



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
151 Navesink Ave., Highlands, NJ 07732
Wednesday, October 16, 2024 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. September 30, 2024 Special Meeting Minutes
2. October 2, 2024 Meeting Minutes
3. October 7, 2024 Special Meeting Minutes

RESOLUTIONS

4. R 24-181 Providing for the Transfer of Surplus Funds
5. R 24-182 Acknowledging Receipt and Review of the Land Use Board Consistency Report for Resolution R 24-168
6. R 24-183 Authorizing the Award of a Non-Fair and Open Contract for Professional Planning Services in Connection with the Captain's Cove Redevelopment Study and Plan

CONSENT AGENDA

7. R 24-184 Authorizing Execution of an Agreement Between the Borough of Highlands and the County of Monmouth
8. R 24-185 Authorizing the Award of a Non-Fair and Open Contract for Professional Planning Services in Connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant
9. R 24-186 Appointing Members to the Highlands Housing Authority Board of Commissioners
10. R 24-187 Authorizing Execution of the New Jersey Asset Activation Planning Grant Program Agreement Between the Borough of Highlands and the New Jersey Economic Development Authority

[11.](#) R 24-188 Authorizing Payment of Bills

[12.](#) R 24-189 Authorizing the Execution of a Shared Services Agreement for Leaf and Brush Disposal Services Between the Borough of Highlands and the Township of Middletown

[13.](#) R 24-190 Property Tax Cancellation

[14.](#) R 24-191 Authorizing the Purchase of a Document Solution Program Through Educational Services Commission of NJ State Approved Co-Op

REPORTS

15. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-181

PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S. 40:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Borough’s 2024 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take effect on November 1, 2024:

| <u>A/C #</u> | <u>FROM</u> | <u>TO</u> |
|---------------------------------------|----------------------|---------------------|
| 20-130-100 Finance-S&W | 5,000.00 | |
| 20-131-200 Grants Writer-OE | 10,000.00 | |
| 20-152-200 Central Services-OE | | 5,000.00 |
| 21-180-200 Municipal Land Use-OE | | 1,000.00 |
| 26-300-200 Municipal Garage-OE | | 5,000.00 |
| 43-490-200 Municipal Court-OE | | 4,000.00 |
| | | |
| 22-195-100 Construction-S&W | 5,000.00 | |
| 22-195-200 Construction-OE | | 5,000.00 |
| | | |
| 25-240-200 Police-OE | 5,000.00 | |
| 25-241-100 School Crossing Guards-S&W | | 5,000.00 |
| | | |
| 26-305-100 Sanitation-S&W | 15,000.00 | |
| 26-290-200 Streets & Roads-OE | 15,000.00 | |
| 26-294-200 Stormwater Management | 20,000.00 | |
| 26-310-100 Buildings & Grounds-S&W | 5,000.00 | |
| 30-415-100 Accumulated Leave-S&W | 30,000.00 | |
| 26-306-200 Sanitation-OE | | 85,000.00 |
| | | |
| Totals | <u>\$ 110,000.00</u> | <u>\$110,000.00</u> |

Motion to Approve R 24-181:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-182

ACKNOWLEDGING RECEIPT AND REVIEW OF THE LAND USE BOARD CONSISTENCY REPORT FOR RESOLUTION R 24-168

WHEREAS, the Borough of Highlands approved Resolution R 24-168 and referred it to the Land Use Board pursuant to N.J.S.A. 40:55D-26(a); and

WHEREAS, the Land Use Board reported its findings on the Resolution, by and through the issuance of a Memo dated October 15, 2024; and

WHEREAS, in accordance with the aforesaid Report, the Land Use Board found the Resolution to be consistent with the Borough’s Master Plan.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby acknowledges receipt of the Land Use Board’s Report finding the Resolution to be consistent with the Borough’s Master Plan.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy, be forwarded to the Land Use Board Secretary.

Motion to Approve R 24-182:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

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DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

MEMO

To: Nancy Tran, Land Use Board Secretary and Borough Clerk (via email landuse@highlandsborough.org)
Cc: Mayor Carolyn Broullon (via email cbroullon@highlandsborough.org)
From: P. Austin Mueller, Esq.
Date: October 15, 2024
Re: Review of Resolution R 24-168

File No.: HIGH-001

5122350.1

Please be advised that on October 10, 2024 the Land Use Board reviewed Resolution R 24-168 Authorizing and Directing the Borough Land Use Board to Investigate Whether the Property Identified on the Tax Map of the Borough as Block 84, Lot 2.01 Constitutes a Condemnation Redevelopment Area Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. Pursuant to the Local Redevelopment and Housing Law under N.J.S.A. 40A:12A-6, the Board having reviewed the Resolution voted unanimously finding that the proposed Resolution is substantially consistent with the Master Plan with no comments.

Please do not hesitate to contact me if you have any questions or concerns.

(5122350.1) HIGH-001E Memo To N. Tran_ Borough Clerk And LUB Secretary Re Review Of Resolution R 24-168 10.15.24
PAM(5122350.1)



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-183

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE CAPTAIN'S COVE REDEVELOPMENT STUDY AND PLAN

WHEREAS, the Borough of Highlands has a need for professional planning services in connection with conducting an amended Area in Need Redevelopment Study (AINOR) for Captain's Cove pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Heyer, Gruel & Associates, Community Planning Consultants, has set forth its proposed services in a written proposal dated October 10, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the professional planning services consists of preparing an amended Study and amended Plan in accordance with the statutory requirements of the Local Redevelopment and Housing Law (LRHL), N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, the Borough requires professional planning services in connection with the aforesaid project; and

WHEREAS, such professional planning services can only be provided by licensed professionals and the firm of Heyer, Gruel & Associates, 236 Broad Street, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Heyer, Gruel & Associates for professional planning services in connection with conducting an amended Area in Need Redevelopment Study (AINOR) for Captain's Cove and for amending the Captain's Cove Redevelopment Plan; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$10,000.00, billed at an hourly rate, as stated in Heyer, Gruel & Associates' proposal dated October 10, 2024; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Heyer, Gruel & Associates is hereby retained to provide professional planning services in connection with conducting an amended Area in Need Redevelopment Study (AINOR) for Captain’s Cove and for amending the Captain’s Cove Redevelopment Plan as outlined above for an amount not to exceed \$10,000.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-183:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 16, 2024

 Nancy Tran, Municipal Clerk
 Borough of Highland



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-184

AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE COUNTY OF MONMOUTH

WHEREAS, certain Federal funds are available to the Borough for the program known as Safe Streets for All (herein after "SS4A"); and

WHEREAS, SS4A is administered by the United States Department of Transportation's (USDOT) Federal Highway Administration (FHWA) who has requested that the County of Monmouth Administer the grant for the Borough of Highlands; and

WHEREAS, the County of Monmouth has entered into an agreement with the USDOT to administer grant funding for the development of the Borough's Action Plan; and

WHEREAS, the Borough of Highlands and the County of Monmouth wish to encourage inter-municipal cooperation; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into an Agreement with the County of Monmouth to provide the aforesaid services; and

WHEREAS, pursuant to the terms of the Agreement, the County of Monmouth will have an appointed designee to act on behalf of the County with regard to the administrative oversight of the development of the Borough's Action Plan; and

WHEREAS, the cost to provide such services to the Borough will be \$1,475,000.00, wherein the Federal grant shall pay for \$1,180,000 and the County of Monmouth shall pay \$295,000, and the program will have a period of performance for 28 months after the effective date of award.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor and Borough Clerk be and are hereby authorized to execute an Agreement with the County of Monmouth, for the administration of the borough's Action Plan for SS4A for a period of 28 months after the effective date of award, wherein the cost to be billed for services for the Borough equates to \$1,475,000.00 wherein the Federal grant shall pay for \$1,180,000 and the County of Monmouth shall pay \$295,000.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer of the Borough of Highlands, the Administrator of the Borough of Highlands and the Business Administrator of the County of Monmouth.

Motion to Approve R 24-184:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

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DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-185

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE NEW JERSEY ASSET ACTIVATION PLANNING GRANT PROGRAM FOR THE JT WHITE SHELLFISH - CLAM DEPURATION PLANT

WHEREAS, the Borough of Highlands has a need for professional planning services in connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the New Jersey Asset Activation Planning (the "NJAAP") Grant Program (the "Program") authorizes the Authority to provide grants of up to \$50,000 to eligible entities to develop early-stage planning and/or analysis to revitalize underutilized, distressed, vacant public lands and facilities for the benefit of their communities and the regional economy. The Program authorizes the Authority to enter into agreements with the eligible entities to provide NJAAP Grants to assist them in accomplishing the Program goals; and

WHEREAS, Heyer, Gruel & Associates, Community Planning Consultants, has set forth its proposed services in a written proposal dated October 9, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the professional planning services consists of economic/market analysis, concept design and feasibility study to plan for public enhancements; and

WHEREAS, the Borough requires professional planning services in connection with the aforesaid program; and

WHEREAS, such professional planning services can only be provided by licensed professionals and the firm of Heyer, Gruel & Associates, 236 Broad Street, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Heyer, Gruel & Associates for professional planning services in connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$50,000.00, billed at an hourly rate, as stated in Heyer, Gruel & Associates' proposal dated October 9, 2024; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous

one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Heyer, Gruel & Associates is hereby retained to provide professional planning services in connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant as outlined above for an amount not to exceed \$50,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-185:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

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DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-186

APPOINTING MEMBERS TO THE HIGHLANDS HOUSING AUTHORITY BOARD OF COMMISSIONERS

WHEREAS, the five year term for Gloria Miller, Highlands Housing Authority Board Member will expire on November 30, 2024.

WHEREAS, the Governing Body desires to reappoint Gloria Miller to the term that will expire on November 30, 2029.

WHEREAS, a vacancy exists on the Highlands Housing Authority Board of Commissioners of an unexpired term ending on November 30, 2026.

WHEREAS, the Governing Body desires to appoint Christine Misita to the term that will expire on November 30, 2026.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following appointments be and are hereby confirmed to the Highlands Housing Authority Board of Commissioners:

| POSITION: | NAME: | TERM: | EXPIRATION: |
|--------------|------------------|--------|-------------|
| Chairperson | Gloria Miller | 5 Year | 11/30/2029 |
| Commissioner | Christine Misita | 5 Year | 11/30/2026 |

Motion to Approve R 24-186:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

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DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-187

AUTHORIZING EXECUTION OF THE NEW JERSEY ASSET ACTIVATION PLANNING GRANT PROGRAM AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, the New Jersey Asset Activation Planning (the “NJAAP”) Grant Program authorizes the Authority to provide grants of up to \$50,000 to eligible entities to develop early-stage planning and/or analysis to revitalize underutilized, distressed, vacant public lands and facilities for the benefit of their communities and the regional economy. The Program authorizes the Authority to enter into agreements with the eligible entities to provide NJAAP Grants to assist them in accomplishing the Program goals; and

WHEREAS, the New Jersey Economic Development Authority has found that the Borough qualifies for a NJAAP Grant based on the proposal that was submitted on behalf of the Borough; and

WHEREAS, in accordance with the aforesaid proposal that was submitted, the Borough has proposed an economic/market analysis, concept design, and feasibility study to plan for public enhancements at the Clam Depuration Plant located on Fifth Street, wherein with certain improvements, the Borough expects to enhance the tourism experiences in the district, promote the clamming industry, and strengthen connections between the industry and local restaurant scene; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into an Agreement with the New Jersey Economic Development Authority in order to accept the grant payment for the project.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor and Borough Clerk be and are hereby authorized to execute the New Jersey Activation Planning Grant Program Agreement between the Borough of Highlands and the New Jersey Economic Development Authority for the aforesaid Grant Program.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer of the Borough of Highlands, the Administrator of the Borough of Highlands and the New Jersey Economic Development Authority.

Motion to Approve R 24-187:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

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Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-188
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated October 16, 2024, which totals as follows:

| | | |
|----------------------|-----------|---------------------|
| Current Fund | \$ | 830,063.68 |
| Sewer Account | \$ | 9,166.70 |
| Capital Fund | \$ | 445,555.50 |
| Trust-Other | \$ | 32,951.10 |
| Federal/State Grants | \$ | 3,135.65 |
| Total | \$ | 1,320,872.63 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,320,872.63** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-188:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

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Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
10/16/2024

Item 11.

| | | | |
|----------------------------------|--------------|----|------------|
| CURRENT: | | \$ | 830,063.68 |
| Payroll | (09/30/2024) | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| SEWER ACCOUNT: | | \$ | 9,166.70 |
| Payroll | (09/30/2024) | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| CAPITAL/GENERAL | | \$ | 121,743.90 |
| CAPITAL-MANUAL CHECKS | | \$ | 323,811.60 |
| Voided Checks | | \$ | |
| WATER CAPITAL ACCOUNT | | \$ | |
| TRUST FUND | | \$ | 32,951.10 |
| Payroll | (09/30/2024) | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| UNEMPLOYMENT ACCT-MANUALS | | \$ | |
| DOG FUND | | \$ | |
| GRANT FUND | | | |
| Payroll | (09/30/2024) | \$ | 3,135.65 |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |
| DEVELOPER'S TRUST | | \$ | |
| Manual Checks | | \$ | |
| Voided Checks | | \$ | |

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

| Ranges | Item Status | Purchase Types | Misc |
|--|--|---|---|
| <p><i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i></p> | <p><i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i></p> | <p><i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i></p> | <p><i>P.O. Type: All</i> <i>Format: Detail without Line Item Notes</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i></p> |

| Vendor # | Name | Description | | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------------------------------|--------------------------------|--------------------------------|---------------------|----------|---------------------------------------|----------|----------------|-----------|---------------|--------------|-----------|
| ACEWA005 | ACE WALCO TERMITE CONTROL | | | | | | | | | | |
| 24-01254 | 09/30/24 | pest control | | | | | | | | | |
| 1 pest control | | 68.92 | 4-01-25-263-000-201 | B | Fire Dept: Building and grounds | R | 09/30/24 | 10/08/24 | | 1080924 | N |
| Vendor Total: | | 68.92 | | | | | | | | | |
| AMAZO005 | AMAZON CAPITAL SERVICES | | | | | | | | | | |
| 24-01150 | 09/10/24 | medical supplies/community cen | | | | | | | | | |
| 1 medical supplies/community cen | | 21.98 | 4-01-28-360-000-101 | B | Community Ctr: Office Supplies | R | 09/10/24 | 10/08/24 | | 1M9TT7RDMH9L | N |
| 2 medical supplies/community cen | | 53.25 | 4-01-28-360-000-240 | B | Community Ctr: Spring Programs | R | 09/10/24 | 10/08/24 | | 1M9TT7RDMH9L | N |
| 3 office supplies | | 38.31 | 4-01-35-410-000-201 | B | Contingent | R | 09/10/24 | 10/08/24 | | 1M9TT7RDMH9L | N |
| | | 113.54 | | | | | | | | | |
| 24-01205 | 09/23/24 | Items for Community Center | | | | | | | | | |
| 1 Items for Community Center | | 1,008.65 | T-03-56-850-000-023 | B | Trust: Recreation Group | R | 09/23/24 | 10/08/24 | | 1KMR61XYFFDW | N |
| 24-01267 | 10/07/24 | Office supply | | | | | | | | | |
| 1 Office supply | | 53.05 | 4-01-20-100-000-201 | B | Admin: Office Supplies | R | 10/07/24 | 10/08/24 | | 14CTGXY11J6D | N |
| Vendor Total: | | 1,175.24 | | | | | | | | | |
| APOLL005 | APOLLO SEWER & PLUMBING INC. | | | | | | | | | | |
| 24-01224 | 09/24/24 | pump out grease trap | | | | | | | | | |
| 1 pump out grease trap | | 250.00 | 4-05-55-502-000-188 | B | Sewer: Drains | R | 09/24/24 | 10/08/24 | | 74161 | N |
| Vendor Total: | | 250.00 | | | | | | | | | |
| BAYSH010 | BAYSHORE SINGLE STREAM SOLUTIO | | | | | | | | | | |
| 24-01279 | 10/09/24 | commingled | | | | | | | | | |
| 1 commingled | | 48.88 | 4-01-26-305-000-294 | B | Sanitation: Other | R | 10/09/24 | 10/09/24 | | 18517 | N |
| Vendor Total: | | 48.88 | | | | | | | | | |
| BORGA005 | BORGATA HOTEL CASINO | | | | | | | | | | |
| 24-00940 | 07/23/24 | Court administrator league con | | | | | | | | | |
| 1 Court administrator league con | | 354.00 | 4-01-43-490-000-128 | B | Municipal Court: Meetings & Conferenc | R | 07/23/24 | 10/09/24 | | 968036320 | N |
| Vendor Total: | | 354.00 | | | | | | | | | |

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| Vendor # P.O. # Item Description | Name PO Date | Description Amount Charge Account | Contract Acct Description Type | PO Type Stat/Chk | First Enc Rcvd Date Date | Chk/Void Date | Invoice | 1099 Excl |
|--|---|--|--|---------------------|--|------------------|--|------------------|
| BORGA005 | BORGATA HOTEL CASINO | Account Continued | | | | | | |
| BRIDG005 24-01276 1 phone system service | BRIDGECONNEX 10/08/24 | phone system service 1,055.64 4-01-31-440-000-213 | B Telephone | R | 10/08/24 10/08/24 | | 124498 | N |
| Vendor Total: | | 1,055.64 | | | | | | |
| BUILDERS 24-01045 1 draw down | BUILDERS GENERAL 08/14/24 | draw down 159.33 4-01-28-375-000-117 | B Parks: Building Materials & Supplies | R | 08/14/24 10/10/24 | | 1285928 | N |
| Vendor Total: | | 159.33 | | | | | | |
| CHRIS020 24-01293 1 LIEN REDEMPTION 2 PREMIUM BID 3 LIEN REDEMPTION 4 PREMIUM BID | CHRISTIANA TC/F CE1/FIRSTRUST 10/09/24 | LIEN REDEMPTION 1,482.71 T-03-56-851-000-003 1,300.00 T-03-56-851-000-001 15,123.77 T-03-56-851-000-003 6,000.00 T-03-56-851-000-001 | B Trust: Redemption O/S Liens B Trust: Tax Sale Premiums B Trust: Redemption O/S Liens B Trust: Tax Sale Premiums | R R R R | 10/09/24 10/09/24 10/09/24 10/09/24 10/09/24 10/09/24 10/09/24 10/09/24 | | B63L26 B63L26 B21/L26 B21/L26 | N N N N |
| Vendor Total: | | 23,906.48 | | | | | | |
| CHRIS030 24-01305 1 DAMAGE TO VEHICLE | CHRISTINA MERKLIN 10/11/24 | DAMAGE TO VEHICLE 994.54 G-02-41-815-000-002 | B Grant: Snow Flake Youth Foundation-2(R) | | 10/11/24 10/11/24 | | | N |
| Vendor Total: | | 994.54 | | | | | | |
| CME01 23-00727 25 Engineering Veterans park | CME ASSOCIATES 06/08/23 | Engineering Veterans park 133.75 4-01-20-165-000-244 | B Engineering:General Engineering | R | 10/10/24 10/10/24 | | 362030 | N |
| Vendor Total: | | 133.75 | | | | | | |
| COAST010 24-01280 1 a/c & refrigerator removal | COASTAL METAL RECYCLING CORP 10/09/24 | a/c & refrigerator removal 154.00 4-01-26-305-000-294 | B Sanitation: Other | R | 10/09/24 10/09/24 | | 13042 | N |
| Vendor Total: | | 154.00 | | | | | | |
| COLLI005 23-01252 13 fema grant award flood mitigat | COLLIERS ENGINEERING/DESIGN 10/20/23 | fema grant award flood mitigat 17,363.25 C-04-14-108-000-555 | B Ord 14-08 Construction Contracts | R | 10/20/23 10/10/24 | | 988947 | N |

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| Vendor # P.O. # Item Description | Name PO Date | Description Amount Charge Account | Contract Acct Description Type | PO Type Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|-----------------------------|--------------------------------------|--------------------------------------|---------------------------------------|-------------------|--------------|------------------|----------------|-----------|
| COLLI005 | COLLIERS ENGINEERING/DESIGN | <i>Account Continued</i> | | | | | | | |
| 23-01254 | 10/20/23 | Engineer Bayside/Marie Avenue | | | | | | | |
| 12 Engineer Bayside/Marie Avenue | | 1,466.25 C-04-23-101-000-201 | B | ORD#23-10 Bayside/Marie Ave (NJDOR | 10/20/23 | 10/10/24 | | 988184 | N |
| 24-00034 | 01/17/24 | Municipal engineer | | | | | | | |
| 13 Municipal engineer | | 6,777.50 4-01-20-165-000-244 | B | Engineering:General Engineering | 01/17/24 | 10/10/24 | | 988178 | N |
| 15 Municipal engineer | | 3,410.00 4-01-20-165-000-244 | B | Engineering:General Engineering | 01/17/24 | 10/10/24 | | 975659 | N |
| | | 10,187.50 | | | | | | | |
| 24-00466 | 04/04/24 | Service for Marine Place East | | | | | | | |
| 6 Service for Marine Place East | | 2,786.40 4-01-20-165-000-244 | B | Engineering:General Engineering | 04/04/24 | 10/10/24 | | 988179 | N |
| 24-00467 | 04/04/24 | Service Shore Drive project | | | | | | | |
| 5 Service Shore Drive project | | 11,718.75 4-01-20-165-000-244 | B | Engineering:General Engineering | 04/04/24 | 10/10/24 | | 988173 | N |
| 24-00801 | 06/24/24 | Improvements to Overlook Park | | | | | | | |
| 4 Improvements to Overlook Park | | 7,346.84 C-04-23-101-000-204 | B | ORD#23-10OverlookPark(Grant-MCOSR | 06/24/24 | 10/10/24 | | 988183 | N |
| 24-00935 | 07/18/24 | Linden Ave sidewalk project | | | | | | | |
| 3 Linden Ave sidewalk project | | 3,236.25 C-04-23-101-000-205 | B | ORD#23-10Linden/Waterwitch/Bay-NJIR | 07/18/24 | 10/10/24 | | 988176 | N |
| 24-01104 | 08/27/24 | USDOT RECONNECTING GRANT APP | | | | | | | |
| 1 USDOT RECONNECTING GRANT APP | | 6,748.75 4-01-20-165-000-244 | B | Engineering:General Engineering | 08/27/24 | 10/10/24 | | 984665 | N |
| 24-01105 | 08/27/24 | WASHINGTON AVE IMPROVEMENT | | | | | | | |
| 2 WASHINGTON AVE IMPROVEMENT | | 4,117.05 C-04-23-101-000-202 | B | ORD#23-10 Washington Ave | 08/27/24 | 10/10/24 | | 988181 | N |
| 24-01256 | 10/01/24 | Tide Valve project | | | | | | | |
| 1 Tide Valve project | | 570.00 C-04-13-120-000-510 | B | ORD 13-20: Engineer | 10/02/24 | 10/10/24 | | 988170 | N |
| 24-01258 | 10/01/24 | Portland Road drainage project | | | | | | | |
| 1 Portland Road drainage project | | 6,003.75 C-04-12-120-000-555 | B | Project 0-12-20:ConstructionContracts | 10/01/24 | 10/10/24 | | 988163 | N |
| | Vendor Total: | 71,544.79 | | | | | | | |
| COMCAST | COMCAST | | | | | | | | |
| 24-01253 | 09/30/24 | 22 SnugHarbor Avenue | | | | | | | |
| 1 22 SnugHarbor Avenue | | 477.50 4-01-31-450-000-213 | B | Telecommunications | 09/30/24 | 10/08/24 | | 22 SNUGHARBORN | N |
| 2 17-1 Shore Drive | | 94.90 4-01-31-450-000-213 | B | Telecommunications | 10/08/24 | 10/08/24 | | 17-1 SHORE DR | N |
| 3 40 Shore Drive | | 211.52 4-05-55-502-000-213 | B | Sewer: Telephone | 10/08/24 | 10/08/24 | | 40 SHORE DR | N |
| | | 783.92 | | | | | | | |
| 24-01301 | 10/11/24 | first aid building | | | | | | | |
| 1 first aid building | | 276.21 4-01-31-450-000-213 | B | Telecommunications | 10/11/24 | 10/11/24 | | FIRST AID | N |
| | Vendor Total: | 1,060.13 | | | | | | | |
| COSTC005 | COSTCO MEMBERSHIP | | | | | | | | |
| 24-01231 | 09/25/24 | 2024-2025 membership | | | | | | | |

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| Vendor # | Name | Description | | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--------------------------------|--------------------------------|-------------------|---------------------|------------------|---|----------|----------------|-----------|---------------|-------------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Type | | | | | | |
| Item Description | | | | | | | | | | | |
| COSTC005 | COSTCO MEMBERSHIP | Account Continued | | | | | | | | | |
| 1 2024-2025 membership | | 207.92 | 4-01-20-152-000-294 | B | Central Services: Other | R | 09/25/24 | 10/08/24 | | 2024-2025 | N |
| | Vendor Total: | 207.92 | | | | | | | | | |
| DAV02 | DAVISON,EASTMAN,MUNOZ,LEDERMAN | | | | | | | | | | |
| 24-00033 | 01/17/24 | | | | Borough attorney | | | | | | |
| 8 Borough attorney | | 5,500.00 | 4-01-20-155-000-242 | B | Legal Services: Consultants -Boro Attny | R | 01/17/24 | 10/09/24 | | 419867 | N |
| 56 hourly | | 5,692.00 | 4-01-20-155-000-252 | B | Legal Services: Consultants Hourly | R | 10/09/24 | 10/09/24 | | 419868 | N |
| 57 agate construction | | 61.80 | 4-01-20-155-000-251 | B | Legal Services: Consultants -Litigation | R | 10/09/24 | 10/09/24 | | 419872 | N |
| 58 captains cove marina | | 272.00 | 4-01-20-155-000-251 | B | Legal Services: Consultants -Litigation | R | 10/09/24 | 10/09/24 | | 419869 | N |
| 59 good neighbors | | 848.00 | 4-01-20-155-000-251 | B | Legal Services: Consultants -Litigation | R | 10/09/24 | 10/09/24 | | 419874 | N |
| 60 home and land | | 48.00 | 4-01-20-155-000-251 | B | Legal Services: Consultants -Litigation | R | 10/09/24 | 10/09/24 | | 419875 | N |
| 61 JOHN CARUSO | | 312.69 | 4-01-20-155-000-251 | B | Legal Services: Consultants -Litigation | R | 10/09/24 | 10/09/24 | | 419870 | N |
| 62 ROMAN CORP | | 576.00 | 4-01-20-155-000-251 | B | Legal Services: Consultants -Litigation | R | 10/09/24 | 10/09/24 | | 419873 | N |
| | | 13,310.49 | | | | | | | | | |
| | Vendor Total: | 13,310.49 | | | | | | | | | |
| EVERO005 | EVERON LLC | | | | | | | | | | |
| 24-00825 | 07/01/24 | | | | cameras for community center | | | | | | |
| 2 cameras for community center | | 11,490.00 | 4-01-44-901-000-264 | B | Acquisition of Various Equipment | R | 07/01/24 | 10/11/24 | | 156567857 | N |
| | Vendor Total: | 11,490.00 | | | | | | | | | |
| EVOLV005 | EVOLVE BANK & TRUST | | | | | | | | | | |
| 24-01292 | 10/09/24 | | | | LIEN REDEMPTION | | | | | | |
| 1 LIEN REDEMPTION | | 613.11 | T-03-56-851-000-003 | B | Trust: Redemption O/S Liens | R | 10/09/24 | 10/09/24 | | B120/L10.04 | N |
| 2 PREMIUM BID | | 2,200.00 | T-03-56-851-000-001 | B | Trust: Tax Sale Premiums | R | 10/09/24 | 10/09/24 | | B120/L10.04 | N |
| | | 2,813.11 | | | | | | | | | |
| | Vendor Total: | 2,813.11 | | | | | | | | | |
| GLE01 | GLENCO SUPPLY, INC | | | | | | | | | | |
| 24-01144 | 09/10/24 | | | | | | | | | | |
| 1 Pedestrian Crosswalk Sign | | 410.00 | 4-01-26-290-000-191 | B | Streets: Signs | R | 09/10/24 | 10/08/24 | | 34158 | N |
| | Vendor Total: | 410.00 | | | | | | | | | |
| GRAINGER | GRAINGER | | | | | | | | | | |
| 24-01183 | 09/13/24 | | | | SWIFFER AND REFILL | | | | | | |
| 1 SWIFFER AND REFILL | | 300.04 | 4-01-20-152-000-294 | B | Central Services: Other | R | 09/13/24 | 10/08/24 | | 9248114846 | N |
| | Vendor Total: | 300.04 | | | | | | | | | |

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| Vendor # P.O. # Item Description | Name PO Date | Description Amount Charge Account | Contract Acct Description Type | PO Type Stat/Chk | First Enc Rcvd Date Date | Chk/Void Date | Invoice | 1099 Excl |
|--|--|---|--|---------------------|--|------------------|------------------|-----------|
| GRAINGER | GRAINGER | <i>Account Continued</i> | | | | | | |
| GRANT005 24-00266 8 consulting/obtaining fema fund | GRANT RITE MANAGEMENT CORP. 02/22/24 | consulting/obtaining fema fund 371.25 4-01-20-131-000-201 | B Grants Writer-OE | R | 02/22/24 10/09/24 | | 1755 | N |
| Vendor Total: | | 371.25 | | | | | | |
| GREAT007 24-01230 1 mail drop box/court | GREAT AMERICAN BUSINESS PROD. 09/24/24 | mail drop box/court 164.99 4-01-43-490-000-294 | B Municipal Court: Other | R | 09/24/24 10/08/24 | | 43365916 | N |
| Vendor Total: | | 164.99 | | | | | | |
| H2MAS005 23-00026 23 Sanitary Engineer 24 Sanitary Engineer | H2M ASSOCIATES, INC. 01/09/23 | Sanitary Engineer 1,888.50 3-05-55-502-000-151 585.00 3-05-55-502-000-151 | B Sewer: Consultants - Other B Sewer: Consultants - Other | R R | 10/10/24 10/10/24 10/10/24 10/10/24 | | 268989 268990 | N N |
| Vendor Total: | | 2,473.50 | | | | | | |
| HALFM005 24-00865 1 shirts for first aid | HALF MOON IMPRINTS LLC 07/01/24 | shirts for first aid 552.00 4-01-25-260-000-232 | B First Aid: Uniform Clothing & Access. | R | 07/01/24 10/08/24 | | 2285 | N |
| Vendor Total: | | 552.00 | | | | | | |
| HENRY006 24-01284 1 medicare reimbursement | HENRY B. CLAGETT 10/09/24 | medicare reimbursement 174.70 4-01-36-472-000-000 | B Statutory: Social Security | R | 10/09/24 10/09/24 | | OCTOBER 2024 | N |
| Vendor Total: | | 174.70 | | | | | | |
| HENRY 24-01277 1 October 2024 school taxes | HENRY HUDSON REGIONAL HIGH SCH 10/08/24 | October 2024 school taxes 716,563.00 4-01-99-999-002-206 | B Regional School Taxes Payable | R | 10/08/24 10/08/24 | | OCTOBER 2024 | N |
| Vendor Total: | | 716,563.00 | | | | | | |
| HEY01 24-00038 13 Borough planner | HEYER GRUEL & ASSOCIATES 01/17/24 | Borough planner 2,748.75 4-01-20-155-000-294 | B Legal Services: Other | R | 01/17/24 10/09/24 | | 42212 | N |
| Vendor Total: | | 2,748.75 | | | | | | |

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| Vendor # | Name | Description | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---------------------------------|----------------------|-----------------------------------|-------------------------|------------------|--|----------------|-----------|---------------|----------------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Type | | | | | |
| Item Description | | | | | | | | | | |
| FIREDEPT | | HIGHLANDS FIRE DEPARTMENT | | | | | | | | |
| 24-01193 | 09/18/24 | | 2024 clothing allowance | | | | | | | |
| 1 2024 clothing allowance | | 11,000.00 | 4-01-25-263-000-132 | B | Fire Dept:Clothing Allowance Job Shirt R | 09/18/24 | 10/08/24 | | 2024 | N |
| | Vendor Total: | 11,000.00 | | | | | | | | |
| IMPAC005 | | IMPAC | | | | | | | | |
| 24-01278 | 10/08/24 | | fuel | | | | | | | |
| 1 fuel | | 5,994.12 | 4-01-31-460-000-192 | B | Fuel | 10/08/24 | 10/08/24 | | SQLCD-1002971 | N |
| | Vendor Total: | 5,994.12 | | | | | | | | |
| JAMES010 | | JAMES & PATRICIA DAVIS | | | | | | | | |
| 24-01275 | 10/08/24 | | medicare reimbursement | | | | | | | |
| 1 medicare reimbursement | | 1,100.70 | 4-01-36-472-000-000 | B | Statutory: Social Security | 10/08/24 | 10/08/24 | | OCT.-DEC. 2024 | N |
| | Vendor Total: | 1,100.70 | | | | | | | | |
| JASPAN | | JASPAN | | | | | | | | |
| 24-01303 | 10/11/24 | | MARKING SPRAY PAINT | | | | | | | |
| 1 MARKING SPRAY PAINT | | 143.84 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1508109 | N |
| 2 SINGLE KEY | | 7.48 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1509438 | N |
| 3 SINGLE KEY | | 7.48 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1510848 | N |
| 4 YELLOW PAINT,PLIERS | | 133.04 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | B767960 | N |
| 5 BATTERIES | | 17.99 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1511693 | N |
| 6 YELLOW PAINT | | 437.49 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1512025 | N |
| 7 SINGLE KEY,BATTERIES | | 48.38 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1513025 | N |
| 8 BATTERIES | | 5.99 | 4-01-26-310-000-181 | B | B&G: General Hardware - Minor Tools | 10/11/24 | 10/11/24 | | A1513095 | N |
| 9 MARKING SPRAY ORANGE | | 483.52 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1513614 | N |
| 10 TESTER RECEPTACLE | | 10.99 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1513615 | N |
| 11 SINGLE KEY | | 1.87 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1513975 | N |
| 12 PLASTIC PAIL,CLEANER,BRUSH | | 65.94 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | B768496 | N |
| 13 CABLE TIE,CIRCLE SAW | | 178.92 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1515198 | N |
| 14 SHOVEL | | 51.17 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1515225 | N |
| 15 CABLE TIES | | 61.96 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1515644 | N |
| 16 CONCRETE MORTAR, SMOKE ALARM | | 197.92 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2IR | 10/11/24 | 10/11/24 | | A1514159 | N |
| | | 1,853.98 | | | | | | | | |
| | Vendor Total: | 1,853.98 | | | | | | | | |
| JCPL | JCP & L | | | | | | | | | |

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| Vendor # | Name | Description | | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--------------------------------|--------------------------------|------------------------------|---------------------|------------------|----------------------------|----------|----------------|-----------|---------------|--------------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Type | | | | | | |
| Item Description | | | | | | | | | | | |
| JCPL | JCP & L | Account Continued | | | | | | | | | |
| 24-01299 | 10/11/24 | recaptacles waterwitch ave | | | | | | | | | |
| 1 recaptacles waterwitch ave | | 17.69 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95109400760 | N |
| 2 2 miller st | | 4.27 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95109400766 | N |
| 3 linden avenue | | 10.48 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95109400759 | N |
| 4 public works | | 68.85 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95826955575 | N |
| 5 201-203 bay avenue | | 60.30 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95727672901 | N |
| 6 firehouse | | 883.95 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95109400762 | N |
| 7 42 shore drive | | 400.26 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95109400765 | N |
| 8 171 bay avenue | | 851.73 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95109400768 | N |
| 9 streetscape | | 315.46 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95777440525 | N |
| 10 22 snugarbor avenue | | 1,025.39 | 4-01-31-430-000-215 | B | Electric | R | 10/11/24 | 10/11/24 | | 95757561963 | N |
| 11 north st pump station | | 690.40 | 4-05-55-502-000-214 | B | Sewer: Gas & Electric | R | 10/11/24 | 10/11/24 | | 95109400767 | N |
| 12 40 shore drive | | 4,147.70 | 4-05-55-502-000-214 | B | Sewer: Gas & Electric | R | 10/11/24 | 10/11/24 | | 95109400764 | N |
| 13 valley st pump station | | 11.64 | 4-05-55-502-000-214 | B | Sewer: Gas & Electric | R | 10/11/24 | 10/11/24 | | 95109400763 | N |
| | | 8,488.12 | | | | | | | | | |
| Vendor Total: | | 8,488.12 | | | | | | | | | |
| JOHNG005 | JOHN GUIRE LLC | | | | | | | | | | |
| 24-01077 | 08/23/24 | Draw Down-Parts/supply | | | | | | | | | |
| 5 Draw Down-Parts/supply | | 86.13 | 4-01-26-290-000-183 | B | Streets: Machinery Parts | R | 08/23/24 | 10/08/24 | | 212411 | N |
| 6 Draw Down-Parts/supply | | 237.54 | 4-01-26-290-000-183 | B | Streets: Machinery Parts | R | 08/23/24 | 10/08/24 | | 212410 | N |
| | | 323.67 | | | | | | | | | |
| Vendor Total: | | 323.67 | | | | | | | | | |
| KEVIN030 | KEVIN E. ROAKE | | | | | | | | | | |
| 24-01274 | 10/08/24 | medicare reimbursement | | | | | | | | | |
| 1 medicare reimbursement | | 174.70 | 4-01-36-472-000-000 | B | Statutory: Social Security | R | 10/08/24 | 10/08/24 | | OCTOBER 2024 | N |
| Vendor Total: | | 174.70 | | | | | | | | | |
| LAWES005 | LAWES OUTDOOR POWER EQUIPMENT | | | | | | | | | | |
| 24-01190 | 09/17/24 | transaxle repair | | | | | | | | | |
| 1 transaxle repair | | 1,975.50 | 4-01-26-290-000-183 | B | Streets: Machinery Parts | R | 09/17/24 | 10/08/24 | | 84304 | N |
| Vendor Total: | | 1,975.50 | | | | | | | | | |
| MASTE005 | MASTER MAINTENANCE OF RED BANK | | | | | | | | | | |
| 24-01295 | 10/10/24 | cleaning of Community Center | | | | | | | | | |
| 1 cleaning of Community Center | | 300.00 | 4-01-26-310-000-178 | B | B&G: Building Maintenance | R | 10/10/24 | 10/10/24 | | 6626 | N |

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11.

| Vendor # | Name | Description | | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---------------------------|------------------------------|-------------------------|--------------------------|------------------|--|----------|----------------|-----------|---------------|-----------------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Type | | | | | | |
| Item Description | | | | | | | | | | | |
| MASTE005 | MASTER MAINTENANCE OF RED B. | | <i>Account Continued</i> | | | | | | | | |
| | Vendor Total: | 300.00 | | | | | | | | | |
| MGL | MGL PRINTING SOLUTIONS | | | | | | | | | | |
| 24-01191 | 09/17/24 | Clearing account checks | | | | | | | | | |
| 1 Clearing account checks | | 510.00 | 4-01-20-130-000-294 | B | Finance: Other | R | 09/17/24 | 10/08/24 | | 209204 | N |
| 2 shipping | | 49.00 | 4-01-20-130-000-294 | B | Finance: Other | R | 09/17/24 | 10/08/24 | | 209204 | N |
| | | 559.00 | | | | | | | | | |
| | Vendor Total: | 559.00 | | | | | | | | | |
| MITCH005 | MITCHELL HUMPHREY COMPANY | | | | | | | | | | |
| 23-01256 | 10/20/23 | FasttrackGov software | | | | | | | | | |
| 4 FasttrackGov software | | 2,500.00 | 3-01-26-310-000-295 | B | B&G: Office Equipment/Furniture | R | 10/20/23 | 10/08/24 | | 5670 | N |
| | Vendor Total: | 2,500.00 | | | | | | | | | |
| MONMO005 | MONMOUTH COUNTY CLERK | | | | | | | | | | |
| 24-01281 | 10/09/24 | recording fees | | | | | | | | | |
| 1 recording fees | | 500.00 | 4-01-20-145-000-225 | B | Tax Collection: Recording Fees and Int&R | | 10/09/24 | 10/09/24 | | ACCT #19 | N |
| | Vendor Total: | 500.00 | | | | | | | | | |
| SPCA | MONMOUTH COUNTY SPCA | | | | | | | | | | |
| 24-01290 | 10/09/24 | AUGUST ANIMAL CONTROL | | | | | | | | | |
| 1 AUGUST ANIMAL CONTROL | | 1,500.00 | 4-01-27-340-000-152 | B | Dog Control: Contractual Service | R | 10/09/24 | 10/09/24 | | 2025496 | N |
| | Vendor Total: | 1,500.00 | | | | | | | | | |
| NJAMERIC | NEW JERSEY AMERICAN WATER | | | | | | | | | | |
| 24-01297 | 10/10/24 | 40 Shore Drive | | | | | | | | | |
| 1 40 Shore Drive | | 224.58 | 4-05-55-502-000-219 | B | Sewer: Water | R | 10/10/24 | 10/10/24 | | 40 SHORE DR | N |
| 2 123 hydrants | | 7,528.23 | 4-01-31-463-000-193 | B | Fire Hydrants | R | 10/10/24 | 10/10/24 | | 123 HYDRANTS | N |
| 3 gravelly pt hydrants | | 254.52 | 4-01-31-463-000-193 | B | Fire Hydrants | R | 10/10/24 | 10/10/24 | | GRAV PT HYDRANN | N |
| 4 bay ave park | | 502.79 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | BAY AVE PARK | N |
| 5 151 Navesink Avenue | | 254.52 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | 151 NAVESINK AV | N |
| 6 22 Snug Harbor Avenue | | 90.99 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | 22 SNUGHARBORN | N |
| 7 17-1 Shore Drive | | 196.66 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | 17-1 SHORE DR | N |
| 8 waterwitch avenue | | 136.90 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | WATERWITCH AVEN | N |
| 9 s bay avenue | | 20.94 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | S BAY AVENUE | N |
| 10 boro garage | | 30.61 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | BORO GARAGE | N |
| 11 Linden Avenue | | 20.94 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | LINDEN AVENUE | N |

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11. M

| Vendor # | Name | Description | | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---------------------------------|----------------------|------------------------------|-------------------------------|-------------------|---------------------------------------|----------|----------------|-----------|---------------|-----------------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Type | | | | | | |
| Item Description | | | | | | | | | | | |
| NJAMERIC | | NEW JERSEY AMERICAN WATER | | Account Continued | | | | | | | |
| 12 42 Shore Drive | | 20.76 | 4-01-31-445-000-219 | B | Water | R | 10/10/24 | 10/10/24 | | 42 SHORE DR | N |
| 13 17-1 Shore Drive hydrant | | 126.42 | 4-01-31-463-000-193 | B | Fire Hydrants | R | 10/10/24 | 10/10/24 | | 17-1 SHORE DR | HN |
| | | 9,408.86 | | | | | | | | | |
| | Vendor Total: | 9,408.86 | | | | | | | | | |
| NEWPO005 | | NEWPORT MEDIA HOLDINGS,LLC | | | | | | | | | |
| 24-01252 | 09/30/24 | | Notice ad#23912 | | | | | | | | |
| 1 Notice ad#23912 | | 17.50 | 4-01-20-120-000-220 | B | Municipal Clerk: Advertising | R | 09/30/24 | 10/08/24 | | 21413 | N |
| 24-01264 | 10/07/24 | | 9/18 resolutions & ordinances | | | | | | | | |
| 1 9/18 resolutions & ordinances | | 66.65 | 4-01-20-120-000-220 | B | Municipal Clerk: Advertising | R | 10/07/24 | 10/08/24 | | 21423 | N |
| | Vendor Total: | 84.15 | | | | | | | | | |
| VETERINA | | NJ STATE DEPT. OF HEALTH | | | | | | | | | |
| 24-01307 | 10/11/24 | | SEPTEMBER 2024 DOG REPORT | | | | | | | | |
| 1 SEPTEMBER 2024 DOG REPORT | | 2.40 | T-12-99-999-000-002 | B | DOG TRUST: DUE STATE OF NEW JER | | 10/11/24 | 10/11/24 | | SEPTEMBER 2024N | |
| | Vendor Total: | 2.40 | | | | | | | | | |
| ONE CALL | | ONE CALL CONCEPTS, INC. | | | | | | | | | |
| 24-01289 | 10/09/24 | | mark outs-September 2024 | | | | | | | | |
| 1 mark outs-September 2024 | | 65.78 | 4-05-55-502-000-154 | B | Sewer: Equipment Maintenance | R | 10/09/24 | 10/09/24 | | 4095087 | N |
| | Vendor Total: | 65.78 | | | | | | | | | |
| OSWALD | | OSWALD SEWER SERVICE | | | | | | | | | |
| 24-01202 | 09/19/24 | | BROKE BLOCKAGE | | | | | | | | |
| 1 BROKE BLOCKAGE | | 800.00 | 4-05-55-502-000-189 | B | Sewer: Line Repairs | R | 09/19/24 | 10/08/24 | | 14477 | N |
| | Vendor Total: | 800.00 | | | | | | | | | |
| OTISE005 | | OTIS ELEVATOR COMPANY | | | | | | | | | |
| 24-00799 | 06/24/24 | | Elevator maaintenance | | | | | | | | |
| 1 Elevator maintenance | | 173.40 | 4-01-26-310-000-178 | B | B&G: Building Maintenance | R | 06/24/24 | 10/09/24 | | 100401711812 | N |
| | Vendor Total: | 173.40 | | | | | | | | | |
| POORJ005 | | POOR JOHNS PORTABLE TOILETS | | | | | | | | | |
| 24-01302 | 10/11/24 | | kavoojian field | | | | | | | | |
| 1 kavoojian field | | 203.00 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2R | | 10/11/24 | 10/11/24 | | 19067 | N |
| | Vendor Total: | 203.00 | | | | | | | | | |
| PROCA005 | | PRO CAP 8 FBO FIRSTRUST BANK | | | | | | | | | |

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11.

| Vendor # P.O. # Item Description | Name PO Date | Description Amount Charge Account | Contract Acct Description Type | PO Type Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|-------------------------------|--------------------------------------|--------------------------------------|-------------------------------------|-------------------|--------------|------------------|----------------|-----------|
| PROCA005 | PRO CAP 8 FBO FIRSTTRUST BANK | <i>Account Continued</i> | | | | | | | |
| 24-01291 | 10/09/24 | LIEN REDEMPTION | | | | | | | |
| 1 LIEN REDEMPTION | | 1,326.94 T-03-56-851-000-003 | B | Trust: Redemption O/S Liens | R | 10/09/24 | 10/09/24 | B63L11 | N |
| 2 PREMIUM BID | | 200.00 T-03-56-851-000-001 | B | Trust: Tax Sale Premiums | R | 10/09/24 | 10/09/24 | B63L11 | N |
| 3 LIEN REDEMPTION | | 1,180.20 T-03-56-851-000-003 | B | Trust: Redemption O/S Liens | R | 10/09/24 | 10/09/24 | B62L2 | N |
| 4 PREMIUM BID | | 300.00 T-03-56-851-000-001 | B | Trust: Tax Sale Premiums | R | 10/09/24 | 10/09/24 | B62L2 | N |
| | | 3,007.14 | | | | | | | |
| Vendor Total: | | 3,007.14 | | | | | | | |
| RICOH005 | RICOH USA, INC. | | | | | | | | |
| 24-01285 | 10/09/24 | monthly maintenance | | | | | | | |
| 1 monthly maintenance | | 713.79 4-01-26-310-000-170 | B | B&G: Leased Equipment | R | 10/09/24 | 10/09/24 | 5070209996 | N |
| Vendor Total: | | 713.79 | | | | | | | |
| ROMAN005 | ROMAN E&G CORPORATION | | | | | | | | |
| 22-00497 | 04/28/22 | PHASE I SANITARY SEWER | | | | | | | |
| 23 PHASE I SANITARY SEWER | | 80,029.34 C-06-24-101-000-201 | B | ORD#24-05 Phase I&II Sanitary Sewer | R | 08/27/24 | 10/11/24 | PAYMENT #20 | N |
| Vendor Total: | | 80,029.34 | | | | | | | |
| RUDER005 | RUDERMAN & ROTH, LLC | | | | | | | | |
| 24-00037 | 01/17/24 | Borough labor council | | | | | | | |
| 7 Borough labor council | | 2,497.50 4-01-20-155-000-294 | B | Legal Services: Other | R | 01/17/24 | 10/08/24 | SEPTEMBER 2024 | N |
| Vendor Total: | | 2,497.50 | | | | | | | |
| RUTGER | RUTGERS | | | | | | | | |
| 24-00928 | 07/18/24 | CLEAN COMMUNITIES TRAINING | | | | | | | |
| 1 CLEAN COMMUNITIES TRAINING | | 299.00 G-02-41-804-200-211 | B | Grant: Clean Communities 2024 | R | 07/18/24 | 10/08/24 | 133707 | N |
| Vendor Total: | | 299.00 | | | | | | | |
| RUTGSTAT | RUTGERS, THE STATE UNIVERSITY | | | | | | | | |
| 24-00926 | 07/17/24 | Intro to duties/municipal cler | | | | | | | |
| 1 Intro to duties/municipal cler | | 745.00 4-01-20-100-000-294 | B | Admin: Other | R | 07/17/24 | 10/08/24 | 83439 | N |
| 24-00967 | 07/30/24 | Municipal Current Fund Account | | | | | | | |
| 1 Municipal Current Fund Account | | 760.00 4-01-20-120-000-294 | B | Municipal Clerk: Other | R | 07/30/24 | 10/08/24 | 82192 | N |
| Vendor Total: | | 1,505.00 | | | | | | | |
| SWORLDWI | S&S WORLDWIDE | | | | | | | | |
| 24-01171 | 09/12/24 | supplies for community center | | | | | | | |
| 1 supplies for community center | | 710.65 4-01-28-360-000-241 | B | Community Ctr: Summer Programs | R | 09/12/24 | 10/09/24 | IN101475189 | N |

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11.

| Vendor # | Name | Description | | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------------------------------|-------------------------------|--------------------------|---------------------|------------------|---------------------------------------|----------|----------------|-----------|---------------|------------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Type | | | | | | |
| Item Description | | | | | | | | | | | |
| SWORLDWI | S&S WORLDWIDE | <i>Account Continued</i> | | | | | | | | | |
| | Vendor Total: | 710.65 | | | | | | | | | |
| SEABO005 | SEABOARD WELDING SUPPLY, INC. | | | | | | | | | | |
| 24-01282 | 10/09/24 | | | | | | | | | | |
| 1 acetylene/oxygen | | 69.25 | 4-01-26-310-000-170 | B | B&G: Leased Equipment | R | 10/09/24 | 10/09/24 | | 972611 | N |
| | Vendor Total: | 69.25 | | | | | | | | | |
| NAYLORS | SHORE AUTO SUPPLY, INC. | | | | | | | | | | |
| 24-01300 | 10/11/24 | | | | | | | | | | |
| 1 oil filter | | 63.25 | 4-01-26-300-000-294 | B | Mech Garage: Other | R | 10/11/24 | 10/11/24 | | 264612 | N |
| 2 napa fuel filter | | 94.63 | 4-01-26-300-000-294 | B | Mech Garage: Other | R | 10/11/24 | 10/11/24 | | 264698 | N |
| 3 oil filter | | 17.66 | 4-01-26-300-000-294 | B | Mech Garage: Other | R | 10/11/24 | 10/11/24 | | 264702 | N |
| 4 rotella 15w40 | | 103.74 | 4-01-26-300-000-294 | B | Mech Garage: Other | R | 10/11/24 | 10/11/24 | | 264725 | N |
| 5 fuel tank strap/connector | | 74.98 | 4-01-26-290-000-294 | B | Streets: Other | R | 10/11/24 | 10/11/24 | | 264913 | N |
| 6 heater hose | | 39.99 | 4-01-26-290-000-294 | B | Streets: Other | R | 10/11/24 | 10/11/24 | | 265123 | N |
| 7 radiator | | 350.00 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2R | | 10/11/24 | 10/11/24 | | 265327 | N |
| 8 gloves/napa proformer oil filt | | 66.12 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2R | | 10/11/24 | 10/11/24 | | 265429 | N |
| 9 dexcool | | 39.96 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2R | | 10/11/24 | 10/11/24 | | 265483 | N |
| 10 napa side beam /wipers | | 58.80 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2R | | 10/11/24 | 10/11/24 | | 265594 | N |
| 11 antifreeze/red grease | | 71.94 | G-02-41-815-000-002 | B | Grant: Snow Flake Youth Foundation-2R | | 10/11/24 | 10/11/24 | | 266092 | N |
| | | 981.07 | | | | | | | | | |
| | Vendor Total: | 981.07 | | | | | | | | | |
| SPECTROL | SPECTROTEL, INC. | | | | | | | | | | |
| 23-00593 | 05/08/23 | | | | | | | | | | |
| 18 Internet connectivity service | | 1,611.17 | C-04-21-101-000-202 | B | ORD#21-28NEWBOROUGHALL-SOIR | | 05/08/23 | 10/08/24 | | 12555699 | N |
| | Vendor Total: | 1,611.17 | | | | | | | | | |
| STAPLES | STAPLES ADVANTAGE | | | | | | | | | | |
| 24-01237 | 09/25/24 | | | | | | | | | | |
| 1 OFFICE SUPPLIES | | 16.10 | 4-01-20-145-000-201 | B | Tax Collection: Office Supplies | R | 09/25/24 | 10/08/24 | | 6012904444 | N |
| 2 OFFICE SUPPLIES | | 43.30 | 4-01-43-490-000-101 | B | Municipal Court: Office Supplies | R | 09/25/24 | 10/08/24 | | 6012904444 | N |
| | | 59.40 | | | | | | | | | |
| 24-01251 | 09/30/24 | | | | | | | | | | |
| 1 Office supplies | | 738.74 | 4-01-28-360-000-101 | B | Community Ctr: Office Supplies | R | 09/30/24 | 10/08/24 | | 6013614658 | N |
| 2 Office supplies | | 25.65 | 4-01-22-200-000-201 | B | Code Enf: Office Supplies | R | 09/30/24 | 10/08/24 | | 6013614658 | N |
| 3 Office supplies | | 21.00 | 4-01-20-130-000-201 | B | Finance: Office Supplies | R | 09/30/24 | 10/08/24 | | 6013614658 | N |

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11. M

| Vendor # P.O. # Item Description | Name PO Date | Description Amount Charge Account | Contract Acct Description Type | PO Type Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|--|---|--------------------------------------|--------------------------------------|-------------------|--------------|------------------|----------------|-----------|
| STAPLES | STAPLES ADVANTAGE | <i>Account Continued</i> | | | | | | | |
| | | <u>785.39</u> | | | | | | | |
| | Vendor Total: | 844.79 | | | | | | | |
| STATE08 24-01296 1 life hazard use | TREASURER, STATE OF NJ 10/10/24 | life hazard use 1,539.00 4-01-26-310-000-123 | B | B&G: Fees & Permits R | 10/10/24 | 10/10/24 | | 5584552 | N |
| | Vendor Total: | 1,539.00 | | | | | | | |
| MARRIAGE 24-01298 1 marriage licenses | TREASURER, STATE OF NJ 10/11/24 | marriage licenses 325.00 4-01-99-999-001-286 | B | Due State of NJ - Marriage Lic R | 10/11/24 | 10/11/24 | | JULY-SEPT 2024 | N |
| | Vendor Total: | 325.00 | | | | | | | |
| NJDCA 24-01259 1 3rd qtr 2024 permit fees | TREASURER, STATE OF NEW JERSEY 10/03/24 | 3rd qtr 2024 permit fees 855.00 4-01-99-999-002-286 | B | Due State of NJ - Training Fees R | 10/03/24 | 10/08/24 | | 3RD QTR 2024 | N |
| | Vendor Total: | 855.00 | | | | | | | |
| US FOOD 24-00911 3 Week 4 summer camp | US FOODS, INC. 07/15/24 | week 2 summer camp 2,213.32 T-03-56-850-000-011 | B | Trust: Recreation R | 10/09/24 | 10/09/24 | | WEEK 4 | N |
| | Vendor Total: | 2,213.32 | | | | | | | |
| VERIZON1 24-01294 1 40 Shore Drive 2 Valley St pump station | VERIZON 10/10/24 | 40 Shore Drive 169.36 4-05-55-502-000-213 122.22 4-05-55-502-000-213 | B | Sewer: Telephone R | 10/10/24 | 10/10/24 | | 40 SHORE DR | N |
| | | <u>291.58</u> | | | | | | | |
| | Vendor Total: | 291.58 | | | | | | | |
| VIKIN005 24-01283 1 pest control-151 Navesink Ave 2 pest control-22 Snugharbor | VIKING PEST CONTROL 10/09/24 | pest control-151 Navesink Ave 32.40 4-01-26-310-000-178 43.20 4-01-26-310-000-178 | B | B&G: Building Maintenance R | 10/09/24 | 10/09/24 | | 902067691 | N |
| | | <u>75.60</u> | | | | | | | |
| | Vendor Total: | 75.60 | | | | | | | |

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11.
M

| Vendor # | Name | Description | Contract | PO Type | | | | | | |
|------------------|---------------------|-------------|----------------|-------------------|----------|----------------|-----------|---------------|---------|-----------|
| P.O. # | PO Date | Amount | Charge Account | Acct Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
| Item Description | | | | Type | | | | | | |
| VIKIN005 | VIKING PEST CONTROL | | | Account Continued | | | | | | |

Total Purchase Orders: 79 Total P.O. Line Items: 155 Total List Amount: 997,061.03 Total Void Amount: 0.00

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

10/11/2024
Item 11. M

| Totals by Year-Fund | | | | | | | |
|--------------------------|-------------|-------------|-------------|--------------|---------------|-----------|------------|
| Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
| | 3-01 | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| | 3-05 | 2,473.50 | 0.00 | 2,473.50 | 0.00 | 0.00 | 2,473.50 |
| | Year Total: | 4,973.50 | 0.00 | 4,973.50 | 0.00 | 0.00 | 4,973.50 |
| | 4-01 | 827,563.68 | 0.00 | 827,563.68 | 0.00 | 0.00 | 827,563.68 |
| | 4-05 | 6,693.20 | 0.00 | 6,693.20 | 0.00 | 0.00 | 6,693.20 |
| | Year Total: | 834,256.88 | 0.00 | 834,256.88 | 0.00 | 0.00 | 834,256.88 |
| CAPITAL PROJECTS | C-04 | 41,714.56 | 0.00 | 41,714.56 | 0.00 | 0.00 | 41,714.56 |
| | C-06 | 80,029.34 | 0.00 | 80,029.34 | 0.00 | 0.00 | 80,029.34 |
| | Year Total: | 121,743.90 | 0.00 | 121,743.90 | 0.00 | 0.00 | 121,743.90 |
| | G-02 | 3,135.65 | 0.00 | 3,135.65 | 0.00 | 0.00 | 3,135.65 |
| TRUST NON BUDGET-TWO RIV | T-03 | 32,948.70 | 0.00 | 32,948.70 | 0.00 | 0.00 | 32,948.70 |
| | T-12 | 2.40 | 0.00 | 2.40 | 0.00 | 0.00 | 2.40 |
| | Year Total: | 32,951.10 | 0.00 | 32,951.10 | 0.00 | 0.00 | 32,951.10 |
| Total Of All Funds: | | 997,061.03 | 0.00 | 997,061.03 | 0.00 | 0.00 | 997,061.03 |

October 3, 2024
09:01 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Batch Id: JORGI Batch Type: C Batch Date: 10/03/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

| Check No. PO # | Check Date Enc Date | Vendor # Name Item Description | Payment Amt | Street 1 of Address to be printed on Check Charge Account Description | Account Type | Status | Seq | Acct |
|-------------------|------------------------|------------------------------------|-------------|---|--------------|--------|-----|------|
| | 10/03/24 | LANCH005 LANCHA CONSTRUCTION CORP. | | 3090 ENGLISHTOWN ROAD | | | | |
| 24-00936 | 07/18/24 | 1 LINDEN AVE SIDEWALK PROJECT | 311,854.94 | C-04-24-102-000-201 ORD#24-12 VARIOUS CAPITAL IMPROVEMENTS | Budget | Aprv | 1 | 1 |
| 24-00936 | 10/02/24 | 2 LINDEN AVE SIDEWALK PROJECT | 11,956.66 | C-04-24-102-000-201 ORD#24-12 VARIOUS CAPITAL IMPROVEMENTS | Budget | Aprv | 2 | 1 |
| | | | 323,811.60 | | | | | |

| | | | |
|---------|--------------|-------------------|---------------|
| Checks: | <u>Count</u> | <u>Line Items</u> | <u>Amount</u> |
| | 1 | 2 | 323,811.60 |

There are NO errors or warnings in this listing.

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------------|---------------|-------------|-------------------|
| CAPITAL PROJECTS | C-04 | 323,811.60 | 0.00 | 0.00 | 323,811.60 |
| Total of All Funds: | | <u>323,811.60</u> | <u>0.00</u> | <u>0.00</u> | <u>323,811.60</u> |

G/L Posting Summary

| Account | Description | Debits | Credits |
|---------------------|----------------------------|-------------------|-------------------|
| 4-01-101-01-000-002 | Cash - Clearing - valley | 0.00 | 323,811.60 |
| 4-01-160-05-000-003 | Due Capital Fund | <u>323,811.60</u> | <u>0.00</u> |
| | Totals for Fund 4-01 : | 323,811.60 | 323,811.60 |
| 4-04-160-05-000-001 | Due Current | 0.00 | 323,811.60 |
| 4-04-215-55-000-000 | Improvement Authorizations | <u>323,811.60</u> | <u>0.00</u> |
| | Totals for Fund 4-04 : | 323,811.60 | 323,811.60 |
| | Grand Total: | <u>647,623.20</u> | <u>647,623.20</u> |



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-189

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT FOR LEAF AND BRUSH DISPOSAL SERVICES BETWEEN THE BOROUGH OF HIGHLANDS AND THE TOWNSHIP OF MIDDLETOWN

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. authorizes a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Township of Middletown wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Highlands desires to enter into a Shared Services Agreement with the Township of Middletown for leaf and brush disposal services pursuant to the terms and conditions provided in a Shared Services Agreement; and

WHEREAS, the fee for such leaf and brush disposal services to be provided by Middletown shall be \$200 per truckload, calculated based upon the rate of \$8 per cubic yard for a standard 25 cubic yard truck; and

WHEREAS, the term of the Agreement shall be for a period of three (3) years, with an effective date of November 1, 2024, with the ability to renew the said Agreement with the approval of the respective governing bodies of the Township of Middletown and Highlands.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor and Borough Clerk be and are hereby authorized to execute a Shared Services Agreement with the Township of Middletown for leaf and brush disposal services, for a period of three (3) years, with the ability to renew the said Agreement, wherein the cost for such services will equate to \$200 per truckload, calculated based upon the rate of \$8 per cubic yard for a standard 25 cubic yard truck.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward a certified copy of this Resolution, to the following:

- 1. Middletown Township Clerk and Township Administrator.
- 2. Borough of Highlands, Chief Financial Officer.
- 3. Borough of Highlands Administrator.

Motion to Approve R 24-189:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-190

PROPERTY TAX CANCELLATION

WHEREAS, Block 98, lot 6.03 is listed as exempt common area property, and

WHEREAS, the Tax Assessor has reviewed the records and has made a determination that the 2023 valuations are overstated, and

WHEREAS, the Tax Collector is recommending that the following taxes be cancelled accordingly:

2023 \$1,539.40

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above.

Motion to Approve R 24-190:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-191

AUTHORIZING THE PURCHASE OF A DOCUMENT SOLUTION PROGRAM THROUGH EDUCATIONAL SERVICES COMMISSION OF NJ STATE APPROVED CO-OP

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

WHEREAS, the Borough of Highlands wishes to purchase a program to assist in the document archiving process of Construction Permit Applications and other Construction and Zoning related documents; and

WHEREAS, Foveonics Document Solutions, is an authorized vendor under Educational Services Commission of NJ State Approved CO-OP #65MCESCCPS Bid #ESCNJ 22/23-11; and

WHEREAS, Foveonics Document Solutions has submitted a proposal dated September 12, 2024, quoting a Conversion of Construction Files/Web-Based Document Management Project in the total amount of \$48,140.00; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands authorizes the purchase of the Conversion of Construction Files/Web-Based Document Management Project in an amount not to exceed \$48,140.00.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to purchase the aforementioned Program, including executing a contract.

Motion to Approve R 24-191:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 16, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands