



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, June 04, 2025 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

PROCLAMATION

1. Honoring Carl "Tinker" West

APPROVAL OF MINUTES

2. May 21, 2025 Meeting Minutes
3. May 21, 2025 Executive Session Minutes

RESOLUTIONS

4. **R 25-127** Approving Renewal of Liquor Licenses for the 2025-2026 Term
5. **R 25-128** Approving Renewal of Liquor License 1317-33-015-007 For The 2025-2026 Term
6. **R 25-129** Approving an Application for a Person-To-Person Transfer of Liquor License 1317-33-003-008

CONSENT AGENDA

7. **R 25-130** Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with 2026 NJDOT State Aid Application
8. **R 25-131** Authorizing the Borough of Highlands to Continue to Participate in Intra-County Mutual Aid and Assistance Agreement with Participating Units in the County of Monmouth
9. **R 25-132** Authorizing the Award of a Non-Fair and Open Contract for Beach Sifting Services at Snug Harbor Beach and Miller Street Beach for the Summer of 2025

10. **R 25-133** Acknowledging Receipt and Review of the Land Use Board Consistency Report for Ordinance O-25-10

11. **R 25-134** Authorizing Payment of Bills

PUBLIC HEARING ON PROPOSED ORDINANCES

12. O-25-10 Amending Chapter 21 (Zoning and Land Use Regulations), Part I (General Provisions), Article II (Definitions), Section 21-8 (Definitions) and Chapter 21 (Zoning and Land Use Regulations), Part IV (Zoning), Article XIV (Establishment of Districts), Section 21-84B (Steep Slopes and Slump Blocks) of the Borough Code of the Borough of Highlands

13. O-25-11 Amending Chapter 6-3.4 of the Borough Code Concerning License Fees for the Sale or Distribution of Alcoholic Beverages in the Borough

REPORTS

14. Mayor's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

15. Litigation

16. Attorney-Client Privilege: Zoning Boundaries

17. Personnel

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-127

APPROVING RENEWAL OF LIQUOR LICENSES FOR THE 2025-2026 TERM

WHEREAS, renewal applications have been filed or submitted through POSSE ABC portal as directed by the ABC; and,

WHEREAS, the submitted, renewal applications have been accepted via POSSE ABC, the Municipal Fees have been paid, and a Tax Clearance Certificate has been received for the following licensee[s]; and,

WHEREAS, the applicants are qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, and pertinent Borough Ordinances; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of the following Liquor License[s] for the 2025-2026 license term be and are hereby authorized:

License Number	Licensee	Establishment
1317-33-001-004	Bahrs Landing - Mobys	Active
1317-33-003-008	Claddagh of Highlands LLC	Inactive
1317-33-004-014	Bay Avenue Associates	Inactive
1317-33-005-005	Sandy Hook Holdings	Active
1317-44-011-003	Monir Inc.	Active
1317-33-012-006	Smokenmirrors LLC	Active
1317-32-018-005	DDS Enterprises LLC	Active
1317-33-019-012	Atlantic Street Innkeepers LLC	Active
1317-32-021-003	Andy's Shore Bar	Active
1317-31-027-001	American Legion Twilight Post 143	Active
1317-31-028-001	Highlands Post 6902	Active

Motion to Approve R 25-127:

	INTRODUCE	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 4, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-128

APPROVING RENEWAL OF LIQUOR LICENSE 1317-33-015-007 FOR THE 2025-2026 TERM

WHEREAS, a renewal application has been filed or submitted through POSSE ABC portal as directed by the ABC; and,

WHEREAS, the submitted, renewal application has been accepted via POSSE ABC, the Municipal Fees have been paid, and a Tax Clearance Certificate have been received for the following licensee; and,

WHEREAS, the Borough of Highlands has no objection to the renewal of the license applied for and consents thereto; and

WHEREAS, the Borough is not aware of any circumstances or provisions of law or local ordinance which would prohibit the renewal of the license.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that there are no objections to the renewal of the following Liquor License[s] for the 2025-2026 license term:

License Number	Licensee	Establishment
1317-33-015-007	Chilangos Restaurant Inc.	Active

Motion to Approve R 25-128:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 4, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-129

APPROVING AN APPLICATION FOR A PERSON-TO-PERSON TRANSFER OF LIQUOR LICENSE 1317-33-003-008

WHEREAS, an application has been filed for a Person-to-Person transfer of Plenary Retail Consumption License 1317-33-003-008, from Claddagh of Highlands LLC, Tax ID #56-2545384 to Nichole Caruso; and,

WHEREAS, the submitted application form is complete in all respects, as outlined in N.J.S.A. 33:1-1 et seq., an Affidavit of Publication has been received by the Municipal Clerk and the transfer fees have been paid; and,

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the Highlands Police Department has investigated the applicant and the source of all funds to be utilized in connection with the purchase and operation of the business, and the results meet ABC standards; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation; and,

WHEREAS, the applicant is qualified to be licensed per Title 33 of the New Jersey Statutes and all rules and regulations promulgated there under, in addition to pertinent Borough Ordinances, and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Highlands, New Jersey does hereby approve, effective June 4, 2025, the person-to-person transfer of the aforesaid Plenary Retail Consumption License to Nichole Caruso, and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Nichole Caruso, effective June 4, 2025."

Motion to Approve R 25-129:

	INTRODUCE	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 4, 2025

Nancy Tran, \Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-130

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH 2026 NJDOT STATE AID APPLICATION

WHEREAS, the Borough of Highlands has a need for professional services in connection with submission of a grant application to the FY 2026 NJDOT State Aid Application for Grand Tour Phase 2 Safe Streets to Transit Program; and

WHEREAS, the Safe Streets to Transit program request is for pedestrian safety improvements around bus stops in the area of the Highlands Elementary School at Rt. 36 and Waterwitch Ave; and

WHEREAS, Colliers Engineering & Design has set forth its proposed services in a written proposal dated May 28, 2025, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed scope of work includes the tasks of preparing and submitting the two (2) FY2026 NJDOT State Aid Applications; and

WHEREAS, the proposed amount of the contract with Colliers Engineering & Design is \$9,300.00, consisting of the following:

Task 1.0: Municipal Aid Fee to repurpose FY2025 application: \$3,800.00

Task 2.0: Safe Streets to Transit Fee: \$5,500.00; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, 101 Crawfords Corner Road, Holmdel, NJ 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design for the proposed services in connection with the application for the FY 2026 NJDOT State Aid Application for Grand Tour Phase 2 Safe Streets to Transit Program for services as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$9,300.00 for professional services as stated in Colliers Engineering & Design's proposal dated May 28, 2025; and

WHEREAS, Colliers Engineering & Design has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 5-01-20-165-000-244



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design is hereby retained to provide professional services in connection with the application for the FY 2026 NJDOT State Aid Application for Grand Tour Phase 2 Safe Streets to Transit Program for services as set forth in its proposal as described above, and in their proposal dated May 28, 2025, for an amount not to exceed \$9,300.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-130:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 4, 2025

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-131

AUTHORIZING THE BOROUGH OF HIGHLANDS TO CONTINUE TO PARTICIPATE IN INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS IN THE COUNTY OF MONMOUTH

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, emergency medical services, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A:14-26 and 40A:14-156.1; and

WHEREAS, by way of Resolution 21-208, duly adopted November 10, 2021, the Governing Body of the Borough of Highlands authorized the Borough of Highlands to enter into Mutual Aid and Assistance Agreements with governmental entities throughout Monmouth County and all of their departments, authorities, boards, commissions and other functions under the auspices of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, emergency management, human services, hazardous materials response units technical or special operations teams, Community Emergency Response Team (“CERT”) members, Medical Reserve Corps (“MRC”) members or volunteers and other jurisdictions defined “local governments” in the Homeland Security Act of 2002; and

WHEREAS, by way of correspondence dated May 1, 2025 the Monmouth County Sherriff’s Office advised that a signed Resolution authorizing the municipality’s continued participation in the County-wide Mutual Aid Agreement is necessary; and

WHEREAS, N.J.S.A. 40A:14-26 and 156.1 et. seq. has authorized interjurisdictional mutual aid; and

WHEREAS, the Governing Body of the Borough of Highlands and the Participating Units recognize the benefit of entering into an Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest, hazardous materials, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property of each individual jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that the Borough continues to agree to the terms of the Emergency Intra-County Mutual Aid and Assistance Agreement Between Participating Units provided by the County.

BE IT FURTHER RESOLVED that the Borough Administrator and Office of Emergency Management Officer are authorized to execute the Emergency Intra-County Mutual Aid and Assistance Agreement Between Participating Units and take any further actions necessary to implement the same.

BE IT FURTHER RESOLVED that the Borough Administrator forward a certified true copy of this Resolution to the Monmouth County Sheriff, Office of Emergency Management Coordinator and appropriate departments.

Motion to Approve R 25-131:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 4, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-132

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BEACH SIFTING SERVICES AT SNUG HARBOR BEACH AND MILLER STREET BEACH FOR THE SUMMER OF 2025

WHEREAS, the Borough of Highlands has a need for beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2025 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Fitzpatrick & Sons, LLC has submitted a proposal in the amount of \$8,280.00 to sift Snug Harbor Beach and Miller Street Beach once a week for twelve (12) weeks for the Summer of 2025; and

WHEREAS, said proposal will not exceed the Borough's bid threshold; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$8,280.00 for the aforesaid services; and

WHEREAS, the Borough has obtained at least two competitive quotations pursuant to N.J.S.A. 40A:11-6.1; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Fitzpatrick & Sons, LLC to perform beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2025; and

WHEREAS, Fitzpatrick & Sons, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Fitzpatrick & Sons, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, Fitzpatrick & Sons, LLC has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: Acct # G-02-41-802-000-206
 G-02-41-802-000-207
 G-02-41-802-000-208


 Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that:

1. Fitzpatrick & Sons, LLC is hereby retained to provide beach sifting services at Snug Harbor Beach and Miller Street Beach for the summer of 2025 once a week for twelve (12) weeks in an amount not to exceed \$8,280.00.
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-132:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 4, 2025

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-133

ACKNOWLEDGING RECEIPT AND REVIEW OF THE LAND USE BOARD CONSISTENCY REPORT FOR ORDINANCE 0-25-10

WHEREAS, the Borough of Highlands introduced Ordinance No. O-25-10 and referred it to the Land Use Board pursuant to N.J.S.A. 40:55D-26(a); and

WHEREAS, the Land Use Board reported its findings on the Ordinance, by and through the issuance of a Memo dated June 2, 2025; and

WHEREAS, in accordance with the aforesaid Report, the Land Use Board found the Ordinance to be not substantially inconsistent with the Borough's Master Plan.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby acknowledges receipt of the Land Use Board's Report finding the Ordinance to be not substantially inconsistent with the Borough's Master Plan.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy, be forwarded to the Land Use Board Secretary.

Motion to Approve R 25-133:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 4, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



Mark J. Semeraro, Esq.†
 R. Scott Fahrney, Esq.
 Dustin F. Glass, Esq.

Stephen G. Piccininni, Esq.
 Megan H. McMurtrie, Esq.

Richard A. Herman, Esq., *Of Counsel*

†Licensed in NY

155 Route 46, Suite 108
 Wayne, New Jersey 07470
 Telephone: 973-988-5070
 Facsimile: 973-988-5533

90 E. Halsey Road, Suite 333
 Parsippany, New Jersey 07054
 Telephone: 973-988-5070

225 West 35th Street, 5th Floor,
 New York, New York 10001

Reply to:
 Dustin F. Glass, Esq.
 dglass@semerarolaw.com
 Direct Dial: 973-988-5787

ATTORNEY WORK PRODUCT MEMORANDUM

ATTORNEY-CLIENT PRIVILEGED COMMUNICATION

TO: Nancy Tran, Land Use Board Secretary and Borough Clerk (via email)
 C: Carolyn Broullon, Mayor (via email)
 FROM: Dustin F. Glass, Esq., Counsel for the Highlands Land Use Board
 DATE: June 2, 2025
 RE: Review of Ordinance No. O-25-10
 Amendment to §21-8 (Definitions) and §21-84B (Steep Slopes and Slump Blocks)

Ordinance No. O-25-10 was introduced by the Governing Body on May 7, 2025 and referred to the Highlands Land Use Board, in its capacity as a Planning Board, for a consistency review in accordance with *N.J.S.A. 40:55D-26a*.

Please be advised that on May 8, 2025, the Land Use Board, in its capacity as a Planning Board, reviewed proposed Ordinance No. 25-10, amending §21-8 (Definitions) and §21-84B (Steep Slopes and Slump Blocks) of the Borough Code of the Borough of Highlands in order to update certain sections of the Borough Code as it pertains to the definition and development standards that pertain to steep slopes within the Borough.

Pursuant to the *N.J.S.A.* 40:55D-26a of Municipal Land Use Law, the Board reviewed Ordinance No. 25-10 and unanimously found that the proposed Ordinance is not substantially inconsistent with the Master Plan with no comments.

Please do not hesitate to contact me if you have any questions or concerns.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-134
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated June 4, 2025, which totals as follows:

Current Fund	\$	75,497.51
Sewer Account	\$	11,164.05
Capital Fund	\$	119,289.08
Trust-Other	\$	20,867.02
Federal/State Grants	\$	-
TOTAL	\$	226,817.66

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 226,817.66** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk's Office for reference.

Motion to Approve R 25-134:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 4, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
06/04/2025

Item 11.

CURRENT:		\$	75,497.51
Payroll	(05/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	11,164.05
Payroll	(05/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	119,289.08
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	20,867.02
Payroll	(05/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	
Payroll	(05/30/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

May 30, 2025
11:47 AM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTION01	ACTION UNIFORM CO., LLC															
25-00057	01/13/25 Initial Outfitting															
1	Initial Outfitting - SLEO II				450.00	4-01-25-240-000-235			B Police: Initial Outfitting	R	01/13/25	05/27/25			70352	N
25-00387	03/20/25 Initial Outfitting															
1	L/S Shirt Elbeco 314N Navy				192.00	5-01-25-240-000-235			B Police: Initial Outfitting	R	03/20/25	05/27/25			70350	N
2	S/S Shirt Elbeco 3314N Navy				188.00	5-01-25-240-000-235			B Police: Initial Outfitting	R	03/20/25	05/27/25			70350	N
3	Pants Elbeco E8950RN Navy				190.00	5-01-25-240-000-235			B Police: Initial Outfitting	R	03/20/25	05/27/25			70350	N
					570.00											
Vendor Total:					1,020.00											
ALLIED12	Allied Fire & Safety															
25-00667	05/19/25 Inspection															
1	Inspection				225.00	5-01-28-360-000-296			B Community Ctr: Machinery & Equipment	R	05/19/25	05/27/25			009499	N
Vendor Total:					225.00											
AMAZO005	AMAZON CAPITAL SERVICES															
25-00252	02/24/25 Patrol Equipment															
1	CKPART 20pack wire clips				14.50	5-01-25-240-000-269			B Police: Patrol Equipment	R	02/24/25	03/11/25			11N19N6JFGTD	N
25-00666	05/19/25 safety goggles															
1	safety goggles				95.90	5-01-26-290-000-294			B Streets: Other	R	05/19/25	05/29/25			17LGP7GH3YD1	N
25-00674	05/22/25 items for summer program															
1	items for summer program				523.77	T-03-56-850-000-011			B Trust: Recreation	R	05/22/25	05/29/25			1P4N3XWP4PWJ	N
Vendor Total:					634.17											

May 30, 2025
11:47 AM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ATC ATC VOICE/DATA, INC.										
25-00613 05/05/25 zoom contract										
1 zoom contract	294.00	5-01-25-263-000-294	B Fire Dept: Other	R	05/05/25	05/27/25		64195		N
2 konftel conference system	234.00	5-01-25-263-000-294	B Fire Dept: Other	R	05/05/25	05/27/25		64194		N
3 video conference contract	354.00	5-01-25-263-000-294	B Fire Dept: Other	R	05/05/25	05/27/25		64193		N
4 1 yr zoom small business contr	199.90	5-01-25-263-000-294	B Fire Dept: Other	R	05/05/25	05/27/25		63968		N
	1,081.90									
Vendor Total:	1,081.90									
BANKERS BANKERS LIFE AND CASUALTY CO.										
25-00678 05/27/25 retiree medical										
1 retiree medical	695.27	5-01-23-220-000-254	B Current: Retirees Group Insurance	R	05/27/25	05/27/25		B2538131		N
Vendor Total:	695.27									
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO										
25-00700 05/29/25 commingling 4/28-4/30/25										
1 commingling 4/28-4/30/25	58.28	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	05/29/25	05/29/25		19971		N
2 commingling 5/12-5/18/25	70.03	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	05/29/25	05/29/25		20088		N
	128.31									
Vendor Total:	128.31									
BOROU005 BOROUGH OF ATLANTIC HIGHLANDS										
25-00682 05/28/25 sound recording-5/6-5/20/25										
1 sound recording-5/6-5/20/25	157.68	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	05/28/25	05/28/25		5/6-5/20/25		N
Vendor Total:	157.68									
BRANIN BRANIN'S CONTRACTING CO.										
25-00668 05/20/25 clean out submersible pump										
1 clean out submersible pump	1,700.00	5-05-55-502-000-190	B Sewer: Station Repairs	R	05/20/25	05/27/25		940		N
2 station repair	500.00	5-05-55-502-000-190	B Sewer: Station Repairs	R	05/20/25	05/27/25		939		N
	2,200.00									
Vendor Total:	2,200.00									

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Item Description		Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Exc1
BRO01 BROWN & BROWN BENEFIT ADVISORS											
25-00685	05/28/25	June 2025 consulting fee									
1 June 2025 consulting fee		1,250.00	5-01-23-220-000-253	B Current: Group Insurance	R		05/28/25	05/28/25		128953	N
Vendor Total:		1,250.00									
BUILDERS BUILDERS GENERAL											
25-00631	05/12/25	wood									
1 wood		127.86	5-01-26-290-000-294	B Streets: Other	R		05/12/25	05/28/25		1339278	N
Vendor Total:		127.86									
CIVIC005 CIVICPLUS LLC											
25-00704	05/29/25	municode codification 2025									
1 municode codification 2025		6,000.00	5-01-20-120-000-252	B Municipal Clerk: Contractual Service	R		05/29/25	05/29/25		336376	N
Vendor Total:		6,000.00									
COLLI005 COLLIERS ENGINEERING/DESIGN											
24-01411	11/07/24	GRANT FOR FY22 SAFE STREETS									
5 GRANT FOR FY22 SAFE STREETS		370.00	C-04-23-101-000-203	B ORD#23-10 Sidewalk/Curb Cuts-by BoroHall	R		11/07/24	05/28/25		1055167	N
Vendor Total:		370.00									
COMCAST COMCAST											
25-00693	05/28/25	22 Snugharbor Avenue									
1 22 Snugharbor Avenue		524.34	5-01-31-450-000-213	B Telecommunications	R		05/28/25	05/28/25		22 SNUGHARBOR	N
2 firehouse spc video acct		101.19	5-01-31-450-000-213	B Telecommunications	R		05/28/25	05/28/25		FIREHOUSE VIDEO	N
3 42 shore drive		549.85	5-01-31-450-000-213	B Telecommunications	R		05/28/25	05/28/25		42 SHORE DR	N
		1,175.38									
Vendor Total:		1,175.38									
COSTC010 COSTCO											
25-00669	05/20/25	graduation									
1 graduation		196.47	5-01-25-240-000-288	B Police: Crime Prevention	R		05/20/25	05/27/25		5/20/25	N
Vendor Total:		196.47									

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COUNTY1 COUNTY OF MONMOUTH									
25-00679 05/27/25 2025 Shrewsbury River Flood sy									
1 2025 Shrewsbury River Flood sy	1,500.00	5-01-25-252-000-203	B Emergency Mgmt: Shared Services	R	05/27/25	05/27/25		25000790	N
Vendor Total:	1,500.00								
DYNAMIC DYNAMIC TESTING SERVICE									
25-00317 03/06/25 drug and alcohol testing									
2 drug and alcohol testing	95.00	5-01-26-290-000-140	B Streets: Physicals	R	03/06/25	05/29/25		3721A	N
Vendor Total:	95.00								
EMRPO005 EMR POWER SYSTEMS,LLC									
25-00612 05/05/25 service to generator									
1 service to generator	1,004.11	5-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	05/05/25	05/27/25		86740	N
Vendor Total:	1,004.11								
ESOS0005 ESO SOLUTIONS, INC.									
25-00374 03/13/25 fire package/cad integration									
1 fire package/cad integration	2,206.85	5-01-26-310-000-297	B B&G: Fire House	R	03/13/25	05/27/25		ESO-160865	N
Vendor Total:	2,206.85								
FILEB005 FILEBANK									
25-00688 05/28/25 storage									
1 storage	505.19	5-01-26-310-000-103	B B&G: Consumable Supplies	R	05/28/25	05/28/25		0132315	N
Vendor Total:	505.19								
FIRST010 FIRST AID & CPR LLC									
25-00644 05/14/25 cpr									
1 cpr	18.00	5-01-28-360-000-136	B Community Ctr: Schooling/Training	R	05/14/25	05/30/25		4784	N
Vendor Total:	18.00								

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FRANNY01 FRANNY'S PIZZA								
	25-00296 02/28/25 Police Explorers							
	8 Draw Down - Food	40.00	5-01-25-240-000-220	B Police: Police Explorers	R	02/28/25 05/29/25	47213	N
	Vendor Total:	40.00						
GATE001 GATEWAY VILLAS CONDO ASSOC.								
	25-00687 05/28/25 snow removal							
	1 snow removal	2,492.50	5-01-26-325-000-294	B Condo Services: Other	R	05/28/25 05/28/25	DEC-MARCH 2025	N
	Vendor Total:	2,492.50						
GEMSH005 GEMS HOUSE OF BAGELS INC.								
	25-00565 04/29/25 prisoner meals							
	1 prisoner meals	112.15	5-01-28-360-000-240	B Community Ctr: Spring Programs	R	04/29/25 05/27/25	4/16-4/17/25	N
	Vendor Total:	112.15						
JAMES035 JAMES R. IENTILE, INC.								
	24-01257 10/01/24 Portland Road drainage improve							
	2 Portland Road drainage improve	21,070.00	C-04-14-108-000-555	B Ord 14-08 Construction Contracts	R	10/01/24 05/28/25	PAYMENT #4	N
	5 Portland Road drainage improve	97,849.08	C-04-24-101-000-201	B ORD#24-11 Portland Road Improvements	R	10/01/24 05/30/25	PAYMENT #5	N
		118,919.08						
	Vendor Total:	118,919.08						
JANIC005 JANICE SWAGGERTY								
	25-00683 05/28/25 sound recording-5/6/25							
	1 sound recording-5/6/25	50.00	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	05/28/25 05/28/25	5/6/25	N
	Vendor Total:	50.00						
JCM00005 JCM								
	25-00645 05/14/25 LEAD Program Supplies							
	1 031: Cinch Bag - Black	15.80	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25 05/27/25	10738	N
	2 134; Leo Color Me Pennant	28.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25 05/27/25	10738	N
	3 110: Electroplated Fun Spinner	31.60	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25 05/27/25	10738	
	4 152: Whistle LED Lanyard	28.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25 05/27/25	10738	

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JCM00005 JCM			Continued							
25-00645 05/14/25 LEAD Program Supplies			Continued							
5 S/S T-Shirt Ash Grey (I LEAD)	34.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
6 040: Silicon Bracelet	36.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
7 046: Police Car Eraser	45.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
8 066: Pocket Folder	45.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
9 042: Pens	39.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
10 036: Pencil Case	48.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
11 Shipping & Handling	28.00	5-01-25-240-000-288	B Police: Crime Prevention	R	05/14/25	05/27/25		10738		N
	378.40									
Vendor Total:	378.40									
JCPL JCP & L										
25-00692 05/28/25 master bill mua										
1 master bill mua	582.75	5-01-31-430-000-215	B Electric	R	05/28/25	05/28/25		95089951023		N
2 master bill	263.99	5-01-31-430-000-215	B Electric	R	05/28/25	05/28/25		95089951004		N
3 151 Navesink Avenue	16.69	5-01-31-430-000-215	B Electric	R	05/28/25	05/28/25		95817318901		N
4 Cedar Street	17.32	5-01-31-430-000-215	B Electric	R	05/28/25	05/28/25		95787609159		N
5 Street Lighting	2,933.99	5-01-31-435-000-217	B Street Lighting	R	05/28/25	05/28/25		95787609158		N
6 Street Lighting	1,769.28	5-01-31-435-000-217	B Street Lighting	R	05/28/25	05/28/25		95787609157		N
	5,584.02									
Vendor Total:	5,584.02									
LORNA010 LORNA MILBAUER										
25-00697 05/29/25 chair yoga- May 2025										
1 chair yoga- May 2025	140.00	5-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	05/29/25	05/29/25		MWC		N
Vendor Total:	140.00									
MARME005 MARMERO LAW, LLC										
25-00106 01/23/25 2025 tax appeal/foreclosure										
4 2025 tax appeal/foreclosure	120.00	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	05/28/25		31697		N
Vendor Total:	120.00									

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MCAA0005 MCAA OF MONMOUTH COUNTY					
25-00684 05/28/25 Conference-4/25/25					
1 Conference-4/25/25	15.00 5-01-43-490-000-128 B Municipal Court: Meetings & Conferences R	05/28/25	05/28/25	4/25/25	N
Vendor Total:	15.00				
MCMANIMO MCMANIMON SCOTLAND & BAUMANN					
25-00677 05/27/25 Shadowlawn					
1 Shadowlawn	592.50 T-03-56-856-810-196 B Redevel Scenic Highlands/KRE 105.107/1.1 R	05/27/25	05/27/25	241581	N
Vendor Total:	592.50				
MIDDL040 MIDDLETOWN TWP.					
25-00712 05/30/25 brush dump					
1 brush dump	320.00 5-01-26-305-000-284 B Sanitation: Brush & Bulk R	05/30/25	05/30/25	2/24/25	N
2 brush dump	320.00 5-01-26-305-000-284 B Sanitation: Brush & Bulk R	05/30/25	05/30/25	3/13/25	N
	640.00				
Vendor Total:	640.00				
SPCA MONMOUTH COUNTY SPCA					
25-00109 01/23/25 2025 animal control services					
3 2025 animal control services	1,725.00 5-01-27-340-000-152 B Dog Control: Contractual Service R	01/23/25	05/28/25	2026083	N
Vendor Total:	1,725.00				
NJLE N.J.L.E. EXPLORER YOUTH ACADEM					
25-00608 05/02/25 YOUTH REGISTRATION					
3 YOUTH REGISTRATION	2,550.00 5-01-25-240-000-220 B Police: Police Explorers R	05/02/25	05/27/25	2025	N
4 YOUTH REGISTRATION	650.00 5-01-25-240-000-220 B Police: Police Explorers R	05/02/25	05/27/25	2025	N
	3,200.00				
Vendor Total:	3,200.00				
NJAMERIC NEW JERSEY AMERICAN WATER					
25-00708 05/29/25 firehouse					
1 firehouse	201.57 5-01-31-445-000-219 B Water R	05/29/25	05/29/25	FIREHOUSE	
2 linden avenue	22.65 5-01-31-445-000-219 B Water R	05/29/25	05/29/25	LINDEN AVENUE	

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<hr/>										
NJAMERIC NEW JERSEY AMERICAN WATER		Continued								
25-00708 05/29/25 firehouse		Continued								
3 22 SnugHarbor Avenue	66.71	5-01-31-445-000-219	B Water	R	05/29/25	05/29/25		22	SNUGHARBOR	N
4 S Bay Avenue	22.65	5-01-31-445-000-219	B Water	R	05/29/25	05/29/25		S	BAY AVE	N
5 Dpw Building	32.75	5-01-31-445-000-219	B Water	R	05/29/25	05/29/25		DPW	YARD	N
6 Waterwitch Avenue	93.33	5-01-31-445-000-219	B Water	R	05/29/25	05/29/25		WATERWITCH	AVE	N
7 42 Shore Dr	22.65	5-01-31-445-000-219	B Water	R	05/29/25	05/29/25		42	SHORE DR	N
8 151 Navesink Ave hydrant	277.40	5-01-31-463-000-193	B Fire Hydrants	R	05/29/25	05/29/25		151	NAVESINK AV	N
9 Firehouse hydrant	135.64	5-01-31-463-000-193	B Fire Hydrants	R	05/29/25	05/29/25		FIREHOUSE	HYDRA	N
10 40 Shore Drive	157.57	5-05-55-502-000-219	B Sewer: Water	R	05/29/25	05/29/25		40	SHORE DR	N
	<u>1,032.92</u>									
Vendor Total:	1,032.92									
<hr/>										
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC										
25-00695 05/28/25 town hall notice-ad #24572										
1 town hall notice-ad #24572	11.47	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	05/28/25	05/28/25		22434		N
Vendor Total:	11.47									
<hr/>										
POORJ005 POOR JOHNS PORTABLE TOILETS										
25-00694 05/28/25 Veterans Park										
1 Veterans Park	195.00	5-01-28-375-000-181	B Parks: Restroom rental	R	05/28/25	05/28/25		21224		N
2 Miller St. Beach	195.00	5-01-28-375-000-181	B Parks: Restroom rental	R	05/28/25	05/28/25		21225		N
3 SnugHarbor Beach	320.00	5-01-28-375-000-181	B Parks: Restroom rental	R	05/28/25	05/28/25		21226		N
	<u>710.00</u>									
Vendor Total:	710.00									
<hr/>										
PORZI005 PORZIO, BROMBERG & NEWMAN, PC										
25-00590 05/01/25 special council										
9 special council	15,721.00	5-01-20-155-000-294	B Legal Services: Other	R	05/29/25	05/29/25		3331512		N
10 special council	3,241.15	5-01-20-155-000-294	B Legal Services: Other	R	05/29/25	05/29/25		3333237		N
	<u>18,962.15</u>									
Vendor Total:	18,962.15									

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PRINCLIF PRINCIPAL LIFE GROUP							
25-00676	05/27/25 life insurance						
	1 life insurance	1,067.87	5-01-23-220-000-253	B Current: Group Insurance	R	05/27/25 05/27/25	JUNE 2025 N
	Vendor Total:	1,067.87					
PUMPING PUMPING SERVICES, INC.							
25-00605	05/02/25 rental pump @ 40 Shore Drive						
	1 rental pump @ 40 Shore Drive	8,571.82	5-05-55-502-000-190	B Sewer: Station Repairs	R	05/02/25 05/29/25	1151018 N
	Vendor Total:	8,571.82					
ROBER060 ROBERTS ENGINEERING GROUP, LLC							
25-00690	05/28/25 9 fifth street						
	1 9 fifth street	1,635.00	T-03-56-875-000-169	B TRUST: 2022-04: KirshKraft 9Fifth B57 L8 R		05/28/25 05/28/25	16431 N
	2 bay avenue-b81/112	459.50	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	05/28/25 05/28/25	16432 N
		2,094.50					
	Vendor Total:	2,094.50					
SEMER005 SEMERARO & FAHRNEY, LLC							
25-00689	05/28/25 19 Fifth Street						
	1 9 Fifth Street	297.00	T-03-56-875-000-169	B TRUST: 2022-04: KirshKraft 9Fifth B57 L8 R		05/28/25 05/28/25	2680 N
	Vendor Total:	297.00					
NAYLORS SHORE AUTO SUPPLY, INC.							
25-00717	05/30/25 6 months warranty battery						
	1 6 months warranty battery	196.59	5-01-26-300-000-294	B Mech Garage: Other	R	05/30/25 05/30/25	280203 N
	2 battery 2023 ford explorer	207.42	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	280463 N
	3 memory saver	19.76	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	280464 N
	4 conspicuity tape	18.52	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	280674 N
	5 disc brake pad	349.84	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	281034 N
	6 sensor	133.53	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	281036 N
	7 fleet pads/rotors	313.13	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	281253 N
	8 fleet pads credit	0.70	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25 05/30/25	281269 N

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NAYLORS SHORE AUTO SUPPLY, INC. Continued											
25-00717	05/30/25	6 months warranty battery	Continued								
9 wheel nut		81.60	5-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	05/30/25	05/30/25		281273	N	
		1,319.69									
Vendor Total:		1,319.69									
SIMPL005 SIMPLY B WELL											
25-00698	05/29/25	Qigong and workshop									
1 Qigong and workshop		700.00	5-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	05/29/25	05/29/25		MWC	N	
Vendor Total:		700.00									
SPECTROL SPECTROTEL, INC.											
25-00703	05/29/25	42 Shore Drive									
1 42 Shore Drive		117.57	5-01-31-440-000-213	B Telephone	R	05/29/25	05/29/25		12990230	N	
Vendor Total:		117.57									
NJDOL STATE OF NEW JERSEY											
25-00707	05/29/25	reimbursement billing									
1 reimbursement billing		17,359.25	T-03-56-853-000-000	B Trust: Unemployment	R	05/29/25	05/29/25		9/30/2024	N	
Vendor Total:		17,359.25									
SUREN005 SURENIAN, EDWARDS, BUZAK/NOLAN											
25-00107	01/23/25	2025 affordable housing attorn									
4 2025 affordable housing attorn		509.90	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	05/29/25		MARCH 2025	N	
Vendor Total:		509.90									
TARGE005 TARGETED TECHNOLOGIES LLC											
25-00099	01/17/25	2025 IT services									
6 2025 IT services		715.83	5-01-31-450-000-213	B Telecommunications	R	01/17/25	05/29/25		123363	N	
7 2025 IT services		715.83	5-01-31-450-000-213	B Telecommunications	R	01/17/25	05/29/25		123365	N	
8 2025 IT services		4,359.50	5-01-31-450-000-213	B Telecommunications	R	01/17/25	05/29/25		123334	N	

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		Item Description	Amount	Charge Account	Acct Type Description			Enc Date	Date	Date Invoice	Excl
TARGE005 TARGETED TECHNOLOGIES LLC Continued											
25-00099	01/17/25	2025 IT services		Continued							
9	2025	IT services	1,647.36	5-01-31-450-000-213	B Telecommunications	R	01/17/25	05/29/25		123361	N
			7,438.52								
25-00422	03/27/25	computers for pd									
3	computers for pd		42.99	5-01-25-240-000-203	B Police: Computer Supplies/Maint	R	05/30/25	05/30/25		123142	N
4	computers for pd		23.99	5-01-25-240-000-203	B Police: Computer Supplies/Maint	R	05/30/25	05/30/25		123250	N
			66.98								
25-00468	04/09/25	yearly fixrunner 2024									
1	yearly fixrunner 2024		1,620.00	5-01-20-130-000-294	B Finance: Other	R	05/30/25	05/30/25		123218	N
25-00699	05/29/25	Mailchimp service installed									
1	Mailchimp service installed		189.00	5-01-20-120-000-294	B Municipal Clerk: Other	R	05/29/25	05/30/25		123441	N
		Vendor Total:	9,314.50								
STATE6 TREASURER, STATE OF N.J.											
25-00705	05/29/25	stormwater discharge permit									
1	stormwater discharge permit		1,050.00	5-01-26-294-000-123	B Stormwater: Fees & Permits	R	05/29/25	05/29/25		250454460	N
		Vendor Total:	1,050.00								
TWIN TWIN LIGHTS MARINA											
25-00610	05/05/25	spring start up Marine-17									
1	spring start up Marine-17		2,348.65	5-01-25-263-000-204	B Fire Dept: Motor Vehicle - Fire	R	05/05/25	05/27/25		11406	N
		Vendor Total:	2,348.65								
VCI VCI EMERGENCY VEHICLE											
25-00615	05/05/25	REPAIRS TO 1758									
1	REPAIRS TO 1758		229.63	5-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	05/05/25	05/27/25		0070596	N
		Vendor Total:	229.63								

May 30, 2025
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/chk	Enc Date Date Date Invoice	Excl
VERIZON1 VERIZON				
25-00702 05/29/25 valley St. pump station				
1 Valley St. pump station	62.35 5-05-55-502-000-213 B Sewer: Telephone	R	05/29/25 05/29/25 5/19/25	N
2 40 Shore Drive	172.31 5-05-55-502-000-213 B Sewer: Telephone	R	05/29/25 05/29/25 40 SHORE DR	N
	234.66			
Vendor Total:	234.66			
VERWIRE VERIZON WIRELESS				
25-00691 05/28/25 cell phone				
1 cell phone	2,253.34 5-01-31-440-000-213 B Telephone	R	05/28/25 05/28/25 6113053277	N
Vendor Total:	2,253.34			
VIKIN005 VIKING PEST CONTROL				
25-00701 05/29/25 pest control				
1 pest control-151 Navesink Ave	35.60 5-01-26-310-000-178 B B&G: Building Maintenance	R	05/29/25 05/29/25 902782269	N
2 pest control-151 Navesink Ave	35.60 5-01-26-310-000-178 B B&G: Building Maintenance	R	05/29/25 05/29/25 902685849	N
	71.20			
Vendor Total:	71.20			
VSP VISION SERVICE PLAN				
25-00675 05/27/25 vision care active members				
1 vision care active members	569.56 5-01-23-220-000-253 B Current: Group Insurance	R	05/27/25 05/27/25 JUNE 2025	N
2 vision care retired members	569.56 5-01-23-220-000-253 B Current: Group Insurance	R	05/27/25 05/27/25 JUNE 2025	N
	1,139.12			
Vendor Total:	1,139.12			
TIMMERMA W.E. TIMMERMAN CO.,INC.				
25-00630 05/12/25 Supplies for street sweepers				
1 Supplies for street sweepers	2,267.58 5-01-26-300-000-154 B Mech Garage: Equipment Maintenance	R	05/12/25 05/28/25 0234767-IN	N
Vendor Total:	2,267.58			

May 30, 2025
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 11.

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
WILLI020 WILLIAM ARMENTI												
25-00686	05/28/25	medicare reimbursment										
1		medicare reimbursment	555.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs R		05/28/25	05/28/25		MARCH-MAY 2025	N	
Vendor Total:			555.00									

Total Purchase Orders:	63	Total P.O. Line Items:	118	Total List Amount:	226,817.66	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	450.00	0.00	450.00	0.00	0.00	450.00
	5-01	75,047.51	0.00	75,047.51	0.00	0.00	75,047.51
	5-05	<u>11,164.05</u>	<u>0.00</u>	<u>11,164.05</u>	<u>0.00</u>	<u>0.00</u>	<u>11,164.05</u>
Year Total:		86,211.56	0.00	86,211.56	0.00	0.00	86,211.56
CAPITAL PROJECTS	C-04	119,289.08	0.00	119,289.08	0.00	0.00	119,289.08
TRUST NON BUDGET-TWO RIVER	T-03	20,867.02	0.00	20,867.02	0.00	0.00	20,867.02
Total of All Funds:		<u><u>226,817.66</u></u>	<u><u>0.00</u></u>	<u><u>226,817.66</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>226,817.66</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-10

AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART I (GENERAL PROVISIONS), ARTICLE II (DEFINITIONS), SECTION 21-8 (DEFINITIONS) AND CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART IV (ZONING), ARTICLE XIV (ESTABLISHMENT OF DISTRICTS), SECTION 21-84B (STEEP SLOPES AND SLUMP BLOCKS) OF THE BOROUGH CODE OF THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough of Highlands has determined that it is in the best interest of the Borough to update certain sections of the Borough Code as it pertains to the definition and development standards that pertain to steep slopes.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Chapter 21 (Zoning and Land Use Regulations), Part I (General Provisions), Article II (Definitions), Section 21-8 (Definitions) is hereby amended to change the definition of “Steep Slopes” to read as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~strikeovers in bold italics~~):

STEEP SLOPES

Slopes greater than ~~twenty (20%)~~ **fifteen (15%)** percent, to be developed in accordance with subsection ~~21-65.21~~ **21-84B**.

SECTION II. Borough Code Chapter 21 (Zoning and Land Use Regulations), Part IV (Zoning), Article XIV (Establishment of Districts), Section 21-84B (Steep Slopes and Slump Blocks) is hereby amended as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~strikeovers in bold italics~~):

A. – C. – No change.

D. Application review and standards of approval.

1. No change.

2. The Borough Engineer shall thereafter approve only those applications where the proposed work or disturbance will:

a. - k. No change.

I. Where tree removal is proposed in a manner that does not compromise the slope, leave a remaining tree stump between 3 to 4 feet above grade in order to maintain the existing root system and prevent future slope movement.

3. – 5. No change.

E. Lot size, development density, lot coverage and disturbance. To meet the purposes, goals and standards set forth in this section, in areas of slopes greater than 15%, the applicable provisions of this chapter relating to minimum lot sizes and density of development, and maximum percentage of lot coverage, shall be modified, and limitations including maximum impervious surfaces and maximum lot disturbance shall be added as follows:

1. – 2. No change.

3. ~~The maximum impervious surface area permitted in slope areas shall be determined by multiplying the total land area in various slope categories by the following percentages and totaling the results:~~

Slopes	Percentage
30% or greater	10%
20% but less than 30%	15%
15% but less than 20%	25%
Less than 15%	35%

(Reserved)

4. The maximum lot disturbance shall be no greater than 130% of the maximum ~~impervious surface~~ lot coverage permitted for the lot.

5. – 7. No change.

F. – J. No change.

SECTION III. SEVERABILITY.

If any section, subsection, sentence clause or phrase of the ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION IV. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION V: EFFECTIVE DATE.

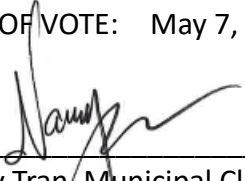
This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-25-10:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK		X	X			
MELNYK			X			
OLSZEWSKI	X		X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 7, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-10:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: June 4, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-11

AMENDING CHAPTER 6-3.4 OF THE BOROUGH CODE CONCERNING LICENSE FEES
FOR THE SALE OR DISTRIBUTION OF ALCOHOLIC BEVERAGES IN THE BOROUGH

WHEREAS, Chapter 6 of the Borough Code entitled Alcoholic Beverage Control regulates the sale and transportation of alcoholic beverages in the Borough of Highlands, in accordance with the applicable State Statutes and the Rules and Regulations of the State Director of Alcoholic Beverage Control; and

WHEREAS, Chapter 6-3.4 of the Borough Code regulates the annual license fees charged for the sale or distribution of alcoholic beverages in the Borough; and

WHEREAS, N.J.S.A. 33:1-12, et seq. regulates the permissible fees by class of license for the sale or distribution of alcoholic beverages in the Borough and permits the governing body to fix the fees within a permissible range and to raise or lower the fees charged from that charged in the preceding license year; and

WHEREAS, the Governing Body has determined that it is in the best interests of the Borough to amend Code Section 6-3.4 to raise the license fees charged for the sale or distribution of alcoholic beverages in the Borough by 20% from that charged in the preceding year in accordance the aforesaid statutory provisions.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

The following section of Chapter 6-3.4 entitled “License Fees; Maximum Number” of the Borough Code shall be amended to provide as follows: (All additions are shown in ***bold italics with underlines***. The deletions are shown as ~~***strikeovers in bold italics***~~. Sections of Chapter 6-3.4 that will remain unchanged are shown in normal type).

6-3.4 License Fees; Maximum Number.

The annual license fees and maximum number of licenses for the sale or distribution of alcoholic beverages in the borough shall be as follows:

<i>Class of License</i>	<i>Annual License</i>	
Plenary Retail Consumption	<i>\$1,036.00</i>	<i><u>\$1,243.20</u></i>
Plenary Retail Distribution	<i>\$753.00</i>	<i><u>\$903.60</u></i>
Club License	<i>\$120.00</i>	<i><u>\$144.00</u></i>

The provisions of this subsection with respect to the limitation on the number of licenses shall not apply to the renewal or transfer of licenses presently issued.

BE IT FURTHER ORDAINED, by the governing body of the Borough of Highlands, the County of Monmouth, in the State of New Jersey that the aforesaid annual license fees shall become effective January 1, 2026.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-25-11:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK						X
OLSZEWSKI		X	X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 21, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-11:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: June 4, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands