



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, November 06, 2024 at 7:00 PM**

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. October 16, 2024 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

2. O-24-18 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities
3. O-24-19 Amending Chapter 21 (Zoning and Land Use Regulations) Section 21-58 (Plat and Plan Details)

CONSENT AGENDA

4. R 24-191 Authorizing the Purchase of a Document Solution Program Through Educational Services Commission of NJ State Approved Co-Op
5. R 24-192 Authorizing the Award of a Non-Fair and Open Contract for Grant Writing Services in Connection with the FY24 FEMA Assistance to Firefighters Grant
6. R 24-193 Authorizing the Award of a Non-Fair and Open Contract for Grant Management Services in Connection with FY22 Safe Streets and Roads For All Subaward Management
7. R 24-194 Increasing the Amount of the Non-Fair and Open Contract for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project
8. R 24-195 Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with Improvements to Frank Hall Park
9. R 24-196 Reappointing Superintendent of Public Works
10. R 24-197 Amending Cash Management Plan as to Valley National Bank

[11.](#) R 24-198 Declaring Acceptance of Contract for the Waterwitch Wastewater Pump Station Project

[12.](#) R 24-199 Authorizing Payment of Bills

[13.](#) R 24-200 Authorizing Professional Services Agreement with NW Financial Group, LLC for Redevelopment Financial Consultant Services

[14.](#) R 24-201 Providing for the Transfer of Surplus Funds

[15.](#) R 24-202 Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87 (Ch. 159, P.L. 148) – Public and Private Revenues Offset by Appropriations

[16.](#) R 24-203 Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87 (Ch. 159, P.L. 148) – Public and Private Revenues Offset by Appropriations

REPORTS

17. Mayor's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

18. Attorney-Client Privilege

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-18

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space on Shrewsbury Ave., eight (8) feet North from the railing of the exterior stairs for 13 Shrewsbury Ave., is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 13 Shrewsbury Ave. The parking stall in accordance with Chapter 7-3.6B of the Borough Code is already painted for the spot. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B(d).

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-18:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-18:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 4, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-19

AMENDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS) SECTION 21-58 (PLAT AND PLAN DETAILS)

WHEREAS, the governing body desires to amend Chapter 21 (Zoning and Land Use Regulations), Section 21-58 (Plat and Plan Details) to amend the Minor subdivision application checklist.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 21 (Zoning and Land Use Regulations) Section 21-58 (Plat and Plan Details) is amended as follows (additions are shown in **bold with underlines**, deletions are shown as ~~strikeovers in bold~~):

CHAPTER 21 (ZONING AND LAND USE REGULATIONS)

SECTION 21-58 PLAT AND PLAN DETAILS

- A. Minor Subdivision Plat. The plat shall be prepared to scale, based on a current survey or some other similarly accurate base, at a scale of not less than one (1) inch equals one hundred (100) feet, to enable the entire tract to be shown on one (1) sheet. The plat shall be signed and sealed by a licensed New Jersey Land Surveyor and shall show or include the following information:
 1. A key map at a scale of not less than 1" = 400' showing the location of that portion which is to be subdivided in relation to the entire tract and the surrounding area.
 2. All existing structures, wooded areas and topographical features, such as slump blocks, within the portion to be subdivided and within seventy-five (75) feet thereof.
 3. The name of the owner and all adjoining property owners and owners of property directly across the street as disclosed by the most recent municipal tax record. If there is no positive evidence of ownership of any parcel of adjoining property within two hundred (200) feet, a certificate will be presented from the custodian of tax records to that effect.
 4. The Tax Map sheet, block and lot numbers.
 5. All streets or roads and streams within seventy-five (75) feet of the subdivision.
 6. Location of existing streets, and existing and proposed property lines, lot sizes, and areas.
 7. Metes and bounds descriptions of all new lot and property lines.
 8. Existence and location of any utility or other easement.
 9. ~~Setback, side line and rear yard distances of existing structures.~~ **Zoning requirements tabulated to show all bulk requirements of the zone and the bulk data proposed by the application. This tabulation shall also identify compliance or noncompliance for all existing structures.**
 10. **Location and general specific classification of all existing on-site tree masses.**
 11. **Identification of existing on-site physical features including soils, geology, stream and water courses, rock out-crops and 100-year flood hazard area.**
 12. **All rights-of-way, easements and lands to be dedicated to the municipality or reserved for specific uses shall be shown and dimensioned with areas to the nearest 1/10th acre.**
 13. **Provisions for collecting and discharging storm water runoff. A composite grading and drainage plan of the entire development shall accompany each submission. This plan shall identify finished floor elevations, all high and low points and breaks in grade and tentative elevation at the corners of house locations on each lot. A Stormwater Management Plan incorporating as many non-structural stormwater management measures as can feasibly be accommodated on the site, including but**

not limited to rain gardens, pervious pavement, rain barrels, native vegetative swales, and the required non-structural stormwater management strategies incorporated at N.J.A.C. 7:8-5.9(a)1, and an explanation as to why additional non-structural measures could not be used, subject to the review and approval of the Borough Engineer, if so requested by the Board.

- 14. All existing and proposed utility service lines and laterals on-site and along the frontage of the site. This shall include storm drainage, water laterals and mains, sanitary laterals and mains, connections and underground gas, electric and phone service.
- ~~10-15.~~ The name and address of the person preparing the plat, the graphic scale, date of preparation and reference meridian.
- ~~11-16.~~ Certification from the Tax Collector that all taxes and assessments for local improvements on the property have been paid up to date.
- ~~12-17.~~ Certification statement for the required municipal signatures, stating: Application No. _____ approved/disapproved by the Highlands Borough Planning Board/Board of Adjustment as a Minor Subdivision on (date).
- ~~13-18.~~ Certification statement for the County Planning Board approval/disapproval, if required.
- ~~14-19.~~ Zone district boundary lines, if any, on or adjoining the property to be subdivided and a schedule indicating the required minimum lot area, lot width, lot depth and front, rear and side yards of each zone district located on the property.
- ~~15-20.~~ A wetlands statement provided by a qualified expert. Delineation of on-site wetlands as field identified by a qualified expert in accordance with the NJDEP standards, or statement by qualified expert that no wetlands or wetlands transition areas exist on-site. Copy of wetlands delineation report to accompany site plan submission.
- ~~16-21.~~ The Board reserves the right to require a feasible sketch plan layout of remaining land not being subdivided if it is deemed necessary.
- ~~17-22.~~ A lot grading plan, to be reviewed by the Borough Engineer, if required.
- 23. List of all waivers and variances requested

B. through F. No change.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-19:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-19:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 4, 2024

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-191

AUTHORIZING THE PURCHASE OF A DOCUMENT SOLUTION PROGRAM THROUGH EDUCATIONAL SERVICES COMMISSION OF NJ STATE APPROVED CO-OP

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

WHEREAS, the Borough of Highlands wishes to purchase a program to assist in the document archiving process of Construction Permit Applications and other Construction and Zoning related documents; and

WHEREAS, Foveonics Document Solutions, is an authorized vendor under Educational Services Commission of NJ State Approved CO-OP #65MCESCCPS Bid #ESCNJ 22/23-11; and

WHEREAS, Foveonics Document Solutions has submitted a proposal dated September 12, 2024, quoting a Conversion of Construction Files/Web-Based Document Management Project in the total amount of \$48,140.00; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# C-04-24-101-000-204

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands authorizes the purchase of the Conversion of Construction Files/Web-Based Document Management Project in an amount not to exceed \$48,140.00.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to purchase the aforementioned Program, including executing a contract.

Motion to Approve R 24-191:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-192

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR GRANT WRITING SERVICES IN CONNECTION WITH THE FY24 FEMA ASSISTANCE TO FIREFIGHTERS GRANT

WHEREAS, the Borough of Highlands has a need for grant writing services to assist with the preparation and submission of the FY24 FEMA Assistance to Firefighters Grant through the FEMA GO system pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the proposed project for funding is for the purchase of a new pump truck for the Borough of Highlands Fire Department; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated October 22, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project includes client project coordination; FEMA GO setup and completion of forms; narratives include: Critical Infrastructure, Financial Need, Organization, Community Description, Project Description, Statement of Effect and Cost/Benefit; as well as Funding Notification; and

WHEREAS, the Borough requires such professional services to assist with the preparation and submission of the aforesaid Grant application; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with grant writing services for the FY24 FEMA Assistance to Firefighter Grant; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$6,800.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated October 22, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# G-02-41-815-000-002



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services in connection with Grant Writing Services for the FY24 FEMA Assistance to Firefighters Grant as outlined above for an amount not to exceed \$6,800.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Borough Administrator and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-192:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-193

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR GRANT MANAGEMENT SERVICES IN CONNECTION WITH THE FY22 SAFE STREETS AND ROADS FOR ALL SUBAWARD MANAGEMENT

WHEREAS, the Borough of Highlands has a need for grant management services for the FY22 Safe Streets and Road for all Subaward Management program pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the Safe Streets and Roads for All (SS4A) discretionary program established through the Bipartisan Infrastructure Law funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries; and

WHEREAS, as a subrecipient of Monmouth County, the Borough was awarded \$200,000.00 in USDOT funds to complete a comprehensive safety action plan, wherein the Borough is responsible for providing \$50,000.00 in non-federal matching funds, for a project total of \$250,000.00; and

WHEREAS, in accordance with the grant agreement with Monmouth County, the Borough must complete all grant funded activities by August 3, 2026; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated October 24, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project includes completing all aspects of the grant to ensure compliance with federal guidelines and proper execution of all activities funded by the grant; and

WHEREAS, the Borough requires such professional services to manage the Borough's SS4a award; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with managing the FY22 Safe Streets and Road for all Subaward Management Grant; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$25,500.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated October 24, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Acct# C-04-23-101-000-203 – \$50,000 Match

Acct# G-02-41-813-000-015 - \$200,000


Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services as Grant Manager for the FY22 Safe Streets and Roads for all Subaward Management Grant as outlined above for an amount not to exceed \$25,500.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Borough Administrator and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-193:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-194

INCREASING THE AMOUNT OF THE NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PHASE 1 SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, by Resolution 23-244, adopted on December 20, 2023, the Borough awarded a non-fair and open contract for Professional Engineering Services in connection with the Phase 1 Sanitary Sewer Improvements Project to H2M Associates, Inc. pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, in order to meet the project needs, there are additional services required to be performed, which include additional construction observation, additional construction administration and civil roadway design; and

WHEREAS, H2M Associates, Inc. has set forth its amended proposal for services in a written proposal dated October 3, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed amended services include an increase in the previously awarded contract amount of \$339,500.00 by an additional \$220,500.00, thereby making the total fee for professional engineering services for the Phase 1 Sanitary Sewer Improvements Project equate to \$560,000.00; and

WHEREAS, in accordance with the additional scope, the fees for such services as contained in the aforesaid proposal are as follows:

<u>Task Description - Additional Scope</u>	<u>Fees</u>
Task 1 – Additional Construction Observation	\$ 30,000.00
Task 2 – Additional Construction Administration	\$100,500.00
Task 3 – Civil Roadway Design	<u>\$ 90,000.00.</u>
<u>TOTAL ADDITIONAL FEES</u>	\$220,500.00

WHEREAS, the governing body has determined that it is in the best interest of the Borough to increase the amount of the contract for H2M Associates, Inc. for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: Acct# C-06-24-101-000-201



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that an increase in the amount of \$220,500.00 of the contract price for H2M Associates, Inc. for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project, as set forth in their proposal dated October 3, 2024 be and is hereby approved, wherein the total amount of the contract will equate to an amount not to exceed \$560,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Borough Administrator, Borough CFO and H2M Associates, Inc.

Motion to Approve R 24-194:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-195

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH IMPROVEMENTS TO FRANK HALL PARK

WHEREAS, the Borough of Highlands has a need for professional services in connection with for improvements to Frank Hall Park pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering and Design has set forth its proposed services in a written proposal dated November 3, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project encompasses providing Topographic Survey Services and Environmental Services for the improvements to Frank Hall Park; and

WHEREAS, the proposed amount of the contract with Colliers Engineering and Design is \$13,650.00 with a Schedule of Fees as follows:

<u>Phase Name</u>	<u>Fee</u>
Phase 1.0 Topographic Survey & Underground Utility Detection	\$7,250.00
Phase 2.0 Environmental Services	<u>\$6,400.00</u>
Total Estimated Fee	\$13,650.00

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering and Design, 101 Crawfords Corner Road, Suite 3400 Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering and Design for the proposed professional services in connection with improvements to Frank Hall Park as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$13,650.00 for professional services as stated in Colliers Engineering and Design’s proposal dated November 3, 2024; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering and Design from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# C-04-23-101-000-207



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering and Design is hereby retained to provide professional services in connection with improvements to Frank Hall Park as described above and, in their proposal, dated November 3, 2024, for an amount not to exceed \$13,650.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-195:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-196

REAPPOINTING SUPERINTENDENT OF PUBLIC WORKS

WHEREAS, in accordance with N.J.S.A. 40A:9-154.5 et seq. and Borough Code § 2-32.3(b), the Borough established the position of Superintendent of Public Works to manage and supervise the Borough's Department of Public Works; and

WHEREAS, by way of Resolution 21-164, duly adopted August 18, 2021, the Borough appointed Spencer Carpenter to serve as the Borough's Superintendent of Public Works for a three (3) year term; and

WHEREAS, in light of the expiration of the aforesaid term, the Borough wishes to reappoint Spencer Carpenter to serve as the Superintendent of Public Works for a three (3) year term with an effective date of August 9, 2024 through August 8, 2027; and

WHEREAS, the Borough has reached an Agreement with Spencer Carpenter concerning the terms and conditions of his employment and reappointment to the position of Superintendent of Public Works.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that Spencer Carpenter be and is hereby reappointed to serve as Superintendent of Public Works for a three (3) year term with an effective date of August 9, 2024 through August 8, 2027.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that the Borough officials are hereby authorized to enter into an Employment Agreement with Spencer Carpenter concerning the terms and conditions of his employment and reappointment to the position of Superintendent of Public Works.

BE IT FURTHER RESOLVED, that the Mayor be and is hereby authorized to execute an Employment Agreement governing the terms and conditions of Spencer Carpenter's employment as aforesaid.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

Motion to Approve R 24-196:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-197

AMENDING CASH MANAGEMENT PLAN AS TO VALLEY NATIONAL BANK

WHEREAS, pursuant to R-24-041 adopted January 1, 2024, a cash management plan was adopted; and

WHEREAS, the Borough seeks to amend this cash management plan as to Valley National Bank.

NOW, THEREFORE, BE IT RESOLVED, the Cash Management Plan for the Borough of Highlands be amended as follows:

1. Valley National Bank, located and authorized to do business in New Jersey, is hereby designated as a depository of the Borough.
2. The CFO, Municipal Clerk and Administrator of the Borough, or any one of them, are hereby authorized to open a bank account or accounts from time to time with Valley for and in the name of the Borough with such title or titles as he/she or they may designate; and
3. The CFO, Municipal Clerk and Administrator of the Borough, signing any two and their successors and any other person authorized by statute, regulation or court order on behalf of the Borough ("Authorized Person(s)") is/are hereby authorized to sign, by hand or by facsimile (including, but not limited to, electronically generated) signature(s), checks, drafts, acceptances and other instruments (hereinafter collectively referred to as "Items(s)"). Notwithstanding the above, any Authorized Person is authorized singly to: (1) initiate Automated Clearing House ("ACH") debits without a signature; or (2) give instructions, by means other than the signing of an Item, with respect to any account transaction, including, but not limited to, the payment, transfer or withdrawal by wire, computer or other electronic means (now existing or hereafter developed), of funds, credits, items or property at any time held by Valley for account of the Borough ("Instructions"); and
4. The CFO, Municipal Clerk and Administrator of the Borough, are hereby authorized without further action of this governing body to execute the Valley form entitled "Funds Transfer Agreement", thereby designating one or more individuals, whether or not such individuals be designated as "Authorized Persons", for the purpose of the verification of payment orders and issuance of written confirmations; and
5. Valley is hereby authorized to honor and pay items, whether signed by hand or by facsimile (including, but not limited to, electronically generated signatures(s)). In the

case of facsimile signatures, Valley is authorized to pay any Item if the signature resembles the specimens filed with Valley by the Borough, regardless of how or by whom such signature was affixed and whether or not the form signature used on such Item was actually prepared by or for the Borough. Valley is further authorized to honor and pay Depository Transfer Checks, ACH Debits, Instructions, and other orders given singly by any Authorized Person, including such as may bring about or increase an overdraft and such as may be payable to or for the benefit of any Authorized Person or employee individually, without inquiry as to the circumstances of the issuance or the disposition of the proceeds thereof and without limit as to amount; and

6. Valley is hereby authorized to accept for deposit, for credit, for collection, or otherwise, Items whether or not endorsed by any person or by stamp or other impression in the name of the Borough without inquiry as to the circumstances of the endorsement or lack of endorsement or the disposition of the proceeds; and
7. The Borough agrees to be bound by the "All About Your Accounts - Account Disclosures", currently in effect and as amended hereafter, as well as any signature card, deposit ticket, checkbook, passbook, statement of account, receipt, instrument, document or other agreement, such as, but not limited to, funds transfer agreements and security procedures delivered or made available to the Borough from Valley, and by all notices posted at the office of Valley at which the account of the Borough is maintained, or on a website that Valley maintains or participates in, in each case with the same effect as if each and every term thereof were set forth in full herein and made a part hereof; and
8. The CFO, Municipal Clerk and Administrator of the Borough or any one or more of them are hereby authorized to act for the Borough in all other matters and transactions relating to any of its business with Valley including, but not limited to, the execution and delivery of any agreements or contracts necessary to affect the foregoing Resolutions; and
9. Valley is hereby released from any liability and shall be indemnified against any loss, liability or expense arising from honoring this Resolution; and
10. This Resolution and the authority thereby conferred shall remain in full force and effect until written notice of revocation or modification by presentation of new Resolutions and Valley's Signature Card Form shall be received by Valley, provided that such notice shall not be effective with respect to any revocation or modification of said authority until Valley shall have had reasonable opportunity to act following receipt of such notice and shall not be effective with respect to any checks or other instruments for the payment of money or the withdrawal of funds dated on or prior to the date of such notice; and
11. The CFO, Municipal Clerk and Administrator or any other officer of the Borough are hereby authorized and directed to certify, under the seal of the Borough or not, but the like affect in the latter case, to Valley the foregoing Resolutions, the names of the officers, Authorized Persons and other representatives of the Borough and any changes from time

to time in the said Officers, Authorized Persons and representatives and specimens of their respective signatures. Valley may conclusively assume that persons at any time certified to be officers, Authorized Persons or other representatives of the Borough continue as such until receipt by Valley of written notice to the contrary.

12. The authority given hereunder shall be deemed retroactive and any and all acts hereunder performed prior to the passage of these Resolutions are hereby ratified and approved.

Motion to Approve R 24-197:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-198

DECLARING ACCEPTANCE OF CONTRACT FOR THE WATERWITCH WASTEWATER PUMP STATION PROJECT

WHEREAS, by way of Resolution 22-152 duly adopted on June 15, 2022, Shorelands Construction, Inc. was awarded a contract for the Waterwitch Wastewater Pump Station Project; and

WHEREAS, in accordance with the aforesaid contract award, the amount of the contract that was awarded to Shorelands Construction, Inc. was in the amount of \$861,000.00; and

WHEREAS, by letter dated November 1, 2024, the Project Engineer, H2M Associates, Inc. recommended that final payment of the charges totaling \$17,220.01 are in accordance with the contract and in concurrence with the work completed to date; and

WHEREAS, the Project Engineer, H2M Associates, Inc., has advised that the project is complete at this time; and

WHEREAS, in accordance with the requirements of the aforesaid contract, and pursuant to N.J.S.A. 40A:11-16.3(b), Shorelands Construction, Inc. has submitted a two (2) year Maintenance Bond in the amount of \$861,000.00, which is one hundred (100) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, H2M Associates, Inc., has recommended releasing the Performance Bond and accepting the project at this time.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes acceptance of the two (2) year Maintenance Bond No. B 1264321 in the sum of \$861,000.00 issued by Selective Insurance Company of America.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. B1264321, issued by Selective Insurance Company of America in the amount of \$861,000.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and to the Contractor.

Motion to Approve R 24-198:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-199
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated November 6, 2024, which totals as follows:

Current Fund	\$ 1,448,231.35
Sewer Account	\$ 100,043.11
Capital Fund	\$ 23,444.36
Trust-Other	\$ 8,380.20
Federal/State Grants	\$ 141.50
Total	\$ 1,580,240.52

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,580,240.52** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-199:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
11/06/2024

Item 12.

CURRENT:		\$	1,441,435.51
Payroll	(10/30/2024)	\$	6,795.84
Manual Checks		\$	
Voided Checks		\$	
 SEWER ACCOUNT:		 \$	 100,043.11
Payroll	(10/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 CAPITAL/GENERAL		 \$	 23,444.36
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
 TRUST FUND		 \$	 8,380.20
Payroll	(10/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 UNEMPLOYMENT ACCT-MANUALS		 \$	
 DOG FUND		 \$	
 GRANT FUND		 \$	
Payroll	(10/30/2024)	\$	141.50
Manual Checks		\$	
Voided Checks		\$	
 DEVELOPER'S TRUST		 \$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
ACEWA005 ACE WALCO TERMITE CONTROL																
		24-01352	10/29/24	pest control												
				1 pest control	68.92	4-01-26-310-000-297			B B&G:	Fire House	R	10/29/24	10/29/24		1085745	N
				Vendor Total:	68.92											
ACTION01 ACTION UNIFORM CO., LLC																
		24-01015	08/12/24	Initial Outfitting												
				1 Blousecoat-Fech34891 Navy Wool	385.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				2 Pants to Match - Fech 98820	135.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				3 L/S Shirt - Elbeco 314N Navy	152.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				4 S/S Shirt - Elbeco 3314N Navy	148.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				5 Pants - Elbeco E8950RN Navy	176.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				6 Leather Jacket-Paterson 4420Z	450.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				7 Raincoat-Anchor 02230	201.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				8 RainCap Cover - Petra Roc Rev	11.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				9 BDU L/S Shirt-Elbeco 4424 Navy	192.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				10 BDU S/S Shirt-Elbeco 4444 Navy	188.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
				11 BDU Pants-Elbeco E7427R Navy	186.00	4-01-25-240-000-235			B Police:	Initial Outfitting	R	08/12/24	10/29/24		64165	N
					<u>2,224.00</u>											
		24-01198	09/18/24	JOB SHIRT 8020-D NAVY EMT												
				1 JOB SHIRT 8020-D NAVY EMT	125.00	4-01-25-260-000-232			B First Aid:	Uniform Clothing & Access.	R	09/18/24	10/28/24		64852	N
				Vendor Total:	2,349.00											
AIRGA005 AIR GAS TECHNOLOGIES, INC.																
		24-00528	04/19/24	RCP-C581V AIR COMPRESSOR												
				1 RCP-C581V AIR COMPRESSOR	3,990.00	4-01-25-263-000-201			B Fire Dept:	Building and grounds	R	04/19/24	10/28/24		823371	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
AIRGA005 AIR GAS TECHNOLOGIES, INC. Continued										
	24-00528 04/19/24 RCP-C581V AIR COMPRESSOR		Continued							
	2 INSTALLATION LABOR		900.00	4-01-25-263-000-201	B Fire Dept: Building and grounds	R	04/19/24	10/28/24	823371	N
			4,890.00							
	Vendor Total:		4,890.00							
ALLTR005 ALL TRAFFIC SOLUTIONS, INC.										
	24-00551 04/24/24 Equipment Maintenance									
	1 4000647 - 12 month		1,500.00	4-01-25-240-000-254	B Police: Equipment Maintenance	R	04/24/24	10/28/24	SIN042432	N
	Vendor Total:		1,500.00							
ALLIED12 Allied Fire & Safety										
	24-01273 10/08/24 Inspection									
	1 Inspection		194.40	4-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R	10/08/24	10/29/24	SM 117812	N
	24-01336 10/23/24 kitchen inspection/firehouse									
	1 kitchen inspection/firehouse		244.80	4-01-26-310-000-297	B B&G: Fire House	R	10/23/24	10/31/24	SM 118997	N
	Vendor Total:		439.20							
AMAZO005 AMAZON CAPITAL SERVICES										
	24-01323 10/21/24 candy canes									
	1 candy canes		275.88	4-01-28-385-000-244	B Public Events: Special Events	R	10/21/24	10/29/24	1w4L9M44VHCL	N
	24-01338 10/23/24 office supplies									
	1 office supplies		93.65	4-01-20-100-000-201	B Admin: Office Supplies	R	10/23/24	10/28/24	1G19CP3PD6D9	N
	Vendor Total:		369.53							
ANTHO015 ANTHONY MACRI										
	24-01366 10/30/24 medicare reimbursement									
	1 medicare reimbursement		524.10	4-01-36-472-000-000	B Statutory: Social Security	R	10/30/24	10/30/24	10/1-12/31/24	N
	Vendor Total:		524.10							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
ATC ATC VOICE/DATA, INC.								
	24-01311 10/15/24 video conference system							
	1 video conference system		234.00	4-01-25-252-000-213	B Emergency Mgt: Communications	R 10/15/24 10/30/24	62873	N
	2 video conference system		354.00	4-01-25-252-000-213	B Emergency Mgt: Communications	R 10/15/24 10/30/24	62872	N
	3 video conference system		294.00	4-01-25-252-000-213	B Emergency Mgt: Communications	R 10/15/24 10/30/24	62874	N
			882.00					
	Vendor Total:		882.00					
AUTOW005 AUTO WORKS								
	24-01286 10/09/24 vehicles							
	1 Tint 2 Rolls SolarGard xenith		150.00	4-01-25-240-000-297	B Police: Vehicles	R 10/09/24 10/28/24	10/1/24	N
	Vendor Total:		150.00					
BANKERS BANKERS LIFE AND CASUALTY CO.								
	24-01346 10/29/24 retiree medical							
	1 retiree medical		665.41	4-01-23-220-000-254	B Current: Retirees Group Insurance	R 10/29/24 10/29/24	B2473430	N
	Vendor Total:		665.41					
BAYFIRE BAYSHORE FIRE & SAFETY LLC								
	24-00803 06/24/24 oxygen refill draw down							
	2 oxygen refill draw down		90.00	4-01-25-260-000-210	B First Aid: First Aid Supplies	R 06/24/24 10/29/24	4092	N
	Vendor Total:		90.00					
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO								
	24-01368 10/30/24 commingled							
	1 commingled		64.39	4-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 10/30/24 10/30/24	18662	N
	Vendor Total:		64.39					
BOROU005 BOROUGH OF ATLANTIC HIGHLANDS								
	24-01386 10/31/24							
	1		157.68	4-01-43-490-000-151	B Municipal Court: Consultants - Other	R 10/31/24 10/31/24	10/1 & 10/15/24	N
	Vendor Total:		157.68					

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BRO01 BROWN & BROWN BENEFIT ADVISORS													
24-01381	10/31/24	NOVEMBER 2024	CONSULTING FEE										
	1	NOVEMBER 2024	CONSULTING FEE	1,250.00	4-01-23-220-000-253	B Current: Group Insurance	R	10/31/24	10/31/24			128588	N
	Vendor Total:			1,250.00									
CALIB010 CALIBRE PRESS													
24-00907	07/12/24	Training											
	1	Teaching Rookie Cops		398.00	4-01-25-240-000-236	B Police: Schooling/Training	R	07/12/24	10/29/24			110428	N
	Vendor Total:			398.00									
CAPEL005 CAPELLI FARMS LLC													
24-01132	09/04/24	crape myrtles											
	1	crape myrtles-12-14 multi stem		1,800.00	T-03-56-854-000-000	B Trust: Open Space	R	09/04/24	10/29/24			9068	N
	2	delivery		150.00	T-03-56-854-000-000	B Trust: Open Space	R	09/04/24	10/29/24			9068	N
				1,950.00									
	Vendor Total:			1,950.00									
COLLI005 COLLIERS ENGINEERING/DESIGN													
24-01104	08/27/24	USDOT RECONNECTING GRANT APP											
	2	USDOT RECONNECTING GRANT APP		10,745.00	4-01-20-165-000-244	B Engineering:General Engineering	R	08/27/24	10/30/24			991884	N
	Vendor Total:			10,745.00									
COMCAST COMCAST													
24-01304	10/11/24	151 NAVESINK AVENUE											
	1	151 NAVESINK AVENUE		225.31	4-01-31-450-000-213	B Telecommunications	R	10/11/24	10/29/24			151 NAV AVE	N
24-01359	10/29/24	22 snugharbor avenue											
	1	22 snugharbor avenue		477.50	4-01-31-440-000-213	B Telephone	R	10/29/24	10/29/24			22 SNUGHARBOR	N
	2	17-1 shore drive		94.90	4-01-31-440-000-213	B Telephone	R	10/29/24	10/29/24			17-1 SHORE DR	N
	3	firehouse spc acct		91.13	4-01-31-440-000-213	B Telephone	R	10/29/24	10/29/24			FIREHOUSE	N

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
COMCAST COMCAST								
Continued								
24-01359	10/29/24 22 snugharbor avenue 4 42 shore dr	508.11 <u>1,171.64</u>	Continued 4-01-31-440-000-213	B Telephone	R	10/29/24 10/29/24	42 SHORE DR	N
Vendor Total:		1,396.95						
CORRO005 CORROSION PRODUCTS & EQUIPMENT								
24-01023	08/13/24 Rebuild Seal-Sewer Pump-Shore 1 Rebuild Seal-Sewer Pump-Shore	6,219.00	4-05-55-502-000-183	B Sewer: Equipment Parts	R	08/13/24 11/01/24	30378304	N
24-01076	08/23/24 Rebuild Pump 2 Shore 1 Rebuild Pump 2 Shore 2 SHIPPING	6,375.00 <u>407.08</u> <u>6,782.08</u>	4-05-55-502-000-190 4-05-55-502-000-190	B Sewer: Station Repairs B Sewer: Station Repairs	R R	08/23/24 10/28/24 10/17/24 10/28/24	30366149 30366149	N N
24-01222	09/24/24 Parts/Pump 1 Shore Pump Stat 1 Parts/Pump 1 Shore Pump Stat 2 Parts/Pump 1 Shore Pump Stat	3,841.21 <u>2,432.58</u> <u>6,273.79</u>	4-05-55-502-000-190 4-05-55-502-000-190	B Sewer: Station Repairs B Sewer: Station Repairs	R R	09/24/24 10/28/24 09/24/24 10/28/24	30384135 30398798	N N
24-01317	10/16/24 seal/mechanical parts pumps 1 Seal/mechanical parts pumps	181.44	4-05-55-502-000-190	B Sewer: Station Repairs	R	10/16/24 10/31/24	30399955	N
Vendor Total:		19,456.31						
COSTC010 COSTCO								
24-01309	10/15/24 candy 1 candy	234.85	4-01-28-385-000-244	B Public Events: Special Events	R	10/15/24 10/28/24	10/23/24	N
Vendor Total:		234.85						
COUNTY1 COUNTY OF MONMOUTH								
24-01288	10/09/24 Training 1 Patrol Rifle Instructor Course 2 Methods of Instruction	400.00 600.00	4-01-25-240-000-236 4-01-25-240-000-236	B Police: Schooling/Training B Police: Schooling/Training	R R	10/09/24 10/29/24 10/09/24 10/29/24	24000750 24000764	N N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
COUNTY1 COUNTY OF MONMOUTH Continued								
	24-01288 10/09/24 Training			Continued				
	3 Basic Crime Scene Invest		<u>200.00</u>	4-01-25-240-000-236	B Police: Schooling/Training	R 10/09/24 10/29/24	24000802	N
			1,200.00					
	24-01328 10/22/24 salt							
	1 salt		14,144.04	4-01-26-290-000-187	B Streets: Salt & Sand	R 10/22/24 10/28/24	24000816	N
	Vendor Total:		15,344.04					
DELTA005 DELTA DENTAL OF NJ, INC.								
	24-01356 10/29/24 active members							
	1 active members		2,120.67	4-01-23-220-000-253	B Current: Group Insurance	R 10/29/24 10/29/24	1076919	N
	2 retiree member		<u>1,847.07</u>	4-01-23-220-000-254	B Current: Retirees Group Insurance	R 10/29/24 10/29/24	1076921	N
			3,967.74					
	Vendor Total:		3,967.74					
ERINS005 ERIN SERFASS								
	24-01362 10/30/24 MOD IV CORRECTION DATA							
	1 MOD IV CORRECTION DATA		2,500.00	4-01-20-150-000-252	B Tax Assessor: Appraisal Services	R 10/30/24 10/30/24	11/4/24	N
	Vendor Total:		2,500.00					
EVER0005 EVERON LLC								
	24-01367 10/30/24 alarm system							
	1 alarm system		1,185.14	4-01-26-310-000-154	B B&G: Equipment Maintenance	R 10/30/24 10/30/24	156662082	N
	Vendor Total:		1,185.14					
FILEB005 FILEBANK								
	24-01384 10/31/24 storage							
	1 storage		505.19	4-01-26-310-000-103	B B&G: Consumable Supplies	R 10/31/24 10/31/24	0127781	N
	Vendor Total:		505.19					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
FIRST010 FIRST AID & CPR LLC						
24-00970 08/01/24 adult lung bags-50 pack						
1 adult lung bags-50 pack	28.53 4-01-25-260-000-210 B First Aid: First Aid Supplies	R	08/01/24 10/30/24	4497	N	
2 prestan infant lung bags-50 pk	25.71 4-01-25-260-000-210 B First Aid: First Aid Supplies	R	08/01/24 10/30/24	4497	N	
3 disposable one way valves	50.00 4-01-25-260-000-210 B First Aid: First Aid Supplies	R	08/01/24 10/30/24	4497	N	
	104.24					
24-01266 10/07/24 BLS cpr certification						
1 BLS cpr certification	16.70 4-01-25-260-000-254 B First Aid: Schooling/Training	R	10/07/24 10/30/24	4603	N	
Vendor Total:	120.94					
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS						
24-01271 10/08/24 Senior coffee						
1 Senior coffee	78.32 4-01-28-360-000-235 B Community Ctr: Senior Citizens	R	10/08/24 10/29/24	11063761146	N	
24-01329 10/22/24 senior event						
1 senior event	127.47 4-01-28-360-000-235 B Community Ctr: Senior Citizens	R	10/22/24 10/29/24	10/18/24	N	
Vendor Total:	205.79					
FRANNY01 FRANNY'S PIZZA						
24-00574 04/26/24 Police Explorers						
7 Drawn Down-Food-Meeting/Train	47.00 4-01-25-240-000-220 B Police: Police Explorers	R	10/30/24 10/30/24	88254	N	
8 Drawn Down-Food-Meeting/Train	60.00 4-01-25-240-000-220 B Police: Police Explorers	R	10/30/24 10/30/24	90215	N	
	107.00					
24-01211 09/23/24 food						
1 food	24.00 4-01-28-360-000-242 B Community Ctr: Fall Programs	R	09/23/24 10/29/24	36123	N	
Vendor Total:	131.00					
GANNE005 GANNETT NJ						
24-01315 10/16/24 0-24-16 -17 SpecMtg9/30 & 10/7						
1 0-24-16 -17 SpecMtg9/30 & 10/7	362.64 4-01-20-120-000-220 B Municipal Clerk: Advertising	R	10/16/24 10/30/24	1121570	N	
Vendor Total:	362.64					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
Item Description						Enc Date	Date	Date		Exc1
GRAVELLY GRAVELLY POINT BEACH ASSOC.										
24-01369	10/30/24 street lighting refund									
1 street lighting refund	59.63	4-01-26-325-000-217	B Condo Services: Street Lighting	R	10/30/24	10/30/24		SEPTEMBER 2024	N	
Vendor Total:	59.63									
MERID005 HACKENSACK MERIDIAN HEALTH										
24-01351	10/29/24 crossing guard physicals									
1 crossing guard physicals	500.00	4-01-25-241-000-203	B Crossing Guards: Physicals	R	10/29/24	10/29/24		6757	N	
2 crossing guard physicals	250.00	4-01-25-241-000-203	B Crossing Guards: Physicals	R	10/29/24	10/29/24		6745	N	
	750.00									
Vendor Total:	750.00									
HENRY HENRY HUDSON REGIONAL HIGH SCH										
24-01344	10/29/24 November 2024									
1 November 2024	716,563.00	4-01-99-999-002-206	B Regional School Taxes Payable	R	10/29/24	10/29/24		NOVEMBER 2024	N	
Vendor Total:	716,563.00									
JANIC005 JANICE SWAGGERTY										
24-01385	10/31/24 sound recording									
1 sound recording	147.83	4-01-43-490-000-151	B Municipal Court: Consultants - Other	R	10/31/24	10/31/24		10/1 & 10/15/24	N	
Vendor Total:	147.83									
JCPL JCP & L										
24-01379	10/30/24 master bill									
1 master bill	383.98	4-01-31-430-000-215	B Electric	R	10/30/24	10/30/24		95029969870	N	
2 master bill mua	332.74	4-01-31-430-000-215	B Electric	R	10/30/24	10/30/24		95029969889	N	
3 cedar street	17.09	4-01-31-430-000-215	B Electric	R	10/30/24	10/30/24		95737655727	N	
4 street lighting	2,867.53	4-01-31-435-000-217	B Street Lighting	R	10/30/24	10/30/24		95737655726	N	
5 street lighting	1,726.55	4-01-31-435-000-217	B Street Lighting	R	10/30/24	10/30/24		95737655725	N	
	5,327.89									
Vendor Total:	5,327.89									

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
Item Description								Date		Excl
MONTRUCK JOHN GUIRE										
24-00390	03/13/24 REPAIR SNOW PLOW PUMP/REPLACE									
1	REPAIR SNOW PLOW PUMP/REPLACE		1,817.22	4-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	03/13/24	03/26/24	171716	N
Vendor Total:			1,817.22							
LANGU005 LANGUAGE LINE SERVICES										
24-01388	10/31/24 interpretative services									
1	interpretative services		54.40	4-01-43-490-000-151	B Municipal Court: Consultants - Other	R	10/31/24	10/31/24	11415119	N
Vendor Total:			54.40							
LORNA010 LORNA MILBAUER										
24-01331	10/22/24 mayors wellness									
1	mayors wellness		210.00	4-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	10/22/24	10/28/24	SEPT.-OCT. 2024	N
Vendor Total:			210.00							
MCAA0005 MCAA OF MONMOUTH COUNTY										
24-01382	10/31/24 10/25/24 MCAA MEETING									
1	10/25/24 MCAA MEETING		15.00	4-01-43-490-000-128	B Municipal Court: Meetings & Conferences	R	10/31/24	10/31/24	10/25/24	N
Vendor Total:			15.00							
MCAA MCAA OF NJ										
24-00941	07/23/24 LEAGUE CONFERENCE									
1	LEAGUE CONFERENCE		200.00	4-01-43-490-000-128	B Municipal Court: Meetings & Conferences	R	07/23/24	10/31/24	2024	N
Vendor Total:			200.00							
MCMANIMO MCMANIMON SCOTLAND & BAUMANN										
24-00043	01/17/24 Redevelopment attorney									
9	Redevelopment attorney		827.06	4-01-20-155-000-294	B Legal Services: Other	R	10/30/24	10/30/24	231209	N
10	Redevelopment attorney		<u>2,325.00</u>	4-01-20-155-000-294	B Legal Services: Other	R	10/30/24	10/30/24	231211	N
			3,152.06							
Vendor Total:			3,152.06							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
MEDIE005 MEDIEVAL TIMES USA, INC.								
24-01263	10/07/24 Community trip							
	1 Community trip		1,347.45	T-03-56-850-000-011	B Trust: Recreation	R	10/07/24 10/28/24	39981502 N
	Vendor Total:		1,347.45					
MIDDLE020 MIDDLETOWN TRAILER SUPPLY								
24-01319	10/17/24 Vehicles							
	1 Bullet Proof Aluminum Hitch		249.95	4-01-25-240-000-297	B Police: Vehicles	R	10/17/24 10/28/24	10/15/24 N
	2 Locking Pin		49.95	4-01-25-240-000-297	B Police: Vehicles	R	10/17/24 10/28/24	10/15/24 N
			<u>299.90</u>					
	Vendor Total:		299.90					
SPCA MONMOUTH COUNTY SPCA								
24-01374	10/30/24 September 2024 animal control							
	1 September 2024 animal control		1,500.00	4-01-27-340-000-152	B Dog Control: Contractual Service	R	10/30/24 10/30/24	2025572 N
	Vendor Total:		1,500.00					
COUNTY MONMOUTH COUNTY TREASURER								
24-01370	10/30/24 county taxes							
	1 county taxes		501,700.13	4-01-99-999-000-208	B County Taxes Payable	R	10/30/24 10/30/24	4TH QTR 2024 N
	Vendor Total:		501,700.13					
OPENSPEC MONMOUTH COUNTY TREASURER								
24-01371	10/30/24 open space tax							
	1 open space tax		76,320.12	4-01-99-999-000-208	B County Taxes Payable	R	10/30/24 10/30/24	4TH QTR 2024 N
	Vendor Total:		76,320.12					
LIBRARY MONMOUTH COUNTY TREASURER								
24-01372	10/30/24 library tax							
	1 library tax		32,165.20	4-01-99-999-000-208	B County Taxes Payable	R	10/30/24 10/30/24	4TH QTR 2024 N
	Vendor Total:		32,165.20					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void Date Invoice	1099 Excl
HEALTH05 MONMOUTH COUNTY TREASURER									
	24-01373 10/30/24 health taxes								
	1 health taxes		8,912.53	4-01-99-999-000-208	B County Taxes Payable	R	10/30/24	10/30/24	4TH QTR 2024 N
	Vendor Total:		8,912.53						
TREASUR MONMOUTH CTY TREASURER									
	24-01272 10/08/24 scat								
	1 scat		1,860.00	4-01-28-360-000-234	B Community Ctr: Transportation	R	10/08/24	10/28/24	3RD QTR 2024 N
	Vendor Total:		1,860.00						
MOTOR010 MOTOROLA SOLUTIONS, INC.									
	24-00793 06/20/24 Equipment								
	1 Equipment		3,110.40	4-01-25-240-000-293	B Police: Telecommunications	R	06/20/24	10/28/24	8281950141 N
	2 Equipment		1,036.80	4-01-25-240-000-273	B Police: Radio Repair	R	06/20/24	10/28/24	8281950141 N
			<u>4,147.20</u>						
	Vendor Total:		4,147.20						
NJAMERIC NEW JERSEY AMERICAN WATER									
	24-01375 10/30/24 123 hydrants								
	1 123 hydrants		8,118.99	4-05-55-502-000-219	B Sewer: Water	R	10/30/24	10/30/24	123 HYDRANTS N
	2 gravelly pt hydrant		<u>277.40</u>	4-01-31-463-000-193	B Fire Hydrants	R	10/30/24	10/30/24	GRAV HYDRANT N
			8,396.39						
	24-01390 11/01/24 22 snugharbor avenue								
	1 22 snugharbor avenue		66.95	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	22 SNUGHARBOR N
	2 linden avenue		22.65	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	LINDEN AVENUE N
	3 17-1 shore drive		212.40	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	17-1 SHORE DR N
	4 waterwitch avenue		126.00	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	WATERWITCH AVEN N
	5 s bay avenue		22.65	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	S BAY AVENUE N
	6 bay avenue park		904.13	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	BAY AVE PARK N
	7 boro garage		32.99	4-01-31-445-000-219	B Water	R	11/01/24	11/01/24	BORO GARAGE N
	8 17-1 shore hydrant		135.64	4-01-31-463-000-193	B Fire Hydrants	R	11/01/24	11/01/24	17-1 SHORE N
	9 151 navesink hydrant		277.40	4-01-31-463-000-193	B Fire Hydrants	R	11/01/24	11/01/24	151 NAV. HYDRAN N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc]
NJAMERIC NEW JERSEY AMERICAN WATER								
	24-01390 11/01/24 22 snugharbor avenue	Continued						
	10 40 shore drive	Continued	56.61	4-05-55-502-000-219	B Sewer: Water	R 11/01/24 11/01/24	40 SHORE DR	N
			1,857.42					
	Vendor Total:		10,253.81					
NJNG NEW JERSEY NATURAL GAS								
	24-01345 10/29/24 151 navesisnk avenue							
	1 151 navesisnk avenue		718.65	4-01-31-446-000-218	B Natural Gas	R 10/29/24 10/29/24	151 NAV AVE	N
	2 56 waterwitch avenue		44.72	4-01-31-446-000-218	B Natural Gas	R 10/29/24 10/29/24	56 WATERWITCH	N
	3 shore drive		92.27	4-01-31-446-000-218	B Natural Gas	R 10/29/24 10/29/24	SHORE DR	N
	4 s 2nd st		51.51	4-01-31-446-000-218	B Natural Gas	R 10/29/24 10/29/24	S 2ND ST	N
	5 public works		42.00	4-01-31-446-000-218	B Natural Gas	R 10/29/24 10/29/24	PUBLIC WORKS	N
	6 22 snugharbor ave		96.34	4-01-31-446-000-218	B Natural Gas	R 10/29/24 10/29/24	22 SNUGHARBOR	N
			1,045.49					
	Vendor Total:		1,045.49					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC								
	24-01339 10/24/24 10-02-2024 Notices							
	1 10-02-2024 Notices		21.70	4-01-20-120-000-220	B Municipal Clerk: Advertising	R 10/24/24 10/29/24	21492	N
	24-01365 10/30/24 Notice of Award R24-183 & -185							
	1 Notice of Award R24-183 & -185		9.61	4-01-20-120-000-220	B Municipal Clerk: Advertising	R 10/30/24 10/30/24	21533	N
	Vendor Total:		31.31					
ABC NJ DIVISION OF ABC								
	24-01357 10/29/24 2024-2025							
	1 2024-2025		66.00	4-01-20-120-000-252	B Municipal Clerk: Contractual Service	R 10/29/24 10/29/24	2024-2025	N
	Vendor Total:		66.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
NJMOT005 NJ MOTOR VEHICLE COMMISSION								
	24-01347 10/29/24 2025 adm. fee							
	1 2025 adm. fee		150.00	4-01-22-200-000-294	B Code Enf: Other	R 10/29/24 10/29/24	0L234990	N
	Vendor Total:		150.00					
OTISE005 OTIS ELEVATOR COMPANY								
	24-00799 06/24/24 Elevator maianence							
	2 Elevator maintenance		291.00	4-01-26-310-000-178	B B&G: Building Maintenance	R 06/24/24 10/31/24	100401741720	N
	Vendor Total:		291.00					
PATRI050 PATRICK ENRIGHT								
	24-01363 10/30/24 MOD IV CORRECTION 2025 REASSES							
	1 MOD IV CORRECTION 2025 REASSES		2,500.00	4-01-20-150-000-252	B Tax Assessor: Appraisal Services	R 10/30/24 10/30/24	11/4/24	N
	Vendor Total:		2,500.00					
PITNEY PITNEY BOWES, INC.								
	24-01310 10/15/24 postage tape							
	1 postage tape		223.96	4-01-20-130-000-201	B Finance: Office Supplies	R 10/15/24 10/28/24	1026256374	N
	Vendor Total:		223.96					
POSIT005 POSITIVE PROMOTIONS, INC.								
	24-01249 09/26/24 firehats							
	1 firehats-hm-95		230.00	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	2 set up fee		30.00	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	3 hm 109 fire hats		230.00	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	4 os-1600 safety glo bracelets		200.00	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	5 set up fee		45.00	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	6 fp19 drawstring back pack		847.50	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	7 set up fee		50.00	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N
	8 ef20 glow in the dark		199.90	4-01-25-265-000-294	B Uniform Fire: Other	R 09/26/24 10/28/24	07462289	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
POSIT005 POSITIVE PROMOTIONS, INC. Continued						
24-01249 09/26/24 firehats	Continued					
9 shipping	196.35 4-01-25-265-000-294 B Uniform Fire: Other	R	10/01/24 10/28/24	07462289	N	
	2,028.75					
Vendor Total:	2,028.75					
POWER POWERHOUSE SIGNWORKS						
24-01025 08/13/24 3x5 banners(volunteers needed)						
1 3x5 banners(volunteers needed)	150.00 4-01-25-260-000-261 B First Aid: Printing	R	08/13/24 10/28/24	25-101107	N	
Vendor Total:	150.00					
PUMPING PUMPING SERVICES, INC.						
24-00697 05/28/24 pump repair 40 Shore Drive						
1 pump repair 40 Shore Drive	20,159.36 C-06-24-101-000-201 B ORD#24-05 Phase I&II Sanitary Sewer Imp	R	05/28/24 10/28/24	1147287	N	
Vendor Total:	20,159.36					
ROBER060 ROBERTS ENGINEERING GROUP, LLC						
24-01350 10/29/24 63 Washington Avenue						
1 63 Washington Avenue	1,055.25 T-03-56-875-000-193 B LUB24-03: Wheeler B80 L17 -63 Washington	R	10/29/24 10/29/24	8956	N	
24-01377 10/30/24 43 Gravelly Point Road						
1 43 Gravelly Point Road	774.50 T-03-56-875-000-195 B LUB24-05: McGhee 43 Gravelly B100 L26.43	R	10/30/24 10/30/24	9196	N	
24-01395 11/01/24 43 Gravelly						
1 43 Gravelly	97.50 T-03-56-875-000-195 B LUB24-05: McGhee 43 Gravelly B100 L26.43	R	11/01/24 11/01/24	9324	N	
2 Bay Street	1,537.00 T-03-56-875-000-196 B LUB24-06 Ross Builders - B26 L9.03	R	11/01/24 11/01/24	9325	N	
3 44 miller street	640.50 T-03-56-875-000-197 B LUB24-07 Landsgrebe 44 Miller B58 L7.01	R	11/01/24 11/01/24	9326	N	
4 planning board	48.75 4-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer	R	11/01/24 11/01/24	9323	N	
	2,323.75					
Vendor Total:	4,153.50					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description					Enc Date	Date	Date		Excl
SWORLDWI S&S WORLDWIDE										
24-01171	09/12/24 supplies for community center									
	2 supplies for community center		34.49	4-01-28-360-000-241	B Community Ctr: Summer Programs	R	10/17/24	10/29/24	IN101484712	N
	Vendor Total:		34.49							
SERVI005 SERVICE TIRE TRUCK CENTER, INC										
24-01262	10/04/24 emergency repair/17-77									
	1 emergency repair/17-77		1,000.00	4-01-26-300-000-198	B Mech Garage: Tire Repairs & Supplies	R	10/04/24	10/29/24	24-0692797-042	N
	2 emergency repair/17-77		3,467.17	4-01-25-263-000-198	B Fire Dept: Tire Repairs & Supplies	R	10/04/24	10/29/24	24-0692797-042	N
	3 emergency repair/17-77		141.50	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	10/29/24	10/29/24	24-0692797-042	N
			<u>4,608.67</u>							
24-01326	10/21/24 tires									
	1 tires/police and road		5,004.00	4-01-26-300-000-198	B Mech Garage: Tire Repairs & Supplies	R	10/21/24	10/30/24	24-0709742-042	N
	Vendor Total:		9,612.67							
SHORE020 SHORESIDE VETERINARY CARE										
24-01287	10/09/24 K9 Services									
	1 9-11-24: Physical Exam		0.00	4-01-25-240-000-290	B Police: K-9 Unit	R	10/09/24	10/29/24	130971	N
	2 Otipac Gent .3%/Ket 2%/Triam		71.00	4-01-25-240-000-290	B Police: K-9 Unit	R	10/09/24	10/29/24	130971	N
	3 Apoquel 16mg		162.00	4-01-25-240-000-290	B Police: K-9 Unit	R	10/09/24	10/29/24	130971	N
			<u>233.00</u>							
	Vendor Total:		233.00							
SIMPL005 SIMPLY B WELL										
24-01333	10/22/24 mayors wellness									
	1 mayors wellness		420.00	4-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	10/22/24	10/28/24	JULY-OCT. 2024	N
	Vendor Total:		420.00							
SOLOP005 SOLOP & BONDAROWICZ, LLC										
24-01387	10/31/24 ALTERNATE PUBLIC DEFENDER									
	1 ALTERNATE PUBLIC DEFENDER		200.00	4-01-43-495-000-201	B Public Defender-OE	R	10/31/24	10/31/24	00253	N
	Vendor Total:		200.00							

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	Item Description				Enc Date Date	Date Invoice	Excl
SPECTROL SPECTROTEL, INC.							
24-01358	10/29/24 fire department						
	1 fire department		115.51 4-01-31-440-000-213 B Telephone	R	10/29/24 10/29/24	12572315	N
	Vendor Total:		115.51				
STAPLES STAPLES ADVANTAGE							
24-01185	09/16/24 office supplies						
	1 office supplies		107.08 4-01-20-152-000-203 B Central Services: Consumable Supplies	R	09/16/24 10/29/24	6012093428	N
	2 office supplies		377.74 4-01-25-260-000-294 B First Aid: Other	R	09/16/24 10/29/24	6012093428	N
			<u>484.82</u>				
24-01248	09/26/24 office supplies						
	1 office supplies		420.74 4-01-20-130-000-201 B Finance: Office Supplies	R	09/26/24 10/28/24	6012967414	N
	2 office supplies		420.74 4-01-22-200-000-201 B Code Enf: Office Supplies	R	09/26/24 10/28/24	6012967414	N
			<u>841.48</u>				
24-01322	10/17/24 office supplies						
	1 office supplies		1.66 4-01-20-100-000-201 B Admin: Office Supplies	R	10/17/24 10/28/24	6014800190	N
	2 office supplies		107.08 4-01-20-152-000-203 B Central Services: Consumable Supplies	R	10/17/24 10/28/24	6014652872	N
	3 office supplies		88.23 4-01-25-260-000-294 B First Aid: Other	R	10/17/24 10/28/24	6014652872	N
			<u>196.97</u>				
	Vendor Total:		1,523.27				
SUREN005 SURENIAN, EDWARDS, BUZAK/NOLAN							
24-00506	04/11/24 Affordable housing attorney						
	12 Affordable housing attorney		1,668.09 4-01-20-155-000-294 B Legal Services: Other	R	04/11/24 10/30/24	SEPTEMBER 2024	N
	Vendor Total:		1,668.09				
TOMSA T.O.M.S.A.							
24-01354	10/29/24 September 2024						
	1 September 2024		70,532.04 4-05-55-502-000-196 B Sewer: TOMSA	R	10/29/24 10/29/24	SEPTEMBER 2024	N
	Vendor Total:		70,532.04				

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/void	Invoice	1099
	Item Description							Date		Exc1
TARGE005 TARGETED TECHNOLOGIES LLC										
	24-01392 11/01/24 agreement phishing									
	1 agreement phishing	168.72	4-01-20-100-000-294	B Admin: Other	R	11/01/24	11/01/24		122272	N
	2 agreement emails	456.00	4-01-20-130-000-294	B Finance: Other	R	11/01/24	11/01/24		122270	N
	3 problems with clerk computer	52.99	4-01-20-120-000-294	B Municipal Clerk: Other	R	11/01/24	11/01/24		122232	N
	4 update boro emails	2,887.50	4-01-20-145-000-294	B Tax Collection: Other	R	11/01/24	11/01/24		122233	N
	5 agreement dattp monthly	669.00	4-01-20-150-000-294	B Tax Assessor: Other	R	11/01/24	11/01/24		122278	N
	6 agreement dattp monthly police	669.00	4-01-25-240-000-294	B Police: Other	R	11/01/24	11/01/24		122279	N
	7 computer issue/rec	1,357.00	4-01-28-360-000-294	B Community Ctr: Other	R	11/01/24	11/01/24		122231	N
	8 agreement office	1,647.36	4-05-55-502-000-294	B Sewer: Other	R	11/01/24	11/01/24		122288	N
	9 agreement office	3,285.00	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	11/01/24	11/01/24		122248	N
		<u>11,192.57</u>								
	Vendor Total:	11,192.57								
TECHN005 TECHNICAL FIRE SERVICES, INC.										
	24-01195 09/18/24 annual pumper service test									
	1 annual pumper service test	945.00	4-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	09/18/24	10/29/24		7828	N
	Vendor Total:	945.00								
STATE08 TREASURER, STATE OF NJ										
	24-01389 10/31/24 ELEVATOR SAFETY UNIT FEE									
	1 ELEVATOR SAFETY UNIT FEE	76.00	4-01-26-310-000-123	B B&G: Fees & Permits	R	10/31/24	10/31/24		1317-00112-001	N
	Vendor Total:	76.00								
TWIN TWIN LIGHTS MARINA										
	24-01327 10/21/24 diesel									
	1 diesel	63.56	4-01-25-263-000-294	B Fire Dept: Other	R	10/21/24	10/30/24		10950	N
	Vendor Total:	63.56								
TWINLIGH TWIN LIGHTS TERRACE CONDO										
	24-01376 10/30/24 street light reimbursement									
	1 street light reimbursement	278.17	4-01-26-325-000-217	B Condo Services: Street Lighting	R	10/30/24	10/30/24		SEPT.-OCT. 2024	N
	Vendor Total:	278.17								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
VARAKIYU VARAKIYU ENTERPRISES LLC								
	24-01383 10/31/24 cleaning supplies							
	1 cleaning supplies		90.62 4-01-26-310-000-116 B B&G: Janitorial Supplies	R	10/31/24	10/31/24	3329	N
	2 cleaning supplies		189.59 4-01-26-310-000-116 B B&G: Janitorial Supplies	R	10/31/24	10/31/24	3333	N
	3 cleaning supplies		90.40 4-01-26-310-000-116 B B&G: Janitorial Supplies	R	10/31/24	10/31/24	3363	N
			<u>370.61</u>					
	Vendor Total:		370.61					
VERIZ005 VERIZON								
	24-00750 10/17/24 fios							
	1 fios		149.00 4-01-31-450-000-213 B Telecommunications	R	10/17/24	10/29/24	10/4/24	N
	Vendor Total:		149.00					
VERIZON1 VERIZON								
	24-01361 10/30/24 valley st pump station							
	1 Valley St pump station		61.35 4-05-55-502-000-213 B Sewer: Telephone	R	10/30/24	10/30/24	VALLEY ST PUMP	N
	2 40 Shore Drive		170.45 4-05-55-502-000-213 B Sewer: Telephone	R	10/30/24	10/30/24	40 SHORE DR	N
	3 17-1 Shore Drive		368.25 4-01-31-440-000-213 B Telephone	R	10/30/24	10/30/24	17-1 SHORE DR	N
			<u>600.05</u>					
	Vendor Total:		600.05					
VERWIRE VERIZON WIRELESS								
	24-01360 10/29/24 cellphone							
	1 cellphone		2,225.55 4-01-31-440-000-213 B Telephone	R	10/29/24	10/29/24	9975851900	N
	Vendor Total:		2,225.55					
VIKIN005 VIKING PEST CONTROL								
	24-01348 10/29/24 151 Navesink Avenue							
	1 151 Navesink Avenue		32.40 4-01-26-310-000-178 B B&G: Building Maintenance	R	10/29/24	10/29/24	902172892	N
	Vendor Total:		32.40					

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VSP VISION SERVICE PLAN													
24-01353	10/29/24	vision care											
	1	vision care			559.07	4-01-23-220-000-253	B Current: Group Insurance	R	10/29/24	10/29/24		NOVEMBER 2024	N
	2	vision care			559.07	4-01-23-220-000-254	B Current: Retirees Group Insurance	R	10/29/24	10/29/24		NOVEMBER 2024	N
					<u>1,118.14</u>								
		Vendor Total:			1,118.14								
WEINE005 WEINER LAW GROUP LLP													
24-01394	11/01/24	19 Gravelly point road											
	1	19 Gravelly point road			495.00	T-03-56-875-000-194	B LUB24-04 Nastasi 19 Gravelly B100 L26.19	R	11/01/24	11/01/24		319974	N
	2	general			240.00	4-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	11/01/24	11/01/24		319970	N
					<u>735.00</u>								
		Vendor Total:			735.00								
WIREL005 WIRELESS COMMUN & ELECTRONICS													
24-01145	09/10/24	Radio Repair											
	1	Depot Repair			1,330.00	4-01-25-240-000-273	B Police: Radio Repair	R	09/10/24	10/29/24		M63813	N
		Vendor Total:			1,330.00								
ZEEK ZEEK'S TEE'S													
24-01312	10/15/24	team 36s perf. tee black-med											
	1	team 36s perf. tee black-med			13.00	T-03-56-850-000-013	B Trust: Police Explorers	R	10/15/24	10/28/24		24-4032	N
	2	team 36s perf. tee black-small			130.00	T-03-56-850-000-013	B Trust: Police Explorers	R	10/15/24	10/28/24		24-4032	N
	3	team 36s perf. tee black-med			130.00	T-03-56-850-000-013	B Trust: Police Explorers	R	10/15/24	10/28/24		24-4032	N
	4	team 36s perf. tee black-large			130.00	T-03-56-850-000-013	B Trust: Police Explorers	R	10/15/24	10/28/24		24-4032	N
	5	team 36s perf. tee black-xlg			65.00	T-03-56-850-000-013	B Trust: Police Explorers	R	10/15/24	10/28/24		24-4032	N
	6	pattern set up			15.00	T-03-56-850-000-013	B Trust: Police Explorers	R	10/15/24	10/28/24		24-4032	N
					<u>483.00</u>								
		Vendor Total:			483.00								

Total Purchase Orders: 102 Total P.O. Line Items: 188 Total List Amount: 1,573,444.68 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	1,441,435.51	0.00	1,441,435.51	0.00	0.00	1,441,435.51
	4-05	<u>100,043.11</u>	<u>0.00</u>	<u>100,043.11</u>	<u>0.00</u>	<u>0.00</u>	<u>100,043.11</u>
Year Total:		1,541,478.62	0.00	1,541,478.62	0.00	0.00	1,541,478.62
CAPITAL PROJECTS	C-04	3,285.00	0.00	3,285.00	0.00	0.00	3,285.00
	C-06	<u>20,159.36</u>	<u>0.00</u>	<u>20,159.36</u>	<u>0.00</u>	<u>0.00</u>	<u>20,159.36</u>
Year Total:		23,444.36	0.00	23,444.36	0.00	0.00	23,444.36
	G-02	141.50	0.00	141.50	0.00	0.00	141.50
TRUST NON BUDGET-TWO RIVER	T-03	8,380.20	0.00	8,380.20	0.00	0.00	8,380.20
Total of All Funds:		<u><u>1,573,444.68</u></u>	<u><u>0.00</u></u>	<u><u>1,573,444.68</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,573,444.68</u></u>

October 16, 2024
02:43 PM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 12.

Batch Id: JORGI Batch Type: C Batch Date: 10/16/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item	Name Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account	Account Type	Status	Seq	Acct
	10/16/24	HARDR01	HARD ROCK HOTEL & CASINO		ATTN: JESSICA DIAZ				
24-01314	10/16/24	1	2024 NJLM	588.00	4-01-20-100-000-228	Budget	Aprv	1	1
					Admin: Meetings & Conferences				
24-01314	10/16/24	2	2024 NJLM	392.00	4-01-20-110-000-228	Budget	Aprv	2	1
					Mayor/Council: Meetings & Conferences				
24-01314	10/16/24	3	2024 NJLM	588.00	4-01-20-120-000-228	Budget	Aprv	3	1
					Municipal Clerk: Meetings & Conferences				
24-01314	10/16/24	4	2024 NJLM	588.00	4-01-20-110-000-228	Budget	Aprv	4	1
					Mayor/Council: Meetings & Conferences				
24-01314	10/16/24	5	2024 NJLM	392.00	4-01-20-110-000-228	Budget	Aprv	5	1
					Mayor/Council: Meetings & Conferences				
24-01314	10/16/24	6	2024 NJLM	588.00	4-01-22-195-000-236	Budget	Aprv	6	1
					Construction: Schooling/Training				
24-01314	10/16/24	7	2024 NJLM	588.00	4-01-25-240-000-228	Budget	Aprv	7	1
					Police: Meetings & Conferences				
24-01314	10/16/24	8	2024 NJLM	588.00	4-01-25-265-000-128	Budget	Aprv	8	1
					Uniform Fire: Meetings & Conferences				
24-01314	10/16/24	9	2024 NJLM	392.00	4-01-26-290-000-294	Budget	Aprv	9	1
					Streets: Other				
				4,704.00					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	9	4,704.00

There are NO errors or warnings in this listing.

October 16, 2024
02:43 PM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page Item 12.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	4-01	4,704.00	0.00	0.00	4,704.00
Total of All Funds:		<u>4,704.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,704.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
4-01-101-01-000-002	Cash - Clearing - Valley	0.00	4,704.00
4-01-201-20-000-000	Current Appropriations	<u>4,704.00</u>	<u>0.00</u>
	Grand Total:	<u>4,704.00</u>	<u>4,704.00</u>

October 28, 2024
09:58 AM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Pa Item 12.

Batch Id: JORGI Batch Type: C Batch Date: 10/28/24 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description			Description					
	10/28/24	PRINCLIF	PRINCIPAL LIFE GROUP		PO BOX 77202					
24-01341	10/28/24	1	life insurance	2,091.84	4-01-23-220-000-253		Budget	Aprv	1	1
				<u>2,091.84</u>	Current: Group Insurance					

Checks: Count Line Items Amount
 1 1 2,091.84

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	4-01	2,091.84	0.00	0.00	2,091.84
Total of All Funds:		2,091.84	0.00	0.00	2,091.84

G/L Posting Summary

Account	Description	Debits	Credits
4-01-101-01-000-002	Cash - Clearing - Valley	0.00	2,091.84
4-01-201-20-000-000	Current Appropriations	2,091.84	0.00
	Grand Total:	2,091.84	2,091.84



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-200

AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH NW FINANCIAL GROUP, LLC FOR REDEVELOPMENT FINANCIAL CONSULTANT SERVICES

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.*, as amended and supplemented (the “**Redevelopment Law**”), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of redevelopment; and

WHEREAS, the Borough of Highlands, New Jersey (the “**Borough**”), a public body corporate and politic of the State of New Jersey, is authorized pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* (the “**LPCL**”) to enter into contracts as deemed necessary for the efficient operation of the Borough; and

WHEREAS, in furtherance of the goals and objectives of the Redevelopment Law, the Borough requires the services of an experienced financial consultant in connection with redevelopment projects throughout the Borough; and

WHEREAS, NW Financial Group, LLC (“**NW Financial**”) submitted a proposal to the Borough dated October 7, 2024 (the “**Proposal**”) to provide financial consultant services including but not limited to cost and benefit analyses of complex financial matters, preparation of financial reports sand fiscal impact study, and provision of financial solutions to promote the success of redevelopment projects (the “**Financial Services**”); and

WHEREAS, the Borough wishes to enter into a Professional Service Agreement with NW Financial for the Financial Services (the “**Agreement**”) for a term not to exceed one (1) year in accordance with the rates as set forth in the Proposal, for a total contract amount not to exceed Twelve Thousand Five Hundred Dollars (\$12,500); and

WHEREAS, the Borough hereby certifies that it has funds available for such costs; and

WHEREAS, the Financial Services are of a professional nature within the purview of *N.J.S.A. 40A:11-5(1)(a)(i)* of the LPCL such that the Agreement does not require competitive bidding; and

WHEREAS, notice of the award of the Agreement shall be published in a newspaper of general circulation in accordance with *N.J.S.A. 40A:11-5(1)(a)(i)*.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands, in the County of Monmouth, New Jersey, as follows:

Section 1. The recitals hereto are hereby incorporated herein as if set forth at length.

Section 2. The Council of the Borough hereby authorizes the Agreement with NW Financial for performance of the Financial Services as set forth in the Proposal for a total contract amount not to exceed Twelve Thousand Five Hundred Dollars (\$12,500) and for a term to expire on November 6, 2025 in accordance with the terms and conditions set forth in the Borough’s form professional services agreement.

Section 3. The Mayor of the Borough and the Borough Clerk are hereby authorized to execute the Agreement authorized herein and to execute any and all documents necessary to effectuate this Resolution, in consultation with counsel.

Section 4. This resolution shall take effect immediately.

Motion to Approve R 24-200:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-201
PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S. 40:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Boroughs' 2024 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take on November 1, 2024:

<u>A/C #</u>	<u>FROM</u>	<u>TO</u>
20-152-200 Central Services-S&W	5,000.00	
26-300-200 Municipal Garage-OE		5,000.00
22-200-100 Code-S&W	5,000.00	
26-310-100 Buildings & Grounds-OE		5,000.00
Totals	<u>\$ 10,000.00</u>	<u>\$10,000.00</u>

Motion to Approve R 24-201:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-202

PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CH. 159, P.L. 148) – PUBLIC AND PRIVATE REVENUES OFFSET BY APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue to the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough has received a NJEDA Grant award through the Department of Community Affairs in the amount of \$50,000.00; and

WHEREAS, this Grant does not require a local cash match

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following items in the 2024 Budget of the Borough of Highlands:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of the Division of Local Government Services:
County, State and Federal Revenues Off-set with Appropriations:
NJEDA Grant-Clam Plant\$50,000.00

General Appropriations:

(A) Operations – Excluded from CAPS
County, State and Federal Programs Off-set by Revenues:
NJEDA Grant-Clam Plant\$50,000.00

Local Match – Source:

None

Motion to Approve R 24-202:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-203

**PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET
PURSUANT TO N.J.S.A. 40A:4-87 (CH. 159, P.L. 148) – PUBLIC AND PRIVATE
REVENUES OFFSET BY APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue to the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough has received a Safe Streets and Roads for All Grant award through the NJDOT-Monmouth County in the amount of \$200,000.00; and

WHEREAS, this Grant does require a local cash match which has been established by Capital Ordinance #2023-10.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following items in the 2024 Budget of the Borough of Highlands:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written

Consent of the Director of the Division of Local Government Services:

County, State and Federal Revenues Off-set with Appropriations:

Safe Streets and Roads for All Grant\$200,000.00

General Appropriations:

(A) Operations – Excluded from CAPS

County, State and Federal Programs Off-set by Revenues:

... Safe Streets and Roads for All Grant

.....\$200,000.00

Local Match – Source:

Capital Ordinance #2023-10

Motion to Approve R 24-203:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 6, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands