive	260.57	2-01-31-440-000-213	B Telephone	R		08/23/22	08/23/22		8/1/22	N	
	Vendor Total:	260.57										
<hr/>												
VERIZ015	VERIZON CONNECT											
22-00943	08/23/22 Bundled billing											
1	Bundled billing	150.00	2-01-31-450-000-213	B Telecommunications	R		08/23/22	08/23/22		2841455	N	
	Vendor Total:	150.00										
<hr/>												
VERWIRE	VERIZON WIRELESS											
22-00954	08/23/22 cellphone											
1	cellphone	87.66	2-01-31-440-000-213	B Telephone	R		08/23/22	08/23/22		9912888289	N	
2	cellphone	1,607.93	2-01-31-440-000-213	B Telephone	R		08/23/22	08/23/22		9913016911	N	
		1,695.59										
	Vendor Total:	1,695.59										
<hr/>												
VSP	VISION SERVICE PLAN											
22-00956	08/24/22 Vision care											
1	Vision care-September 2022	1,048.20	2-01-23-220-000-253	B Current: Group Insurance	R		08/24/22	08/24/22		SEPTEMBER 2022	N	
	Vendor Total:	1,048.20										
<hr/>												
TIMMERMA	W.E. TIMMERMAN EQUIP. CO., INC.											
22-00833	07/26/22 parts for street sweeper											
1	parts for street sweeper	3,125.78	2-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R		07/26/22	08/23/22		0226845-IN	N	
	Vendor Total:	3,125.78										

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
WILLI025	WILLIAM BRUNT, JR.										
22-00977	08/25/22	Reimbursement/postage									
1	Reimbursement/postage		8.45	2-01-20-152-000-222	B Central Services: Postage	R	08/25/22	08/25/22		8/19/22	N
Vendor Total:			8.45								
Total Purchase Orders:		105	Total P.O. Line Items:		210	Total List Amount:		1,004,421.19	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	4,350.80	0.00	4,350.80	0.00	0.00	4,350.80
	2-01	930,181.27	0.00	930,181.27	0.00	0.00	930,181.27
	2-05	<u>14,997.14</u>	<u>0.00</u>	<u>14,997.14</u>	<u>0.00</u>	<u>0.00</u>	<u>14,997.14</u>
Year Total:		945,178.41	0.00	945,178.41	0.00	0.00	945,178.41
CAPITAL PROJECTS	C-04	12,752.90	0.00	12,752.90	0.00	0.00	12,752.90
	C-06	<u>23,660.70</u>	<u>0.00</u>	<u>23,660.70</u>	<u>0.00</u>	<u>0.00</u>	<u>23,660.70</u>
Year Total:		36,413.60	0.00	36,413.60	0.00	0.00	36,413.60
	G-02	1,975.45	0.00	1,975.45	0.00	0.00	1,975.45
TRUST NON BUDGET-TWO RIVER	T-03	16,502.93	0.00	16,502.93	0.00	0.00	16,502.93
Total of All Funds:		<u><u>1,004,421.19</u></u>	<u><u>0.00</u></u>	<u><u>1,004,421.19</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,004,421.19</u></u>

August 18, 2022
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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Item 15.

Batch Id: JORGI Batch Type: C Batch Date: 08/18/22 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description			Description					
22-00928	08/18/22	1	JCPL-2 JCP&L Install pole/north st pump	677.00	PO BOX 3612 2-05-55-502-000-190 Sewer: Station Repairs		Budget	Aprv	1	1
				677.00						

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	677.00

There are NO errors or warnings in this listing.

August 18, 2022
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BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

P: Item 15.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-05	677.00	0.00	0.00	677.00
Total of All Funds:		<u>677.00</u>	<u>0.00</u>	<u>0.00</u>	<u>677.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-002	Cash - Clearing - Valley	0.00	677.00
2-01-160-05-000-009	Due Sewer Operating Fund	<u>677.00</u>	<u>0.00</u>
	Totals for Fund 2-01 :	677.00	677.00
2-05-160-05-000-001	Due Current	0.00	677.00
2-05-201-20-000-000	Sewer Appropriations	<u>677.00</u>	<u>0.00</u>
	Totals for Fund 2-05 :	677.00	677.00
	Grand Total:	<u>1,354.00</u>	<u>1,354.00</u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-207

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES REGARDING MONMOUTH HILLS/SNUG HARBOR COMBINED STORM WATER MITIGATION-PERMIT PLANS

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated September 1, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for Survey, Design, Permits, Benefit Cost Analysis, BRIC Application Changes and Community Outreach; and

WHEREAS, the said proposed services include the following:

Phase 1.0 - Survey Services including survey update and map	\$ 18,500.00
Phase 2.0 - Engineering Design Services including basins and piping and pump station, pile design and discharge pipe	\$ 35,000.00
Phase 3.0 - Permits	\$ 45,000.00
Phase 4.0 - Benefit Cost Analysis update	\$ 9,000.00
Phase 5.0 - Grant Application Update and Community Outreach	\$ <u>8,800.00</u>
Total Fee Estimate: \$116,300.00; and	

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed professional engineering services in connection with Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$116,300.00 for professional engineering services as stated in Colliers Engineering & Design, Inc.'s proposal dated September 1, 2022; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows, account #:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services in connection with Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans as outlined above for an amount not to exceed \$116,300.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-207:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-208

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES REGARDING CDBG MARINE PLACE WALKWAY WEST-FINAL DESIGN AND CONSTRUCTION PHASE SERVICES

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with CDBG Marine Place Walkway West-Final Design and Construction Phase Services pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated September 1, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for Final Design Phase Services which includes engineering work to complete the project, provide plan revisions, meeting attendance to address comments by the Borough and residents in close proximity to the project, and additional funding coordination; and

WHEREAS, the proposed services include the following:

Final Design Phase Services: as referenced above.

Construction Phase Services:

1. Contract preparation including review of bonds, insurance certificates and project workforce reports.
2. Attend preconstruction meeting.
3. Prepare and distribute preconstruction meeting minutes.
4. Provide assistance with interpretation of contract documents.
5. Review shop drawings for site related items.
6. Coordinate and attend site meetings as necessary with the contractor and Borough to monitor construction progress.
7. Provide construction observation services.
8. Coordination with CDBG as required.
9. Prepare contractor punch lists.
10. Review and approve progress pay estimates.

Final Design Phase Services..... \$ 7,300

Construction Phase Services..... \$37,400

Total Fee Estimate: \$44,700; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed professional engineering services in connection with CDBG Marine Place Walkway West-Final Design and Construction Phase Services; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$44,700.00 for professional engineering services as stated in CME Associates' proposal dated September 1, 2022; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct #C-04-22-102-000-201 & G-02-41-856-000-202



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide professional engineering services in connection with CDBG Marine Place Walkway West-Final Design and Construction Phase Services as outlined above for an amount not to exceed \$44,700.00.

2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-208:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-209

AUTHORIZING THE AWARD OF A CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES – GRANT CONSULTING SERVICES FOR OBTAINING FEMA FUNDING

WHEREAS, the Borough of Highlands has a need to award a contract for extraordinary unspecifiable services pursuant to the provisions of N.J.S.A. 19:44A-20.5 for Grant Consulting Services to assist the Borough with obtaining FEMA funding for various projects; and

WHEREAS, Grant Rite Management Corporation specializes in disaster recovery programs such as FEMA, PA, CARES and the American Rescue Plan Act, and various other state and federal grant programs for municipalities and public and private entities across the country; therefore, the solicitation of quotations for such services is impracticable, additionally such services constitute extraordinary, unspecifiable services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

WHEREAS, Grant Rite Management Corporation has set forth its proposed services in a written proposal dated August 18, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal encompasses disaster recovery and grant management services; and

WHEREAS, the proposed amount of the contract with Grant Rite Management Corporation is not to exceed \$50,000.00 and consists of the following services:

1. Coordinating implementation efforts with the Federal and State response and recovery plan and providing comprehensive program guidance.
2. Assisting the Borough in developing an approach to filing and tracking costs (if/where necessary).
3. Reviewing and assembling documentation provided by the Borough and developing corresponding narratives to support and substantiate claims and reimbursement requests.
4. Reviewing any potential/identified eligibility issues and working with the Borough to develop justifications for presentation to FEMA.
5. Preparing reimbursement claims and submitting those claims to FEMA once the Borough has reviewed and approved.
6. Assisting in identifying and addressing special consideration issues.

7. Attending meetings with the Borough, funding agency and all relevant parties to negotiate reimbursement claims as needed.
8. Assisting in determining if any eligible damages have not been quantified and presented.
9. Preparing draft correspondence to relevant agencies as necessary, including that pertaining to the arbitration of eligibility issues and in response to formal RFIs.
10. Working with the Borough to support/resolve disputes that may arise and, when necessary, strategizing, and preparing formal appeals if the Borough disagrees with eligibility determinations.
11. Identifying and addressing in advance any issues related to inter-agency funding conflicts.
12. Assisting with Requests for Reimbursement (RFRs), preparations for final inspections by FEMA (if applicable), and closeout of all projects when the Borough has completed projects and drawn down reimbursement for all eligible costs.
13. Assisting with preparations for annual and/or other (potential) future audits, as necessary.
14. Recording and tracking all reimbursement claim submissions, awards, receipt/appropriation of funds, timelines, and programmatic and fiscal grant summaries as required by the Borough and/or FEMA.

WHEREAS, the FEMA Grant Consulting Services will be billed at an hourly rate of \$165.00 per hour, with expenses for personal auto use at a rate of \$00.575 per mile and travel and lodging per diem as incurred/GSA rates when available; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Grant Rite Management Corporation for the proposed Grant Consulting Services to assist the Borough with obtaining FEMA funding for various projects in the Borough; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$50,000.00 as stated in Grant Rite Management Corporation's proposal dated August 18, 2022; and

WHEREAS, Grant Rite Management Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Grant Rite Management Corporation from making any reportable contributions through the term of the contract; and

WHEREAS, Grant Rite Management Corporation has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows, Account # T-03-56-855-000-000:
Grant Rite Management, 300 Cypress Street, Unit 622, Liverpool, NY 13088



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Grant Rite Management Corporation is hereby retained for Grant Consulting Services to assist the Borough with obtaining FEMA funding for various projects within the Borough as described above and in their proposal dated August 18, 2022, for an amount not to exceed \$50,000.00.
2. The contract is awarded without competitive bidding as an extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and the Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-209:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-210

AWARDING A FAIR AND OPEN CONTRACT FOR THE CDBG MARINE PLACE WALKWAY WEST PROJECT

WHEREAS, on September 1, 2022 the Borough of Highlands accepted bids for the CDBG Marine Place Walkway West Project; and

WHEREAS, one (1) bid was received for the aforesaid project which was reviewed by the Borough Engineer's Office, as follows:

<u>Bidder</u>	<u>Bid (Items 1 through 17)</u>
Seacoast Construction, Inc.	\$539,679.00; and
15 Addington Court, East Brunswick, NJ	

WHEREAS, the Borough Engineer, CME Associates, by way of correspondence dated September 1, 2022, has made the recommendation that the contract be awarded to Seacoast Construction, Inc. in the amount of \$539,679.00, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands as well as the submission of the required bonds and insurance certificates for the project; and

WHEREAS, by way of correspondence dated September 6, 2022, the Monmouth County Division of Planning, Office of Community Development, provided clearance to award the contract to Seacoast Construction, Inc.; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: Acct #C-04-22-102-000-201 & G-02-41-856-000-202



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for the CDBG Marine Place Walkway West Project is hereby awarded to Seacoast Construction, Inc. in an amount not to exceed \$539,679.00 for bid items 1 through 17, subject to submission of the required bonds and insurance certificates for the project.

2. That the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to engage the services of Seacoast Construction, Inc. including executing a contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-210:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Highlands & Monmouth County SPCA Community Cats TNR Program

2021 TNR Annual Report

Phone: (732) 542-0040, at the prompt choose option 8 for a TNR Animal Control Officer

Email: TNR@monmouthcountyspca.org

MSCPA Website: www.monmouthcountyspca.org/services/spay-neuter-clinic/

The Borough of Highlands and the MCSPCA have teamed up to find a humane solution to our feral cat issues. ***If you want to be a Community Cat Caregiver, you must fill in the Registration form and Single Colony Log form to the left and bring to the Borough Offices.*** Once your application has been approved by both the town and MCSPCA, you may begin to care for community cats.

The MCSPCA has taken a leadership role in implementing a program proven to succeed – Trap-Neuter-Return (TNR) in Highlands. TNR specifically addresses the burgeoning feral cat population in a humane way. Feral cats are trapped, spayed or neutered, and returned to the community to live in managed colonies. Kittens and “friendly” stray cats are put up for adoption at the MCSPCA, immediately reducing the population of ferals in the community. Grant funding and donations support the program and significantly reduces the cost to the municipality.

We understand that TNR is controversial. Many think the Trap-Remove, which really means Trap-Kill, is the only solution to feral cats. However, Trap-Kill has been proven NOT to work, while TNR does.

1. The Borough of Highlands TNR program is funded by the donation from a generous resident and the MCSPCA. The cost of the initiative is 100% funded by those two sources at no cost to the taxpayers for up to 100 cats per calendar year.
2. There are not enough animal control resources to trap all cats in a municipality. A female cat can start having litters at 4 months old and can have four litters in one year. One mating pair can regenerate the population very quickly. With the animal control resources available, it is impossible to trap every feral cat in a short enough time span to keep up with reproduction. TNR uses teams of local volunteers to humanely trap, transport and then care for the feral cats. More people are willing to help with TNR than Trap-kill.
3. With TNR, the cats are released into managed colonies with registered caregivers who are the only people allowed to feed feral cats. This stops late night “drive by” feeding by well-meaning people. The caregivers keep careful statistics on the population and most importantly, track the success of TNR.

Many people want to take their own measures to remove cats from their neighborhood. Once any of the cats go through the TNR program, they are identified as being owned by the Borough of Highlands and cared for by the Colony Caretakers. Also note, according to NJSA 4:22-20. Abandoning disabled animal to die in public place; abandoning domesticated animal; disorderly person's offense:

1. A person who shall abandon a maimed, sick, infirm or disabled animal or creature to die in a public place, shall be guilty of a disorderly persons offense.
2. A person who shall abandon a domesticated animal shall be guilty of a disorderly persons offense. The violator shall be subject to the maximum \$1,000 penalty.

There are many myths out there about feral cats. The biggest one is Feral cats cannot be “rehabilitated”, this is NOT true. There is no farm or sanctuary that can take all the feral cats in Monmouth County.

Advantages of TNR

1. Population is immediately reduced via adoption of kittens and “friendlies”
2. Spayed/Neutered cats roam less, don’t yowl or fight (typical mating behaviors)
3. Neutered male cats mark less often and with significantly less odor
4. Disease is reduced since the cats get vaccinated (rabies etc)
5. Fewer nuisance calls about feral cats

TNR is an effective and humane way to control feral cats. TNR works because it is a multi-tiered approach as described above. The fact is these cats are out there. TNR means they are not reproducing, are disease-free, are fed and cared for and cause less trouble in the municipality. Using TNR we stabilize the population, so the colonies reduce through natural attrition. Together we can reach our goal to significantly decrease the feral cat population in Highlands over the next five years with our Community Cats Campaign.

Please support our TNR initiative!

BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

42 SHORE DRIVE
HIGHLANDS, NJ 07732
COUNTY OF MONMOUTH

732-872-1224 PH
732-872-0670 FX

WWW.HIGHLANDBOROUGH.ORG



HISTORIC "TWIN LIGHTS"

CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

NANCY TRAN
ACTING BOROUGH CLERK

TNR ANNUAL REPORT FOR FY 2021

The Borough of Highlands, working with the MCSPCA and 33 Cat Colony Managers, successfully trapped 22 cats during the period of January 2021 through December 2021. As of December 31, 2021, there were 149 registered cats in Managed Colonies. This is down from 168 cats in FY 2020.

Our Memorandum of Understanding with the MCSPCA was updated on April 5, 2019 to include up to 100 cats per year paid for by a private donation directly to MCSPCA. Therefore, the first 100 cats are at no cost to the taxpayers.

The Highlands TNR Program is usually explained during the spring TNR public meeting at the Community Center located at 42 Snug Harbor. This year due to COVID19, this flyer will outline where we are with the program. Over the years, several Colony Managers and others have reached out to MCSPCA to alert them of areas where cats congregate. Contact details for MCPCA are listed below.

The breakdown of the trapped cats with status is listed below:

Program Outcome	Total #	% Total	2021	2020	2019	2018	2017	2016
Adopted	85	34%	13	1	33	18	2	18
Deceased/Euthanized	14	6%	0	0	2	1	0	11
Released	149	60%	9	3	34	30	24	77
Program Total	248	100%	22	4	69	49	26	106

MCSPCA TNR Animal Control Officers can be reached at 732-542-0040, at the prompt choose option 8 if you have questions or concerns.

Email: TNR@monmouthcountyspca.org

MCSPCA Website: www.monmouthcountyspca.org/services/spay-neuter-clinic/

Highlands Trap Neuter and Release Program
Colony Caretaker Registration Form

Sponsored By:
Monmouth County
SPCA

Name: _____ Address: _____

Phone: _____ Email: _____

Driver License Number: _____

Colony Caretaker Rules and Regulations

I understand that as part of my participation with the Highlands TNR Program, I agree that:

1. I am responsible for keeping the feeding stations for my colony neat and clean, providing fresh food and water for my colony every day, keeping accurate data on all cats in my colony including newcomers and kittens and reporting this data to the MCSPCA on a monthly basis.
2. I will allow MCSPCA personnel to trap feral cats for sterilization and to check that proper care is given to the colony. I will only trap feral cats if I am given prior approval by the MCSPCA Officer in charge of TNR programs.
3. If I am given approval to trap feral cats, I will not use the trap(s) to knowingly capture any cat with a home; to capture a healthy animal to be euthanized; for any unlawful purpose; or to capture any cat for research/testing purposes whatsoever.
4. All feral cats in the MCSPCA Trap/Neuter/Release Program will receive a spay or neuter, rabies & distemper vaccinations, FIV/FelV test, ear tip and microchip. Any other medical treatment will be done on a case by case need by the veterinarian.
5. In some cases it may be necessary to euthanize cats and/or kittens whose physical conditions may prevent them from having a quality life and that this decision will be made by the MCSPCA veterinarians. I further agree that I will not hold the MCSPCA or veterinarian(s) liable or responsible for this decision or their actions.

Upon Signing below, I hereby agree to all rules and regulations stated above.

Caretaker Name: _____ Signature: _____

DO NOT WRITE BELOW THIS LINE

MCSPCA Approval: _____ Highlands Approval: _____

MCSPCA Trap/Neuter/Release Program

Trapping Tips

Before You Trap

Familiarize yourself with the Trap-Neuter-Return process and plan your trapping day in advance. Throughout all of your trapping endeavors, plan ahead to ensure the safety and well-being of the cats and reduce your own stress.

- Coordinate with other caregivers who may be feeding the cats, and prepare the cats for trapping by feeding on a schedule and in a designated feeding area.
- Assess the colony to see how many cats need to be trapped.
- Determine a safe, temperature-controlled location where you will be able to hold the cats after surgery while they recover.
- Gather and prepare all of the appropriate equipment and understand how it all works ahead of time and practice. It is important to test all traps, to ensure that the trip plate works.
- Withhold food 24 hours before trapping, and you are ready to start trapping.

Trapping

- On the day-of, prepare the traps by lining the bottom with newspaper, tagging with a location description, and baiting.
- Set the traps and watch them from afar.
- Once a cat is trapped, cover the trap - this will help keep the cat calm.
- Ahead of time, learn how to deal with particularly hard-to-trap cats.
- Never leave a trap unattended
- Use stinky cat food such as, wet canned food, tuna fish, sardines or mackerel to bait the trap. Canned sardines or Fried Chicken may also be used for tough cats
- Place a sheet over the trap once it is set, the sheet will help calm the cat down once it is trapped.

Post-Surgery

- Transport the cats safely back to your secure, indoor location where cats will be in a temperature-controlled environment, dry, and away from danger.
- Monitor the cats for any illness.
- For your safety and the cats keep them in their covered cages at all times.
- Feed the cats eight hours or so after surgery.
- Return the cats to the exact location where they were trapped.
- Clean the traps.

Feeding Stations

- Provide adequate food and water for the cats on a regular basis, year-round. Feed during daylight hours for your safety and so that you can easily assess the members of the colony. We recommend feeding colony cats at dawn and dusk.
- Some colonies find shelter for themselves in a shed or under a building where their safety is uncertain. You might want to consider building a shelter for the cats. It can keep them safe from the elements and help you control their location and deter them from neighbors' properties.

Highlands TNR Program Colony Log

Sponsored by Monmouth SPC Item 20.

Colony Manager Name _____ Phone _____ email _____

Address _____ City & State _____

Feral Cat Information

Colony Number _____ Colony Address _____

Cat No	Date Surgery	Breed/Color	Sex if known	Microchip Number	Kitten Juvenile Adult Senior	Status: Adopted Released Euthanized Unknown	Comments and Date of Comment/Status

I understand and will abide by the rules of the Highlands/Monmouth county TRAP/NEUTER/RELEASE Program

Signed _____ Date _____

Pet Licensing

January is dog licensing month; July is cat licensing month. The instructions for renewing your dog/cat license are listed below.

1. State Statute requires that all dogs/cats be licensed and have a current tag affixed to collar or harness. All dogs/cats 6 months or older must be licensed.
2. All dog licenses expire on December 31 each year. All cat licenses expire on June 30 each year. Failure to renew dog/cat license may result in a court appearance.
3. Check rabies information. ***State Statute requires that any rabies vaccine that expires before November 1st for dogs, or before May 1st of following year for cats of the licensing year will require an updated vaccine prior to the issuance of a new license.*** If there has been any change since the last billing, be sure to enclose the required rabies certificate, which will be returned.
4. Check neuter status. If you have not already qualified for a reduced license fee, you may do so only by enclosing a spay/neuter certificate signed by a licensed veterinarian.
5. License must be issued in the name of an adult member of the household.
6. **FREE RABIES CLINIC** offered by MCRHC. For more info, call (732) 493-9520 or visit www.mcrhc.org.
7. If your pet has passed or no longer lives in the borough of Highlands, please notify us. There is a check box on the back of renewal notice for this purpose.

Please come to borough hall at 42 Shore Drive to fill out a form or you can download and print the application.

Spayed/Neutered dog/cat licenses are \$18.00.

Non-Spayed/Neutered dog/cat licenses are \$21.00.

You can now pay online here and then email receipt and completed application to the Clerk's office.

Exact cash amount or check payment is accepted. Please make your check payable to "Borough of Highlands," and mail to PET LICENSING, Borough of Highlands, 42 Shore Drive, Highlands, NJ 07732.



42 Shore Drive, Highlands, NJ 07732
(732) 872-1224

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