



## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2026. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk  
Council President Olszewski | Mayor Broullon

### **PROCLAMATIONS/AWARDS/OATH OF OFFICE**

### **APPROVAL OF MINUTES**

1. 03-18-2026 Meeting Minutes
2. 03-18-2026 Executive Session Minutes

### **PUBLIC HEARING ON PROPOSED ORDINANCES**

3. **O-26-06** Bond Ordinance Providing for the Acquisition of a New Street Sweeper, Appropriating \$400,000 Therefor and Authorizing the Issuance of \$380,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey
4. **O-26-07** Removing Restricted Parking Space in Front of Residence Previously Occupied By a Person with Disabilities

### **INTRODUCTION OF PROPOSED ORDINANCES**

5. **O-26-08** Designating Restricted Parking in Front of Residence Occupied By Person with Disabilities

### **RESOLUTIONS**

### **CONSENT AGENDA**

6. **R 26-090** Recognizing Arbor Day for April 24, 2026

- [7.](#) **R 26-091** Recognizing the Month of April 2026 as Alcohol Awareness Month
- [8.](#) **R 26-092** Recognizing NJ Local Government Week April 12-18, 2026, and Encouraging All Citizens to Support the Celebration and Corresponding Activities
- [9.](#) **R 26-093** Authorizing the Purchase of a Ravo R5 Street Sweeper Through the Sourcewell Cooperative Purchasing Program
- [10.](#) **R 26-094** Authorizing Refund of Tax Overpayment
- [11.](#) **R 26-095** Amending Resolution 26-004 Entitled “Authorizing an Award of a Fair and Open Contract for Professional Services – Municipal Auditor”
- [12.](#) **R 26-096** Authorizing Payment of Bills

## **OTHER BUSINESS**

### **REPORTS**

13. Mayor's Report

### **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

### **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

### **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

### **ADJOURNMENT**

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsnj.gov](mailto:clerk@highlandsnj.gov).

**Next Council Meeting: April 15, 2026**



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**ORDINANCE O-26-06**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A NEW STREET SWEEPER, APPROPRIATING \$400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BE IT ORDAINED** by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$400,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum of \$20,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$380,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the acquisition of a new street sweeper for the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$380,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$400,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$400,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$20,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such

report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$380,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$20,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

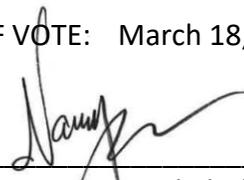
Section 9. This bond ordinance shall take effect twenty (20) days after the first dissemination thereof through the Borough's website after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-26-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK						X
MELNYK		X	X			
OLSZEWSKI	X		X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 18, 2026



\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

Public Hearing for O-26-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

\_\_\_\_\_  
Carolyn Broullon, Mayor

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## ORDINANCE O-26-07

### REMOVING RESTRICTED PARKING SPACE IN FRONT OF RESIDENCE PREVIOUSLY OCCUPIED BY A PERSON WITH DISABILITIES

**WHEREAS, N.J.S.A. 39:4-197.6** provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic; and.

**WHEREAS, Chapter 7, Section 3.6B** of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

**WHEREAS, pursuant to the aforesaid Code section, the Borough of Highlands** previously designated a space for resident parking for a person with a disability at 121 Waterwitch Ave., Unit C6; and

**WHEREAS, the Highlands Police Department** was notified of the vacation of the premises by said person with a disability at 121 Waterwitch Ave., Unit C6, therefore, the space is no longer needed; and

**WHEREAS, pursuant to Chapter 7, Section 3.6B(g)** of the Borough Code, if the Resident Parking Permit for Persons with Disabilities is no longer necessary for the residence, the Borough shall remove any signs installed pursuant to the Code.

**WHEREAS, the governing body of the Borough of Highlands** wishes to remove the previously designated space for persons with disabilities with the recommendation of the Chief of Police.

**NOW, THEREFORE, BE IT ORDAINED,** by the governing body of the Borough of Highlands as follows:

**SECTION I.**

The previously designated parking space for resident parking for persons with disabilities located in front of 121 Waterwitch Ave., Unit C6 is no longer necessary and shall be removed. Any sign that was installed to identify the parking space, in accordance with Chapter 7, Section 3.6B of the Borough Code, shall be removed.

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

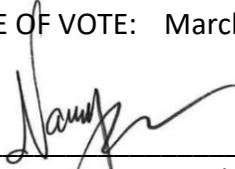
**SECTION IV. EFFECTIVE DATE.** This Ordinance shall take effect upon adoption and publication according to law.

First Reading and Set Hearing Date for O-26-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK						X
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 18, 2026



Nancy Tran, Municipal Clerk  
Borough of Highlands

Public Hearing for O-26-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## ORDINANCE O-26-08

### DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

**WHEREAS, N.J.S.A. 39:4-197.6** provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

**WHEREAS,** Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

**WHEREAS,** the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

**WHEREAS,** the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

**NOW, THEREFORE, BE IT ORDAINED,** by the governing body of the Borough of Highlands as follows:

#### SECTION I.

A parking space on Waterwitch Ave., twenty-five (25) feet northwest of utility pole BT40056HB, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 121 Waterwitch Ave., Unit C3. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B(d).

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION IV. EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-26-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

Public Hearing for O-26-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 15, 2026

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Carolyn Broullon, Mayor

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 26-090**

**RECOGNIZING ARBOR DAY FOR APRIL 24, 2026**

**WHEREAS**, in 1872, the Nebraska Board of Agriculture declared that a special day be set aside for the celebration of trees; and

**WHEREAS**, this holiday, now called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is observed in communities throughout the State of New Jersey, the nation, and the world; and

**WHEREAS**, trees can reduce erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life giving oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

**WHEREAS**, trees in our Borough can increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees – wherever they are planted – are a source of joy and spiritual renewal.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council does hereby declare April 24, 2026, as Arbor Day in the Borough of Highlands, New Jersey; and

**BE IT FURTHER RESOLVED** that the Borough of Highlands encourages all of its citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

Motion to Approve R 26-090:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 26-091

### RECOGNIZING THE MONTH OF APRIL 2026 AS ALCOHOL AWARENESS MONTH

**WHEREAS,** Alcohol Awareness Month is a national public health campaign originally created by the National Council on Alcoholism and Drug Dependence (NCADD) with the aim to raise awareness of alcoholism and to reduce stigma which may stop people from seeking treatment; and

**WHEREAS,** Alcohol Awareness Month is recognized each April as a time to bring understanding and prevention to alcohol abuse, the individuals, and their families and friends that are affected by it; and

**WHEREAS,** about 178,000 people die from excessive drinking each year; and

**WHEREAS,** alcohol is the most common substance abuse among people 12 and older in the United States; and

**NOW, THEREFORE,** the Borough of Highlands recognizes the month of April 2026 as Alcohol Awareness Month in the Borough of Highlands, NJ; and

Motion to Approve R 26-091:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 26-092**

**RECOGNIZING NJ LOCAL GOVERNMENT WEEK APRIL 12-18, 2026, AND  
ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND  
CORRESPONDING ACTIVITIES**

**WHEREAS**, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

**WHEREAS**, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

**WHEREAS**, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

**WHEREAS**, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

**WHEREAS**, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

**WHEREAS**, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

**NOW, THEREFORE, BE IT RESOLVED BY** the Borough of Highlands as follows:

**Section 1.** That the Borough of Highlands encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.

**Section 2.** That the Borough of Highlands encourages educational partnerships between local government and schools, as well as civic groups and other organizations.

**Section 3.** That the Borough of Highlands supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

Motion to Approve R 26-092:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: April 1, 2026

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Nancy Tran, Municipal Clerk  
Borough of Highlands



# HIGHLANDS OPEN HOUSE

**APRIL 16**  
**6PM-**  
**7:30PM**

**BOROUGH HALL,  
151 NAVESINK AVE  
HIGHLANDS, NJ**

**MORE INFO:  
732-872-1224  
EXT. 202**

**LIGHT REFRESHMENTS WILL BE SERVED,  
ALL ARE WELCOME!**



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 26-093

### AUTHORIZING THE PURCHASE OF A RAVO R5 STREET SWEEPER THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM

**WHEREAS**, pursuant to N.J.S.A. 52:34-6.2(b)(3), the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

**WHEREAS**, the Borough of Highlands wishes to purchase one (1) Ravo R5 Street Sweeper utilizing the Sourcewell National Cooperative Purchasing Program Contract No. 093021-FAY; and

**WHEREAS**, Northeast Sweepers & Rentals, with offices located at 20 Montesano Road, Fairfield, New Jersey 07004, is an authorized vendor under Sourcewell Contract No. 093021-FAY; and

**WHEREAS**, Northeast Sweepers & Rentals has submitted a proposal dated March 10, 2026, quoting the purchase of one (1) Ravo R5 Street Sweeper and associated equipment in an amount not to exceed \$378,888.73; and

**WHEREAS**, the Borough has determined that the use of the cooperative purchasing agreement through the Sourcewell National Cooperative Purchasing Program will result in cost savings after all factors, including charges for service, material, and delivery have been considered; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify that funds are available as follows:

\_\_\_\_\_  
Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Highlands authorizes the purchase of a Ravo R5 Street Sweeper and associated equipment from Northeast Sweepers and Rentals, through the Sourcewell National Cooperative Purchasing Program, in an amount not to exceed \$378,888.73.

**BE IT FURTHER RESOLVED**, that the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to purchase the aforementioned Ravo R5 Street Sweeper and associated equipment from Northeast Sweepers & Rentals, including executing a contract.

Motion to Approve R 26-093:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

**RESOLUTION 26-094**  
**AUTHORIZING REFUND OF TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

**WHEREAS**, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

<u>BLOCK</u>	<u>LOT</u>	<u>Qualifier</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>NAME</u>
101	27.02	-C0803	2022	\$3,188.93	Bryan Bove

Motion to Approve R 26-094:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 1, 2026

\_\_\_\_\_  
 Nancy Tran, Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 26-095

### AMENDING RESOLUTION 26-004 ENTITLED "AUTHORIZING AN AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – MUNICIPAL AUDITOR"

**WHEREAS**, the Borough Council previously adopted Resolution 26-004 authorizing the award of a contract to Holman Frenia Allison, P.C. for professional auditing services for the 2026 calendar year pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Resolution 26-004 stated that the contract amount shall not exceed \$77,000; and

**WHEREAS**, the proposal submitted by Holman Frenia Allison, P.C. reflects a total contract amount of \$77,100; and

**WHEREAS**, the discrepancy between the Resolution and the proposal requires correction to accurately reflect the agreed-upon contract amount; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the corrected contract amount.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Resolution 26-004 is hereby amended to revise the amount of the contract awarded to Holman Frenia Allison, P.C. to provide professional auditing services for an amount not to exceed \$77,100 plus reimbursable expenses, for the twelve month period beginning January 1, 2026 through December 31, 2026.
2. All other terms and conditions of Resolution 26-004 shall remain unchanged and in full force and effect.
3. This Resolution shall take effect immediately upon adoption.

Motion to Approve R 26-095:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: April 1, 2026

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

**RESOLUTION 26-096**  
**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated April 1, 2026, which totals as follows:

Current Fund	\$	150,722.83
Sewer Account	\$	7,909.50
Capital Fund	\$	1,765.80
Trust-Other	\$	64,495.53
Federal/State Grants	\$	----
<b>TOTAL</b>	<b>\$</b>	<b>224,893.66</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 224,893.66** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at [www.highlandsnj.gov](http://www.highlandsnj.gov) and on file with the Municipal Clerk’s Office for reference.

Motion to Approve R 26-096:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 1, 2026

\_\_\_\_\_  
 Nancy Tran, Municipal Clerk  
 Borough of Highlands

**RECAP OF PAYMENT OF BILLS**  
**04/01/ 2026**

Item 12.

<b>CURRENT:</b>		\$	150,722.83
Payroll	( 03/30/2026)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>SEWER ACCOUNT:</b>		\$	7,909.50
Payroll	(03/30/2026)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>CAPITAL/GENERAL</b>		\$	1,765.80
<b>CAPITAL-MANUAL CHECKS</b>		\$	
Voided Checks		\$	
<b>WATER CAPITAL ACCOUNT</b>		\$	
<b>TRUST FUND</b>		\$	64,495.53
Payroll	(03/30/2026)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>UNEMPLOYMENT ACCT-MANUALS</b>		\$	
<b>DOG FUND</b>		\$	
<b>GRANT FUND</b>		\$	
Payroll	(03/30 /2026)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>DEVELOPER'S TRUST</b>		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN  
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
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AEASS005 A&E ASSOCIATES LLC																	
25-01566	12/22/25	CHECKMATE, NEOPRENE, 316SS CLAMP															
1		CHECKMATE, NEOPRENE, 316SS CLAMP	29,425.00	5-01-44-901-000-264	B Acquisition of Various Equipment	R	12/22/25	03/23/26						AE-25-01566		N	
Vendor Total:			29,425.00														

ACTION01 ACTION UNIFORM CO., LLC																	
26-00310	03/06/26	Initial Outfitting															
1		Initial Outfitting - PTL	1,192.00	6-01-25-240-000-235	B Police: Initial Outfitting	R	03/06/26	03/23/26						85066		N	
2		Badges	228.00	6-01-25-240-000-235	B Police: Initial Outfitting	R	03/06/26	03/23/26						84884		N	
			1,420.00														
- Vendor Total:			1,420.00														

ALBER005 ALBERT SOUZA																	
26-00383	03/25/26	reimbursement/hotel conference															
1		reimbursement/hotel conference	322.59	6-01-25-265-000-128	B Uniform Fire: Meetings & Conferences	R	03/25/26	03/25/26						3/3/26		N	
Vendor Total:			322.59														

AMAZ005 AMAZON CAPITAL SERVICES																	
25-00252	02/24/25	Patrol Equipment															
1		CKPART 20pack wire Clips	14.50	5-01-25-240-000-269	B Police: Patrol Equipment	R	02/24/25	03/11/25						11N19N6JFGTD		N	
26-00315	03/09/26	sakrete cold patch repair															
1		sakrete cold patch repair	246.10	6-01-26-290-000-189	B Streets: Road Material	R	03/09/26	03/23/26						1M17L9HQ4VHL		N	
26-00364	03/17/26	OFFICE SUPPLIES															
1		OFFICE SUPPLIES	57.90	6-01-20-152-000-201	B Central Services: Office Supplies	R	03/17/26	03/23/26						14YRLL14HGFM		N	
26-00366	03/18/26	office supplies															
1		office supplies	98.69	6-01-26-290-000-101	B Streets: Office Supplies	R	03/18/26	03/24/26						1M9NGCYYYW99		N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	chk/void Date Invoice	1099 Excl
<b>AMAZ005 AMAZON CAPITAL SERVICES</b>								
Continued								
	26-00366 03/18/26 office supplies		Continued					
	2 office supplies	519.89	6-01-22-195-000-201	B Construction: Office Supplies	R	03/18/26	03/24/26	1M9NGCYYYW99 N
		618.58						
	26-00370 03/19/26 cleaning supply							
	1 cleaning supply	41.26	6-01-26-310-000-116	B B&G: Janitorial Supplies	R	03/19/26	03/23/26	1QLL7GKYTQ6F N
	Vendor Total:	978.34						
<b>APCER005 AP CERTIFIED TESTING LLC</b>								
	26-00239 02/20/26 qtr. field testing backflow							
	1 qtr. field testing backflow	980.00	6-05-55-502-000-154	B Sewer: Equipment Maintenance	R	02/20/26	03/23/26	AP8425 N
	Vendor Total:	980.00						
<b>APOLI005 APOLLO SEWER &amp; PLUMBING INC.</b>								
	26-00356 03/16/26 REPAIR FAUCETS @COMMUNITY CTR							
	1 REPAIR FAUCETS @COMMUNITY CTR	175.00	6-01-26-310-000-178	B B&G: Building Maintenance	R	03/16/26	03/27/26	77802 N
	Vendor Total:	175.00						
<b>BANKERS BANKERS LIFE AND CASUALTY CO.</b>								
	26-00387 03/25/26 retiree medical							
	1 retiree medical	778.46	6-01-23-220-000-254	B Current: Retirees Group Insurance	R	03/25/26	03/25/26	B2627999 N
	Vendor Total:	778.46						
<b>BAYPO005 BAYPOINTE CONDO ASS.</b>								
	26-00397 03/25/26 STREET LIGHTING							
	1 STREET LIGHTING	147.91	6-01-26-325-000-217	B Condo Services: Street Lighting	R	03/25/26	03/25/26	N
	2 SNOW REMOVAL	2,013.21	5-01-26-325-000-294	B Condo Services: Other	R	03/25/26	03/25/26	N
		2,161.12						
	Vendor Total:	2,161.12						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc1
<b>BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO</b>								
	26-00395 03/25/26 COMMINGLED 3/1/26-3/8/26							
	1 COMMINGLED 3/1/26-3/8/26	63.92	6-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal R	03/25/26	03/25/26	22065	N
	Vendor Total:	63.92						
<b>BOROU005 BOROUGH OF ATLANTIC HIGHLANDS</b>								
	26-00382 03/24/26 sound recording							
	1 sound recording	157.68	6-01-43-490-000-151	B Municipal Court: Consultants - Other R	03/24/26	03/24/26	3/3/26-3/17/26	N
	Vendor Total:	157.68						
<b>BRANIN BRANIN'S CONTRACTING CO.</b>								
	26-00242 02/20/26 broke ice in front of flld ga							
	1 broke ice in front of flld ga	500.00	6-01-26-292-000-171	B Snow Removal: Rented Equipment R	02/20/26	03/26/26	969	N
	2 dump truck to move snow	5,400.00	6-01-26-292-000-171	B Snow Removal: Rented Equipment R	02/20/26	03/26/26	970	N
	3 dump truck to move snow	3,000.00	6-01-26-292-000-171	B Snow Removal: Rented Equipment R	02/20/26	03/26/26	973	N
	4 pump repair/south bay ave	1,700.00	6-05-55-502-000-154	B Sewer: Equipment Maintenance R	03/26/26	03/26/26	975	N
		10,600.00						
	Vendor Total:	10,600.00						
<b>BRO01 BROWN &amp; BROWN BENEFIT ADVISORS</b>								
	26-00054 01/14/26 March 2026 consulting fee							
	3 March 2026 consulting fee	1,250.00	6-01-23-220-000-253	B Current: Group Insurance R	03/23/26	03/23/26	23986243	N
	Vendor Total:	1,250.00						
<b>BROWN005 BROWNELLS, INC.</b>								
	26-00154 01/29/26 Patrol Equipment							
	1 100042969: AR-15 Warhammer	30.71	6-01-25-240-000-269	B Police: Patrol Equipment R	01/29/26	03/23/26	2026412683283	N
	3 100004532: AR-15 Ambidextrous	7.74	6-01-25-240-000-269	B Police: Patrol Equipment R	01/29/26	03/23/26	2026412683283	N
	5 100004755: B.A.D. Lever	23.71	6-01-25-240-000-269	B Police: Patrol Equipment R	01/29/26	03/23/26	2026412683283	N
	6 shipping	7.99	6-01-25-240-000-269	B Police: Patrol Equipment R	03/23/26	03/23/26	2026412683283	N
		70.15						
	Vendor Total:	70.15						

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
<b>CHRIS020 CHRISTIANA TC/F CE1/FIRSTRUST</b>												
26-00392 03/25/26 LIEN REDEMPTION												
	1		LIEN REDEMPTION	7,189.59	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/25/26	03/25/26		11/21qc0509	N
	2		PREMIUM BID	8,900.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/25/26	03/25/26		11/21qc0509	N
				16,089.59								
			Vendor Total:	16,089.59								
<b>COMCAST COMCAST</b>												
26-00398 03/25/26 SPC VIDEO ACCT												
	1		SPC VIDEO ACCT	111.19	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		3/9/26	N
	2		42 SHORE DRIVE	562.06	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		3/12/26	N
				673.25								
			Vendor Total:	673.25								
<b>COUNTY1 COUNTY OF MONMOUTH</b>												
26-00373 03/23/26 hauling brush												
	1		hauling brush	547.09	6-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/23/26	03/23/26		26000432	N
	2		hauling brush	1,072.68	6-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/23/26	03/23/26		26000431	N
	3		hauling brush	1,347.65	6-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/23/26	03/23/26		26000430	N
	4		hauling brush	2,082.16	6-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/23/26	03/23/26		26000429	N
	5		hauling brush	710.76	6-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/23/26	03/23/26		26000428	N
	6		hauling brush	1,762.19	6-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/23/26	03/23/26		26000427	N
				7,522.53								
			Vendor Total:	7,522.53								
<b>COUNTYTA COUNTY TAX ADMINISTRATOR</b>												
26-00377 03/24/26 notification of assessment car												
	1		notification of assessment car	1,286.00	6-01-20-150-000-294	B Tax Assessor: Other	R	03/24/26	03/24/26		2026	N
			Vendor Total:	1,286.00								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl	
<b>DAVID005 DAVID GILSON</b>									
	26-00378 03/24/26 medicare reimbursement								
	1 medicare reimbursement	1,623.20	6-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs R	03/24/26	03/24/26	JAN-APRIL 2026	N	
	Vendor Total:	1,623.20							
<b>DELTA005 DELTA DENTAL OF NJ, INC.</b>									
	26-00388 03/25/26 dental active members								
	1 dental active members	2,225.79	6-01-23-220-000-253	B Current: Group Insurance	R	03/25/26 03/25/26	1257676	N	
	2 dental retired members	1,847.07	6-01-23-220-000-254	B Current: Retirees Group Insurance	R	03/25/26 03/25/26	1257618	N	
		4,072.86							
	Vendor Total:	4,072.86							
<b>DIANN005 DIANNE CLEMENTE</b>									
	26-00393 03/25/26 LIEN REDEMPTION								
	1 LIEN REDEMPTION	1,823.16	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/25/26 03/25/26	B99/L3	N	
	2 PREMIUM BID	800.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/25/26 03/25/26	B99/L3	N	
		2,623.16							
	Vendor Total:	2,623.16							
<b>DILWO005 DILWORTH PAXSON</b>									
	26-00131 01/28/26 2026 municipal bond attorney								
	2 2026 municipal bond attorney	450.00	6-01-20-155-000-246	B Legal Services: Consultants - Bonding At R		01/28/26 03/25/26	0-26-06	N	
	3 2026 municipal bond attorney	11,025.00	6-01-20-155-000-246	B Legal Services: Consultants - Bonding At R		01/28/26 03/25/26	NOTES 2026	N	
		11,475.00							
	Vendor Total:	11,475.00							
<b>EVER0005 EVERON</b>									
	26-00394 03/25/26 SERVICE-151 NAVESINK AVE								
	1 SERVICE-151 NAVESINK AVE	312.00	6-01-26-310-000-170	B B&G: Leased Equipment	R	03/25/26 03/25/26	160589057	N	
	Vendor Total:	312.00							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
<b>FELIC005 FELICIA STRATTON</b>								
	26-00406 03/26/26 medicare reimbursement							
	1 medicare reimbursement		3,442.40	6-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs R	03/26/26 03/26/26	AUG2025-MAR2026	N
	Vendor Total:		3,442.40					
<b>FF1 PROF FF1 APPARATUS LLC</b>								
	25-01492 12/05/25 repair list for 17-90							
	1 repair list for 17-90		2,760.80	5-01-25-263-000-294	B Fire Dept: Other R	12/05/25 03/23/26	202305435	N
	Vendor Total:		2,760.80					
<b>FILEB005 FILEBANK</b>								
	26-00396 03/25/26 STORAGE FOR APRIL 2026							
	1 STORAGE FOR APRIL 2026		507.25	6-01-20-152-000-294	B Central Services: Other R	03/25/26 03/25/26	0137911	N
	Vendor Total:		507.25					
<b>FRANNY01 FRANNY'S PIZZA</b>								
	25-01485 12/05/25 Food - Events							
	3 Draw Down - Events - Food		40.00	5-01-25-240-000-288	B Police: Crime Prevention R	12/05/25 03/26/26	41851	N
	26-00273 02/26/26 special mayors event							
	1 special mayors event		355.00	6-01-20-110-000-294	B Mayor/Council: Misc. Expenses R	02/26/26 03/23/26	2/11/26	N
	Vendor Total:		395.00					
<b>H2MAS005 H2M ASSOCIATES, INC.</b>								
	24-01178 09/13/24 ENGINEERING SERVICE/PHASE 2							
	11 ENGINEERING SERVICE/PHASE 2		1,765.80	C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp R	03/23/26 03/23/26	291593	N
	26-00135 01/28/26 2026 sanitary sewer consulting							
	3 2026 sanitary sewer consulting		4,114.50	6-05-55-502-000-151	B Sewer: Consultants - Other R	01/28/26 03/25/26	292139	N
	Vendor Total:		5,880.30					

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>HUFNAGEL HUFNAGEL TREE SERVICE</b>													
26-00367		03/18/26		removal/stump grind evergreen									
	1			removal/stump grind evergreen	1,600.00	6-01-26-290-000-164	B Streets: Tree Trimming	R	03/18/26	03/23/26		3/18/26	N
	Vendor Total:				1,600.00								
<b>GARDENFL IN THE GARDEN FLORIST</b>													
25-01297		10/21/25		gourmet baskets									
	1			gourmet baskets	228.18	5-01-20-130-000-294	B Finance: Other	R	10/21/25	03/23/26		08235	N
	Vendor Total:				228.18								
<b>KANE JACQUELINE KANE</b>													
26-00405		03/26/26		candy for St. Patricks parade									
	1			candy for St. Patricks parade	70.34	6-01-28-385-000-244	B Public Events: Special Events	R	03/26/26	03/26/26		3/20/26	N
	Vendor Total:				70.34								
<b>JANIC005 JANICE SWAGGERTY</b>													
26-00380		03/24/26		sound recording									
	1			sound recording	200.00	6-01-43-490-000-151	B Municipal Court: Consultants - Other	R	03/24/26	03/24/26		3/3/26-3/17/26	N
	Vendor Total:				200.00								
<b>JASPAN JASPAN</b>													
26-00413		03/27/26		sign for sale, tarp									
	1			sign for sale, tarp	102.66	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20197315	N
	2			tape joint paper, 1 gallon pain	40.73	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20198514	N
	3			insulating pipe foam, sealant	65.94	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20198629	N
	4			12 ct car wash pods, srews	85.48	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20199098	N
	5			fabric landscape	11.99	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		B20104721	N
	6			putty knife	21.47	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20199868	N
	7			padlock, hand crworking cream	31.62	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20201314	N
	8			plug with cord	17.77	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20198209	N

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
JASPAN JASPAN Continued										
	26-00413 03/27/26 sign for sale,rarp		Continued							
	9 windshield wash,shovel	75.72	6-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/27/26	03/27/26		A20200520	N
		453.38								
	Vendor Total:	453.38								
JCPL JCP & L										
	26-00400 03/25/26 master bill									
	1 master bill	609.99	6-01-31-430-000-215	B Electric	R	03/25/26	03/25/26		95129985144	N
	2 master bill mua	435.45	6-01-31-430-000-215	B Electric	R	03/25/26	03/25/26		95129985162	N
	3 cedar street	17.46	6-01-31-430-000-215	B Electric	R	03/25/26	03/25/26		95598578676	N
	4 street lighting	1,799.52	6-01-31-435-000-217	B Street Lighting	R	03/25/26	03/25/26		95598578674	N
	5 street lighting	2,980.96	6-01-31-435-000-217	B Street Lighting	R	03/25/26	03/25/26		95598578675	N
		5,843.38								
	Vendor Total:	5,843.38								
DESCO1 JESCO INC.										
	26-00110 01/27/26 replace blade on loader									
	1 replace blade on loader	1,152.04	6-01-26-290-000-183	B Streets: Machinery Parts	R	01/27/26	03/27/26		JS2956	N
	Vendor Total:	1,152.04								
MARCT005 MARC & TRACEY WOLFMAN										
	26-00391 03/25/26 2022 TAX OVERPAYMENT									
	1 2022 TAX OVERPAYMENT	3,188.93	6-01-99-999-000-205	B Tax Overpayments	R	03/25/26	03/25/26		B101/27.02QC080	N
	Vendor Total:	3,188.93								
MCMANIMO MCMANIMON SCOTLAND & BAUMANN										
	26-00134 01/28/26 2026 redevelopment attorney									
	5 2026 redevelopment attorney	268.39	6-01-20-155-000-294	B Legal Services: Other	R	01/28/26	03/26/26		257340	N
	6 2026 redevelopment attorney	13,390.50	6-01-20-155-000-294	B Legal Services: Other	R	01/28/26	03/26/26		251898	N
		13,658.89								
	Vendor Total:	13,658.89								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
<b>MONFIRE MON CTY FIRE PREV.&amp;PROTECT ASS</b>								
	26-00174 02/03/26 2026 dues							
	1 2026 dues		120.00 6-01-25-265-000-127	B Uniform Fire: Dues	R	02/03/26 03/23/26	2026	N
	Vendor Total:		120.00					
<b>SPCA MONMOUTH COUNTY SPCA</b>								
	26-00343 03/13/26 2026 ANIMAL CONTROL CONTRACT							
	2 2026 ANIMAL CONTROL CONTRACT		1,732.50 6-01-27-340-000-152	B Dog Control: Contractual Service	R	03/13/26 03/25/26	2026828	N
	Vendor Total:		1,732.50					
<b>MOTOR010 MOTOROLA SOLUTIONS, INC.</b>								
	26-00384 03/25/26 2 way radios							
	1 2 way radios		275.00 6-05-55-502-000-213	B Sewer: Telephone	R	03/25/26 03/25/26	1411239632	N
	Vendor Total:		275.00					
<b>NJAMERIC NEW JERSEY AMERICAN WATER</b>								
	26-00415 03/27/26 gravelly pt hydrants							
	1 gravelly pt hydrants		80.15 6-01-31-463-000-193	B Fire Hydrants	R	03/27/26 03/27/26	GRAV PT HYDRANT	N
	2 123 hydrants		8,251.22 6-01-31-463-000-193	B Fire Hydrants	R	03/27/26 03/27/26	123 HYDRANTS	N
			8,331.37					
	Vendor Total:		8,331.37					
<b>NJ FIRE NEW JERSEY FIRE EQUIPMENT CO.</b>								
	25-01480 12/04/25 fxr custom turnouts							
	1 fxr custom turnouts		6,083.70 5-01-25-263-000-132	B Fire Dept:Clothing Allowance Job Shirt	R	12/04/25 03/26/26	76373	N
	Vendor Total:		6,083.70					
<b>REG ASSO NEW JERSEY REGISTRARS ASS.</b>								
	26-00408 03/27/26 2026 registrar conference							
	1 2026 registrar conference		80.00 6-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	03/27/26 03/27/26	15834	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
Item Description	Amount Charge Account Acct Type Description							Excl
<b>REG ASSO NEW JERSEY REGISTRARS ASS.</b>								
Continued								
26-00408 03/27/26 2026 registrar conference	Continued							
2 2026 registrar conference	80.00 6-01-20-120-000-228 B Municipal Clerk: Meetings & Conferences R	03/27/26	03/27/26	15844				N
	160.00							
Vendor Total:	160.00							
<b>VETERINA NJ STATE DEPT. OF HEALTH</b>								
26-00386 03/25/26 February 2026 dog report								
1 February 2026 dog report	31.20 T-12-99-999-000-002 B DOG TRUST: DUE STATE OF NEW JERSEY R	03/25/26	03/25/26	FEBRUARY 2026				N
Vendor Total:	31.20							
<b>NJLM NJ STATE LEAG. OF MUNICIPALITIE</b>								
26-00234 02/18/26 Land use board secretary job								
1 Land use board secretary job	160.00 6-01-21-180-000-294 B Municipal Land Use Law: Other R	02/18/26	03/23/26	SD23744				N
Vendor Total:	160.00							
<b>NJSACOP NJSACOP</b>								
26-00303 03/03/26 Meetings & Conferences								
1 Active Chief Registration	475.00 6-01-25-240-000-228 B Police: Meetings & Conferences R	03/03/26	03/25/26	IN-23853				N
2 Non-Member Registration	495.00 6-01-25-240-000-228 B Police: Meetings & Conferences R	03/03/26	03/25/26	IN-23853				N
3 Annual Training Conference	0.00 6-01-25-240-000-228 B Police: Meetings & Conferences R	03/03/26	03/25/26	IN-23853				N
	970.00							
Vendor Total:	970.00							
<b>PADULO05 PADULA LAW GROUP LLC</b>								
26-00389 03/25/26 17 Locust Street								
1 17 Locust Street	55.50 T-03-56-875-000-182 B LUB2023-02 Catcherman B101 L27.04 R	03/25/26	03/25/26	619				N
2 17 Locust Street	407.00 T-03-56-875-000-182 B LUB2023-02 Catcherman B101 L27.04 R	03/25/26	03/25/26	685				N
3 149 Portland Road	192.50 T-03-56-875-000-152 B TRUST:LUB2021-05 149 Portland B12L4.01/2 R	03/25/26	03/25/26	525				N
4 Mary Sharkey	157.50 T-03-56-875-000-185 B TRUST: LUB2023-05 Sharkey B42 L2 R	03/25/26	03/25/26	524				N
5 Mary Sharkey	610.50 T-03-56-875-000-185 B TRUST: LUB2023-05 Sharkey B42 L2 R	03/25/26	03/25/26	617				N
6 Mary Sharkey	166.50 T-03-56-875-000-185 B TRUST: LUB2023-05 Sharkey B42 L2 R	03/25/26	03/25/26	683				N
7 Nastasi-19 Gravelly Pt Road	129.50 T-03-56-875-000-194 B LUB24-04 Nastasi 19 Gravelly B100 L26.19 R	03/25/26	03/25/26	628				N
8 Nastasi-19 Gravelly Pt Road	55.50 T-03-56-875-000-194 B LUB24-04 Nastasi 19 Gravelly B100 L26.19 R	03/25/26	03/25/26	686				N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
<b>PADUL005 PADULA LAW GROUP LLC</b>								
Continued								
26-00389	03/25/26 17 Locust Street		Continued					
	9 Mark Langrebe-44 Miller St	1,190.00	T-03-56-875-000-197	B LUB24-07 Landsgrebe 44 Miller B58 L7.01	R	03/25/26	03/25/26	558 N
	10 Mark Langrebe-44 Miller St	92.50	T-03-56-875-000-197	B LUB24-07 Landsgrebe 44 Miller B58 L7.01	R	03/25/26	03/25/26	616 N
	11 Mark Langrebe-44 Miller St	240.50	T-03-56-875-000-197	B LUB24-07 Landsgrebe 44 Miller B58 L7.01	R	03/25/26	03/25/26	707 N
	12 James Kubis	612.50	T-03-56-875-000-207	B LUB25-02 Kubis - 260 Navesink B119 L2.01	R	03/25/26	03/25/26	523 N
	13 Pehler- 35 Miller Street	385.00	T-03-56-875-000-117	B TRUST: LUB 95-99 BAY AVENUE B41,L13.01	R	03/25/26	03/25/26	486 N
	14 Highlands Landing Corp	647.50	T-03-56-856-805-101	B LUB25-06 HighlandsLanding SeaStre 100/27	R	03/25/26	03/25/26	521 N
	15 Highlands Landing Corp	37.00	T-03-56-856-805-101	B LUB25-06 HighlandsLanding SeaStre 100/27	R	03/25/26	03/25/26	681 N
	16 Land use board	1,907.50	6-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	03/25/26	03/25/26	557 N
	17 Land use board	1,308.50	6-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	03/25/26	03/25/26	629 N
	18 Land use board	2,545.00	6-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	03/25/26	03/25/26	680 N
		10,740.50						
	Vendor Total:	10,740.50						
<b>PRINCLIF PRINCIPAL LIFE GROUP</b>								
26-00374	03/24/26 life insurance							
	1 life insurance	1,002.02	6-01-23-220-000-253	B Current: Group Insurance	R	03/24/26	03/24/26	APRIL 2026 N
	Vendor Total:	1,002.02						
<b>PROCA005 PRO CAP 8 FBO FIRSTRUST BANK</b>								
26-00410	03/27/26 lien redemption							
	1 lien redemption	727.66	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/27/26	03/27/26	B83/L7 N
	2 premium bid	1,000.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/27/26	03/27/26	B83/L7 N
		1,727.66						
	Vendor Total:	1,727.66						
<b>PUMPING PUMPING SERVICES, INC.</b>								
26-00235	02/18/26 guide claw assembly							
	1 guide claw assembly	840.00	6-05-55-502-000-183	B Sewer: Equipment Parts	R	02/18/26	03/27/26	1156926 N
	Vendor Total:	840.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/void	Invoice	1099
Item Description								Date		Exc1
<b>ROBER060 ROBERTS ENGINEERING GROUP, LLC</b>										
26-00376 03/24/26 44 Miller Street										
1 44 Miller Street			1,770.00	T-03-56-875-000-197	B LUB24-07 Landsgrebe 44 Miller B58 L7.01	R	03/24/26	03/24/26	18180	N
2 260 Navesink Avenue			225.00	T-03-56-875-000-207	B LUB25-02 Kubis - 260 Navesink B119 L2.01	R	03/24/26	03/24/26	18179	N
3 Misc. Planning Board 2026			635.00	6-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	03/24/26	03/24/26	18176	N
			<u>2,630.00</u>							
Vendor Total:			2,630.00							

<b>RUTHS005 RUTHSELVI GONZALEZ</b>										
26-00381 03/24/26 court sound recording										
1 court sound recording			100.00	6-01-43-490-000-151	B Municipal Court: Consultants - other	R	03/24/26	03/24/26	3/17/26	N
Vendor Total:			100.00							

<b>NAYLORS SHORE AUTO SUPPLY, INC.</b>										
26-00407 03/26/26 2.5 def										
1 2.5 def			121.12	6-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	03/26/26	03/26/26	308197	N
2 spark plug, ignition coil			81.64	6-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	03/26/26	03/26/26	308298	N
3 oil, fuel filters			237.87	6-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	03/26/26	03/26/26	308927	N
4 splash guard			23.86	6-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	03/26/26	03/26/26	308936	N
5 rotor, brake pads			192.17	6-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	03/26/26	03/26/26	309036	N
6 brake pads			39.73	6-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	03/26/26	03/26/26	309075	N
7 wiper blades, oil			61.46	6-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	03/26/26	03/26/26	309145	N
8 cabin air filter			20.39	6-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	03/26/26	03/26/26	309867	N
			<u>778.24</u>							
Vendor Total:			778.24							

<b>SPECTROL SPECTROTEL</b>										
26-00399 03/25/26 FIRE DEPARTMENT										
1 FIRE DEPARTMENT			137.75	6-01-31-440-000-213	B Telephone	R	03/25/26	03/25/26	13630630	N
Vendor Total:			137.75							

<b>STAPLES STAPLES ADVANTAGE</b>										
25-01373 11/07/25 office supplies										
1 office supplies			202.88	5-01-20-130-000-201	B Finance: Office Supplies	R	11/07/25	03/26/26	6047702254	N

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc
<b>STAPLES STAPLES ADVANTAGE</b>										
Continued										
25-01479	12/03/25 office supplies									
	1 office supplies	108.76	5-01-20-152-000-201	B Central Services: Office Supplies	R	12/03/25	03/26/26		6049856843	N
	Vendor Total:	311.64								
<b>SUMMI005 SUMMIT FACILITY SOLUTIONS</b>										
26-00168	02/02/26 CLEANING OF THE COMMUNITY CTR									
	1 CLEANING OF THE COMMUNITY CTR	1,000.00	6-01-26-310-000-178	B B&G: Building Maintenance	R	02/02/26	03/25/26		55653	N
	Vendor Total:	1,000.00								
<b>SUREN005 SURENIAN, - EDWARDS, BUZAK/NOLAN</b>										
26-00133	01/28/26 2026 affordable housing attorn									
	2 2026 affordable housing attorn	1,359.00	6-01-20-155-000-294	B Legal Services: Other	R	01/28/26	03/25/26		JANUARY 2026	N
	Vendor Total:	1,359.00								
<b>TARGE005 TARGETED TECHNOLOGIES LLC</b>										
26-00403	03/25/26 monthly datto backup									
	1 monthly datto backup	715.83	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		124939	N
	2 software 365 g3 license	1,624.35	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		124938	N
	3 security awareness/phishing	168.72	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		124937	N
	4 monthly datto backup	715.83	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		124936	N
	5 email essentials	468.00	6-01-31-450-000-213	B Telecommunications	R	03/25/26	03/25/26		124935	N
		3,692.73								
	Vendor Total:	3,692.73								
<b>TOWNS025 TOWNSHIP OF HOLMDEL</b>										
26-00404	03/25/26 SHARED SERVICE TACO									
	1 SHARED SERVICE TACO	833.33	6-01-22-195-000-251	B Construction: Consultants - Other	R	03/25/26	03/25/26		MARCH 16, 2026	N
	2 SHARED SERVICE TACO	3,750.00	6-01-22-195-000-251	B Construction: Consultants - Other	R	03/25/26	03/25/26		APRIL 1, 2026	N
		4,583.33								
	Vendor Total:	4,583.33								

March 27, 2026  
01:50 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
<b>VCI VCI EMERGENCY VEHICLE</b>										
	26-00292 02/27/26 repairs to 1758 ambulance									
	1 repairs to 1758 ambulance		2,849.33	6-01-25-260-000-204	B First Aid: Vehicle Parts & Repairs	R	02/27/26	03/23/26	0071130	N
	Vendor Total:		2,849.33							
<b>VERIZ005 VERIZON</b>										
	26-00385 03/25/26 fios									
	1 fios		149.00	6-01-31-440-000-213	B Telephone	R	03/25/26	03/25/26	3/4/26	N
	Vendor Total:		149.00							
<b>VERWIRE VERIZON WIRELESS</b>										
	26-00379 03/24/26 cell phone									
	1 cell phone		2,248.64	6-01-31-440-000-213	B Telephone	R	03/24/26	03/24/26	6138082065	N
	Vendor Total:		2,248.64							
<b>VSP VISION SERVICE PLAN</b>										
	26-00375 03/24/26 vision care-active members									
	1 vision care-active members		606.64	6-01-23-220-000-253	B Current: Group Insurance	R	03/24/26	03/24/26	APRIL 2026	N
	2 vision care-retired members		584.25	6-01-23-220-000-254	B Current: Retirees Group Insurance	R	03/24/26	03/24/26	APRIL 2026	N
			1,190.89							
	Vendor Total:		1,190.89							
<b>WATER006 WATER WITCH BEACH IMPROVEMENT</b>										
	26-00409 03/27/26 2026 yearly lease fee									
	1 2026 yearly lease fee		1,000.00	6-01-28-376-000-170	B Beachfront: Leased Equipment	R	03/27/26	03/27/26	2025-12-12-1	N
	Vendor Total:		1,000.00							
<b>WEBAL005 WEB ALLIANCE INTERNATIONAL</b>										
	26-00402 03/25/26 monthly maintenance website									
	1 monthly maintenance website		199.00	6-01-20-152-000-294	B Central Services: Other	R	03/25/26	03/25/26	APRIL 2026	N
	Vendor Total:		199.00							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<u>WSFSA005 WSFS AS CUST/LVTLOPS/FIRSTTRUST</u>														
26-00411 03/27/26 lien redemption														
			1 lien redemption			32,149.42	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/27/26	03/27/26		B53/L5	N
			2 premium bid			4,900.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/27/26	03/27/26		B53/L5	N
						37,049.42								
			Vendor Total:			37,049.42								

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Total Purchase Orders:	72	Total P.O. Line Items:	142	Total List Amount:	224,893.66	Total Void Amount:	0.00
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Totals by Year-Fund Fund Description	Fund	Budget Rcvd.	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-01	40,877.03	- 0.00	40,877.03	0.00	- 0.00	40,877.03
	6-01	109,845.80	0.00	109,845.80	0.00	0.00	109,845.80
	6-05	7,909.50	0.00	7,909.50	0.00	0.00	7,909.50
Year Total:		<u>117,755.30</u>	<u>0.00</u>	<u>117,755.30</u>	<u>0.00</u>	<u>0.00</u>	<u>117,755.30</u>
	C-06	1,765.80	0.00	1,765.80	0.00	0.00	1,765.80
TRUST NON BUDGET-TWO RIVER	T-03	64,464.33	0.00	64,464.33	0.00	0.00	64,464.33
	T-12	31.20	0.00	31.20	0.00	0.00	31.20
Year Total:		<u>64,495.53</u>	<u>0.00</u>	<u>64,495.53</u>	<u>0.00</u>	<u>0.00</u>	<u>64,495.53</u>
Total of All Funds:		<u><u>224,893.66</u></u>	<u><u>0.00</u></u>	<u><u>224,893.66</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>224,893.66</u></u>