COUNCIL REGULAR MEETING

22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, September 15, 2021 at 6:30 PM

AGENDA

EXECUTIVE SESSION: 6:30PM

REGULAR MEETING: 8:00PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021. Items listed on the agenda are subject to change.

EXECUTIVE SESSION: 6:30PM

ROLL CALL

Councilmember Martin | Councilmember Mazzola

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Attorney/Client Privilege - 60 Matthew Street, Block 101, Lot 4
2. Attorney/Client Privilege - Sign Ordinance
3. Attorney/Client Privilege - Dogs in Parks Ordinance
4. Attorney/Client Privilege - Regionalization

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

REGULAR MEETING: 8:00 PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Martin | Councilmember Mazzola

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PROCLAMATIONS / CERTIFICATES

APPROVAL OF MINUTES

5. Regular Meeting Minutes and Executive Session Minutes for 9/1/2021

INTRODUCTION OF PROPOSED ORDINANCES

PUBLIC HEARING ON PROPOSED ORDINANCES

RESOLUTIONS

6. R 21-175 A Resolution Approving Payment of Bills
7. R 21-176 A Resolution Authorizing A Street Vacation Escrow Fee Refund
8. R 21-177 A Resolution Authorizing Property Tax Cancellation And Refund
9. R 21-178 A Resolution Authorizing an Electronic Tax Sale 2021
10. R 21-179 A Resolution Authorizing Tax Sale Without Delinquent Sewer Charges
11. R 21-180 A Resolution Awarding A Fair And Open Contract For Construction Management Services For The New Municipal Building

OTHER BUSINESS

12. Street Name for Subdivision

REPORTS

13. Committee Reports

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a three-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at 732-872-1224 ext. 201 or email clerk@highlandsborough.org

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-175

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated, September 10, 2021 which totals as follows:

Current Fund	**$755,193.00**
Sewer Account	**$ 7,634.03**
Capital Fund	**$ 20,261.88**
Trust-Other	**$ 41,197.92**
Federal/State Grants	**$ -**
Total	**$824,286.83**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **$824,286.83** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-175:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 15, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
09/15/2021

CURRENT:		$	755,193.00
Payroll	(09/15/2021)	$	
Manual Checks		$	
Voided Checks		$	
SEWER ACCOUNT:		$	7,634.03
Payroll	(09/15/2021)	$	
Manual Checks		$	
Voided Checks		$	
CAPITAL/GENERAL		$	20,261.88
CAPITAL-MANUAL CHECKS		$	
Voided Checks		$	
WATER CAPITAL ACCOUNT		$	
TRUST FUND		$	41,197.92
Payroll	(09/15/2021)	$	
Manual Checks		$	
Voided Checks		$	
UNEMPLOYMENT ACCT-MANUALS		$	
DOG FUND		$	
GRANT FUND		$	
Payroll	(09/15 /2021)	$	
Manual Checks		$	
Voided Checks		$	
DEVELOPER'S TRUST		$	
Manual Checks		$	
Voided Checks		$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AAPCA005 AAPC ANIMAL & PEST CONTROL									
21-00708 06/25/21 SET UP TRAPS									
1 SET UP TRAPS	480.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	06/25/21	09/08/21		9587	N
2 SET UP TRAPS	480.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	06/25/21	09/08/21		9586	N
	960.00								
21-00790 07/20/21 cost for damage to traps									
1 cost for damage to traps	330.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	07/20/21	09/08/21		5048	N
21-00953 09/07/21 TRAPS AT 42 SHORE DRIVE									
1 TRAPS AT 42 SHORE DRIVE	490.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	09/07/21	09/08/21		10455	N
Vendor Total:	1,780.00								
ADVANCED ADVANCED MICRO DISTRIBUTION									
21-00876 08/10/21 NITRO PRO FOR N. Tran									
1 NITRO PRO FOR N. Tran	179.99	1-01-20-130-000-275	B Finance: Computer Maintenance	R	08/10/21	09/08/21		72037	N
21-00902 08/16/21 Computer Maintenance/Repairs									
1 Computer Maintenance/Repairs	1,200.00	1-01-25-240-000-254	B Police: Equipment Maintenance	R	08/16/21	09/08/21		72146	N
21-00949 08/24/21 It hours									
1 It hours	200.00	1-01-20-100-000-294	B Admin: Other	R	08/24/21	09/08/21		72161	N
2 It hours	200.00	1-01-20-120-000-294	B Municipal Clerk: Other	R	08/24/21	09/08/21		72161	N
3 It hours	200.00	1-01-20-130-000-294	B Finance: Other	R	08/24/21	09/08/21		72161	N
4 It hours	200.00	1-01-20-145-000-294	B Tax Collection: Other	R	08/24/21	09/08/21		72161	N
5 It hours	200.00	1-01-20-150-000-294	B Tax Assessor: Other	R	08/24/21	09/08/21		72161	N
6 It hours	200.00	1-01-20-152-000-294	B Central Services: Other	R	08/24/21	09/08/21		72161	N
7 It hours	200.00	1-01-21-185-000-294	B Zoning: Other	R	08/24/21	09/08/21		72161	N
8 It hours	200.00	1-01-22-195-000-260	B Construction: Computer Services	R	08/24/21	09/08/21		72161	N
9 It hours	200.00	1-01-22-200-000-294	B Code Enf: Other	R	08/24/21	09/08/21		72161	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ADVANCED ADVANCED MICRO DISTRIBUTION	Continued								
21-00949 08/24/21 It hours		Continued							
10 It hours	200.00	1-01-26-290-000-294	B Streets: Other	R	08/24/21	09/08/21		72161	N
	2,000.00								
Vendor Total:	3,379.99								
BAYFIRE BAYSHORE FIRE & SAFETY LLC									
21-00948 08/24/21 O2 refill									
1 O2 refill	84.00	1-01-25-260-000-210	B First Aid: First Aid Supplies	R	08/24/21	09/10/21		3880	N
2 O2 refill	84.00	1-01-25-240-000-210	B Police: First Aid Supplies	R	08/24/21	09/10/21		3904	N
3 O2 refill	28.00	1-01-25-240-000-210	B Police: First Aid Supplies	R	09/10/21	09/10/21		3877	N
	196.00								
Vendor Total:	196.00								
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO									
21-00967 09/08/21 commingling									
1 commingling	31.49	1-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	09/08/21	09/08/21		11576	N
Vendor Total:	31.49								
BAYVIEW BAYVIEW CONDO ASSOCIATION									
21-00996 09/10/21 reimbursement-street lighting									
1 reimbursement-street lighting	2,076.96	1-01-26-325-000-217	B Condo Services: Street Lighting	R	09/10/21	09/10/21		3/31-7/6/21	N
2 reimbursement-snow removal	1,359.83	1-01-26-325-000-294	B Condo Services: Other	R	09/10/21	09/10/21		2020-2021	N
	3,436.79								
Vendor Total:	3,436.79								
CHRIS010 CHRISTIANA TRUST									
21-00966 09/08/21 lien redemption									
1 lien redemption	10,788.32	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	09/08/21	09/08/21		B101/L25	N
2 premium bid	29,800.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	09/08/21	09/08/21		B101/L25	N
	40,588.32								
Vendor Total:	40,588.32								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CINTA005 CINTAS CORPORATION									
21-00158 02/19/21 FACILITY CLEANING SERVICES									
11 FACILITY CLEANING SERVICES	552.70	1-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/19/21	09/08/21		4094510559	N
Vendor Total:	552.70								
CLEANAIR CLEAN AIR COMPANY, INC.									
21-00431 04/27/21 maintenance of exhaust system									
1 maintenance of exhaust system	987.02	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	04/27/21	09/08/21		210575	N
Vendor Total:	987.02								
CME01 CME ASSOCIATES									
20-00923 09/11/20 snug harbor park lsrp									
12 snug harbor park lsrp	5,369.50	C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	09/11/20	09/10/21		0288598	N
21-00008 01/19/21 2021 general engineering									
57 2021 general engineering	1,336.50	1-01-20-165-000-244	B Engineering:General Engineering	R	09/10/21	09/10/21		0288495	N
58 Rogers Avenue	519.00	1-01-20-165-000-244	B Engineering:General Engineering	R	09/10/21	09/10/21		0287392	N
59 Locust Street Improvements	108.58	1-01-20-165-000-244	B Engineering:General Engineering	R	09/10/21	09/10/21		0287283	N
	1,964.08								
21-00773 07/15/21 King Street & Matthew Street									
3 King Street & Matthew Street	11,589.00	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21	09/10/21		0287394	N
21-00995 09/10/21 Timothy Horan grading review									
1 Timothy Horan grading review	425.00	T-03-56-875-000-154	B TRUST: Grading 1 Barberie B77 L13.01	R	09/10/21	09/10/21		0287286	N
2 Timothy Horan grading review	175.00	T-03-56-875-000-153	B TRUST: Grading 276 Bayside Dr.	R	09/10/21	09/10/21		0287287	N
	600.00								
Vendor Total:	19,522.58								
COLLI005 COLLIERS ENGINEERING/DESIGN									
21-00680 06/22/21 Restoration bulkheads									
3 Restoration bulkheads	4,850.16	C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	06/22/21	09/09/21		687746	N
21-00681 06/22/21 Veterans Park rip rap slope									
2 Veterans Park rip rap slope	1,867.50	C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	06/22/21	09/09/21		687737	

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COLLI005	COLLIERS ENGINEERING/DESIGN Continued									
21-00951	08/25/21 2021 nj dep urban parks/green									
3	2021 njdca local rec grant	82.50	1-01-20-165-000-244	B Engineering:General Engineering	R	09/09/21	09/09/21		684671	N
	Vendor Total:	6,800.16								
COMCAST	COMCAST									
21-00974	09/09/21 17-1 Shore Drive									
1	17-1 Shore Drive	89.90	1-01-31-450-000-213	B Telecommunications	R	09/09/21	09/09/21		17-1 SHORE DR	N
2	22 Snugharbor Avenue	266.57	1-01-31-450-000-213	B Telecommunications	R	09/09/21	09/09/21		22 SNUGHARBOR	N
3	32 Valley St.	148.16	1-01-31-450-000-213	B Telecommunications	R	09/09/21	09/09/21		32 VALLEY ST	N
4	40 Shore Drive	166.49	1-05-55-502-000-213	B Sewer: Telephone	R	09/09/21	09/09/21		40 SHORE DR	N
		671.12								
	Vendor Total:	671.12								
DAV02	DAVISON,EASTMAN,MUNOZ,LEDERMAN									
21-00136	02/12/21 municipal attorney-reso 21-001									
36	borough attorney	5,500.00	1-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	09/08/21	09/08/21		387249	N
37	borough attorney hourly	5,895.00	1-01-20-155-000-252	B Legal Services: Consultants Hourly	R	09/08/21	09/08/21		387245	N
38	captains cove marina	75.00	1-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	09/08/21	09/08/21		387246	N
39	Nina Conway	1,470.00	1-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	09/08/21	09/08/21		387247	N
		12,940.00								
	Vendor Total:	12,940.00								
DYNAMIC	DYNAMIC TESTING SERVICE									
21-00968	09/08/21 breath alcohol/urine screen									
1	breath alcohol/urine screen	80.00	1-01-26-290-000-294	B Streets: Other	R	09/08/21	09/08/21		13996	N
	Vendor Total:	80.00								
FILEB005	FILEBANK									
21-00471	05/04/21 REPACKING, RETENTION/SHREDDING									
4	REPACKING, RETENTION/SHREDDING	6,466.25	1-05-55-502-000-101	B Sewer: Office Supplies	R	05/04/21	09/08/21		0106602	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FILEB005 FILEBANK	Continued								
21-00471 05/04/21 REPACKING, RETENTION/SHREDDING Continued									
5 REPACKING, RETENTION/SHREDDING	242.41	1-01-26-310-000-103	B B&G: Consumable Supplies	R	05/04/21	09/08/21		0106602	N
	6,708.66								
Vendor Total:	6,708.66								
GATEWAY GATEWAY PRESS									
21-00940 08/23/21 Copies of plans for OPRA21-164									
1 Copies of plans for OPRA21-164	12.00	1-01-20-120-000-294	B Municipal Clerk: Other	R	08/23/21	09/08/21		23710	N
21-00947 08/24/21 S. Carpenter's business cards									
1 S. Carpenter's business cards	54.00	1-01-26-290-000-294	B Streets: Other	R	08/24/21	09/08/21		23725	N
2 Freon permits	140.00	1-01-20-152-000-294	B Central Services: Other	R	08/24/21	09/08/21		23722	N
	194.00								
Vendor Total:	206.00								
GATE001 GATEWAY VILLAS CONDO ASSOC.									
21-00997 09/10/21 reimbursement-street lighting									
1 reimbursement-street lighting	1,136.92	1-01-26-325-000-217	B Condo Services: Street Lighting	R	09/10/21	09/10/21		2020-2021	N
2 reimbursement-snow removal	1,359.83	1-01-26-325-000-294	B Condo Services: Other	R	09/10/21	09/10/21		2020-2021	N
	2,496.75								
Vendor Total:	2,496.75								
GLOBE GLOBE PETROLEUM									
21-00957 09/08/21 supergard 55 gallon oil									
1 supergard 55 gallon oil	1,044.00	1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	09/08/21	09/08/21		682772	N
Vendor Total:	1,044.00								
GOLDT005 GOLD TYPE BUSINESS MACHINES									
21-00678 06/22/21 Patrol Equipment - Vehicles									
1 CG-X Charge Guard Select	90.75	1-01-25-240-000-269	B Police: Patrol Equipment	R	06/22/21	09/08/21		31768	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GOLDT005 GOLD TYPE BUSINESS MACHINES	Continued								
21-00678 06/22/21 Patrol Equipment - Vehicles		Continued							
2 LABOR - Instal 2021 Chev Silv.	640.00	1-01-25-240-000-269	B Police: Patrol Equipment	R	06/22/21	09/08/21		31768	N
	730.75								
Vendor Total:	730.75								
HAWAI005 HAWAIIAN LUAU ENTERTAINMENT									
21-00728 07/06/21 HAWAIIAN LUAU/SEPT. 25,2021									
1 HAWAIIAN LUAU/SEPT. 25,2021	2,145.00	1-01-28-385-000-244	B Public Events: Special Events	R	07/06/21	09/10/21		9/25/21	N
Vendor Total:	2,145.00								
HEAT HEAT WAVE									
21-00935 08/23/21 problem with ac at police dpt.									
1 problem with ac at police dpt.	437.50	1-01-26-310-000-178	B B&G: Building Maintenance	R	08/23/21	09/08/21		11281	N
Vendor Total:	437.50								
HENRY HENRY HUDSON REGIONAL HIGH SCH									
21-01001 09/10/21 schoold taxes-September 2021									
1 schoold taxes-September 2021	308,047.00	1-01-99-999-002-206	B Regional School Taxes Payable	R	09/10/21	09/10/21		SEPTEMBER 2021	N
Vendor Total:	308,047.00								
HIGHBDED HIGHLANDS BOARD OF EDUCATION									
21-01002 09/10/21 School taxes-September 2021									
1 School taxes-September 2021	349,965.00	1-01-99-999-001-206	B Local School Taxes Payable	R	09/10/21	09/10/21		SEPTEMBER 2021	N
Vendor Total:	349,965.00								
HILLT005 HILLTOP AT HIGHLANDS CONDO ASS									
21-00998 09/10/21 reimbursement-street lighting									
1 reimbursement-street lighting	1,040.01	1-01-26-325-000-217	B Condo Services: Street Lighting	R	09/10/21	09/10/21		2020-2021	N
Vendor Total:	1,040.01								

Vendor # / PO # / Item Description	Amount	Contract Charge Account	PO Type Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
IMAGE005 IMAGE ACCESS CORP.										
21-00960 09/08/21 Fujitsu FI-7160 Scanner										
1 Fujitsu FI-7160 Scanner	884.75	1-01-20-100-000-201	B	Admin: Office Supplies	R	09/08/21	09/09/21		INV0065758	N
2 Shipping	20.00	1-01-20-100-000-201	B	Admin: Office Supplies	R	09/08/21	09/09/21		INV0065758	N
	904.75									
Vendor Total:	904.75									
IMPAC005 IMPAC										
21-00964 09/08/21 fuel										
1 fuel	5,843.71	1-01-31-460-000-192	B	Fuel	R	09/08/21	09/08/21		SQLCD-703813	N
Vendor Total:	5,843.71									
JASPAN JASPAN										
21-01003 09/10/21 30 ft string lights										
1 30 ft string lights	81.30	1-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	09/10/21	09/10/21		B722371	N
2 weatherflex hose	33.05	1-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	09/10/21	09/10/21		A1211332	N
3 big job oval sponge,liquid wax	47.92	1-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	09/10/21	09/10/21		B723158	N
	162.27									
Vendor Total:	162.27									
JCPL JCP & L										
21-00978 09/09/21 waterwitch/bay ave										
1 waterwitch/bay ave	3.10	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835053	N
2 waterwitch receptacles	17.72	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835055	N
3 linden avenue	7.52	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835054	N
4 waterwitch/bay receptacles	9.94	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835056	N
5 firehouse	808.33	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835057	N
6 27a 2nd st	375.13	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835058	N
7 streetscape	47.40	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95396835059	N
8 201-203 bay avenue	47.71	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95068322071	N
9 public works	68.71	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95327034799	N
10 22 snugharbor avenue	595.59	1-01-31-430-000-215	B	Electric	R	09/09/21	09/09/21		95406826624	N

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JCPL	JCP & L	Continued								
21-00978	09/09/21 waterwitch/bay ave		Continued							
11	2 miller st temporary service	14.34	1-01-31-430-000-215	B Electric	R	09/09/21	09/09/21		95396835060	N
		1,995.49								
	Vendor Total:	1,995.49								
MCMANIMO	MCMANIMON SCOTLAND & BAUMANN									
21-00969	09/08/21 downtown redevelopment									
1	downtown redevelopment	13,072.05	1-01-20-155-000-294	B Legal Services: Other	R	09/08/21	09/08/21		183756	N
2	shadow lawn redevelopment	4,725.00	1-01-20-155-000-294	B Legal Services: Other	R	09/08/21	09/08/21		183757	N
3	captains cove marina	187.50	1-01-20-155-000-294	B Legal Services: Other	R	09/08/21	09/08/21		183758	N
		17,984.55								
	Vendor Total:	17,984.55								
MICHE005	MICHELLE HUTCHINSON									
21-00987	09/10/21 reimbursement									
1	reimbursement	160.00	1-01-20-120-000-294	B Municipal Clerk: Other	R	09/10/21	09/10/21			N
	Vendor Total:	160.00								
NJAMERIC	NEW JERSEY AMERICAN WATER									
21-00979	09/09/21 s bay avenue									
1	s bay avenue	16.85	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		S BAY AVENUE	N
2	linden avenue	16.85	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		LINDEN AVENUE	N
3	42 shore drive	16.85	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		42 SHORE DRIVE	N
4	waterwitch avenue	60.71	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		WATERWITCH AVE	N
5	27 shore drive	24.16	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		27 SHORE DR	N
6	boro garage	38.79	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		BORO GARAGE	N
7	bay avenue park	217.53	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		BAY AVE PARK	N
8	22 snugharbor avenue	78.63	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		22 SNUGHARBOR	N
9	40 shore dr	42.08	1-05-55-502-000-219	B Sewer: Water	R	09/09/21	09/09/21		40 SHORE DR	N
10	17-1 firehouse	164.00	1-01-31-445-000-219	B Water	R	09/09/21	09/09/21		17-1 FIREHOUSE	N
11	gravelly point hydrants	179.40	1-01-31-463-000-193	B Fire Hydrants	R	09/09/21	09/09/21		GRAVELLY	N
12	17-1 fire hydrant	79.70	1-01-31-463-000-193	B Fire Hydrants	R	09/09/21	09/09/21		17-1 HYDRANT	N

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJAMERIC	NEW JERSEY AMERICAN WATER Continued									
21-00979	09/09/21 s bay avenue		Continued							
13	122 hydrants	5,895.04	1-01-31-463-000-193	B Fire Hydrants	R	09/09/21	09/09/21		122 HYDRANTS	N
		6,830.59								
	Vendor Total:	6,830.59								
NEWPO005	NEWPORT MEDIA HOLDINGS,LLC									
21-00954	09/07/21 LAND USE PUBLICATION									
1	LAND USE PUBLICATION	11.47	1-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	09/07/21	09/08/21		16092	N
21-00961	09/08/21 Advertising Fee AD#21374									
1	Advertising Fee AD#21374	9.30	1-01-20-120-000-220	B Municipal Clerk: Advertising	R	09/08/21	09/09/21		16169	N
	Vendor Total:	20.77								
VETERINA	NJ STATE DEPT. OF HEALTH									
21-00955	09/07/21 Dog Licenses-August 2021									
1	Dog Licenses-August 2021	9.60	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	09/07/21	09/08/21		JULY 1-31 2021	N
	Vendor Total:	9.60								
OLDDO005	OLD DOMINION BRUSH COMPANY									
21-00634	06/10/21 center/side brooms for sweeper									
1	center/side brooms for sweeper	1,530.00	1-01-26-290-000-294	B Streets: Other	R	06/10/21	09/08/21		7590930	N
	Vendor Total:	1,530.00								
ON-SITE	ON-SITE TIRE REPAIR, LLC									
21-00933	08/20/21 tires for dpw lawnmower									
1	tires for dpw lawnmower	110.00	1-01-42-717-000-198	B Interlocal: Tires	R	08/20/21	09/08/21		33236	N
	Vendor Total:	110.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ONE CALL ONE CALL CONCEPTS, INC.									
21-00981 09/09/21 mark outs									
1 mark outs	42.90	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	09/09/21	09/09/21		1085083	N
Vendor Total:	42.90								
OSWALD OSWALD SEWER SERVICE									
21-00931 08/20/21 jet vac manhole-Willow Street									
1 jet vac manhole-Willow Street	750.00	1-05-55-502-000-189	B Sewer: Line Repairs	R	08/20/21	09/08/21		13305	N
Vendor Total:	750.00								
PITNEY PITNEY BOWES, INC.									
21-00932 08/20/21 red ink cartridges									
1 red ink cartridges	203.98	1-01-20-152-000-222	B Central Services: Postage	R	08/20/21	09/08/21		1018835306	N
Vendor Total:	203.98								
POORJ005 POOR JOHNS PORTABLE TOILETS									
21-00692 06/23/21 handicap bathroom/Miller Beach									
3 handicap bathroom/Miller Beach	193.00	1-01-28-375-000-181	B Parks: Restroom rental	R	06/23/21	09/08/21		6540	N
Vendor Total:	193.00								
PORZI005 PORZIO,BROMBERG & NEWMAN,PC									
20-00457 05/07/20 special education council									
10 special education council	1,449.00	0-01-20-110-000-251	B Mayor/Council:Consultants	R	05/07/20	09/09/21		3268107	N
Vendor Total:	1,449.00								
REALTY01 REALTY DATA SYSTEMS, LLC									
21-00926 08/20/21 added & omitted inspections									
1 added & omitted inspections	2,520.00	1-01-20-150-000-255	B Tax Assessor: Assessment Services (New)	R	08/20/21	09/08/21		572	N
Vendor Total:	2,520.00								

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SANDPIPE SANDPIPER CONDO ASSOC.									
21-01000 09/10/21 REIMBURSEMENT-SNOW REMOVAL									
1 REIMBURSEMENT-SNOW REMOVAL	1,146.10	1-01-26-325-000-294	B Condo Services: Other	R	09/10/21	09/10/21		2019-2020	N
Vendor Total:	1,146.10								
SEAB0005 SEABOARD WELDING SUPPLY, INC.									
21-00963 09/08/21 oxygen/argon									
1 oxygen/argon	39.50	1-01-26-310-000-170	B B&G: Leased Equipment	R	09/08/21	09/08/21		927933	N
Vendor Total:	39.50								
SPECTROL SPECTROTEL, INC.									
21-00991 09/10/21 police department									
1 police department	385.06	1-01-31-440-000-213	B Telephone	R	09/10/21	09/10/21		10434419	N
Vendor Total:	385.06								
TECHN005 TECHNICAL FIRE SERVICES,INC.									
21-00704 06/25/21 annual pump services									
1 annual pump services	2,425.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	06/25/21	09/09/21		7188	N
Vendor Total:	2,425.00								
TRAFF005 TRAFFIC LINES,INC.									
21-00831 07/27/21 Thermoplastic stop bars									
1 Thermoplastic crosswalk	2,210.25	1-01-26-290-000-190	B Streets: Lines	R	07/27/21	09/10/21		21725	N
2 Thermoplastic stop bars	2,764.20	1-01-26-290-000-171	B Streets: Equipment Rental	R	07/27/21	09/10/21		21725	N
	4,974.45								
Vendor Total:	4,974.45								
RECLAMAT TREASURER, COUNTY OF MONMOUTH									
21-00982 09/09/21 reclamation- August 2021									
1 reclamation- August 2021	785.85	1-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	09/09/21	09/09/21		AUGUST 2021	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
RECLAMAT TREASURER, COUNTY OF MONMOUTH Continued									
21-00982 09/09/21 reclamation- August 2021		Continued							
2 reclamation- August 2021	26.43	1-01-26-308-000-285	B Recycling Tax	R	09/09/21	09/09/21		AUGUST 2021	N
	812.28								
Vendor Total:	812.28								
TWINLIGH TWIN LIGHTS TERRACE CONDO									
21-00999 09/10/21 reimbursement-street lighting									
1 reimbursement-street lighting	1,549.94	1-01-26-325-000-217	B Condo Services: Street Lighting	R	09/10/21	09/10/21		3/2-8/2/21	N
Vendor Total:	1,549.94								
UNITE005 UNITED SITE SERVICES									
21-00339 03/29/21 clean out dpw yard									
9 clean out dpw yard	40.00	1-01-26-290-000-294	B Streets: Other	R	09/08/21	09/08/21		6276696	N
Vendor Total:	40.00								
VCI VCI									
21-00917 08/17/21 Work on 17-58									
1 Work on 17-58	8,174.72	C-04-20-101-000-202	B Various Capital Improv Ord#20-07	R	08/17/21	09/08/21		0005601	N
Vendor Total:	8,174.72								
VERIZON1 VERIZON									
21-00975 09/09/21 40 Shore drive									
1 40 Shore drive	125.33	1-05-55-502-000-213	B Sewer: Telephone	R	09/09/21	09/09/21		8/19/21	N
2 Valley st pump station	40.98	1-05-55-502-000-213	B Sewer: Telephone	R	09/09/21	09/09/21		8/19/21	N
	166.31								
Vendor Total:	166.31								
VERWIRE VERIZON WIRELESS									
21-00990 09/10/21 cell phone									
1 cell phone	76.02	1-01-31-450-000-213	B Telecommunications	R	09/10/21	09/10/21		9886497993	N
Vendor Total:	76.02								

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl

Total Purchase Orders: 62 Total P.O. Line Items: 119 Total List Amount: 824,286.83 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	1,449.00	0.00	1,449.00	0.00	0.00	1,449.00
	1-01	753,744.00	0.00	753,744.00	0.00	0.00	753,744.00
	1-05	7,634.03	0.00	7,634.03	0.00	0.00	7,634.03
Year Total:		761,378.03	0.00	761,378.03	0.00	0.00	761,378.03
CAPITAL PROJECTS	C-04	20,261.88	0.00	20,261.88	0.00	0.00	20,261.88
TRUST NON BUDGET-TWO RIVER	T-03	41,188.32	0.00	41,188.32	0.00	0.00	41,188.32
	T-12	9.60	0.00	9.60	0.00	0.00	9.60
Year Total:		41,197.92	0.00	41,197.92	0.00	0.00	41,197.92
Total Of All Funds:		824,286.83	0.00	824,286.83	0.00	0.00	824,286.83

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-176

A RESOLUTION AUTHORIZING THE REFUND OF A STREET VACATION ESCROW DEPOSIT FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for a Street Vacation Escrow Deposit Fee

WHEREAS, the Finance Officer has confirmed with the Administrator that the Street Vacation was not executed and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Permit Fee by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Street Vacation Escrow Fee to the individual property owner listed below:

ADDRESS	**AMOUNT**	**NAME**
Hillside Avenue- Located behind 99 Highlands Ave	$2,500.00	Jules Rambo Slootsky

Motion to Approve R-21-176:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 15, 2021

____
Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-177

A RESOLUTION AUTHORIZING PROPERTY TAX CANCELLATION AND REFUND

WHEREAS, Block 59, lot 10 is owned by the Borough of Highlands and is currently tax exempt, and

WHEREAS, this property was billed taxes for the 2020 and 2021 tax years, and

WHEREAS, the Tax Collector is recommending that taxes be cancelled as follows:

2020 $5,750.46
2021 $5,743.52

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above.

Motion to Approve R-21-177:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 15, 2021

____
Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-178

A RESOLUTION AUTHORIZING AN ELECTRONIC TAX SALE

WHEREAS, NJSA 54:5-19.1 permits municipalities to conduct electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules thus promulgated requires a municipality to authorize said electronic tax sale by resolution of the governing body, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands, New Jersey, does hereby authorize and direct the Tax Collector to conduct an electronic tax sale.

Motion to Approve R-21-178:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 15, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-179

A RESOLUTION AUTHORIZING TAX SALE WITHOUT DELINQUENT SEWER CHARGES

WHEREAS, on October 15, 2020, Governor Murphy issued Executive Order 190 which, among other things, requires that "No gas or electric public or municipal utility or privately or publicly owned water system shall collect any fee or charge imposed for late or otherwise untimely payments or service reconnections that have accrued, and will continue to accrue, during the Public Health Emergency", and

WHEREAS, the Borough of Highlands shall conduct an upcoming tax sale on October 8, 2021; and

WHEREAS, the Tax Collector has determined that in order to fully comply with the requirements of Executive Order 190, the Borough should not sell any sewer delinquencies at the October 8, 2021 tax sale.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands shall proceed with the October 8, 2021 tax sale but shall not sell any sewer delinquencies at said tax sale in order to fully comply with Executive Order 190.

Motion to Approve R-21-179:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 15, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-180

RESOLUTION AWARDING A FAIR AND OPEN CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW MUNICIPAL BUILDING

WHEREAS, the Borough of Highlands advertised a request for proposals for construction management services for the Highlands Borough New Municipal Building; and

WHEREAS, twelve (12) bids were received for the aforesaid project and reviewed by the Borough Administrator; and

WHEREAS, MFS Construction appears to be the lowest responsible bidder for the aforesaid Proposal; and

WHEREAS, the Borough Administrator, has made the recommendation that MFS Construction be awarded the project, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands as well as the submission of the required bonds and insurance certificates for the project; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

____
Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for construction management services for the new Municipal Building is hereby awarded to MFS Construction in an amount not to exceed $263,921.28, subject to the submission of the required bonds and insurance certificates for the project.

2. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.

3. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-180:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 15, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands