



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, August 18, 2021 at 6:30 PM

AGENDA

EXECUTIVE SESSION: 6:30PM

REGULAR MEETING: 8:00PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021. Items listed on the agenda are subject to change.

EXECUTIVE SESSION: 6:30PM

ROLL CALL

Councilmember Martin | Councilmember Mazzola

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Attorney/Client Privilege - Regionalization
2. Attorney/Client Privilege – 60 Matthew Street, Block 101, Lot 4

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

REGULAR MEETING: 8:00 PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021.

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS / CERTIFICATES

- [3.](#) Proclamation for Ovarian Cancer Awareness Month September 2021

APPROVAL OF MINUTES

4. 07-14-2021 Executive Session Minutes
5. 07-14-2021 Regular Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

- [6.](#) R-21-162 A Resolution Acknowledging Receipt And Review Of The Land Use Board Consistency Report For Ordinance O-21-29
- [7.](#) O-21-29 An Ordinance Amending Section 21-65.14 Of The Borough Code To Address Off-Street Parking Requirements

INTRODUCTION OF PROPOSED ORDINANCES

- [8.](#) O-21-30 An Ordinance Amending Section 2-41.2 Of The Borough Code Regarding Application Procedure For Requests For Use Of The Community Center
- [9.](#) O-21-31 An Ordinance Amending Chapter 4-14 Of The Borough Code Regarding Short-Term Rentals
- [10.](#) O-21-32 An Ordinance Amending Chapter 7-3.8 Of The Borough Code Regarding Permit Parking For Residents

RESOLUTIONS

- [11.](#) R-21-163 A Resolution Authorizing the Payment of Bills
- [12.](#) R-21-164 A Resolution Appointing Superintendent Of Public Works, Recycling Coordinator And Clean Communities Coordinator
- [13.](#) R-21-165 A Resolution Authorizing the Refund of a Bulk Permit
- [14.](#) R-21-166 A Resolution Authorizing the Refund of CO Application Fee
- [15.](#) R-21-167 A Resolution Authorizing Execution of Deposit Agreement with Monmouth County Archives
- [16.](#) R-21-168 A Resolution Approving Renewal Of Liquor License For 2019-2020 For License Number 1317-33-016-004, Filip Enterprises, Inc.

[17.](#) R-21-169 A Resolution Approving Renewal Of Liquor License For 2021-2022 For License Number 1317-33-016-004, Filip Enterprises, Inc.

[18.](#) R-21-170 A Resolution Authorizing The Borough Of Highlands To Submit And Application To The New Jersey Department Of Community Affairs For The Neighborhood Preservation Program

OTHER BUSINESS

19. Discussion on Special Meeting – Redevelopment Process – Agenda 08-23-2021

REPORTS

20. Administrator's Report

21. Engineer's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting.

The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a three-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at 732-872-1224 ext. 201 or email clerk@highlandsborough.org



PROCLAMATION
Borough of Highlands
Ovarian Cancer Awareness Month
September 2021

Whereas ovarian cancer is the fifth leading cause of cancer deaths of women in the United States and causes more deaths than any other gynecologic cancer;

Whereas in the United States, a woman's lifetime risk of being diagnosed with ovarian cancer is about 1 in 78;

Whereas, the American Cancer Society estimates 21,750 cases of ovarian cancer were newly diagnosed in 2020 and 13,940 individuals died from the disease nationwide, including 680 new cases and 390 deaths in New Jersey;

Whereas the five-year survival rate for ovarian cancer is 46.5 percent and survival rates vary greatly depending on the stage of diagnosis;

Whereas the five-year survival rate for ovarian cancer is over 90 percent for individuals diagnosed in early stages;

NOW, THEREFORE, I, Carolyn Broullon, Mayor of the Borough of Highlands, along with the entire Township Council, do hereby proclaim September 2021 as Ovarian Cancer Awareness Month in the Borough of Highlands, Monmouth County, New Jersey and do hereby support the Turn the Towns Teal awareness campaign.

Carolyn Broullon
Mayor of the Borough of Highlands
Members of Borough Council
Jo Anne Olszewski -Council President
Kevin Martin
Linda Mazzola
Donald Melnyk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-162

RESOLUTION ACKNOWLEDGING RECEIPT AND REVIEW OF THE LAND USE BOARD CONSISTENCY REPORT FOR ORDINANCE O-21-29

WHEREAS, the Borough of Highlands introduced Ordinance O-21-29, Amending Section 21-65.14 of the Borough Code to Address Off-Street Parking Requirements, on June 16, 2021; and

WHEREAS, the Borough referred the aforesaid Ordinance to the Land Use Board pursuant to N.J.S.A. 40:55D-26(a); and

WHEREAS, the Land Use Board reported its findings by and through the issuance of a Report dated August 5, 2021 and found that the proposed development regulation, revision or amendment thereto is consistent with the Borough's Master Plan.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council acknowledges receipt of the Land Use Board's Report and has reviewed the said Report which finds the Ordinance to be consistent with the Borough's Master Plan.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Land Use Board Secretary.

Motion to Approve R-21-162:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

LAND USE BOARD RESOLUTION 2021-18
RESOLUTION OF MEMORIALIZATION
REVIEW OF PROPOSED ORDINANCE NO. O-21-29

Consistency Determination: July 1, 2021
Memorialized: August 5, 2021

MATTER OF: PROPOSED ORDINANCE NO. O-21-29

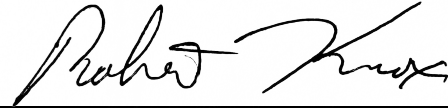
WHEREAS, the Borough of Highlands (“Borough”) has introduced proposed Ordinance No. O-21-29 which amends Chapter 21, Article XI, Section 21-65.14 (Off-Street Parking) of the Code of the Borough of Highlands pertaining to off-street parking requirements in both residential and non-residential zones to be into compliance with the New Jersey Site Improvement Standards; and

WHEREAS, pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-26, any proposed land use ordinance must be referred to the Land Use Board for a review as to consistency with the municipal master plan;

NOW, THEREFORE, does the Borough of Highlands Land Use Board make the following findings of fact and conclusions of law with regard to the proposed ordinance:

1. The proposed ordinance was generated by the Borough Council.
2. The proposed amendment as referenced in the aforementioned WHEREAS clause is incorporated herein by reference.
3. The proposed ordinance will promote the policy goals contained in the Municipal Master Plan for the affected zoning districts.

NOW, THEREFORE, BE IT RESOLVED, by the Land Use Board of the Borough of Highlands on this 5th day of August 2021, that pursuant to N.J.S.A. 40:55D-26, the Land Use Board hereby determines proposed Ordinance No. O-21-29 is substantially consistent with the Municipal Master Plan.



Robert Knox, Chairman
Borough of Highlands Land Use Board

ON MOTION OF: Mr. Kutosh

SECONDED BY: Council Member Martin

ROLL CALL:

YES: Mayor Broullon, Mr. Kutosh, Ms. LaRussa, Mr. Lee, Council Member Martin, Mr. Montecalvo, Chair Knox

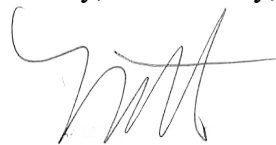
NO:

ABSTAINED: Chief Burton, Ms. Walsh, Ms. Nash

ABSENT: Vice Chair Tierney, Ms. Chang, Ms. Pendleton

DATED: August 5, 2021

I hereby certify this to be a true and accurate copy of the Resolution adopted by the Borough of Highlands Land Use Board, Monmouth County, New Jersey, at a public meeting held on August 5, 2021.



Michelle Hutchison, Secretary
Borough of Highlands Land Use Board



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-21-29

AN ORDINANCE AMENDING SECTION 21-65.14 OF THE BOROUGH CODE TO ADDRESS OFF-STREET PARKING REQUIREMENTS

WHEREAS, the governing body wishes to amend its off-street parking requirements in recognition of an increase of pedestrian and bicycle use in the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION 1. Borough Code Section 21-65.14 “Off-Street Parking” is hereby amended to read as follows (additions are shown in **bold italics with underlines**, deletions are shown in **~~bold italics with strikethroughs~~**):

§ 21-65.14 Off-Street Parking.

A. In conjunction with any principal building or any use of land, there shall be provided sufficient parking spaces to meet the minimum requirements specified herein. The required parking may either be provided on- or off-site. Any part of the parking requirement located on a private lot other than the one on which the use is located shall be subject to a cross easement or agreements noted on the deed and recorded at the County Clerk's Office. Off-site parking provided in a municipal parking lot may be subject to an off-tract contribution for the construction of such facility.

B. The development plan shall show the total number of off-street parking spaces required for the use or combination of uses indicated in the application. Where shared parking for uses with different peak parking demands results in a documented need for fewer spaces than the sum of the individual requirements, the Board may allow the construction of the lesser number of spaces, provided the site plan shows how the additional space will be provided if necessary.

C. Residential Zones and Uses.

~~1. For each single family dwelling unit, two (2) off-street parking spaces shall be provided on-site. Parking for multiple unit buildings shall be provided in accordance with the table below; and all spaces shall be within a maximum of two hundred (200) feet of the building entrance.~~

~~2. Permitted nonresidential uses in a dwelling unit shall provide additional parking as required by the zoning standards for that use.~~

~~3. In residential districts no required parking space shall be located closer to a street line than the right of way line, nor within two (2) feet of the property line.~~

1. The number of off-street parking spaces required for residential uses shall be determined pursuant to N.J.A.C. 5:21, as amended, and by reference to the Residential Parking Schedule below. Alternative parking standards to those shown in the Schedule below shall be accepted if the applicant demonstrates these standards better reflect local conditions. Factors affecting minimum number of parking spaces include household characteristics, availability of mass transit, urban versus suburban location, and available off-site parking sources.

<u>Parking Schedule for Residential Uses</u>	
<u>Housing Unit Type/Size</u>	<u>Parking Requirement (per unit)</u>
<u>One-family and two-family^a</u>	
<u>2 Bedroom</u>	<u>1.5</u>
<u>3 Bedroom</u>	<u>2.0</u>
<u>4 Bedroom</u>	<u>2.5^c</u>
<u>5 Bedroom</u>	<u>3.0</u>
<u>Garden apartment^b</u>	
<u>1 Bedroom</u>	<u>1.8</u>
<u>2 Bedroom</u>	<u>2.0^c</u>
<u>3 Bedroom</u>	<u>2.1</u>
<u>Townhouse^{b, d}</u>	
<u>1 Bedroom</u>	<u>1.8</u>
<u>2 Bedroom</u>	<u>2.3^c</u>
<u>3 Bedroom</u>	<u>2.4</u>
<u>Mid-rise^b</u>	
<u>1 Bedroom</u>	<u>1.8</u>
<u>2 Bedroom</u>	<u>2.0^c</u>
<u>3 Bedroom</u>	<u>2.1</u>
<u>High-rise^b</u>	
<u>1 Bedroom</u>	<u>0.8</u>
<u>2 Bedroom</u>	<u>1.3^c</u>
<u>3 Bedroom</u>	<u>1.9</u>
<u>Retirement community</u>	<u>Values shall be commensurate with the most appropriate housing type and size noted above that the retirement community resembles</u>
<u>Senior citizens housing project</u>	<u>1.48</u>
<u>Assisted living</u>	<u>0.5</u>

Notes:

- a. A minimum of one parking space for a single-family detached dwelling shall be provided in a garage.**
- b. Requirements for attached units (apartment/condominium/townhouse) include provisions for guest parking (0.5 spaces per dwelling unit). Guest parking must either be provided for on street or in common parking areas.**
- c. If applicant does not specify the number of bedrooms per unit, this parking requirement shall apply.**
- d. Three-family dwellings shall be subject to the parking requirements for townhouse development.**

2. Garage and driveway combinations shall be counted as follows:

- a. Each garage car space shall be counted as 1.0 off-street parking space regardless of the dimensions of the driveway.**
- b. A one-car garage and driveway combination shall count as 2.0 off-street parking spaces, provided the driveway measures a minimum of 18 feet in length between the face of the garage door and the right-of-way.**
- c. A two-car garage and driveway combination shall count as 3.5 off-street parking spaces, provided a minimum parking area width of 20 feet is provided for a minimum length of 18 feet as specified for a one-car garage and driveway combination.**

3. When housing is included in mixed-use development, a shared parking approach to the provision of parking shall be permitted.**4. When, in the judgment of the Land Use Board, on-street parking is available, then only that proportion of the parking requirement which is not available on the street shall be provided in off-street parking facilities. A length of 23 feet per on-street parking space shall be used in calculating the number of available on-street parking spaces.****5. For projects containing dwelling units required by the New Jersey Uniform Construction Code's Barrier Free Subcode (N.J.A.C. 5:23-7), to be accessible, parking spaces for people with disabilities shall be provided in accordance with the requirements of the Barrier Free Subcode and shall be considered part of the total number of required spaces.****D. Nonresidential Zones and Uses.**

1. All parking areas shall be paved, or constructed in accordance with CAFRA regulations with gravel or porous pavers, subject to the review and approval of the Borough or Board Engineer; shall be suitably drained and maintained in good condition; and all spaces and directional instructions shall be clearly marked and maintained so as to be clearly visible. Parking spaces shall be delineated by a treated wood guide rail. Such wood rail shall be constructed of treated timbers, a minimum of thirty (30) inches above grade and consist of vertical and horizontal members. The provision of improvements to delineate the parking spaces shall be at the discretion of the **Planning Board Land Use Board**, upon the advice of the Board Engineer. In cases when a stone parking

area is permitted, a suitable paved area and driveway apron, in the opinion of the Borough or Board Engineer, shall be provided to retain stone within the parking area.

2. Parking spaces or access aisles, except entrance or exit drives, shall have a minimum setback of at least one-half (1/2) the required setback for the principal building but in no case shall this distance be less than the required setback adjacent to residential districts or residential uses in a mixed use zone.

3. No change in use within a building shall be allowed unless it can be shown how sufficient parking will be provided for the new use.

4. Handicapped parking shall be required in accordance with the Americans with Disabilities Act.

5. Parking lot pavement shall consist of one (1) of the following, to be measured at a compacted depth:

- a. Four (4) inch bituminous stabilized base with one and one-half (1 1/2) inch FABC. Up to six (6) inches of DGA stone subbase, if required by Board Engineer.
- b. Four (4) inches of clean three-quarter (3/4) inch angular crushed stone.
- c. Other as approved by the approving agency.

6. In general, ninety (90) degree parking spaces shall be nine (9) feet wide by eighteen (18) feet long; and parallel parking spaces shall be eight (8) feet wide by twenty-one (21) feet long. On-site parking stalls shall be accessed from aisles the width of which shall be in accordance with the requirements specified below. Only one-way traffic shall be permitted in aisles serving single-row parking spaces placed at an angle other than ninety (90) degrees.

Parking Angle (degrees)	Aisle Width (feet)
35	12 (one way)
45	13 (one way)
60	18 (one way)
90	24

7. **Non-Residential** Off-Street Parking Requirements.

The number of off-street parking spaces required for any non-residential use shall be determined by reference to Parking Schedule below, except for uses which are regulated as follows:

- a. **The following standards shall only apply to permitted nonresidential uses in the Central Business District:**

(1) Restaurant or bar: one space for each four seats or stools

(2) All other permitted nonresidential uses: no off-street parking spaces are required for the first 1,000 square feet of gross floor area of an individual use. One space shall be provided per 300 square feet of gross floor area above the first 1,000 square feet.

<u>Parking Schedule for Nonresidential Uses</u>	
Use	Number of Spaces
<i>Residential</i>	
<i>Single-family</i>	<i>2 per unit</i>
<i>Two-family</i>	<i>2 per unit</i>
<i>Multifamily</i>	<i>2 per unit, plus 0.5 spaces per unit for public parking</i>
Assembly hall, community building, club, lodge, theater, auditorium, churches, other places of assembly, <u>eating and drinking establishments</u>	<i>1 for each 100 square feet of floor area of assembly space of every 6 seats, whichever is larger</i> <i><u>1 for every 4 seats or 8 per 1,000 square feet of gross floor area, whichever is larger</u></i>
<i>Auto-service</i>	<i>1 per 100 square feet of gross floor area</i>
<u>Business, commercial, personal service establishments, retail stores, auto service, wholesale service, offices</u>	<i><u>1 per 300 600 square feet of gross floor area</u></i>
<i>Eating and drinking establishments</i>	<i>1 for every four seats or 8 per 1,000 square feet of gross floor area, whichever is larger</i>
Ferry transportation services	<i>0.7-0.8 spaces for every passenger seat on all departing boats during a regular 24 hour period</i>
Hotel, motel, inn, B&B (where not a conditional use)	1 for each guest unit, plus as required for other facilities available
Marina	1 for every boat slip, plus as required for other uses
Boat launches	10' x 40' space for each boat trailer, plus adequate maneuvering space for ramp, with a minimum of 10 such spaces
Boat yard	1 for every 3 boat storage spaces
<i>Offices</i>	<i>1 per 250 square feet of floor area</i>
Public and private beaches, <u>recreational uses</u>	1 for every <u>250 25</u> square feet of beach <u>or recreation</u> area

<i>Recreational uses</i>	<i>1 per each person accommodated in maximum play</i>
Schools	1 for every 15 students
<i>Wholesale service establishments</i>	<i>1 for every 3 employees</i>
Health and fitness establishments	1 space per 200 square feet of gross floor area

8. Parking Structures. The location of any parking structures, if allowed, shall not be within four hundred (400) feet of the waterfront, as defined by the bulkhead or mean high water line. The architectural design of the façade of a parking structure, if permitted, shall incorporate features to add visual interest and improve the overall appearance of the structure as viewed from the street. Such features may include articulated parapet walls, ornamental projections, varied planter widths and similar items. The structure should be compatible with the building(s) served and be compatible in appearance, size, and bulk with the surrounding structures.

E. Commercial Parking Deficiency Variance and Parking Deficiency Fee.

1. The developer should provide:

- a. Adequate on-site parking to meet the requirements; or
- b. Adequate on-site parking plus acceptable off-site parking to meet the requirement.

2. If on-site and off-street parking requirements are not met as provided above, the developer must:

- a. Obtain approval of a parking space variance as subject to the provisions of this chapter and the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.).
- b. As a part of the variance the developer has the option to provide a plan for limiting patron numbers to the equivalent of actual parking spaces provided on site and/or including acceptable off-site spaces. This plan must include a method for validating the patron count, i.e., an official verifiable log with the number of patrons on a daily basis. Verification is also to be done by on-site visits from the Code Enforcement Official and Fire Official. This option primarily applies to ferry companies that are required to keep verifiable Coast Guard Logs. If a business cannot provide an official verifiable patron log, they cannot utilize this option.
- c. If the above plan is not provided or accepted by the ***Planning Board Land Use Board***, the developer must contribute ***an one-time annual*** fee to the Borough of Highlands ***Municipal Parking*** Capital Improvement Fund (or as otherwise named by the Chief Financial Officer), in an amount in accordance with the Parking Deficiency fee of: fifty (\$50.00) dollars per space for one (1) to nine (9) deficient spaces and ***one five*** hundred (***\$100.00-500.00***) dollars per space for those deficient ten (10) or more spaces.

~~*d. The funds from the Borough of Highlands Parking Capital Improvement Fund can be utilized solely for the purpose of upgrading and improving parking in the Borough including improving municipal owned lots, conducting professional studies, the preparation of applications for grants and such other uses as the Governing Body determines necessary and proper.*~~

SECTION 2. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION 4. This Ordinance shall take effect upon adoption and publication according to law and filing with the Monmouth County Planning Board.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: June 16, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-21-30

AN ORDINANCE AMENDING SECTION 2-41.2 OF THE BOROUGH CODE REGARDING APPLICATION PROCEDURE FOR REQUESTS FOR USE OF THE COMMUNITY CENTER

WHEREAS, Section 2-41 of the Borough Code provides application procedures pertaining to requests for use of the Community Center; and

WHEREAS, the Borough wishes to revise its procedures to provide that review and approval of such requests shall be performed by the Borough Administrator.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Section 2-41.2, “Application and Approval” shall be amended as follows: (All additions are shown in **bold italics with underlines**; all deletions are shown as **strikeovers in bold italics**):

2-41.2 Application and Approval.

All requests for use of the Community Center shall be made on a facility request form with detailed program information and shall be presented by the director of recreation for review and approval by the ~~***governing body, or such municipal official as may be designated for this purpose by resolution of the governing body from time to time***~~ ***Borough Administrator***. The application shall include information identifying the entity requesting permission to utilize the facility, the person in charge of the event, the date, time and duration of the proposed use, and any anticipated manpower demands required of the borough in relation to the request. All applications will be considered on a first come, first serve basis. Not-for-profit organizations will be required to submit evidence of their current corporate status as a 501(c)3 corporation, in addition to other requirements imposed by the insurance carrier for the Borough of Highlands.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 1, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-21-31

AN ORDINANCE AMENDING CHAPTER 4-14 OF THE BOROUGH CODE REGARDING SHORT-TERM RENTALS

WHEREAS, Section 4-14.3 of the Borough Code provides for Regulations Pertaining to Short-Term Rentals; and

WHEREAS, Section 4-14.5 of the Borough Code provides for Application Process for Short-Term Rental Permit and Inspections; and

WHEREAS, the Borough of Highlands wishes to amend Sections 4-14.3 to provide for no more than two rental units in any multi-family residential dwelling and no more than two rental units in any mixed-use building, and further wishes to amend Section 4-14.5 regarding the application process for short-term rental permits.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Section 4-14.3 “Regulations Pertaining to Short-Term Rentals” is hereby amended to read as follows (additions are shown in **bold italics with underlines**, deletions are shown in **~~bold italics with strikethroughs~~**):

§ 4-14.3 Regulations Pertaining to Short-Term Rentals.

- a. It shall be unlawful for any owner of any property within the geographic bounds of the Borough of Highlands, to rent or operate a short-term rental contrary to the procedures and regulations established in this Section 4-14 or applicable State statute.
- b. Short-term rentals shall be permitted to be conducted in the following classifications of property in the Borough of Highlands:
 1. Condominium units, where the Condominium Association By-Laws and Master Deed do not prohibit a short-term rental, and where the owner of the unit legally identifies the address as his or her principal residence;
 2. Individually or collectively owned single-family residences, which one of the owners legally identifies as the address of his or her principal residence, as that term is defined herein;

3. One unit within a two-family residential dwelling, where the other unit is occupied by the owner and identified by the owner as his or her principal residence, as that term is defined herein;
4. Not more than ~~one~~ two units in any multi-family residential dwelling, where one other unit in the same dwelling is occupied by the owner and identified by the owner as his or her principal residence, as that term is defined herein; ~~and~~
5. Not more than one room within a single-family residential dwelling unit, where the room shares common kitchen and bathroom facilities with the occupant of the dwelling unit, and the remainder of the single-family dwelling unit is occupied by the owner and identified by the owner as his or her principal residence, as that term is defined herein; ~~;~~ and

6. Not more than two units in any mixed-used building.

- c. Notwithstanding the provisions of paragraph b above, short-term rentals shall not be permitted in boarding or rooming houses, dormitories, foster homes, adult family care homes, assisted living facilities, community residences for developmentally disabled persons, community shelters for victims of domestic violence, or nursing homes. Further, short term rental of the following properties is prohibited:
 1. Condominiums or townhomes, where the Condominium Association By-Laws or Master Deed, or Condominium Rules and Regulations, do not permit such short-term rental of condominium units in the development;
 2. An individually or collectively owned single-family residential dwelling unit, which address none of the owners legally identifies as his or her principal residence;
 3. A unit in a two-family residential dwelling, where the other unit is not occupied by the owner nor legally identified by the owner as his or her :1 principal residence;
 4. ~~Two~~ Three or more units in a multi-family residential dwelling, and where one of the other units is not occupied by the owner nor legally identified by the owner as his or her principal residence;
 5. A room within a single-family, two-family or multi-family residential dwelling unit, where the room shares common kitchen and bathroom facilities with the occupant(s) of the dwelling unit in which it is located, which occupant(s) is neither the owner of the dwelling unit nor identifies the remainder of the dwelling unit in the single-family, two-family or multi-family residence as his or her principal residence.
 6. Two or more individual rooms within a single-family, two-family or multifamily residential dwelling unit, where the rooms share common kitchen and bathroom facilities with the occupant(s) of the dwelling unit(s) in which they are located, which occupant(s) is neither the owner of the dwelling unit nor identifies the remainder of the dwelling unit in the single-family, two-family or multi-family residence as his or her principal residence.

- d. The provisions of this Section 4-14 shall apply to short-term rentals as defined in subsection 4-14.2 above. The following do not qualify as a privately-owned residential dwelling unit, as that term is used herein, and therefore do not need to obtain a short-term rental permit pursuant to this Section 4-14: any hotel, motel, studio hotel, rooming house, dormitory, public or private club, bed and breakfast inn, convalescent home, rest home, home for aged people, foster home, halfway house, transitional housing facility, or other similar facility operated for the care, treatment, or reintegration into society of human beings; any housing owned or controlled by an educational institution and used exclusively to house students, faculty or other employees with or without their families; any housing operated or used exclusively for religious, charitable or educational purposes; or any housing owned by a governmental agency and used to house its employees or for governmental purposes.

SECTION II. Borough Code Section 4-14.5 “Application Process for Short-Term Rental Permit and Inspections” is hereby amended to read as follows (additions are shown in **bold italics with underlines**, deletions are shown in **~~bold italics with strikethroughs~~**):

§ 4-14.5 Application Process for Short-Term Rental Permit and Inspections.

- a. Applicants for a short-term rental permit shall submit, on an annual basis, an application for a short-term rental permit to the Borough of Highlands Municipal Clerk. The application shall be furnished, under oath, on a form specified by the Borough Administrator, accompanied by the non-refundable application fee as set forth in subsection 4-14.4 above. Such application shall include:
1. The name, address, telephone number and email address of the owner(s) of record of the dwelling unit for which a permit is sought. If such owner is not a natural person, the application must include and identify the names of all partners, officers and/or directors of any such entity, and the personal contact information, including address and telephone numbers for each of them;
 2. The address of the unit to be used as a short-term rental;
 3. A copy of the driver's license or State Identification Card of the owner of the short-term rental property, confirming, **as set forth in if required by** this Section 4-14, that the property is the principal residence, as that term is defined herein, of the owner making application for the STR permit;
 4. ***The If applicable, the*** owner's sworn acknowledgement that they comply with the requirement that the short-term rental property constitutes the owner's principal residence, as defined in subsection 4-14.2 above;
 5. The name, address, telephone number and email address of the short-term rental property responsible party, which shall constitute his or her 7 day a week, 24-hour a day contact information;

6. The owner's sworn acknowledgement that he or she has received a copy of this Ordinance No. O-2018-08, has reviewed it, understands its requirements and certifies, under oath, as to the accuracy of all information provided in the permit application;
 7. The number and location of all parking spaces available to the premises, which shall include the number of legal off-street parking spaces and on-street parking spaces directly adjacent to the premises. The owner shall certify that every effort will be made to avoid and/or mitigate issues with on-street parking in the neighborhood in which the short-term rental is located, resulting from excessive vehicles generated by the short-term rental of the property, in order to avoid a shortage of parking for residents in the surrounding neighborhood;
 8. The owner's agreement that all renters of the short-term rental property shall be limited to one (1) vehicle per four (4) occupants in the short-term rental property;
 9. The owner's agreement to use his or her best efforts to assure that use of the premises by all transient occupants will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties; and
 10. Any other information that this section requires a property owner to provide to the Borough in connection with an application for a rental certificate of occupancy. The Borough Administrator his or her designee shall have the authority to obtain additional information from the STRP owner/applicant or amend the permit application to require additional information, as necessary, to achieve the objectives of this section.
- b. Every application for a short-term rental permit shall require inspections every three months for the STRP's compliance with the Borough's fire safety regulations and property maintenance code. In addition, each application is subject to review to verify the STRP's eligibility for use as a short-term rental and compliance with the regulations in this Section 4-14.
 - c. For a condominium short-term rental permit application, a letter of approval by the condominium association must be submitted with the application.
 - d. A Zoning Compliance Certificate, which states that the premises are not being occupied or used in violation of the Zoning and Land Use Regulations of the Borough of Highlands, shall be required.
 - e. A sworn statement shall be required that there have been no prior revocations or suspensions of this or a similar license, in which event a license shall not be issued, which denial may be appealed as provided hereinafter.
 - f. Attached to and concurrent with submission of the permit application described in this Section 4-14, the owner shall provide:
 1. Proof of the owner's current ownership of the short-term rental unit;
 2. Proof of general liability insurance in a minimum amount of \$1,000,000.00; and

3. Written certification from the responsible party that they agree to perform all of the respective duties specified in this Section 4-14.
- g. The STRP owner/permit holder shall publish the short-term rental permit number issued by the Borough in every print, digital, or internet advertisement, and/or in the Multiple Listing Service (hereinafter "MLS") or other real estate listing of a real estate agent licensed by the NJ State Real Estate Commission, in which the shortterm rental property is advertised for rent on a short term basis.
 - h. Each and every time there is a change of occupancy by transient occupants during the year when the permit is active, the STRP owner, their agent, or the responsible party must provide the Borough with information as to the identity of all transient occupants who will be occupying the STRP, on a form to be made available by the Municipal Clerk or in electronic format on the Borough website. The intent is that the Borough shall have basic identifying information of all occupants of the STRP at all times, just as required by the Borough in conjunction with any standard rental Certificate of Occupancy application, which information shall include the occupant's or occupants' names and ages, and the dates of the commencement and expiration of the term of each short-term rental period of the respective occupant(s).
 - i. In no event shall a short-term rental property be rented to anyone younger than twenty-one (21) years of age. The primary occupant of all short-term rentals executing the agreement between the owner and the occupant must be over the age of twenty-one (21), and must be the party who will actually occupy the property during the term of the short-term rental. The primary occupant may have guests under the age of twenty-one (21) who will share and occupy the property with them. Both the primary occupant executing the short-term rental agreement and the STRP owner shall be responsible for compliance with this provision, and shall both be liable for a violation, where the property is not occupied by at least one adult over the age of twenty-one (21), during the term of the short term rental.

SECTION III. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision, shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION IV. REPEALER. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION V. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 1, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-21-32

AN ORDINANCE AMENDING CHAPTER 7-3.8 OF THE BOROUGH CODE REGARDING PERMIT PARKING FOR RESIDENTS

WHEREAS, the Borough of Highlands wishes to amend its Code as it pertains to permit parking for residents; and

WHEREAS, Ordinance O-21-26, which was duly adopted on July 14, 2021 amended Chapter 7-3.4, Schedule I, Section 7A-1 of the Borough Code and prohibited parking on Willow Street on both sides of the street for its entire length; and

WHEREAS, the Borough of Highlands finds that it is in the best interest of the Borough to amend Chapter 7-3.8 of the Borough Code to reflect the adoption of Ordinance O-21-26 and remove resident only parking on portions of Shore Drive as set forth in the aforesaid Code provision.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION 1. Borough Code Section 7-3.8 “Permit Parking for Residents” is hereby amended to read as follows (additions are shown in **bold italics with underlines**, deletions are shown in **~~bold italics with strikethroughs~~**):

§ 7-3.8 Permit Parking for Residents.

- a. Parking on the following “resident-only” ~~streets or portions of said streets~~ **street(s) or portions of said street(s)** shall be restricted at all times to vehicles of residents, their family members and guests displaying a proper permit or placard issued by the Borough Clerk pursuant to this subsection.

1. ~~Willow Street – entire paved portion on both sides of street no parking any time; Willow Street residents may park on Locust Street.~~

2. **1.** Locust Street – entire length on both sides of street to intersection with Willow Street.

3. ~~Shore Drive – from the intersection of Marie Avenue north to Willow Street on both sides of the street.~~

- b. – g. No change.

~~h. Residents on the following street(s), which due to their limited size or other circumstances resulting in inadequate parking, may also apply for the issuance of guest placards, not to exceed two per residence, to provide guest parking on resident only streets.~~

~~1. Mathews Street.~~

- ~~i. h.~~ The Chief of Police, or his or her designee, is hereby authorized to suspend the provisions of this subsection under circumstances, for durations, in areas, and at times as the Chief of Police deems, in his or her discretion, appropriate and in the interests of public safety.
- ~~j. i.~~ The suspension of the permit parking restriction by the Chief of Police or his or her designee shall not last for a period of time greater than 72 hours.
- ~~k. j.~~ This subsection shall in no way permit the Chief of Police or his designee to lift, suspend, or in any way modify those parking restrictions governed by Title 39 of the New Jersey Statutes Annotated.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision, shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 1, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-163

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated, August 13, 2021 which totals as follows:

Current Fund	\$ 1,484,561.44
Sewer Account	\$ 72,391.06
Capital Fund	\$ 99,187.35
Trust-Other	\$ 11,610.03
Federal/State Grants	\$ 264.53
Total	\$ 1,668,014.41

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,668,014.41** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-163:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
08/18/2021

Item 11.

CURRENT:		\$	938,315.21
Payroll	(08/15/2021)	\$	
Manual Checks		\$	546,246.23
Voided Checks		\$	
SEWER ACCOUNT:		\$	72,391.06
Payroll	(08/15/2021)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	99,187.35
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	11,610.03
Payroll	(08/15/2021)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	264.53
Payroll	(08/15 /2021)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No

Item 11.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
	Item Description	Amount Charge Account Acct Type Description	Stat/Chk Enc Date Date	Date Invoice	Excl
ADVANCED ADVANCED MICRO DISTRIBUTION					
21-00788 07/19/21 microsoft office 2019					
1 microsoft office 2019	295.00 1-01-20-130-000-294	B Finance: Other	R 07/19/21 08/02/21	71853	N
21-00810 07/22/21 FIRE DEPT. SONICWALL RENEWAL					
1 FIRE DEPT. SONICWALL RENEWAL	100.00 1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R 07/22/21 08/03/21	70991	N
Vendor Total:	395.00				
ANTHO015 ANTHONY MACRI					
21-00841 08/02/21 medicare reimbursement					
1 medicare reimbursement	441.00 1-01-36-472-000-000	B Statutory: Social Security	R 08/02/21 08/02/21	8/1-10/31/21	N
Vendor Total:	441.00				
ATC ATC VOICE/DATA, INC.					
21-00741 07/08/21 Phone Line - Trace Out					
1 911 calls from (Line 1396)	110.00 1-01-26-310-000-178	B B&G: Building Maintenance	R 07/08/21 08/02/21	54700	N
Vendor Total:	110.00				
ATLAN010 ATLANTIC SECURITY & FIRE					
21-00134 02/12/21 Monitoring/Fire Radio/Inspect					
3 Monitoring/Fire Radio/Inspect	300.00 1-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R 02/12/21 08/11/21	122586	N
Vendor Total:	300.00				
BANKERS BANKERS LIFE AND CASUALTY CO.					
21-00797 07/21/21 retiree medical					
1 retiree medical	603.39 1-01-23-220-000-254	B Current: Retirees Group Insurance	R 07/21/21 08/02/21	B2139453	N
Vendor Total:	603.39				

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BEACON	BEACON AWARDS & SIGNS	21-00815	07/23/21	Plaques & metals									
	1 Plaques & metals				59.00	1-01-28-360-000-244	B Community Ctr: Special Events	R	07/23/21	08/03/21		CLAMFEST	N
	Vendor Total:				59.00								
BOR02	BOROUGH OF ATLANTIC HIGHLANDS	21-00804	07/21/21	June 2021									
	1 June 2021				1,008.00	1-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	07/21/21	08/02/21		JUNE 2021	N
	Vendor Total:				1,008.00								
BOROU020	BOROUGH OF SEA BRIGHT	21-00593	05/27/21	lifeguard services									
	1 lifeguard services				17,324.00	1-01-42-730-000-299	B SHARED SERVICE- SEA BRIGHT LIFEGUARDS	R	05/27/21	08/02/21		JULY 2021	N
	2 lifeguard services				17,324.00	1-01-42-730-000-299	B SHARED SERVICE- SEA BRIGHT LIFEGUARDS	R	05/27/21	08/02/21		AUGUST 2021	N
					34,648.00								
	Vendor Total:				34,648.00								
BRO01	BROWN & BROWN BENEFIT ADVISORS	21-00609	06/04/21	Medical insurance advisor									
	2 Medical insurance advisor				1,250.00	1-01-23-210-000-251	B Current: Insurance - Other	R	06/04/21	08/03/21		126030	N
	Vendor Total:				1,250.00								
CAVAN005	CAVANAUGH'S EXTERMINATING CO	21-00813	07/22/21	PEST SERVICES									
	1 PEST SERVICES				30.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	07/22/21	08/03/21		814146	N
	2 PEST SERVICES				30.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	07/22/21	08/03/21		814143	N
	3 PEST SERVICES				40.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	07/22/21	08/03/21		814151	N
					100.00								
	Vendor Total:				100.00								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
CENTRA	CENTRA STATE HEALTHCARE SYSTEM							
	21-00700 06/24/21 2 cpr cards							
	1 2 cpr cards		44.00	1-01-20-152-000-294	B Central Services: Other	R	06/24/21 08/03/21	CV21014 N
	Vendor Total:		44.00					
WELLS	CHARLIE WELLS							
	21-00837 07/30/21 reimbursement/toner							
	1 reimbursement/toner		69.14	1-01-25-252-000-294	B Emergency Mgmt: Other	R	07/30/21 08/06/21	942568 N
	Vendor Total:		69.14					
CINTA005	CINTAS CORPORATION							
	21-00158 02/19/21 FACILITY CLEANING SERVICES							
	7 FACILITY CLEANING SERVICES		789.60	1-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/19/21 08/12/21	4083977305 N
	8 FACILITY CLEANING SERVICES		472.45	1-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/19/21 08/12/21	4085320219 N
	9 FACILITY CLEANING SERVICES		552.70	1-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/19/21 08/12/21	4089294305 N
	10 FACILITY CLEANING SERVICES		986.10	1-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/19/21 08/12/21	4090532480 N
			2,800.85					
	Vendor Total:		2,800.85					
CME01	CME ASSOCIATES							
	20-00923 09/11/20 snug harbor park lsrp							
	10 snug harbor park lsrp		921.00	C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	09/11/20 08/13/21	0285896 N
	21-00008 01/19/21 2021 general engineering							
	38 general engineering		1,037.00	1-01-20-165-000-244	B Engineering:General Engineering	R	08/13/21 08/13/21	0286263 N
	39 general engineering		1,468.00	1-01-20-165-000-244	B Engineering:General Engineering	R	08/13/21 08/13/21	0285105 N
	40 general engineering		817.50	1-01-20-165-000-244	B Engineering:General Engineering	R	08/13/21 08/13/21	0286320 N
	41 general engineering		859.00	1-01-20-165-000-244	B Engineering:General Engineering	R	08/13/21 08/13/21	0285106 N
	42 rogers avenue		384.00	1-01-20-165-000-244	B Engineering:General Engineering	R	08/13/21 08/13/21	0285125 N
	44 12 second st grading review		425.00	T-03-56-875-000-146	B TRUST: Grading 12 Second St B59 L25	R	08/13/21 08/13/21	0285110 N
	45 12 marine pl grading review		425.00	T-03-56-875-000-148	B TRUST: Grading Marine Pl B91 L7.01	R	08/13/21 08/13/21	0286302 N
	46 12 marine pl grading 91/7.02		425.00	T-03-56-875-000-149	B TRUST: Grading Marine Pl B91 L7.02	R	08/13/21 08/13/21	0286298 N
	47 24 huddy grading review		425.00	T-03-56-875-000-147	B TRUST: Grading 24 Huddy B90 L 6 & 11	R	08/13/21 08/13/21	0286296 N
	48 locust street improvements		109.00	1-01-20-165-000-244	B Engineering:General Engineering	R	08/13/21 08/13/21	0285126 N
	49 bay avenue sanitary improvemen		1,514.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	08/13/21 08/13/21	0286321 N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description		Enc	Date	Date	Invoice	Excl
CME01	CME ASSOCIATES				Continued							
21-00008	01/19/21 2021 general engineering				Continued							
50	bay avenue sanitary improvemen	3,458.00		C-06-18-001-000-201	B	ORD#18-23 Storm Water-Soft Costs	R	08/13/21	08/13/21		0286307	N
51	bay avenue sanitary improvemen	4,836.00		C-06-18-001-000-201	B	ORD#18-23 Storm Water-Soft Costs	R	08/13/21	08/13/21		0285108	N
52	bay avenue sanitary improvemen	664.00		C-06-18-001-000-201	B	ORD#18-23 Storm Water-Soft Costs	R	08/13/21	08/13/21		0285109	N
		16,847.00										
21-00773	07/15/21 King Street & Matthew Street											
1	King Street & Matthew Street	566.00		1-01-20-165-000-244	B	Engineering:General Engineering	R	07/15/21	08/13/21		0286322	N
	Vendor Total:	18,334.00										
COLLI005	COLLIERS ENGINEERING/DESIGN											
21-00680	06/22/21 Restoration bulkheads											
1	Restoration bulkheads	4,905.00		C-04-20-101-000-202	B	Various Capital Improv Ord#20-07	R	06/22/21	08/02/21		671093	N
2	Restoration bulkheads	2,228.36		C-04-20-101-000-202	B	Various Capital Improv Ord#20-07	R	06/22/21	08/10/21		679893	N
		7,133.36										
21-00681	06/22/21 Veterans Park rip rap slope											
1	Veterans Park rip rap slope	732.50		C-04-20-101-000-202	B	Various Capital Improv Ord#20-07	R	06/22/21	08/02/21		671084	N
	Vendor Total:	7,865.86										
COMCAST	COMCAST											
21-00812	07/22/21 SPC VIDEO ACCT											
1	SPC VIDEO ACCT	74.48		1-01-31-450-000-213	B	Telecommunications	R	07/22/21	08/02/21		SPC VIDEO ACCT	N
2	FIRST AID BUILDING	148.27		1-01-31-450-000-213	B	Telecommunications	R	07/22/21	08/02/21		FIRST AID	N
3	42 SHORE DRIVE	463.08		1-01-31-450-000-213	B	Telecommunications	R	07/22/21	08/02/21		42 SHORE DRIVE	N
4	27 shore drive	305.53		1-01-31-450-000-213	B	Telecommunications	R	07/23/21	08/02/21		27 SHORE DRIVE	N
5	22 snugharbor avenue	266.57		1-01-31-450-000-213	B	Telecommunications	R	07/28/21	08/02/21		22 SNUGHARBOR	N
6	17-1 shore drive	89.90		1-01-31-450-000-213	B	Telecommunications	R	07/30/21	08/02/21		17-1 SHORE DRIV	N
		1,347.83										
	Vendor Total:	1,347.83										
DAV02	DAVISON, EASTMAN, MUNOZ, LEDERMAN											
21-00003	01/19/21 tax appeal-2021 reso #21-005											
7	tax appeal-2021 reso #21-005	285.00		1-01-20-155-000-294	B	Legal Services: Other	R	01/19/21	08/11/21		386591	

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DAV02	DAVISON, EASTMAN, MUNOZ, LEDERMAN			Continued											
		21-00136	02/12/21	municipal attorney-reso	21-001										
		31	retainer July 2021		5,500.00	1-01-20-155-000-242			B Legal Services: Consultants -Boro Attny	R	08/11/21	08/11/21		386596	N
		32	hourly 2021		5,072.03	1-01-20-155-000-252			B Legal Services: Consultants Hourly	R	08/11/21	08/11/21		386597	N
		33	highlands vs captains cove		150.00	1-01-20-155-000-251			B Legal Services: Consultants -Litigation	R	08/11/21	08/11/21		386590	N
		34	hilltop at highlands		60.00	1-01-20-155-000-251			B Legal Services: Consultants -Litigation	R	08/11/21	08/11/21		386592	N
		35	nina conway		2,115.00	1-01-20-155-000-251			B Legal Services: Consultants -Litigation	R	08/11/21	08/11/21		386593	N
					12,897.03										
				Vendor Total:	13,182.03										
DELTA005	DELTA DENTAL OF NJ, INC.														
		21-00799	07/21/21	dental active											
		1	dental active		3,887.55	1-01-23-220-000-253			B Current: Group Insurance	R	07/21/21	08/03/21		765082	N
		2	dental retiree		3,373.38	1-01-23-220-000-254			B Current: Retirees Group Insurance	R	07/21/21	08/03/21		765084	N
					7,260.93										
				Vendor Total:	7,260.93										
EDMUN010	Edmunds & Associates														
		21-00890	08/13/21	2020 A/O tax billing											
		1	2020 A/O tax billing		270.00	0-01-20-145-000-261			B Tax Collection: Printing	R	08/13/21	08/13/21		21-01764	N
				Vendor Total:	270.00										
EUGEN005	EUGENE VENTIMIGLIA														
		21-00854	08/05/21	medicare reimbursement											
		1	medicare reimbursement		2,075.00	1-01-36-472-000-000			B Statutory: Social Security	R	08/05/21	08/05/21		MAY-AUG 2021	N
				Vendor Total:	2,075.00										
EVERB005	EVERBRIDGE, INC.														
		21-00820	07/26/21	1 year contract-nixle 360											
		1	1 year contract-nixle 360		4,000.00	1-01-25-252-000-294			B Emergency Mgmt: Other	R	07/26/21	08/02/21		M64102	N
				Vendor Total:	4,000.00										

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FEDEX010	FEDEX														
21-00787	07/19/21	express shipping/bond paperwor													
1	express shipping/bond paperwor	45.28	1-01-20-155-000-246	B Legal Services: Consultants - Bonding At R		07/19/21	08/02/21		7-432-52419	N					
Vendor Total:		45.28													
FF1 PROF	FF1 PROFESSIONAL SAFETY SERVIC														
21-00824	07/26/21	cab lift cylinder													
1	cab lift cylinder	1,628.60	1-01-25-263-000-296	B Fire Dept: Machinery & Equipment	R	07/26/21	08/12/21		10273593	N					
Vendor Total:		1,628.60													
FILEB005	FILEBANK														
21-00471	05/04/21	REPACKING, RETENTION/SHREDDING													
1	REPACKING, RETENTION/SHREDDING	2,470.00	1-01-26-310-000-103	B B&G: Consumable Supplies	R	05/04/21	08/02/21		0107307	N					
2	REPACKING, RETENTION/SHREDDING	1,625.00	1-05-55-502-000-101	B Sewer: Office Supplies	R	05/04/21	08/03/21		0107424	N					
3	REPACKING, RETENTION/SHREDDING	99.11	1-01-26-310-000-103	B B&G: Consumable Supplies	R	05/04/21	08/10/21		0107448	N					
		4,194.11													
Vendor Total:		4,194.11													
FIRE	FIRE & SAFETY SERVICES,LTD														
20-01033	10/08/20	cab lighting													
1	cab lighting	3,015.00	0-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	10/08/20	08/12/21		S121-1455	N					
21-00702	06/25/21	maintenance for 17-77													
1	maintenance for 17-77	1,868.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	06/25/21	08/12/21		S121-1455	N					
Vendor Total:		4,883.00													
FIREFIGH	FIREFIGHTER ONE LLC														
21-00760	07/13/21	gear racks													
1	gear racks	6,888.95	0-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	07/13/21	08/02/21		SI-00508559	N					
Vendor Total:		6,888.95													

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No
Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc
Item Description	Amount	Charge Account	Acct Type Description					
FITZPATR FITZPATRICK AND SONS								
21-00715 06/30/21 beach sifting/ Snug Harbor bea								
1 beach sifting/ Snug Harbor bea	2,740.00	1-01-28-376-000-296	B Beachfront: Machinery & Equip/Beach Sift R	06/30/21	08/02/21		JULY 2021	N
2 beach sifting/ Snug Harbor bea	3,425.00	1-01-28-376-000-296	B Beachfront: Machinery & Equip/Beach Sift R	06/30/21	08/02/21		AUGUST 2021	N
	6,165.00							
Vendor Total:	6,165.00							
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS								
21-00757 07/12/21 Food for week 1								
1 Food for week 1	92.70	G-02-41-807-133-201	B Summer Food 2019 (159) Res	R	07/12/21	08/02/21	7/21/21	N
2 Food for week 1	120.10	G-02-41-807-133-201	B Summer Food 2019 (159) Res	R	07/12/21	08/02/21	7/14/21	N
3 Food for summer camp	23.12	G-02-41-807-133-201	B Summer Food 2019 (159) Res	R	08/05/21	08/05/21	8/4/21	N
4 Food for summer camp	28.61	G-02-41-807-133-201	B Summer Food 2019 (159) Res	R	08/11/21	08/11/21	8/11/21	N
	264.53							
Vendor Total:	264.53							
FRANC010 FRANC ENVIRONMENTAL, INC.								
21-00426 04/22/21 COMMERCIAL PUMPING/PUMP STATIO								
1 COMMERCIAL PUMPING/PUMP STATIO	4,060.00	1-05-55-502-000-190	B Sewer: Station Repairs	R	04/22/21	08/03/21	4961442	N
2 COMMERCIAL PUMPING/PUMP STATIO	3,360.00	1-05-55-502-000-190	B Sewer: Station Repairs	R	04/22/21	08/03/21	4962411	N
3 COMMERCIAL PUMPING/PUMP STATIO	1,200.00	1-05-55-502-000-190	B Sewer: Station Repairs	R	04/22/21	08/03/21	4961356	N
4 COMMERCIAL PUMPING/PUMP STATIO	1,050.00	1-05-55-502-000-190	B Sewer: Station Repairs	R	04/22/21	08/03/21	4961608	N
5 COMMERCIAL PUMPING/PUMP STATIO	3,310.00	1-05-55-502-000-190	B Sewer: Station Repairs	R	04/22/21	08/03/21	5005875	N
	12,980.00							
Vendor Total:	12,980.00							
FRANNY01 FRANNY'S PIZZA								
21-00758 07/12/21 2021 draw down								
1 2021 draw down	28.10	T-03-56-850-000-013	B Trust: Police Explorers	R	07/12/21	08/02/21	SCOOTER CLUB	N
Vendor Total:	28.10							

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
GANNE005 GANNETT NJ						
21-00862 08/06/21 Advertisments & Publications						
1 Advertisments & Publications	472.03 1-01-20-120-000-220 B Municipal Clerk: Advertising	R	08/06/21 08/06/21	0003972521	N	
Vendor Total:	472.03					
GATEWAY GATEWAY PRESS						
21-00605 05/28/21 30x42 prints-Twin lights marin						
1 30x42 prints-Twin lights marin	23.70 1-01-20-100-000-261 B Admin: Printing	R	05/28/21 08/06/21	23600	N	
21-00654 06/14/21 paper for purchase orders						
1 paper for purchase orders	700.00 1-01-20-130-000-294 B Finance: Other	R	06/14/21 08/02/21	23676	N	
21-00795 07/21/21 windows #10 envelopes						
1 windows #10 envelopes	160.00 1-05-55-502-000-294 B Sewer: Other	R	07/21/21 08/02/21	23677	N	
2 windows #10 envelopes	160.00 1-01-20-152-000-261 B Central Services: Printing	R	07/21/21 08/02/21	23677	N	
	320.00					
Vendor Total:	1,043.70					
GEMMA005 GEMMA LUZZI						
21-00875 08/10/21 C/O REFUND						
1 C/O REFUND	290.00 1-01-99-999-000-286 B Refund Fees	R	08/10/21 08/10/21	B59/L35	N	
Vendor Total:	290.00					
GENER005 GENERAL CODE LLC						
21-00779 07/16/21 E ANNUAL CODE MAINTENANCE						
1 E ANNUAL CODE MAINTENANCE	1,195.00 1-01-20-120-000-258 B Municipal Clerk: Codification	R	07/16/21 08/02/21	GC00113754	N	
Vendor Total:	1,195.00					
TREVETT GEORGE TREVETT PLUMBING & HEAT						
21-00725 07/06/21 clear stoppage toilet on deck						
1 clear stoppage toilet on deck	513.75 1-01-26-310-000-181 B B&G: General Hardware - Minor Tools	R	07/06/21 08/02/21	10975	N	

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
TREVETT GEORGE TREVETT PLUMBING & HEAT Continued						
21-00725 07/06/21 clear stoppage toilet on deck Continued						
2 Install 3 floor drains	457.50 1-01-26-310-000-181 B B&G: General Hardware - Minor Tools R	07/19/21 08/02/21	10987	N		
	971.25					
Vendor Total:	971.25					
GOLDT005 GOLD TYPE BUSINESS MACHINES						
21-00792 07/20/21 vehicle Laptop Repairs						
1 Keyboard Repairs	177.11 1-01-25-240-000-269 B Police: Patrol Equipment R	07/20/21 08/02/21	0000032170	N		
Vendor Total:	177.11					
GRAINGER GRAINGER						
21-00344 03/30/21 gloves/trash bags for earth da						
4 drawdown supplies for dpw	146.40 1-01-26-290-000-181 B Streets: General Hardware - Minor Tools R	03/30/21 08/03/21	9957688931	N		
Vendor Total:	146.40					
H2MAS005 H2M ASSOCIATES, INC.						
21-00598 05/28/21 sanitary consulting						
5 sanitary consulting	172.50 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs R	07/22/21 08/02/21	215918	N		
6 sanitary consulting	657.50 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs R	07/22/21 08/02/21	215917	N		
	830.00					
Vendor Total:	830.00					
HEAT HEAT WAVE						
21-00754 07/12/21 Issues with the ac						
1 Issues with the ac	984.25 1-01-26-310-000-154 B B&G: Equipment Maintenance R	07/12/21 08/02/21	11126	N		
Vendor Total:	984.25					
HENRY HENRY HUDSON REGIONAL HIGH SCH						
21-00830 07/27/21 August 2021						
1 August 2021	308,047.00 1-01-99-999-002-206 B Regional School Taxes Payable R	07/27/21 08/02/21	AUGUST 2021	N		

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl
HENRY	HENRY HUDSON REGIONAL HIGH SCH	Continued									
21-00830	07/27/21 August 2021	Continued									
2	August 2021 debt service	29,229.00	1-01-99-999-002-206	B Regional School Taxes Payable	R	07/27/21	08/02/21			AUGUST 2021	N
		337,276.00									
	Vendor Total:	337,276.00									
HEY01	HEYER GRUEL & ASSOCIATES										
21-00553	05/24/21 Preparation midpoint review										
2	Preparation midpoint review	378.75	1-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	05/24/21	08/12/21			37540	N
	Vendor Total:	378.75									
HIGHBDED	HIGHLANDS BOARD OF EDUCATION										
21-00829	07/27/21 August 2021										
1	August 2021	349,965.00	1-01-99-999-001-206	B Local School Taxes Payable	R	07/27/21	08/02/21			AUGUST 2021	N
	Vendor Total:	349,965.00									
HOL01	HOLMAN, FRENIA, ALLISON PC										
21-00006	01/19/21 2020 audit										
5	2020 audit	5,000.00	0-01-20-135-000-257	B Audit Services: Audit	R	01/19/21	08/10/21			50068	N
	Vendor Total:	5,000.00									
IIMC0005	IIMC										
21-00777	07/16/21 Membership Dues 2021										
1	Membership Dues 2021	175.00	1-01-20-120-000-227	B Municipal Clerk: Dues	R	07/16/21	08/06/21			2021 MEMBERSHIP	N
	Vendor Total:	175.00									
IMPAC005	IMPAC										
21-00870	08/09/21 fuel										
1	fuel	5,454.94	1-01-31-460-000-192	B Fuel	R	08/09/21	08/09/21			SQLCD-699582	N
	Vendor Total:	5,454.94									

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No
Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
INSTANT	INSTANT VERIFICATION, INC.									
	21-00713 06/30/21 Background for employment									
	1 Background for employment	456.00	1-01-28-360-000-136	B Community Ctr: Schooling/Training	R	06/30/21	08/02/21		7022021	N
	Vendor Total:	456.00								
SWANTON	J SWANTON HEATING COOLING FUEL									
	21-00832 07/28/21 diesel									
	1 diesel	755.53	1-01-31-460-000-192	B Fuel	R	07/28/21	08/02/21		44268	N
	Vendor Total:	755.53								
JACLY005	JACLYN WALSH									
	21-00786 07/19/21 BULK PERMIT REFUND									
	1 BULK PERMIT REFUND	50.00	1-01-99-999-000-286	B Refund Fees	R	07/19/21	08/02/21		2021	N
	Vendor Total:	50.00								
KANE	JACQUELINE KANE									
	21-00807 07/22/21 reimbursement-summer camp									
	1 reimbursement-summer camp	95.00	T-03-56-850-000-022	B Trust: Recreation Camp	R	07/22/21	08/02/21			N
	21-00877 08/10/21 REIMBURSEMENT/AMAZON									
	1 REIMBURSEMENT/AMAZON	441.84	1-01-28-385-000-244	B Public Events: Special Events	R	08/10/21	08/10/21			N
	2 REIMBURSEMENT/AMAZON	122.36	1-01-28-385-000-244	B Public Events: Special Events	R	08/12/21	08/12/21			N
		564.20								
	Vendor Total:	659.20								
JAMES035	JAMES R. INETILE INC.									
	21-00064 01/27/21 improvements to locust street									
	4 improvements to locust street	24,181.99	C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	07/21/21	08/03/21		PAYMENT #4	N
	Vendor Total:	24,181.99								
JCPL	JCP & L									
	21-00800 07/21/21 cedar street									
	1 cedar street	14.08	1-01-31-430-000-215	B Electric	R	07/21/21	08/02/21		95177264501	

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No. Item 11.

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
JCPL	JCP & L		Continued								
21-00800	07/21/21 cedar street		Continued								
2	master bill	230.35	1-01-31-430-000-215	B Electric	R	07/21/21	08/02/21			95009189494	N
3	master bill mua	246.11	1-01-31-430-000-215	B Electric	R	07/21/21	08/02/21			95009189513	N
4	42 shore drive	294.84	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180498	N
5	streetscape	44.71	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180497	N
6	27a 2nd st	412.16	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180496	N
7	27 2nd st	131.46	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180495	N
8	22 snugharbor avenue	1,002.80	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95137697030	N
9	1 shore dr	61.15	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95177251927	N
10	201-203 bay ave receptacles	39.48	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95028381319	N
11	waterwitch/bay	3.10	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180489	N
12	linden avenue	6.57	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180490	N
13	waterwitch receptacles	19.13	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180491	N
14	waterwitch	9.61	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180492	N
15	firehouse	618.46	1-01-31-430-000-215	B Electric	R	07/22/21	08/02/21			95227180493	N
16	valley st pump station	10.90	1-05-55-502-000-214	B Sewer: Gas & Electric	R	07/22/21	08/02/21			95227180494	N
17	40 shore drive	6,424.58	1-05-55-502-000-214	B Sewer: Gas & Electric	R	07/28/21	08/02/21			98809368374	N
		9,569.49									
21-00867	08/06/21 TEMPORARY SERVICE/MILLER BEACH										
1	TEMPORARY SERVICE/MILLER BEACH	282.23	1-01-31-430-000-215	B Electric	R	08/06/21	08/06/21			95147671495	N
	Vendor Total:	9,851.72									
JERSE005	JERSEY AUTO SPA CAR WASH										
21-00819	07/23/21 full service car wash										
1	full service car wash	48.00	1-01-25-240-000-265	B Police: Car Wash	R	07/23/21	08/02/21			636	N
	Vendor Total:	48.00									
JERSEY	JERSEY SHORE APPAREL										
21-00567	05/26/21 colorado coat for members										
1	colorado coat for members	5,250.00	1-01-25-263-000-109	B Fire Dept: Personal Protective Equip.	R	05/26/21	08/02/21			4312	N
21-00721	07/02/21 screen printing shirts										
1	screen printing shirts	450.00	1-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	07/02/21	08/03/21			4356	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description						
JERSEY JERSEY SHORE APPAREL	Continued							
21-00721 07/02/21 screen printing shirts	Continued							
2 screen printing large size	15.00 1-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	07/02/21	08/03/21		4356	N
	465.00							
Vendor Total:	5,715.00							
JERSE020 JERSEY SHORE PARTNERSHIP								
21-00791 07/20/21 2021-2022 MEMBERSHIP								
1 2021-2022 MEMBERSHIP	100.00 1-01-20-110-000-219	B Mayor/Council: Dues	R	07/20/21	08/02/21		2021-2022	N
Vendor Total:	100.00							
JESSI010 JESSICA PICCIANO								
21-00808 07/22/21 FOODTOWN SUMMER CAMP								
1 FOODTOWN SUMMER CAMP	37.98 T-03-56-850-000-022	B Trust: Recreation Camp	R	07/22/21	08/03/21		7/13/21	N
Vendor Total:	37.98							
JOHNE005 JOHN E. REID AND ASS, INC.								
20-00314 03/17/20 course fee								
1 course fee	575.00 0-01-25-240-000-236	B Police: Schooling/Training	R	03/17/20	08/02/21		196628	N
Vendor Total:	575.00							
JOHNG005 JOHN GUIRE LLC								
21-00752 07/09/21 stihl trimmer line spool								
1 stihl trimmer line spool	143.97 1-01-26-290-000-294	B Streets: Other	R	07/09/21	08/02/21		23124	N
Vendor Total:	143.97							
KAELE005 KAELEEN FALLON								
21-00884 08/11/21 Zumba- mayors wellness								
1 Zumba- mayors wellness	105.00 1-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	08/11/21	08/11/21			N
Vendor Total:	105.00							

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
LITTLES KIM AMBROSE EMS TRAINING	21-00759	07/12/21	CPR TRAINING									
1 CPR TRAINING				50.00	1-01-25-260-000-254	B First Aid: Schooling/Training	R	07/12/21	08/02/21		52	N
Vendor Total:				50.00								
LANIGAN LANIGAN ASSOCIATES, INC.	21-00846	08/03/21	Patrol Equipment									
1 Punch II Pepper Spray				271.15	1-01-25-240-000-269	B Police: Patrol Equipment	R	08/03/21	08/13/21		97635	N
Vendor Total:				271.15								
LORNA005 LORNA H. MILBAUER	21-00885	08/11/21	Yoga-mayors wellness									
1 Yoga-mayors wellness				105.00	1-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	08/11/21	08/11/21			N
Vendor Total:				105.00								
MASTE005 MASTER MAINTENANCE OF RED BANK	21-00869	08/09/21	cleaning of boro buildings									
1 cleaning of boro buildings				1,260.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	08/09/21	08/09/21		5358	N
Vendor Total:				1,260.00								
MCANJ MCANJ	21-00778	07/16/21	2021 Membership Dues									
1 2021 Membership Dues				100.00	1-01-20-120-000-227	B Municipal Clerk: Dues	R	07/16/21	08/02/21		7379	N
Vendor Total:				100.00								
MCMANIMO MCMANIMON SCOTLAND & BAUMANN	21-00889	08/12/21	downtown redevelopment									
1 downtown redevelopment				7,664.00	1-01-20-155-000-294	B Legal Services: Other	R	08/12/21	08/12/21		183153	N
2 shadowlawn redevelopment				1,381.50	1-01-20-155-000-294	B Legal Services: Other	R	08/12/21	08/12/21		183154	N
				9,045.50								
Vendor Total:				9,045.50								

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc
MERID005 MERIDIAN OCCUPATIONAL HEALTH										
21-00568 05/26/21 PHYSICAL CARA RYAN										
1 PHYSICAL CARA RYAN	145.00	1-01-25-260-000-294	B First Aid: Other	R	05/26/21	08/02/21		466582		N
21-00818 07/23/21 physical Joseph Walling										
1 physical Joseph Walling	185.00	1-01-26-290-000-140	B Streets: Physicals	R	07/23/21	08/02/21		466582		N
21-00892 08/13/21 dot exam-Jose Diaz										
1 dot exam-Jose Diaz	80.00	1-01-26-290-000-140	B Streets: Physicals	R	08/13/21	08/13/21		467620		N
Vendor Total:	410.00									
MIDDLE025 MIDDLETOWN TWP. HEALTH DPT.										
21-00868 08/06/21 SHARED SERVICE ANIMAL CONTROL										
1 SHARED SERVICE ANIMAL CONTROL	5,257.47	1-01-27-340-000-152	B Dog Control: Contractual Service	R	08/06/21	08/06/21		APRIL-JUNE 2021		N
Vendor Total:	5,257.47									
MONFIRE MON CTY FIRE PREV.&PROTECT ASS										
21-00789 07/19/21 2021 membership renewal										
1 2021 membership renewal	120.00	1-01-25-265-000-128	B Uniform Fire: Meetings & Conferences	R	07/19/21	08/02/21		2021		N
Vendor Total:	120.00									
MONCOUPOU MONMOUTH COUNTY										
21-00806 07/22/21 remove tree trunk										
1 remove tree trunk	2,177.81	1-01-26-290-000-164	B Streets: Tree Trimming	R	07/22/21	08/03/21		004-2021-8		N
Vendor Total:	2,177.81									
MON02 MONMOUTH COUNTY TREASURER										
21-00755 07/12/21 hauling brush										
1 hauling brush	406.63	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	07/12/21	08/03/21		019-2021-1		N
2 hauling brush	297.38	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	07/12/21	08/03/21		020-2021-1		N
3 hauling brush	395.26	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	07/12/21	08/03/21		022-2021-1		N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MON02	MONMOUTH COUNTY TREASURER				Continued								
	21-00755	07/12/21	hauling brush		Continued								
			4 hauling brush	415.21	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	07/22/21	08/03/21			017-2021-1	N
				1,514.48									
	Vendor Total:			1,514.48									
MONTREA	MONMOUTH COUNTY TREASURER												
	21-00770	07/13/21	Postage Primary 2021 Election										
			1 Postage Primary 2021 Election	305.57	1-01-20-120-000-226	B Municipal Clerk: Election Expense	R	07/13/21	08/02/21			6/22/2021	N
	Vendor Total:			305.57									
MOTOR010	MOTOROLA SOLUTIONS, INC.												
	21-00071	01/27/21	drawdown 2 way radio										
			5 drawdown 2 way radio	350.00	1-01-31-450-000-213	B Telecommunications	R	07/28/21	08/02/21			023354	N
	Vendor Total:			350.00									
MUNIC020	MUNICIPAL CODE CORPORATION												
	21-00504	05/11/21	municode meetings/annual										
			1 municode meetings/annual	6,000.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	05/11/21	08/02/21			00361252	N
	Vendor Total:			6,000.00									
NJLE	N.J.L.E. EXPLORER YOUTH ACADEM												
	21-00822	07/26/21	academy registration										
			1 academy registration	1,275.00	T-03-56-850-000-013	B Trust: Police Explorers	R	07/26/21	08/09/21			21-0007	N
			2 adult registration	425.00	T-03-56-850-000-013	B Trust: Police Explorers	R	07/26/21	08/09/21			21-0007	N
				1,700.00									
	Vendor Total:			1,700.00									
NJAMERIC	NEW JERSEY AMERICAN WATER												
	21-00836	07/30/21	gravelly point hydrant										
			1 gravelly point hydrant	179.40	1-01-31-463-000-193	B Fire Hydrants	R	07/30/21	08/02/21			GRAV HYDRANT	N
			2 17-1 shore hydrant	79.70	1-01-31-463-000-193	B Fire Hydrants	R	07/30/21	08/02/21			17-1 HYDRANT	N
			3 17-1 shore	164.08	1-01-31-445-000-219	B Water	R	07/30/21	08/04/21			17-1 SHORE	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
Item Description	Amount Charge Account	Acct Type Description						Excl
NJAMERIC NEW JERSEY AMERICAN WATER Continued								
21-00836 07/30/21 gravelly point hydrant	Continued							
4 22 snugharbor avenue	86.07 1-01-31-445-000-219	B Water	R	07/30/21	08/04/21		22 SNUGHARBOR	N
5 122 hydts	5,895.04 1-01-31-463-000-193	B Fire Hydrants	R	08/04/21	08/04/21		122 HYDTS	N
6 s bay avenue	16.85 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		S BAY AVENUE	N
7 linden avenue	16.85 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		LINDEN AVENUE	N
8 waterwitch avenue	82.85 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		WATERWITCH AVE	N
9 s 2nd st	31.51 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		S 2ND ST	N
10 27 shore dr	24.19 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		27 SHORE DR	N
11 bay avenue park	547.90 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		BAY AVE PARK	N
12 42 shore dr	24.19 1-01-31-445-000-219	B Water	R	08/05/21	08/05/21		42 SHORE DR	N
13 40 shore drive	49.42 1-05-55-502-000-219	B Sewer: Water	R	08/05/21	08/05/21		40 SHORE DR	N
	7,198.05							
Vendor Total:	7,198.05							
NJ FIRE NEW JERSEY FIRE EQUIPMENT CO.								
21-00709 06/29/21 8 scba- scott p/n								
1 8 scba- scott p/n	54,916.00 C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	06/29/21	08/12/21		66396	N
Vendor Total:	54,916.00							
NJNG NEW JERSEY NATURAL GAS								
21-00801 07/21/21 s 2nd street								
1 s 2nd street	42.26 1-01-31-446-000-218	B Natural Gas	R	07/21/21	08/03/21		S 2ND ST	N
2 public works	34.85 1-01-31-446-000-218	B Natural Gas	R	07/21/21	08/03/21		PUBLIC WORKS	N
3 shore drive	70.85 1-01-31-446-000-218	B Natural Gas	R	07/21/21	08/03/21		SHORE DRIVE	N
4 22 snugharbor ave	76.14 1-01-31-446-000-218	B Natural Gas	R	07/21/21	08/03/21		22 SNUGHARBOR	N
	224.10							
Vendor Total:	224.10							
REG ASSO NEW JERSEY REGISTRARS ASS.								
21-00834 07/29/21 NJRA 2021 CONFERENCE								
1 NJRA 2021 CONFERENCE	86.00 1-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	07/29/21	08/02/21		7577	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No
Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description	Amount Charge Account Acct Type Description						
REG ASSO NEW JERSEY REGISTRARS ASS.	Continued							
21-00834 07/29/21 NJRA 2021 CONFERENCE	Continued							
2 NJRA 2021 CONFERENCE	86.00	1-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	07/29/21	08/02/21	7578	N
	172.00							
Vendor Total:	172.00							
NEWSY005 NEW SYSTEM HOOD CLEANING								
21-00409 04/16/21 HOOD CLEANING-FIRE & COMMUNITY								
1 HOOD CLEANING-FIRE & COMMUNITY	350.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	04/16/21	08/12/21	A2119	N
Vendor Total:	350.00							
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC								
21-00861 08/06/21 Advertisments and Publications								
1 Advertisments and Publications	131.13	1-01-20-120-000-220	B Municipal Clerk: Advertising	R	08/06/21	08/06/21	15996	N
Vendor Total:	131.13							
VETERINA NJ STATE DEPT. OF HEALTH								
21-00768 07/13/21 Dog License - June 2021								
1 Dog License - June 2021	14.40	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	07/13/21	08/02/21	JUNE 2021	N
21-00863 08/06/21 Dog License- July 2021								
1 Dog License- July 2021	9.60	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	08/06/21	08/06/21	JULY 2021	N
Vendor Total:	24.00							
NJAPZA NJAPZA								
21-00776 07/16/21 2021 Membership Dues								
1 2021 Membership Dues	200.00	1-01-21-180-000-227	B Municipal Land Use Law: Dues	R	07/16/21	08/03/21	2021 DUES	N
Vendor Total:	200.00							
OMSOL005 O&M SOLUTIONS, LLC								
21-00486 05/07/21 MAINTENANCE OF WASTEWATER								
2 MAINTENANCE OF WASTEWATER	2,200.00	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/21	08/11/21	2526	

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description					
OMSOL005 O&M SOLUTIONS, LLC	Continued							
21-00486 05/07/21 MAINTENANCE OF WASTEWATER	Continued							
3 MAINTENANCE OF WASTEWATER	855.00	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/21	08/11/21	2535	N
	3,055.00							
Vendor Total:	3,055.00							
ON-SITE ON-SITE TIRE REPAIR, LLC								
21-00802 07/21/21 lawn mower tires								
1 lawn mower tires	70.00	1-01-26-300-000-198	B Mech Garage: Tire Repairs & Supplies	R	07/21/21	08/02/21	33205	N
2 lawn mower tires	85.00	1-01-26-300-000-198	B Mech Garage: Tire Repairs & Supplies	R	07/21/21	08/02/21	33208	N
	155.00							
Vendor Total:	155.00							
ONE CALL ONE CALL CONCEPTS, INC.								
21-00866 08/06/21 MARK-OUTS								
1 MARK-OUTS	43.61	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	08/06/21	08/06/21	1075083	N
Vendor Total:	43.61							
OSWALD OSWALD SEWER SERVICE								
21-00756 07/12/21 Broke blockage/sewer line								
1 Broke blockage/sewer line	750.00	1-05-55-502-000-189	B Sewer: Line Repairs	R	07/12/21	08/02/21	13174	N
Vendor Total:	750.00							
PASHM005 PASHMAN STEIN WALDER HAYDEN, PC								
18-00831 07/02/18 LEGAL COUNCIL/COAH								
28 LEGAL COUNCIL/COAH	314.50	1-01-99-999-200-271	B Acc Payable 2018-Legal	R	09/20/19	08/02/21	93403	N
Vendor Total:	314.50							
PHILL005 Phillips, Preiss, Grygiel, Leheny								
21-00070 01/27/21 Borough planner								
7 Borough planner	7,550.00	1-01-21-180-000-251	B Mun Land Use Law: Consultants - Other	R	07/28/21	08/02/21	33562	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description	Amount Charge Account Acct Type Description						
PHILL005	Phillips, Preiss, Grygiel, Leheny	Continued						
21-00070	01/27/21 Borough planner	Continued						
	8 Borough planner	1,733.75 1-01-21-180-000-251 B Mun Land Use Law: Consultants - Other	R	08/11/21	08/11/21		33751	N
		9,283.75						
	Vendor Total:	9,283.75						
POORJ005	POOR JOHNS PORTABLE TOILETS							
21-00692	06/23/21 handicap bathroom/Miller Beach							
	1 handicap bathroom/Miller Beach	193.00 1-01-28-375-000-181 B Parks: Restroom rental	R	06/23/21	08/12/21		6123	N
	2 handicap bathroom/Miller Beach	193.00 1-01-28-375-000-181 B Parks: Restroom rental	R	06/23/21	08/12/21		6239	N
		386.00						
	Vendor Total:	386.00						
PORZI005	PORZIO, BROMBERG & NEWMAN, PC							
20-00457	05/07/20 special education council							
	9 special education council	115.75 0-01-20-110-000-251 B Mayor/Council: Consultants	R	05/07/20	08/02/21		3266211	N
	Vendor Total:	115.75						
PRINCLIF	PRINCIPAL LIFE GROUP							
21-00826	07/27/21 life insurance							
	1 life insurance	834.10 1-01-23-220-000-253 B Current: Group Insurance	R	07/27/21	08/02/21		8/1-8/31/21	N
	Vendor Total:	834.10						
QUICK	QUICK CHEK							
21-00793	07/20/21 Prisoner Meal							
	1 06-08-2021 Prisoner Meal	5.99 1-01-25-240-000-231 B Police: Meal Allowance	R	07/20/21	08/02/21		003651	N
21-00847	08/03/21 Prisoner Meals							
	1 Prisoner Meal(s)	8.37 1-01-25-240-000-231 B Police: Meal Allowance	R	08/03/21	08/09/21		003606	N
	2 Prisoner Meal	6.39 1-01-25-240-000-231 B Police: Meal Allowance	R	08/03/21	08/09/21		003605	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name									
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
QUICK	QUICK CHEK		Continued							
21-00847	08/03/21	Prisoner Meals	Continued							
3			4.89	1-01-25-240-000-231	B Police: Meal Allowance	R	08/03/21	08/09/21	003604	N
			19.65							
Vendor Total:			25.64							
RELIANCE	RELIANCE GRAPHICS									
21-00769	07/13/21	2021 Primary Election Sample								
1		2021 Primary Election Sample	1,588.00	1-01-20-120-000-226	B Municipal Clerk: Election Expense	R	07/13/21	08/02/21	00004476	N
Vendor Total:			1,588.00							
RESERVE	RESERVE ACCOUNT									
21-00782	07/16/21	POSTAGE REFILL								
1		POSTAGE REFILL	2,000.00	1-01-20-152-000-222	B Central Services: Postage	R	07/16/21	08/02/21	2021	N
Vendor Total:			2,000.00							
RITAL005	RITA LYNN LYMAN									
21-00883	08/11/21	Tai Chi-mayors wellness								
1		Tai Chi-mayors wellness	105.00	1-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	08/11/21	08/11/21		N
Vendor Total:			105.00							
ROBER040	ROBERT CAVALLO									
21-00556	05/25/21	Sound technician								
2		Sound technician	1,666.64	1-01-28-360-000-244	B Community Ctr: Special Events	R	05/25/21	08/12/21		N
Vendor Total:			1,666.64							
RUDER005	RUDERMAN & ROTH, LLC									
21-00002	01/19/21	labor council 2021								
7		labor council 2021	7,892.50	1-01-20-155-000-294	B Legal Services: Other	R	08/09/21	08/09/21	JULY 2021	N
Vendor Total:			7,892.50							

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account		Enc Date	Date	Date	Invoice	Exc1
RUTGSTAT RUTGERS,THE STATE UNIVERSITY												
		21-00282	03/19/21	Public works conference								
		1		Public works conference	262.00	1-01-26-290-000-294	B Streets: Other	R	03/19/21	08/02/21	57985	N
		21-00411	04/19/21	LandUse Conference 2021								
		1		LandUse Conference 2021	135.00	1-01-21-180-000-228	B Municipal Land Use: Meetings & Confer.	R	04/19/21	08/02/21	58533	N
		21-00473	05/04/21	Principles of Public Purchase1								
		1		Principles of Public Purchase1	944.00	1-01-20-130-000-228	B Finance: Meetings & Conferences	R	05/04/21	08/02/21	58819	N
		Vendor Total:			1,341.00							
SEABO005 SEABOARD WELDING SUPPLY, INC.												
		21-00871	08/09/21	oxygen/argon								
		1		oxygen/argon	39.50	1-01-26-310-000-170	B B&G: Leased Equipment	R	08/09/21	08/09/21	926737	N
		Vendor Total:			39.50							
SPECTROL SPECTROTEL, INC.												
		21-00811	07/22/21	POLICE DEPARTMENT								
		1		POLICE DEPARTMENT	357.67	1-01-31-440-000-213	B Telephone	R	07/22/21	08/02/21	10332818	N
		2		FIRE DEPARTMENT	92.25	1-01-31-440-000-213	B Telephone	R	07/22/21	08/02/21	10359920	N
					449.92							
		Vendor Total:			449.92							
STAPLES STAPLES ADVANTAGE												
		20-00257	02/28/20	face mask for first responders								
		1		face mask for first responders	73.95	0-01-25-262-000-251	B PEOSHA: Consultants - Other	R	02/28/20	08/13/21	8057961133	N
		20-00472	05/14/20	cleaning supplies								
		1		cleaning supplies	221.91	0-01-26-310-000-116	B B&G: Janitorial Supplies	R	05/14/20	08/13/21	8061325959	N
		2		office supplies	73.84	0-01-20-152-000-203	B Central Services: Consumable Supplies	R	05/14/20	08/13/21	8061325959	N
		3		office supplies	89.16	0-01-20-120-000-201	B Municipal Clerk: Office Supplies	R	05/14/20	08/13/21	8061325959	N
		4		office supplies	8.20	0-01-20-145-000-201	B Tax Collection: Office Supplies	R	05/14/20	08/13/21	8061325959	N
		5		office supplies	8.20	0-05-55-502-000-101	B Sewer: Office Supplies	R	05/14/20	08/13/21	8061325959	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
STAPLES	STAPLES ADVANTAGE		Continued									
20-00472	05/14/20 cleaning supplies		Continued									
	6 office supplies	14.30	0-01-20-152-000-201	B	Central Services: Office Supplies	R	05/14/20	08/13/21		8061325959	N	
		415.61										
20-00760	07/30/20 cleaning supplies											
	1 cleaning supplies	297.23	0-01-26-310-000-116	B	B&G: Janitorial Supplies	R	07/30/20	08/13/21		8059605966	N	
	2 office supplies	12.89	0-01-21-180-000-201	B	Municipal Land Use Law: Office Supplies	R	07/30/20	08/13/21		8059605966	N	
	3 office supplies	79.63	0-01-20-152-000-201	B	Central Services: Office Supplies	R	07/30/20	08/13/21		8059605966	N	
		389.75										
20-00763	07/30/20 webcam											
	1 webcam	65.99	0-01-20-110-000-228	B	Mayor/Council: Meetings & Conferences	R	07/30/20	08/13/21		8059162484	N	
20-00968	09/23/20 cleaning supplies											
	1 office supplies	62.99	0-01-28-360-000-101	B	Community Ctr: Office Supplies	R	09/23/20	08/13/21		8060276661	N	
	2 office supplies	36.92	0-01-20-152-000-203	B	Central Services: Consumable Supplies	R	09/23/20	08/13/21		8060276661	N	
	3 office supplies	79.57	0-01-20-152-000-201	B	Central Services: Office Supplies	R	09/23/20	08/13/21		8060276661	N	
	4 cleaning supplies	377.15	0-01-26-310-000-116	B	B&G: Janitorial Supplies	R	09/23/20	08/13/21		8060276661	N	
		556.63										
20-01118	10/28/20 outdoor rest mats											
	1 outdoor rest mats	758.95	T-03-56-855-000-000	B	Trust: Storm Recovery Trust	R	10/28/20	08/13/21		8060663288	N	
20-01308	12/18/20 office supplies											
	1 office supplies	102.70	0-01-20-152-000-201	B	Central Services: Office Supplies	R	12/18/20	08/13/21		8060752282	N	
	2 office supplies	36.92	0-01-20-152-000-203	B	Central Services: Consumable Supplies	R	12/18/20	08/13/21		8060752282	N	
	3 office supplies	44.67	0-01-20-145-000-201	B	Tax Collection: Office Supplies	R	12/18/20	08/13/21		8060752282	N	
	4 office supplies	126.85	0-01-20-130-000-201	B	Finance: Office Supplies	R	12/18/20	08/13/21		8060752282	N	
	5 office supplies	7.19	0-01-20-120-000-201	B	Municipal Clerk: Office Supplies	R	12/18/20	08/13/21		8060752282	N	
	6 office supplies	96.15	0-01-26-290-000-101	B	Streets: Office Supplies	R	12/18/20	08/13/21		8060752282	N	
		414.48										
21-00016	01/19/21 office supplies											
	1 office supplies	27.00	1-01-20-145-000-201	B	Tax Collection: Office Supplies	R	01/19/21	08/13/21		8061020395	N	
	2 office supplies	26.13	1-05-55-502-000-101	B	Sewer: Office Supplies	R	01/19/21	08/13/21		8061020395	N	
	3 office supplies	69.36	1-01-20-120-000-201	B	Municipal Clerk: Office Supplies	R	01/19/21	08/13/21		8061020395	N	
	4 office supplies	27.25	1-01-20-130-000-201	B	Finance: Office Supplies	R	01/19/21	08/13/21		8061020395	N	

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page N Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Exc1
STAPLES STAPLES ADVANTAGE Continued												
21-00016	01/19/21 office supplies			Continued								
5	office supplies	73.84		1-01-20-152-000-203	B	Central Services: Consumable Supplies	R	01/19/21	08/13/21		8061020395	N
		223.58										
21-00698 06/24/21 office supplies												
1	office supplies	56.19		1-01-20-120-000-201	B	Municipal Clerk: Office Supplies	R	06/24/21	08/02/21		8062679715	N
2	office supplies	36.92		1-01-20-152-000-203	B	Central Services: Consumable Supplies	R	06/24/21	08/02/21		8062679715	N
3	office supplies	52.98		1-01-20-152-000-201	B	Central Services: Office Supplies	R	06/24/21	08/02/21		8062679715	N
		146.09										
21-00771 07/14/21 office supplies												
1	office supplies	31.19		1-01-20-110-000-201	B	Mayor/Council: Office Supplies	R	07/14/21	08/02/21		8062954709	N
2	office supplies	26.63		1-01-20-152-000-201	B	Central Services: Office Supplies	R	07/14/21	08/02/21		8062954709	N
3	office supplies	73.84		1-01-20-152-000-203	B	Central Services: Consumable Supplies	R	07/14/21	08/02/21		8062954709	N
		131.66										
21-00809 07/22/21 OFFICE SUPPLIES												
1	OFFICE SUPPLIES	44.41		1-01-20-152-000-201	B	Central Services: Office Supplies	R	07/22/21	08/03/21		8062971072	N
2	OFFICE SUPPLIES	126.85		1-01-20-130-000-201	B	Finance: Office Supplies	R	07/22/21	08/03/21		8062971072	N
		171.26										
21-00835 07/29/21 printer for Nancy Tran												
1	printer for Nancy Tran	573.19		1-01-20-130-000-201	B	Finance: Office Supplies	R	07/29/21	08/10/21		8063043559	N
Vendor Total:		3,921.14										
STAVOLA STAVOLA COMPANIES												
21-00891	08/13/21 asphalt											
1	asphalt	202.47		1-01-26-290-000-189	B	Streets: Road Material	R	08/13/21	08/13/21		219821	N
Vendor Total:		202.47										
SUBUR005 SUBURBAN DISPOSAL INC.												
21-00814	07/22/21 June 2021											
1	June 2021	30,416.66		1-01-26-306-000-284	B	Sanitation Contract: Solid Waste	R	07/22/21	08/02/21		7853	N
2	June 2021	19,318.49		1-01-26-309-000-220	B	Mon Cty Rec: Tipping Fees	R	07/22/21	08/02/21		7853	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page N
Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description		Enc	Date	Date	Invoice	Excl
SUBUR005 SUBURBAN DISPOSAL INC. Continued												
21-00814 07/22/21 June 2021 Continued												
3	June 2021	2,672.73		1-01-26-305-000-284	B Sanitation: Brush & Bulk		R	07/22/21	08/02/21		7853	N
		52,407.88										
Vendor Total:		52,407.88										
TM T&M ASSOCIATES												
21-00879 08/11/21 2021 lub meetings												
1	2021 lub meetings	375.00		1-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer		R	08/11/21	08/11/21		FMK409325	N
2	1-3 barberie avenue	273.00		T-03-56-875-000-133	B TRUST: LUB 1-3 BARBERI AVE B77 L13		R	08/11/21	08/11/21		FMK407800	N
3	5 lighthouse road	45.50		T-03-56-875-000-123	B TRUST-LUB: 5 Lighthouse Rd 19/16.02		R	08/11/21	08/11/21		FMK409327	N
4	9 shrewsbury avenue	227.50		T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2		R	08/11/21	08/11/21		FMK409328	N
		921.00										
Vendor Total:		921.00										
TOMSA T.O.M.S.A.												
21-00798 07/21/21 June 2021												
1	June 2021	47,091.98		1-05-55-502-000-196	B Sewer: TOMSA		R	07/21/21	08/02/21		JUNE 2021	N
Vendor Total:		47,091.98										
THE HOSE THE HOSE SHOP												
21-00803 07/21/21 pipe sealant,hose assembly												
1	pipe sealant,hose assembly	163.84		1-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets		R	07/21/21	08/05/21		00257300	N
Vendor Total:		163.84										
RECLAMAT TREASURER, COUNTY OF MONMOUTH												
21-00886 08/12/21 reclamation for June 2021												
1	reclamation for June 2021	465.63		1-01-26-309-000-220	B Mon Cty Rec: Tipping Fees		R	08/12/21	08/12/21		JUNE 2021	N
2	recycling June 2021	15.66		1-01-26-308-000-285	B Recycling Tax		R	08/12/21	08/12/21		JUNE 2021	N
		481.29										
Vendor Total:		481.29										

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item Description	Amount	Charge Account	Acct Type Description			Enc Date	Date	Date Invoice	Excl
MARRIAGE TREASURER, STATE OF NJ											
21-00850	08/04/21	STATE REPORT APRIL-MAY-JUNE 21									
1	STATE REPORT APRIL-MAY-JUNE 21	325.00	1-01-99-999-001-286	B Due State of NJ - Marriage Lic	R	08/04/21	08/04/21			APR-MAY-JUNE	N
Vendor Total:			325.00								
NJDCA TREASURER, STATE OF NEW JERSEY											
21-00805	07/21/21	1st Qtr 2021 state fee									
1	1st Qtr 2021 state fee	804.00	1-01-99-999-002-286	B Due State of NJ - Training Fees	R	07/21/21	08/03/21			1ST QTR 2021	N
2	2nd qtr 2021 state fees	196.00	1-01-99-999-002-286	B Due State of NJ - Training Fees	R	07/21/21	08/03/21			2ND QTR 2021	N
3	2nd qtr 2021 state fees	790.00	1-01-26-310-000-123	B B&G: Fees & Permits	R	07/21/21	08/03/21			2ND QTR 2021	N
			1,790.00								
Vendor Total:			1,790.00								
TRE01 TREASURER, STATE OF NJ DIV REV											
21-00838	07/30/21	tideland license & lease fee									
1	tideland license & lease fee	1,250.00	1-01-20-165-000-245	B Engineering-Storm Water	R	07/30/21	08/02/21			210935910	N
2	stormwater discharge permit	450.00	1-01-20-165-000-245	B Engineering-Storm Water	R	07/30/21	08/02/21			210950720	N
			1,700.00								
Vendor Total:			1,700.00								
TWO RIVER TWO RIVER TIMES											
21-00780	07/16/21	ADVERTISING									
1	ADVERTISING	84.01	1-01-20-120-000-220	B Municipal Clerk: Advertising	R	07/16/21	08/02/21			15799	N
			6.51	1-01-21-180-000-220	B Municipal Land Use Law: Advertising						
			90.52								
21-00781	07/16/21	ADVERTISING									
1	ADVERTISING	104.78	1-01-20-120-000-220	B Municipal Clerk: Advertising	R	07/16/21	08/02/21			15874	N
Vendor Total:			195.30								
ULINE005 ULINE, INC.											
21-00503	05/10/21	Evidence Supplies									
1	H-1240 Dymo 450 label printer	99.00	1-01-25-240-000-269	B Police: Patrol Equipment	R	05/10/21	08/02/21			133617155	N
2	H-28 12" roll holder	19.00	1-01-25-240-000-269	B Police: Patrol Equipment	R	05/10/21	08/02/21			133617155	N

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
	Item Description	Amount Charge Account Acct Type Description						Excl
ULINE005 ULINE, INC.		Continued						
21-00503 05/10/21 Evidence Supplies		Continued						
3 H-4654 6" roll holders	30.00	1-01-25-240-000-269	B Police: Patrol Equipment	R	05/10/21	08/02/21	133617155	N
4 S-12996 Label Rolls	46.00	1-01-25-240-000-269	B Police: Patrol Equipment	R	05/10/21	08/02/21	133617155	N
5 shipping	16.30	1-01-25-240-000-269	B Police: Patrol Equipment	R	08/02/21	08/02/21	133617155	N
	210.30							
Vendor Total:	210.30							
UNITE005 UNITED SITE SERVICES								
21-00339 03/29/21 clean out dpw yard								
8 clean out dpw yard	40.00	1-01-26-290-000-294	B Streets: Other	R	08/12/21	08/12/21	6253745	N
Vendor Total:	40.00							
VERIZ005 VERIZON								
21-00816 07/23/21 fios								
1 fios	159.99	1-01-31-440-000-213	B Telephone	R	07/23/21	08/02/21	7/4/21	N
Vendor Total:	159.99							
VERIZON1 VERIZON								
21-00817 07/23/21 17-1 shore drive								
1 17-1 shore drive	261.43	1-01-31-440-000-213	B Telephone	R	07/23/21	08/02/21	17-1 SHORE DR	N
2 police repeater	1,195.08	1-01-31-440-000-213	B Telephone	R	07/30/21	08/02/21	POLICE REPEATER	N
	1,456.51							
21-00827 07/27/21 40 Shore Drive								
1 40 Shore Drive	125.25	1-05-55-502-000-213	B Sewer: Telephone	R	07/27/21	08/02/21	7/19/21	N
2 Valley st pump station	40.99	1-05-55-502-000-213	B Sewer: Telephone	R	07/27/21	08/02/21	7/19/21	N
	166.24							
Vendor Total:	1,622.75							

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page N Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
				Item Description	Amount	Charge Account		Enc Date	Date	Date	Invoice
						Acct Type Description					Exc1
VERIZ015	VERIZON CONNECT										
		21-00839	07/30/21	bundled billing							
				1 bundled billing	150.00	1-01-31-450-000-213	B Telecommunications	R	07/30/21	08/02/21	2496657
											N
				Vendor Total:	150.00						
VERWIRE	VERIZON WIRELESS										
		21-00796	07/21/21	cell phones							
				1 cell phones	51.51	1-01-31-450-000-213	B Telecommunications	R	07/21/21	08/02/21	9883554177
				2 cell phones	1,694.54	1-01-31-450-000-213	B Telecommunications	R	07/21/21	08/02/21	9883670802
				3 cell phones first aid	76.02	1-01-31-450-000-213	B Telecommunications	R	07/28/21	08/02/21	9884328235
					1,822.07						N
				Vendor Total:	1,822.07						
COAST	VILLAGE OFFICE SUPPLY										
		21-00737	07/08/21	bottles of water							
				1 bottles of water	5.89	1-01-20-152-000-294	B Central Services: Other	R	07/08/21	08/02/21	4455680-0
											N
		21-00738	07/08/21	bottles of water							
				1 bottles of water	53.01	1-01-20-152-000-294	B Central Services: Other	R	07/08/21	08/02/21	4455677-0
											N
		21-00739	07/08/21	bottles of water							
				1 bottles of water	23.56	1-01-20-152-000-294	B Central Services: Other	R	07/08/21	08/02/21	4455675-0
											N
				Vendor Total:	82.46						
VSP	VISION SERVICE PLAN										
		21-00825	07/27/21	vision care							
				1 vision care	1,002.02	1-01-23-220-000-253	B Current: Group Insurance	R	07/27/21	08/02/21	AUGUST 2021
											N
				Vendor Total:	1,002.02						
WALLI005	WALLING LOCKSMITH										
		21-00794	07/21/21	service call/door pull							
				1 service call/door pull	150.00	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	07/21/21	08/03/21	20213010
											N
				Vendor Total:	150.00						

August 13, 2021
01:41 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page N Item 11.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice	Excl
WATCH005 WATCHGUARD											
20-00019	12/16/19 BODY CAMERAS										
1	BODY CAMERAS	1,864.00	0-01-25-240-000-293	B Police: Telecommunications	R	01/10/20	08/04/21			BCMINV0009114	N
2	warranty 1st year	0.00	0-01-25-240-000-293	B Police: Telecommunications	R	01/24/20	08/04/21			BCMINV0009114	N
3	key evidence library	300.00	0-01-25-240-000-293	B Police: Telecommunications	R	01/24/20	08/04/21			BCMINV0009114	N
4	shipping	0.00	0-01-25-240-000-293	B Police: Telecommunications	R	01/24/20	08/04/21			BCMINV0009114	N
		2,164.00									
Vendor Total:		2,164.00									
WEINE005 WEINER LAW GROUP LLP											
21-00878	08/11/21 9 shrewsbury avenue										
1	9 shrewsbury avenue	150.00	T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2	R	08/11/21	08/11/21			255893	N
2	5 lighthouse road	210.00	T-03-56-875-000-123	B TRUST-LUB: 5 Lighthouse Rd 19/16.02	R	08/11/21	08/11/21			255895	N
3	49 miller st	165.00	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	08/11/21	08/11/21			255897	N
4	26 ralph street	75.00	T-03-56-875-000-150	B TRUST: LUB2021-02 26 Ralph B113 L6.01	R	08/11/21	08/11/21			255898	N
5	273/295 shore dr	120.00	T-03-56-875-000-125	B Trust:LUB 273&295 Shore Dr B120 L10.04	R	08/11/21	08/11/21			255896	N
6	general services	1,500.00	1-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	08/11/21	08/11/21			255891	N
		2,220.00									
Vendor Total:		2,220.00									
WILLI020 WILLIAM ARMENTI											
21-00865	08/06/21 MEDICARE REIMBURSEMENT										
1	MEDICARE REIMBURSEMENT	445.50	1-01-36-472-000-000	B Statutory: Social Security	R	08/06/21	08/06/21			JUNE-AUG 2021	N
Vendor Total:		445.50									
ZEEK ZEEK'S TEE'S											
21-00772	07/08/21 shirts/jackets for council										
1	shirts/jackets for council	290.60	1-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	07/08/21	08/02/21			21-488	N
Vendor Total:		290.60									

Total Purchase Orders: 155 Total P.O. Line Items: 294 Total List Amount: 1,121,768.18 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	19,936.91	0.00	19,936.91	0.00	0.00	19,936.91
	0-05	8.20	0.00	8.20	0.00	0.00	8.20
Year Total:		19,945.11	0.00	19,945.11	0.00	0.00	19,945.11
	1-01	918,378.30	0.00	918,378.30	0.00	0.00	918,378.30
	1-05	72,382.86	0.00	72,382.86	0.00	0.00	72,382.86
Year Total:		990,761.16	0.00	990,761.16	0.00	0.00	990,761.16
CAPITAL PROJECTS	C-04	87,884.85	0.00	87,884.85	0.00	0.00	87,884.85
	C-06	11,302.50	0.00	11,302.50	0.00	0.00	11,302.50
Year Total:		99,187.35	0.00	99,187.35	0.00	0.00	99,187.35
	G-02	264.53	0.00	264.53	0.00	0.00	264.53
TRUST NON BUDGET-TWO RIVER	T-03	11,586.03	0.00	11,586.03	0.00	0.00	11,586.03
	T-12	24.00	0.00	24.00	0.00	0.00	24.00
Year Total:		11,610.03	0.00	11,610.03	0.00	0.00	11,610.03
Total of All Funds:		1,121,768.18	0.00	1,121,768.18	0.00	0.00	1,121,768.18

August 11, 2021
11:15 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page 11 of 1
Item 11.

Batch Id: JORGI Batch Type: C Batch Date: 08/11/21 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
21-00764	08/11/21	COUNTY MONMOUTH COUNTY TREASURER		1 EAST MAIN STREET					
07/13/21	1	COUNTY TAXES-3RD QUARTER 2021	447,405.30	1-01-99-999-000-208	Budget	Aprv	1	1	
			447,405.30	County Taxes Payable					
21-00766	08/11/21	HEALTH05 MONMOUTH COUNTY TREASURER		1 EAST MAIN STREET					
07/13/21	1	HEALTH TAXES-3RD QUARTER 2021	9,088.17	1-01-99-999-000-208	Budget	Aprv	3	1	
			9,088.17	County Taxes Payable					
21-00765	08/11/21	LIBRARY MONMOUTH COUNTY TREASURER		1 EAST MAIN STREET					
07/13/21	1	LIBRARY TAXES-3RD QUARTER 2021	34,532.66	1-01-99-999-000-208	Budget	Aprv	2	1	
			34,532.66	County Taxes Payable					
21-00767	08/11/21	OPENSAC MONMOUTH COUNTY TREASURER		1 EAST MAIN STREET					
07/13/21	1	OPEN SPACE TAXES-3RD QTR 2021	55,220.10	1-01-99-999-000-208	Budget	Aprv	4	1	
			55,220.10	County Taxes Payable					

	Count	Line Items	Amount
Checks:	4	4	546,246.23

There are NO errors or warnings in this listing.

August 11, 2021
11:15 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Item 11.

Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	1-01	546,246.23	0.00	0.00	546,246.23
Total of All Funds:		<u>546,246.23</u>	<u>0.00</u>	<u>0.00</u>	<u>546,246.23</u>

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-002	Cash - Clearing - Both A/C	0.00	546,246.23
1-01-208-55-000-000	County Taxes Payable	<u>546,246.23</u>	<u>0.00</u>
	Grand Total:	<u>546,246.23</u>	<u>546,246.23</u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-164

RESOLUTION APPOINTING SUPERINTENDENT OF PUBLIC WORKS, RECYCLING COORDINATOR AND CLEAN COMMUNITIES COORDINATOR

WHEREAS, in accordance with N.J.S.A. 40A:9-154.5 et seq. and Borough Code § 232.3(b), the Borough established the position of Superintendent of Public Works to manage and supervise the Borough's Department of Public Works; and

WHEREAS, the position of Superintendent of Public Works is presently vacant; and

WHEREAS, the Borough has determined that Spencer Carpenter is the most qualified candidate to serve in the position of Superintendent of Public Works; and

WHEREAS, the Borough is desirous of hiring Spencer Carpenter to serve as its Superintendent of Public Works, and Spencer Carpenter expressed an interest in serving the Borough and its residents in said role; and

WHEREAS, there are also vacancies in the positions of Recycling Coordinator and Clean Communities Coordinator for the unexpired terms set to expire December 31, 2021; and

WHEREAS, the Borough has determined that Spencer Carpenter is qualified to serve in the positions of Recycling Coordinator and Clean Communities Coordinator; and

WHEREAS, the Borough has reached an Agreement with Spencer Carpenter concerning the terms and conditions of his employment.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Highlands that the Borough officials are hereby authorized to enter into an Employment Agreement with Spencer Carpenter concerning the terms and conditions of his employment.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that Spencer Carpenter be and is hereby appointed to serve as Superintendent of Public Works for a three (3) year term, pursuant to the terms and conditions set forth in the aforesaid Employment Agreement.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that Spencer Carpenter be and is hereby appointed to serve as the Recycling Coordinator and the Clean Communities Coordinator for the unexpired terms set to expire December 31, 2021.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that the Mayor be and is hereby authorized to execute an Employment Agreement governing the terms and conditions of Spencer Carpenter's employment as aforesaid.

Motion to Approve R-21-164:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 21-165

A RESOLUTION AUTHORIZING THE REFUND OF A BULK PERMIT FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for Bulk Permit Number 993

WHEREAS, the Finance Officer has confirmed with the Department of Public Works that the Permit was not used and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Permit Fee by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Bulk Permit Fee to the individual property owner listed below:

<u>BLOCK</u>	<u>LOT</u>	<u>PERMIT #</u>	<u>AMOUNT</u>	<u>NAME</u>
65	28	993	\$50.00	Jaclyn Walsh

Motion to Approve R-21-165:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 21-166

A RESOLUTION AUTHORIZING THE REFUND OF A CERTIFICATE OF OCCUPANCY FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for a Certificate of Occupancy,

WHEREAS, the Finance Officer has confirmed with the Fire Marshall that the Certificate of Occupancy was not used and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Certificate of Occupancy Fee by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Certificate of Occupancy Fee to the individual property owner listed below:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
59	35	\$290.00	Gemma Luzzi

Motion to Approve R-21-166:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-167

RESOLUTION AUTHORIZING EXECUTION OF A DEPOSITORY AGREEMENT WITH MONMOUTH COUNTY ARCHIVES

WHEREAS, the Monmouth County Archives is a department within the office of the Monmouth County Clerk in the State of New Jersey, having its principal office at 125 Symmes Drive, Manalapan, NJ 07726; and

WHEREAS, said institution was established for the purpose of perpetuating knowledge of, and encouraging public interest in, the history of municipalities within the County, and to acquire and preserve materials and information relevant to the social, economic and political history of municipalities within the County; and

WHEREAS, it has been recommended to the Borough of Highlands that it would be to the mutual advantage of both the Borough of Highlands and the Monmouth County Archives to enter into a Depository Agreement providing for the transfer of physical custody, but not the legal custody, of certain historical public records to the Monmouth County Archives, to be kept and maintained by Monmouth County Archives; and

WHEREAS, the Borough of Highlands has considered said recommendation and is of the opinion that such transfer of said public records, reserving to the Borough of Highlands the right to recall said public records, would be beneficial to the residents of the Borough of Highlands and other persons interested in the history of the Borough of Highlands; and

WHEREAS, the *New Jersey Administrative Code*, at 15:3-6.3(e)(3), provides that historically significant public records may be deposited in another institution with the approval of the Division of Archives and Records Management, Department of State; and

WHEREAS, it appears that the Monmouth County Archives is able to provide sufficient storage space, environmental controls, and security for the preservation of said public records in its facilities, and to permit public access to said records during its regular business hours; and

WHEREAS, the Monmouth County Archives has requested physical custody of said public records, and desires to enter into a Deposit Agreement with the Borough of Highlands stating the terms and conditions of the transfer of custody.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands that the physical custody, but not the legal custody, of the historical public records listed in Exhibit 1 of the proposed Deposit Agreement as attached, and/or any future additions or corrections made to this list under the terms of the said Deposit Agreement, shall be transferred to

the Monmouth County Archives; and that the said records shall be maintained and made publicly accessible by said institution in its facilities for an indefinite period; and that the Deposit Agreement containing the specific terms and conditions of this transfer be executed by authorized officials of both the Borough of Highlands and the Monmouth County Archives.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Borough Clerk to be a true copy shall be forwarded to the Monmouth County Archives.

Motion to Approve R-21-167:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

Deposit Agreement

between

the [GOVERNMENT]

and

the [MONMOUTH COUNTY ARCHIVES]

[DATE]

Agreement made and entered into this _____ day of _____, 201_ and among the [GOVERNMENT] hereinafter referred to as "Owner", the MONMOUTH COUNTY ARCHIVES hereinafter called "Depository," and the New Jersey State Archives.

Witnesseth:

Owner has in its possession valuable public records pertaining to the history of the [GOVERNMENT], which it desires to save for the benefit of future generations. These records are designated "permanent" or "archival" on the records schedules for municipal records prepared by the Division of Revenue & Enterprise Services (DORES). Depository is willing to serve as temporary physical custodian for said public records, hereinafter referred to as the "Records," so that they can be used for historical research purposes. Owner and Depository have declared their intention to execute a Depository Agreement for certain public records. A preliminary list of the Records placed in the temporary physical custody of the Depository, including the names and inclusive dates of the record series, is attached to this agreement as Exhibit 1. The approximate volume of each record series measured in cubic feet, bound volumes, or (if less than 0.25 cubic feet) the number of items, will be added to the list within one year after the date of this agreement. This specific agreement pertains only to the Owner's Records housed at the Depository. The New Jersey State Archives is a party to, and must approve of such Depository Agreements and receive a copy of any revisions to Exhibit 1.

Section I

In accordance with N.J.A.C. 15:3-6.1(d) **Storage of records by public agencies** and N.J.A.C. 15:3-6.3(e)(3) **Designation of records storage facilities** and subject to the conditions and terms hereinafter set forth, Owner will transfer to the temporary physical custody of Depository the record series listed in Exhibit 1 attached to this agreement. Legal ownership of the Records will remain with Owner. The conditions and terms hereinafter set forth shall apply to all Records transferred to Depository, whether such documents are originals or copies (the originals of which remain in Owner's possession).

Section II

A Depository representative may inspect records to determine that they are free from vermin, insects, and mold; if found, treatment at the Owner's expense must be completed before records can be transferred.

Depository shall accept said Records when presented, store them, and preserve them under the same conditions and precautions accorded to its other valuable manuscripts. Owner shall provide copies of preliminary as well as subsequent listings to Depository's designated official(s) as identified in Section VIII.

Section III

The deposit is of indefinite duration. Either Owner or Depository shall have the privilege upon six (6) months' written notice of discontinuing the deposit arrangement. In this event, all materials shall be returned to Owner at Owner's expense.

Section IV

Owner reserves the right at any time during the term of this deposit, to recall any or all of its records, if needed (a) for use in the business of Owner, or (b) for litigation in which Owner is engaged or preparing to engage, or (c) to enable Owner to comply with a state or federal law, regulation, or court order. In such cases, Depository shall comply with such recall requests no later than two (2) working days after receipt of such notice. Records may be recalled from Depository only by Owner's authorized official, as named in Section VIII. The Depository shall prepare the Records requested by Owner for shipment in suitable containers and send them to any location designated by Owner. Any expenses incurred by Depository in fulfilling this provision shall be reimbursed by Owner. If necessary and if required by Depository, Owner will advance the funds required to transport the Records. Owner may also pick up records at the depository with two (2) working days notice.

Section V

Owner reserves the right for its authorized official, as named in Section VIII, to inspect the Records during regular business hours without advance notice to Depository in order to determine if proper care is being taken.

Section VI

Acknowledging that the purpose of this agreement is to facilitate use of the Records for historical research purposes, Owner and Depository agree that Records will be made accessible to Owner's officials and employees, and to the general public for examination, use, and reproduction (at the expense of the person or agency requesting such reproduction) during Depository's normal business hours, in accordance with the New Jersey Right to Know Law and the Open Public Records Act (*New Jersey Statutes* 47:1A-1 et seq.). All fees collected for reproductions of records will be sent to the Monmouth County Clerk.

Monmouth County may create, at its own expense, digital images and/or microfilm from the Owner's records. All such copies will be owned by Monmouth County. Monmouth County may post images of the Owner's records on the County's web pages, with credit to the Owner.

Section VII

The Records will be described, indexed, sorted (if necessary), and preserved by Depository without charge to Owner. However, ultimate retention and preservation of the Records remains, under statute, the legal responsibility of the Owner. The Depository acknowledges that the Records are public documents under statute, which cannot be destroyed, deaccessioned, transferred to another repository, or otherwise disposed of without express written permission of the Owner and the New Jersey State Archives.

Section VIII

All notices to Owner shall be addressed to:

[GOVERNING BODY REPRESENTATIVE]

or to such other person as Owner shall from time to time designate.

All notices to Depository shall be addressed to:

Monmouth County Archives
125 Symmes Drive
Manalapan, NJ 07726

or to such other person as Depository shall from time to time designate.

This agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

Section IX

If Depository shall default in the due observance or performance of any covenant, agreement or obligation of Depository contained in this agreement, Owner may, if it so elects, terminate this agreement by giving written notice to that effect to Depository and in such event the records will be returned to Owner within thirty (30) days after the date of delivery of such notice to Depository.

Section X

If Depository, at any time during the term of this agreement, finds that it is unable to observe or perform the covenants, agreements, or obligations herein contained, then it shall, upon six (6) months' written notice, return the records to Owner.

Signed:

Monmouth County Archives Representative MUNICIPAL GOVERNING BODY SIGNATURE

Date

Date

Approved:

New Jersey State Archivist or designated representative

Date

Records Transferred by Owner to Depository

The attached sheets constitute a preliminary list of all Records placed on deposit by Owner at Depository in accordance with the terms of the agreement to which this exhibit is attached.

This exhibit shall be revised and updated under the signature of the Owner's authorized official whenever items are added to or removed from the deposit. A copy of any revision to this Exhibit shall be filed with the Director, Division of Archives and Records Management, P.O. Box 307, 225 West State Street, Trenton, NJ 08625-0307.

[GOVERNING BODY SIGNATURE]

Date

Records of Borough of Highlands to be deposited with Monmouth County Archives

The documents that will be submitted to the archives for preservation will be Borough of Highlands Council Meeting Minutes from 1900 to 1979 and Ordinances from 1900 to 1999

Deposit Resolution

of

The [GOVERNMENT]

PROVIDING FOR THE
TRANSFER OF PHYSICAL CUSTODY,
BUT NOT LEGAL CUSTODY,
OF CERTAIN PUBLIC RECORDS TO THE

MONMOUTH COUNTY ARCHIVES

[DATE]



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-168

RESOLUTION APPROVING RENEWAL OF LIQUOR LICENSE FOR 2019-2020 FOR LICENSE NUMBER 1317-33-016-004, FILIP ENTERPRISES, INC.

WHEREAS, it has been discovered that a Resolution approving the renewal of Liquor License Number 1317-33-016-004, Filip Enterprises, Inc., an inactive establishment, was previously not adopted by the Borough of Highlands for 2019-2020; and

WHEREAS, the renewal application had been accepted via POSSE ABC, the New Jersey Division of Alcoholic Beverage Control's electronic web-based licensing system, the Municipal Fees were paid and a Tax Clearance Certificate was received; and

WHEREAS, it is necessary for the Governing Body to adopt a Resolution Nunc Pro Tunc approving the 2019-2020 liquor license for a term of July 1, 2019 to June 30, 2020; and

WHEREAS, the submitted license renewal application received a 12.39 special ruling and was approved by the State Alcohol Beverage Control Director, a copy of which is annexed hereto; and

WHEREAS, the applicant is qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, and pertinent Borough Ordinances.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of Liquor License Number 1317-33-016-004 for Filip Enterprises, Inc., an inactive establishment, is hereby authorized Nunc Pro Tunc for 2019-2020 for the term of July 1, 2019 to June 30, 2020.

Motion to Approve R-21-168:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original
Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-169

A RESOLUTION APPROVING RENEWAL OF LIQUOR LICENSE FOR 2021-2022 FOR LICENSE NUMBER 1317-33-016-004, FILIP ENTERPRISES, INC.

WHEREAS, Filip Enterprises, Inc. submitted a renewal liquor license application for 2021-2022 via POSSE ABC, the New Jersey Division of Alcoholic Beverage Control's electronic web based licensing system; and

WHEREAS, the renewal application has been accepted via POSSE ABC, the Municipal Fees have been paid and a Tax Clearance has been received; and

WHEREAS, the submitted license renewal application received a 12.39 special ruling and was approved by the State Alcohol Beverage Control Director, a copy of which is annexed hereto; and

WHEREAS, the applicant is qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, and pertinent Borough Ordinances.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of Liquor License Number 1317-33-016-004 for Filip Enterprises, Inc., an inactive establishment, is hereby authorized for 2021-2022 for the term of July 1, 2021 to June 30, 2022.

Motion to Approve R-21-169:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original
Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-170

**A RESOLUTION AUTHORIZING THE BOROUGH OF HIGHLANDS TO SUBMIT
AND APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY
AFFAIRS FOR THE NEIGHBORHOOD PRESERVATION PROGRAM**

WHEREAS, the Borough of Highlands, desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$625,000 total, \$125,000 per year for 5 years, to carry out a project to complete our downtown, this award will provide funds to rehabilitate, provide materials and give ADA access to those properties in the Central Business District as well as to provide for other improvement assistance within the district.

BE IT THEREFORE RESOLVED, that the Borough of Highlands, does hereby authorize the application for such a grant; and

BE IT FUTHER RESOLVED, recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between, the Borough of Highlands, and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

(signature)

(Joanne Olszewski)

(Michael Muscillo)

(Council President)

(Administrator)

Motion to Approve R-21-170:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 18, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands