



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, December 07, 2022 at 7:00 PM**

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Proclamation: Irene Campbell, Volunteer of the Year

APPROVAL OF MINUTES

2. November 9, 2022 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

- [3.](#) O-22-24 Authorizing the Sale of Block 47, Lot 10 in the Borough of Highlands, County of Monmouth, State of New Jersey, at Auction Pursuant to N.J.S.A. 40A:12-1 Et Seq.
- [4.](#) O-22-25 Amending Chapter II (Administration), Section VI (The Administrator), of the Code of the Borough of Highlands Related to the Term of Office of the Borough Administrator
- [5.](#) O-22-26 Granting Renewal of Municipal Consent to Comcast of Monmouth County, LLC. to Construct, Connect, Operate and Maintain a Cable Television and Communications System in the Municipality of Highlands, Monmouth County, New Jersey

PUBLIC HEARING ON PROPOSED ORDINANCES

- [6.](#) O-22-23 Amending Chapter VII (Traffic), Section 3.3 (Snow Removal) of the Code of the Borough of Highlands Related to Parking During Snowfall

RESOLUTIONS

7. R 22-238 Authorizing Payment of Bills

CONSENT AGENDA

- 8. R 22-239 Authorizing the Execution of a Shared Services Agreement Between the Borough of Highlands and Borough of Atlantic Highlands for Basic Life Support Response
- 9. R 22-240 Authorizing the Award of a Non-Fair and Open Contract for Professional Estimating/Validation Services Between the Borough of Highlands and T&M Associates
- 10. R 22-241 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Roadway & Drainage Improvements to Linden Ave., Waterwitch Ave., Bay Ave., and Jones Creek; length=2250 LF Project
- 11. R 22-242 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Roadway & Drainage Improvements to Linden Ave., Waterwitch Ave., Bay Ave., and Jones Creek; length=2250 LF Project
- 12. R 22-243 Authorizing Refund of Tax Overpayment
- 13. R 22-244 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services Related to the Dredging of Jones Creek Including Topographic Survey and Acquisition of New Jersey Department of Environmental Protection (NJDEP) Individual Permit (IP) to Remove Said Materials
- 14. R 22-245 Authorizing Submission of a Strategic Plan for the Highlands and Atlantic Highlands Municipal Alliance Grant for Fiscal Year 2024 for the Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2025
- 15. R 22-246 Authorizing Submission of an Application for DMHA Youth Leadership Grant
- 16. R 22-247 Providing for the Transfer of Surplus Funds
- 17. R 22-248 Property Tax Cancellation and Refund
- 18. R 22-249 Authorizing the Refund of a Certified Copy Fee
- 19. R 22-250 Authorization to Execute a Contract with Drager, Inc. for the Purchase on an Alcotest 9510 Test System Through the Drunk Driving Enforcement Fund (DDEF) Grant at a Cost Not to Exceed \$19,305.00
- 20. R 22-251 Authorizing the Award of a Non-Fair and Open Contract for Professional Emergency Medical Services Between the Borough of Highlands and JFK Medical Center (“JFK”) for EMS Services

REPORTS

- 21. Mayor's Report
- 22. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

23. Collective Bargaining - CWA Contract

24. Attorney-Client Privilege – Mercantile Licenses

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-24

AUTHORIZING THE SALE OF BLOCK 47, LOT 10 IN THE BOROUGH OF HIGHLANDS, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AT AUCTION PURSUANT TO N.J.S.A. 40A:12-1 ET SEQ.

WHEREAS, the Borough of Highlands is the owner of real property with an address of 124 Bay Avenue and known as Block 47, Lot 10 in the Borough of Highlands, County of Ocean, State of New Jersey (collectively the “Property”); and

WHEREAS, the Property is an unimproved parcel located in the Central Business District. The Property is rectangular in shape, containing approximately 2,500 sq. ft. in area; and

WHEREAS, the Borough of Highlands acquired the Property through an in rem tax foreclosure, Docket No. F-15809-97, with a Final Judgment being recorded with the Monmouth County Clerk on October 12, 2001 in Book OR-8058, Page 5748; and

WHEREAS, the Property remains subject to Restrictive Covenants as set forth in Deed Book 872 Page 101; and

WHEREAS, N.J.S.A. 40A:12-13 authorizes the Borough to sell municipally owned real property to the highest bidder by open public bidding at auction or by submission of sealed bids; and

WHEREAS, the governing body of the Borough of Highlands has determined that the Property is not needed for public use, and the sale of the Property to the highest bidder is in the best interests of the Borough of Highlands; and

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. The Borough of Highlands is the owner of the following land located within the Borough of Highlands (hereinafter referred to as the “Property”):

Block 47, Lot 10 a rectangular parcel fronting Bay Avenue in the Borough of Highlands, New Jersey, which is located in the Central Business District Zone, and subject to all easements and restrictions of record and not of record, including but not limited to Restrictive Covenants as set forth in Deed Book 872 Page 101.

SECTION II. The following conditions for the sale of the Property apply:

- (a) The minimum bid for the Property shall be \$57,800.00.

(b) The Borough reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Borough reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Borough.

(c) The highest bidder will be the purchaser. Within 10 days of notice of acceptance of their bid, the highest bidder shall deposit cash, check, or money order in the amount of 10 percent of the bid price with the Borough Clerk. If the highest bidder fails to deposit such amount, the Borough may re-auction the Property.

(d) The successful bidder will execute a contract for the purchase of the Property upon completion of bidding and its payment of the required deposit.

(e) The sale of the Property shall be made subject to the terms, conditions, restrictions and limitations of a contract of sale, which shall include but not be limited to the following terms and conditions:

- 1) The Property is being sold in an “AS IS – WHERE IS” condition. The successful bidder is responsible for conducting any and all inspections, surveys, and testing of the Property at its own cost and expense.
- 2) The Property is sold subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.
- 3) No representation is made by the Borough as to the utility, usability or environmental condition of the Property.
- 4) The Borough does not guarantee the construction of any road, water or sewer line, curb, gutter, sidewalk, drainage facility or other improvement or utility on, at or near the Property that is sold.

(f) Failure to close title within sixty (60) days of acceptance of the bid, unless such date is extended in the sole discretion of the Borough for good cause, shall forfeit to the Borough of Highlands any and all money deposited with the Borough.

(g) The Borough reserves the right to withdraw the offer of sale and reject any and all bids.

(h) It is suggested and recommended that the potential bidders perform title searches and/or last owner and lien searches on the Property prior to the date of

bid submission in order that the potential bidder may be adequately apprised of any encumbrances or restrictions of record affecting the use and enjoyment of the Property. It is further suggested and recommended that potential bidders exercise due diligence with respect to every state of facts including open permits, local fines, penalties, taxes, assessments, etc., which may not be of record but which may nonetheless affect the use and enjoyment of the Property. The Borough of Highlands shall not be responsible for the costs associated with such searches in the event that a bid is rejected.

(i) Parties interested in submitting bids and who require additional information, should contact Michael Muscillo, Borough Administrator, 42 Shore Drive, Highlands, NJ 07732.

(j) Acceptance of the bids shall constitute a binding agreement of sale, and the purchaser shall be deemed to agree to comply with the terms of conditions of the sale herein contained.

SECTION III. Notice of the Borough's intention to sell the Property, the minimum bid price therefor, and the method of bidding shall be published in a newspaper circulating in the Borough by two insertions at least once a week during two consecutive weeks. Said notice and a certified copy of this Ordinance shall be posted on the bulletin board or other conspicuous place in the Borough offices. Any offer(s) for the Property may thereafter be made to the Borough Administrator for a period of twenty (20) days following the newspaper advertisement, for not less than the minimum price provided herein. If awarded, the contract shall be awarded to the highest bidder in excess of the minimum bid price for the Property.

SECTION IV. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION V. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-22-24:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-24:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 21, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-25

AMENDING CHAPTER II (ADMINISTRATION), SECTION VI (THE ADMINISTRATOR), OF THE CODE OF THE BOROUGH OF HIGHLANDS RELATED TO THE TERM OF OFFICE OF THE BOROUGH ADMINISTRATOR

WHEREAS, Chapter II, Section 6.2 of the Borough Code establishes the term of office of the Borough Administrator and sets the term at two (2) years; and

WHEREAS, the Borough wishes to enlarge this term of appointment from two (2) years to three (3) years to coincide with the term of office of the Mayor of the Borough; and

WHEREAS, the Mayor and Council expect this elongated term to provide for better and more efficient governance of the municipality.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 2-6 entitled "The Administrator" shall be amended as follows: (All additions are shown in ***bold italics with underlines***. The deletions are shown as ~~***strikeovers in bold italics.***~~)

§ 2-6. The Administrator

§ 2-6.1. Creation of Office

No change

2-6.2. Term of Office

The term of office of the administrator shall be ~~two~~ ***three*** years. Any vacancy shall be filled for the unexpired term.

2-6.3. Appointment; Removal

No change.

2-6.4. Other Offices

No change.

2-6.5. Duties of Administrator

No change.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-22-25:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-25:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 21, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-26

GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF MONMOUTH COUNTY, LLC. TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE MUNICIPALITY OF HIGHLANDS, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, the governing body of the Borough of Highlands previously awarded a non-exclusive franchise to Comcast of Monmouth County to construct, operate and maintain a cable television system in the Borough of Highlands, the terms of which are codified at Chapter 20 of the Code of the Borough of Highlands; and

WHEREAS, Comcast’s franchise expired on February 4, 2021, and Comcast has submitted a franchise renewal application which has been considered by the governing body after conducting necessary review and public hearings; and

WHEREAS, the governing body wishes to grant municipal consent to the renewal of Comcast’s franchise, the terms of which shall replace the existing Chapter 20 of the Code of the Borough of Highlands.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. The existing provisions of Chapter 20 of the Code of the Borough of Highlands entitled “Cable Television and Communication System” are hereby repealed in their entirety.

SECTION II. Chapter 20, Cable Television and Communication System, is hereby added to read as follows:

20-1 PURPOSE OF THE CHAPTER.

The Borough hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets alleys, sidewalks, easements, public ways and public places in the Borough, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Borough of a cable television and communications system.

20-2 DEFINITIONS.

For the purpose of this Chapter, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms in supplemental to those definitions of the Federal Communications Commission (“FCC”) rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. “Borough” or “Municipality” is the Borough of Highlands, County of Monmouth, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Chapter and is known as Comcast of Monmouth, LLC.
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.
- f. “Office” or “OCTV” is the Office of Cable Television of the Board.
- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Borough currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

20-3 STATEMENT OF FINDINGS.

A public hearing concerning the consent herein granted to the Company was held after proper public notice pursuant to the terms and conditions of the Act. Said hearing having been held and fully open to the public, and the municipality having received all comments regarding the qualifications of the Company to receive this consent, and the representations of the Company that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

20-4 DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Municipality shall find that the Company has not substantially complied with the material terms and conditions of this Chapter, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

20-5 FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, and, except as where higher payment is otherwise required by the applicable law and regulations (including N.J.S.A. 48:5A-30), the Company shall, during each year of operation under the consent granted herein, pay to the Borough two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Borough. If another CATV company receiving a system-wide franchise files a certification with the BPU that the company is capable of serving 60 percent or more of the households within the Borough and the BPU approves such certification, then the Company shall pay to the Borough three and one half percent (3.5%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Borough pursuant to N.J.S.A. 48:5A-30(d).

20-6 FRANCHISE TERRITORY.

The consent granted under this Chapter for the renewal of the franchise shall apply to the entirety of the Borough and any property subsequently annexed hereto.

20-7 EXTENSION OF SERVICE.

Comcast will provide service to all areas of the municipality by installation of standard, or if the service drop is unusually long, at non-standard installation rates. These rates shall be in accordance with the rates set forth in the Company's Application.

20-8 CONSTRUCTION REQUIREMENTS.

- a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as reasonably good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Borough shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Borough, shall remove, re-lay or relocate its equipment, at the expense of the Company. In requiring Company to remove, re-lay or relocate any portion of its property, the Borough shall treat Company the same as, and require no more of Company than, any other similarly situated entity utilizing the Public Rights of Way, including with respect to reimbursement of costs.

c. Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Borough so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

d. Installation of Equipment: The Company shall install equipment in the same location and manner as existing public utilities whenever possible, in order to minimize the impact of same on surrounding property.

20-9 CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

20-10 MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Borough pursuant to N.J.S.A. § 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. § 14:17-6.5. The Borough shall have the right to request copies of records and reports pertaining to complaints by Borough customers from the OCTV.

20-11 LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. § 14:18-5.1 for the purpose of receiving,

investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters.

20-12 PERFORMANCE BONDS.

During the life of the franchise the Company shall give to the Borough a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

20-13 SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

20-14 COMMITMENTS BY THE COMPANY.

- a. The parties agree that Comcast will provide basic cable service to one outlet in the Borough Hall, First Aid, Fire Department, Department of Public Works and Police Department buildings, provided the building is within two-hundred (200) feet of active cable distribution plant free of charge. Each additional outlet installed, if any, shall be paid for a materials and labor basis by the Borough requesting service(s). Monthly service charges shall be waived on all additional outlets except for service charges for equipment.
- b. The Company shall provide cable television services on one outlet at no cost to each school in the municipality, public and private, elementary, intermediate and secondary, provided the school is within two-hundred (200) feet of active cable distribution plant free of charge. Each additional outlet installed, if any, shall be paid for a materials and labor basis by the school requesting service(s). Monthly service charges shall be waived on all additional outlets except for service charges for equipment.

20-15 EDUCATION AND GOVERNMENTAL ACCESS.

- a. The Company shall continue to make available to the Borough one system-wide public access channel.
- b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for access use. An PEG access user – whether an public, educational or government user - acquires no property or other interest by virtue of the use of a channel so designated and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.

- c. The Company will maintain the cable, modulators, and equipment necessary for the Borough or its designee to send a signal to the Company, and to receive the return feed of the signal.
- d. The Company shall not exercise editorial control over any educational or governmental use of channel capacity, except Company may refuse to transmit any educational or governmental access program or portion of any educational or governmental access program that contains obscenity, indecency, or nudity.
- e. Government Access. "Government Access" shall mean noncommercial use by the Borough for the purpose of showing the local government at work.
- f. Company Use of Fallow Time. Because blank or underutilized P/E/G channels are not in the public interest, in the event the Borough or other qualified P/E/G access users elect not to fully program their E/G access channel, Company may program unused time on those channels subject to reclamation by the Borough upon no less than 60 days written notice.
- g. Indemnification. The Borough shall indemnify Company for any liability, loss, or damage it may suffer due to violation of the intellectual property rights of third parties on the EG channel and from claims arising out of the rules for or administration of P/E/G access channel and its programming.
- h. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Borough a one-time P/E/G Access Capital Grant in the amount of \$7,000 to meet the P/E/G Access capital needs of the community.
- i. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

20-16 EMERGENCY USES.

- a. The Company will comply with the Emergency Alert System ("EAS") rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Borough or any other person, during an emergency, if for any reason the Borough is unable to make full

use of the cable television system as contemplated herein.

20-17 LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

20-18 INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with application State or Federal law.

20-19 COMPETITIVE EQUITY.

Should the Borough grant municipal consent for a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Chapter subject to the provisions of N.J.A.C. 14:17-6.7.

20-20 SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Chapter is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Chapter.

20-21 PROPRIETARY INFORMATION.

The Company shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature. The Borough agrees to treat any information disclosed by the Company as confidential and only to disclose it to those employees, representatives, and agents of the Borough that have a need to know in order to enforce this Chapter and who agree to maintain the confidentiality of all such information.

The Company shall not be required to provide Customer information in violation of Section 631 of the Cable Act or any other applicable federal or state privacy law. For purposes of

this Section, the terms “proprietary or confidential” include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of franchise fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Company to be competitively sensitive. The Company may make proprietary or confidential information available for inspection but not copying or removal by the Municipality’s representative. In the event that the Municipality has in its possession and receives a request under a state “sunshine,” public records, or similar law for the disclosure of information the Company has designated as confidential, trade secret or proprietary, the Borough shall notify the Company of such request and cooperate with Company in opposing such request.

21-22 FORCE MAJEURE.

The Company shall not be liable or responsible for, in whole or in part, any delay or failure to perform any of its obligations hereunder which may result from accidents, pandemics, floods, fires, earthquakes, tornadoes or other acts of God; war, acts of war (whether or not a declaration of war is made), civil disobedience; civil disturbance, sabotage or vandalism, customer tampering or interference, or act of public enemy; strikes, other labor or job actions or unavailability of materials or equipment; or other events or circumstances beyond the reasonable control of the Company.

21-23 THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

20-24 EFFECTIVE DATE.

This chapter shall take effect upon issuance of a renewal certificate of approval from the BPU, but not earlier than the expiration of the current Franchise on February 4, 2021.

First Reading and Set Hearing Date for O-22-26:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-26:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 21, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-22-23

**AMENDING CHAPTER VII (TRAFFIC), SECTION 3.3 (SNOW REMOVAL) OF THE CODE OF THE
BOROUGH OF HIGHLANDS RELATED TO PARKING DURING SNOWFALL**

WHEREAS, Chapter 7, Section 3.3 of the Borough Code establishes the streets or parts of streets where there shall be no parking when snow has fallen and the accumulation is such that it covers the street or highway; and

WHEREAS, the Chief of Police has analyzed and evaluated the Borough Code and has recommended certain changes; and

WHEREAS, the governing body finds that these recommendations should be adopted for the general safety, health and welfare of the Borough; and

WHEREAS, the Borough of Highlands is authorized to control parking on local roads pursuant to N.J.S.A. 39:4-8(b)(1) and N.J.S.A. 39:4-197(1)(f); and

WHEREAS, the Borough of Highlands wishes to restrict parking whenever snow has fallen and the accumulation is such that it covers the street or highway during snowfall on the westerly side of Chestnut Street from its intersection with Oak Street northward until its terminus.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 7-3.3 entitled "Snow Removal" shall be amended as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~**strikeovers in bold italics**~~.)

7-3.3 Snow Removal

a. Whenever snow has fallen and the accumulation is such that it covers the street or highway, no vehicle shall be parked on the following main traveled or major roadways or portions thereof:

Name of Street	Location
Bay Avenue	Entire length
Bay Street	Easterly Side - Entire Length
Borough Hall	The parking area in front of borough hall unless both the parking lot and Bay Avenue have already been plowed
<u>Chestnut Street</u>	<u>Westerly side, from its intersection with Oak Street northward until its terminus</u>
South Bay Avenue	Entire length
Navesink Avenue	Entire length
Linden Avenue	Entire length
Waterwitch Avenue	Both sides, from Linden Avenue to Bay Avenue

b. Unchanged.

c. Unchanged.

d. Unchanged.

e. Unchanged.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

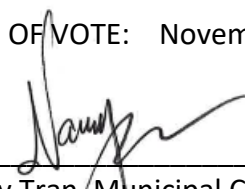
SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-22-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK		X	X			
MELNYK	X		X			
OLSZEWSKI						X
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: November 9, 2022


 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing for O-22-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

 Nancy Tran, Municipal Clerk
 Borough of Highlands

 Carolyn Broullon, Mayor

JOHN H. ALLGAIR, PE, PP, LS (19
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

September 28, 2022

Certification as to the Amendments to Chapter VII (Traffic)

Ordinance to amend Section 7-3.3

I, Bennett A. Matlack, Highlands Borough Engineer, certify to the Mayor and Borough Council of the Borough of Highlands that the amendments to Chapter VII (Traffic) have been approved by me after investigation of the circumstances, appears to be in the interest of safety and expedition of traffic on public highways and conforms to the current standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner of Transportation.

Bennett A. Matlack, PE, CME, CFM
New Jersey License No. 24GE04934600
Highlands Borough Engineer



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-238
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated December 5, 2022, which totals as follows:

Current Fund	\$ 868,379.77
Sewer Account	\$ 69,141.64
Capital Fund	\$ 415,801.78
Trust-Other	\$ 163,169.02
<u>Federal/State Grants</u>	<u>\$ 9,552.40</u>
Total	\$ 1,526,044.61

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,526,044.61** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-238:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
12/07/2022

Item 7.

CURRENT:		\$	866,579.41
Payroll	(11/30/2022)	\$	
Manual Checks		\$	1,800.36
Voided Checks		\$	
SEWER ACCOUNT:		\$	69,141.64
Payroll	(11/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	415,801.78
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	163,169.02
Payroll	(11/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	9,552.40
Payroll	(11/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
ACEWA005 ACE WALCO TERMITE CONTROL												
		22-01301	12/05/22	pest control								
				1 pest control	63.12	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	12/05/22	12/05/22	976461	N
				2 pest control	63.12	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	12/05/22	12/05/22	980612	N
					<u>126.24</u>							
				Vendor Total:	126.24							
ALLIED12 Allied Fire & Safety												
		22-01122	10/10/22	Kitchen&extinguisher inspectio								
				1 Kitchen&extinguisher inspectio	588.40	2-01-28-360-000-154	B Community Ctr: Equipment Maintenance	R	10/10/22	11/29/22	SM 99037	N
				Vendor Total:	588.40							
ANJR0005 ANJR												
		22-01126	10/11/22	40TH ANNUAL RECYCLING SYMPOSIU								
				1 40TH ANNUAL RECYCLING SYMPOSIU	165.00	2-01-26-290-000-294	B Streets: Other	R	10/11/22	11/29/22	22-2491	N
				Vendor Total:	165.00							
ATC ATC VOICE/DATA, INC.												
		22-01242	11/10/22	Equipment Maintenance								
				1 Enforsys Server Storage	110.00	2-01-25-240-000-254	B Police: Equipment Maintenance	R	11/10/22	11/29/22	57878	N
				Vendor Total:	110.00							
ATCFI005 ATCF II NEW JERSEY LLC												
		22-01267	11/30/22	lien redemption								
				1 lien redemption	37,188.74	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/30/22	11/30/22	B101/L25	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
ATCFI005 ATCF II NEW JERSEY LLC								
	22-01267 11/30/22 lien redemption	Continued						
	2 premium bid	Continued	16,200.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R 11/30/22 11/30/22	B101/L25	N
			53,388.74					
	Vendor Total:		53,388.74					
BANKERS BANKERS LIFE AND CASUALTY CO.								
	22-01274 11/30/22 retiree medical							
	1 retiree medical		633.82	2-01-23-220-000-254	B Current: Retirees Group Insurance	R 11/30/22 11/30/22	B2275466	N
	Vendor Total:		633.82					
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO								
	22-01290 12/01/22 commingling							
	1 commingling		34.31	2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 12/01/22 12/01/22	13987	N
	2 commingling		30.08	2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 12/01/22 12/01/22	14139	N
	3 commingling		23.03	2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 12/01/22 12/01/22	14071	N
	4 commingling		28.20	2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 12/01/22 12/01/22	14241	N
			115.62					
	Vendor Total:		115.62					
BLUE3005 BLUE 360 MEDIA, LLC								
	22-00724 06/27/22 Books/Publications							
	1 36781: NJ Crim Law & Vehicle		222.00	2-01-25-240-000-219	B Police: Books & Publications	R 06/27/22 11/29/22	IN2211173134	N
	2 Shipping & Handling		23.31	2-01-25-240-000-219	B Police: Books & Publications	R 06/27/22 11/29/22	IN2211173134	N
			245.31					
	Vendor Total:		245.31					
BOR02 BOROUGH OF ATLANTIC HIGHLANDS								
	22-01268 11/30/22 Mechanical October 2022							
	1 Mechanical October 2022		1,400.00	2-01-42-717-000-154	B Interlocal: Equipment Maintenance	R 11/30/22 11/30/22	OCTOBER 2022	N
	Vendor Total:		1,400.00					

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Exc1
BRANIN BRANIN'S CONTRACTING CO.																
22-01162	10/20/22	Fixing a flap at North St.														
1		Fixing a flap at North St.	8,834.00	2-01-26-294-000-294	B Stormwater: Other	R	10/20/22	11/29/22	773						N	
Vendor Total:			8,834.00													
BRO01 BROWN & BROWN BENEFIT ADVISORS																
22-00735	06/30/22	Insurance consulting														
6		Insurance consulting	1,250.00	2-01-23-210-000-251	B Current: Insurance - Other	R	06/30/22	12/01/22	126990						N	
Vendor Total:			1,250.00													
BUILDERS BUILDERS GENERAL																
22-00333	03/17/22	Draw Down-Variou Supplies														
4		Draw Down-Variou Supplies	198.86	2-01-26-290-000-181	B Streets: General Hardware - Minor Tools	R	03/17/22	11/29/22	1104333						N	
5		Draw Down-Variou Supplies	69.44	2-01-26-290-000-181	B Streets: General Hardware - Minor Tools	R	03/17/22	11/29/22	1100139						N	
Vendor Total:			268.30													
CHUCK005 CHUCK E. CHEESE																
22-01174	10/27/22	Field trip														
1		Field trip 11/23/22	692.01	T-03-56-850-000-011	B Trust: Recreation	R	10/27/22	11/29/22	0480						N	
Vendor Total:			692.01													
CINTA005 CINTAS CORPORATION																
22-00619	05/26/22	Facility cleaning services														
17		Facility cleaning services	501.84	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	12/01/22	4136778003						N	
18		Facility cleaning services	383.75	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	12/01/22	4135377079						N	
Vendor Total:			885.59													
CJISS005 CJIS SOLUTIONS																
22-01203	11/02/22	Equipment Maintenance														
1		Law Safe 1TB Data Backup	900.00	2-01-25-240-000-254	B Police: Equipment Maintenance	R	11/02/22	11/29/22	2022-3960						N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
CJISS005 CJIS SOLUTIONS						
Continued						
22-01203 11/02/22 Equipment Maintenance	Continued					
2 Law Safe 250gb Data Backup	240.00 2-01-25-240-000-254 B Police: Equipment Maintenance	R	11/02/22 11/29/22	2022-3960	N	
	1,140.00					
Vendor Total:	1,140.00					
CME01 CME ASSOCIATES						
22-00007 01/05/22 Engineering services 2022						
66 general engineering	3,338.50 2-01-21-185-000-244 B Zoning: Consultants - Engineer	R	12/02/22 12/02/22	0316909	N	
67 5 oean st grading	425.00 T-03-56-875-000-178 B grading: 5 ocean 19/16.04	R	12/02/22 12/02/22	0316894	N	
	3,763.50					
22-00445 04/19/22 Phase I sanitary improvements						
15 Phase I sanitary improvements	6,229.00 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs	R	04/19/22 12/02/22	0316913	N	
22-00446 04/19/22 South Bay/Hillside Avenue						
15 South Bay/Hillside Avenue	2,768.50 C-04-12-112-000-510 B Project 0-12-12: Consultants- Engineer	R	04/19/22 12/02/22	0316892	N	
22-00495 04/28/22 Engineering Snugharbor park						
12 Engineering Snugharbor park	2,950.50 T-03-56-855-000-000 B Trust: Storm Recovery Trust	R	04/28/22 12/02/22	0316911	N	
22-00800 07/15/22 Engineering services/Ederle						
7 Engineering services/Ederle	704.50 2-01-20-165-000-244 B Engineering:General Engineering	R	07/15/22 12/02/22	0316912	N	
22-00801 07/15/22 Engineering service/Hillside						
8 Engineering service/Hillside	1,132.00 2-01-20-165-000-245 B Engineering-Storm Water	R	07/15/22 12/02/22	0316910	N	
22-01010 09/12/22 CDBG Marine Place walkway west						
5 CDBG Marine Place walkway west	7,205.00 G-02-41-856-000-202 B CDBG 2021 Marine Place Improvements	R	09/12/22 12/02/22	0316914	N	
Vendor Total:	24,753.00					
COLLI005 COLLIERS ENGINEERING/DESIGN						
22-00050 01/13/22 Ev charging stations						
2 Ev charging stations	921.25 C-04-21-102-000-201 B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	12/02/22 12/02/22	801536	N	

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COLLI005 COLLIERS ENGINEERING/DESIGN													
Continued													
22-00050	01/13/22	Ev charging stations			Continued								
3		Ev charging stations	759.21	C-04-21-102-000-201	B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	12/02/22	12/02/22				801531	N
			<u>1,680.46</u>										
22-01020	09/14/22	GIS mapping											
3		GIS mapping	2,491.25	2-05-55-502-000-294	B Sewer: Other	R	12/02/22	12/02/22				798717	N
22-01056	09/22/22	Monmouth Hills/Snugharbor											
4		Monmouth Hills/Snugharbor	35,171.45	C-04-14-108-000-525	B Ord 14-08 Bonding Expenses	R	09/22/22	12/02/22				799000	N
22-01298	12/02/22	Njdot grant											
1		Njdot grant	1,735.00	2-01-20-165-000-244	B Engineering:General Engineering	R	12/02/22	12/02/22				801535	N
		Vendor Total:	41,078.16										
COMCAST COMCAST													
22-01281	11/30/22	firehouse spc video acct											
1		firehouse spc video acct	79.57	2-01-31-450-000-213	B Telecommunications	R	11/30/22	11/30/22				SPC VIDE ACCT	N
2		42 shore dr	477.68	2-01-31-450-000-213	B Telecommunications	R	11/30/22	11/30/22				42 SHORE DR	N
3		27 shore dr	312.90	2-01-31-450-000-213	B Telecommunications	R	11/30/22	11/30/22				27 SHORE DR	N
4		first aid building	180.36	2-01-31-450-000-213	B Telecommunications	R	11/30/22	11/30/22				FIRST AID	N
5		22 snugharbor ave	317.99	2-01-31-450-000-213	B Telecommunications	R	12/01/22	12/01/22				22 SNUGHARBOR	N
6		17-1 shore dr	89.90	2-01-31-450-000-213	B Telecommunications	R	12/01/22	12/01/22				17-1 SHORE DR	N
			<u>1,458.40</u>										
		Vendor Total:	1,458.40										
DELTA005 DELTA DENTAL OF NJ, INC.													
22-01275	11/30/22	Active dental											
1		Active dental	2,090.34	2-01-23-220-000-253	B Current: Group Insurance	R	11/30/22	11/30/22				879891	N
2		retiree dental	1,766.88	2-01-23-220-000-254	B Current: Retirees Group Insurance	R	11/30/22	11/30/22				879893	N
			<u>3,857.22</u>										
		Vendor Total:	3,857.22										

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount Charge Account Acct Type Description							
EASTP010 EASTPOINTE CONDOMINIUM ASS.								
22-01285 12/01/22 street lighting								
1 street lighting	1,050.82 2-01-26-325-000-217 B Condo Services: Street Lighting	R	12/01/22	12/01/22		10/3-11/1/22		N
Vendor Total:	1,050.82							
EDMUN010 Edmunds Govtech								
22-01234 11/04/22 Added omitted tax bills								
1 Added omitted tax bills	270.00 2-01-20-145-000-261 B Tax Collection: Printing	R	11/04/22	11/29/22		23-IN1220		N
Vendor Total:	270.00							
EVASA005 EVA SALINAS								
22-01276 11/30/22 TAX OVERPAYMENT								
1 TAX OVERPAYMENT	1,750.87 2-01-99-999-000-205 B Tax Overpayments	R	11/30/22	11/30/22		B100.11/L132		N
Vendor Total:	1,750.87							
FRANNY01 FRANNY'S PIZZA								
22-00528 05/05/22 Drawdown food-Explorer events								
8 Drawdown food-Explorer events	53.35 T-03-56-850-000-013 B Trust: Police Explorers	R	05/05/22	11/29/22		52307		N
9 Drawdown food-Explorer events	64.00 T-03-56-850-000-013 B Trust: Police Explorers	R	05/05/22	11/29/22		52068		N
	<u>117.35</u>							
Vendor Total:	117.35							
GEORGE GEORGE WALL								
22-01178 10/27/22 Exhaust system-17-58 first aid								
1 Exhaust system-17-58 first aid	452.79 2-01-42-717-000-204 B Interlocal: Motor Vehicle - Other	R	10/27/22	11/29/22		222701		N
2 washer nozles for dow 17-44	40.44 2-01-42-717-000-201 B Interlocal: Motor Vehicle - Streets	R	10/27/22	11/29/22		223168		N
	<u>493.23</u>							
Vendor Total:	493.23							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
GROWI005 GROWING CONCERN INC.												
22-01107	10/04/22	Fall winterization Sprinkler										
	1	Fall winterization Sprinkler	575.30	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	10/04/22	11/29/22		R104122-IN	N	
Vendor Total:			575.30									
GTBM GTBM												
22-00941	08/23/22	Equipment Maintenance										
	1	Unit 1704 internet issues	192.00	2-01-25-240-000-254	B Police: Equipment Maintenance	R	08/23/22	11/30/22		0000037104	N	
Vendor Total:			192.00									
GTIMP005 GTIMPAX												
21-01480	12/29/21	WOOD FIBER SAFETY SURFACING										
	1	WOOD FIBER SAFETY SURFACING	6,956.50	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	12/29/21	11/30/22		PJI-0181439	N	
Vendor Total:			6,956.50									
H2MAS005 H2M ASSOCIATES, INC.												
20-01163	11/09/20	waterwitch wastewater pumpstat										
	17	waterwitch wastewater pumpstat	875.00	C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts	R	12/16/21	12/02/22		237973	N	
Vendor Total:			875.00									
HEAT HEAT WAVE												
22-01235	11/04/22	Scheduled maintenance/filters										
	1	Scheduled maintenance/filters	145.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	11/04/22	11/29/22		22-0552	N	
	2	Scheduled maintenance/filters	<u>1,615.00</u>	2-01-26-310-000-178	B B&G: Building Maintenance	R	11/04/22	11/29/22		22-0566	N	
			1,760.00									
Vendor Total:			1,760.00									
HENRY HENRY HUDSON REGIONAL HIGH SCH												
22-01270	11/30/22	School Taxes-December 2022										
	1	School Taxes-December 2022	325,676.00	2-01-99-999-002-206	B Regional School Taxes Payable	R	11/30/22	11/30/22		DECEMBER 2022	N	
Vendor Total:			325,676.00									

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
HIGHBDED HIGHLANDS BOARD OF EDUCATION								
22-01271	11/30/22 School taxes-December 2022							
	1 School taxes-December 2022	356,964.00	2-01-99-999-001-206	B Local School Taxes Payable	R	11/30/22 11/30/22	DECEMBER 2022	N
	Vendor Total:	356,964.00						
HIGHFIRS HIGHLANDS FIRST AID SQUAD								
22-01288	12/01/22 clothing allowance							
	1 clothing allowance	3,000.00	2-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	12/01/22 12/01/22		N
	Vendor Total:	3,000.00						
HOMEDEPO HOME DEPOT CREDIT SERVICES								
22-01151	10/14/22 gloves for dpw							
	1 gloves for dpw	447.59	2-01-26-290-000-132	B Streets: Uniform Clothing & Access.	R	10/14/22 11/29/22		N
	Vendor Total:	447.59						
IMPAC005 IMPAC								
22-01295	12/02/22 fuel							
	1 fuel	7,222.84	2-01-31-460-000-192	B Fuel	R	12/02/22 12/02/22	SQLCD-801926	N
	Vendor Total:	7,222.84						
INTERNAT INTERNATIONAL ASS.OF CHIEFS								
22-01130	10/12/22 Conferences							
	1 2022 Conference	500.00	2-01-25-240-000-228	B Police: Meetings & Conferences	R	10/12/22 11/29/22	2022	N
	Vendor Total:	500.00						
JCPL JCP & L								
22-01299	12/02/22 cedar street							
	1 cedar street	15.26	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95766777016	N
	2 151 navesink avenue	65.61	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95766767505	N
	3 waterwitch avenue	4.42	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95197813255	N
	4 waterwitch avenue receptacles	28.92	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95197813256	N
	5 linden avenue	9.44	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95337460125	N
	6 22 snugarbor avenue	758.98	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95287648715	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099	
	Item Description				Enc Date Date	Date Invoice	Exc1	
JCPL	JCP & L	Continued						
	22-01299 12/02/22 cedar street	Continued						
	7 public works	69.55	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95217768990 N	
	8 2 miller street	3.25	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683065 N	
	9 201-203 bay avenue	44.66	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95845335573 N	
	10 streetscape	61.37	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683063 N	
	11 42 shore drive	312.90	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683064 N	
	12 27 shore drive	98.27	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683060 N	
	13 27a shore drive	260.80	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683061 N	
	14 firehouse	532.07	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683058 N	
	15 waterwitch receptacles	13.02	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95257683057 N	
	16 master bill	723.89	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95009879439 N	
	17 master bill mua	266.70	2-01-31-430-000-215	B Electric	R	12/02/22 12/02/22	95009879458 N	
	18 street lighting	1,471.89	2-01-31-435-000-217	B Street Lighting	R	12/02/22 12/02/22	95766777014 N	
	19 street lighting	2,460.87	2-01-31-435-000-217	B Street Lighting	R	12/02/22 12/02/22	95766777015 N	
	20 north st pump station	861.43	2-05-55-502-000-214	B Sewer: Gas & Electric	R	12/02/22 12/02/22	98810105478 N	
	21 valley st pump station	11.56	2-05-55-502-000-214	B Sewer: Gas & Electric	R	12/02/22 12/02/22	95257683059 N	
	22 40 shore drive	3,231.98	2-05-55-502-000-214	B Sewer: Gas & Electric	R	12/02/22 12/02/22	95257683062 N	
		<u>11,306.84</u>						
	Vendor Total:	11,306.84						

JERSE005	JERSEY AUTO SPA CAR WASH						
	22-01199 11/02/22 Car Wash						
	1 Full Service Car Wash	150.00	2-01-25-240-000-265	B Police: Car Wash	R	11/02/22 11/29/22	903 N
	Vendor Total:	150.00					

LANIGAN	LANIGAN ASSOCIATES, INC.						
	22-01180 10/27/22 Armor express razor level III						
	1 Armor express razor level III	1,173.70	G-02-41-812-000-007	B Grant: Body Armor 2021	R	10/27/22 11/29/22	98361 N
	2 Armor express razor level III	1,173.70	G-02-41-812-000-007	B Grant: Body Armor 2021	R	10/27/22 11/29/22	98362 N
		<u>2,347.40</u>					
	22-01200 11/02/22 Initial Outfitting						
	1 Armor Express Level IIIA Vest	1,173.70	2-01-25-240-000-235	B Police: Initial Outfitting	R	11/02/22 11/29/22	98363 N
	Vendor Total:	3,521.10					

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
LUISA005 LUISA MARIA PIA KALLMEYER										
	22-01257 11/23/22 REFUND OF CERTIFIED COPY									
	1 REFUND OF CERTIFIED COPY	30.00	2-01-99-999-000-286	B Refund Fees	R	11/23/22	11/29/22		2022	N
	Vendor Total:	30.00								
MASTE005 MASTER MAINTENANCE OF RED BANK										
	22-01293 12/02/22 cleaning of borough buildings									
	1 cleaning of borough buildings	840.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	12/02/22	12/02/22		5822	N
	2 cleaning of borough buildings	840.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	12/02/22	12/02/22		5852	N
		1,680.00								
	Vendor Total:	1,680.00								
MFSCO005 MFS CONSTRUCTION										
	21-01275 11/16/21 Construction management servic									
	9 Construction management servic	12,903.10	C-04-16-101-000-201	B ORD#16-7 Pre1 Const New Borough Hall	R	11/16/21	12/05/22		1221014.000-9	N
	Vendor Total:	12,903.10								
SPCA MONMOUTH COUNTY SPCA										
	22-00444 04/19/22 Animal control									
	7 Animal control	1,500.00	2-01-27-340-000-152	B Dog Control: Contractual Service	R	04/19/22	11/29/22		2020249	N
	Vendor Total:	1,500.00								
MONMO045 MONMOUTH TELECOM										
	22-01294 12/02/22 data and voice									
	1 data and voice	528.85	2-01-31-440-000-213	B Telephone	R	12/02/22	12/02/22		337341	N
	Vendor Total:	528.85								
MOTOR010 MOTOROLA SOLUTIONS, INC.										
	22-01300 12/02/22 2 way radios									
	1 2 way radios	414.00	2-01-31-450-000-213	B Telecommunications	R	12/02/22	12/02/22		029516	N
	Vendor Total:	414.00								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
MRC00005 MRC								
	21-00487 05/07/21 PURCHASE PLAYGROUND EQUIPMENT							
	2 PURCHASE PLAYGROUND EQUIPMENT	20,000.00	C-04-17-102-000-201	B Ord#17-04 Various Road/Sewer Improv	R	05/07/21 11/29/22	102874-02	N
	Vendor Total:	20,000.00						
NAYLORS NAYLORS AUTO PARTS								
	22-01303 12/05/22 napa oil filter							
	1 napa oil filter	19.96	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	12/05/22 12/05/22	216543	N
	2 rv coolant	37.77	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	12/05/22 12/05/22	216627	N
	3 wiper blade, antifreeze	77.54	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/05/22 12/05/22	216643	N
	4 blue def antifreeze	183.86	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/05/22 12/05/22	217051	N
	5 3 yr warranty battery	219.99	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/05/22 12/05/22	217063	N
	6 3 yr batery	219.99	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/05/22 12/05/22	217064	N
	7 balance beads	89.88	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	12/05/22 12/05/22	217214	N
	8 22 in exactifit	27.94	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	12/05/22 12/05/22	217812	N
	9 connector	13.25	2-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	12/05/22 12/05/22	217931	N
	10 pipe connector	35.73	2-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	12/05/22 12/05/22	217981	N
	11 door hand ext	25.99	2-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	12/05/22 12/05/22	218010	N
	12 disc brake pads, rotors	723.80	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	12/05/22 12/05/22	218112	N
		1,675.70						
	Vendor Total:	1,675.70						
NJAMERIC NEW JERSEY AMERICAN WATER								
	22-01273 11/30/22 27 Shore Drive							
	1 27 Shore Drive	44.56	2-01-31-445-000-219	B Water	R	11/30/22 11/30/22	27 SHORE DR	N
	2 s bay avenue	19.85	2-01-31-445-000-219	B Water	R	11/30/22 11/30/22	S BAY AVE	N
	3 bay avenue park	1,252.08	2-01-31-445-000-219	B Water	R	11/30/22 11/30/22	BAY AVE PARK	N
	4 122 hydts	7,185.00	2-01-31-463-000-193	B Fire Hydrants	R	11/30/22 11/30/22	122 HYDTS	N
	5 40 shore drive	815.58	2-05-55-502-000-219	B Sewer: Water	R	11/30/22 11/30/22	40 SHORE DR	N
		9,317.07						
	Vendor Total:	9,317.07						
NJNG NEW JERSEY NATURAL GAS								
	22-01264 11/30/22 22 snugarharbor avenue							
	1 22 snugarharbor avenue	185.14	2-01-31-446-000-218	B Natural Gas	R	11/30/22 11/30/22	22 SNSUGHARBOR	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJNG NEW JERSEY NATURAL GAS														
Continued														
22-01264	11/30/22	22	snugarbor avenue	Continued										
	2 s 2nd street	101.28	2-01-31-446-000-218	B Natural Gas	R	11/30/22	11/30/22	S 2ND ST						N
	3 public works	57.90	2-01-31-446-000-218	B Natural Gas	R	11/30/22	11/30/22	PUBLIC WORKS						N
	4 shore drive	112.85	2-01-31-446-000-218	B Natural Gas	R	11/30/22	11/30/22	SHORE DR						N
		<u>457.17</u>												
	Vendor Total:	457.17												
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC														
22-01246	11/21/22	ordinance 0-22-22	1 ordinance 0-22-22		18.29	2-01-20-120-000-220	B Municipal Clerk: Advertising		R	11/21/22	11/29/22		18106	N
	Vendor Total:	18.29												
OMSOL005 O&M SOLUTIONS, LLC														
22-00765	07/05/22	wastewater maintenance	11 Emergency call out		665.00	2-05-55-502-000-154	B Sewer: Equipment Maintenance		R	12/02/22	12/02/22		4021	N
	12 repairs	1,805.00	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	12/02/22	12/02/22	4030						N
		<u>2,470.00</u>												
	Vendor Total:	2,470.00												
ONE CALL ONE CALL CONCEPTS, INC.														
22-01297	12/02/22	Mark-outs for November 2022	1 Mark-outs for November 2022		72.93	2-05-55-502-000-154	B Sewer: Equipment Maintenance		R	12/02/22	12/02/22		2115086	N
	Vendor Total:	72.93												
OSWALD OSWALD SEWER SERVICE														
22-01105	10/03/22	Cleaning of South bay Avenue	1 Cleaning of South bay Avenue		2,100.00	2-05-55-502-000-189	B Sewer: Line Repairs		R	10/03/22	11/29/22		13756	N
	2 Cleaning of South bay Avenue	585.00	2-05-55-502-000-189	B Sewer: Line Repairs	R	10/03/22	11/29/22	13756						N
		<u>2,685.00</u>												
	Vendor Total:	2,685.00												

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PHOEN010 PHOENIX FUNDING, INC.												
	22-01263	11/30/22	lien redemption									
			1 lien redemption	4,937.19	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/30/22	11/30/22		B64/L17	N
			2 premium bid	34,700.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/30/22	11/30/22		B64/L17	N
				<u>39,637.19</u>								
			Vendor Total:	39,637.19								
PMC PMC ASSOCIATES WIRELESS COMM												
	22-01182	10/31/22	Repair to TP9400 radio									
			1 Repair to TP9400 radio	375.00	2-01-25-260-000-273	B First Aid: Radio Repair	R	10/31/22	11/30/22		93075	N
			Vendor Total:	375.00								
PORZI005 PORZIO, BROMBERG & NEWMAN, PC												
	22-00562	05/10/22	Feasibility study									
			8 Feasibility study	351.93	2-01-20-155-000-294	B Legal Services: Other	R	12/01/22	12/01/22		3289533	N
			Vendor Total:	351.93								
PRINCLIF PRINCIPAL LIFE GROUP												
	22-01266	11/30/22	life insurance									
			1 life insurance	943.85	2-01-23-220-000-253	B Current: Group Insurance	R	11/30/22	11/30/22		DECEMBER 2022	N
			Vendor Total:	943.85								
SEABO005 SEABOARD WELDING SUPPLY, INC.												
	22-01289	12/01/22	oxygen/argon									
			1 oxygen/argon	47.50	2-01-26-310-000-170	B B&G: Leased Equipment	R	12/01/22	12/01/22		944892	N
			Vendor Total:	47.50								
SEACO005 SEACOAST CONSTRUCTION INC.												
	22-01011	09/12/22	CDBG Marine Place walkway									
			2 CDBG Marine Place walkway	322,740.46	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	09/12/22	11/29/22		PAYMENT #1	N
			Vendor Total:	322,740.46								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc1
SET01 SETTEMBRINO ARCHITECTS								
	22-00579 05/12/22 New boro hall							
	11 New boro hall		1,133.56 C-04-16-101-000-202	B	ORD#16-7 Architech-New Borough Hall	R	12/05/22 12/05/22	3705 N
	12 New boro hall		5,343.75 C-04-16-101-000-202	B	ORD#16-7 Architech-New Borough Hall	R	12/05/22 12/05/22	3704 N
			<u>6,477.31</u>					
	Vendor Total:		6,477.31					
SPECTROL SPECTROTEL, INC.								
	22-01280 11/30/22 fire department							
	1 fire department		95.08 2-01-31-440-000-213	B	Telephone	R	11/30/22 11/30/22	11234756 N
	2 police department		414.47 2-01-31-440-000-213	B	Telephone	R	11/30/22 11/30/22	11206262 N
			<u>509.55</u>					
	Vendor Total:		509.55					
STAPLES STAPLES ADVANTAGE								
	22-01150 10/14/22 copy paper, toners							
	1 copy paper, toners		574.97 2-01-26-310-000-103	B	B&G: Consumable Supplies	R	10/14/22 11/29/22	3520601810 N
	22-01176 10/27/22 Chair/ Rec supplies							
	1 Chair/ Rec supplies		295.20 T-03-56-850-000-011	B	Trust: Recreation	R	10/27/22 11/29/22	3522588332 N
	2 Chair/ Rec supplies		138.00 2-05-55-502-000-101	B	Sewer: Office Supplies	R	10/27/22 11/29/22	3522588332 N
			<u>433.20</u>					
	22-01196 11/02/22 Cleaning and office supplies							
	1 Cleaning and office supplies		669.49 2-01-25-240-000-201	B	Police: Office Supplies	R	11/02/22 11/29/22	3522678612 N
	2 Cleaning and office supplies		42.40 2-01-26-290-000-101	B	Streets: Office Supplies	R	11/02/22 11/29/22	3522678612 N
	3 Cleaning and office supplies		106.22 2-01-26-310-000-116	B	B&G: Janitorial Supplies	R	11/02/22 11/29/22	3522678612 N
			<u>818.11</u>					
	Vendor Total:		1,826.28					
STAVOLA STAVOLA COMPANIES								
	22-00646 06/03/22 draw down asphalt							
	3 draw down asphalt		51.69 2-01-26-290-000-189	B	Streets: Road Material	R	06/03/22 11/29/22	271165 N
	Vendor Total:		51.69					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
SUBUR005 SUBURBAN DISPOSAL INC.							
	22-01279 11/30/22 OCTOBER 2022						
	1 OCTOBER 2022		34,000.00 2-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	11/30/22 11/30/22	9096 N
	2 OCTOBER 2022		14,165.09 2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	11/30/22 11/30/22	9096 N
	3 OCTOBER 2022		2,823.15 2-01-26-305-000-284	B Sanitation: Brush & Bulk	R	11/30/22 11/30/22	9096 N
			<u>50,988.24</u>				
	Vendor Total:		50,988.24				
SUNSH005 SUNSHINE ST. CERT V/BANK UNITE							
	22-01286 12/01/22 LIEN REDEMPTION						
	1 LIEN REDEMPTION		26,866.23 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	12/01/22 12/01/22	B1.05/L15 N
	2 PREMIUM BID		27,100.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	12/01/22 12/01/22	B1.05/L15 N
			<u>53,966.23</u>				
	Vendor Total:		53,966.23				
SYSCO005 SYSCO							
	22-01304 12/05/22 TURKEYS						
	1 TURKEYS		677.87 2-01-28-385-000-244	B Public Events: Special Events	R	12/05/22 12/05/22	476504047 N
	Vendor Total:		677.87				
TM T&M ASSOCIATES							
	22-01302 12/05/22 2022 general services						
	1 2022 general services		140.25 2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	12/05/22 12/05/22	SE433393 N
	2 harborside		187.00 T-13-58-901-000-207	B Eng> 5,000 Harbor/Hudson Ferry 101/27.02	R	12/05/22 12/05/22	SE433394 N
	3 2022 lub meeting		400.00 2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	12/05/22 12/05/22	SE433396 N
	4 2022 lub meeting		327.25 2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	12/05/22 12/05/22	SE433395 N
	5 15 Barberie Avenue		652.25 T-03-56-875-000-173	B TRUST: LUB2022-06 Martin B77 L15	R	12/05/22 12/05/22	SE433398 N
	6 LDN Real Estate, LLC		167.00 T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	12/05/22 12/05/22	SE433397 N
	7 132 Bay Avenue		1,321.50 T-03-56-875-000-176	B TRUST:LUB2022-07 Bridge City B47 L6	R	12/05/22 12/05/22	SE433400 N
	8 honorable plant		650.00 T-03-56-875-000-177	B TRUST:LUB2022-08 Honorable Plant	R	12/05/22 12/05/22	SE433401 N
			<u>3,845.25</u>				
	Vendor Total:		3,845.25				

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TOMSA T.O.M.S.A.										
	22-01282 12/01/22 October 2022									
	1 October 2022	56,201.58	2-05-55-502-000-196	B Sewer: TOMSA	R	12/01/22	12/01/22		OCTOBER 2022	N
	Vendor Total:	56,201.58								
TARGE005 TARGETED TECHNOLOGIES LLC										
	22-01292 12/02/22 it services									
	1 it services	1,668.00	2-01-20-150-000-294	B Tax Assessor: Other	R	12/02/22	12/02/22		118782	N
	2 it services	936.00	2-01-26-290-000-294	B Streets: Other	R	12/02/22	12/02/22		118853	N
	3 it services	2,195.00	2-01-26-310-000-295	B B&G: Office Equipment/Furniture	R	12/02/22	12/02/22		118813	N
		<u>4,799.00</u>								
	Vendor Total:	4,799.00								
THEAW005 THE AWNING SHOPPE										
	22-01114 10/06/22 awning with lettering									
	1 awning with lettering	950.00	2-01-25-263-000-294	B Fire Dept: Other	R	10/06/22	11/29/22		2022	N
	Vendor Total:	950.00								
TOWNS010 TOWNSHIP OF MIDDLETOWN										
	22-01283 12/01/22 4th qtr building department									
	1 4th qtr building department	48,125.00	2-01-42-735-000-299	B Shared Service Middletown UCC	R	12/01/22	12/01/22		OCT-DEC 2022	N
	Vendor Total:	48,125.00								
RECLAMAT TREASURER, COUNTY OF MONMOUTH										
	22-01269 11/30/22 reclamation									
	1 reclamation	488.99	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	11/30/22	11/30/22		OCTOBER 2022	N
	2 reclamation	17.76	2-01-26-308-000-285	B Recycling Tax	R	11/30/22	11/30/22		OCTOBER 2022	N
		<u>506.75</u>								
	Vendor Total:	506.75								
TRYST005 TRYSTONE CAPITAL ASSETS										
	22-01265 11/30/22 lien redemption									
	1 lien redemption	2,873.29	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/30/22	11/30/22		B63/L26	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
Continued												
TRYST005	TRYSTONE CAPITAL ASSETS	22-01265	11/30/22	lien redemption								
	2 premium bid				1,500.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/30/22	11/30/22	B63/L26	N
	3 premium bid				1,500.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/30/22	11/30/22	B11.05/L16	N
	4 lien redemption				1,508.05	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/30/22	11/30/22	B11.05/L16	N
					<u>7,381.34</u>							
	Vendor Total:				7,381.34							
TWINLIGH TWIN LIGHTS TERRACE CONDO												
22-01287	12/01/22 electric reimbursement											
	1 electric reimbursement				363.32	2-01-26-325-000-217	B Condo Services: Street Lighting	R	12/01/22	12/01/22	9/3-12/1/22	N
	2 electric reimbursement				346.95	2-01-35-410-000-201	B Contingent	R	12/01/22	12/01/22	9/3-12/1/22	N
					<u>710.27</u>							
	Vendor Total:				710.27							
ULINE005 ULINE, INC.												
22-01175	10/27/22 Gift wrap/pull bows/tape											
	1 Gift wrap, bows/tape				377.71	T-03-56-850-000-011	B Trust: Recreation	R	10/27/22	11/29/22	155700408	N
	Vendor Total:				377.71							
VERIZON1 VERIZON												
22-01277	11/30/22 40 SHORE DRIVE											
	1 40 SHORE DRIVE				122.48	2-05-55-502-000-213	B Sewer: Telephone	R	11/30/22	11/30/22	40 SHORE DR	N
	2 VALLEY ST PUMP STATION				39.85	2-05-55-502-000-213	B Sewer: Telephone	R	11/30/22	11/30/22	VALLEY ST PUMP	N
	3 17-1 SHORE DRIVE				257.56	2-01-31-440-000-213	B Telephone	R	11/30/22	11/30/22	17-1 SHORE DR	N
					<u>419.89</u>							
	Vendor Total:				419.89							
VERIZON005 VERIZON												
22-01278	11/30/22 fios											
	1 fios				134.00	2-01-31-450-000-213	B Telecommunications	R	11/30/22	11/30/22	11/4/22	N
	Vendor Total:				134.00							

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERWIRE VERIZON WIRELESS												
22-01272	11/30/22	cell phone										
	1	cell phone	1,647.78	2-01-31-440-000-213	B Telephone	R	11/30/22	11/30/22			9920101296	N
	2	cell phone	87.42	2-01-31-440-000-213	B Telephone	R	11/30/22	11/30/22			9919971544	N
	3	cell phone first aid	76.02	2-01-31-440-000-213	B Telephone	R	11/30/22	11/30/22			9920833628	N
			<u>1,811.22</u>									
	Vendor Total:		1,811.22									
COAST VILLAGE OFFICE SUPPLY												
22-00945	08/23/22	Name plate										
	1	Name plate	15.35	2-01-20-120-000-294	B Municipal Clerk: Other	R	08/23/22	11/29/22			4507311-0	N
	2	Shipping	8.50	2-01-20-120-000-294	B Municipal Clerk: Other	R	08/23/22	11/29/22			4507311-0	N
			<u>23.85</u>									
	Vendor Total:		23.85									
VSP VISION SERVICE PLAN												
22-01261	11/29/22	vision care										
	1	vision care	1,069.53	2-01-23-220-000-253	B Current: Group Insurance	R	11/29/22	11/29/22			DECEMBER 2022	N
	Vendor Total:		1,069.53									
WEINE005 WEINER LAW GROUP LLP												
22-01296	12/02/22	legal services										
	1	legal services	30.00	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	12/02/22	12/02/22			287333	N
	2	132 bay avenue	375.00	T-03-56-875-000-176	B TRUST:LUB2022-07 Bridge City B47 L6	R	12/02/22	12/02/22			287340	N
	3	123 bay avenue	300.00	T-03-56-875-000-177	B TRUST:LUB2022-08 Honorable Plant	R	12/02/22	12/02/22			287341	N
	4	72 fourth street	165.00	T-03-56-875-000-171	B TRUST:LUB 2022-05 B65 L25 72 Fourth Link	R	12/02/22	12/02/22			287338	N
	5	15 barberie avenue	75.00	T-03-56-875-000-173	B TRUST: LUB2022-06 Martin B77 L15	R	12/02/22	12/02/22			287339	N
	6	49 miller street	15.00	T-03-56-875-000-173	B TRUST: LUB2022-06 Martin B77 L15	R	12/02/22	12/02/22			287334	N
	7	289 bay avenue	30.00	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	12/02/22	12/02/22			287336	N
	8	eric woks	210.00	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	12/02/22	12/02/22			287337	N
			<u>1,200.00</u>									
	Vendor Total:		1,200.00									

December 5, 2022
10:26 AM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Invoice	Excl
Item	Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Invoice	Excl
<hr/>									
WILLI020	WILLIAM ARMENTI								
22-01284	12/01/22	Medicare reimbursement							
1	Medicare reimbursement	524.40	2-01-36-472-000-000	B Statutory: Social Security	R	12/01/22	12/01/22	SEPT-NOV 2022	N
	Vendor Total:	524.40							

Total Purchase Orders: 93 Total P.O. Line Items: 191 Total List Amount: 1,524,244.25 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	866,579.41	0.00	866,579.41	0.00	0.00	866,579.41
	2-05	<u>69,141.64</u>	<u>0.00</u>	<u>69,141.64</u>	<u>0.00</u>	<u>0.00</u>	<u>69,141.64</u>
Year Total:		935,721.05	0.00	935,721.05	0.00	0.00	935,721.05
CAPITAL PROJECTS							
	C-04	408,697.78	0.00	408,697.78	0.00	0.00	408,697.78
	C-06	<u>7,104.00</u>	<u>0.00</u>	<u>7,104.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,104.00</u>
Year Total:		415,801.78	0.00	415,801.78	0.00	0.00	415,801.78
	G-02	9,552.40	0.00	9,552.40	0.00	0.00	9,552.40
TRUST NON BUDGET-TWO RIVER							
	T-03	162,982.02	0.00	162,982.02	0.00	0.00	162,982.02
	T-13	<u>187.00</u>	<u>0.00</u>	<u>187.00</u>	<u>0.00</u>	<u>0.00</u>	<u>187.00</u>
Year Total:		163,169.02	0.00	163,169.02	0.00	0.00	163,169.02
Total of All Funds:		<u><u>1,524,244.25</u></u>	<u><u>0.00</u></u>	<u><u>1,524,244.25</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,524,244.25</u></u>

November 28, 2022
08:59 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 7.

Batch Id: JORGI Batch Type: C Batch Date: 11/28/22 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-01249	11/22/22	1 CLAUD010 CLAUDIA CURRAN Damage to car windshield	1,800.36	A-8 HILLTOP TERRACE 2-01-23-210-000-251 Current: Insurance - Other	Budget	Aprv	1	1
			1,800.36					

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	1	1,800.36

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	1,800.36	0.00	0.00	1,800.36
Total of All Funds:		<u>1,800.36</u>	<u>0.00</u>	<u>0.00</u>	<u>1,800.36</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-002	Cash - Clearing - Valley	0.00	1,800.36
2-01-201-20-000-000	Current Appropriations	<u>1,800.36</u>	<u>0.00</u>
	Grand Total:	<u>1,800.36</u>	<u>1,800.36</u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-239

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND BOROUGH OF ATLANTIC HIGHLANDS FOR BASIC LIFE SUPPORT RESPONSE

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1 et. seq.) authorizes local units such as this Municipality to enter into Shared Services Agreements with other local units; and

WHEREAS, the Highlands First Aid Squad provides emergency medical services to Borough residents, and such services are supplemented through an agreement with HMH Hospitals Corporation d/b/a JFK University Medical Center (hereinafter referred to as "JFK") for continuous daytime coverage in the Highlands; and

WHEREAS, Highlands' agreement with JFK allows JFK to provide primary Basic Life Support response in Atlantic Highlands pursuant to a shared service agreement between the two municipalities; and

WHEREAS, the Borough of Highlands and Atlantic Highlands wish to enter a shared service agreement to provide for such Basic Life Support response in Atlantic Highlands in exchange for Atlantic Highlands sharing the monthly cost of JFK's services; and

WHEREAS, the Borough of Highlands and the Borough of Atlantic Highlands have reached an agreement for which the cost to provide such services to the Borough of Atlantic Highlands will be \$7,500.00 per month; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into the proposed Shared Services Agreement with the Borough of Atlantic Highlands to provide for such Basic Life Support response in Atlantic Highlands.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highlands hereby authorizes the Mayor and Borough Clerk to execute a Shared Services Agreement for Basic Life Support services to be provided by JFK in the Borough of Atlantic Highlands for the period of January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution, along with the executed Shared Services Agreement to the following:

1. Michelle Clark, Clerk, Borough of Atlantic Highlands.
2. Robert Ferragina, Administrator, Borough of Atlantic Highlands.

- 3. Patrick DeBlasio, Chief Financial Officer, Borough of Highlands.
- 4. Elizabeth Perez, Monmouth County Shared Services.
- 5. NJ Department of Local Government Services.

Motion to Approve R 22-239:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-240

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ESTIMATING/VALIDATION SERVICES BETWEEN THE BOROUGH OF HIGHLANDS AND T&M ASSOCIATES

WHEREAS, the Borough of Highlands is in need of estimating/validation services; and,

WHEREAS, T&M Associates, with a principal place of business located at 400 Broadacres Drive, Suite # 250, Bloomfield, New Jersey 07003 is in the business of providing Damage Repair and Mitigation estimates and previously submitted a proposal for the following scope of work regarding:

Forced Relocation – FEMA-DR-4086-NJ Project Worksheet # 2006

WHEREAS, the Borough of Highlands is desirous of obtaining the services of T&M Associates, to perform all of those services contemplated in the afore-referenced Proposal not to exceed \$14,100.00.

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account # T-03-56-855-000-000

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands as follows:

1. T&M Associates is hereby retained to provide estimating/validation services to the Borough of Highlands for an amount not to exceed \$14,100.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.

3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-240:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-241

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
ROADWAY & DRAINAGE IMPROVEMENTS TO LINDEN AVE., WATERWITCH AVE.,
BAY AVE., AND JONES CREEK; LENGTH=2250 LF PROJECT**

WHEREAS, the Borough of Atlantic Highlands is seeking funding to make repairs Linden avenue, Waterwitch Avenue, Bay Avenue, and Jones; and

WHEREAS, the New Jersey Department of Transportation offers a Roadway & Drainage Improvement grant; and

WHEREAS, it is in the best interest of the residents of the Borough of Highlands to apply for aforesaid grant application.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Borough of Highlands formally approves the grant application for the above stated project;

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and Clerk are hereby authorized to submit an electronic grant application identified as **LAIF-2023** - Roadway & Drainage Improvements to - 00030 to the New Jersey Department of Transportation on behalf of the Borough of Highlands;

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Highlands and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion to Approve R 22-241:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

My signature and the Clerk's seal serve to acknowledge the above resolution (R 22-241) and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL:

Carolyn Broullon, Mayor

Nancy Tran, Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-242

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
ROADWAY & DRAINAGE IMPROVEMENTS TO LINDEN AVE., WATERWITCH AVE.,
BAY AVE., AND JONES CREEK; LENGTH=2250 LF PROJECT**

WHEREAS, the Borough of Atlantic Highlands is seeking funding to make repairs Linden avenue, Waterwitch Avenue, Bay Avenue, and Jones; and

WHEREAS, the New Jersey Department of Transportation offers a Roadway & Drainage Improvement grant; and

WHEREAS, it is in the best interest of the residents of the Borough of Highlands to apply for aforesaid grant application.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Borough of Highlands formally approves the grant application for the above stated project;

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and Clerk are hereby authorized to submit an electronic grant application identified as **LTPF-2023** - Roadway & Drainage Improvements to - 00044 to the New Jersey Department of Transportation on behalf of the Borough of Highlands;

BE IT FURTHER RESOLVED that Mayo and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Highlands and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

Motion to Approve R 22-242:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

My signature and the Clerk's seal serve to acknowledge the above resolution (R 22-242) and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL:

Carolyn Broullon, Mayor

Nancy Tran, Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 22-243
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>NAME</u>
100.11	132	2022	\$1,750.87	Salinas, Eva

Motion to Approve R 22-243:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-244

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DREDGING OF JONES CREEK INCLUDING TOPOGRAPHIC SURVEY AND ACQUISITION OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) INDIVIDUAL PERMIT (IP) TO REMOVE SAID MATERIALS

WHEREAS, the Borough of Highlands has a need for professional engineering services for the dredging of Jones Creek in the Borough of Highlands and the associated permitting pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering and Design has set forth its proposed services in a written proposal No. 22011139P dated November 16, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal includes the following:

- Performance of a partial topographical survey of a portion of Block 97, Lot 1 in the Borough of Highlands including:
 - Establish on-site survey control; and,
 - Field traverse, topographic survey and data collection; and,
 - Field measure inverts of accessible gravity structures; and,
 - Field survey data reduction and computation; and,
 - Preparation of topographic survey map in AutoCAD Civil 3D format.
- New Jersey Department of Environmental Protection (NJDEP) Pre-Application Meeting with pre-application package including project narrative, supporting maps, and conceptual plans for submission to the NJDEP.
- Waterfront Development Permit Application in compliance with the standards described in the Coastal Zone Management Rules (N.J.A.C. 7:7-1.1 et. seq.). This will include preparation of an Environmental Impact Statement/Compliance Statement (EIS/CS). The EIS/CS will include environmental assessment and compliance with those applicable policies contained within the Rules of Coastal Zone Management (N.J.A.C. 7:7-1.1 et seq.).

WHEREAS, the proposed amount of the contract with Colliers Engineering and Design is \$20,400.00 which consists of the following:

Phase 1.0 Partial Topographic Survey	\$5,900.00
Phase 2.0 Permitting Services	\$13,000.00
Reimbursables (Estimated)	<u>\$1,500.00</u>
Total Fee:	\$20,400.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering and Design, 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interests of the Borough to retain Colliers Engineering and Design for the proposed professional engineering services in connection with the dredging of Jones Creek in the Borough of Highlands and the associated permitting; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$20,400.00 for professional engineering services as stated in Colliers Engineering and Design proposal dated No. 22011139P November 16, 2022; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering and Design has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering and Design from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: 2-01-26-294-000-144



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering and Design is hereby retained to provide professional engineering services for the dredging of Jones Creek in the Borough of Highlands and the associated permitting, as outlined above, for an amount not to exceed \$20,400.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-244:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-245

AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE HIGHLANDS AND ATLANTIC HIGHLANDS MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2024 FOR THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020-JUNE 2025

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Borough Council of the **Borough of Highlands**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Highlands, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Highlands and Atlantic Highlands Municipal Alliance grant for fiscal year running from June 1, 2023 through June 30, 2024 in the amount of:

DEDR	<u>\$ 14,954.20</u>
Cash Match	<u>\$ 3,738.55</u>
In-Kind	<u>\$ 11,215.65</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Carolyn Broullon, Mayor/Head of Governing Body

Motion to Approve R 22-245:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-246

AUTHORIZING SUBMISSION OF AN APPLICATION FOR DMHAS YOUTH LEADERSHIP GRANT

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program; and

WHEREAS, The Borough Council of the **Borough of Highlands**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Highlands, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of an application for DMHAS Grant funding for the Highlands and Atlantic Highlands Municipal Alliance for Grant Term 9/1/23 – 9/30/25 in the amount of:

DMHAS Grant Funding: \$ 5,094.83

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED:

Carolyn Broullon, Mayor/Head of Governing Body

Motion to Approve R 22-246:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-247
PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S. 40:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Boroughs' 2022 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take immediately:

<u>A/C #</u>	<u>FROM</u>	<u>TO</u>
22-201-200 Code Enforcement	\$25,000.00	
20-152-100 Central Services-S&W	5,000.00	
25-240-100 Police-S&W		\$30,000.00
23-210-200 Liability Insurance	10,000.00	
20-165-200 Engineering-OE		5,000.00
28-360-010 Community Center-S&W		5,000.00
Totals	<u>\$ 40,000.00</u>	<u>\$40,000.00</u>

Motion to Approve R 22-247:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-248

PROPERTY TAX CANCELLATION AND REFUND

WHEREAS, Block 100, lot 18 applied for and received a tax exemption under the provisions for a total disabled veteran status in accordance with N.J.S.A. 54:4-3.30et seq, and

WHEREAS, the Tax Collector is recommending that the 2022 taxes be cancelled for the 3rd and 4th quarter taxes in the amount of \$1,987.51.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above.

Motion to Approve R 22-248:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-249

AUTHORIZING THE REFUND OF A CERTIFIED COPY FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for two (2) Certified Copies; and

WHEREAS, the Finance Officer has confirmed with the Registrar that no certified copies were issued and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Certified Copy Fee by the Borough of Highlands,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Finance Officer is authorized to immediately refund the Certified Copy Fee to the individual listed below:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>
Luisa Maria Pia Kallmeyer	\$30.00	2502 Appleton Ct., Palm Beach Gardens, FL 33402

Motion to Approve R 22-249:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-250

**AUTHORIZATION TO EXECUTE A CONTRACT WITH DRAGER, INC. FOR THE PURCHASE ON AN
ACLOTTEST 9510 TEST SYSTEM THROUGH THE DRUNK DRIVING ENFORCEMENT FUND (DDEF)
GRANT AT A COST NOT TO EXCEED \$19,305.00**

WHEREAS, the State of New Jersey is testing the new Alcotest System in a pilot program with the New Jersey State Police and other selected Municipal entities; and

WHEREAS, the Borough of Highlands and Borough of Highlands Police Department were selected to participate in the aforementioned pilot program; and

WHEREAS, the New Jersey Attorney General's Office approved only the use of a proprietary piece of equipment, the Alcotest 9510 Evidential Breath Test System, for the pilot program; and

WHEREAS, Drager, Inc., is the sole proprietor of the required Alcotest 9510 Evidential Breath Test System to be utilized in the pilot program; and

WHEREAS, any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and utilization of the bidding providing one of the exceptions to the public bidding statute as set forth in N.J.S.A. 40A:11-5(1) is applicable; and

WHEREAS, N.J.S.A. 40:11-5(1)(dd) sets forth exceptions to the Local Public Contracts Law for professional services and for extraordinary unspecified services ("EUS") and goods; and

WHEREAS, the Borough could not engage in competitive bidding for the required professional services because, despite due diligence by the Borough of Highlands Police Department, only one entity in the State of New Jersey, that being Drager, Inc., is the only provider of the required Alcotest 9510 Evidential Breath test System to be utilized when participating the State's pilot program; and

WHEREAS, despite a diligent search the Borough of Highlands Police Department could not identify a provider capable of producing the required Alcotest 9510 Evidential Breath Test System to be utilized when participating in the State's pilot program; and

WHEREAS, in order to better protect persons and property of the community it is absolutely vital that the Borough and its residents have a police force that has the appropriate and necessary equipment to combat drunk driving; and

WHEREAS, the Chief of Police recommends that the Borough participate in the pilot program and purchase the Alcotest 951 Evidential Breath Test System

WHEREAS, the Borough is not required to solicit bids for the work and services associated with the acquisition of the Alcotest 951 Evidential Breath Test System pursuant to N.J.S.A. 40:11-5(1)(dd); and

WHEREAS, the Chief Financial Officer of the Borough has certified that the funds available to retain and enter into a contractor with Drager, Inc., in the total amount not to exceed \$19,305.00 through funds available to the Borough through the State Grant DDEF Fund (Drunk Driving Enforcement Fund).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Highlands to participate in the State pilot program and purchase the Alcotest 951 Evidential Breath Test System at a price not to exceed amount of \$19,305.00.

BE IT FURTHER RESOLVED, that all Borough officials including, but not limited to the Mayor, the Borough Administrator and the Municipal Clerk, are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

BE IT FURTHER RESOLVED, that notice of this Resolution shall be presented and published in compliance with N.J.S.A. 40:11-5(1)(dd).

Motion to Approve R 22-250:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 7, 2022

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-251

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL EMERGENCY MEDICAL SERVICES BETWEEN THE BOROUGH OF HIGHLANDS AND JFK MEDICAL CENTER (“JFK”) FOR EMS SERVICES

WHEREAS, the Borough of Highlands has a need for professional emergency medical services, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, John F. Kennedy Medical Center Emergency Medical Services (“JFK EMS”) is a licensed provider of Basic Life Support (BLS) and Advanced Life Support (ALS) Services by the New Jersey Department of Health and Human Services Office of Emergency Medical Service; and

WHEREAS, JFK EMS has a long history of supporting municipal BLS agencies by way of providing primary, dedicated back-up or mutual aid BLS assistance; and

WHEREAS, the Borough wishes to enter into an Agreement with JFK EMS, for the period beginning January 1, 2023 through December 31, 2023, wherein JFK shall provide a staffed and dedicated BLS ambulance from the hours of 5am to 5pm, Monday through Friday, based in the Borough of Highlands to provide primary BLS response in the Borough and mutual aid to surrounding municipalities, for a fee of \$15,000 per month; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to enter into a contract with JFK Medical Center for the proposed emergency medical services; and

WHEREAS, JFK Medical Center has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit JFK Medical Center from making any reportable contributions through the term of the contract; and

WHEREAS, JFK Medical Center has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account # 3-01-42-737-000-299

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands as follows:

1. JFK Medical Center is hereby retained to provide emergency medical services to the Borough of Highlands for an amount not to exceed \$180,000.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-251:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands