



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, October 04, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

PROCLAMATION

1. Sister Cities International Day

APPROVAL OF MINUTES

2. August 16, 2023 Meeting Minutes
3. September 20, 2023 Meeting Minutes
4. September 20, 2023 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

5. O-23-20 Amending Chapter 21 (Zoning and Land Use Regulations), Part VI (Fee Schedule), Article XXIII (Fees), Section 21-107 (Schedule Established)

INTRODUCTION OF PROPOSED ORDINANCES

6. O-23-21 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities

CONSENT AGENDA

7. R 23-199 Authorizing Refund of Tax Overpayment
8. R 23-200 Governing Body Certification of the Annual Audit
9. R 23-201 Authorizing Payment of Bills
10. R 23-202 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services in Connection with a FEMA Grant Award

11. R 23-203 Accepting the Withdrawal of KM Construction Corp.'s Bid for Improvements to Bayside Drive and Marie Avenue

REPORTS

12. Mayor's Report

13. Borough Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

14. Contracts – Bayside Drive and Marie Avenue Improvements Project

15. Potential Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-20

**AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), PART VI (FEE SCHEDULE),
ARTICLE XXIII (FEES), SECTION 21-107 (SCHEDULE ESTABLISHED)**

WHEREAS, Chapter 21 (Zoning and Land Use Regulations), Part VI (Fee Schedule), Article XXIII (Fees), Section 21-107 (Schedule Established) sets forth fees for the various applications for developments and other matters; and

WHEREAS, the governing body desires to amend the fees schedule.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 21 (Zoning and Land Use Regulations), Part VI (Fee Schedule), Article XXIII (Fees), Section 21-107 (Schedule Established) shall be amended as follows: (additions are shown in underlines, deletions are shown as ~~strikeovers~~.)

The following Schedule of Fees is established for the various applications for development and other matters, which are the subject of this chapter. These fees shall be nonrefundable and are for the purpose of offsetting Borough administrative, clerical and meeting costs. Applications requiring a combination of approvals, such as subdivision, site plan and/or variances shall require a fee equal to the sum of the individual fees for each element of the application. Escrow deposits for professional consultants, such as legal, planning, engineering, or other professional fees, costs and expenses, shall also be required in accordance with § 21-108.

All fees and escrow deposits required in §§ 21-107 and 21-108 shall be paid prior to the certification of a complete application.

Schedule of Fees

A.	- C. No change.	
D.	Floodplain review <u>Floodplain Development Permit</u>	
	Residential Substantial Improvement/Damage Itemization Package	\$50 <u>\$0</u>
	Nonresidential Non-Conversion Agreement in the 100 Year Floodplain	\$100 <u>\$0</u>
E.	- G. No change.	
H.	Zoning permits <u>Zoning Permits Residential/Non-Residential</u>	
	1. Single or two-family residential (new) <u>New/Major Construction Plan Review</u>	\$25 <u>\$300</u>
	2. Other residential <u>All Other (fences, sheds, signs, additions)</u>	\$50
	3. Residential renovations	\$10
	4. Nonresidential (new)	\$50
	5. Nonresidential renovations	\$25
I.	- M. No change.	

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

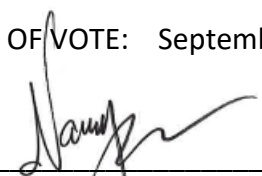
SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-23-20:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK	X		X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON		X	X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 20, 2023



 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing for O-23-20:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 4, 2023

 Carolyn Broullon, Mayor

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-21

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Ordinance 18-03 governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space in front of 2 Rogers Street, Apt. A-4, starting 24.10 feet southwest of utility pole J584B (immediately following the designated handicap parking space for 2 Rogers Street, Apt. A-2) and continuing for a total of 23 feet, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to the residents of 2 Rogers Street, Apt. A-4. A sign shall be installed specifically identifying the parking space in accordance with Ordinance 18-03.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-23-21:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 4, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-21:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: October 18, 2023

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-199

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
77	6	2023	\$4,942.75	Stenstrom, Anna Jane
71	4	2023	\$1,727.93	Corelogic

Motion to Approve R 23-199:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 4, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 23-200

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Borough of Highlands, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion to Approve R 23-200:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 4, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-201
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated September 29, 2023, which totals as follows:

Current Fund	\$	127,840.74
Sewer Account	\$	1,365.23
Capital Fund	\$	30,745.41
Trust-Other	\$	1,007.00
<u>Federal/State Grants</u>	<u>\$</u>	<u>16,975.00</u>
Total	\$	177,933.38

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 177,933.38** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-201:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 4, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS

10/04/2023

Item 9.

CURRENT:		\$	127,840.74
Payroll	(09/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	1,320.29
Payroll	(09/30/2023)	\$	
Manual Checks		\$	44.94
Voided Checks		\$	
CAPITAL/GENERAL		\$	30,745.41
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	1,007.00
Payroll	(09/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	16,975.00
Payroll	(09/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AMAZ005 AMAZON CAPITAL SERVICES											
	23-01118	09/21/23	computer monitors								
			1 computer monitors	190.70	3-01-26-290-000-101	R	09/21/23	09/29/23		1C3C-GXLG-M7QH	N
			2 computer monitors	95.35	3-01-20-145-000-201	R	09/21/23	09/29/23		1C3C-GXLG-M7QH	N
				286.05							
			Vendor Total:	286.05							
ANNAJ005 ANNA JANE STENSTROM											
	23-01147	09/29/23	TAX OVERPAYMENT								
			1 TAX OVERPAYMENT	4,942.75	3-01-99-999-000-205	R	09/29/23	09/29/23		B77/L6	N
			Vendor Total:	4,942.75							
BANKERS BANKERS LIFE AND CASUALTY CO.											
	23-01134	09/28/23	RETIREE MEDICAL								
			1 RETIREE MEDICAL	633.82	3-01-23-220-000-254	R	09/28/23	09/28/23		B2360272	N
			Vendor Total:	633.82							
BARRY010 BARRY M. PACKIN											
	23-00514	04/24/23	Me & Bobby D band								
			1 Me & Bobby D band	450.00	3-01-28-360-000-244	R	04/24/23	06/14/23		2023	N
			Vendor Total:	450.00							
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO											
	23-01127	09/26/23	commingling								
			1 commingling	65.80	3-01-26-306-000-283	R	09/26/23	09/26/23		16161	N
			Vendor Total:	65.80							

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BRIDG005 BRIDGECONNEX															
23-01146	09/29/23	PHONE SYSTEM SERVICES													
1		PHONE SYSTEM SERVICES	2,799.68	3-01-31-450-000-213	B	Telecommunications	R	09/29/23	09/29/23				107218	N	
Vendor Total:			2,799.68												
BRO01 BROWN & BROWN BENEFIT ADVISORS															
23-01143	09/28/23	October 2023 consulting fee													
1		October 2023 consulting fee	1,250.00	3-01-23-210-000-251	B	Current: Insurance - Other	R	09/28/23	09/28/23					127616	N
Vendor Total:			1,250.00												
CAN01 CANON SOLUTIONS AMERICA															
23-01132	09/26/23	labor/copier machine													
1		labor/copier machine	345.00	3-01-26-310-000-154	B	B&G: Equipment Maintenance	R	09/26/23	09/26/23					122300780	N
Vendor Total:			345.00												
CME01 CME ASSOCIATES															
21-01106	10/07/21	Improvements to Veterans Park													
17		Improvements to Veterans Park	719.25	2-01-20-165-000-244	B	Engineering:General Engineering	R	03/21/22	09/29/23					0337143	N
22-00445	04/19/22	Phase I sanitary improvements													
35		Phase I sanitary improvements	18,344.50	C-06-18-001-000-201	B	ORD#18-23 Storm Water-Soft Costs	R	04/19/22	09/29/23					0337154	N
23-00726	06/08/23	Improv. Bayside/Marie Avenue													
8		Improv. Bayside/Marie Avenue	4,434.50	3-01-20-165-000-244	B	Engineering:General Engineering	R	06/08/23	09/29/23					0337155	N
23-00727	06/08/23	Engineering Veterans park													
4		Engineering Veterans park	306.00	3-01-20-165-000-244	B	Engineering:General Engineering	R	06/08/23	09/29/23					0337153	N
Vendor Total:			23,804.25												
COLLI005 COLLIERS ENGINEERING/DESIGN															
22-01056	09/22/22	Monmouth Hills/Snugharbor													
12		Monmouth Hills/Snugharbor	654.81	C-04-14-108-000-510	B	Ord 14-08 Engineer	R	09/22/22	09/29/23					880710	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COLLI005 COLLIERS ENGINEERING/DESIGN Continued												
	23-00053	01/12/23	Professional Marine Engineer									
	4		Professional Marine Engineer	3,961.25	3-01-20-165-000-244	B Engineering:General Engineering	R	01/12/23	09/29/23		880715	N
	23-00844	07/13/23	Prof. eng.drainage improvement									
	5		Prof. eng.drainage improvement	26,664.04	3-01-26-294-000-123	B Stormwater: Fees & Permits	R	09/29/23	09/29/23		882841	N
	23-01152	09/29/23	2024 NJDOT STATE AID/SAFE ST.									
	1		2024 NJDOT STATE AID/SAFE ST.	16,975.00	G-02-41-813-000-013	B Grant: (159) 2019 Safe Routes to School	R	09/29/23	09/29/23		876162	N
	23-01154	09/29/23	MONMOUTH HILLS STORMWATER									
	1		MONMOUTH HILLS STORMWATER	6,908.60	C-04-14-108-000-510	B Ord 14-08 Engineer	R	09/29/23	09/29/23		880681	N
	Vendor Total:			55,163.70								
COMCAST COMCAST												
	23-01139	09/28/23	27 SHORE DRIVE									
	1		27 SHORE DRIVE	334.70	3-01-31-450-000-213	B Telecommunications	R	09/28/23	09/28/23		9/12/23	N
	2		42 SHORE DRIVE	489.31	3-01-31-450-000-213	B Telecommunications	R	09/28/23	09/28/23		9/13/23	N
	3		SPC VIDEO ACCT FIREHOUSE	90.04	3-01-31-450-000-213	B Telecommunications	R	09/28/23	09/28/23		9/9/23	N
				914.05								
	Vendor Total:			914.05								
COREL005 CORELOGIC TAX SERVICE												
	23-01155	09/29/23	TAX OVERPAYMENT									
	1		TAX OVERPAYMENT	1,727.93	3-01-99-999-000-205	B Tax Overpayments	R	09/29/23	09/29/23		B71/L4	N
	Vendor Total:			1,727.93								
DELTA005 DELTA DENTAL OF NJ, INC.												
	23-01123	09/26/23	active members									
	1		active members	1,985.22	3-01-23-220-000-253	B Current: Group Insurance	R	09/26/23	09/26/23		964740	N
	2		retired members	1,766.88	3-01-23-220-000-253	B Current: Group Insurance	R	09/26/23	09/26/23		964742	N
				3,752.10								
	Vendor Total:			3,752.10								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
FIRECOMP FIRECOMPANIES.COM								
	23-00289 02/24/23 Open po website service 2023							
	4 Open po website service 2023		239.97 3-01-25-263-000-170	B Fire Dept: Leased Equipment	R	02/24/23 09/28/23	18-107653	N
	Vendor Total:		239.97					
FITZPATR FITZPATRICK AND SONS								
	23-00588 05/05/23 beach sifting/6/18-9/4/23							
	1 beach sifting/6/18-9/4/23		8,220.00 3-01-28-376-000-296	B Beachfront: Machinery & Equip/Beach Sift	R	05/05/23 09/28/23	SUMMER 2023	N
	Vendor Total:		8,220.00					
FRANNY01 FRANNY'S PIZZA								
	23-00177 02/08/23 Drawdown for explorer meetings							
	5 Drawdown for explorer meetings		52.00 T-03-56-850-000-013	B Trust: Police Explorers	R	02/08/23 09/28/23	50000	N
	Vendor Total:		52.00					
JAMES010 JAMES & PATRICIA DAVIS								
	23-01135 09/28/23 medicare reimbursment							
	1 medicare reimbursment		1,038.90 3-01-36-472-000-000	B Statutory: Social Security	R	09/28/23 09/28/23	OCT-DEC 2023	N
	Vendor Total:		1,038.90					
JCPL JCP & L								
	23-01140 09/28/23 CEDAR STREET							
	1 CEDAR STREET		15.59 3-01-31-430-000-215	B Electric	R	09/28/23 09/28/23	95039392007	N
	2 MASTER BILL		294.11 3-01-31-430-000-215	B Electric	R	09/28/23 09/28/23	95019519277	N
	3 MASTER BILL MUA		243.47 3-01-31-430-000-215	B Electric	R	09/28/23 09/28/23	95019519296	N
	4 STREET LIGHTING		2,560.58 3-01-31-435-000-217	B Street Lighting	R	09/28/23 09/28/23	95039392006	N
	5 STREET LIGHTING		<u>1,536.02</u> 3-01-31-435-000-217	B Street Lighting	R	09/28/23 09/28/23	95039392005	N
			4,649.77					
	Vendor Total:		4,649.77					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
JFKEM005 JFK EMS								
	23-00048 01/10/23 professional emergency service							
	9 professional emergency service	15,000.00	3-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	09/28/23 09/28/23	SEPT 2023	N
	Vendor Total:	15,000.00						
JOHNM010 JOHN MUNLEY								
	23-01111 09/20/23 SIDE MIRROR REIMBURSEMENT							
	1 SIDE MIRROR REIMBURSEMENT	346.58	3-01-26-300-000-294	B Mech Garage: Other	R	09/20/23 09/28/23	9/15/23	N
	Vendor Total:	346.58						
LANIGAN LANIGAN ASSOCIATES, INC.								
	23-00083 01/13/23 Job shirt w/chest embroidery							
	1 Job shirt w/chest embroidery	476.00	3-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	01/13/23 09/28/23	98794	N
	Vendor Total:	476.00						
LOUIS015 LOUIS FUNDORA								
	23-01137 09/28/23 MEDICARE REIMBURSEMENT							
	1 MEDICARE REIMBURSEMENT	340.20	3-01-36-472-000-000	B Statutory: Social Security	R	09/28/23 09/28/23	NOV-DEC 2022	N
	2 MEDICARE REIMBURSEMENT	<u>1,484.10</u>	3-01-36-472-000-000	B Statutory: Social Security	R	09/28/23 09/28/23	JAN-SEPT. 2023	N
		1,824.30						
	Vendor Total:	1,824.30						
MCMANIMO MCMANIMON SCOTLAND & BAUMANN								
	23-01156 09/29/23 shadow lawn redevelopment							
	1 shadow lawn redevelopment	187.50	3-01-20-155-000-294	B Legal Services: Other	R	09/29/23 09/29/23	213033	N
	Vendor Total:	187.50						
MIDDLE055 MIDDLESEX CTY ASS CHIEF OF POL								
	23-00906 07/21/23 SEMINAR							
	1 SEMINAR	300.00	3-01-25-240-000-236	B Police: Schooling/Training	R	07/21/23 09/28/23	2023092829	N
	Vendor Total:	300.00						

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
MONCOUPOU MONMOUTH COUNTY									
	23-01056 09/05/23 Haul sweepings/diesel fuel								
	1 Haul sweepings/diesel fuel	238.05	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	09/05/23	09/28/23	009-2023-1	N
	Vendor Total:	238.05							
MONMO050 MONMOUTH COUNTY CLERK									
	23-01144 09/28/23 rim maintenance-9/1/23-8/31/24								
	1 rim maintenance-9/1/23-8/31/24	3,500.00	3-01-20-120-000-252	B Municipal Clerk: Contractual Service	R	09/28/23	09/28/23	2023-2024	N
	Vendor Total:	3,500.00							
SPCA MONMOUTH COUNTY SPCA									
	23-01142 09/28/23 animal control- august 2023								
	1 animal control- august 2023	1,500.00	3-01-27-340-000-152	B Dog Control: Contractual Service	R	09/28/23	09/28/23	2024616	N
	Vendor Total:	1,500.00							
MORRI005 MORRIS PLATE GLASS									
	23-00998 08/17/23 Remove existing glass/OLPH								
	1 Remove existing glass/OLPH	670.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	08/17/23	09/28/23	310700	N
	Vendor Total:	670.00							
NJNG NEW JERSEY NATURAL GAS									
	23-01122 09/26/23 street opening-56 waterwitch								
	1 street opening-56 waterwitch	190.00	T-03-56-850-000-001	B Trust: Street Openings	R	09/26/23	09/26/23	56 WATERWITCH	N
	Vendor Total:	190.00							
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC									
	23-01150 09/29/23 tax sale notice								
	1 tax sale notice	50.00	3-01-20-145-000-220	B Tax Collection: Advertising	R	09/29/23	09/29/23	19640	N
	2 tax sale notice	50.00	3-05-55-502-000-120	B Sewer: Advertising	R	09/29/23	09/29/23	19640	N
		100.00							
	Vendor Total:	100.00							

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJLM NJ STATE LEAG.OF MUNICIPALITIE													
23-01033	08/31/23	2023	NJLM CONFERENCE										
1	2023	NJLM CONFERENCE	240.00	3-01-20-100-000-228	B Admin: Meetings & Conferences	R	08/31/23	09/28/23				NJLM-092023-475	N
2	2023	NJLM CONFERENCE	10.00	3-01-20-100-000-228	B Admin: Meetings & Conferences	R	08/31/23	09/28/23				NJLM-092023-475	N
3	2023	NJLM CONFERENCE	60.00	3-01-20-100-000-228	B Admin: Meetings & Conferences	R	08/31/23	09/28/23				NJLM-092023-475	N
4	2023	NJLM CONFERENCE	60.00	3-01-26-290-000-294	B Streets: Other	R	08/31/23	09/28/23				NJLM-092023-475	N
5	2023	NJLM CONFERENCE	60.00	3-01-25-240-000-294	B Police: Other	R	08/31/23	09/28/23				NJLM-092023-475	N
6	2023	NJLM CONFERENCE	60.00	3-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	08/31/23	09/28/23				NJLM-092023-475	N
7	2023	NJLM CONFERENCE	60.00	3-01-25-265-000-128	B Uniform Fire: Meetings & Conferences	R	08/31/23	09/28/23				NJLM-092023-475	N
8	2023	NJLM CONFERENCE	60.00	3-01-28-360-000-128	B Community Ctr: Meetings & Conferences	R	08/31/23	09/28/23				NJLM-092023-475	N
			<u>610.00</u>										
23-01046	09/01/23	PART TIME CONSTRUCTION OFFICIA											
1	PART TIME CONSTRUCTION OFFICIA	115.00	3-01-22-195-000-260	B Construction: Computer Services	R	09/01/23	09/28/23				SD19497	N	
23-01047	09/01/23	PART TIME SUB CODE OPENINGS											
1	PART TIME SUB CODE OPENINGS	115.00	3-01-22-195-000-260	B Construction: Computer Services	R	09/01/23	09/28/23				SD19498	N	
23-01048	09/01/23	TACO/ZONING OFFICER											
1	TACO/ZONING OFFICER	115.00	3-01-22-195-000-260	B Construction: Computer Services	R	09/01/23	09/28/23				SD19496	N	
23-01106	09/18/23	2023 league conference											
1	2023 league conference	60.00	3-01-20-110-000-228	B Mayor/Council: Meetings & Conferences	R	09/18/23	09/28/23				NJLM092023-4755	N	
2	2023 league conference	60.00	3-01-25-265-000-128	B Uniform Fire: Meetings & Conferences	R	09/18/23	09/28/23				NJLM092023-4755	N	
		<u>120.00</u>											
Vendor Total:			1,075.00										
PITNEY PITNEY BOWES, INC.													
23-01131	09/26/23	postage lease											
1	postage lease	625.14	3-01-26-310-000-170	B B&G: Leased Equipment	R	09/26/23	09/26/23				3318049201	N	
Vendor Total:			625.14										

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
POORJ005 POOR JOHNS PORTABLE TOILETS												
	23-01126	09/26/23	rental kavookjian field									
			1 rental kavookjian field	203.00	3-01-28-375-000-181	B Parks: Restroom rental	R	09/26/23	09/26/23		14907	N
			Vendor Total:	203.00								
PORZI005 PORZIO, BROMBERG & NEWMAN, PC												
	23-00349	03/10/23	Feasibility study									
			8 Feasibility study	1,597.75	2-01-20-155-000-294	B Legal Services: Other	R	09/28/23	09/28/23		3271347	N
			9 Feasibility study	990.00	3-01-20-155-000-294	B Legal Services: Other	R	09/29/23	09/29/23		3303007	N
			10 Feasibility study	10,603.73	3-01-20-155-000-294	B Legal Services: Other	R	09/29/23	09/29/23		3303366	N
				13,191.48								
			Vendor Total:	13,191.48								
PRINCLIF PRINCIPAL LIFE GROUP												
	23-01125	09/26/23	life insurance									
			1 life insurance	1,009.70	3-01-23-220-000-253	B Current: Group Insurance	R	09/26/23	09/26/23		OCTOBER 2023	N
			Vendor Total:	1,009.70								
QBESP010 QBE SPECIALTY INSURANCE CO.												
	23-01148	09/29/23	LITIGATION MURIEL SMITH									
			1 LITIGATION MURIEL SMITH	96.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	09/29/23	09/29/23		7/13/23	N
			Vendor Total:	96.00								
SKIP SKIP'S SPORTS												
	23-00853	07/17/23	Cleaning of boro buildings									
			1 Cleaning of boro buildings	840.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	07/17/23	07/17/23		6084	N
			Vendor Total:	840.00								
STACK005 STACK, COOLAHAN & STACK, LLC												
	22-00539	05/06/22	TAX VALUATION SHADOW LAWN									
			1 TAX VALUATION SHADOW LAWN	7,500.00	2-01-20-150-000-252	B Tax Assessor: Appraisal Services	R	05/06/22	09/29/23		1649	N
			Vendor Total:	7,500.00								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
STAPLES STAPLES ADVANTAGE							
	23-01109 09/19/23 first aid office supplies						
	1 first aid office supplies	107.57	3-01-25-260-000-294	B First Aid: Other	R	09/19/23 09/28/23	3547865486 N
	Vendor Total:	107.57					
TARGE005 TARGETED TECHNOLOGIES LLC							
	23-01149 09/29/23 install add machines						
	1 install add machines	412.50	3-01-26-290-000-294	B Streets: Other	R	09/29/23 09/29/23	120371 N
	2 set up machines/new building	4,837.50	C-04-23-101-000-210	B ORD#23-10 Pick Up/Lawnmower-Pub Works	R	09/29/23 09/29/23	120356 N
	3 office 365	936.00	3-01-20-150-000-294	B Tax Assessor: Other	R	09/29/23 09/29/23	120259 N
	4 backup	2,445.00	3-01-20-152-000-294	B Central Services: Other	R	09/29/23 09/29/23	120260 N
	5 security/phishing	159.84	3-01-43-490-000-294	B Municipal Court: Other	R	09/29/23 09/29/23	120261 N
	6 agreement datto subscription	669.00	3-05-55-502-000-294	B Sewer: Other	R	09/29/23 09/29/23	120262 N
	7 agreement emails	432.00	3-05-55-502-000-294	B Sewer: Other	R	09/29/23 09/29/23	120312 N
	8 datto agreement	669.00	3-01-25-240-000-294	B Police: Other	R	09/29/23 09/29/23	120263 N
		10,560.84					
	Vendor Total:	10,560.84					
TOMSF01 TOM'S FORD							
	23-01066 09/08/23 flash vehicles ecu						
	1 flash vehicles ecu	189.95	3-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	09/08/23 09/26/23	790853 N
	Vendor Total:	189.95					
STATE6 TREASURER, STATE OF N.J.							
	23-01151 09/29/23 annual site remediation fee						
	1 annual site remediation fee	925.00	3-01-26-294-000-123	B Stormwater: Fees & Permits	R	09/29/23 09/29/23	231554550 N
	Vendor Total:	925.00					
TWINLIGH TWIN LIGHTS TERRACE CONDO							
	23-01145 09/29/23 STREET LIGHTING REIMBURSEMENT						
	1 STREET LIGHTING REIMBURSEMENT	1,719.47	3-01-26-325-000-217	B Condo Services: Street Lighting	R	09/29/23 09/29/23	2/15-8/17/23 N
	Vendor Total:	1,719.47					

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VARAKIYU VARAKIYU ENTERPRISES LLC												
	23-00918	08/01/23	janitorial supplies									
			3 janitorial supplies	532.14	3-01-26-310-000-116	B B&G: Janitorial Supplies	R	08/01/23	09/28/23		2662	N
			4 janitorial supplies	47.54	3-01-26-310-000-116	B B&G: Janitorial Supplies	R	08/01/23	09/28/23		2656	N
				<u>579.68</u>								
			Vendor Total:	579.68								
VERIZON1 VERIZON												
	23-01128	09/26/23	valley street pump station									
			1 valley street pump station	43.96	3-05-55-502-000-213	B Sewer: Telephone	R	09/26/23	09/26/23		9/19/23	N
			2 40 shore Drive	125.33	3-05-55-502-000-213	B Sewer: Telephone	R	09/26/23	09/26/23		9/20/23	N
				<u>169.29</u>								
			Vendor Total:	169.29								
VERWIRE VERIZON WIRELESS												
	23-01141	09/28/23	first aid									
			1 first aid	76.02	3-01-31-440-000-213	B Telephone	R	09/28/23	09/28/23		9944690269	N
			2 42 shore drive	92.44	3-01-31-440-000-213	B Telephone	R	09/28/23	09/28/23		9943828251	N
			3 cell phone	1,820.00	3-01-31-440-000-213	B Telephone	R	09/28/23	09/28/23		9943961203	N
				<u>1,988.46</u>								
			Vendor Total:	1,988.46								
COAST VILLAGE OFFICE SUPPLY												
	23-01052	09/05/23	name plate									
			1 name plate	13.65	3-01-21-180-000-294	B Municipal Land Use Law: Other	R	09/05/23	09/26/23		4549281-0	N
			2 shipping	7.50	3-01-21-180-000-294	B Municipal Land Use Law: Other	R	09/05/23	09/26/23		4549281-0	N
				<u>21.15</u>								
			Vendor Total:	21.15								
VSP VISION SERVICE PLAN												
	23-01124	09/26/23	vision care									
			1 vision care	1,080.02	3-01-23-220-000-253	B Current: Group Insurance	R	09/26/23	09/26/23		OCTOBER 2023	N
			Vendor Total:	1,080.02								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description				Enc Date	Date	Date		Excl
WEINE005 WEINER LAW GROUP LLP									
	23-01138 09/28/23 ERIC WOKAS								
1	ERIC WOKAS		573.49 3-01-21-180-000-242	B	09/28/23	09/28/23		301359	N
2	CATCHERMAN		420.00 T-03-56-875-000-181	B	09/28/23	09/28/23		301361	N
3	KERRY FARRELL		45.00 T-03-56-875-000-159	B	09/28/23	09/28/23		301363	N
4	NICOLE FLORIT		300.00 T-03-56-875-000-184	B	09/28/23	09/28/23		301364	N
			<u>1,338.49</u>						
Vendor Total:			1,338.49						

Total Purchase Orders: 60 Total P.O. Line Items: 95 Total List Amount: 177,888.44 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	9,817.00	0.00	9,817.00	0.00	0.00	9,817.00
	3-01	118,023.74	0.00	118,023.74	0.00	0.00	118,023.74
	3-05	<u>1,320.29</u>	<u>0.00</u>	<u>1,320.29</u>	<u>0.00</u>	<u>0.00</u>	<u>1,320.29</u>
Year Total:		119,344.03	0.00	119,344.03	0.00	0.00	119,344.03
CAPITAL PROJECTS	C-04	12,400.91	0.00	12,400.91	0.00	0.00	12,400.91
	C-06	<u>18,344.50</u>	<u>0.00</u>	<u>18,344.50</u>	<u>0.00</u>	<u>0.00</u>	<u>18,344.50</u>
Year Total:		30,745.41	0.00	30,745.41	0.00	0.00	30,745.41
	G-02	16,975.00	0.00	16,975.00	0.00	0.00	16,975.00
TRUST NON BUDGET-TWO RIVER	T-03	1,007.00	0.00	1,007.00	0.00	0.00	1,007.00
Total of All Funds:		<u>177,888.44</u>	<u>0.00</u>	<u>177,888.44</u>	<u>0.00</u>	<u>0.00</u>	<u>177,888.44</u>

September 28, 2023
10:31 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Batch Id: JORGI Batch Type: C Batch Date: 09/28/23 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description			Description					
	09/28/23	BOROU015	BOROUGH OF HIGHLANDS		151 NAVESINK AVENUE					
23-01133	09/28/23	1	SEWER OVERPAYMENT/DEPOSIT TAX	44.94	3-05-55-502-000-294		Budget	Aprv	1	1
				44.94	Sewer: Other					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	1	44.94

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-05	44.94	0.00	0.00	44.94
Total of All Funds:		<u>44.94</u>	<u>0.00</u>	<u>0.00</u>	<u>44.94</u>

G/L Posting Summary

Account	Description	Debits	Credits
3-01-101-01-000-002	Cash - Clearing - Valley	0.00	44.94
3-01-160-05-000-009	Due Sewer Operating Fund	<u>44.94</u>	<u>0.00</u>
	Totals for Fund 3-01 :	44.94	44.94
3-05-160-05-000-001	Due Current	0.00	44.94
3-05-201-20-000-000	Sewer Appropriations	<u>44.94</u>	<u>0.00</u>
	Totals for Fund 3-05 :	44.94	44.94
	Grand Total:	<u>89.88</u>	<u>89.88</u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-202

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH A FEMA GRANT AWARD

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with a FEMA Grant Award for building the Monmouth Hills Storm System, two (2) new pump stations, Valley Street discharge, new bulkheads and piping along Bay Avenue and side streets in the Borough of Highlands pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated September 29, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work includes professional engineering services for the FEMA Grant Award-Flood Mitigation Design, Permits, Phase 1 Permit Plans and Applications; and

WHEREAS, the said proposal includes topographic survey and right-of-way survey at North Street, Valley Street, Snug Harbor, Central, Waterwitch Drive, Bay Avenue up to Atlantic, and the southbound lanes of Route 36; Rectify right-of-way dispute at the end of North Street and affirm that public infrastructure in fact falls inside 20 foot right-of-way limits; Full permit applications to work at three pump stations, new bulkheads, new piping, inlets; Meetings, Preliminary design engineering-50 percent complete for permit plans only; Expanded permit services to NJDOT and County to cross beneath Route 36; Permits from NJDEP, Green Acres, CAFRA, FHA, ACOE and SCD for working in flood hazard and within open water of Jones Creek and Shrewsbury River for entire FEMA grant scope; Preliminary estimate; Submission of all applications to State, ACOE, Green Acres and County Engineer; and

WHEREAS, the proposed amount of the contract with Colliers Engineering & Design is \$533,750.00 and consists of the following:

Phase 1.0 – Survey Services	\$ 52,000.00
Phase 2.0 – Geotechnical Explorations, Backhoe Tests and Soil Borings	\$ 74,150.00
Phase 3.0 – Pump Station Calculations	\$ 50,000.00
Phase 4.0 – Permit Plans Only	\$ 140,000.00
Phase 5.0 –NJDOT and County Permits	\$ 12,000.00
Phase 6.0 –Environmental Permitting (Including Green Acres)	\$ 197,600.00
Reimbursables	\$ <u>8,000.00</u>
Total Fee: \$ 533,750.00; and	

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 2000 Midlantic Drive, Suite 100, Mount Laurel, New Jersey 08054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed professional engineering services in connection with the Highlands' FEMA Grant Award; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$533,750.00 for professional engineering services as stated in Colliers Engineering & Design, Inc.'s proposal dated September 29, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct # C-04-14-108-000-555



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services in connection with a FEMA Grant Award for the Monmouth Hills Storm System, two (2) new pump stations, Valley Street discharge, new bulkheads, and piping along Bay Avenue and side streets in the Borough of Highlands.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.

- 3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
- 4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-202:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 4, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-203

**ACCEPTING THE WITHDRAWAL OF KM CONSTRUCTION CORP.’S BID FOR IMPROVMENTS TO
BAYSIDE DRIVE AND MARIE AVENUE**

WHEREAS, on September 26, 2023, bids were received for the improvements to Bayside Drive and Marie Avenue; and

WHEREAS, KM Construction Corp.’s bid exceeded the maximum allowable bid price for Item 6 “Clearing Site (Maximum Bid Price \$15,000.00)”; and

WHEREAS, due to this error and rather than utilizing the maximum bid price of \$15,000.00, KM Construction Corp. requested to withdraw its bid by way of correspondence dated September 26, 2023 in accordance with N.J.S.A. 40A:11-23.3.

WHEREAS, it was also determined that KM Construction Corp.’s bid omitted page C-8, the non-collusion affidavit, and would have been rejected regardless of its request to withdraw due to such noncompliance with the bid specifications.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highlands hereby accepts the withdrawal of KM Construction Corp.’s bid for improvements to Bayside Drive and Marie Avenue.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to KM Construction Corp.

Motion to Approve R 23-203:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 4, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands