



**BOROUGH OF HIGHLANDS  
COUNCIL REGULAR MEETING  
22 Snug Harbor Avenue, Highlands NJ 07732  
Wednesday, March 16, 2022 at 7:00 PM**

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**AGENDA**

**REGULAR MEETING:**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

**ROLL CALL**

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS / CERTIFICATES**

1. HPD Retirement Recognition: Sergeant Joseph Rogers
2. HPD Retirement Recognition: Detective Corporal George Ruth

**APPROVAL OF MINUTES**

3. March 2, 2022 Meeting Minutes
4. March 2, 2022 Executive Session Minutes

**INTRODUCTION OF PROPOSED ORDINANCES**

5. O-22-06 Bond Ordinance Providing for the Reconstruction of the Skatepark at Snug Harbor Park, Appropriating \$650,000 Therefor and Authorizing the Issuance of \$500,247 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and By the Borough of Highlands, in the County of Monmouth, New Jersey
6. O-22-07 Bond Ordinance Providing for the Phase I And II Sanitary Sewer Improvements Projects, Appropriating \$4,500,000.00 Therefor and Authorizing the Issuance of \$4,006,592.44 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and By the Borough of Highlands, in the County of Monmouth, New Jersey

7. O-22-08 Calendar Year 2022 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

## **PUBLIC HEARING ON PROPOSED ORDINANCES**

### **RESOLUTIONS**

8. R 22-083 Resolution Awarding Contract for Kelly Winthrop, LLC for Deer Carcass Removal Services
9. R 22-084 Authorizing the Budget to Be Read By Title
10. R 22-085 Introduction of Municipal Budget for the Year 2022
11. R 22-086 Resolution Authorizing Self-Examination of Budget

### **CONSENT AGENDA**

12. R 22-087 Resolution Authorizing Payment of Bills
13. R 22-088 Resolution Authorizing the Application to the NJDCA Local Recreation Improvement Grant
14. R 22-089 Authorizing Refund of Tax Overpayment
15. R 22-090 Resolution Authorizing the Refund of Curb Cut Escrow Deposit Fee
16. R 22-091 Resolution Approving Contract Agreement with Dynamic Testing Services for Drug and Alcohol Testing Services

### **OTHER BUSINESS**

17. Initial Review: Street Vacation - 72 Fourth Street

### **REPORTS**

### **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

**EXECUTIVE SESSION:** Cancelled

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

#### **ADJOURNMENT**

*If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsborough.org](mailto:clerk@highlandsborough.org)*



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **BOND ORDINANCE NO. O-22-06**

**BOND ORDINANCE PROVIDING FOR THE RECONSTRUCTION OF THE SKATEPARK AT SNUG HARBOR PARK, APPROPRIATING \$650,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,247 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BE IT ORDAINED** by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$650,000, said sum being inclusive of all appropriations heretofore made therefor, including \$149,753 grant funds expected to be received from the New Jersey Green Acres Program. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of a down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$500,247, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the reconstruction of the skatepark at Snug Harbor Park located within the Borough, together with all purposes necessary incidental or apparent thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$500,247, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$650,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$650,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$149,753 grant funds expected to be received from the New Jersey Green Acres Program.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$500,247 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$130,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-22-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
 Nancy Tran, Acting Municipal Clerk  
 Borough of Highlands

Public Hearing for O-22-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 6, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

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Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## O-22-07 BOND ORDINANCE

**BOND ORDINANCE PROVIDING FOR THE PHASE I AND II SANITARY SEWER IMPROVEMENTS PROJECTS, APPROPRIATING \$4,500,000.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,006,592.44 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BE IT ORDAINED** by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$4,500,000.00, said sum being inclusive of all appropriations heretofore made therefor, including \$493,407.56 grant funds expected to be received from the American Rescue Plan. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h. Additionally, this bond ordinance authorizes projects intended to be funded through the New Jersey Water Bank.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$4,006,592.44, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the Phase I and II Sanitary Sewer Improvements Projects, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$4,006,592.44, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$4,500,000.00, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$4,500,000.00 over the estimated maximum amount of bonds or



notes to be issued therefor being the amount of said \$493,407.56 grant funds expected to be received from the American Rescue Plan.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is not increased by the authorization of the \$4,006,592.44 bonds and notes provided in this bond ordinance because the purposes authorized herein are self-liquidating and are deductible from the Borough's gross debt in accordance with N.J.S.A. 40A:2-44c and the obligations authorized herein will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding \$200,000.00 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-46 of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-22-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

Public Hearing for O-22-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 6, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

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Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS  
COUTY OF MONMOUTH, NEW JERSEY

## **ORDINANCE O-22-08**

**CALENDAR YEAR 2022**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$81,453.11 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Borough of Highlands shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$285,085.87, and that the CY 2022 municipal budget for the Borough of Highlands be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

First Reading and Set Hearing Date for O-22-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

Public Hearing for O-22-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 6, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

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Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

### RESOLUTION 22-083

#### RESOLUTION AWARDING CONTRACT FOR KELLY WINTHROP, LLC FOR DEER CARCASS REMOVAL SERVICES

**WHEREAS**, the Borough of Highlands requires deer carcass removal services; and

**WHEREAS**, Kelly Winthrop, LLC provides removal and sanitary disposal of deer carcasses; and

**WHEREAS**, the rate will be \$37.00 per deer; and

**WHEREAS**, the term of the contract shall be through December 31, 2023; and

**WHEREAS**, the total cost of the contract shall not exceed \$1,000.00 per year; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account #2-01-26-290-000-294

  
\_\_\_\_\_  
Patrick DeBlasio, Chief Financial Officer

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Borough of Highlands that the proper officials be and are hereby authorized to execute all documents necessary to effectuate this contract.

Motion to Approve R 22-083:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

# RESOLUTION 22-084

## RESOLUTION AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

**WHEREAS**, N.J.S.A. 40A:4-8 sets forth that the budget may be read by title only at the time of the public hearing, if a resolution is passed by not less than a majority of the full governing body, provided that at least one (1) week prior to the date of hearing and at the hearing, a complete copy of the approved budget:

- (a) shall be made available for public inspection, and
- (b) shall be made available to each person upon request.

**WHEREAS**, the conditions of N.J.S.A. 40A:4-8(1)(a) and (b), as set forth above, have been met.

**NOW THEREFORE BE IT RESOLVED**, by a majority of the full membership of the governing body that the Budget for 2022 shall be read by title only at the hearing currently scheduled for March 16, 2022, and April 20, 2022.

Motion to Approve R-22-084:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

**RESOLUTION 22-085**

**INTRODUCTION OF MUNICIPAL BUDGET FOR THE YEAR 2022**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2022 and the Governing Body of the Borough of Highlands does hereby approve the following, as the Budget for the year 2022; and,

**BE IT FURTHER RESOLVED**, that said Budget be published in the Two River Times in the issue of March 24, 2022 and a Public Hearing be held at the Robert D. Wilson Community Center, 22 Snug Harbor Ave., Highlands, NJ on April 20, 2022 at 7:00pm at which time objections, to said Budget and Tax Resolution for the year 2022, may be presented by taxpayers or other interested parties.

Motion to Approve R 22-085:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
 Nancy Tran, Acting Municipal Clerk  
 Borough of Highlands



MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2022

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2022;

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of March 23rd, 2022

The Governing Body of the BOROUGH of HIGHLANDS does hereby approve the following as the Budget for the year 2022:

RECORDED VOTE
(Insert Last Name)

Ayes

[Large empty box for recording Ayes votes]

Nays

[Large empty box for recording Nays votes]

Abstained

[Empty box for recording Abstained votes]

Absent

[Empty box for recording Absent votes]

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH, on March 16th, 2022.

A Hearing on the Budget and Tax Resolution will be held at Borough of Highlands, on April 20th, 2022 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

**EXPLANATORY STATEMENT**

**SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET**

		YEAR 2022
<b>General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)</b>		XXXXXXXXXXXX
<b>1. Appropriations within "CAPS" -</b>		XXXXXXXXXXXX
<b>(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}</b>		8,591,707.00
<b>2. Appropriations excluded from "CAPS" -</b>		XXXXXXXXXXXX
<b>(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}</b>		2,634,707.24
<b>(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)</b>		-
<b>Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)</b>		2,634,707.24
<b>3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated</b>	<b>94.23%</b> Percent of Tax Collections	1,100,000.00
		12,326,414.24
<b>4. Total General Appropriations (Item 9, Sheet 29)</b>		
<b>5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)</b>		3,888,762.24
<b>6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)</b>		XXXXXXXXXXXX
<b>(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)</b>		8,437,652.00
<b>(b) Addition to Local District School Tax (Item 6(b), Sheet 11)</b>		-
<b>(c) Minimum Library Tax</b>		-

## 2022 Municipal Budget

of the                     BOROUGH                     of           HIGHLANDS           County of  
                    MONMOUTH                     for the fiscal year 2022.

### Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2022	2021
1. Surplus	2,500,000.00	1,832,608.34
2. Total Miscellaneous Revenues	988,762.24	1,358,674.23
3. Receipts from Delinquent Taxes	400,000.00	688,000.00
4. a) Local Tax for Municipal Purposes	8,437,652.00	8,632,759.61
b) Addition to Local School District Tax	0.00	0.00
c) Minimum Library Tax	0.00	0.00
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	8,437,652.00	8,632,759.61
Total General Revenues	12,326,414.24	12,512,042.18

Summary of Appropriations	2022 Budget	Final 2021 Budget
1. Operating Expenses: Salaries & Wages	3,569,700.00	3,242,700.00
Other Expenses	5,200,463.24	5,480,335.23
2. Deferred Charges & Other Appropriations	695,247.00	696,390.55
3. Capital Improvements	500,000.00	500,000.00
4. Debt Service (Include for School Purposes)	1,261,004.00	1,492,616.40
5. Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00
Total General Appropriations	12,326,414.24	12,512,042.18
Total Number of Employees	62	61

2022 Dedicated Sewer Utility Budget		Anticipated	
Summary of Revenues		2022	2021
1. Surplus		200,000.00	200,000.00
2. Miscellaneous Revenues		1,473,373.78	1,566,908.22
3. Deficit (General Budget)			
Total Revenues		1,673,373.78	1,766,908.22
Summary of Appropriations		2022 Budget	Final 2021 Budget
1. Operating Expenses: Salaries & Wages		125,000.00	110,000.00
Other Expenses		1,157,312.50	1,147,312.50
2. Capital Improvements		150,000.00	50,000.00
3. Debt Service		241,061.28	459,595.72
4. Deferred Charges & Other Appropriations			
5. Surplus (General Budget)			
Total Appropriations		1,673,373.78	1,766,908.22
Total Number of Employees		2	2

Balance of Outstanding Debt			
	General	Sewer	
Interest	366,312.52	944,568.86	
Principal	8,710,252.00	3,085,213.61	
Outstanding Balance	9,076,564.52	4,029,782.47	

Notice is hereby given that the budget and tax resolution was approved by the                     COUNCIL MEMBERS                      
of the                     BOROUGH                     of           HIGHLANDS          , County of  
                    MONMOUTH                     on           March 16th          , 2022.

A hearing on the budget and tax resolution will be held at           R Wilson Community Center, 22 Snug Harbor          , on  
          April 20th          , 2022 at           7.00           o'clock PM at which time and place  
objections to the Budget and Tax Resolution for the year 2022 may be presented by taxpayers or  
other interested parties.

Copies of the budget are available in the office of                     Nancy Tran, Acting Municipal Clerk                     at  
the Municipal Building,                     42 Shore Drive, Highlands                     New Jersey,  
          07732           during the hours of           8:30am           to           4:30pm          .



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 22-086

### RESOLUTION AUTHORIZING SELF-EXAMINATION OF BUDGET RESOLUTION

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Highlands has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Borough of Highlands that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law: a. All estimates of revenue are reasonable, accurate and correctly stated, b. Items of appropriation are properly set forth c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion to Approve R 22-086:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

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Nancy Tran, Acting Municipal Clerk  
Highlands



**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

**RESOLUTION 22-087**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated March 11, 2022, which totals as follows:

Current Fund	\$ 1,417,681.61
Sewer Account	\$ 2,206.26
Capital Fund	\$ 53,040.50
Trust-Other	\$ 92,080.93
Federal/State Grants	\$ 951.29
<b>Total</b>	<b>\$1,565,960.59</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,565,960.59** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at [www.highlandsborough.org](http://www.highlandsborough.org) and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-087:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Highlands

**RECAP OF PAYMENT OF BILLS**  
**03/16/2022**

Item 12.

<b>CURRENT:</b>		\$	878,434.61
Payroll	(03/15/2022)	\$	
Manual Checks		\$	539,247.00
Voided Checks		\$	
<b>SEWER ACCOUNT:</b>		\$	2,206.26
Payroll	(03/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>CAPITAL/GENERAL</b>		\$	53,040.50
<b>CAPITAL-MANUAL CHECKS</b>		\$	
Voided Checks		\$	
<b>WATER CAPITAL ACCOUNT</b>		\$	
<b>TRUST FUND</b>		\$	92,080.93
Payroll	(03/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>UNEMPLOYMENT ACCT-MANUALS</b>		\$	
<b>DOG FUND</b>		\$	
<b>GRANT FUND</b>		\$	951.29
Payroll	(03/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>DEVELOPER'S TRUST</b>		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN  
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>ACEWA005 ACE WALCO TERMITE CONTROL</b>												
	22-00253	02/28/22	Pest control/firehouse									
			1 Pest control/firehouse	58.99	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	02/28/22	03/08/22		938309	N
			Vendor Total:	58.99								
<b>AIRPO005 AIRPOWER INTERNATIONAL, INC.</b>												
	22-00268	03/03/22	Yearly service contract									
			1 Yearly service contract	1,760.00	2-01-25-263-000-294	B Fire Dept: Other	R	03/03/22	03/10/22		11319	N
			Vendor Total:	1,760.00								
<b>ALLIED12 Allied Fire &amp; Safety</b>												
	21-01072	09/29/21	September 2021 - Inspection									
			1 September 2021 - Inspection	187.80	1-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R	09/29/21	03/08/22		SM 90961	N
	21-01116	10/11/21	kitchen system inspection									
			1 kitchen system inspection	221.60	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	10/11/21	03/08/22		SM 90962	N
			2 kitchen system inspection	464.45	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	03/07/22	03/08/22		SM 91720	N
				686.05								
	21-01227	11/03/21	Service Invoice									
			1 Service Invoice	103.50	1-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R	11/03/21	03/08/22		SM 91620	N
			2 Service Invoice	144.00	1-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R	03/07/22	03/08/22		SM 91719	N
				247.50								
	21-01280	11/17/21	Fire extinguisher inspections									
			1 Fire extinguisher inspections	766.38	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	11/17/21	03/08/22		SM 91082	N
			Vendor Total:	1,887.73								



Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
<b>AMAND010 AMANDA KEEGAN</b>								
	22-00296 03/09/22 TAX OVERPAYMENT							
	1 TAX OVERPAYMENT		1,339.12	2-01-99-999-000-205	B Tax Overpayments	R 03/09/22 03/09/22	B70/L1	N
	Vendor Total:		1,339.12					
<b>BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO</b>								
	22-00292 03/09/22 Commingling							
	1 Commingling		75.67	2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 03/09/22 03/09/22	12667	N
	Vendor Total:		75.67					
<b>BEACON BEACON AWARDS &amp; SIGNS</b>								
	22-00200 02/14/22 Community Policing							
	1 Rossbach: 9x12 Black Plaque		105.30	2-01-25-240-000-288	B Police: Crime Prevention	R 02/14/22 03/08/22	0208HPDROSSBACH	N
	2 Mahognay Plaque w/3 mounts		149.90	2-01-25-240-000-288	B Police: Crime Prevention	R 02/14/22 03/08/22	0208HPDROXBY	N
			255.20					
	Vendor Total:		255.20					
<b>BOUND01 BOUND TREE MEDICAL LLC</b>								
	21-01372 12/07/21 Patrol Vehicle Equipment							
	1 Item 2581-81082 Response Bags		983.96	1-01-25-240-000-269	B Police: Patrol Equipment	R 12/07/21 03/11/22	84316392	N
	22-00310 03/11/22 Medical supplies							
	1 Medical supplies		184.90	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84342946	N
	2 Medical supplies		1,430.00	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84331335	N
	3 Medical supplies		121.89	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84295041	N
	4 Medical supplies		54.95	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84295040	N
	5 Medical supplies		95.90	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84318340	N
	6 Medical supplies		129.43	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84305109	N
	7 Medical supplies		575.06	2-01-25-260-000-210	B First Aid: First Aid Supplies	R 03/11/22 03/11/22	84293291	N
			2,592.13					
	Vendor Total:		3,576.09					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
<b>BRODI005 Brodin Studios, Inc.</b>							
	22-00213 02/17/22 Retirement Plaques						
	1 Badge Plaque w/engraved plate	260.00	2-01-25-240-000-288	B Police: Crime Prevention	R	02/17/22 03/08/22	7957 N
	2 Shipping	20.74	2-01-25-240-000-288	B Police: Crime Prevention	R	02/17/22 03/08/22	7957 N
		280.74					
	Vendor Total:	280.74					
<b>CAVAN005 CAVANAUGH'S EXTERMINATING CO</b>							
	22-00308 03/11/22 pest control						
	1 pest control	30.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	03/11/22 03/11/22	852837 N
	2 pest control	30.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	03/11/22 03/11/22	852836 N
		60.00					
	Vendor Total:	60.00					
<b>CME01 CME ASSOCIATES</b>							
	20-00404 04/21/20 Bay Avenue sanitary/storm sewe						
	38 Bay Avenue sanitary/storm sewe	330.00	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	03/10/22 03/10/22	0299182 N
	21-01107 10/08/21 land surveying/Improv Hillside						
	8 land surveying/Improv Hillside	567.00	C-04-14-108-000-510	B Ord 14-08 Engineer	R	10/08/21 03/10/22	0299430 N
	21-01271 11/15/21 Overlook Park Improvements						
	7 Overlook Park Improvements	3,094.00	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	11/15/21 03/10/22	0298917 N
	21-01272 11/15/21 Engineering services						
	5 Engineering services	2,289.50	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	11/15/21 03/10/22	0298916 N
	21-01435 12/16/21 Improv. King and Matthew St.						
	5 Improv. King and Matthew St.	798.50	G-02-41-815-000-101	B GRANT-2021-159-NJDOT King/Mathew	R	12/16/21 03/10/22	0298918 N
	21-01437 12/16/21 NJdot improv.South Bay/Hillside						
	6 NJdot improv.South Bay/Hillside	3,769.50	1-01-26-294-000-144	B Stormwater: Consultants-Engineer	R	12/16/21 03/10/22	0299184 N
	22-00007 01/05/22 Engineering services 2022						
	11 Municipal engineer 2022	4,635.00	2-01-20-165-000-244	B Engineering:General Engineering	R	03/10/22 03/10/22	0298915 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
<b>CME01 CME ASSOCIATES</b>								
Continued								
22-00007	01/05/22 Engineering services 2022	Continued						
	12 Barberie Drainage improvements	2-01-20-165-000-244	50.40	B Engineering:General Engineering	R	03/10/22 03/10/22	0299181	N
			4,685.40					
22-00086	01/21/22 Phase 2 sanitary sewer improv.							
	2 Phase 2 sanitary sewer improv.	C-06-18-001-000-202	713.00	B ORD#18-23 Storm Water Improv-Contracts	R	01/21/22 03/10/22	0299438	N
	Vendor Total:		16,246.90					
<b>COLLI005 COLLIERS ENGINEERING/DESIGN</b>								
21-00680	06/22/21 Restoration bulkheads							
	9 Restoration bulkheads	C-04-20-101-000-202	265.00	B ORD#20-07 Various Capital Improv	R	06/22/21 03/10/22	734794	N
	Vendor Total:		265.00					
<b>COMCAST COMCAST</b>								
22-00275	03/04/22 40 Shore Drive							
	1 40 Shore Drive	2-05-55-502-000-213	181.02	B Sewer: Telephone	R	03/04/22 03/08/22	2/25/22	N
	2 First Aid Building	2-01-31-450-000-213	149.75	B Telecommunications	R	03/08/22 03/08/22	3/1/22	N
	3 17-1 Shore Drive	2-01-31-450-000-213	89.90	B Telecommunications	R	03/09/22 03/09/22	2/20/22	N
	4 22 Snug harbor Ave.	2-01-31-450-000-213	267.86	B Telecommunications	R	03/09/22 03/09/22	2/19/22	N
			688.53					
	Vendor Total:		688.53					
<b>DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN</b>								
22-00002	01/05/22 Municipal Attorney-Reso 22-001							
	5 Municipal Attorney-Reso 22-001	2-01-20-155-000-242	5,500.00	B Legal Services: Consultants -Boro Attny	R	01/05/22 03/09/22	391512	N
	6 Hourly	2-01-20-155-000-252	4,486.39	B Legal Services: Consultants Hourly	R	01/05/22 03/09/22	391511	N
	7 Highlands/Nina Conway	2-01-20-155-000-251	150.00	B Legal Services: Consultants -Litigation	R	03/09/22 03/09/22	391458	N
			10,136.39					
	Vendor Total:		10,136.39					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Exc1
<b>FEDEX010 FEDEX</b>							
	22-00274 03/04/22 Postage for drager item.						
	1 Postage for drager item.	152.79	G-02-41-811-000-005	B Grant: Drunk Driving 2020	R	03/04/22 03/08/22	7-674-21171 N
	Vendor Total:	152.79					
<b>FILEB005 FILEBANK</b>							
	21-00471 05/04/21 REPACKING, RETENTION/SHREDDING						
	10 REPACKING, RETENTION/SHREDDING	995.19	1-01-26-310-000-103	B B&G: Consumable Supplies	R	05/04/21 03/08/22	0110717 N
	Vendor Total:	995.19					
<b>FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS</b>							
	22-00218 02/22/22 Teen Night						
	1 Teen Night	59.84	2-01-28-360-000-245	B Community Ctr: Teen Activities	R	02/22/22 03/08/22	2/18/22 N
	Vendor Total:	59.84					
<b>GALLS GALLS, LLC</b>							
	21-01485 12/31/21 Paraclete bellator ballistic						
	1 Paraclete bellator ballistic	3,963.55	1-01-25-240-000-254	B Police: Equipment Maintenance	R	12/31/21 03/08/22	BC1537891 N
	Vendor Total:	3,963.55					
<b>HALET005 HALE TRAILER</b>							
	22-00249 02/28/22 20 FOOT CONTAINER						
	1 20 FOOT CONTAINER	1,006.95	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	02/28/22 03/10/22	1323153 N
	2 20 FOOT CONTAINER	95.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	02/28/22 03/10/22	1327699 N
		1,101.95					
	Vendor Total:	1,101.95					
<b>HEAT HEAT WAVE</b>							
	20-01043 10/09/20 air filter system						
	2 air filter system	19,540.28	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	10/09/20 03/08/22	22-0058 N
	22-00236 02/24/22 Check heating issues/3 offices						
	1 Check heating issues/3 offices	217.50	2-01-26-290-000-154	B Streets: Equipment Maintenance	R	02/24/22 03/08/22	22-0090 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
<b>HEAT HEAT WAVE Continued</b>								
	22-00236 02/24/22 Check heating issues/3 offices Continued							
	2 Firehouse pilot assembly		925.15 2-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/22 03/08/22	22-0089	N
			1,142.65					
	22-00247 02/25/22 Sensor problem emo office							
	1 Sensor problem emo office		836.50 2-01-26-310-000-178	B B&G: Building Maintenance	R	02/25/22 03/08/22	22-0075	N
	Vendor Total:		21,519.43					
<b>HELEN005 HELEN MARESCA</b>								
	22-00295 03/09/22 curb cut refund							
	1 curb cut refund		500.00 T-03-56-850-000-001	B Trust: Street Openings	R	03/09/22 03/09/22	29 ATLANTIC ST.	N
	Vendor Total:		500.00					
<b>HENRY HENRY HUDSON REGIONAL HIGH SCH</b>								
	22-00297 03/09/22 School taxes-March 2022							
	1 School taxes-March 2022		308,047.00 2-01-99-999-002-206	B Regional School Taxes Payable	R	03/09/22 03/09/22	MARCH 2022	N
	Vendor Total:		308,047.00					
<b>HIGHBDED HIGHLANDS BOARD OF EDUCATION</b>								
	22-00298 03/09/22 School taxes-March 2022							
	1 School taxes-March 2022		349,965.00 2-01-99-999-001-206	B Local School Taxes Payable	R	03/09/22 03/09/22	MARCH 2022	N
	Vendor Total:		349,965.00					
<b>HIGHFIRS HIGHLANDS FIRST AID SQUAD</b>								
	22-00256 03/01/22 Annual subscription/gold cross							
	1 Annual subscription/gold cross		208.00 2-01-25-260-000-294	B First Aid: Other	R	03/01/22 03/10/22		N
	Vendor Total:		208.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc1
<b>IMPAC005 IMPAC</b>								
	22-00293 03/09/22 Fuel							
	1 Fuel		6,877.15	2-01-31-460-000-192	B Fuel	R 03/09/22 03/09/22	SQLCD-741546	N
	Vendor Total:		6,877.15					
<b>GARDENFL IN THE GARDEN FLORIST</b>								
	22-00245 02/25/22 New baby gourmet basket							
	1 New baby gourmet basket		87.00	2-01-21-180-000-294	B Municipal Land Use Law: Other	R 02/25/22 03/08/22	10400	N
	Vendor Total:		87.00					
<b>BUTLER JAMES BUTLER, ESQ.</b>								
	22-00004 01/05/22 Municipal Prosecutor 2022							
	2 Municipal Prosecutor 2022		1,270.00	2-01-25-275-000-201	B Contract Cost	R 01/05/22 03/09/22	FEBRUARY 2022	N
	3 Municipal Prosecutor 2022		1,270.00	2-01-25-275-000-201	B Contract Cost	R 01/05/22 03/09/22	MARCH 2022	N
			2,540.00					
	Vendor Total:		2,540.00					
<b>JCPL JCP &amp; L</b>								
	22-00300 03/10/22 42 Shore Drive							
	1 42 Shore Drive		827.17	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431527	N
	2 27a shore drive		297.14	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431525	N
	3 Streetscape		68.66	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431526	N
	4 Linden Ave.		9.56	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431521	N
	5 Waterwitch/Bay Ave.		14.20	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431522	N
	6 Firehouse		645.71	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431523	N
	7 Waterwitch Ave.		8.18	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95317281511	N
	8 201-203 Bay Ave.		59.56	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95038658258	N
	9 Waterwitch Receptacles		26.44	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95317281512	N
	10 2 Miller Street		3.25	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95088431528	N
	11 Public Works		234.60	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95147950023	N
	12 22 SnugHarbor Avenue		1,667.01	2-01-31-430-000-215	B Electric	R 03/10/22 03/10/22	95287362934	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
<b>JCPL JCP &amp; L</b>							
	Continued						
	22-00300 03/10/22 42 shore Drive		Continued				
	13 Valley St pump station	349.83	2-05-55-502-000-214	B Sewer: Gas & Electric	R	03/10/22 03/10/22	95088431524 N
		4,211.31					
	Vendor Total:	4,211.31					
<b>JFKEM005 JFK EMS</b>							
	22-00058 01/14/22 ems agreement						
	3 ems agreement	15,000.00	2-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	03/11/22 03/11/22	MARCH 2022 N
	Vendor Total:	15,000.00					
<b>KIMAM005 KIM AMBROSE EMS TRAINING LLC</b>							
	22-00251 02/28/22 emt refresher						
	1 emt refresher	1,360.00	2-01-25-260-000-254	B First Aid: Schooling/Training	R	02/28/22 03/08/22	01 N
	Vendor Total:	1,360.00					
<b>LIBER005 LIBERTY FENCE CO. INC.</b>							
	21-01461 12/22/21 Replace damaged fence gate						
	1 Replace damaged fence gate	600.00	1-01-26-290-000-296	B Streets: Machinery & Equipment	R	12/22/21 03/08/22	12/22/21 N
	Vendor Total:	600.00					
<b>MASTE005 MASTER MAINTENANCE OF RED BANK</b>							
	22-00301 03/10/22 Cleaning of Boro buildings						
	1 Cleaning of Boro buildings	840.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	03/10/22 03/10/22	5562 N
	Vendor Total:	840.00					
<b>MCMANIMO MCMANIMON SCOTLAND &amp; BAUMANN</b>							
	22-00304 03/10/22 Captains Cove						
	1 Captains Cove	5,460.00	2-01-20-155-000-294	B Legal Services: Other	R	03/10/22 03/10/22	187148 N
	2 Shadow Lawn	1,873.50	2-01-20-155-000-294	B Legal Services: Other	R	03/10/22 03/10/22	187828 N
	3 Captains Cove	672.00	2-01-20-155-000-294	B Legal Services: Other	R	03/10/22 03/10/22	187829 N
	4 Downtown redevelopment	2,183.00	2-01-20-155-000-294	B Legal Services: Other	R	03/10/22 03/10/22	187906 N
	5 Downtown redevelopment	2,181.50	2-01-20-155-000-294	B Legal Services: Other	R	03/10/22 03/10/22	188521 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
<b>MCMANIMO MCMANIMON SCOTLAND &amp; BAUMANN</b>								
	22-00304 03/10/22 Captains Cove	Continued						
	6 Captains Cove		3,954.00	2-01-20-155-000-294	B Legal Services: Other	R 03/10/22 03/10/22	188413	N
			16,324.00					
	Vendor Total:		16,324.00					
<b>MERID005 MERIDIAN OCCUPATIONAL HEALTH</b>								
	21-01343 11/30/21 Physical							
	1 Pre-Employment Physical-Adams		235.00	1-01-25-240-000-240	B Police: Physicals	R 11/30/21 03/08/22	476664	N
	Vendor Total:		235.00					
<b>MGL MGL PRINTING SOLUTIONS</b>								
	22-00259 03/02/22 Homestead rebate forms							
	1 Homestead rebate forms		194.00	2-01-20-145-000-202	B Tax Collection: Forms	R 03/02/22 03/09/22	187241	N
	Vendor Total:		194.00					
<b>MIDDLE025 MIDDLETOWN TWP. HEALTH DPT.</b>								
	22-00311 03/11/22 Shared service animal control							
	1 Shared service animal control		4,615.00	1-01-27-340-000-152	B Dog Control: Contractual Service	R 03/11/22 03/11/22	4TH QTR. 2021	N
	Vendor Total:		4,615.00					
<b>MONFIRE MON CTY FIRE PREV.&amp;PROTECT ASS</b>								
	22-00208 02/16/22 Annual membership fee							
	1 Annual membership fee		60.00	2-01-25-265-000-127	B Uniform Fire: Dues	R 02/16/22 03/09/22	2022	N
	Vendor Total:		60.00					
<b>MON02 MONMOUTH COUNTY TREASURER</b>								
	22-00150 02/02/22 salt for storm 1/29/22							
	1 salt for storm 1/29/22		9,751.59	2-01-26-290-000-187	B Streets: Salt & Sand	R 02/02/22 03/08/22	001-2022-1	N



Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc]
<b>MON02 MONMOUTH COUNTY TREASURER</b>								
Continued								
22-00232	02/24/22 Empty brush container							
	1 Empty brush container		327.33	2-01-26-305-000-284	B Sanitation: Brush & Bulk	R 02/24/22 03/08/22	004-2022-1	N
Vendor Total:			10,078.92					
<b>MON03 MONMOUTH COUNTY TREASURER</b>								
22-00286	03/09/22 E911 County							
	1 E911 County		50,000.00	2-01-42-736-000-299	B Shared Service-Dispatch-Monmouth County	R 03/09/22 03/09/22	2022-20	N
Vendor Total:			50,000.00					
<b>MONMO045 MONMOUTH TELECOM</b>								
22-00257	03/02/22 data and voice							
	1 data and voice		566.93	2-01-31-440-000-213	B Telephone	R 03/02/22 03/08/22	329294	N
Vendor Total:			566.93					
<b>NJAMERIC NEW JERSEY AMERICAN WATER</b>								
22-00276	03/04/22 s bay avenue							
	1 s bay avenue		20.94	2-01-31-445-000-219	B Water	R 03/04/22 03/09/22	S BAY AVE	N
	2 Linden Ave		20.94	2-01-31-445-000-219	B Water	R 03/04/22 03/09/22	LINDEN AVE.	N
	3 Waterwitch Ave		20.94	2-01-31-445-000-219	B Water	R 03/07/22 03/09/22	WATERWITCH AVE	N
	4 42 Shore Dr.		20.94	2-01-31-445-000-219	B Water	R 03/07/22 03/09/22	42 SHORE DR	N
	5 Bay Ave park		52.37	2-01-31-445-000-219	B Water	R 03/07/22 03/09/22	BAY AVE PARK	N
	6 40 Shore Drive		59.68	2-05-55-502-000-219	B Sewer: Water	R 03/07/22 03/09/22	40 SHORE DR	N
	7 122 hydts		6,314.72	2-01-31-463-000-193	B Fire Hydrants	R 03/07/22 03/09/22	122 HYDTS	N
	8 Gravelly pt hydts.		185.70	2-01-31-463-000-193	B Fire Hydrants	R 03/09/22 03/09/22	GRAV HYDTS	N
	9 27 Shore Drive		28.25	2-01-31-445-000-219	B Water	R 03/09/22 03/09/22	27 SHORE DR.	N
	10 Boro garage		42.88	2-01-31-445-000-219	B Water	R 03/09/22 03/09/22	BORO GARAGE	N
	11 Firehouse		182.16	2-01-31-445-000-219	B Water	R 03/09/22 03/09/22	FIREHOUSE	N
	12 22 Snug harobr avenue		66.99	2-01-31-445-000-219	B Water	R 03/09/22 03/09/22	22 SNUGHARBOR	N
	13 17-1 fire hydt		82.50	2-01-31-463-000-193	B Fire Hydrants	R 03/09/22 03/09/22	17-1 HYDT.	N
			7,099.01					
Vendor Total:			7,099.01					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
<b>NJ PUBLI NJ PUBLIC SAFETY ACCREDITATION</b>								
22-00069	01/18/22 NJPSAC Membership							
	1 2022 NJPSAC Membership		300.00	2-01-25-240-000-227	B Police: Dues	R 01/18/22 03/08/22	4328	N
	Vendor Total:		300.00					
<b>VETERINA NJ STATE DEPT. OF HEALTH</b>								
22-00265	03/03/22 February 2022 dog report							
	1 February 2022 dog report		66.00	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R 03/03/22 03/08/22	FEBRUARY 2022	N
	Vendor Total:		66.00					
<b>ONE CALL ONE CALL CONCEPTS, INC.</b>								
22-00279	03/07/22 Mark outs February 2022							
	1 Mark outs February 2022		15.73	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R 03/07/22 03/08/22	2025082	N
	Vendor Total:		15.73					
<b>OSWALD OSWALD SEWER SERVICE</b>								
22-00246	02/25/22 Broke blockage sewer line							
	1 Broke blockage sewer line		1,600.00	2-05-55-502-000-189	B Sewer: Line Repairs	R 02/25/22 03/08/22	13507	N
	Vendor Total:		1,600.00					
<b>PHILL005 Phillips, Preiss, Grygiel, Leheny</b>								
22-00084	01/21/22 Borough Planner							
	3 Borough Planner		3,013.75	2-01-21-180-000-251	B Mun Land Use Law: Consultants - Other	R 01/21/22 03/10/22	34960	N
	Vendor Total:		3,013.75					
<b>PHOEN010 PHOENIX FUNDING, INC.</b>								
22-00287	03/09/22 Lien redemption							
	1 Lien redemption		15,617.70	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R 03/09/22 03/09/22	B106.1/L1402	N
	2 Lien redemption		54,700.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R 03/09/22 03/09/22	B106.1/L1402	N
			70,317.70					
	Vendor Total:		70,317.70					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>RUBBE010 RUBBER RECYCLE</b>										
	21-00489 05/07/21 RUBBER MULCH FOR PARKS									
	1 RUBBER MULCH FOR PARKS		34,772.00	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	05/07/21	03/11/22	134217	N
	2 RUBBER MULCH FOR PARKS		7,010.00	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	05/07/21	03/11/22	134108	N
			<u>41,782.00</u>							
	Vendor Total:		41,782.00							
<b>SWORLDWI S&amp;S WORLDWIDE</b>										
	21-01224 11/02/21 Crafts, games, sports									
	1 Crafts, games, sports		580.62	1-01-28-360-000-241	B Community Ctr: Summer Programs	R	11/02/21	03/09/22	IN100885088	N
	2 Crafts, games, sports		134.80	1-01-28-360-000-241	B Community Ctr: Summer Programs	R	11/02/21	03/09/22	IN100898683	N
	3 Crafts, games, sports		119.09	1-01-28-360-000-241	B Community Ctr: Summer Programs	R	11/02/21	03/09/22	IN100916064	N
			<u>834.51</u>							
	Vendor Total:		834.51							
<b>SANDPIPE SANDPIPER CONDO ASSOC.</b>										
	22-00290 03/09/22 Electric reimbursement									
	1 Electric reimbursement		3,048.17	1-01-26-325-000-294	B Condo Services: Other	R	03/09/22	03/09/22	2019	N
	2 Electric reimbursement		2,207.38	1-01-26-325-000-294	B Condo Services: Other	R	03/09/22	03/09/22	2020	N
			<u>5,255.55</u>							
	Vendor Total:		5,255.55							
<b>SEABO005 SEABOARD WELDING SUPPLY, INC.</b>										
	22-00273 03/04/22 oxygen/argon									
	1 oxygen/argon		39.50	2-01-26-310-000-170	B B&G: Leased Equipment	R	03/04/22	03/08/22	935157	N
	Vendor Total:		39.50							
<b>SET01 SETTEMBRINO ARCHITECTS</b>										
	22-00303 03/10/22 New Boro Building									
	1 New Boro Building		1,500.00	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	03/10/22	03/10/22	3560	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
<b>SET01 SETTEMBRINO ARCHITECTS</b>								
		Continued						
	22-00303 03/10/22 New Boro Building	Continued						
	2 New Boro Building		2,500.00	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	03/10/22 03/10/22	3561 N
			4,000.00					
	Vendor Total:		4,000.00					
<b>SISTE005 SISTER CITIES INTERNATIONAL</b>								
	22-00260 03/02/22 SISTER CITIES MEMBERSHIP 2022							
	1 SISTER CITIES MEMBERSHIP 2022		190.00	2-01-20-100-000-228	B Admin: Meetings & Conferences	R	03/02/22 03/10/22	2022 N
	Vendor Total:		190.00					
<b>SKYLANDS SKYLANDS AREA FIRE EQUIPMENT</b>								
	20-01371 12/31/20 fire eagle-quote #6508							
	5 njriv ben lr helmet-quote 6507		915.00	1-01-25-263-000-109	B Fire Dept: Personal Protective Equip.	R	03/08/22 03/08/22	12435 N
	Vendor Total:		915.00					
<b>SPECTROL SPECTROTEL, INC.</b>								
	22-00282 03/07/22 Police Department							
	1 Police Department		361.74	2-01-31-440-000-213	B Telephone	R	03/07/22 03/08/22	10761721 N
	Vendor Total:		361.74					
<b>STAPLES STAPLES ADVANTAGE</b>								
	22-00219 02/22/22 Office Supplies							
	1 Plastic Cold Cup Item 24394128		38.32	2-01-25-240-000-201	B Police: Office Supplies	R	02/22/22 03/08/22	3501632233 N
	2 6x9 Envelopes Item 381964		9.07	2-01-25-240-000-201	B Police: Office Supplies	R	02/22/22 03/08/22	3501632233 N
	3 Cardstock Paper Item 485378		16.56	2-01-25-240-000-201	B Police: Office Supplies	R	02/22/22 03/08/22	3501632233 N
	4 36 Compartment Organizer,Black		233.99	2-01-25-240-000-201	B Police: Office Supplies	R	02/22/22 03/08/22	3501632233 N
	5 Manager Chair Item 923571		149.00	2-01-25-240-000-201	B Police: Office Supplies	R	02/22/22 03/08/22	3501632233 N
	6 Labels address labelwriter		33.16	2-01-20-152-000-201	B Central Services: Office Supplies	R	03/08/22 03/08/22	3501632233 N
			480.10					
	Vendor Total:		480.10					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc]
<b>SUBUR005 SUBURBAN DISPOSAL INC.</b>								
	22-00288 03/09/22 February 2022							
	1 February 2022		30,416.66	2-01-26-306-000-284	B Sanitation Contract: Solid Waste	R 03/09/22 03/09/22	8472	N
	2 February 2022		15,027.59	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R 03/09/22 03/09/22	8472	N
	3 February 2022		<u>655.83</u>	2-01-26-305-000-284	B Sanitation: Brush & Bulk	R 03/09/22 03/09/22	8472	N
			46,100.08					
	Vendor Total:		46,100.08					
<b>TARGE005 TARGETED TECHNOLOGIES LLC</b>								
	22-00083 01/21/22 IT SERVICES							
	5 IT SERVICES		936.00	2-01-20-152-000-294	B Central Services: Other	R 01/21/22 03/10/22	117546	N
	6 IT SERVICES		936.00	2-01-20-152-000-294	B Central Services: Other	R 01/21/22 03/10/22	117740	N
	7 IT SERVICES		<u>1,425.00</u>	2-01-20-152-000-294	B Central Services: Other	R 01/21/22 03/11/22	117739	N
			3,297.00					
	Vendor Total:		3,297.00					
<b>RECLAMAT TREASURER, COUNTY OF MONMOUTH</b>								
	22-00291 03/09/22 February 2022							
	1 February 2022		502.19	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R 03/09/22 03/09/22	FEBRUARY 2022	N
	2 February 2022		<u>16.89</u>	2-01-26-308-000-285	B Recycling Tax	R 03/09/22 03/09/22	FEBRUARY 2022	N
			519.08					
	Vendor Total:		519.08					
<b>URNER005 URNER BARRY</b>								
	22-00014 01/07/22 Year in review post cards							
	1 Year in review post cards		1,468.57	2-01-20-110-000-261	B Mayor/Council: Printing	R 01/07/22 03/08/22	18247	N
	Vendor Total:		1,468.57					
<b>VERIZON1 VERIZON</b>								
	22-00309 03/11/22 17-1 shore drive							
	1 17-1 shore drive		252.78	2-01-31-440-000-213	B Telephone	R 03/11/22 03/11/22	3/1/22	N
	Vendor Total:		252.78					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
<b>VERIZON15 VERIZON CONNECT</b>								
	22-00294 03/09/22 bundled billing							
	1 bundled billing		150.00 2-01-31-450-000-213	B Telecommunications	R	03/09/22 03/09/22	2685849	N
	Vendor Total:		150.00					
<b>VERWIRE VERIZON WIRELESS</b>								
	22-00302 03/10/22 First aid cell phone							
	1 First aid cell phone		76.02 2-01-31-450-000-213	B Telecommunications	R	03/10/22 03/10/22	9899802456	N
	Vendor Total:		76.02					
<b>COAST VILLAGE OFFICE SUPPLY</b>								
	22-00194 02/11/22 Name plates							
	1 Name plates		54.60 2-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	02/11/22 03/08/22	4483316-0	N
	2 Shipping		7.50 2-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	02/11/22 03/08/22	4483316-0	N
			62.10					
	Vendor Total:		62.10					
<b>WEINE005 WEINER LAW GROUP LLP</b>								
	22-00261 03/02/22 GENERAL							
	1 GENERAL		709.35 2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	03/02/22 03/08/22	269427	N
	2 Chia, INC.		30.00 T-03-56-875-000-117	B TRUST: LUB 95-99 BAY AVENUE B41,L13.01	R	03/02/22 03/08/22	269428	N
	3 5 LIGHTHOUSE ROAD		30.00 T-03-56-875-000-123	B TRUST-LUB: 5 Lighthouse Rd 19/16.02	R	03/02/22 03/08/22	269429	N
	4 149 PORTLAND ROAD		60.00 T-03-56-875-000-152	B TRUST:LUB2021-05 149 Portland B12L4.01/2	R	03/02/22 03/08/22	269430	N
	5 38 GRAND TOUR		60.00 T-03-56-875-000-158	B TRUST: LUB2021-06 38 Grand Tour B14 L6	R	03/02/22 03/08/22	269431	N
	6 32 SHREWSBURY AVENUE		90.00 T-03-56-875-000-159	B TRUST: LUB2021-07 Farrell B43 L7	R	03/02/22 03/08/22	269432	N
	7 10 NORTH PEAK STREET		285.00 T-03-56-875-000-114	B LUB: ALVATOR 10 N. PEAK STREET B35 L 6&7	R	03/02/22 03/08/22	269433	N
			1,264.35					
	Vendor Total:		1,264.35					
<b>ZEEK ZEEK'S TEE'S</b>								
	21-01179 10/20/21 clothing DPW							
	2 clothing DPW-Draw Down		398.60 1-01-26-290-000-132	B Streets: Uniform Clothing & Access.	R	10/20/21 03/09/22	21-1008	N

March 11, 2022  
11:27 AM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ZEEK	ZEEK'S TEE'S	Continued														
22-00244	02/25/22	Jacket/polo council														
	1	Jacket/polo council	122.00	2-01-20-110-000-294	B	Mayor/Council: Misc. Expenses	R	02/25/22	03/08/22					22-1174		N
	Vendor Total:		520.60													

Total Purchase Orders: 80 Total P.O. Line Items: 152 Total List Amount: 1,026,713.59 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	24,453.59	0.00	24,453.59	0.00	0.00	24,453.59
	2-01	853,981.02	0.00	853,981.02	0.00	0.00	853,981.02
	2-05	<u>2,206.26</u>	<u>0.00</u>	<u>2,206.26</u>	<u>0.00</u>	<u>0.00</u>	<u>2,206.26</u>
Year Total:		856,187.28	0.00	856,187.28	0.00	0.00	856,187.28
CAPITAL PROJECTS	C-04	51,997.50	0.00	51,997.50	0.00	0.00	51,997.50
	C-06	<u>1,043.00</u>	<u>0.00</u>	<u>1,043.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,043.00</u>
Year Total:		53,040.50	0.00	53,040.50	0.00	0.00	53,040.50
	G-02	951.29	0.00	951.29	0.00	0.00	951.29
TRUST NON BUDGET-TWO RIVER	T-03	92,014.93	0.00	92,014.93	0.00	0.00	92,014.93
	T-12	<u>66.00</u>	<u>0.00</u>	<u>66.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66.00</u>
Year Total:		92,080.93	0.00	92,080.93	0.00	0.00	92,080.93
Total of All Funds:		<u>1,026,713.59</u>	<u>0.00</u>	<u>1,026,713.59</u>	<u>0.00</u>	<u>0.00</u>	<u>1,026,713.59</u>



March 9, 2022  
09:32 AM

BOROUGH OF HIGHLANDS  
Check Payment Batch Verification Listing

Batch Id: JORGI Batch Type: C Batch Date: 03/09/22 Checking Account: CLEARING G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
22-00284	03/09/22	1	PERS	120,574.00	42 SHORE DRIVE	2-01-36-471-000-000	Budget	Aprv	1	1
					Statutory: PERS					
				120,574.00						
22-00285	03/09/22	1	PFRS	418,673.00	42 SHORE DRIVE	2-01-36-475-000-000	Budget	Aprv	2	1
					Statutory: PFRS					
				418,673.00						

Checks:            Count    Line Items            Amount  
                              2                    2                    539,247.00

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	539,247.00	0.00	0.00	539,247.00
Total of All Funds:		<u>539,247.00</u>	<u>0.00</u>	<u>0.00</u>	<u>539,247.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-002	Cash - Clearing - Valley	0.00	539,247.00
2-01-201-20-000-000	Current Appropriations	<u>539,247.00</u>	<u>0.00</u>
	Grand Total:	539,247.00	539,247.00



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 22-088**

**RESOLUTION AUTHORIZING THE APPLICATION TO THE NJDCA LOCAL RECREATION  
IMPROVEMENT GRANT**

**WHEREAS**, the New Jersey Department of Community Affairs (NJCA) announced the Local Recreation Improvement Grant (LRIG) Fiscal Year 2021, that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums;

**WHEREAS**, the grant application was submitted by May 24, 2021;

**WHEREAS**, the Mayor and Council of the Borough of Highlands desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$ 350,427 to carry out a project to improve the playground, basketball court, and various park facilities that may include a band shell at Veterans Park

**BE IT THEREFORE RESOLVED,**

- 1) that the Mayor and Council of the Borough of Highlands does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Highlands and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the persons whose names and titles appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

- Carolyn Broullon, Mayor
- Michael Muscillo, Borough Administrator

Motion to Approve R 22-088:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 22-089**  
**AUTHORIZING REFUND OF TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

**WHEREAS**, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>NAME</u>
70	1	2022	\$1,339.12	Keegan, Amanda

Motion to Approve R-22-089:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 22-090**

**RESOLUTION AUTHORIZING THE REFUND OF SIDEWALK AND CURB CUT ESCROW DEPOSIT FEE**

**WHEREAS**, the Finance Officer of the Borough of Highlands has received a request to refund a fee for a Sidewalk and Curb Cut Escrow Deposit Fee

**WHEREAS**, the Superintendent of Public Works has inspected the area and deemed the work satisfactorily completed and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

**WHEREAS**, the Finance Officer recommends the immediate refund of the Escrow Deposit Fee by the Borough of Highlands,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Sidewalk and Curb Cut Escrow Deposit Fee to the individual property owner listed below:

<u>ADDRESS</u>	<u>AMOUNT</u>	<u>NAME</u>
60 S. Bay Ave.	\$500.00	Helen Maresca

Motion to Approve R 22-090:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 22-091

### RESOLUTION APPROVING CONTRACT AGREEMENT WITH DYNAMIC TESTING SERVICES FOR DRUG AND ALCOHOL TESTING SERVICES

**WHEREAS**, the Borough of Highlands is in need of continuing to have testing services provided to certain Borough employees holding a CDL License; and

**WHEREAS**, services will be provided at the following rates:

DOT 5 Panel Urine Drug Screen:	\$50.00 per specimen
Breath Alcohol with Confirmation:	\$40.00 per test
10 Panel non-DOT Urine Drug:	\$57.00 per specimen
Saliva Drug Test non-DOT:	\$65.00 per specimen
Split Specimen Testing:	\$250.00 per test
Wait time – Shy Bladder After 1 Hour:	\$35.00 per hour; and

**WHEREAS**, the contract shall not exceed \$2,000.00 per year; and

**WHEREAS**, the term of this contract shall be for the period of April 1, 2022 to March 31, 2024.

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account #2-01-26-290-000-294

Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the Borough Clerk and the Borough Administrator be and are hereby authorized to execute a contract with Dynamic Testing Services, 230 Main St, 1<sup>st</sup> Floor Rear, Toms River, NJ 08753 in accordance with the above-noted terms.

Motion to Approve R 22-091:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 16, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands