



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, October 05, 2022 at 7:00 PM

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. September 14, 2022 Special Meeting Minutes
2. September 21, 2022 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

3. O-22-22 Amending Chapter VII (Traffic), Section 3.3 (Snow Removal) of the Code of the Borough of Highlands Related to Parking During Snowfall

PUBLIC HEARING ON PROPOSED ORDINANCES

4. O-22-20 Removing Restricted Parking Space in Front of Residence Occupied By Person with Disabilities
5. O-22-21 Amending Chapter 5 (Licensing of Dogs), Section 5-14 (Licensing and Control of Cats), Subsection 5-14.1 (Licensing) of the Revised General Ordinances of the Borough of Highlands

CONSENT AGENDA

6. R 22-214 Property Tax Cancellation
7. R 22-215 In Support of Cannabis Establishment

- [8.](#) R 22-216 In Support of Cannabis Establishment
- [9.](#) R 22-217 In Support of Cannabis Establishment
- [10.](#) R 22-218 Authorizing Payment of Bills
- [11.](#) R 22-219 Authorizing the Award of a Contract to Nextrequest for Annual Renewal of Records Request Management Software License

OTHER BUSINESS

12. South Bay & Hillside Ave. Improvements

REPORTS

13. Mayor's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

14. Attorney/Client Privilege: 66 Miller St.

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-22-22

**AMENDING CHAPTER VII (TRAFFIC), SECTION 3.3 (SNOW REMOVAL) OF THE CODE OF THE
BOROUGH OF HIGHLANDS RELATED TO PARKING DURING SNOWFALL**

WHEREAS, Chapter 7, Section 3.3 of the Borough Code establishes the streets or parts of streets where there shall be no parking when snow has fallen and the accumulation is such that it covers the street or highway; and

WHEREAS, the Chief of Police has analyzed and evaluated the Borough Code and has recommended certain changes; and

WHEREAS, the governing body finds that these recommendations should be adopted for the general safety, health and welfare of the Borough; and

WHEREAS, the Borough of Highlands is authorized to control parking on local roads pursuant to N.J.S.A. 39:4-8(b)(1) and N.J.S.A. 39:4-197(1)(f); and

WHEREAS, the Borough of Highlands wishes to restrict parking whenever snow has fallen and the accumulation is such that it covers the street or highway during snowfall on the westerly side of Chestnut Street from its intersection with Oak Street northward until its terminus.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 7-3.3 entitled "Snow Removal" shall be amended as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~**strikeovers in bold italics**.)~~

7-3.3 Snow Removal

a. Whenever snow has fallen and the accumulation is such that it covers the street or highway, no vehicle shall be parked on the following main traveled or major roadways or portions thereof:

Name of Street	Location
Bay Avenue	Entire length
Bay Street	Easterly Side - Entire Length
Borough Hall	The parking area in front of borough hall unless both the parking lot and Bay Avenue have already been plowed
<u>Chestnut Street</u>	<u>Westerly side, from its intersection with Oak Street northward until its terminus</u>
South Bay Avenue	Entire length
Navesink Avenue	Entire length
Linden Avenue	Entire length
Waterwitch Avenue	Both sides, from Linden Avenue to Bay Avenue

b. Unchanged.

c. Unchanged.

d. Unchanged.

e. Unchanged.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-22-22:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-22:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 19, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-20

**REMOVING RESTRICTED PARKING SPACE IN FRONT OF RESIDENCE
OCCUPIED BY PERSON WITH DISABILITIES**

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic or provide for the removal thereof if no longer necessary.

WHEREAS, Ordinance 18-03 governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Borough of Highlands previously designated a space for resident parking for persons with disabilities on 128 Highland Avenue; and

WHEREAS, the Borough has been notified of the vacation of the premises by said persons with disabilities at 128 Highland Avenue, therefore, the space is no longer needed; and

WHEREAS, the governing body of the Borough of Highlands wishes to remove the previously designated space for persons with disabilities pursuant to the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION 1.

A previously-designated parking space for resident parking for persons with disabilities in front of 128 Highland Avenue is no longer necessary and shall be removed. Any sign which was installed to identify the parking space in accordance with Ordinance 18-03 shall be removed.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law.

First Reading and Set Hearing Date for O-22-20:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI	X		X			
BROULLON		X	X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 21, 2022



 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing and Adoption for O-22-20:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022

 Nancy Tran, Municipal Clerk
 Borough of Highlands

 Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-21

AMENDING CHAPTER 5 (LICENSING OF DOGS), SECTION 5-14 (LICENSING AND CONTROL OF CATS), SUBSECTION 5-14.1 (LICENSING) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS

WHEREAS, the Governing Body of the Borough of Highlands has determined that it is necessary to amend The Revised General Ordinances of the Borough of Highlands to revise the licensing period for cats.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Highlands as follows:

SECTION I. Chapter 5 (Licensing of Dogs), Section 5-14 (Licensing and Control of Cats), Subsection 5-14.1 (Licensing) is hereby amended as follows (additions are shown in **bold italics** **with underlines** and deletions are shown in **~~bold italics with strikeout~~**):

Section 5-14.1 Licensing.

Every person, firm or corporation that owns, harbors or keeps a cat more than six months of age on January 1 of any year, or six months of age within the license year, shall annually or within 30 days from the date such cat becomes six months of age, obtain a license for each cat from the borough clerk. The license year shall commence on **July January** 1 and end on the following **June 30 December 31**. Such cat license, if paid on or before **September March** 1, shall be eighteen (\$18.00) dollars for each altered cat and twenty-one (\$21.00) dollars for nonneutered cats. An increased fee of two (\$2.00) dollars per cat license shall be paid by all persons purchasing cat licenses after **September March** 1 or more than three months after such cat becomes six months of age. Each applicant for a cat license shall present a valid Certificate of Vaccination before being issued a license. All funds received from cat licenses shall be paid into the general fund of the borough.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-22-21:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 21, 2022



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-22-21:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-214

PROPERTY TAX CANCELLATION

WHEREAS, Block 98, lot 6.03 is listed as exempt common area property, and

WHEREAS, the Tax Assessor has reviewed the records and has made a determination that the 2021 and 2022 valuations are overstated, and

WHEREAS, the Tax Collector is recommending that the following taxes be cancelled accordingly:

2021 \$3,225.30
2022 \$3,078.79

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above.

Motion to Approve R 22-214:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-215

IN SUPPORT OF CANNABIS ESTABLISHMENT

WHEREAS, on January 18, 2010, Governor Jon Corzine signed the New Jersey Compassionate Use Medical Marijuana Act, N.J.S.A. 24:61-1 et seq., which provided for the legalization of medical marijuana and creation of a program to allow persons suffering from qualifying debilitating medical conditions to obtain medical marijuana in a safe, timely and compassionate manner; and

WHEREAS, the State of New Jersey in 2018 amended its regulatory scheme so as to expand the scope of citizens to whom medical marijuana may be prescribed and so as to make medical marijuana more accessible and available to many of the citizens who need it; and

WHEREAS, on November 3, 2020, the Marijuana Legalization Amendment was approved by voters in New Jersey, which legalized the possession and use of cannabis for residents twenty-one years of age or older;

WHEREAS, on February 22, 2021, Governor Phil Murphy signed into law the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Act, which established the adult use cannabis program in the State of New Jersey.

WHEREAS, the Borough of Highlands endorses the adult use cannabis program in the State of New Jersey, as well as the medical use program, which provides needed relief to the many persons suffering from chronic and/or debilitating illnesses who may benefit from this program; and

WHEREAS, the Borough of Highlands supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Highlands to the extent consistent with applicable state and local statutes, rules, regulations, and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M); and

WHEREAS, Tranquility Dispensary LLC has expressed interest in the siting of such a facility within the Borough of Highlands.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Tranquility Dispensary LLC to the extent consistent with applicable state and local statutes, rules, regulations and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M).

BE IT FURTHER RESOLVED, that due to the Borough's limit of a single Cannabis Retailer License, upon submission of a complete license application, the license applicant that receives Cannabis Regulatory Commission approval first in time shall be deemed approved by the Borough.

Motion to Approve R 22-215:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-216

IN SUPPORT OF CANNABIS ESTABLISHMENT

WHEREAS, on January 18, 2010, Governor Jon Corzine signed the New Jersey Compassionate Use Medical Marijuana Act, N.J.S.A. 24:61-1 et seq., which provided for the legalization of medical marijuana and creation of a program to allow persons suffering from qualifying debilitating medical conditions to obtain medical marijuana in a safe, timely and compassionate manner; and

WHEREAS, the State of New Jersey in 2018 amended its regulatory scheme so as to expand the scope of citizens to whom medical marijuana may be prescribed and so as to make medical marijuana more accessible and available to many of the citizens who need it; and

WHEREAS, on November 3, 2020, the Marijuana Legalization Amendment was approved by voters in New Jersey, which legalized the possession and use of cannabis for residents twenty-one years of age or older;

WHEREAS, on February 22, 2021, Governor Phil Murphy signed into law the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Act, which established the adult use cannabis program in the State of New Jersey.

WHEREAS, the Borough of Highlands endorses the adult use cannabis program in the State of New Jersey, as well as the medical use program, which provides needed relief to the many persons suffering from chronic and/or debilitating illnesses who may benefit from this program; and

WHEREAS, the Borough of Highlands supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Highlands to the extent consistent with applicable state and local statutes, rules, regulations, and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M); and

WHEREAS, The Honorable Plant LLC has expressed interest in the siting of such a facility within the Borough of Highlands.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of The Honorable Plant LLC to the extent consistent with applicable state and local statutes, rules, regulations and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M).

BE IT FURTHER RESOLVED, that due to the Borough's limit of a single Cannabis Retailer License, upon submission of a complete license application, the license applicant that receives Cannabis Regulatory Commission approval first in time shall be deemed approved by the Borough.

Motion to Approve R 22-216:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-217

IN SUPPORT OF CANNABIS ESTABLISHMENT

WHEREAS, on January 18, 2010, Governor Jon Corzine signed the New Jersey Compassionate Use Medical Marijuana Act, N.J.S.A. 24:61-1 et seq., which provided for the legalization of medical marijuana and creation of a program to allow persons suffering from qualifying debilitating medical conditions to obtain medical marijuana in a safe, timely and compassionate manner; and

WHEREAS, the State of New Jersey in 2018 amended its regulatory scheme so as to expand the scope of citizens to whom medical marijuana may be prescribed and so as to make medical marijuana more accessible and available to many of the citizens who need it; and

WHEREAS, on November 3, 2020, the Marijuana Legalization Amendment was approved by voters in New Jersey, which legalized the possession and use of cannabis for residents twenty-one years of age or older;

WHEREAS, on February 22, 2021, Governor Phil Murphy signed into law the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Act, which established the adult use cannabis program in the State of New Jersey.

WHEREAS, the Borough of Highlands endorses the adult use cannabis program in the State of New Jersey, as well as the medical use program, which provides needed relief to the many persons suffering from chronic and/or debilitating illnesses who may benefit from this program; and

WHEREAS, the Borough of Highlands supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Highlands to the extent consistent with applicable state and local statutes, rules, regulations, and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M); and

WHEREAS, Sea Grass NJ LLC has expressed interest in the siting of such a facility within the Borough of Highlands.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Sea Grass NJ LLC to the extent consistent with applicable state and local statutes, rules, regulations and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M).

BE IT FURTHER RESOLVED, that due to the Borough's limit of a single Cannabis Retailer License, upon submission of a complete license application, the license applicant that receives Cannabis Regulatory Commission approval first in time shall be deemed approved by the Borough.

Motion to Approve R 22-217:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-218
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated September 30, 2022, which totals as follows:

Current Fund	\$ 810,222.87
Sewer Account	\$ 10,530.40
Capital Fund	\$ 119,021.77
Trust-Other	\$ 3,744.46
Federal/State Grants	\$ 25,704.13
Total	\$ 969,223.63

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 969,223.60** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-218:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS

10/05/2022

Item 10.

CURRENT:		\$	810,222.87
Payroll	(09/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	10,530.40
Payroll	(09/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	119,021.77
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	3,744.46
Payroll	(09/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	25,704.13
Payroll	(09/30/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AHNAS005	AHN & ASSOCIATES, LLC	22-01074	09/28/22	Electric-September 2022	28.86	2-01-26-325-000-217		B Condo Services: Street Lighting	R	09/28/22	09/28/22		SEPTEMBER 2022	N
	Vendor Total:				28.86									
ALL01	ALLIED 100, LLC	22-00825	07/26/22	dt-aed lifeline extended batte	2,605.19	2-01-25-263-000-154		B Fire Dept: Equipment Maintenance	R	07/26/22	09/28/22		INV3062246	N
	Vendor Total:				2,605.19									
ATC	ATC VOICE/DATA, INC.	22-01055	09/19/22	Service Contracts										
	1 Surveillance System Renewal				294.00	2-01-25-240-000-254		B Police: Equipment Maintenance	R	09/19/22	09/28/22		57265	N
	3 Telephone/Voicemail Renewal				132.00	2-01-25-240-000-254		B Police: Equipment Maintenance	R	09/19/22	09/28/22		57498	N
					426.00									
	Vendor Total:				426.00									
ATLAN010	ATLANTIC SECURITY & FIRE	22-00938	08/23/22	Sept - Nov 2022 - Quarterly	300.00	2-01-28-360-000-296		B Community Ctr: Machinery & Equipment	R	08/23/22	09/29/22		133214	N
	1 Sept - Nov 2022 - Quarterly				300.00									
	Vendor Total:				300.00									
BANKERS	BANKERS LIFE AND CASUALTY CO.	22-01067	09/28/22	Retiree medical	621.43	2-01-23-220-000-254		B Current: Retirees Group Insurance	R	09/28/22	09/28/22		B2258534	N
	1 Retiree medical				621.43									
	Vendor Total:				621.43									

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
					Enc Date Date	Date Invoice	Exc1
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO							
	22-01088 09/28/22 Commingling						
	1 Commingling		31.96 2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal R	09/28/22 09/28/22	13904	N
	2 Commingling		25.85 2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal R	09/28/22 09/28/22	13863	N
			57.81				
	Vendor Total:		57.81				
CAVAN005 CAVANAUGH'S EXTERMINATING CO							
	22-01091 09/29/22 Pest control						
	1 Pest control		40.00 2-01-26-310-000-178	B B&G: Building Maintenance R	09/29/22 09/29/22	848541	N
	Vendor Total:		40.00				
CME01 CME ASSOCIATES							
	22-00007 01/05/22 Engineering services 2022						
	52 general engineering		1,996.50 2-01-20-165-000-244	B Engineering:General Engineering R	09/29/22 09/29/22	0312769	N
	53 tax map updates		368.00 2-01-20-165-000-299	B Engineering- Misc Engineering R	09/29/22 09/29/22	0312770	N
	54 cdbg grant application		85.00 2-01-20-165-000-299	B Engineering- Misc Engineering R	09/29/22 09/29/22	0312776	N
	55 safe streets grant app		2,925.00 2-01-20-165-000-299	B Engineering- Misc Engineering R	09/29/22 09/29/22	0312753	N
	56 Matthews st beach subdivision		888.00 T-03-56-856-820-122	B Trust: Misc Serghis R	09/29/22 09/29/22	0312777	N
			6,262.50				
	22-00086 01/21/22 Phase 2 sanitary sewer improv.						
	6 Phase 2 sanitary sewer improv.		504.00 C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts R	01/21/22 09/29/22	0312775	N
	22-00445 04/19/22 Phase I sanitary improvements						
	11 Phase I sanitary improvements		4,962.00 C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs R	04/19/22 09/29/22	0312774	N
	22-00446 04/19/22 South Bay/Hillside Avenue						
	11 South Bay/Hillside Avenue		9,442.00 C-04-12-112-000-510	B Project 0-12-12: Consultants- Engineer R	04/19/22 09/29/22	0312778	N
	22-00495 04/28/22 Engineering Snugharbor park						
	8 Engineering Snugharbor park		396.00 T-03-56-855-000-000	B Trust: Storm Recovery Trust R	04/28/22 09/29/22	0312772	N
	22-00538 05/06/22 ELEVATED WALKWAY-MARINE PLACE						
	6 ELEVATED WALKWAY-MARINE PLACE		3,633.50 2-01-20-165-000-244	B Engineering:General Engineering R	05/06/22 09/29/22	0312721	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CME01 CME ASSOCIATES Continued													
22-00800	07/15/22	Engineering services/Ederle											
4	Engineering services/Ederle	280.75	2-01-20-165-000-244	B Engineering:General Engineering	R	07/15/22	09/29/22		0312773			N	
22-00801	07/15/22	Engineering service/Hillside											
4	Engineering service/Hillside	441.00	2-01-20-165-000-245	B Engineering-Storm Water	R	07/15/22	09/29/22		0312771			N	
22-01010	09/12/22	CDBG Marine Place walkway west											
1	CDBG Marine Place walkway west	7,890.00	G-02-41-856-000-202	B CDBG 2021 Marine Place Improvements	R	09/12/22	09/29/22		0312722			N	
Vendor Total:		33,811.75											
COAST010 COASTAL METAL RECYCLING CORP													
22-01087	09/28/22	Refrigerator removal											
1	Refrigerator removal	88.00	2-01-26-305-000-294	B Sanitation: Other	R	09/28/22	09/28/22		12625			N	
Vendor Total:		88.00											
COMCAST COMCAST													
22-01080	09/28/22	42 Shore Drive											
1	42 Shore Drive	477.68	2-01-31-450-000-213	B Telecommunications	R	09/28/22	09/28/22		42 SHORE DRIVE			N	
2	22 Snugharbor Ave.	317.99	2-01-31-450-000-213	B Telecommunications	R	09/28/22	09/28/22		22 SNUGHARBOR			N	
3	27 Shore Dr.	312.90	2-01-31-450-000-213	B Telecommunications	R	09/28/22	09/28/22		27 SHORE DR.			N	
4	Spc Video Firehouse	79.57	2-01-31-450-000-213	B Telecommunications	R	09/28/22	09/28/22		SPC VIDEO FIRE			N	
5	17-1 Shore Drive	89.90	2-01-31-450-000-213	B Telecommunications	R	09/29/22	09/29/22		17-1 SHORE DR			N	
		1,278.04											
Vendor Total:		1,278.04											
ELITE010 ELITE VEHICLE SOLUTIONS													
22-00535	05/05/22	17-76 lighting replacement											
1	17-76 lighting replacement	3,953.90	2-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	05/05/22	09/27/22		IN00066001			N	
Vendor Total:		3,953.90											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc1
EMRPO005	EMR POWER SYSTEMS, LLC							
	22-00814 07/22/22 Annual major service/generator							
	1 Annual major service/generator		611.33	2-01-25-263-000-201	B	07/22/22 09/28/22	83937	N
	Vendor Total:		611.33					
FILEB005	FILEBANK							
	22-00958 08/24/22 Repacking/Retention							
	2 Repacking/Retention		505.19	2-01-26-310-000-103	B	09/28/22 09/28/22	0114062	N
	Vendor Total:		505.19					
FRANNY01	FRANNY'S PIZZA							
	22-00528 05/05/22 Drawdown food-Explorer events							
	7 Drawdown food-Explorer events		28.00	T-03-56-850-000-013	B	05/05/22 09/29/22	89230	N
	Vendor Total:		28.00					
GREEN005	GREENMAN-PEDERSEN, INC.							
	22-01083 09/28/22 safe routes to school program							
	1 Safe routes to school program		17,814.13	G-02-41-813-000-013	B	09/28/22 09/28/22	347297	N
	Vendor Total:		17,814.13					
GTBM	GTBM							
	21-01424 12/14/21 kenwood software upgrade							
	1 kenwood software upgrade		260.00	1-01-25-252-000-273	B	12/14/21 09/28/22	37263	N
	Vendor Total:		260.00					
HACKE010	HACKENSACK MERIDIAN HEALTH							
	22-01052 09/19/22 Physicals							
	1 Pre-Employment Physicals		440.00	2-01-25-240-000-240	B	09/19/22 09/28/22	488904	N
	Vendor Total:		440.00					

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HEAT HEAT WAVE														
22-01003	09/08/22	Install hood over front door												
1	Install hood over front door	1,401.30	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	09/08/22	09/28/22					22-0338	N	
2	Fall maintenance	775.00	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	09/08/22	09/28/22					22-0216	N	
3	Space temp sensor	507.50	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	09/08/22	09/28/22					22-0122	N	
		<u>2,683.80</u>												
Vendor Total:		2,683.80												
HENRY HENRY HUDSON REGIONAL HIGH SCH														
22-01069	09/28/22	School taxes-October 2022												
1	School taxes-October 2022	325,676.00	2-01-99-999-002-206	B Regional School Taxes Payable	R	09/28/22	09/28/22					OCTOBER 2022	N	
Vendor Total:		325,676.00												
HIGHBDED HIGHLANDS BOARD OF EDUCATION														
22-01068	09/28/22	School taxes-October 2022												
1	School taxes-October 2022	356,964.00	2-01-99-999-001-206	B Local School Taxes Payable	R	09/28/22	09/28/22					OCTOBER 2022	N	
Vendor Total:		356,964.00												
KANE JACQUELINE KANE														
22-01073	09/28/22	items for Highlands day												
1	Special events	101.99	2-01-28-385-000-244	B Public Events: Special Events	R	09/28/22	09/28/22							
Vendor Total:		101.99												
BUTLER JAMES BUTLER, ESQ.														
22-00004	01/05/22	Municipal Prosecutor 2022												
7	Municipal Prosecutor 2022	1,270.00	2-01-25-275-000-201	B Contract Cost	R	01/05/22	09/29/22					AUGUST 2022	N	
8	Municipal Prosecutor 2022	1,270.00	2-01-25-275-000-201	B Contract Cost	R	01/05/22	09/29/22					SEPTEMBER 2022	N	
9	Municipal Prosecutor 2022	1,270.00	2-01-25-275-000-201	B Contract Cost	R	01/05/22	09/29/22					OCTOBER 2022	N	
		<u>3,810.00</u>												
Vendor Total:		3,810.00												

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
JASPAN JASPAN										
	22-01097 09/30/22 bolt, cold shut									
	1 bolt, cold shut		32.87	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1308271	N
	2 cable tie		19.10	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1310211	N
	3 pin shower curtain		11.97	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1310219	N
	4 ballast		18.49	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1311875	N
	5 s hooks stainless steel		18.21	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1312121	N
	6 3/16 proof chain		140.00	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1314704	N
	7 mm qt air comp oil		15.99	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	09/30/22	09/30/22	A1315852	N
			<u>256.63</u>							
	Vendor Total:		256.63							
JCPL JCP & L										
	22-01082 09/28/22 Master bill mua									
	1 Master bill mua		295.73	2-01-31-430-000-215	B Electric	R	09/28/22	09/28/22	95009794063	N
	2 Master bill		612.78	2-01-31-430-000-215	B Electric	R	09/28/22	09/28/22	95009794044	N
	3 Waterwitch/Bay Ave.		12.66	2-01-31-430-000-215	B Electric	R	09/28/22	09/28/22	98810056026	N
	4 Cedar Street		15.13	2-01-31-430-000-215	B Electric	R	09/28/22	09/28/22	95816375192	N
	5 Street lighting		1,445.07	2-01-31-435-000-217	B Street Lighting	R	09/28/22	09/28/22	95816375190	N
	6 Street lighting		2,419.20	2-01-31-435-000-217	B Street Lighting	R	09/28/22	09/28/22	95816375191	N
			<u>4,800.57</u>							
	Vendor Total:		4,800.57							
JERSE005 JERSEY AUTO SPA CAR WASH										
	22-00975 08/25/22 Car wash									
	1 Full Service Super Car Wash		105.00	2-01-25-240-000-265	B Police: Car Wash	R	08/25/22	09/28/22	863	N
	2 Full Service Super Car Wash		75.00	2-01-25-240-000-265	B Police: Car Wash	R	09/28/22	09/28/22	883	N
			<u>180.00</u>							
	Vendor Total:		180.00							
JFKEM005 JFK EMS										
	22-00058 01/14/22 ems agreement									
	9 ems agreement		15,000.00	2-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/28/22	09/28/22	SEPTEMBER 2022	N
	Vendor Total:		15,000.00							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
JOMED005 JO-MED CONTRACTING CORP.								
	22-00498 04/28/22 SOUTHBAY/HILLSIDE AVENUE							
	4 SOUTHBAY/HILLSIDE AVENUE		91,210.67	C-04-17-102-000-201	B Ord#17-04 Various Road/Sewer Improv	R 04/28/22 09/28/22	PAYMENT #2	N
	Vendor Total:		91,210.67					
JOHNG005 JOHN GUIRE LLC								
	22-00485 04/27/22 Draw Down vaious needs lwn cut							
	5 Draw Down vaious needs lwn cut		219.80	2-01-26-290-000-296	B Streets: Machinery & Equipment	R 09/28/22 09/28/22	93168	N
	6 Draw Down vaious needs lwn cut		45.98	2-01-26-290-000-296	B Streets: Machinery & Equipment	R 09/28/22 09/28/22	93420	N
			265.78					
	Vendor Total:		265.78					
KCUST005 K CUSTOMS LLC								
	22-01099 09/30/22 INSTALL 3 WALL AC UNITS/PD							
	1 INSTALL 3 WALL AC UNITS/PD		1,850.00	2-01-26-310-000-178	B B&G: Building Maintenance	R 09/30/22 09/30/22	1	N
	Vendor Total:		1,850.00					
MCMANIMO MCMANIMON SCOTLAND & BAUMANN								
	22-01084 09/28/22 Downtown redevelopment							
	1 Downtown redevelopment		88.00	2-01-20-155-000-294	B Legal Services: Other	R 09/28/22 09/28/22	196936	N
	Vendor Total:		88.00					
MFSCO005 MFS CONSTRUCTION								
	21-01275 11/16/21 Construction management servic							
	6 Construction management servic		12,903.10	C-04-16-101-000-201	B ORD#16-7 Pre1 Const New Borough Hall	R 11/16/21 09/30/22	1221014.000-5	N
	Vendor Total:		12,903.10					
MGL MGL PRINTING SOLUTIONS								
	22-01049 09/16/22 tax sale notice,delinquent not							
	1 tax sale notice,delinquent not		415.25	2-01-20-145-000-261	B Tax Collection: Printing	R 09/16/22 09/27/22	191333	N
	2 tax sale notice,delinquent not		415.25	2-05-55-502-000-161	B Sewer: Printing	R 09/16/22 09/27/22	191333	N
			830.50					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
MGL MGL PRINTING SOLUTIONS Continued										
22-01060	09/26/22 Resident parking stickers									
	1 Resident parking stickers		419.00	2-01-20-120-000-261	B Municipal Clerk: Printing	R	09/26/22	09/30/22	191555	N
	2 visitor parking tags		575.00	2-01-20-120-000-261	B Municipal Clerk: Printing	R	09/26/22	09/30/22	191555	N
	3 Shipping & handling		54.00	2-01-20-120-000-261	B Municipal Clerk: Printing	R	09/26/22	09/30/22	191555	N
			<u>1,048.00</u>							
	Vendor Total:		1,878.50							
SPCA MONMOUTH COUNTY SPCA										
22-00444	04/19/22 Animal control									
	5 Animal control		1,591.70	2-01-27-340-000-152	B Dog Control: Contractual Service	R	04/19/22	09/28/22	2018868	N
	Vendor Total:		1,591.70							
MOTOR010 MOTOROLA SOLUTIONS, INC.										
22-01085	09/28/22 2 way radios									
	1 2 way radios		350.00	2-01-31-450-000-213	B Telecommunications	R	09/28/22	09/28/22	028673	N
	Vendor Total:		350.00							
NAYLORS NAYLORS AUTO PARTS										
22-01096	09/30/22 ast splice									
	1 ast splice		32.25	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	09/30/22	09/30/22	212250	N
	2 alternator		408.32	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	09/30/22	09/30/22	212356	N
	3 6 month warranty battery		218.99	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	09/30/22	09/30/22	212869	N
	4 tie rod end-outer		86.99	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	09/30/22	09/30/22	212881	N
	5 air filter		20.90	2-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	09/30/22	09/30/22	212975	N
	6 trico front beam wiper blade		68.96	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	09/30/22	09/30/22	213793	N
	7 seal lead acid battery		96.49	2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	09/30/22	09/30/22	214189	N
			<u>932.90</u>							
	Vendor Total:		932.90							
NJAMERIC NEW JERSEY AMERICAN WATER										
22-01081	09/28/22 waterwitch Avenue									
	1 Waterwitch Avenue		140.50	2-01-31-445-000-219	B Water	R	09/28/22	09/28/22	WATERWITCH AVE	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
NJAMERIC NEW JERSEY AMERICAN WATER							
	22-01081 09/28/22 Waterwitch Avenue	Continued					
	2 Gravelly pt hydrant	Continued	211.32 2-01-31-463-000-193	B Fire Hydrants	R	09/29/22 09/29/22	GRAVELLY PT N
			351.82				
	Vendor Total:		351.82				
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC							
	22-01053 09/19/22 Notice oSynopsis of 2021 Audit						
	1 Notice oSynopsis of 2021 Audit		83.70 2-01-20-120-000-220	B Municipal Clerk: Advertising	R	09/19/22 09/27/22	17904 N
	22-01054 09/19/22 Aff of Publ						
	1 Aff of Publ		41.54 T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	09/19/22 09/27/22	17906 N
	Vendor Total:		125.24				
OMSOL005 O&M SOLUTIONS, LLC							
	22-00765 07/05/22 wastewater maintenance						
	9 Waste water maintenance		2,200.00 2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	09/28/22 09/29/22	3855 N
	10 Pump Repair		7,748.75 2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	09/29/22 09/29/22	3884 N
			9,948.75				
	Vendor Total:		9,948.75				
PHILL005 Phillips,Preiss,Grygiel,Leheny							
	22-00084 01/21/22 Borough Planner						
	8 Borough Planner		77.50 2-01-21-185-000-245	B Zoning: Consultants - Planning	R	01/21/22 09/28/22	36003 N
	Vendor Total:		77.50				
PITNEY PITNEY BOWES, INC.							
	22-01098 09/30/22 Leased copier						
	1 Leased copier		625.14 2-01-26-310-000-170	B B&G: Leased Equipment	R	09/30/22 09/30/22	3316344120 N
	Vendor Total:		625.14				

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
POORJ005 POOR JOHNS PORTABLE TOILETS						
22-01089 09/29/22 Kavookian Field						
1 Kavookian Field	203.00 2-01-28-375-000-181 B Parks: Restroom rental	09/29/22 09/29/22	11002	N		
2 Miller Beach	203.00 2-01-28-375-000-181 B Parks: Restroom rental	09/29/22 09/29/22	11003	N		
3 Snug Harbor	203.00 2-01-28-375-000-181 B Parks: Restroom rental	09/29/22 09/29/22	10875	N		
	<u>609.00</u>					
Vendor Total:	609.00					
PRINCLIF PRINCIPAL LIFE GROUP						
22-01071 09/28/22 Life Insurance						
1 Life Insurance	943.85 2-01-23-220-000-253 B Current: Group Insurance	09/28/22 09/28/22	OCTOBER 2022	N		
Vendor Total:	943.85					
RUTGSTAT RUTGERS, THE STATE UNIVERSITY						
22-01028 09/15/22 PPS Certificate for Nancy Tran						
1 PPS Certificate for Nancy Tran	25.00 2-01-20-130-000-236 B Finance: Schooling/Training	09/15/22 09/28/22	68100	N		
Vendor Total:	25.00					
SWORLDWI S&S WORLDWIDE						
22-00643 06/01/22 Summer camp						
1 Summer camp	523.57 T-03-56-850-000-022 B Trust: Recreation Camp	06/01/22 09/28/22	IN101002548	N		
2 Summer camp	128.61 T-03-56-850-000-022 B Trust: Recreation Camp	06/01/22 09/28/22	IN101018457	N		
3 Summer camp	52.62 T-03-56-850-000-022 B Trust: Recreation Camp	06/01/22 09/28/22	IN101062282	N		
	<u>704.80</u>					
22-00874 08/04/22 items for Highlands day						
1 items for Highlands day	38.05 2-01-28-385-000-244 B Public Events: Special Events	08/04/22 09/28/22	IN101054871	N		
2 items for Highlands day	46.18 2-01-28-385-000-244 B Public Events: Special Events	08/04/22 09/28/22	IN101054871	N		
3 Shipping	12.95 2-01-28-385-000-244 B Public Events: Special Events	09/28/22 09/28/22	IN101054871	N		
	<u>97.18</u>					
Vendor Total:	801.98					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void Date Invoice	1099 Excl	
SERVI005 SERVICE TIRE TRUCK CENTER, INC									
	22-00859 08/02/22 Tires for dpw 7 police vehicle								
	1 Tires for dpw 7 police vehicle	6,553.68	2-01-42-717-000-198	B Interlocal: Tires	R	08/02/22 09/30/22	E42283-42	N	
	Vendor Total:	6,553.68							
SPECTROL SPECTROTEL, INC.									
	22-01072 09/28/22 Fire department								
	1 Fire department	96.54	2-01-31-440-000-213	B Telephone	R	09/28/22 09/28/22	11124605	N	
	Vendor Total:	96.54							
STAPLES STAPLES ADVANTAGE									
	22-00946 08/23/22 Office supplies								
	1 Office supplies	137.15	2-01-20-100-000-201	B Admin: Office Supplies	R	08/23/22 09/28/22	3516810264	N	
	Vendor Total:	137.15							
STATE 4 STATE OF NEW JERSEY									
	22-01065 09/26/22 Deficit Assessment								
	1 Deficit Assessment	412.68	T-03-56-853-000-000	B Trust: Unemployment	R	09/26/22 09/28/22	2021	N	
	Vendor Total:	412.68							
SUBUR005 SUBURBAN DISPOSAL INC.									
	22-01075 09/28/22 August 2022								
	1 August 2022	34,000.00	2-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	09/28/22 09/28/22	8945	N	
	2 August 2022	16,366.72	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	09/28/22 09/28/22	8945	N	
	3 August 2022	4,363.66	2-01-26-305-000-284	B Sanitation: Brush & Bulk	R	09/28/22 09/28/22	8945	N	
		<u>54,730.38</u>							
	Vendor Total:	54,730.38							
TM T&M ASSOCIATES									
	22-01076 09/28/22 2022 General services								
	1 2022 General services	148.97	2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer R		09/28/22 09/28/22	SE430315	N	
	2 Chia	177.64	T-03-56-875-000-155	B TRUST: CHIA B41 L13.01 Perf Guarantee R		09/28/22 09/28/22	SE430215	N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
TM T&M ASSOCIATES						
Continued						
22-01076 09/28/22 2022 General services	Continued					
3 Martin	368.89 T-03-56-875-000-173 B TRUST: LUB2022-06 Martin B77 L15	R	09/28/22 09/28/22	SE430316	N	
	695.50					
22-01094 09/30/22 General services						
1 General services	93.50 2-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer R		09/30/22 09/30/22	SE431049	N	
2 General services	448.72 2-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer R		09/30/22 09/30/22	SE431047	N	
3 Martin	389.16 T-03-56-875-000-173 B TRUST: LUB2022-06 Martin B77 L15	R	09/30/22 09/30/22	SE431050	N	
4 72 4th street	337.75 T-03-56-875-000-171 B TRUST:LUB 2022-05 B65 L25 72 Fourth Link R		09/30/22 09/30/22	SE431051	N	
	1,269.13					
Vendor Total:	1,964.63					
TAYLOR TAYLOR FENCE COMPANY						
22-01050 09/19/22 Fence Railing						
1 Fence Railing	590.41 2-01-28-375-000-154 B Parks: Equipment Maintenance & Repairs	R	09/19/22 09/28/22	22-008387	N	
Vendor Total:	590.41					
STATE08 TREASURER, STATE OF NJ						
22-01095 09/30/22 Life hazard use						
1 Life hazard use	769.50 2-01-26-310-000-123 B B&G: Fees & Permits	R	09/30/22 09/30/22	2638920	N	
Vendor Total:	769.50					
ULINE005 ULINE, INC.						
22-00997 09/02/22 CLEANING SUPPLIES						
1 CLEANING SUPPLIES	134.00 2-01-26-310-000-116 B B&G: Janitorial Supplies	R	09/02/22 09/27/22	153470147	N	
2 SHIPPING	29.43 2-01-26-310-000-116 B B&G: Janitorial Supplies	R	09/02/22 09/27/22	153470147	N	
	163.43					
Vendor Total:	163.43					

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VCI VCI														
22-00994	09/02/22	Ambulance repair 17-58												
		1 Ambulance repair 17-58	2,905.19	2-01-25-260-000-296	B First Aid: Machinery & Equipment	R	09/02/22	09/27/22		0009843				N
		Vendor Total:	2,905.19											
VERIZON1 VERIZON														
22-01078	09/28/22	valley st pump station												
		1 valley st pump station	40.92	2-05-55-502-000-213	B Sewer: Telephone	R	09/28/22	09/28/22		9/19/22				N
		2 40 shore drive	125.48	2-05-55-502-000-213	B Sewer: Telephone	R	09/28/22	09/28/22		9/19/22				N
			166.40											
		Vendor Total:	166.40											
VERIZON15 VERIZON CONNECT														
22-01077	09/28/22	Bundled billing												
		1 Bundled billing	150.00	2-01-31-450-000-213	B Telecommunications	R	09/28/22	09/28/22		2866473				N
		Vendor Total:	150.00											
VERWIRE VERIZON WIRELESS														
22-01079	09/28/22	First aid												
		1 First aid	136.00	2-01-31-440-000-213	B Telephone	R	09/28/22	09/28/22		9916078663				N
		2 Cell phone	87.50	2-01-31-440-000-213	B Telephone	R	09/28/22	09/28/22		9915225343				N
		3 Cell phone	1,606.69	2-01-31-440-000-213	B Telephone	R	09/28/22	09/28/22		9915356292				N
			1,830.19											
		Vendor Total:	1,830.19											
VSP VISION SERVICE PLAN														
22-01070	09/28/22	Vision Care												
		1 Vision Care	1,041.90	2-01-23-220-000-253	B Current: Group Insurance	R	09/28/22	09/28/22		OCTOBER 2022				N
		Vendor Total:	1,041.90											
WIREL005 WIRELESS COMMUN & ELECTRONICS														
22-00868	08/03/22	TLK100 PORTABLES												
		1 TLK100 PORTABLES	350.00	2-01-26-290-000-173	B Streets: Radio Repair	R	08/03/22	09/29/22		MD11222075				

September 30, 2022
12:01 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
WIREL005 WIRELESS COMMUN & ELECTRONICS		Continued						
	22-00868 08/03/22 TLK100 PORTABLES	Continued						
	2 WAVE DISPATCH		64.00 2-01-26-290-000-173	B Streets: Radio Repair	R	08/03/22 09/29/22	MD11222075	N
	3 SHIPPING		40.00 2-01-26-290-000-173	B Streets: Radio Repair	R	08/03/22 09/29/22	MD11222075	N
	4 PROGRAMMING		750.00 2-01-26-290-000-173	B Streets: Radio Repair	R	08/03/22 09/29/22	MD11222075	N
	5 TLK100 PORTABLES		350.00 2-01-26-290-000-173	B Streets: Radio Repair	R	08/03/22 09/29/22	MD11222075	N
	6 WAVE DISPACTH		64.00 2-01-26-290-000-173	B Streets: Radio Repair	R	08/03/22 09/29/22	MD11222075	N
			790.00					
	Vendor Total:		790.00					

Total Purchase Orders: 71 Total P.O. Line Items: 131 Total List Amount: 969,223.63 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	260.00	0.00	260.00	0.00	0.00	260.00
	2-01	809,962.87	0.00	809,962.87	0.00	0.00	809,962.87
	2-05	<u>10,530.40</u>	<u>0.00</u>	<u>10,530.40</u>	<u>0.00</u>	<u>0.00</u>	<u>10,530.40</u>
Year Total:		820,493.27	0.00	820,493.27	0.00	0.00	820,493.27
CAPITAL PROJECTS							
	C-04	113,555.77	0.00	113,555.77	0.00	0.00	113,555.77
	C-06	<u>5,466.00</u>	<u>0.00</u>	<u>5,466.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,466.00</u>
Year Total:		119,021.77	0.00	119,021.77	0.00	0.00	119,021.77
	G-02	25,704.13	0.00	25,704.13	0.00	0.00	25,704.13
TRUST NON BUDGET-TWO RIVER							
	T-03	3,744.46	0.00	3,744.46	0.00	0.00	3,744.46
Total of All Funds:		<u><u>969,223.63</u></u>	<u><u>0.00</u></u>	<u><u>969,223.63</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>969,223.63</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-219

AUTHORIZING THE AWARD OF A CONTRACT TO NEXTREQUEST FOR ANNUAL RENEWAL OF RECORDS REQUEST MANAGEMENT SOFTWARE LICENSE

WHEREAS, the Borough of Highlands utilizes NextRequest, 548 Market Street, Suite PMB 77522, San Francisco, California for its records request management software; and

WHEREAS, NextRequest has submitted a proposal, dated September 29, 2022, for its annual license in the amount of \$6,615.00, for the term of one (1) year, beginning October 1, 2022 through September 30, 2023; and

WHEREAS, such annual renewal for the support or maintenance of proprietary computer hardware and software may be awarded without public advertising for bids or bidding in accordance with N.J.S.A. 40:A11-5(dd); and

WHEREAS, the proposal includes the following:

- Record Request Management Module & Document Module
- Up to 15 users
- 500 GB Storage
- Redaction (unlimited licenses across NextRequest users)
- Premium Email Monitoring Suite
- Task assignment and tracking
- Training and Onboarding
- Ongoing Email Support
- JLARC Reporting (in Washington); and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to enter into a contract with NextRequest, for the term of one (1) year, beginning October 1, 2022 through September 30, 2023 for renewal of its records request management software annual license, in an amount not to exceed \$6,615.00 in accordance with NextRequest’s proposal dated September 29, 2022; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Clerk shall publicly advertise notice of this action.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. A contract is hereby awarded to NextRequest for the annual renewal of the records request management software license, for the term of one (1) year, beginning October 1, 2022 through September 30, 2023, as outlined above for an amount not to exceed \$6,615.00.
2. The contract is awarded without competitive bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(dd). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-218:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 5, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands