



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, May 07, 2025 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. April 16, 2025 Meeting Minutes
2. April 16, 2025 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. O-25-06 Bond Ordinance Providing for Sewer Utility Improvements and the Acquisition of Sewer Utility Equipment, Appropriating \$86,250 Therefor and Authorizing the Issuance of \$86,250 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey
4. O-25-07 Bond Ordinance Providing for Capital Improvements and the Acquisition of Various Capital Equipment, Appropriating \$1,404,150 Therefor and Authorizing the Issuance of \$1,333,942 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey

INTRODUCTION OF PROPOSED ORDINANCES

5. O-25-08 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities
6. O-25-09 Amending Chapter 3 (General Police Regulations) of the Borough Code of the Borough of Highlands to Establish Section 3-27 (Sale of Unregulated Substances) Regulating the Sale of Kratom Products
7. O-25-10 Amending Chapter 21 (Zoning and Land Use Regulations), Part I (General Provisions), Article II (Definitions), Section 21-8 (Definitions) and Chapter 21 (Zoning and Land Use Regulations),

RESOLUTIONS

- [8.](#) R 25-110 Awarding a Fair and Open Contract for the Pedestrian Improvements to Marine Place East Project
- [9.](#) R 25-111 Authorizing the Award of a Non-Fair and Open Contract for Professional Construction Administration and Inspection Services in Connection with the Marine Place East Pedestrian Improvements Project

CONSENT AGENDA

- [10.](#) R 25-112 Authorizing the Award of a Contract for Landscape Services at Snug Harbor Skatepark
- [11.](#) R 25-113 Calling for the Restoration of Energy Taxes to Municipalities
- [12.](#) R 25-114 Authorizing the Award of a Non-Fair and Open Contract for Professional Services for Wireless Telecommunications Consulting Services to FSD Enterprises, LLC
- [13.](#) R 25-115 Authorizing Payment of Bills
- [14.](#) R 25-116 Authorizing the Award of a Non-Fair and Open Contract for Professional Services for Expert Witness Services on Behalf of the Borough of Highlands in a Matter Pending Before the American Arbitration Association

REPORTS

- 15. Mayor's Report
- 16. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

17. Litigation

18. Attorney-Client Privilege: Rent Leveling Board

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-06

BOND ORDINANCE PROVIDING FOR SEWER UTILITY IMPROVEMENTS AND THE ACQUISITION OF SEWER UTILITY EQUIPMENT, APPROPRIATING \$86,250 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$86,250 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$86,250, said sum being inclusive of all appropriations heretofore made therefor. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of a down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$86,250, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the obligations are to be issued consist to the repair/replacement of equipment and related items for the Shore Drive Pump Station, together with all work and materials necessary therefor or incidental thereto, as more fully described in plans and specifications on file with the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$86,250, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$86,250, which is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance is fifteen (15) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is not increased by the authorization of the \$86,250 bonds and notes provided in this bond ordinance because the purposes authorized herein are self-liquidating and are deductible from the Borough's gross debt in accordance with N.J.S.A. 40A:2-44c and the obligations authorized herein will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding \$11,250 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-46 of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

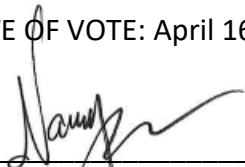
Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-25-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 16, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-07

BOND ORDINANCE PROVIDING FOR CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT, APPROPRIATING \$1,404,150 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,333,942 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$1,404,150 said sum being inclusive of all appropriations heretofore made therefor, including the sum \$70,208 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$1,333,942, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of (i) the acquisition of various equipment for the Police Department, including but not limited to, FD—Dual Head Radio and computers; (ii) acquisition of various equipment for the Fire Department, including but not limited to, a pumper fire truck and an F-250 pick-up truck, and (iii) improvements to the Marine Place, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved but the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$1,333,942, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$1,404,150, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$1,404,150 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$70,208 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes

from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 12.03686 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,333,952 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$183,150 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

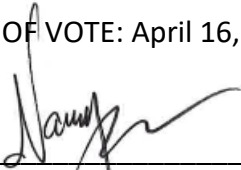
Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-25-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK	X		X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON		X	X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 16, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: May 7, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-08

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY
PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space on Valley Street, twenty-four (24) feet North of utility pole #J-325-H, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 36 Valley Street. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B(d).

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-25-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-09

AN ORDINANCE AMENDING CHAPTER 3 (GENERAL POLICE REGULATIONS) OF THE BOROUGH CODE OF THE BOROUGH OF HIGHLANDS TO ESTABLISH SECTION 3-27 (SALE OF UNREGULATED SUBSTANCES) REGULATING THE SALE OF KRATOM PRODUCTS

WHEREAS, pursuant to N.J.S.A. 40:48-2, any municipality may make, amend, repeal and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

WHEREAS, the Borough of Highlands (the "Borough") wishes to amend Chapter 3 (General Police Regulations) to establish Section 3-27 to be entitled "Sale of Unregulated Substances," concerning, among other things, the sale of mitragynine and 7-hydroxymitragynine, also known as Kratom, within the Borough; and

WHEREAS, the Borough finds that mitragynine and 7-hydroxymitragynine, also known as Kratom, has the potential for abuse and can pose a threat to the health, welfare, and safety of the community and its residents; and

WHEREAS, the use and/or sale of Kratom has been banned in six (6) states and regulated in twenty-two (22) states based upon information which has indicated its use is a health and safety risk; and

WHEREAS, Kratom is not approved in the United States for medical use; and

WHEREAS, on September 11, 2019, the US Food and Drug Administration (FDA) issued a warning about Kratom because of its morphine-like properties which could, if misused, expose users to the risks of addiction, abuse, and dependence; and

WHEREAS, scientific literature has disclosed serious concerns regarding the toxicity of Kratom in multiple organ systems, including depressed respiratory function, nervousness, agitation, aggression, sleeplessness, hallucinations, delusions, tremors, skin hyperpigmentation, nausea, vomiting, constipation, and severe withdrawal signs and symptoms; and

WHEREAS, the Borough hereby finds that the manufacturers of Kratom products are packaging and labeling these products in ways that appeal to children such as gummies, chocolates, cookies, candies; and

WHEREAS, neither the federal government nor the State of New Jersey have established rules or regulations governing the production of Kratom nor its use by or sale to minors; and

WHEREAS, it is in the best interest of the health, safety and welfare of the Borough and its residents to address the sale of unregulated substances, specifically Kratom, at locations within the Borough in close proximity to schools, playgrounds, parks and daycare facilities.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Chapter 3 (General Police Regulations) of the Borough Code is hereby amended by creating Section 3-27, Sale of Unregulated Substances, that shall read as follows:

Section 3-27 SALE OF UNREGULATED SUBSTANCES

Section 3-27.1 Purpose.

This section is enacted to protect, preserve, and promote the health, safety, and welfare of the citizens of and visitors to the Borough by prohibiting the sale, distribution, or delivery of any substance containing Kratom within close proximity to schools, playgrounds, parks, and daycare facilities which are frequented by children and families.

Section 3-27.2 Definitions.

When used in this Chapter the following words have the meanings as provided below:

DEALER: a person that sells, prepares, maintains, or otherwise distributes Kratom products or that advertises, represents, or holds itself out as selling, preparing, maintaining, or otherwise distributing Kratom from a physical location within the Borough.

DISTRIBUTE: the actual, constructive, or attempted transfer from one person to another of a substance, whether or not there is an agency relationship, and includes a sale.

PERSON: any individual, corporation, firm, partnership, joint venture, association, agency or other group acting as a unit, or combination thereof, including, but not limited to, a store, restaurant, hotel, bakery, delicatessen, grocery store, convenience store, bar, gas station, or food or drink company.

KRATOM: an extract or stimulant that is produced from the leaves of an evergreen tree (*Mitragyna speciosa*) native to Southeast Asia, which contains mitragynine and/or 7-hydroxymitragynine, including, but not limited to, any food product or dietary supplement containing such an extract or stimulant.

Section 3-27.3 General Prohibitions.

- a. It shall be unlawful for any Dealer to offer, sell, distribute, or expose for sale any Kratom product within 1,000 feet of any school, playground, park, or daycare facility within the Borough. This separation distance shall be measured from the property line of the Dealer location to the property line of the school, playground, park or daycare facility.
- b. It shall be unlawful to offer, sell, give, deliver, distribute, or otherwise provide a Kratom product on outside vendors or carts. Kratom products may only be sold inside storefronts.

Section 3-27.4 Insurance Requirements.

Any Dealer who sells, distributes, or delivers any substance containing Kratom shall provide a certificate of Commercial General Liability Insurance - Occurrence Form with the following limits to the municipal clerk annually:

- \$1,000,000 Each Occurrence
- \$2,000,000 General Aggregate
- \$1,000,000 Products/Completed Operations
- \$1,000,000 Personal Advertising Injury
- \$2,000,000 Products/Completed Operations Aggregate

Section 3-27.5 Violations and Penalties.

Any person who shall violate any of the provisions of this Chapter shall be subject to the penalty provisions contained in Chapter 3-9.

Section 3-27.6 Equitable Relief.

In addition to other remedies, the Borough may institute litigation, in equity or at law, to restrain, prevent, or abate a violation of this Chapter. Such proceedings may be initiated before any court of competent jurisdiction. The expense of such proceedings may be recoverable from the violator in any manner as may now or hereafter be provided by law.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-25-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-10

AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART I (GENERAL PROVISIONS), ARTICLE II (DEFINITIONS), SECTION 21-8 (DEFINITIONS) AND CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART IV (ZONING), ARTICLE XIV (ESTABLISHMENT OF DISTRICTS), SECTION 21-84B (STEEP SLOPES AND SLUMP BLOCKS) OF THE BOROUGH CODE OF THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough of Highlands has determined that it is in the best interest of the Borough to update certain sections of the Borough Code as it pertains to the definition and development standards that pertain to steep slopes.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Chapter 21 (Zoning and Land Use Regulations), Part I (General Provisions), Article II (Definitions), Section 21-8 (Definitions) is hereby amended to change the definition of “Steep Slopes” to read as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~strikeovers in bold italics~~.):

STEEP SLOPES

Slopes greater than ~~twenty (20%)~~ **fifteen (15%)** percent, to be developed in accordance with subsection ~~21-65.21~~ **21-84B**.

SECTION II. Borough Code Chapter 21 (Zoning and Land Use Regulations), Part IV (Zoning), Article XIV (Establishment of Districts), Section 21-84B (Steep Slopes and Slump Blocks) is hereby amended as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~strikeovers in bold italics~~.):

A. – C. – No change.

D. Application review and standards of approval.

1. No change.

2. The Borough Engineer shall thereafter approve only those applications where the proposed work or disturbance will:

a. - k. No change.

I. Where tree removal is proposed in a manner that does not compromise the slope, leave a remaining tree stump between 3 to 4 feet above grade in order to maintain the existing root system and prevent future slope movement.

3. – 5. No change.

E. Lot size, development density, lot coverage and disturbance. To meet the purposes, goals and standards set forth in this section, in areas of slopes greater than 15%, the applicable provisions of this chapter relating to minimum lot sizes and density of development, and maximum percentage of lot coverage, shall be modified, and limitations including maximum impervious surfaces and maximum lot disturbance shall be added as follows:

1. – 2. No change.

3. ~~The maximum impervious surface area permitted in slope areas shall be determined by multiplying the total land area in various slope categories by the following percentages and totaling the results:~~

Slopes	Percentage
30% or greater	10%
20% but less than 30%	15%
15% but less than 20%	25%
Less than 15%	35%

4. The maximum lot disturbance shall be no greater than 130% of the maximum ~~impervious surface~~ lot coverage permitted for the lot.

5. – 7. No change.

F. – J. No change.

SECTION III. SEVERABILITY.

If any section, subsection, sentence clause or phrase of the ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION IV. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION V: EFFECTIVE DATE.

This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-25-10:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-10:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-110

AWARDING A FAIR AND OPEN CONTRACT FOR THE PEDESTRIAN IMPROVEMENTS TO MARINE PLACE EAST PROJECT

WHEREAS, the Borough of Highlands accepted bids on Thursday, February 27, 2025 at 10:00AM for the Pedestrian Improvements to Marine Place East project; and

WHEREAS, four (4) bids were received for the aforesaid project which were reviewed by the Borough Engineer's Office, as follows:

<u>Bidder's Name</u>	<u>Base Bid</u>	<u>Alternate Bid A</u>	<u>Base Bid and Alt Bid A Total Bid</u>
Berto Construction, Inc.	\$ 824,372.35	\$161,700.00	\$ 986,072.35
Seacoast Construction, Inc.	\$ 889,392.35	\$231,000.00	\$1,120,392.35
Rencor, Inc.	\$ 988,570.00	\$136,500.00	\$1,125,070.00
Diamond Construction	\$1,299,144.00	\$157,500.00	\$1,456,644.00

WHEREAS, Berto Construction, Inc. appears to be the lowest responsible bidder; and

WHEREAS, the Borough Engineer, Colliers Engineering & Design, by way of correspondence dated March 5, 2025, has made the recommendation that the contract be awarded to Berto Construction, Inc. as the lowest responsible bidder, for the Total Bid in the amount of \$986,072.35, which includes the Base Bid and Alternate Bid A, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands and submission of the required bonds and insurance certificates for the project; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for the Pedestrian Improvements to Marine Place East Project is hereby awarded to Berto Construction, Inc. for an amount not to exceed \$986,072.35, for the Total

Bid consisting of the Base Bid and Alternate Bid A, subject to submission of the required bonds and insurance certificates for the project.

2. That the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to engage the services of Berto Construction, Inc., including executing a contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Borough Engineer and to the unsuccessful bidders.

Motion to Approve R 25-110:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-111

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES
IN CONNECTION WITH THE MARINE PLACE EAST PEDESTRIAN IMPROVEMENTS
PROJECT**

WHEREAS, the Borough of Highlands has a need for professional construction administration and inspection services in connection with the Marine Place East Pedestrian Improvements Project pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 21, 2025, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work to be performed by Colliers Engineering and Design Inc. includes the following tasks as a part of the construction administration and construction inspection services for the project:

- Coordinate and attend a project pre-construction meeting, prepare meeting minutes and the Notice to Proceed.
- Provide minor plan changes, discussions and/or negotiations with authoritative agencies based upon actual field conditions.
- Provide site visits at a frequency necessary to ensure Contractor's compliance with the Contract Documents.
- Provide photographs of work in progress.
- Review shop drawings provided by the Contractor and/or provide engineering redesign if needed to adapt to actual field conditions.
- Review and monitor the construction schedule provided by the Contractor. Coordinate progress meetings as necessary with all stakeholders.
- Prepare inspection reports and regular progress reports.
- Project Closeout, including punchlists, final submittals, project certifications, etc.
- Prepare change orders and invoice review; and

WHEREAS, the said proposed professional services includes the following schedule of fees:

Phase 1.0 – Construction Administration & Construction Inspection Services	<u>\$72,000.00</u>
Total Fee	<u>\$72,000.00</u>

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional construction administration and inspection services in connection with the Marine Place East Pedestrian Improvements Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$72,000.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated March 21, 2025; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional construction administration and inspection services in connection with the Marine Place East

Pedestrian Improvements Project in the Borough of Highlands as outlined above for an amount not to exceed \$72,000.00.

2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-111:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-112

AUTHORIZING THE AWARD OF A CONTRACT FOR LANDSCAPE SERVICES AT SNUG HARBOR SKATEPARK

WHEREAS, the Borough of Highlands has a need for landscape services at Snug Harbor Skatepark, which includes the installation of 50 Arborvitae trees, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Capelli Farms LLC has submitted a proposal in the amount of \$9,000.00 for such landscaping services at Snug Harbor Skatepark, which includes the installation of 50 Arborvitae trees; and

WHEREAS, said proposal will not exceed the Borough's bid threshold; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$9,000.00 for the aforesaid services; and

WHEREAS, the Borough has obtained at least two (2) competitive quotations pursuant to N.J.S.A. 40A:11-6.1; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to award a contract to Capelli Farms LLC to perform such landscape services at Snug Harbor Skatepark, which includes the installation of 50 Arborvitae trees; and

WHEREAS, Capelli Farms LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Capelli Farms LLC from making any reportable contributions through the term of the contract; and

WHEREAS, Capelli Farms LLC has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that:

1. Capelli Farms LLC is hereby awarded a contract to provide landscape services at Snug Harbor Skatepark, which includes the installation of 50 Arborvitae trees, for an amount not to exceed \$9,000.00.
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-112:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-113

CALLING FOR THE RESTORATION OF ENERGY TAXES TO MUNICIPALITIES

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties and other entities; the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, while the State may need to have the right to override the statutory dedication of these revenues to local governments, in order to deal with emergencies and crises that may occur; current State policymakers should not exercise that right automatically; and

WHEREAS, while that right should be the exception, it has become the rule; and

WHEREAS, by keeping flat funding of the appropriation for CMPTRA year-over-year, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, in SFY 2023, the State did provide some much-needed relief in the allocation of \$75 million of new funds identified as the Municipal Relief Fund; and

WHEREAS, in SFY 2024, the State allocated \$150 million in Municipal Relief Funds, however, in SFY 2025 and, as proposed in SFY 2026, no allocation will exist; and

WHEREAS, in SFY 2024 the Energy Tax Receipts Program should have received over \$350 million to restore municipalities back to 2008 levels, however, the State's diversion of Energy Taxes has continued to grow causing more of a financial gap; and

WHEREAS, the cumulative impact of years of flat funding and underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands, in the County of Monmouth, calls for the immediate restoration of funding diverted from Energy Taxes intended for local use; and

BE IT FURTHER RESOLVED, that we, respectfully, call on State policy makers to end the diversion of our municipal resources to cover State spending and to provide us with this important tool to relieve the worst-in-the-nation property tax burden borne, for too long, by the people of New Jersey; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Assemblywoman Victoria A. Flynn and Assemblyman Gerry Scharfenberger, Senator Declan J. O'Scanlon, Jr., the Commissioner of the Department of Community Affairs Jacquelyn Suárez, the State Treasurer Elizabeth Maher Muoio, the Lieutenant Governor Tahesha Way, the Governor of the State of New Jersey Phil Murphy, and the New Jersey State League of Municipalities.

Motion to Approve R 25-113:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-114

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES FOR WIRELESS TELECOMMUNICATIONS CONSULTING SERVICES TO FSD ENTERPRISES, LLC

WHEREAS, the Borough is in need of consulting services from a wireless telecommunications consultant; and

WHEREAS, said wireless telecommunications consulting services are professional services and therefore exempt from the formal bidding requirements of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, FSD Enterprises, LLC ("FSD") has set forth its proposed services in its written proposal dated April 25, 2025, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed services include an initial investigation wherein FSD will perform an assessment of the municipal property that the Borough may have an interest in making available for the placement of a tower as well as an initial investigation of how the property may fit in with the needs of multiple wireless carriers; and

WHEREAS, the proposed services include reaching out to other wireless carriers that may be seeking coverage in Highlands in order to encourage carriers to locate on the Borough's target property and to facilitate any necessary on-site meetings with wireless carriers and work to evaluate their equipment and other technical needs; and

WHEREAS, the proposed services include the formulation of bid specifications, as well as working with the successful bidder(s) to see that leases are finalized and that the location of equipment on the site moves forward efficiently; and

WHEREAS, the proposed amount of the contract with FSD Enterprises, LLC is a \$2,500.00 initial retainer, and thirty-five percent (35%) of the first year lease payment from each wireless telecommunications tenant secured through FSD Enterprises, LLC's services; and

WHEREAS, the contract awarded to FSD Enterprises, LLC for the aforesaid services is for an amount not to exceed \$2,500.00 without further authorization of the governing body; and

WHEREAS, FSD Enterprises, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that FSD Enterprises, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and

that the contract will prohibit FSD Enterprises, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, FSD Enterprises, LLC has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands as follows:

1. FSD Enterprises, LLC is hereby retained to provide professional wireless telecommunications consulting services as described above and in their proposal dated April 25, 2025, for a \$2,500.00 initial retainer and thirty-five percent (35%) of the first year lease payment from each wireless telecommunications tenant secured through FSD Enterprises, LLC's services.
2. The aforesaid contract awarded to FSD Enterprises, LLC is not to exceed \$2,500.00 without further authorization of the governing body.
3. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
4. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
5. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-114:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-115
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated May 7, 2025, which totals as follows:

Current Fund	\$	1,166,213.76
Sewer Account	\$	74,100.90
Capital Fund	\$	42,762.14
Trust-Other	\$	33,704.57
Federal/State Grants	\$	1,651.91
TOTAL	\$	1,318,433.28

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$ **1,318,433.28** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk's Office for reference.

Motion to Approve R 25-115:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS

05/07/2025

Item 13.

CURRENT:		\$	1,166,213.76
Payroll	(04/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	74,100.90
Payroll	(04/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	42,762.14
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	33,704.57
Payroll	(04/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	1,651.91
Payroll	(04/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

May 2, 2025
02:38 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 13.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005	ACE WALCO TERMITE CONTROL	25-00533	04/22/25	pest control firehouse												
	1 pest control firehouse				68.92	5-01-26-310-000-297			B B&G: Fire House	R	04/22/25	04/24/25			1110177	N
	Vendor Total:				68.92											
AGRIT005	AGRI-TECH TURF MAINTENANCE INC	25-00310	03/04/25	early/late spring service 2025												
	2 early/late spring service 2025				197.74	5-01-26-310-000-185			B B&G: Horticultural Materials	R	03/04/25	04/30/25			515519	N
	Vendor Total:				197.74											
ALBER005	ALBERT SOUZA	25-00568	04/29/25	REIMB. CONFERENCE & HOTEL												
	1 REIMB. CONFERENCE & HOTEL				695.35	5-01-25-265-000-128			B Uniform Fire: Meetings & Conferences	R	04/29/25	04/29/25			4/11/25	N
	Vendor Total:				695.35											
ALLIED12	Allied Fire & Safety	25-00457	04/04/25	exit/emergency light service												
	1 exit/emergency light service				44.00	5-01-26-310-000-178			B B&G: Building Maintenance	R	04/04/25	04/24/25			007895	N
	Vendor Total:				44.00											
AMAZO005	AMAZON CAPITAL SERVICES	25-00252	02/24/25	Patrol Equipment												
	1 CKPART 20pack wire clips				14.50	5-01-25-240-000-269			B Police: Patrol Equipment	R	02/24/25	03/11/25			11N19N6JFGTD	N
	25-00326 03/10/25 supplies															
	1 supplies				16.98	5-01-26-310-000-185			B B&G: Horticultural Materials	R	03/11/25	04/24/25			1P1PQYGYH3GX	N

May 2, 2025
02:38 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 13.

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void	1099		
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
AMAZ0005 AMAZON CAPITAL SERVICES											
Continued											
25-00326	03/10/25	supplies									
2 supplies			15.02	5-01-26-310-000-185	B B&G: Horticultural Materials	R	03/11/25	04/24/25		141HMQYDHSVJR	N
			32.00								
25-00446	03/31/25	office supplies									
1 office supplies			43.90	5-01-20-100-000-201	B Admin: Office Supplies	R	03/31/25	04/24/25		1N3HYFP3NG4F	N
2 office supplies			38.66	5-01-20-100-000-201	B Admin: Office Supplies	R	03/31/25	04/24/25		1KC9CN311Q4Q	N
			82.56								
25-00466	04/09/25	Patrol Equipment									
1 Stainless Screw Carabiner			8.89	5-01-25-240-000-269	B Police: Patrol Equipment	R	04/09/25	04/24/25		1QLNHL963476	N
2 Carabiner Magnetic Hooks			26.99	5-01-25-240-000-269	B Police: Patrol Equipment	R	04/09/25	04/24/25		1QLNHL963476	N
			35.88								
25-00514	04/16/25	janitorial supplies									
1 janitorial supplies			64.44	5-01-26-310-000-116	B B&G: Janitorial Supplies	R	04/16/25	04/24/25		1NRHHQFV1PR7	N
25-00567	04/29/25	Office Supplies									
1 Office Supplies			46.70	5-01-20-100-000-294	B Admin: Other	R	04/29/25	05/02/25		1KY317GP731L	N
Vendor Total:			276.08								
ATLAN010 ATLANTIC SECURITY & FIRE											
25-00542	04/23/25	Monitoring									
1 Monitoring			300.00	5-01-28-360-000-154	B Community Ctr: Equipment Maintenance	R	04/23/25	05/02/25		28723	N
Vendor Total:			300.00								
BANKERS BANKERS LIFE AND CASUALTY CO.											
25-00556	04/24/25	RETIREE MEDICAL									
1 RETIREE MEDICAL			695.27	5-01-23-220-000-254	B Current: Retirees Group Insurance	R	04/24/25	04/24/25		B2528765	N
Vendor Total:			695.27								

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BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO														
25-00569	04/29/25	commingling-4/1-4/6/25												
1	commingling-4/1-4/6/25		70.03	5-01-26-306-000-283		B Sanitation Contract: Co-Mingled Disposal	R		04/29/25	04/29/25			19779	N
Vendor Total:			70.03											
BOROU005 BOROUGH OF ATLANTIC HIGHLANDS														
25-00549	04/24/25	SOUND RECORDING/4/1-4/15/25												
1	SOUND RECORDING/4/1-4/15/25		157.68	5-01-43-490-000-151		B Municipal Court: Consultants - Other	R		04/24/25	04/24/25			4/1-4/15/25	N
Vendor Total:			157.68											
BRANIN BRANIN'S CONTRACTING CO.														
25-00454	04/03/25	Sewer backup boro hall												
1	Sewer backup boro hall		3,456.00	5-01-26-310-000-178		B B&G: Building Maintenance	R		04/03/25	04/30/25			920	N
Vendor Total:			3,456.00											
BRIDG005 BRIDGECONNEX														
25-00589	05/01/25	phone system												
1	phone system		1,091.78	5-01-31-440-000-213		B Telephone	R		05/01/25	05/01/25			135196	N
Vendor Total:			1,091.78											
COLLI005 COLLIERS ENGINEERING/DESIGN														
23-01252	10/20/23	fema grant award flood mitigat												
17	fema grant award flood mitigat		4,899.99	C-04-14-108-000-555		B Ord 14-08 Construction Contracts	R		10/20/23	04/30/25			1042460	N
24-00466	04/04/24	Service for Marine Place East												
11	Service for Marine Place East		3,460.00	4-01-20-165-000-244		B Engineering:General Engineering	R		04/04/24	04/30/25			1032660	N
24-00467	04/04/24	Service Shore Drive project												
12	Service Shore Drive project		777.50	5-01-20-165-000-244		B Engineering:General Engineering	R		04/30/25	04/30/25			1032644	N
24-01105	08/27/24	WASHINGTON AVE IMPROVEMENT												
7	WASHINGTON AVE IMPROVEMENT		414.55	C-04-23-101-000-202		B ORD#23-10 Washington Ave	R		08/27/24	04/30/25			1032663	N

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COLLI005	COLLIERS ENGINEERING/DESIGN			Continued									
24-01256	10/01/24 Tide Valve project												
	7 Tide Valve project	700.00			C-04-13-120-000-510		B ORD 13-20: Engineer	R	10/02/24	04/30/25		1032640	N
24-01258	10/01/24 Portland Road drainage project												
	7 Portland Road drainage project	26,507.55			C-04-12-120-000-555		B Project 0-12-20: Construction Contracts	R	10/01/24	04/30/25		1032655	N
24-01411	11/07/24 GRANT FOR FY22 SAFE STREETS												
	4 GRANT FOR FY22 SAFE STREETS	46.25			C-04-23-101-000-203		B ORD#23-10 Sidewalk/Curb Cuts-by BoroHall	R	11/07/24	04/30/25		1046034	N
24-01517	12/10/24 Eng./Overlook and Frank hall												
	4 Eng./Overlook and Frank hall	5,550.00			C-04-23-101-000-204		B ORD#23-10 Overlook Park(Grant-MCOSG-LRIG	R	12/10/24	04/30/25		1032664	N
25-00095	01/17/25 2025 municipal engineer												
	3 2025 municipal engineer	17,065.31			5-01-20-165-000-244		B Engineering:General Engineering	R	01/17/25	04/30/25		1032650	N
	7 grading 49 Miller Street	318.75			T-03-56-875-000-204		B Grading- Miller st Lots 7/11/12/13/14/15	R	04/30/25	04/30/25		1032651	N
	8 grading 32 Seadrift Avenue	385.00			T-03-56-875-000-205		B TRUST- grading review/steep slope	R	04/30/25	04/30/25		1032662	N
		17,769.06											
Vendor Total:		60,124.90											
COMCAST	COMCAST												
25-00591	05/01/25 42 Shore Drive												
	1 42 Shore Drive	538.59			5-01-31-450-000-213		B Telecommunications	R	05/01/25	05/01/25		42 SHORE DR	N
	2 spc video acct fire	101.19			5-01-31-450-000-213		B Telecommunications	R	05/01/25	05/01/25		SPC VIDEO ACCT	N
	3 22 Snugharbor Ave	1,029.13			5-01-31-450-000-213		B Telecommunications	R	05/01/25	05/01/25		22 SNUGHARBOR	N
	4 151 Navesink Avenue	234.09			5-01-31-450-000-213		B Telecommunications	R	05/01/25	05/01/25		151 NAVESINK	N
		1,903.00											
25-00600	05/02/25 17-1 Shore Drive												
	1 17-1 Shore Drive	94.90			5-01-31-450-000-213		B Telecommunications	R	05/02/25	05/02/25		17-1 SHORE DR	N
Vendor Total:		1,997.90											
COUNTY1	COUNTY OF MONMOUTH												
25-00522	04/17/25 salt delivery												
	1 salt delivery	8,622.74			5-01-26-292-000-187		B Snow Removal: Sand & Salt	R	04/17/25	04/24/25		25000639	

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COUNTY1 COUNTY OF MONMOUTH		Continued							
25-00532 04/21/25 Training									
1 MOI - April 2-9, 2025			300.00	5-01-25-240-000-236	B Police: Schooling/Training	R	04/21/25 04/29/25	25000687	N
Vendor Total:			8,922.74						
DELTA005 DELTA DENTAL OF NJ, INC.									
25-00550 04/24/25 DENTAL ACTIVE MEMBERS									
1 DENTAL ACTIVE MEMBERS			2,148.30	5-01-23-220-000-253	B Current: Group Insurance	R	04/24/25 04/24/25	1139679	N
2 DENTAL RETIREE MEMBERS			<u>1,847.07</u>	5-01-23-220-000-254	B Current: Retirees Group Insurance	R	04/24/25 04/24/25	1139681	N
			3,995.37						
Vendor Total:			3,995.37						
DIANN005 DIANNE CLEMENTE									
25-00575 04/29/25 outside lien									
1 outside lien			1,453.98	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	04/29/25 04/29/25	B72/L23	N
2 premium bid			800.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	04/29/25 04/29/25	B72/L23	N
3 outside lien			9,911.27	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	04/29/25 04/29/25	B87/L1	N
4 premium bid			13,900.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	04/29/25 04/29/25	B87/L1	N
5 outside lien			1,187.17	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	04/29/25 04/29/25	B100/L26.09	N
6 premium bid			<u>800.00</u>	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	04/29/25 04/29/25	B100/L26.09	N
			28,052.42						
Vendor Total:			28,052.42						
DILWO005 DILWORTH PAXSON									
25-00098 01/17/25 2025 municipal bond attorney									
2 2025 municipal bond attorney			450.00	5-01-20-155-000-246	B Legal Services: Consultants - Bonding At R		01/17/25 05/01/25	0-25-06	N
3 2025 municipal bond attorney			<u>550.00</u>	5-01-20-155-000-246	B Legal Services: Consultants - Bonding At R		01/17/25 05/01/25	0-25-07	N
			1,000.00						
Vendor Total:			1,000.00						

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DOWNT010	DOWNTOWN NETWORK COMPANY												
25-00108	01/23/25 CRS coordinator services												
	2 CRS coordinator services	6,333.33			5-01-26-294-000-144		B Stormwater: Consultants-Engineer	R	01/23/25	05/02/25		2	N
	Vendor Total:	6,333.33											
AHNAS005	EAST MANOR SQUARE CONDO ASSOC.												
25-00573	04/29/25 electric reimbursement												
	1 electric reimbursement	170.38			5-01-26-325-000-217		B Condo Services: Street Lighting	R	04/29/25	04/29/25		JAN-APRIL 2025	N
	Vendor Total:	170.38											
EMERG005	EMERGENCY SERVICES MARKETING												
25-00516	04/16/25 1 Year subscription renewal												
	1 1 Year subscription renewal	899.00			5-01-25-260-000-294		B First Aid: Other	R	04/16/25	04/24/25		INV9255	N
	Vendor Total:	899.00											
ESRI0005	ESRI												
25-00428	03/27/25 Argis online viewer subscripti												
	1 Argis online viewer subscripti	1,211.00			5-01-20-165-000-244		B Engineering:General Engineering	R	03/27/25	04/24/25		900001516	N
	Vendor Total:	1,211.00											
FAIRL005	FAIRLEIGH DICKERSON UNIVERSITY												
25-00369	03/13/25 SPRING GRANT WRITING												
	1 SPRING GRANT WRITING	2,536.00			5-01-26-290-000-294		B Streets: Other	R	03/13/25	04/24/25		25/SP	N
	2 SPRING GRANT WRITING	2,016.00			5-01-26-290-000-294		B Streets: Other	R	04/24/25	04/24/25		25/SP	N
		4,552.00											
	Vendor Total:	4,552.00											
FBINA005	FBINAA NJ CHAPTER												
25-00121	01/27/25 Training												
	1 2025 1st Quarterly Meeting	170.00			5-01-25-240-000-228		B Police: Meetings & Conferences	R	01/27/25	04/24/25		25-027	N
	Vendor Total:	170.00											

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		Item		Description	Amount	Charge Account				Enc Date	Date	Date		Excl
FILEB005 FILEBANK														
	25-00581	04/30/25	storage											
	1		storage	505.19	5-01-26-310-000-103	B B&G: Consumable Supplies	R	04/30/25	04/30/25				0131725	N
Vendor Total:				505.19										
FIRST010 FIRST AID & CPR LLC														
	25-00540	04/23/25	cpr class											
	1		cpr class	29.00	5-01-28-360-000-136	B Community Ctr: Schooling/Training	R	04/23/25	05/01/25				4790	N
	2		cpr class	161.00	5-01-28-360-000-136	B Community Ctr: Schooling/Training	R	04/23/25	05/01/25				4810	N
				190.00										
Vendor Total:				190.00										
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS														
	25-00459	04/04/25	food for meet and greet											
	1		food for meet and greet	89.06	5-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	04/04/25	04/24/25				4/4/25	N
Vendor Total:				89.06										
FRANNY01 FRANNY'S PIZZA														
	25-00296	02/28/25	Police Explorers											
	5		Draw Down - Food	36.00	5-01-25-240-000-220	B Police: Police Explorers	R	02/28/25	04/24/25				40048	N
Vendor Total:				36.00										
GANNE005 GANNETT NJ														
	25-00604	05/02/25	ads											
	1		ads	419.84	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	05/02/25	05/02/25				6957887	N
	2		ad lub	101.88	5-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	05/02/25	05/02/25				6957887	N
	3		ad	283.88	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	05/02/25	05/02/25				7012060	N
				805.60										
Vendor Total:				805.60										

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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
GEORGE GEORGE WALL											
25-00519	04/17/25	THROTTLE BODY/GASKET(17-15)									
1		THROTTLE BODY/GASKET(17-15)	288.22	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	04/17/25	04/29/25		249998	N
Vendor Total:			288.22								
GRAINGER GRAINGER											
25-00465	04/08/25	weed barrier/black									
1		weed barrier/black	99.18	5-01-28-375-000-294	B Parks: Other	R	04/08/25	04/24/25		9466714053	N
Vendor Total:			99.18								
GRAVELLY GRAVELLY POINT BEACH ASSOC.											
25-00488	04/09/25	electrical reimb. March 2025									
1		electrical reimb. March 2025	116.89	5-01-26-325-000-217	B Condo Services: Street Lighting	R	04/09/25	04/24/25		MARCH 2025	N
Vendor Total:			116.89								
H2MAS005 H2M ASSOCIATES, INC.											
23-00026	01/09/23	Sanitary Engineer									
33		Sanitary Engineer	1,378.00	4-05-55-502-000-151	B Sewer: Consultants - Other	R	04/30/25	04/30/25		277304	N
23-01535	12/29/23	Phase I sanitary sewer									
16		Phase I sanitary sewer	1,365.00	C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp	R	11/07/24	04/30/25		277303	N
Vendor Total:			2,743.00								
HARBO005 HARBORSIDE AT HUDSON'S FERRY											
25-00595	05/01/25	2025 electric reimbursement									
1		2025 electric reimbursement	1,686.13	5-01-26-325-000-217	B Condo Services: Street Lighting	R	05/01/25	05/01/25		JAN-MARCH 2025	N
2		2024 electric reimbursement	4,712.63	4-01-26-325-000-217	B Condo Services: Street Lighting	R	05/01/25	05/01/25		JAN-DEC 2024	N
			6,398.76								
Vendor Total:			6,398.76								

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HOL01	HOLMAN, FRENIA, ALLISON PC	25-00547	04/24/25	2025 BUDGET REVIEW									
	1 2025 BUDGET REVIEW				1,000.00	5-01-20-130-000-294	B Finance: Other	R	04/24/25	04/24/25		71698	N
	Vendor Total:				1,000.00								
IDEMI005	IDEMIA IDENTITY & SECURITY	24-01400	11/05/24	Service Contract									
	1 Maintenance/Support Agreement				2,805.00	4-01-25-240-000-254	B Police: Equipment Maintenance	R	11/05/24	05/02/25		175947	N
	Vendor Total:				2,805.00								
IMPAC005	IMPAC	25-00594	05/01/25	Fuel									
	1 Fuel				5,633.79	5-01-31-460-000-192	B Fuel	R	05/01/25	05/01/25		SQLCD-1073575	N
	Vendor Total:				5,633.79								
GARDENFL	IN THE GARDEN FLORIST	25-00588	05/01/25	4" pots of flowers for boro ha									
	1 4" pots of flowers for boro ha				180.00	5-01-26-310-000-185	B B&G: Horticultural Materials	R	05/01/25	05/01/25		7269	N
	Vendor Total:				180.00								
JANIC005	JANICE SWAGGERTY	25-00548	04/24/25	SOUND RECORDING/4/15/25									
	1 SOUND RECORDING/4/15/25				50.00	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	04/24/25	04/24/25		4/15/25	N
	Vendor Total:				50.00								
JCPL	JCP & L	25-00537	04/22/25	Cedar Street									
	1 Cedar Street				17.31	5-01-31-430-000-215	B Electric	R	04/22/25	04/24/25		95688011215	N
	2 Street Lighting				2,931.68	5-01-31-435-000-217	B Street Lighting	R	04/22/25	04/24/25		95688011214	N
	3 Street Lighting				1,767.80	5-01-31-435-000-217	B Street Lighting	R	04/22/25	04/24/25		95688011213	N
					4,716.79								

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JCPL JCP & L Continued																	
25-00578	04/30/25	151 Navesink Avenue															
1		151 Navesink Avenue	16.69	5-01-31-430-000-215	B Electric	R	04/30/25	04/30/25		95648094223	N						
2		Master Bill	496.91	5-01-31-430-000-215	B Electric	R	04/30/25	04/30/25		95089907931	N						
3		Master Bill Mua	552.79	5-01-31-430-000-215	B Electric	R	04/30/25	04/30/25		95089907950	N						
			1,066.39														
Vendor Total:			5,783.18														
JESCO1 JESCO INC.																	
25-00253	02/24/25	thermostat replacement/loader															
1		thermostat replacement/loader	1,106.55	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	02/24/25	04/29/25		SA1362	N						
Vendor Total:			1,106.55														
KLCOS005 KIC/o SOYKA SMITH DESIGN STUDI																	
25-00198	02/11/25	Overfiles for Court and Clerk															
1		Overfiles for Court and Clerk	3,278.80	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	02/11/25	04/24/25		14714388	N						
2		Overfiles for Court and Clerk	285.98	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	02/11/25	04/24/25		14714388	N						
3		Overfiles for Court and Clerk	256.62	5-01-43-490-000-294	B Municipal Court: Other	R	02/11/25	04/24/25		14714388	N						
			3,821.40														
25-00220	02/12/25	Panel for court															
1		Panel for court	1,470.00	5-01-43-490-000-295	B Municipal Court: Office Equipment/Furnit	R	02/12/25	05/01/25		14714758	N						
2		Panel for court	451.00	5-01-35-410-000-201	B Contingent	R	02/12/25	05/01/25		14714758	N						
			1,921.00														
Vendor Total:			5,742.40														
LISAN005 LISA NATALE																	
25-00601	05/02/25	mileage gas/toll conference															
1		mileage gas/toll conference	70.07	5-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	05/02/25	05/02/25		5/1/25	N						
Vendor Total:			70.07														
MASTE005 MASTER MAINTENANCE OF RED BANK																	
25-00340	03/11/25	cleaning of the Community ctr															
1		cleaning of the Community ctr	300.00	5-01-26-310-000-178	B B&G: Building Maintenance	R	03/11/25	03/11/25		6930							

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
OPENSAC MONMOUTH COUNTY TREASURER															
25-00554	04/24/25	2ND QTR 2025	OPEN SPACE TAXES												
1	2ND QTR 2025	OPEN SPACE TAXES	70,373.14	5-01-99-999-000-208	B County Taxes Payable	R	04/24/25	04/24/25						2500139	N
Vendor Total:			70,373.14												
MMJIF MONMOUTH MUNICIPAL JOINT															
25-00525	04/17/25	liability insurance													
1	liability insurance	215,000.00	5-01-23-210-000-251	B Current: Insurance - Other	R	04/17/25	04/24/25							MON148-2025SA	N
2	liability insurance	156,230.00	5-01-23-215-000-252	B Current: Workers Comp Insurance	R	04/17/25	04/24/25							MON148-2025SA	N
		371,230.00													
Vendor Total:			371,230.00												
NJLE N.J.L.E. EXPLORER YOUTH ACADEM															
25-00608	05/02/25	YOUTH REGISTRATION													
1	YOUTH REGISTRATION	3,400.00	5-01-25-240-000-220	B Police: Police Explorers	R	05/02/25	05/02/25							2025	N
2	YOUTH REGISTRATION	650.00	5-01-25-240-000-220	B Police: Police Explorers	R	05/02/25	05/02/25							2025	N
		4,050.00													
Vendor Total:			4,050.00												
NANCYTR1 NANCY TRAN															
25-00545	04/24/25	reimbursement/conference meals													
1	reimbursement/conference meals	114.67	5-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	04/24/25	04/24/25							046	N
25-00607	05/02/25	reimbursement-Kinsta													
1	reimbursement-Kinsta	3.41	5-01-20-120-000-294	B Municipal Clerk: Other	R	05/02/25	05/02/25							5/2/25	N
Vendor Total:			118.08												
NJAMERIC NEW JERSEY AMERICAN WATER															
25-00492	04/10/25	BAY AVE PARK													
1	BAY AVE PARK	56.61	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25							BAY AVE PARK	N
2	FIREHOUSE	211.67	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25							FIREHOUSE	N
3	42 SHORE DRIVE	22.65	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25							42 SHORE DR	N
4	22 SNUGHARBOR AVENUE	98.98	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25							22 SNUGHARBOR	N
5	PUBLIC WORKS	32.75	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25							PUBLIC WORKS	N

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NJAMERIC NEW JERSEY AMERICAN WATER Continued										
25-00492 04/10/25 BAY AVE PARK Continued										
6 S BAY AVENUE	22.65	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25			S BAY AVENUE	N
7 LINDEN AVENUE	22.65	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25			LINDEN AVENUE	N
8 WATERWITCH AVENUE	22.65	5-01-31-445-000-219	B Water	R	04/10/25	04/24/25			WATERWITCH AVE	N
9 151 navesink ave/hydrant	277.40	5-01-31-463-000-193	B Fire Hydrants	R	04/10/25	04/24/25			151 NAV HYDRANT	N
10 firehouse hydrant	135.64	5-01-31-463-000-193	B Fire Hydrants	R	04/10/25	04/24/25			FIREHOUSE HYDRA	N
11 123 hydrants	8,118.99	5-01-31-463-000-193	B Fire Hydrants	R	04/10/25	04/24/25			123 HYDRANTS	N
12 40 Shore Drive	147.44	5-05-55-502-000-219	B Sewer: Water	R	04/10/25	04/24/25			40 SHORE DR	N
	9,170.08									
Vendor Total:	9,170.08									
NJNG NEW JERSEY NATURAL GAS										
25-00521 04/17/25 151 Navesink Avenue										
1 151 Navesink Avenue	1,078.79	5-01-31-446-000-218	B Natural Gas	R	04/17/25	04/24/25			151 NAV AVENUE	N
2 56 Waterwitch Ave	59.93	5-01-31-446-000-218	B Natural Gas	R	04/17/25	04/24/25			56 WATERWITCH	N
3 dpw	283.73	5-01-31-446-000-218	B Natural Gas	R	04/17/25	04/24/25			DPW	N
4 Shore Drive	547.39	5-01-31-446-000-218	B Natural Gas	R	04/17/25	04/24/25			SHORE DR	N
5 S 2nd St	301.19	5-01-31-446-000-218	B Natural Gas	R	04/17/25	04/24/25			S 2ND ST	N
6 22 Snugharbor Avenue	334.56	5-01-31-446-000-218	B Natural Gas	R	04/17/25	04/24/25			22 SNUGHARBOR	N
	2,605.59									
Vendor Total:	2,605.59									
NEWPO005 NEWPORT MEDIA HOLDINGS,LLC										
25-00543 04/23/25 ad #24476										
1 ad #24476	10.23	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	04/23/25	04/24/25			22257	N
2 ad #24477	11.16	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	04/23/25	04/24/25			22257	N
	21.39									
Vendor Total:	21.39									
VETERINA NJ STATE DEPT. OF HEALTH										
25-00603 05/02/25 dog report April 2025										
1 dog report April 2025	14.40	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	05/02/25	05/02/25			APRIL 2025	N
Vendor Total:	14.40									

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		Item	Description	Amount	Charge	Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
OTISE005 OTIS ELEVATOR COMPANY												
	25-00582	04/30/25	elevator maintenance									
		1	elevator maintenance	291.00	5-01-26-310-000-178	B B&G: Building Maintenance	R	04/30/25	04/30/25		100401932115	N
			Vendor Total:	291.00								
PERIS005 PERI STEWART MALIA												
	25-00528	04/21/25	Professional conflict attorney									
		1	Professional conflict attorney	665.00	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	04/21/25	04/30/25		4114	N
			Vendor Total:	665.00								
PORZIO005 PORZIO, BROMBERG & NEWMAN, PC												
	25-00590	05/01/25	special council									
		1	special council	2,858.50	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3327436	N
		2	special council	697.00	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3327437	N
		3	special council	3,947.25	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3327438	N
		4	special council	9,656.97	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3327439	N
		5	special council	1,217.75	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3327440	N
		6	special council	2,817.50	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3327441	N
		7	special council	6,669.00	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3329927	N
		8	special council	5,655.65	5-01-20-155-000-294	B Legal Services: Other	R	05/01/25	05/01/25		3331201	N
				33,519.62								
			Vendor Total:	33,519.62								
POWER005 POWERDMS												
	25-00114	01/24/25	Outside Contractual Services									
		1	PowerPolicy Professional	4,522.54	5-01-25-240-000-252	B Police: Contractual Service	R	01/24/25	04/29/25		INV-129410	N
		2	Legacy Training Included	0.00	5-01-25-240-000-252	B Police: Contractual Service	R	01/24/25	04/29/25		INV-129410	N
		3	TRG Licenses	0.00	5-01-25-240-000-252	B Police: Contractual Service	R	01/24/25	04/29/25		INV-129410	N
		4	NJSACOP LE Accreditation	0.00	5-01-25-240-000-252	B Police: Contractual Service	R	01/24/25	04/29/25		INV-129410	N
		5	Powerstandard for NJSACOP Accr	550.00	5-01-25-240-000-252	B Police: Contractual Service	R	01/24/25	04/29/25		INV-129410	N
				5,072.54								

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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
POWER005 POWERDMS Continued											
25-00325	03/10/25	Outside Contractual Services									
1 Powerstandard - 50 employees			97.69	5-01-25-240-000-252	B Police: Contractual Service	R	03/10/25	04/29/25		128902	N
Vendor Total:			5,170.23								
PRINCLIF PRINCIPAL LIFE GROUP											
25-00536	04/22/25	life insurance									
1 life insurance			1,067.87	5-01-23-220-000-253	B Current: Group Insurance	R	04/22/25	04/24/25		MAY 2025	N
Vendor Total:			1,067.87								
PUMPING PUMPING SERVICES, INC.											
25-00382	03/18/25	Pump at station repair									
1 Pump at station repair			4,631.25	5-05-55-502-000-190	B Sewer: Station Repairs	R	03/18/25	04/29/25		1150109	N
Vendor Total:			4,631.25								
RESERVE RESERVE ACCOUNT											
25-00609	05/02/25	deposit into postage machine									
1 deposit into postage machine			2,000.00	5-01-20-152-000-222	B Central Services: Postage	R	05/02/25	05/02/25		5/2/25	N
Vendor Total:			2,000.00								
ROBER060 ROBERTS ENGINEERING GROUP, LLC											
25-00584	04/30/25	212 Linden Avenue									
1 9 Fifth Street			633.00	T-03-56-875-000-169	B TRUST: 2022-04: Kirshkraft 9Fifth B57 L8	R	04/30/25	04/30/25		16067	N
2 9 Fifth Street			1,062.50	T-03-56-875-000-169	B TRUST: 2022-04: Kirshkraft 9Fifth B57 L8	R	04/30/25	04/30/25		16256	N
3 Ross Builders			982.50	T-03-56-875-000-196	B LUB24-06 Ross Builders - B26 L9.03	R	04/30/25	04/30/25		16258	N
4 19 Bay Avenue			1,095.50	T-03-56-875-000-206	B LUB25-01: Ayers 19 BayAve B38.01 L13	R	04/30/25	04/30/25		16074	N
5 Planning Board Meetings			99.00	5-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	04/30/25	04/30/25		16254	N
6 Misc. planning board meeting			198.00	5-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	04/30/25	04/30/25		16255	N
			4,070.50								
Vendor Total:			4,070.50								

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Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
RUDER005 RUDERMAN & ROTH, LLC											
25-00104 01/23/25 2025 Labor attorney											
3 2025 Labor attorney	5,716.50	5-01-20-155-000-294	B Legal Services: Other	R	04/21/25	04/24/25		MARCH 2025		N	
Vendor Total:	5,716.50										
RUTGSTAT RUTGERS,THE STATE UNIVERSITY											
24-01325 10/21/24 Communications											
1 Communications	750.00	4-01-28-360-000-136	B Community Ctr: Schooling/Training	R	10/21/24	04/24/25		2875		N	
Vendor Total:	750.00										
RYSER005 RYSER'S LANDSCAPE SUPPLY											
25-00448 04/01/25 Draw down-landscape materials											
1 Draw down-landscape materials	224.00	5-01-26-290-000-294	B Streets: Other	R	04/01/25	04/24/25		0055574-00		N	
2 Draw down-landscape materials	140.00	5-01-26-290-000-294	B Streets: Other	R	04/01/25	04/24/25		0055573-00		N	
3 Draw down-landscape materials	140.00	5-01-26-290-000-294	B Streets: Other	R	04/01/25	04/24/25		0055571-00		N	
4 Draw down-landscape materials	745.00	5-01-26-290-000-294	B Streets: Other	R	04/01/25	04/24/25		0055567-00		N	
5 Draw down-landscape materials	280.00	5-01-26-290-000-294	B Streets: Other	R	04/01/25	04/24/25		0055664-00		N	
6 Draw down-landscape materials	280.00	5-01-26-290-000-294	B Streets: Other	R	04/01/25	04/24/25		0055709-00		N	
	1,809.00										
Vendor Total:	1,809.00										
SWORLDWI S&S WORLDWIDE											
25-00078 01/13/25 Items for winter programs											
1 Items for winter programs	588.02	4-01-28-360-000-243	B Community Ctr: Winter Programs	R	01/13/25	04/24/25		IN101533653		N	
Vendor Total:	588.02										
SEAVI005 SEAVIEW A DOLCE HOTEL											
25-00546 04/24/25 HOTEL FOR ASSESSORS CONFERENCE											
1 HOTEL FOR ASSESSORS CONFERENCE	492.15	5-01-20-150-000-294	B Tax Assessor: Other	R	04/24/25	04/24/25		2025		N	
Vendor Total:	492.15										

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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
NAYLORS SHORE AUTO SUPPLY, INC.								
	25-00596 05/01/25 window motor/regulator							
	1 window motor/regulator	65.97	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	05/01/25	05/01/25	277894 N
	2 fuse asst	37.19	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	05/01/25	05/01/25	278106 N
	3 napa oil 6.6 liter	189.99	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	05/01/25	05/01/25	278399 N
	4 front disc brake/rotor	161.40	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	05/01/25	05/01/25	278648 N
	5 napa oil/penlight	100.96	5-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	05/01/25	05/01/25	278938 N
	6 armorall tire shine	16.08	5-01-26-300-000-183	B Mech Garage: Equipment & Parts	R	05/01/25	05/01/25	279067 N
	7 solenoid, pull ties	80.64	5-01-26-300-000-183	B Mech Garage: Equipment & Parts	R	05/01/25	05/01/25	279134 N
	8 pad/rotor	455.14	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/01/25	05/01/25	279503 N
	9 pad/rotor	618.27	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/01/25	05/01/25	279694 N
	10 antifreeze,wd 40,oil	38.54	5-01-26-300-000-294	B Mech Garage: Other	R	05/01/25	05/01/25	279775 N
		1,764.18						
	Vendor Total:	1,764.18						
SKIP SKIP'S SPORTS								
	25-00535 04/22/25 Student of the Month							
	1 Student of the Month	1,870.00	5-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	04/22/25	05/01/25	48830 N
	Vendor Total:	1,870.00						
SPECTROL SPECTROTEL, INC.								
	25-00534 04/22/25 Fire Department							
	1 Fire Department	115.83	5-01-31-440-000-213	B Telephone	R	04/22/25	04/24/25	12930011 N
	Vendor Total:	115.83						
STAPLES STAPLES ADVANTAGE								
	25-00511 04/15/25 Computer Supplies							
	1 Brother TN-850 Toner	111.92	5-01-25-240-000-203	B Police: Computer Supplies/Maint	R	04/15/25	04/24/25	6029582673 N
	Vendor Total:	111.92						
SHRED005 STERICYCLE								
	25-00396 03/24/25 SHREDDING EVENT -4/12/25							
	1 SHREDDING EVENT -4/12/25	990.00	G-02-41-802-000-210	B Grant: 2023 Recycling Tonnage	R	03/24/25	04/29/25	8010609190

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Vendor # Name		PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099			
		Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
SHRED005 STERICYCLE Continued													
25-00396		03/24/25	SHREDDING EVENT -4/12/25	Continued									
2		FUEL SURCHARGE	375.93	G-02-41-802-000-210	B Grant: 2023 Recycling Tonnage	R	04/29/25	04/29/25				8010609190	N
			1,365.93										
Vendor Total:			1,365.93										
SUREN005 SURENIAN, EDWARDS, BUZAK/NOLAN													
25-00107		01/23/25	2025 affordable housing attorn										
2		2025 affordable housing attorn	40.00	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	04/30/25				FEBRUARY 2025	N
3		2025 affordable housing attorn	570.50	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	04/30/25				FEBRUARY 2025	N
			610.50										
Vendor Total:			610.50										
TOMSA T.O.M.S.A.													
25-00555		04/24/25	MARCH 2025										
1		MARCH 2025	67,709.55	5-05-55-502-000-196	B Sewer: TOMSA	R	04/24/25	04/24/25				MARCH 2025	N
Vendor Total:			67,709.55										
TARGE005 TARGETED TECHNOLOGIES LLC													
25-00449		04/01/25	Computer Supplies										
1		8 Port Switch	95.00	5-01-25-240-000-203	B Police: Computer Supplies/Maint	R	04/01/25	04/24/25				123251	N
25-00530		04/21/25	SSL/VPN LICENSES										
1		SSL/VPN LICENSES	100.00	5-01-25-265-000-294	B Uniform Fire: Other	R	04/21/25	04/24/25				123265	N
25-00592		05/01/25	firewall-tz470 police dpt.										
1		firewall-tz470 police dpt.	1,768.00	5-01-25-240-000-293	B Police: Telecommunications	R	05/01/25	05/01/25				123294	N
2		firewall-tz470	1,768.00	5-01-31-450-000-213	B Telecommunications	R	05/01/25	05/01/25				123295	N
3		monthly bill email essentials	456.00	5-01-31-450-000-213	B Telecommunications	R	05/01/25	05/01/25				123225	N
4		monthly antivirus solution	4,359.50	5-01-31-450-000-213	B Telecommunications	R	05/01/25	05/01/25				123224	N
5		monthly datto backup	715.83	5-01-25-240-000-293	B Police: Telecommunications	R	05/01/25	05/01/25				123186	N
6		office 365	1,647.36	5-01-31-450-000-213	B Telecommunications	R	05/01/25	05/01/25				123226	N
7		security phishing training	168.72	5-01-31-450-000-213	B Telecommunications	R	05/01/25	05/01/25				123227	N

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		Item		Description	Amount	Charge Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
TARGE005 TARGETED TECHNOLOGIES LLC Continued												
25-00592	05/01/25	firewall-tz470	police dpt.	Continued								
		8 monthly datto backup			715.83	5-01-31-450-000-213	B Telecommunications	R	05/01/25	05/01/25	123228	N
					11,599.24							
		Vendor Total:			11,794.24							
SMITH T THOMAS SMITH ESQ.												
25-00576	04/30/25	Private citizen trial										
		1 Private citizen trial			500.00	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	04/30/25	04/30/25	1/21-2/4/25	N
		Vendor Total:			500.00							
SCAT TREASURER, COUNTY OF MONMOUTH												
25-00054	01/13/25	transportation for seniors										
		1 transportation for seniors			778.00	5-01-28-360-000-234	B Community Ctr: Transportation	R	01/13/25	04/24/25	JAN.-MARCH 2025	N
		2 transportation for seniors			1,082.00	5-01-28-360-000-234	B Community Ctr: Transportation	R	01/13/25	04/24/25	JAN.-MARCH 2025	N
					1,860.00							
		Vendor Total:			1,860.00							
VARAKIYU VARAKIYU ENTERPRISES LLC												
25-00599	05/02/25	janitorial supplies										
		1 janitorial supplies			450.36	5-01-26-310-000-116	B B&G: Janitorial Supplies	R	05/02/25	05/02/25	3708	N
		2 janitorial supplies			350.27	5-01-26-310-000-116	B B&G: Janitorial Supplies	R	05/02/25	05/02/25	3714	N
					800.63							
		Vendor Total:			800.63							
VCI VCI EMERGENCY VEHICLE												
25-00444	03/31/25	repair to ambulance										
		1 repair to ambulance			1,610.66	5-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	03/31/25	04/24/25	0070355	N
		2 repair to ambulance			399.64	5-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	03/31/25	04/24/25	0070350	N
					2,010.30							
		Vendor Total:			2,010.30							

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PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void	1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
VERIZON1 VERIZON											
25-00571	04/29/25	valley St. pump station									
1		Valley St. pump station	62.35	5-05-55-502-000-213	B Sewer: Telephone	R	04/29/25	04/29/25		4/19/25	N
2		40 Shore Drive	172.31	5-05-55-502-000-213	B Sewer: Telephone	R	04/29/25	04/29/25		40 SHORE DR	N
			234.66								
Vendor Total:			234.66								
VERWIRE VERIZON WIRELESS											
25-00572	04/29/25	cellphone									
1		cellphone	2,253.32	5-01-31-440-000-213	B Telephone	R	04/29/25	04/29/25		6110553557	N
Vendor Total:			2,253.32								
VSP VISION SERVICE PLAN											
25-00574	04/29/25	vision care active members									
1		vision care active members	569.56	5-01-23-220-000-253	B Current: Group Insurance	R	04/29/25	04/29/25		MAY 2025	N
2		vision care retired members	569.56	5-01-23-220-000-253	B Current: Group Insurance	R	04/29/25	04/29/25		MAY 2025	N
			1,139.12								
Vendor Total:			1,139.12								
WETSI005 WET SIDE CAR WASH											
25-00512	04/15/25	Car Wash									
1		Better Side Promo - Jan '25	75.00	5-01-25-240-000-265	B Police: Car Wash	R	04/15/25	04/29/25		208	N
2		Better Side Promo - Feb '25	50.00	5-01-25-240-000-265	B Police: Car Wash	R	04/15/25	04/29/25		208	N
3		Better Side Promo - March '25	90.00	5-01-25-240-000-265	B Police: Car Wash	R	04/15/25	04/29/25		208	N
			215.00								
Vendor Total:			215.00								
WRIGH010 WRIGHT NATIONAL FLOOD COMPANY											
25-00577	04/30/25	flood-public works building									
1		flood-public works building	1,328.00	5-01-23-215-000-253	B Current: General Liability Flood Ins	R	04/30/25	04/30/25		PUBLIC WORKS	N
2		flood-42 Shore Dr.	5,280.00	5-01-23-215-000-253	B Current: General Liability Flood Ins	R	04/30/25	04/30/25		42 SHORE DR	N
3		22 SnugHarbor Ave	11,177.50	5-01-23-215-000-253	B Current: General Liability Flood Ins	R	04/30/25	04/30/25		22 SNUGHARBOR	N

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Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
WRIGH010	WRIGHT NATIONAL FLOOD COMPANY		Continued									
25-00577	04/30/25	flood-public works building	Continued									
4	22 SnugHarbor Ave	5,541.50	5-01-23-220-000-253	B Current:	Group Insurance	R	04/30/25	04/30/25		22 SNUGHARBOR	N	
		23,327.00										
	Vendor Total:	23,327.00										
ZEEK	ZEEK'S TEE'S											
25-00451	04/03/25	Senior Shirts										
1	Senior Shirts	686.50	T-03-56-850-000-024	B Trust:	Recreation Activities	R	04/03/25	04/24/25		25-4504	N	
	Vendor Total:	686.50										
Total Purchase Orders:	110	Total P.O. Line Items:	207	Total List Amount:	1,318,433.28	Total Void Amount:	0.00					

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	12,315.65	0.00	12,315.65	0.00	0.00	12,315.65
	4-05	<u>1,378.00</u>	<u>0.00</u>	<u>1,378.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,378.00</u>
Year Total:		13,693.65	0.00	13,693.65	0.00	0.00	13,693.65
	5-01	1,153,898.11	0.00	1,153,898.11	0.00	0.00	1,153,898.11
	5-05	<u>72,722.90</u>	<u>0.00</u>	<u>72,722.90</u>	<u>0.00</u>	<u>0.00</u>	<u>72,722.90</u>
Year Total:		1,226,621.01	0.00	1,226,621.01	0.00	0.00	1,226,621.01
CAPITAL PROJECTS	C-04	41,397.14	0.00	41,397.14	0.00	0.00	41,397.14
	C-06	<u>1,365.00</u>	<u>0.00</u>	<u>1,365.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,365.00</u>
Year Total:		42,762.14	0.00	42,762.14	0.00	0.00	42,762.14
	G-02	1,651.91	0.00	1,651.91	0.00	0.00	1,651.91
TRUST NON BUDGET-TWO RIVER	T-03	33,690.17	0.00	33,690.17	0.00	0.00	33,690.17
	T-12	<u>14.40</u>	<u>0.00</u>	<u>14.40</u>	<u>0.00</u>	<u>0.00</u>	<u>14.40</u>
Year Total:		33,704.57	0.00	33,704.57	0.00	0.00	33,704.57
Total of All Funds:		<u><u>1,318,433.28</u></u>	<u><u>0.00</u></u>	<u><u>1,318,433.28</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,318,433.28</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-116

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL SERVICES FOR EXPERT WITNESS SERVICES ON BEHALF OF THE
BOROUGH OF HIGHLANDS IN A MATTER PENDING BEFORE THE AMERICAN
ARBITRATION ASSOCIATION**

WHEREAS, the Borough of Highlands is a party to an action that is pending before the American Arbitration Association, captioned as Roman E&G Corp. and Borough of Highlands, and identified as Case Number 01-25-0001-0942; and

WHEREAS, in light of the pending litigation and in support of its defense in the action, the Borough of Highlands has a need for Professional Services to provide expert witness services on its behalf pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, J.S. Held LLC has set forth its proposed Professional Services to provide expert witness services on behalf of the Borough of Highlands in the above-captioned matter in a proposal dated May 1, 2025; and

WHEREAS, such Professional Services can only be provided by licensed professionals and J.S. Held LLC, 50 Jericho Quadrangle, Suite 117, Jericho, N.Y. 11753, is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain J.S. Held LLC for the aforesaid Professional Services, in connection with expert witness services on its behalf in the pending matter referenced above; and

WHEREAS, J.S. Held LLC has completed and submitted a Business Entity Disclosure Certification which certifies that J.S. Held LLC has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit J.S. Held LLC from making any reportable contributions through the term of the contract; and

WHEREAS, J.S. Held LLC has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account: 5-01-20-155-000-294.

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands as follows:

1. J.S. Held LLC is hereby retained to provide Professional Services, in connection with the aforesaid expert witness services on behalf of the Borough in the pending matter referenced above, and as outlined in the proposal of J.S. Held LLC dated May 1, 2025, for an amount not to exceed \$15,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. The Borough Clerk is hereby directed to publish notice of this award as required by law.
4. A copy of this Resolution, certified by the Borough Clerk to be a true copy be forwarded to the Borough Attorney and J.S. Held LLC.

Motion to Approve R 25-116:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 7, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands