



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, June 01, 2022 at 7:00 PM

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PROCLAMATIONS / CERTIFICATES

APPROVAL OF MINUTES

1. May 18, 2022 Meeting Minutes
2. May 18, 2022 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

PUBLIC HEARING ON PROPOSED ORDINANCES

- [3.](#) O-22-12 Ordinance Removing Restricted Parking Space in Front of Residence Occupied By Person with Disabilities

RESOLUTIONS

- [4.](#) R 22-133 Approving Renewal of Liquor Licenses for the 2022-2023 Term
- [5.](#) R 22-134 Approving Close Out Change Order and Declaring Acceptance of the Contract for Drainage Improvements to Barberie Avenue
- [6.](#) R 22-135 Authorizing Payment of Bills
- [7.](#) R 22-136 Approving Cannabis Establishment

CONSENT AGENDA

- [8.](#) R 22-137 Authorizing Pledge of Municipal Support for New Jersey's Wildlife Action Plan
- [9.](#) R 22-138 Municipal Support for Responsible Pet Ownership Programs in the Community
- [10.](#) R 22-139 Authorizing the Award of a Non-Fair and Open Contract for Beach Sifting at Snug Harbor Beach and Miller Street Beach for the Summer of 2022
- [11.](#) R 22-140 Approving Request for Waiver of Alcohol Ban for Community Center Rental
- [12.](#) R 22-141 Appointing Nancy Tran to Serve in the Position of Registrar
- [13.](#) R 22-142 Urging Swift Signing of S-330 Energy Tax Receipts
- [14.](#) R 22-143 Authorizing Contract for Consulting Services to Assist the Borough of Highlands Police Department with Developing a Customized Policy Manual, Accreditation and an Online In-Service Training Module Program

OTHER BUSINESS

REPORTS

15. Mayor's Report
16. Borough Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION - Cancelled

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-22-12

ORDINANCE REMOVING RESTRICTED PARKING SPACE IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic or provide for the removal thereof if no longer necessary.

WHEREAS, Ordinance 18-03 governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Borough of Highlands previously designated a space for resident parking for persons with disabilities on 10A Prospect Street; and

WHEREAS, the Borough has been notified of the vacation of the premises by said persons with disabilities at 10A Prospect Street, therefore, the space is no longer needed; and

WHEREAS, the governing body of the Borough of Highlands wishes to remove the previously designated space for persons with disabilities pursuant to the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION 1.

A previously-designated parking space for resident parking for persons with disabilities in front of 10A Prospect Street is no longer necessary and shall be removed. Any sign which was installed to identify the parking space in accordance with Ordinance 18-03 shall be removed.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

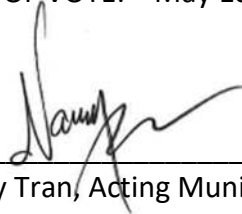
SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law.

First Reading and Set Hearing Date for O-22-12:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 18, 2022



Nancy Tran, Acting Municipal Clerk
Highlands

Public Hearing and Adoption for O-22-12:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-133

APPROVING RENEWAL OF LIQUOR LICENSES FOR THE 2022-2023 TERM

WHEREAS, renewal applications have been filed or submitted through POSSE ABC portal as directed by the ABC; and,

WHEREAS, the submitted, renewal application has been accepted via POSSE ABC, the Municipal Fees have been paid and a Tax Clearance Certificate has been received for the following licensee[s]; and,

WHEREAS, the applicants are qualified to be licensed per standards established by Title 33 of the New Jersey Statutes, regulations promulgated there under, and pertinent Borough Ordinances; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the renewal of the following Liquor License[s] for the 2022-2023 license term be and are hereby authorized:

License Number	Licensee	Establishment
1317-33-001-004	Bahrs Landing LLC	Active
1317-33-003-008	Claddagh of Highlands LLC	Inactive
1317-33-005-005	Sandy Hook Holdings LLC	Active
1317-33-006-005	Harbor Pointe Yacht Club LLC	Inactive
1317-33-007-003	Inlet Café Inc.	Active
1317-33-008-006	Seastreak LLC	Active
1317-32-009-008	Grala LLC	Active
1317-33-010-012	181 Hospitality LLC	Inactive
1317-44-011-003	Monir Inc.	Active
1317-33-015-007	Chilangos Restaurant Inc.	Active
1317-32-018-005	DDS Enterprises LLC	Active
1317-33-019-012	Atlantic Street Innkeepers LLC	Active
1317-32-021-003	Andy's Shore Bar Inc.	Active
1317-33-024-017	La Bise LLC	Inactive
1317-31-028-001	Highlands Post 6902 VFW of US	Active

Motion to Approve R 22-133:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-134

APPROVING CLOSE OUT CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR DRAINAGE IMPROVEMENTS TO BARBERIE AVENUE

WHEREAS, by way of Resolution 22-049 duly adopted on January 19, 2022 Compass Construction was awarded a contract associated with drainage improvements to Barberie Avenue; and

WHEREAS, the contract awarded to Compass Construction was in the amount of \$35,275.00; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$35,275.00 to an adjusted total of \$34,400.00, for a decrease of \$875.00, as specifically set forth in their correspondence dated May 23, 2022; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Compass Construction has submitted a two (2) year Maintenance Bond in the amount of \$5,160.00, which represents fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$34,400.00, for a decrease of \$875.00, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. B 1256932 in the sum of \$5,160.00 issued by Selective Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. 1256932 issued by Selective Insurance Company in the amount of \$35,275.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Compass Construction.

Motion to Approve R 22-134:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-135

RESOLUTION AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated May 27, 2022, which totals as follows:

Current Fund	\$ 106,900.45
Sewer Account	\$ 9,251.04
Capital Fund	\$1,070,937.66
Trust-Other	\$ 13,011.21
Federal/State Grants	\$ 35,424.42
Total	\$ 1,235,524.78

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,235,524.78** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-135:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS

06/01/2022

Item 6.

CURRENT: \$ 106,900.45

Payroll (05/30/2022) \$

Manual Checks \$

Voided Checks \$

SEWER ACCOUNT: \$ 9,251.04

Payroll (05/30/2022) \$

Manual Checks \$

Voided Checks \$

CAPITAL/GENERAL \$ 1,070,190.57

CAPITAL-MANUAL CHECKS \$

Voided Checks \$

WATER CAPITAL ACCOUNT \$

TRUST FUND \$ 13,011.21

Payroll (05/30/2022) \$

Manual Checks \$

Voided Checks \$

UNEMPLOYMENT ACCT-MANUALS \$

DOG FUND \$

GRANT FUND \$ 35,424.42

Payroll (05/30/2022) \$

Manual Checks \$

Voided Checks \$

DEVELOPER'S TRUST \$

Manual Checks \$

Voided Checks \$

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

May 27, 2022
01:20 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No: Item 6.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc	Date	Date	Date Invoice	Excl
AEDBR005 AED BRANDS, LLC									
22-00209 02/16/22 deFIBTECH LIFELINE BATTERY									
1 deFIBTECH LIFELINE BATTERY	569.25	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R		02/16/22	05/25/22	125467	N
2 Shipping	16.35	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R		02/16/22	05/25/22	125467	N
	585.60								
Vendor Total:	585.60								
AGATE005 AGATE CONSTRUCTION CO, INC.									
21-01185 10/21/21 Marine Place bulkhead improv.									
3 Marine Place bulkhead improv.	482,275.91	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R		10/21/21	05/26/22	CER. #2	N
Vendor Total:	482,275.91								
ALLIED12 Allied Fire & Safety									
22-00533 05/05/22 Kitchen system inspection									
1 Kitchen system inspection	224.60	2-01-25-263-000-201	B Fire Dept: Building and grounds	R		05/05/22	05/25/22	SM 94965	N
Vendor Total:	224.60								
ATLAN015 ATLANTIC HIGHLANDS SELF STORAG									
22-00588 05/16/22 Leased Equipment									
1 Unit 270 May 2022 - April 2023	1,980.00	2-01-25-240-000-270	B Police: Leased Equipment	R		05/16/22	05/25/22	689590	N
Vendor Total:	1,980.00								
ATLAN010 ATLANTIC SECURITY & FIRE									
22-00570 05/11/22 Quarterly monitoring									
1 Quarterly monitoring	300.00	2-01-28-360-000-296	B Community Ctr: Machinery & Equipment	R		05/11/22	05/24/22	130573	N
Vendor Total:	300.00								

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BANKERS BANKERS LIFE AND CASUALTY CO.												
	22-00613	05/25/22	Retiree medical									
			1 Retiree medical	621.43	2-01-23-220-000-254	B Current: Retirees Group Insurance	R	05/25/22	05/25/22		8225113	N
			Vendor Total:	621.43								
BOUND01 BOUND TREE MEDICAL LLC												
	22-00627	05/27/22	Medical supplies									
			1 Medical supplies	1,366.87	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	05/27/22	05/27/22		84507696	N
			2 Medical supplies	43.96	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	05/27/22	05/27/22		84505854	N
				1,410.83								
			Vendor Total:	1,410.83								
CAN01 CANON SOLUTIONS AMERICA												
	22-00629	05/27/22	Maintenance copier									
			1 Maintenance copier	570.09	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/27/22	05/27/22		6000484566	N
			2 Copier usage	351.52	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/27/22	05/27/22		6000463444	N
				921.61								
			Vendor Total:	921.61								
CAPEL005 CAPELLI FARMS LLC												
	22-00564	05/10/22	Cord of wood-Bon Fire									
			1 Cord of wood - Bon fire	300.00	2-01-28-360-000-244	B Community Ctr: Special Events	R	05/10/22	05/25/22		5320	N
			Vendor Total:	300.00								
WELLS CHARLIE WELLS												
	22-00617	05/26/22	Splashtop access 1 yr sub									
			1 Splashtop access 1 yr sub	60.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	05/26/22	05/26/22		2022	N
			Vendor Total:	60.00								

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
CHIEF005 CHIEF TECHNOLOGIES LLC									
22-00597 05/19/22 Provide/install fire station									
1 Provide/install fire station	6,225.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	05/19/22	05/27/22		INV-000775	N
Vendor Total:	6,225.00								
CINTA005 CINTAS CORPORATION									
22-00619 05/26/22 Facility cleaning services									
1 Facility cleaning services	808.33	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	05/26/22		4117611193	N
2 Facility cleaning services	553.05	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	05/26/22		4113516309	N
3 Facility cleaning services	553.05	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	05/26/22		4116270132	N
4 Facility cleaning services	772.33	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	05/26/22		4112142973	N
5 Facility cleaning services	808.33	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	05/26/22	05/26/22		4114883102	N
	3,495.09								
Vendor Total:	3,495.09								
CME01 CME ASSOCIATES									
21-01106 10/07/21 Improvements to Veterans Park									
9 Improvements to Veterans Park	1,090.00	1-01-20-165-000-244	B Engineering:General Engineering	R	10/07/21	05/27/22		0304591	N
21-01107 10/08/21 land surveying/Improv Hillside									
13 land surveying/Improv Hillside	1,459.00	C-04-14-108-000-510	B Ord 14-08 Engineer	R	10/08/21	05/27/22		0304588	N
21-01435 12/16/21 Improv. King and Matthew St.									
10 Improv. King and Matthew St.	6,318.50	G-02-41-815-000-101	B GRANT-2021-159-NJDOT King/Mathew	R	12/16/21	05/27/22		0304594	N
22-00007 01/05/22 Engineering services 2022									
28 2022 General engineering	3,057.00	2-01-20-165-000-244	B Engineering:General Engineering	R	05/27/22	05/27/22		0304529	N
29 2022 General engineering	1,850.00	2-01-20-165-000-244	B Engineering:General Engineering	R	05/27/22	05/27/22		0304530	N
30 2022 General engineering	532.50	2-01-20-165-000-244	B Engineering:General Engineering	R	05/27/22	05/27/22		0304589	N
	5,439.50								
22-00445 04/19/22 Phase I sanitary improvements									
3 Phase I sanitary improvements	7,100.25	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	05/27/22		0304592	N
22-00446 04/19/22 South Bay/Hillside Avenue									
3 South Bay/Hillside Avenue	2,968.50	C-04-12-112-000-510	B Project 0-12-12: Consultants- Engineer	R	04/19/22	05/27/22		0304595	

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
CME01	CME ASSOCIATES	Continued									
22-00495	04/28/22 Engineering Snugharbor park										
3	Engineering Snugharbor park	2,243.50	T-03-56-855-000-000	B Trust: Storm Recovery Trust		R	04/28/22	05/27/22		0304590	N
22-00538	05/06/22 ELEVATED WALKWAY-MARINE PLACE										
1	ELEVATED WALKWAY-MARINE PLACE	407.50	2-01-20-165-000-244	B Engineering:General Engineering		R	05/06/22	05/27/22		0304593	N
Vendor Total:		27,026.75									
COMCAST	COMCAST										
22-00620	05/26/22 42 Shore Drive										
1	42 Shore Drive	477.67	2-01-31-450-000-213	B Telecommunications		R	05/26/22	05/26/22		42 SHORE	N
2	27 Shore Drive	312.89	2-01-31-450-000-213	B Telecommunications		R	05/26/22	05/26/22		27 SHORE DR	N
3	spc video acct firehouse	79.57	2-01-31-450-000-213	B Telecommunications		R	05/26/22	05/26/22		SPC VIDEO	N
		870.13									
Vendor Total:		870.13									
COMPA005	COMPASS CONSTRUCTION, INC.										
22-00082	01/21/22 Drainage improv. Barberie Ave.										
1	Drainage improv. Barberie Ave.	34,400.00	C-04-12-120-000-555	B Project 0-12-20: Construction Contracts		R	01/21/22	05/26/22		FINAL PAYMENT	N
Vendor Total:		34,400.00									
DELTA005	DELTA DENTAL OF NJ, INC.										
22-00615	05/26/22 Active member dental										
1	Active member dental	1,794.51	2-01-23-220-000-253	B Current: Group Insurance		R	05/26/22	05/26/22		833339	N
2	Retiree dental	1,686.69	2-01-23-220-000-254	B Current: Retirees Group Insurance		R	05/26/22	05/26/22		833341	N
		3,481.20									
Vendor Total:		3,481.20									
DSVPR005	DSV PROPERTY MANAGEMENT										
22-00618	05/26/22 REIM. CAR WINDOW DAMAGE										
1	REIM. CAR WINDOW DAMAGE	442.25	2-01-26-290-000-294	B Streets: Other		R	05/26/22	05/26/22		5/13/22	N
Vendor Total:		442.25									

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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
DYNAMIC DYNAMIC TESTING SERVICE											
21-00608	06/04/21	breath alcohol/urine screen									
1 breath alcohol/urine screen	205.00	1-01-26-290-000-294	B Streets: Other	R	06/04/21	05/25/22		13743		N	
2 breath alcohol/urine screen	90.00	2-01-26-290-000-294	B Streets: Other	R	05/25/22	05/25/22		354		N	
	295.00										
Vendor Total:		295.00									
ELITE010 ELITE VEHICLE SOLUTIONS											
22-00252	02/28/22	INSTALL RADIO CONSOLE/17-9-30									
1 INSTALL RADIO CONSOLE/17-9-30	2,674.24	2-01-25-252-000-204	B Emergency Mgmt: Vehicle Parts & Repairs	R	02/28/22	05/26/22		IN00055890		N	
2 Electronic bracket/console	624.16	2-01-25-252-000-204	B Emergency Mgmt: Vehicle Parts & Repairs	R	05/11/22	05/26/22		IN00055890		N	
	3,298.40										
Vendor Total:		3,298.40									
FILEB005 FILEBANK											
21-00471	05/04/21	REPACKING, RETENTION/SHREDDING									
14 REPACKING, RETENTION/SHREDDING	267.04	1-01-26-310-000-103	B B&G: Consumable Supplies	R	05/04/21	05/26/22		0112002		N	
15 REPACKING, RETENTION/SHREDDING	460.79	1-01-26-310-000-103	B B&G: Consumable Supplies	R	05/04/21	05/26/22		0111972		N	
	727.83										
Vendor Total:		727.83									
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS											
22-00521	05/04/22	Easter bingo, family & senior									
1 Easter bingo, family & senior	96.40	2-01-28-360-000-240	B Community Ctr: Spring Programs	R	05/04/22	05/25/22		4/5/22		N	
Vendor Total:		96.40									
FRANNY01 FRANNY'S PIZZA											
22-00528	05/05/22	Drawdown food-Explorer events									
1 Drawdown food-Explorer events	34.40	T-03-56-850-000-013	B Trust: Police Explorers	R	05/05/22	05/25/22		16558		N	
2 Drawdown food-Explorer events	42.45	T-03-56-850-000-013	B Trust: Police Explorers	R	05/05/22	05/25/22		15802		N	
	76.85										
Vendor Total:		76.85									

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Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
GLOBA015 GLOBAL INTERACTIVE SOLUTIONS					
22-00626 05/27/22 Zoom Licensing					
1 Zoom Licensing	728.90 T-03-56-855-000-000 B Trust: Storm Recovery Trust R 05/27/22 05/27/22				N
Vendor Total:	728.90				
GREEN005 GREENMAN-PEDERSEN, INC.					
22-00632 05/27/22 Safe routes to schools program					
1 Safe routes to schools program	29,105.92 G-02-41-813-000-013 B Grant: (159) 2019 Safe Routes to School R 05/27/22 05/27/22			337168	N
Vendor Total:	29,105.92				
HEAT HEAT WAVE					
22-00565 05/10/22 scheduled maintenance					
1 scheduled maintenance	240.00 2-01-28-360-000-296 B Community Ctr: Machinery & Equipment R 05/10/22 05/24/22			22-0215	N
Vendor Total:	240.00				
INSTANT INSTANT VERIFICATION, INC.					
22-00589 05/16/22 Background Invest Jan-May 2022					
1 Background Invest Jan-May 2022	76.00 2-01-28-360-000-240 B Community Ctr: Spring Programs R 05/16/22 05/25/22			5132022	N
Vendor Total:	76.00				
KANE JACQUELINE KANE					
22-00628 05/27/22 Reim. items for senior citizen					
1 Reim. items for senior citizen	50.49 2-01-28-360-000-235 B Community Ctr: Senior Citizens R 05/27/22 05/27/22				N
Vendor Total:	50.49				
JCPL JCP & L					
22-00624 05/26/22 Mua					
1 Mua	363.48 2-01-31-430-000-215 B Electric R 05/26/22 05/26/22			95009623940	N
2 Master bill	279.26 2-01-31-430-000-215 B Electric R 05/26/22 05/26/22			95009623919	N
3 Cedar st	15.36 2-01-31-430-000-215 B Electric R 05/26/22 05/26/22			95845208053	N
4 street lighting	2,490.79 2-01-31-435-000-217 B Street Lighting R 05/26/22 05/26/22			95845208052	N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type	Description								
JCPCL	JCP & L				Continued							
22-00624	05/26/22	Mua			Continued							
5 street lighting	1,491.13	2-01-31-435-000-217	B Street Lighting	R	05/26/22	05/26/22	95845208051	N				
	4,640.02											
Vendor Total:	4,640.02											
JOHNG005	JOHN GUIRE LLC											
22-00485	04/27/22	Draw Down vaious needs lwn cut										
1 Draw Down vaious needs lwn cut	372.68	2-01-26-290-000-296	B Streets: Machinery & Equipment	R	04/27/22	05/26/22	68397	N				
Vendor Total:	372.68											
JOHN0010	JOHN O'CONNOR											
22-00572	05/11/22	Bonfire DJ										
1 Bonfire DJ	400.00	2-01-28-360-000-244	B Community Ctr: Special Events	R	05/11/22	05/27/22	6/3/22	N				
Vendor Total:	400.00											
KAPPA005	KAPPA CONSTRUCTION CORP.											
22-00587	05/16/22	CONTRACTOR NEW BORO COMPLEX										
1 CONTRACTOR NEW BORO COMPLEX	475,888.00	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	05/16/22	05/26/22	CERT. #1	N				
Vendor Total:	475,888.00											
LANIGAN	LANIGAN ASSOCIATES, INC.											
22-00515	05/03/22	B296 gold chief badge										
1 B296 gold chief badge	79.00	2-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	05/03/22	05/25/22	98108	N				
Vendor Total:	79.00											
LORNA010	LORNA MILBAUER											
22-00380	04/04/22	Mayors wellness Campaign Yoga										
1 Mayors wellness Campaign Yoga	105.00	2-01-28-360-000-294	B Community Ctr: Other	R	04/04/22	05/25/22	2022	N				
Vendor Total:	105.00											

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MCMANIMO MCMANIMON SCOTLAND & BAUMANN												
22-00085 01/21/22 Redevelopment projects												
2 Redevelopment projects				1,453.00	2-01-20-155-000-294	B Legal Services: Other	R	05/26/22	05/26/22		190871	N
3 Redevelopment projects				472.50	2-01-20-155-000-294	B Legal Services: Other	R	05/26/22	05/26/22		190872	N
				1,925.50								
Vendor Total:				1,925.50								
SPCA MONMOUTH COUNTY SPCA												
22-00444 04/19/22 Animal control												
1 Animal control				1,500.00	2-01-27-340-000-152	B Dog Control: Contractual Service	R	04/19/22	05/25/22		2016333A	N
Vendor Total:				1,500.00								
MON02 MONMOUTH COUNTY TREASURER												
22-00518 05/03/22 Millings												
1 Millings				220.22	2-01-26-290-000-189	B Streets: Road Material	R	05/03/22	05/25/22		006-2022-1	N
Vendor Total:				220.22								
MOTOR010 MOTOROLA SOLUTIONS, INC.												
22-00616 05/26/22 2 way radios												
1 2 way radios				350.00	2-01-31-450-000-213	B Telecommunications	R	05/26/22	05/26/22		027252	N
Vendor Total:				350.00								
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC												
22-00591 05/18/22 Award R 22-125												
1 Award R 22-125				8.99	2-01-20-120-000-220	B Municipal Clerk: Advertising	R	05/18/22	05/25/22		17350	N
Vendor Total:				8.99								
NJLM NJ STATE LEAG. OF MUNICIPALITIE												
22-00283 03/08/22 Administrative assistant job												
1 Administrative assistant job				115.00	2-01-20-100-000-294	B Admin: Other	R	03/08/22	05/25/22		SD16594	N
Vendor Total:				115.00								

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Item Description	Amount	Charge Account	Acct Type Description					Excl
O&M SOLUTIONS, LLC								
22-00492 04/28/22 wastewater maintenance								
6 Emergency call out	945.00	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/26/22	05/26/22	3401	N
7 Emergency call out	544.00	2-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/26/22	05/26/22	3439	N
	1,489.00							
Vendor Total:	1,489.00							
OSWALD SEWER SERVICE								
22-00601 05/20/22 JET VAC VARIOUS AREAS								
1 JET VAC VARIOUS AREAS	7,750.00	2-05-55-502-000-189	B Sewer: Line Repairs	R	05/20/22	05/25/22	13580	N
Vendor Total:	7,750.00							
PORZIO, BROMBERG & NEWMAN, PC								
22-00562 05/10/22 Feasibility study								
3 Feasibility study	8,432.70	2-01-20-155-000-294	B Legal Services: Other	R	05/27/22	05/27/22	3280932	N
Vendor Total:	8,432.70							
PRINCIPAL LIFE GROUP								
22-00611 05/25/22 Life Insurance								
1 Life Insurance	943.85	2-01-23-220-000-253	B Current: Group Insurance	R	05/25/22	05/25/22	JUNE 2022	N
Vendor Total:	943.85							
QBE SPECIALTY INSURANCE CO.								
22-00631 05/27/22 Litigation-Smith								
1 Litigation-Smith	192.00	2-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/27/22	05/27/22	104074	N
Vendor Total:	192.00							
SPECTROTEL, INC.								
22-00623 05/26/22 Fire department								
1 Fire department	90.11	2-01-31-440-000-213	B Telephone	R	05/26/22	05/26/22	10900835	N
Vendor Total:	90.11							

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Item Description	Amount	Charge Account	Acct Type Description			Enc	Date	Date	Date	Invoice	Excl
STAPLES STAPLES ADVANTAGE											
21-01019 09/15/21 Office Supplies											
1 Sharpie Fine Point, Black, 5/p	3.96	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
2 Item # 303628	0.00	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
3 Centon 8GB USB 10/pk, #100079	49.99	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
4 Tru Red File Folders, Legal	27.86	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
5 Manila, 50/box, #440374	0.00	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
6 Pendaflex Kraft Folder, 50/box	70.98	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
7 w/fasteners, #2669092	0.00	1-01-25-240-000-201	B Police: Office Supplies	R		09/15/21	05/25/22			3487471561	N
	152.79										
21-01155 10/14/21 office supplies											
1 office supplies	39.69	1-01-20-120-000-201	B Municipal Clerk: Office Supplies	R		10/14/21	05/25/22			3490034657	N
2 office supplies	36.92	1-01-20-152-000-203	B Central Services: Consumable Supplies	R		10/14/21	05/25/22			3490034657	N
3 office supplies	23.06	1-01-26-290-000-101	B Streets: Office Supplies	R		10/14/21	05/25/22			3490034657	N
	99.67										
21-01441 12/20/21 office supplies											
1 janitorial supplies	332.86	1-01-26-310-000-116	B B&G: Janitorial Supplies	R		12/20/21	05/25/22			3495598430	N
2 office supplies	12.04	1-05-55-502-000-294	B Sewer: Other	R		12/20/21	05/25/22			3495598430	N
3 office supplies	30.24	1-01-20-120-000-201	B Municipal Clerk: Office Supplies	R		12/20/21	05/25/22			3495598430	N
4 office supplies	183.60	1-01-28-360-000-101	B Community Ctr: Office Supplies	R		12/20/21	05/25/22			3495598430	N
	558.74										
22-00510 05/02/22 Office Supplies											
1 Item 24394121 Plastic Cups	31.90	2-01-25-240-000-201	B Police: Office Supplies	R		05/02/22	05/25/22			3507069224	N
2 Item100079 8GB USB Flash Drive	30.99	2-01-25-240-000-201	B Police: Office Supplies	R		05/02/22	05/25/22			3507069224	N
3 Item 106619 32GB Flash Drive	29.99	2-01-25-240-000-201	B Police: Office Supplies	R		05/02/22	05/25/22			3507069224	N
4 Item 440374 Legal File Jacket	47.38	2-01-25-240-000-201	B Police: Office Supplies	R		05/02/22	05/25/22			3507069224	N
5 copy paper	116.76	2-01-20-152-000-203	B Central Services: Consumable Supplies	R		05/02/22	05/25/22			3507069224	N
6 notebooks	13.60	2-01-20-152-000-201	B Central Services: Office Supplies	R		05/02/22	05/25/22			3507069224	N
	270.62										
22-00512 05/02/22 toners											
1 toners	433.45	2-01-20-120-000-201	B Municipal Clerk: Office Supplies	R		05/02/22	05/25/22			3507069225	N
Vendor Total: 1,515.27											

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Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
T&M ASSOCIATES									
22-00610 05/25/22 2022 General Services									
1 2022 General Services	93.50	2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer R		05/25/22	05/25/22		SE424046	N
2 342 Shore Drive	792.75	T-03-56-875-000-164	B TRUST: LUB2022-02 Shwom B101 L9 342Shore R		05/25/22	05/25/22		SE424048	N
3 289 Bay Avenue	923.00	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12 R		05/25/22	05/25/22		SE424047	N
4 Harborside at Hudson Ferry	280.61	T-13-58-901-000-207	B Eng> 5,000 Harbor/Hudson Ferry 101/27.02 R		05/25/22	05/25/22		SE423976	N
	2,089.86								
Vendor Total:	2,089.86								
TARGETED TECHNOLOGIES LLC									
22-00083 01/21/22 IT SERVICES									
14 IT SERVICES	936.00	2-01-20-152-000-294	B Central Services: Other R		01/21/22	05/25/22		118062	N
Vendor Total:	936.00								
TOWNSHIP OF MIDDLETOWN									
22-00614 05/25/22 April 1, - June 30, 2022									
1 April 1, - June 30, 2022	48,125.00	2-01-42-735-000-299	B Shared Service Middletown UCC R		05/25/22	05/25/22		14	N
Vendor Total:	48,125.00								
UNITED SITE SERVICES									
22-00630 05/27/22 Clean out dpw yard									
1 Clean out dpw yard	50.00	2-01-26-290-000-294	B Streets: Other R		05/27/22	05/27/22		6462298	N
Vendor Total:	50.00								
VERIZON									
22-00622 05/26/22 Police Repeater									
1 Police Repeater	1,195.08	2-01-31-440-000-213	B Telephone R		05/26/22	05/26/22		5/15/22	N
Vendor Total:	1,195.08								

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VERIZON CONNECT										
22-00602	05/24/22 Bundled billing									
1 Bundled billing			150.00	2-01-31-450-000-213	B Telecommunications	R	05/24/22	05/24/22	2764795	N
Vendor Total:			150.00							
VERIZON WIRELESS										
22-00621	05/26/22 Cellphone									
1 Cellphone			1,707.05	2-01-31-440-000-213	B Telephone	R	05/26/22	05/26/22	9906042705	N
2 Cellphone			87.50	2-01-31-440-000-213	B Telephone	R	05/26/22	05/26/22	9905915411	N
			1,794.55							
Vendor Total:			1,794.55							
VISION SERVICE PLAN										
22-00612	05/25/22 June 2022									
1 June 2022			987.34	2-01-23-220-000-253	B Current: Group Insurance	R	05/25/22	05/25/22	JUNE 2022	N
Vendor Total:			987.34							
W.E. TIMMERMAN EQUIP. CO., INC.										
22-00484	04/27/22 Repairs/Maintenance Strt Sweep									
1 Repairs/Maintenance Strt Sweep			3,693.07	2-01-26-290-000-296	B Streets: Machinery & Equipment	R	04/27/22	05/25/22	0226099-IN	N
Vendor Total:			3,693.07							
WALLING LOCKSMITH										
22-00561	05/10/22 Repair door Borough Hall									
1 Repair door Borough Hall			315.00	2-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/10/22	05/25/22	20223319	N
Vendor Total:			315.00							
WEINER LAW GROUP LLP										
22-00609	05/25/22 342 Shore Drive									
1 342 Shore Drive			45.00	T-03-56-875-000-164	B TRUST: LUB2022-02 Shwom B101 L9 342Shore	R	05/25/22	05/25/22	275872	N
2 342 Shore Drive			135.00	T-03-56-875-000-164	B TRUST: LUB2022-02 Shwom B101 L9 342Shore	R	05/25/22	05/25/22	277110	N
3 149 Portland Road			510.00	T-03-56-875-000-152	B TRUST: LUB2021-05 149 Portland B12L4.01/2	R	05/25/22	05/25/22	275867	
4 289 Bay Avenue			45.00	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	05/25/22	05/25/22	275865	

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Item Description	Amount	Charge Account	Acct Type	Description								
WEINE005	WEINER LAW GROUP LLP	Continued										
22-00609	05/25/22	342 Shore Drive	Continued									
5	289 Bay Avenue	60.00	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	05/25/22	05/25/22	277103				N
6	289 Bay Avenue	150.00	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R	05/25/22	05/25/22	277111				N
7	9 Shrewsbury Avenue	30.00	T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2	R	05/25/22	05/25/22	275863				N
8	12 Marine Place	120.00	T-03-56-875-000-139	B TRUST: LUB 12 MARINE PL B91 L7 FRANCOLINO	R	05/25/22	05/25/22	263219				N
9	General	555.00	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	05/25/22	05/25/22	276915				N
10	General	600.00	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	05/25/22	05/25/22	277101				N
11	General	1,759.35	2-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	05/25/22	05/25/22	275861				N
		4,009.35										
Vendor Total:		4,009.35										

Total Purchase Orders: 68 Total P.O. Line Items: 120 Total List Amount: 1,168,678.78 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	2,821.99	0.00	2,821.99	0.00	0.00	2,821.99
	1-05	12.04	0.00	12.04	0.00	0.00	12.04
Year Total:		2,834.03	0.00	2,834.03	0.00	0.00	2,834.03
	2-01	104,078.46	0.00	104,078.46	0.00	0.00	104,078.46
	2-05	9,239.00	0.00	9,239.00	0.00	0.00	9,239.00
Year Total:		113,317.46	0.00	113,317.46	0.00	0.00	113,317.46
CAPITAL PROJECTS	C-04	996,991.41	0.00	996,991.41	0.00	0.00	996,991.41
	C-06	7,100.25	0.00	7,100.25	0.00	0.00	7,100.25
Year Total:		1,004,091.66	0.00	1,004,091.66	0.00	0.00	1,004,091.66
	G-02	35,424.42	0.00	35,424.42	0.00	0.00	35,424.42
TRUST NON BUDGET-TWO RIVER	T-03	12,730.60	0.00	12,730.60	0.00	0.00	12,730.60
	T-13	280.61	0.00	280.61	0.00	0.00	280.61
Year Total:		13,011.21	0.00	13,011.21	0.00	0.00	13,011.21
Total of All Funds:		1,168,678.78	0.00	1,168,678.78	0.00	0.00	1,168,678.78



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-136

APPROVING CANNABIS ESTABLISHMENT

WHEREAS, on January 18, 2010, Governor Jon Corzine signed the New Jersey Compassionate Use Medical Marijuana Act, N.J.S.A. 24:61-1 et seq., which provided for the legalization of medical marijuana and creation of a program to allow persons suffering from qualifying debilitating medical conditions to obtain medical marijuana in a safe, timely and compassionate manner; and

WHEREAS, the State of New Jersey in 2018 amended its regulatory scheme so as to expand the scope of citizens to whom medical marijuana may be prescribed and so as to make medical marijuana more accessible and available to many of the citizens who need it; and

WHEREAS, on November 3, 2020, the Marijuana Legalization Amendment was approved by voters in New Jersey, which legalized the possession and use of cannabis for residents twenty-one years of age or older;

WHEREAS, on February 22, 2021, Governor Phil Murphy signed into law the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Act, which established the adult use cannabis program in the State of New Jersey.

WHEREAS, the Borough of Highlands endorses the adult use cannabis program in the State of New Jersey, as well as the medical use program, which provides needed relief to the many persons suffering from chronic and/or debilitating illnesses who may benefit from this program; and

WHEREAS, the Borough of Highlands supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Highlands to the extent consistent with applicable state and local statutes, rules, regulations, and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M); and

WHEREAS, Bridge City Collective Highlands LLC has expressed interest in the siting of such a facility within the Borough of Highlands.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council supports the safe and appropriate siting of an adult-use cannabis dispensary within the Central Business District zone(s) of the Borough of Highlands by Bridge City Collective Highlands LLC to the extent consistent with applicable state and local statutes, rules, regulations and ordinances, including but not limited to the cannabis retailer licensing provisions of Borough Code Section 4-18 and the conditional use zoning requirements of Section 21-97(M).

Motion to Approve R 22-136:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-137

AUTHORIZING PLEDGE OF MUNICIPAL SUPPORT FOR NEW JERSEY'S WILDLIFE ACTION PLAN

WHEREAS, New Jersey is home to a rich diversity of wildlife and ecologically significant natural communities,

WHEREAS, New Jersey's wildlife and wild places are under threat from development, fragmentation, invasive species and the impacts of people,

WHEREAS, the populations of mammals, birds, invertebrates, fish, reptiles and amphibians that live in and migrate through New Jersey find themselves clinging to smaller and smaller pieces of wild clean lands and aquatic habitats,

WHEREAS, it is more cost—effective to prevent species from becoming imperiled than it is to recover them once their populations have declined,

WHEREAS, a naturally functioning and healthy ecosystem represents a healthy environment for NJ wildlife and our citizens,

WHEREAS, the NJ Division of Fish and Wildlife, other state and federal agencies, and many partners in conservation have worked together to develop a state Wildlife Action Plan for the benefit of biologists, wildlife experts, municipal leaders, land stewards, non—profit organizations, educators, planners, researchers, outdoor recreation enthusiasts, landowners and all the people who know the wild places of New Jersey State,

WHEREAS, the New Jersey Wildlife Action plan is a comprehensive action agenda for the conservation of native wildlife, the restoration of important lands and water, and public education targeting the needs of rare wildlife in New Jersey,

WHEREAS, the residents of, and visitors to, New Jersey also enjoy and benefit from New Jersey's wildlife and wild spaces.

NOW THEREFORE, we, the Borough of Highlands, resolve to take the following steps with regard to our municipal land—use decisions with the intent of making the Borough of Highlands an ecologically sustainable community. It is our intent to include these principles in our public lands management, our environmental resources inventory and to inform the next master plan revision and update our zoning accordingly.

We will identify imperiled species, critical habitat and unique ecosystems in our Environmental Resource Inventory.

Acknowledging that it is more cost—effective to protect species than recover species, we will protect populations of rare and imperiled species that live and breed in, and migrate through, the municipality and the habitats they depend upon.

Because habitat integrity is critical to healthy biodiversity we will manage publicly owned lands in accordance with wildlife management actions laid out in the New Jersey Wildlife Action Plan and will promote the management of all protected lands to promote biodiversity.

We will protect wildlife habitats and maintain connectivity of habitat when formulating an open space acquisition strategy, open space stewardship plans and through the municipal master plan including planning and zoning ordinances.

We will seek to minimize disturbance of critical wildlife populations and their habitats from human activities, subsidized predators and invasive species.

When possible and appropriate, we will work with neighboring municipalities to implement the principles across municipal boundaries.

When possible and appropriate, we will strive to monitor and implement appropriate management of municipal easements to ensure native vegetation and wildlife takes precedence over invasive and/or exotic species.

Motion to Approve R 22-137:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-138

MUNICIPAL SUPPORT FOR RESPONSIBLE PET OWNERSHIP PROGRAMS IN THE COMMUNITY

RECOGNIZING that cats and dogs are an integral and valuable part of all communities, and contribute to the well-being of humans, whether as companions, service animals, or therapy pets, and

UNDERSTANDING that municipalities have an important role in ensuring the well-being of animals while balancing the needs of pet owners and non-pet owners.

WHEREAS, legislators and municipal officials report that the number of calls from citizens about animal related issues rival any other issue(s);

WHEREAS, there are approximately 2.2 million owned dogs and 2.5 million owned cats in New Jersey;

WHEREAS, New Jersey was the first state in the nation to develop an innovative state-wide spay/neuter program and all proceeds from the sale of Animal Friendly License Plates are used to reimburse participating veterinarians for spaying and neutering surgeries;

WHEREAS, State responsibility for promoting responsible pet care and ensuring that pets do not suffer due to abuse, neglect, or lack of proper care in kennels, pet shops, shelters, and pounds (animal facilities) is vested in the Office of Animal Welfare within the New Jersey Department of Health and Senior Services;

WHEREAS, the New Jersey Society to Prevent Cruelty to Animals (NJSPCA) and municipal Animal Cruelty Investigators (ACIs) are responsible for investigating and acting as officers for the detection, apprehension, and arrest of offenders against the animal cruelty laws;

WHEREAS, New Jersey mandates training requirements for animal control officers and Animal Cruelty Investigators;

WHEREAS, New Jersey impounds over 100,000 animals per year in animal shelters and impoundment facilities;

WHEREAS, approximately 37% of the animals that enter New Jersey's impoundment facilities are euthanized, at a rate of around 3000 every month;

WHEREAS, free-roaming unvaccinated cats and dogs present a potential health threat to humans through the spread of such zoonotic diseases as rabies, leptospirosis, toxoplasmosis, roundworms, animal bites, and environmental contamination from animal feces;

WHEREAS, stray and unwanted pets place an enormous financial burden on municipalities and non-profit humane agencies organized to care for these animals;

WHEREAS, it is more humane and cost-effective to reduce the number of unwanted animals than it is to impound and euthanize unwanted or unclaimed dogs and cats;

WHEREAS, all dogs are required to be licensed in the municipality where they are housed and the majority of municipalities also require licensure of cats;

WHEREAS, all municipalities are required to canvass their residents to locate unlicensed dogs;

NOW THEREFORE, we the municipality of the Borough of Highlands resolve to take the following steps with regard to our municipal responsibilities with the intent of making the Borough of Highlands a truly sustainable community.

It is our intent to do our utmost, within the bounds of our jurisdiction, to ensure that companion animals are treated humanely, respectfully, and responsibly through public education and through exercise of powers vested within New Jersey municipalities as follows:

The Municipality pledges to:

- Enforce all animal and rabies control statutes and regulations, including the requirement to pick up and impound all stray dogs and cats, excepting stray and feral cats in managed TNR programs.
- Work to improve the enforcement of animal cruelty statutes.
- Educate our community, including school children, about their responsibilities towards the pet animals they chose to keep.
- Institute, as appropriate, cat licensing ordinances and increase the percentage of licensed dogs and cats through ease of licensing and licensing enforcement measures.
- Identify and work to implement best practices to prevent unwanted breeding through effective animal control, availability of low-cost pet spaying and neutering services, public education, and pet-friendly rental and senior housing.
- Identify alternatives to euthanasia of adoptable companion animals, including utilizing foster homes, adoption networks and providing remedial behavior training services to existing and future owners.
- Assist in identifying resources to improve the conditions and increase the capacity of animal shelters and impoundment facilities and animal control services.

Motion to Approve R 22-138:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-139

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BEACH SIFTING AT SNUG HARBOR BEACH AND MILLER STREET BEACH FOR THE SUMMER OF 2022

WHEREAS, the Borough of Highlands has a need for beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2022 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Andrew Fitzpatrick has submitted a proposal in the amount of \$8,220.00 to sift Snug Harbor Beach and Miller Street Beach once a week for twelve (12) weeks beginning on June 18, 2022 until Labor Day, September 5, 2022; and

WHEREAS, said proposal will not exceed the Borough's bid threshold; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$8,220.00 for the aforesaid services; and

WHEREAS, the Borough has obtained at least two competitive quotations pursuant to N.J.S.A. 40A:11-6.1; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Andrew Fitzpatrick to perform beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2022, as his response is most advantageous to the Borough, price and other factors considered; and

WHEREAS, Andrew Fitzpatrick has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Andrew Fitzpatrick from making any reportable contributions through the term of the contract; and

WHEREAS, Andrew Fitzpatrick has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that:

1. Andrew Fitzpatrick is hereby retained to provide beach sifting services at Snug Harbor Beach and Miller Street Beach once a week for twelve (12) weeks beginning on June 18, 2022 until Labor Day, September 5, 2022 in an amount not to exceed \$8,220.00.
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-139:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-140
APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN
FOR COMMUNITY CENTER RENTAL

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center from a resident seeking to host a family birthday party; and

WHEREAS, the residents have requested a waiver of the alcohol prohibition in order to serve alcohol to the guests of this private event; and

WHEREAS, the residents have obtained the necessary insurance coverage required to allow alcohol at the private event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that Dina Picchione’s request for a waiver of the alcohol prohibition is approved for the private event to be hosted on July 17, 2022, from 12-4pm;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator’s review and approval.

Motion to Approve R 22-140:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-141

APPOINTING NANCY TRAN TO SERVE IN THE POSITION OF REGISTRAR

WHEREAS, pursuant to N.J.S.A. 26:8-15, "Any vacancy occurring in the office of local registrar shall be filled in the same manner as an original appointment but for the unexpired term only"; and

WHEREAS, by way of Resolution 22-042, duly adopted January 1, 2022, Donna Conrad was appointed to serve as Registrar to fill the unexpired term of Michelle Hutchinson who had resigned her position; and

WHEREAS, by way of Resolution 22-042 and in accordance with N.J.S.A. 26:8-15, Donna Conrad was appointed to serve as Registrar to fill the unexpired term until September 2, 2023; and

WHEREAS, the position of Registrar became vacant on May 26, 2022, due to the resignation of Donna Conrad; and

WHEREAS, the Borough wishes to appoint Nancy Tran to serve as the Registrar for the remainder of the unexpired term.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Nancy Tran is hereby appointed to serve as Registrar until September 2, 2023, effective May 27, 2022.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its enactment.

Motion to Approve R 22-141:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-142

Urging the Swift Passage of S-330 Which Restores Energy Tax Receipts

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

WHEREAS, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

WHEREAS, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands in the county of Monmouth urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to Assemblyman Scharfenberger, Assemblywoman Flynn, Congressman Pallone Jr., Senator O'Scanlon, Senator Menendez, Senator Booker, Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy, and the League of Municipalities.

Motion to Approve R 22-142:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-143

AUTHORIZING CONTRACT FOR CONSULTING SERVICES TO ASSIST THE BOROUGH OF HIGHLANDS POLICE DEPARTMENT WITH DEVELOPING A CUSTOMIZED POLICY MANUAL, ACCREDITATION AND AN ONLINE IN-SERVICE TRAINING MODULE PROGRAM

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq. (New Jersey Local Unit Pay-To-Play Laws), the Borough must award by resolution all goods and services contracts with a dollar amount between \$17,500 and \$43,999. These contracts are not bid, but vendors are still responsible to provide political contribution and company disclosure information in order to do business with the Borough; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., when the cost of goods and/or services falls between \$17,500 and the bid threshold of \$44,000 in the aggregate, an approval by resolution must be in place; and

WHEREAS, the Borough of Highlands Police Department has determined there is a need for services to develop a customized policy manual and for an online, in-service training module program; and

WHEREAS, The Rodgers Group, LLC (hereafter The Rodgers Group) is the only firm that provides such services, therefore, the solicitation of quotations for such services is impracticable and additionally such services constitute extraordinary, unspecifiable services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

WHEREAS, The Rodgers Group provided a quotation in the amount of \$29,900.00 to update and rewrite the Police Department written directive system including SOP's General Orders and Rules and Regulations to make them compliant with all laws, Attorney General Guidelines and the standards required for NJSACOP Accreditation, and a quotation of \$2,937.60 to provide an online in-service training module program for a total of \$32,837.60; and

WHEREAS, the Borough desires to retain the services of The Rodgers Group for a contract term not to exceed two (2) for the above-noted consulting services; and

WHEREAS, The Rodgers Group completed and submitted a Business Entity Disclosure Certification which certifies the business entity has not made any reportable contributions to a political or candidate committee in the Borough in the previous one year, and that the contract will prohibit The Rodgers Group from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED by the Borough of Highlands as follows:

1. The Rodgers Group is hereby retained to provide the above-noted consulting services in a total amount not to exceed \$32,837.60 in accordance with the terms of a contract or contracts to be entered into between the Borough and The Rodgers Group.
2. The Mayor and Borough Clerk are hereby authorized to sign a contract or contracts with The Rodgers Group in accordance with this Resolution.

Motion to Approve R 22-143:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

Nancy Tran, Acting Municipal Clerk
Borough of Highlands



CONSULTING SERVICES TO ASSIST THE HIGHLANDS POLICE DEPARTMENT IN DEVELOPING A CUSTOMIZED POLICY MANUAL



PREPARED FOR: CHIEF ROBERT BURTON

Dated: April 26, 2022

SUBMITTED BY:
THE RODGERS GROUP, LLC
2611 INTERNET BOULEVARD, SUITE 100
FRISCO, TEXAS 75034
WEB: WWW.RODGERSGROUPLLC.COM

BACKGROUND

As current and retired law enforcement executives, we understand the pressures and ever shifting priorities that law enforcement leaders confront every day. The daily business of running their agency is, as it should be, their priority. Finding the time and resources required to complete long-term in-depth initiatives is always a challenge. The consequence of that reality is that important projects such as agency accreditation are set aside in order to ensure that their agency meet its everyday obligations.

We formed our company in response to that reality. We are a group of law enforcement professionals, who are recognized experts in the CALEA and individual State Accreditation processes. We have an extensive and verifiable record of success in achieving Law Enforcement Accreditation. Our company exists and is growing; simply because we get law enforcement agencies through the accreditation process much faster, significantly cheaper and without department's diverting their already strained resources.

Our "Team" is led by the Company President, Lt. Colonel Frank E. Rodgers (Ret.) of the New Jersey State Police who is recognized by the state and federal courts as an expert in public safety policy, training, supervision, and operations. Lt. Colonel Rodgers' experience in law enforcement accreditation is well established. He is past President of the Advisory Council of the New Jersey Public Safety Accreditation Coalition and in 2008 he was a certified as a CALEA/NJLEAC Assessor. In 2011, he was hired by Stockton University to create and lead the Center for Public Safety and Security where he continues to work in partnership with New Jersey's key public safety and security organizations to enhance the capabilities, professional development, and investment in our State's public safety apparatus.

The core group of our team is comprised of experienced Consultants who between them have more than one hundred (100) years of accreditation and policy development experience during which time they have been contracted to assist over two hundred (200) law enforcement agencies in Pennsylvania and New Jersey through the accreditation process. Each have been accreditation assessors, all have been the accreditation managers of their own agencies and between them have conducted more than one hundred (100) on-site assessments, most of which where our members served as Team Leader.

Within the past twelve years, The Rodgers Group, LLC has been contracted by more than three hundred (300) law enforcement agencies to perform policy development, accreditation consulting and on-line in-service training services. Our list of clients includes more than more than two hundred fifty (250) municipal police departments and many county, state, campus and transportation law enforcement agencies.

On September 22, 2021, Lexipol, the leader in policy, training and wellness support for first responders and public servants, announced the acquisition of The Rodgers Group, greatly expanding its capabilities for accreditation, training and consulting services, see <https://www.lexipol.com/resources/blog/lexipol-acquires-the-rodgers-group-to-expand-resources-for-public-safety-agencies/>

SCOPE OF WORK

Policy Development - Complete update or rewrite of the Highlands Police Department written directive system including SOPs, General Orders and Rules and Regulations to make them compliant with all laws, Attorney General Guidelines and the standards required for NISACOP Accreditation.

AVAILABILITY

During the term of the contract, a member of the Rodgers Group Team will be available at all times, twenty-four hours (24) per day, seven (7) days per week to respond to emergent inquiries and assist the Highlands Police Department in matters germane to the terms of the contract. In addition, Monday through Friday during the hours of 9am to 5pm our office is open and a member of our staff is available to assist with all inquiries.

ABILITY TO PERFORM

1. The Rodgers Group, LLC is capable and in fact has repeatedly demonstrated its ability to perform projects under the Scope of Services as set forth in this proposal.
2. The Rodgers Group, LLC nor any of its members have ever been prohibited from working with public entities here in New Jersey or anywhere else.
3. The Rodgers Group, LLC, its principals, and all of its members have never had any claim resulting in litigation at any time.
4. The Rodgers Group, LLC is a New Jersey Registered Business. It was started in 2008 and has been under the same management since its inception.
5. The Rodgers Group, LLC is fully insured.
6. The Rodgers Group, LLC is in compliance with all applicable EEO/AA requirements.
7. The Rodgers Group, LLC has no known potential conflicts of interest that would disqualify our Firm or any member thereof from doing business with the Borough of Highlands.
8. Vance Mattis will serve as the principal point of contact for this proposal and all future inquiries relevant to same.

IMPLEMENTATION PLAN

TASK	BEGIN DATE	COMPLETION DATE
TRG conducts initial meeting with the Command Staff. TRG Questionnaire, model Table of Contents, General Order Template Delivered and Approved. Agency Internal Business Collaboration Process Established.	June 01, 2022	June 15, 2022
TRG conducts meetings with SMEs. TRG Questionnaire returned completed. All information is used to customize policies to be delivered to the Agency. Problems identified and solutions recommended.	June 15, 2022	July 01, 2022
TRG Delivers Customized Written Directive System. Directives are reviewed by the agency and returned to TRG within 10 business days with any requests for modification. All policies are finalized within 30 days of original delivery.	July 01, 2022	December 01, 2022
Agency makes written directives system operational (30 days after directives delivered)	August 01, 2022	January 01, 2023

FEE SCHEDULE

POLICY DEVELOPMENT:

\$29,900.00. Payable upon signature of the contract.

Policy Maintenance – At the conclusion of this project, TRG will provide a proposal for policy maintenance for a period of 12 months in the amount of \$8,100.00.

OUR ACCREDITATION AND POLICY TEAM

Frank E. Rodgers retired as the Deputy Superintendent of the New Jersey State Police at the rank of Lt. Colonel after twenty-five years of service. While serving in the second highest ranking position in the largest police department in the State of New Jersey, he led the Investigations Branch which consisted of in excess of 900 detectives, analysts and scientists assigned to 57 different Units, Bureaus and Sections. A strong advocate of police professionalism, strategic planning, and accountability, he initiated and directed a complete restructuring of the organization's investigative assets predicated on the principles of "Intelligence Led Policing". During his tenure as the Deputy Superintendent of Investigations, he directed the development of the "Practical Guide to Intelligence Led Policing" which was published by the Center for Policing and Terrorism at the Manhattan Institute and was adopted in February 2009 by the U.S. Department of Justice as a national model for conducting law enforcement operations.

Following his career with the State Police, he was appointed as the first Police Director of the newly formed New Jersey State Park Police in the Department of Environmental Protection. During his tenure in that position, he developed the force of 120 officers who are responsible for protecting the eighteen (18) million annual visitors to the state's fifty-one (51) parks into a CALEA (Commission on the Accreditation for Law Enforcement Agencies) nationally recognized and New Jersey State Association of Chiefs of Police Accredited agency.

In 2008, Rodgers formed his own private consulting company. He was immediately contracted to serve as Team Leader of the baseline capabilities assessment of the national network of seventy-two (72) intelligence fusion centers commissioned by the Office of the Director of National Intelligence. To date, the company has been contracted to develop policy and provide customized training services to in excess of three hundred public safety agencies. In 2008, he was certified as an Assessor for the Commission on Accreditation for Law Enforcement Agencies (CALEA) and the New Jersey Law Enforcement Accreditation Program. He is recognized by the United States Department of Justice, the United States District Court, and the Superior Court of the State of New Jersey as an expert in law enforcement procedures, policy, training and supervision. In 2011, he founded and continues to lead the Center for Public Safety & Security at Stockton University in New Jersey.

Rodgers holds a Master of Arts Degree in Education from Seton Hall University and is a graduate of the FBI National Academy. He is the co-author of a comprehensive published history of the New Jersey State Police and the Internal Affairs Investigations Manual for Investigators. He was also the recipient of the New Jersey State Police's highest award when he was named the 1990 Trooper of the Year.

Vance J. Mattis is the Vice-President of Accreditation at Lexipol. Mr. Mattis retired from the New Jersey State Police at the rank of Lieutenant after twenty years of service. Immediately

prior to his retirement he commanded the New Jersey State Police Academy's Law Enforcement Science Unit. Prior to his assignment to the Academy, he spent fifteen years within NJSP Field Operations Branch which culminated with his position as a Tactical Patrol Supervisor on the New Jersey Turnpike.

Mr. Mattis has extensive experience in teaching, training development, conducting needs assessments, leadership development, strategic planning, measurement of training, and the principles of return on investment. He was personally responsible for the development of the New Jersey State Police Strategic Planning Model and its implementation organization wide. During his tenure within the Executive Development Training Unit, Mr. Mattis developed and delivered rank specific supervisory training for the ranks of Sergeant through Lieutenant Colonel.

Mr. Mattis is one of the founding members of the Stockton University Center for Public Safety and Security (CPSS), an academic initiative in partnership with our State's public safety and security sectors. In the role as a Consultant to the Center, he serves as the class coordinator and lead instructor for both the NJSACOP Front Line Supervision and Middle Management Leadership programs.

From 2011 to 2017, Mr. Mattis developed training products, and served as both a proctor and as an instructor for the New Jersey Regional Intelligence Academy (RIA). During this same period, he authored multiple strategic plans and organizational assessments for municipal, county, state, and private institutions.

Mr. Mattis holds a Master's degree of administrative science from Fairleigh Dickinson University, a Bachelor of Arts degree in criminal justice from Seton Hall University, and an Associate's degree in law enforcement science from Mercer County Community College. He is a graduate of the FBI Instructor Development Training Course, the NJSP Instructor Training Course, and the Penn State University Justice and Safety Institute Instructor Development Training Course. He attended Fusion Center Leadership training at the Naval Post Graduate School in Monterey California, and he holds a certification in 360 Degree Leadership Profile Assessments.

Michael P. Peoples retired as the Chief of Police of the Long Hill Township Police Department, in July 2007, after serving 25 years with the department, the last 6 years as Chief of Police. The Long Hill Township Police Department was the first Nationally Accredited Law Enforcement Agency in New Jersey designated by the Commission on Accreditation for Law Enforcement Agencies (CALEA) in 1985. During his tenure with the Long Hill Township Police Department Chief Peoples served as the Accreditation Manager and subsequently guided the department through several re-accreditation on site assessments.

Chief Peoples (Ret.) served in every position and command of the Long Hill Township Police Department, prior to his appointment as Chief of Police, which includes Police Officer, Detective, Patrol Sergeant, Detective Sergeant, Lieutenant Division Commander and Executive Officer Captain responsible for inspectional services, internal affairs, and National

Accreditation. Chief Peoples is a member of the New Jersey State Association of Chiefs of Police and the Morris County Police Chiefs Association and has served on the Executive Board.

Chief Peoples is an original Commissioner member of the New Jersey State Association of Chiefs of Police Accreditation Commission formed in 2003. In 2005, he was appointed Commission Chair for the New Jersey State Association of Chiefs of Police Accreditation Commission. Chief Peoples has served as an Assessor and Team Leader for the Commission on Accreditation for Law Enforcement Agencies between 2002 and 2010. He has conducted numerous on-site assessments for the New Jersey State Association of Chiefs of Police and the Commission on Accreditation for Law Enforcement Agencies in the State of New Jersey and nationwide.

Chief Peoples has served as the Director of the Morris County, New Jersey Emergency Communications Center, in the Morris County Department of Public Safety, which is the largest regional Communications Center in New Jersey. The Morris County Emergency Communications Center achieved National CALEA Communications Accreditation in 2015 and were re-accredited in 2018. In 2020, the Morris County Communications Center was awarded APCO 33 Training Certification, one of only 15 Emergency Communications Centers nationwide to hold both CALEA Accreditation and APCO 33 Certification. He served as the Accreditation Manager for the Morris County Emergency Communications Center for the first CALEA Communications Accreditation Award.

Chief Peoples holds a Master of Administrative Science from Fairleigh Dickinson University, a Bachelor's Degree in Criminal Justice from Thomas Edison State College and an Associate Degree in Criminal Justice from Thomas Edison State College. He is a graduate of the 218th Class of the F.B.I. National Academy. Chief Peoples holds the Emergency Number Professional (ENP) certification from the National Emergency Number Association (NENA).

Theodore "Ted" Bremer Jr. began his public safety career in 1988 as a volunteer firefighter, EMT, and rescue diver with the Denville (NJ) Fire Department. In 1991, Ted became a dispatcher and then a Class II Special Law Enforcement Officer with the Denville Township Police Department. He served in that capacity until the Long Hill Township Police Department hired him as a police officer in 1994.

During his employment with the Long Hill Township Police Department, Ted served in many capacities, most notably as the department's Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation manager, training officer, policy writer, and patrol supervisor. As the department's accreditation manager, Ted led the department through its initial CALEA accreditation self-assessment phase and three reaccreditations. In 1999, Ted was one of only seven accreditation managers the New Jersey.

In 2001, Ted formed the New Jersey Public Safety Accreditation Coalition (PAC), an IRS-certified non-profit corporation. His vision was to create an organization of accreditation managers who would support one another and each other's departments in their pursuit of accreditation. Over the years, Ted grew the PAC's membership to over 140 Public Safety agencies. During this time, as the PAC's Chief Executive Officer, he began consulting work with diverse and complex

organizations regarding accreditation implementation. In 2006, Ted's consulting work resulted in the New York City Police Department's (NYPD) Police Academy becoming CALEA accredited for the first time. Following the success of the NYPD, the New Jersey State Police became accredited through his consulting work in 2007. In 2005, Ted created the Excellence in Policing and Accreditation Conference and partnered with Princeton University to host it annually. These conferences trained over a thousand accreditation managers. Ted retired from the PAC in 2019 after 18 years of distinguished service.

Ted has been an original founding member of the Rodgers Group since 2008. He is one of only four principal compliance policy writers for the team. Ted has also served in the capacity of project manager, most notably with the Camden County Police Department (CCPD). As the CCPD project manager, Ted personally led the department through to successful CALEA accreditation in 2019. In addition, as a principal policy writer, Ted has authored thousands of custom policies for hundreds of different types of law enforcement and public safety agencies in several other states. Most notably, Ted is responsible for over 170 New Jersey law enforcement agencies' regulatory compliance with the state's municipal detention facility standards (N.J.S.A. 10A) and applicable juvenile standards (N.J.S.A. 2A).

Ted holds a Bachelor of Science in Human Services, focusing on the Administration of Justice, from Thomas Edison State University. Ted is currently a graduate student at the University of Central Florida pursuing his M.S./Ph.D. degrees in Criminology and Police Leadership.

Dan Walsh retired from the New Jersey State Police at the rank of Lieutenant in 2008 after a distinguished career spanning 29 years. He began his law enforcement career as a general patrol trooper in Southern New Jersey and served many years in several specialized investigative units tasked with protecting the New Jersey gaming industry in Atlantic City.

Upon his promotion to lieutenant, he was transferred to the organizations Office of Professional Standards where he served as a Staff Inspector and Investigator. During this time, he was responsible for conducting internal investigations into allegations of misconduct, specifically excessive use of force and false arrest allegations. He was also responsible for conducting facility and personnel inspections to ensure compliance with Federal and State policies, Division S.O.P.'s and Rules and Regulations.

In 2006, Lt. Walsh was assigned as a core group member of the Division's CALEA National Accreditation project. During his tenure in this assignment, he was responsible for researching, writing and revising all of the Division's policy to meet the criteria mandated by the C.A.L.E.A. standards. He was directly responsible for developing the agency's evidence audit process and maintaining the Division's accreditation filing system. As a direct result of his efforts, the New Jersey State Police was awarded CALEA National Accreditation in half of the amount of time required by most agencies that successfully attain that recognition.

After completing his assignment as a member of the agency's CALEA Core Group, Lt. Walsh served as the unit head of the Division's Civil Proceedings Unit. In this role he supervised all of

the organizations personnel and assets responsible for risk management, civil litigation and the processing of all requests for information submitted to the Division under the Open Public Records Act (OPRA).

During his career, Lt. Walsh received hundreds of hours of focused and specialized training in executive leadership, management, and various criminal investigative topics. In November 2007, he received the "Attorney General's Award" for his distinguished performance in leading the New Jersey State Police's Accreditation Team which resulted in the New Jersey State Police becoming one of only eleven (11) CALEA Nationally Accredited Agencies in New Jersey.

In October 2008, Dan Walsh became a member of the Rodgers Group. Since that time, he has written policy for numerous departments in the accreditation process. He has also been directly responsible for leading dozens of agencies through the initial accreditation and maintenance accreditation processes for Prosecutor Offices, Sheriff's Office's, large agencies, and small agencies for the New Jersey and Pennsylvania State Accreditation Programs as well as the CALEA Accreditation Program.

Dan Walsh has attended and attained credits towards a bachelor's degree in Civil Engineering/Criminal Justice at Spring Garden College, and Drexel and Fairly Dickinson Universities. Dan Walsh possesses a New Jersey State Association Chief of Police (NJSACOP) Accreditation Manager Certificate and a CALEA Assessor's Certificate.

Sam Hishmeh retired as the Deputy Chief of Police of the Long Hill Township Police Department, in December 2007, after having served 25 years in law enforcement. In 1985, the Long Hill Township Police Department was the first Nationally Accredited Law Enforcement Agency in New Jersey designated by the Commission on Accreditation for Law Enforcement Agencies. Deputy Chief Hishmeh was designated the department's Accreditation Manager in 1988 for the agency's re-accreditation efforts. During the next 19 years, Deputy Chief Hishmeh played an integral role with his agency's subsequent re-accreditation efforts and written directive system development. Sam had the privilege of serving in many diverse roles within the department and ascended to the rank of Deputy Chief of Police.

During his twenty-five-year career, he managed many functions such as personnel management, fiscal management, evidence management, records management, training coordination, inspectional services, internal affairs, and national accreditation.

While assigned to the Detective Bureau, Sam received a letter of commendation from then Morris County Prosecutor Michael Murphy for his investigative work on a homicide investigation as well as a letter of commendation from the FBI SAC of the Rutland Vermont Field Office, for his investigative assistance in the identification of a serial rapist.

Deputy Chief Hishmeh is a CALEA certified assessor and team leader for the New Jersey State Association of Chiefs of Police. Additionally, he has maintained a high degree of education in the accreditation process by attending numerous CALEA training seminars.

During the past 14 years, Sam has developed written directives for over 150 law enforcement agencies, ranging in size from, small to large metropolitan police departments, county prosecutor's offices and county sheriff's offices. In addition to his work in developing written directives for agencies, he has assisted many departments by coordinating their initial and ongoing accreditation efforts as well as participated in architectural design suggestions for law enforcement facilities.

Deputy Chief Hishmeh has been published in Law-and-Order Magazine, the National Tactical Officers Association's Tactical Edge Magazine as well as contributing to a college textbook titled, "Community Oriented Policing, a systematic approach to policing," by Willard M. Oliver and a book on the History of the Long Hill Township Police Department.

Deputy Chief Hishmeh holds a Bachelor of Science Degree in Administration of Justice from Thomas Edison State University and an Associate of Arts Degree in Criminal Justice from Raritan Valley Community Colleges (formerly Somerset County College).

Dr. Bonnie Yeager, Ph.D., DM, is an experienced administrator, manager, instructor, trainer, and technician. As a member of the Rodgers Group, she works to facilitate improved organizational performance through collaboration and mentoring throughout the accreditation process. This endeavor is backed by years of experience in both law enforcement and academic settings.

Dr. Yeager has knowledge and experience with modern supervisory techniques and principles, communications, emergency-management procedures, and complaint mitigation. She holds a Ph.D. in psychology and a professional doctorate in management and leadership, along with master's degrees in administrative science and industrial/organizational psychology. Bonnie has conducted several research studies including her dissertations, Self-Efficacy in Compounded-Stress Assessment and Reported Life Satisfaction among Virtual First Responders: A Predictive Study, and Effectively Leading a Police Organization in the 21st Century: A Qualitative Case Study.

In her work as a member of the police department, Dr. Yeager continues to act as accreditation manager, coordinate policies and procedures, manage paralegal concerns, supervise personnel and services, formally and informally train personnel, advise subordinates, and write grants. With certificates in emergency medicine, management, paralegal studies, and communications, she emphasizes public safety in all aspects.

Adept with online work and technological approaches to subject material, Bonnie holds a strong belief in life-long and adult learning. As a university faculty member, she facilitates doctoral-level courses on public safety leadership, theories of leadership, public administration, professional ethics, and research.

As a volunteer, Dr. Yeager has acted as a mediator for the Superior Court of New Jersey for more than 20 years and served on a rescue squad. She is a member of Psi Chi, the International Honor Society in Psychology, and a certified public manager. Bonnie and her husband, Mike, split their time between their homes in Chester, NJ, and Wesley Chapel, FL.

Michael J. Rogers is a retired police captain having served nearly 28 years with the West Orange Police Department (NJ). He is an experienced policy developer and accreditation manager having served in that capacity from 1998-2006. He successfully brought that agency through the CALEA accreditation process. He had served in every division of the department. Following his retirement from the West Orange Police Department, Mr. Rogers became the assistant business administrator for the township and served in that capacity from 2006 to 2010 until co-founding the Rodgers Group, LLC. He has been a managing consultant and policy writer since its inception.

Mr. Rogers has considerable proficiency in policy development, management, and budgetary matters. He has drafted and managed numerous multimillion-dollar budgets. He had been the commanding officer of the Administration/Staff Services Division and oversaw the construction of the new police facility in 1994. He also implemented the successful migration from an analog radio system to a new 800 MHz EDACS trunked radio system. He also served as the 9-1-1 Coordinator for nearly 10 years.

Mr. Rogers is an experienced grant writer/coordinator having brought millions of dollars in grant funds to his agency. Mr. Rogers had been an experienced instructor and curriculum writer with the *Human Resource Development Institute*, New Jersey Civil Service Commission in Highlands, N.J. He had developed and lectured in a variety of government leadership, management, and supervision courses including, *Public Safety Leadership and Management*, *Lieutenant Test Preparation*, *Making the Move to Sergeant*, and the *Law Enforcement Entrance Examination Preparation Program*.

Mr. Rogers holds a Master of Administrative Science degree with Fairleigh Dickinson University with certificates in public administration, law and public safety administration, and human resource development and management. He is also a certified public manager with the New Jersey Civil Service Commission and a recipient of the Harry Wilde Award for Academic Excellence with the West Point Command and Leadership Program with the New Jersey State Association of Chiefs of Police.

Mark Dietrich retired as captain from the New Jersey State Police after 27 years of service. His last assignment was as Bureau Chief of the Violent Crimes Bureau. Being an advocate of cooperation and communication, he developed many projects, directives and procedures which facilitated communication and sharing of information between all law enforcement agencies in New Jersey.

During his tenure as the commander of the Violent Crimes Bureau he managed the Major Crimes Unit, Missing Persons and Child Exploitation Unit, Auto Unit, Fugitive Unit and the

Polygraph Unit as well as New Jersey's Violent Crimes Apprehension Program (ViCAP), New Jersey's Missing Persons Clearinghouse, New Jersey's Amber Alert System, and the Division's Crisis Negotiation Teams.

Mark worked directly with the New Jersey Attorney General's Office to create many of the directives that have placed NJ's law enforcement agencies at the forefront of new policing technology and methods. This includes but is not limited to the VICAP directive which fosters and coordinates participation by all New Jersey law enforcement in the comprehensive national violent crime data base operated by the FBI and the New Jersey Child Abduction Response Teams directive (CART) which implemented the standardized investigative response of New Jersey law enforcement to a report of a missing or abducted child.

Throughout his career with the New Jersey State Police, Mark conducted and supervised investigations and projects including the New Jersey State Police's CALEA accreditation efforts related to investigative standards. During his eleven years with The Rodgers Group, Mark has been a project manager to state, county and local law enforcement agencies achieving CALEA Accreditation and New Jersey State Association of Chiefs of Police Law Enforcement Accreditation.

Mark is a graduate of The Richard Stockton College of New Jersey and holds a Bachelor of Arts Degree in Criminal Justice. He has attended the NJSACOP Law Enforcement Accreditation Program Manager training as well as numerous leadership and management courses including Executive Leadership hosted by Princeton University.

Thomas E. Andrascik retired as Chief of Police of the Borough of Lincoln Park Police Department, in March 2011, after serving 25 years with the Department. Chief Andrascik served in every position in the Lincoln Park Police Department prior to his appointment as Chief of Police. Those positions include patrol officer, traffic officer, patrol sergeant, Lieutenant in Charge of Operations, Captain serving as the Executive Officer as well as Deputy Chief.

In 2007, he helped his Agency attain State Accreditation through the NJ State Association of Chiefs of Police Accreditation Program while he was the Accreditation Manager. His agency also attained CALEA Recognition. Prior to his retirement, Chief Andrascik's attained National Accreditation through CALEA in 2011. He was both the Chief of Police as well as the Accreditation Manager for that process.

In addition to managing a police department, he was also tasked by the governing body with assisting in the construction of a new municipal complex. He was responsible for many areas including Access Control, Communications Systems, and computer networks. His agency was one of the first in Morris County to make a complete switch from analog UHF radio frequencies to Digital Communications. Chief Andrascik also led the Lincoln Park Police Department to be the first agency in Morris County, and the second in the State of New Jersey to implement e-ticketing technology.

He is currently a member of the New Jersey State Association of Chiefs of Police, the Morris County Police Chiefs Association, and the International Association of Chiefs of Police.

Chief Andrascik was also a member of the New Jersey Public Safety Accreditation Coalition where he served as North Region Vice President until 2010. In 2008, he was certified as a National Assessor for CALEA while at the Conference in Raleigh North Carolina. He has conducted numerous assessments as well as on-sites for Law Enforcement agencies in the State of New Jersey and in other States.

Chief Andrascik is the recipient of many awards while in Lincoln Park for his service; including a Senate Citation for his commitment to enforcing the Driving While Intoxicated laws as well awards were for Meritorious Service, Lifesaving, and Unit Citations.

Chief Andrascik received his Bachelor's Degree from Fairleigh Dickinson University in 1984. He also has hundreds of hours of in-service training relative to Police Supervision, Leadership, and other areas of law enforcement.

He was also the first Consultant/Project Manager to successfully assist a Law Enforcement Agency with not only attaining Law Enforcement Accreditation, but New Jersey's first Communications Accreditation.

Timothy A. Rogers retired as a deputy chief with the West Orange Police Department after completing in excess of 31 years of service. Promoted to deputy chief in 2004, he served as the agency's executive officer when the agency attained national accreditation status from the Commission on Accreditation for Law Enforcement Agencies (CALEA), as well as during the agency's successful, subsequent reaccreditation.

Deputy Chief Rogers (Ret.) oversaw the day-to-day operations of the West Orange Police Department and spent considerable time serving as the acting Chief of Police. He had a significant role in developing and managing of the agency's annual budget as well as serving as the presiding officer over the agency's COMPSTAT process. He also oversaw the selection, development and promulgation of the agency's annual goals and objectives.

Deputy Chief Rogers (Ret.) has extensive experience in analyzing agency operations and developing plans for improving organizational efficiency. He has conducted numerous, complex analytical studies in all aspects of agency processes including, management practices, alternative work schedules, record management systems, operational procedures and personnel development.

During his career, he served the police department in several important capacities including, Patrol Division Commander, Criminal Investigation Division Commander, Internal Affairs Bureau Commander, Shift Commander, Communication Center Commander, Patrol Supervisor and Domestic Violence Coordinator.

Tim has a Bachelor's Degree from Fairleigh Dickinson University and is a Certified Public Manager. Other significant police training includes West Point Command and Leadership,

Rutgers Police Institute Leadership and Strategic Planning Course, FBI Law Enforcement Executive Development Seminar (LEEDS), Homicide Investigation, and Hostage Negotiation.

Tim has also been a member of the Rockaway Borough Board of Education since 2009 and was Board President in 2011 - 2012.

Dennis Sims retired as a Captain with the Washington Township Police Department, Gloucester County, New Jersey after a 26-year law enforcement career. While serving as a captain he first commanded the department's Special Operations Division then the Patrol Division. His responsibilities included serving as Accreditation Manager, Public Information Officer, Supervising Firearms Instructor, managed training operations, community policing initiatives, school resource officers, and traffic safety operations. Additional assignments included serving on the municipality's Safety Committee as a Safety Co-Coordinator implementing best practices related to risk management in the workplace.

Dennis is a certified assessor for the New Jersey state law enforcement accreditation program, is a New Jersey Police Training Commission certified instructor, holds numerous certifications related to firearms instruction, physical fitness instruction, and remains on staff at the Gloucester County Police Academy instructing both police recruits and active-duty officers.

Dennis served as a member of the Gloucester County SWAT Team from 1997 until 2011 as a tactical group member, squad leader, deputy team commander, and retiring as the team's commanding officer.

Since 2006, Dennis has been an adjunct instructor for Gloucester County College, now Rowan College of South Jersey, instructing both traditional classroom and online courses. Since September 2017 he has been an adjunct instructor at Rowan University in a traditional classroom setting. In addition, he instructs for the State of New Jersey's Certified Public Manager (CPM) Program managed by the Rutgers University, Newark Campus, School of Public Affairs and Administration.

Since 2015, Dennis has been employed by the Rodgers Group LLC, providing consulting services to police departments in New Jersey and Pennsylvania seeking to achieve law enforcement accreditation status. In addition, he is also a representative of the Critical Response Group, a group of public safety professionals developing and deploying Collaborative Response Graphics and emergency video streaming technology to public safety entities throughout the United States.

Dennis holds a Bachelor of Arts degree in Law and Justice from Rowan University, Glassboro, New Jersey; a Master of Arts in Criminal Justice; and Master of Public Administration from Rutgers University, Camden, New Jersey; earned an Emergency Management Administration certificate from Fairleigh Dickinson University; and is a graduate of the Certified Public Manager (CPM) program managed by the Rutgers University, Newark, School of Public Affairs and Administration. Prior to retirement Dennis earned the NJSACOP Accredited Command Executive (ACE) certification.

Robert “Bob” Saul retired after 20 years as the Investigative Division Commander of the Westwood Police Department. The Westwood Police Department received initial accreditation in 2010 from the New Jersey State Chiefs of Police Association (NJSACOP) and National Recognition from Commission on Accreditation for Law Enforcement Agencies (CALEA). Bob was an integral part of the initial accreditation and in 2012, he was assigned as the Assistant Accreditation Manager to assist in the subsequent reaccreditation in 2013.

While in command of the Investigative Division, his responsibilities included: accreditation, major case investigation, property and evidence custodian, intelligence, organized crime and vice, fatal accident investigation, budgeting, bias crime officer, Megan’s law administrator, Amber/Silver alert administrator, department records, crime analysis, annual reporting, and internal affairs investigator.

In 1998, Bob was sworn in as a United States Marshal. This designation allowed him to serve on a regional task force, into Organized Crime, which included the Bergen County Prosecutor’s Office (New Jersey), the Federal Bureau of Investigation and local law enforcement agencies. The Organized Crime investigations were centered in the Northern New Jersey/New York City area. These investigations involved money laundering, illegal gambling, loan sharking, narcotics, and gun trafficking.

Over the course of his career, Bob received numerous commendations from the Bergen County, NJ Chiefs association and Local PBA chapters for his participation and or apprehension of individuals who engaged in committing homicides, bank robberies, armed robberies, drug trafficking and residential and Commercial burglaries. Bob was involved in the seizure of over \$365,000.00 and numerous firearms during a Joint DEA, Bergen County Prosecutors Office and Westwood Police Department narcotics investigation into an illegal stash house that was located in Westwood, NJ.

Bob is currently responsible for the three largest Police agencies in Bergen County and was a part of the TRG team, which was responsible for the restructuring of Bergen County Law enforcement with the merger of the Bergen County Police Department with the Bergen County Sheriff’s Office.

Since 1985 Bob has also been involved, as a volunteer, with the Westwood Fire Department. He held every officer rank in the Department and attained the Rank of Chief in 2008. He has received numerous lifesaving awards during his career.

Todd Malland retired as a Captain in 2021 after a distinguished career at the Manchester Township Police Department. Throughout his career, Captain Malland (ret.) has served as a patrol officer, narcotics investigator, detective, evidence custodian, detective sergeant, patrol sergeant, lieutenant, and captain. As captain and the agency’s Executive Officer between 2015 and 2021, he served as the Commander of the Office of Professional Standards (Internal Affairs) and supervised the nearly seventy (70) officers who made-up the Investigations, Administrative Services, and Patrol Bureaus. Additionally, he served as the agency’s Public Information Officer,

Training Coordinator, Safety Committee Liaison and Special Projects Director during the that time period. He was also responsible for equipment procurement and overseeing the agency's \$550,000 annual operating budget.

In 2011, Captain Malland (ret.) was assigned as the agency's first Law Enforcement Accreditation Program (L.E.A.P) manager and has served in the capacity ever since, successfully leading the department through its first accreditation assessment in 2012, and two subsequent assessments in 2016 and 2019. Prior to retiring in December of 2021, Captain Malland (ret.) prepared the agency for its fourth accreditation assessment scheduled for early 2022.

More recently, Captain Malland (ret.) was assigned to serve as the Commander of the Manchester Township Division of Emergency Services. In that capacity, he supervises a civilian director along with approximately forty (40) Emergency Medical Services personnel and ten (10) fire personnel. He is also responsible for equipment procurement and an operating budget of approximately \$400,000 annually.

Captain Malland (ret.) is a graduate of the New Jersey State Association of Chiefs of Police (NJSACOP) Command and Leadership Academy, the NJSACOP Executive Institute and the FBI's Mid-Atlantic Law Enforcement Executive Development training course. Captain Malland (ret.) has successfully completed the FBI's Law Enforcement Executive Development Trilogy and holds the distinction of being a New Jersey Accredited Command Executive. Additionally, he is a graduate of the 278th Session of the FBI National Academy. Captain Malland is a NJSACOP Law Enforcement Accreditation Assessor and a State licensed Qualified Purchasing Agent (QPA).

Captain Malland (ret.) holds a Bachelor of Arts Degree in Individualized Studies as well as a Master's Degree in Administrative Sciences from Fairleigh Dickinson University in Teaneck, NJ.

John DeMillio has been a member of the Sea Girt Police Department since 1990 and is currently a Lieutenant heading the Administrative Division. As the Administrative Lieutenant, John manages Support Services, Records, Training, and Professional Standards.

Lieutenant DeMillio served the Sea Girt Police Department in various positions during his tenure. Prior to his current position his assignments included Communications, Patrol, Investigation, Patrol Supervisor, and Investigative Supervisor.

Lieutenant DeMillio was assigned to the Accreditation Program in 2010, giving him over a decade of experience with the accreditation process. He was responsible for assisting the agency through each cycle of accreditation to date. He has been the primary policy writer for the agency, keeping the agency directives relevant and compliant.

Lieutenant DeMillio serves as the training officer for the agency, responsible for the development, implementation, and delivery of in-service training. He developed and managed the agency's Field Training Program, transitioning the program from a paper-based system to a fully comprehensive and computerized and system. In 2014 Lieutenant DeMillio implemented the agency's first body camera program. Since the initial implementation he continues to manage the program and was responsible for two major equipment and system upgrades.

Lieutenant DeMillio transitioned the agency from a paper-based records management system to a modern computer-based records system. He was responsible for researching, securing funding, and implementing a computerized CAD/RMS system. Later, when the agency transitioned to the County Communications Center and CAD/RMS system, Lieutenant DeMillio was assigned as the agency liaison to the Law Enforcement Communications Working Group. The Law Enforcement Communication Working Group works to standardize communications procedures amongst the agency who contract services with the County Communications Center.

Lieutenant DeMillio is an instructor for the Monmouth County Police Academy and the Division of Criminal Justice Academy. For over 20 years, he has instructed hundreds of basic training recruits in Domestic Violence Investigation, Expandable Baton, and other training topics.

Lieutenant DeMillio worked with the New Jersey Public Safety Accreditation Coalition as a Mock Assessor. He participated in numerous mock assessments, which assisted agencies in verifying compliance before calling for an official assessment. He also mentored agency Accreditation Managers throughout the State who participated in the NJLEAP program and the CALEA programs. His experience led him to a seat on the Board of Directors for the organization. During his time with the N.J.P.S.A.C., he instructed accreditation related topics during the annual conferences, regional workshops, and in various agencies.

Lieutenant DeMillio studied at Richard Stockton University and Thomas Edison State University.

Donald Philippi retired as a captain from the New Jersey State Police after 25 years of dedicated service. Don culminated an extremely successful career as the Deputy Troop Commander in Troop "A." During his tenure there, Don was responsible for managing the performance of over 450 troopers assigned at seven general road duty stations, the Atlantic City International Airport, Camden Metro South, the Camden Strategic Investigations Unit and Troop "A" Headquarters personnel. For the final six months of his career, Don served as the interim Troop "A" Commander where he was responsible for the supervision of the entire southern third of the New Jersey State Police Patrol force.

During Don's tenure with the State Police, he was assigned as a part of the core group tasked with implementing a risk management process that identified and rectified deficient performance. The system better known as the Management Awareness Personnel Performance System (MAPPS) was implemented throughout the organization.

Don's early work with the MAPPS enabled him to identify and correct system deficiencies that improved its functionality and enhanced the identification of performance trends. While in command assignments, Don developed and refined an innovative and objective evaluation process that accurately and fairly assessed those most qualified for special assignments and promotions. His transparent approach and analysis of performance won the confidence of his subordinates, peers, and supervisors. Don's innovative philosophy enhanced the work performance of the membership and contributed to the development of future leaders within the New Jersey State Police.

Following his career with the New Jersey State Police, Don was appointed as the Chief of the Cumberland County 9-1-1 Emergency Communications Center. Don is a graduate of the University of Delaware and holds a Bachelor of Science Degree in Criminal Justice. He has attended numerous leadership and management courses including Executive Leadership hosted by Princeton University.

For the last 9 years Don has been the Sales Manager for both PowerDMS and Guardian Tracking for New Jersey. He also handles PowerDMS sales in Pennsylvania. His duties include contacting potential clients, demonstrations of products, assisting with the procurement process, and training to implement the products at each agency. Once onboarded Don continues to work with these agencies to train new administrators and keep them up to date with changes within both products.

REFERENCES FOR COMPLETED TRG POLICY / ACCREDITATION PROJECTS

Bergen County Pros. Office

100 Eisenhower Drive
Paramus, N.J. 07652
Phone (201) 226-5500

Berkeley Twp. Police Dept.

Pinewald Keswick Rd
Bayville, NJ 08721
Phone (732) 341-6600

Hazlet Township Police Dept.

255 Middle Road
Hazlet, N.J. 07730
Phone (732) 264-6565

Bergen Co. Sheriff's Office

10 Main Street
Hackensack, N.J. 07601
Phone (201) 646-2200

Seaside Heights Police Dept.

116 Sherman Ave.
Seaside Heights, N.J. 08751
Phone (732) 793-0132

Nutley Police Department

228 Chestnut Street
Nutley, N.J. 07110
Phone (973) 661-3784

Somerset Co. Sheriff's Office

PO Box 3000
Somerville, N.J. 08876-1262
Phone (908) 231 7140

Upper Saddle River PD

368 West Saddle River Rd.
Upper Saddle River, N.J. 07458
Phone (201) 327-2700

Morris Plains PD

531 Speedwell Ave.

Edison Police Department

100 Municipal Blvd.
Edison, N.J. 08817
Phone (732) 248- 6457

Closter Police Dept.

295 Closter Dock Rd
Closter, NJ 07624
Phone (201) 768-5000

Plumsted Police Department

2 Cedar Street
New Egypt, N.J. 08533
Phone (609) 758-3737

Harvey Cedars Police Dept.

7606 Long Beach Blvd.
Harvey Cedars, N.J. 08008
Phone (609) 494-3036

Cumberland Sheriff's Dept.

220 No. Laurel St.
Bridgeton, NJ 08302
Phone (856) 451-4449

Sea Girt Police Department

321 Baltimore Ave.
Sea Girt, N.J. 08750
Phone (732) 449-7300

South River Police Dept.

61 Main Street
South River, N.J. 08882-1293
Phone (732) 254-1150

Carlstadt Police Dept

500 Point Pleasant Boro
Carlstadt, N.J. 07072
Phone (201) 438-4300

Florham Park PD

111 Ridgedale Ave

Wall Township Police

2700 Allaire Road
Wall, N.J. 07719
Phone (732) 449-4500

Rockaway Twp. PD

65 Mount Hope Rd.
Rockaway, NJ 07866
Phone (973) 625-4000

Westwood Police Department

101 Washington Avenue
Westwood, NJ 07675
Phone (609) 664-7000

Mansfield Police Department

PO Box 177
Columbus, NJ 08022
Phone (609) 298-4411

Lyndhurst Police Dept

367 Valley Brook Rd.
Lyndhurst, NJ 07071
Phone (201) 939-4509

Pemberton Police Department

500 Browns Mills Rd
Pemberton, N.J.
Phone (609) 723-8300

Teaneck Police Department

900 Teaneck Road
Teaneck, N.J. 07666
Phone (201) 837-2600

Cape May County Pros. Office

4 Moore Road
Cape May Court House, N.J
Phone (609) 465-6853

Howell Police Department

300 Old Tavern Road

Morris Plains, N.J. 07950
Phone (973) 528-3324

Florham Park, N.J. 07932
Phone (973) 377-2200

Howell, N.J. 07731
Phone (732) 938-4575

Brick Police Dept.
401 Chambers Bridge Road
Brick, N.J. 08723
Phone (732) 262-1101

Randolph Police Department
502 Millbrook Rd
Randolph, N.J. 07869
Phone (973) 989-7010

Manchester Police Department
1 Colonial Drive
Manchester, N.J. 08759
Phone (973) 657-2009

Hackensack Police Dept.
225 State Street
Hackensack N.J. 07601
Phone (201) 646-7762

Monmouth Co. Pros. Office
132 Jerseyville Avenue
Freehold N.J. Phone 07728
Phone (732) 431-7012

Atlantic County Pros. Office
4997 Unami Blvd.
Mays Landing, N.J. 08330
Phone (609) 909-7800

Mount Olive Police Department
204 Flanders Drakestown Road
Mt. Olive, N.J. 08728
Phone (973) 691-0850

Camden Police Department
1 Police Plaza
Camden, N.J. 08103
Phone (609) 757-7474

Boonton Twp. Police Dept.
155 Powerville Rd.
Boonton Twp. N.J. 07005
Phone (973)-402-4000

Mt. Lakes Police Department
400 Boulevard
Mt. Lakes, N.J. 07046
Phone (973) 334-1413

Gloucester Co. Pros. Office
2 South Broad Street
Woodbury, N.J. 08096
Phone (856) 384-5534

Fort Lee Police Department
1327 16th Street
Fort Lee, N.J.
Phone (201) 592-3500

Atlantic City Police Dept.
2715 Atlantic Avenue
Atlantic City, N.J. 08401
Phone (609) 347-6970

Hanover Police Department
1000 Route 10
Hanover, N.J. 07981
Phone (973) 428-2512

Ocean County Sheriff's Office
120 Hooper Ave.
Toms River, N.J. 08753
Phone (732) 929-2044

Harrison Police Department
318 Harrison Avenue
Harrison N.J. 07029
Phone (973) 483-4100

Deptford Police Department
101 Cooper Road
Deptford, N.J. 08096
Phone (856) 845-4147

Ocean County Pros. Office
119 Hooper Avenue
Toms River, N.J. 08753
Phone (732) 929-2027

Elizabeth Police Department
445 Lafayette Avenue
Elizabeth, N.J. 07056
Phone (973) 427-0760

Morris County Pros. Office
P.O. Box 900
Morristown, N.J. 07963
Phone (973) 445-3027

Salem County Pros. Office
87 Market Street
Salem, N.J. 08079
Phone (856) 339-8631

Salem County Sheriff's Office
94 Market Street
Salem, N.J. 08079
Phone (856) 339-8642

Union County Police Dept.
300 North Avenue – East
Clark, N.J. 07090
Phone (908) 654-9811

Pleasantville Police Dept.
17 North First Street
Pleasantville, N.J. 08232
Phone (609) 484-3619

New Brunswick Police Department
25 Kirtpatrick Street
New Brunswick, N.J. 08903
Phone (732) 745-5178

Wharton Police Department
10 Robert Street.
Wharton, N.J. 07885
Phone (973) 366-0557

Willingboro Police Department
1 Salem Road
Willingboro, N.J. 08046
Phone (609) 877-3003

Pennsauken Police Dept.

Fairlawn Police Department

Milburn Police Department

2400 Bethel Avenue
Pennsauken, N.J. 08110
Phone (856) 488-0080

Toms River Police Department
255 Oak Avenue
Toms River, N.J. 08754
Phone (732) 349-0150

Kenilworth Police Department
567 Boulevard
Kenilworth, N.J. 07033
Phone (908) 276-1700

Middletown Police Department
1 Kings Highway
Middletown, N.J. 07748
Phone (732) 615-2042

Park Ridge Police Department
33 Park Avenue
Park Ridge, N.J. 07656
Phone (201) 391-5400

Englewood Cliffs Police Department
10 Kahn Terrace
Englewood Cliffs, N.J. 07632
Phone (201) 569-8300

Glen Rock Police Department
1 Washington Plaza
Glen Rock, N.J. 07452
Phone (201) 670-3949

Montvale Police Department
12 Mercedes Drive
Montvale, N.J. 07645
Phone (201) 391-4600

Sayreville Police Dept
100 Main Street
Sayreville, N.J. 08872
Phone (732) 727-4444

Paterson Police Dept
111 Broadway
Paterson, N.J. 07505

8-01 Fair Lawn Avenue
Fair Lawn, N.J. 07410
Phone (201) 796-1400

Clifton Police Department
900 Clifton Avenue
Clifton, N.J.
Phone (973) 470-5921

Middlesex Co. Sheriff's Office
701 Livingston Avenue
New Brunswick, N.J. 08901
Phone (732) 745-3246

Bloomington Police Dept.
101 Hamburg Turnpike
Bloomington, N.J. 07403
Phone (973) 838-0158

Piscataway Police Dept.
455 Hoe Avenue
Piscataway, N.J. 08854
Phone (732) 562-2380

Princeton Police Department
1 Valley Road
Princeton, N.J. 08540
Phone (609) 921-2100

Cresskill Police Department
67 Union Avenue
Cresskill, N.J. 07626
Phone (201) 568-1400

Springfield Police Dept.
100 Mountain Avenue
Springfield, N.J. 07081
Phone (973) 376-0400

Stanhope Police Department
77 Main Street
Stanhope, N.J. 07874
Phone (973) 347-4533

North Haledon Police Dept.
103 Overlook Avenue
North Haledon, N.J. 07508

435 Essex Street
Milburn, N.J. 07041
Phone (973) 564-7030

Watchung Police Department
840 Somerset Street
Watchung, N.J. 07069
Phone (908) 756-3663

Montville Police Department
360 U.S. 202
Montville, N.J. 07045
Phone (201) 257-4300

Sea Isle City Police
233 JFK Boulevard
Sea Isle City, N.J. 08423
Phone (609) 263-4311

Fair Haven Police Department
35 Fisk Avenue
Fair Haven, N.J. 07704
(732) 747-0991

Denville Police Department
1 Saint Mary's Place
Denville, N.J. 07834
Phone (973) 627-4900

Old Bridge Police Department
One Old Bridge Plaza
Old Bridge, N.J. 08857
(732) 721-5600

Monroe Police Department
125 Virginia Avenue
Williamstown, N.J. 08094
Phone (856) 728-9800

Kinnelon Police Department
130 Kinnelon Rd.
Kinnelon, N.J. 07405
Phone (973) 838-7666

Saddle River Police Dept.
83 East Allendale Road
Saddle River, N.J. 07458

Phone (973) 321-1150

Rockaway Boro Police Dept.

33 Maple Avenue
Rockaway, N.J. 07866
Phone (973) 627-1314

East Rutherford Police PD

117 Stanley Street
East Rutherford, N.J. 07073
Phone (201) 438-0165

Hamilton Twp. Police Dept.

1270 Whitehorse Mercerville Rd.
Hamilton, N.J. 08619
Phone (609) 581-4052

Pequannock Police Dept

530 Nwk. Pompton Tpke
Pompton Plains, N.J. 07444
Phone (973) 835-5700

Wood Ridge Police Dept

85 Humbolt St.
Wood Ridge, N.J. 07075
Phone (201) 939-0476

Cliffside Park Police Dept

525 Palisade Ave
Cliffside Park, N.J. 07010
Phone (201) 313-2025

Dover Police Department

37 No. Sussex St.
Dover, N.J. 07801
Phone (973) 366-0302

Little Ferry Police Department

215-217 Liberty Street
Little Ferry, N.J. 07643
Phone (201)) 641-2770

Town of Boonton Police Dept.

Phone (973) 423 1111

Ocean Gate Police Dept.

801 Ocean Gate Blvd.
Ocean Gate, N.J.
Phone (732) 269-3166

Chatham Twp. PD

401 Southern Blvd.
Chatham Twp. N.J. 07928
Phone (973) 377-0100

Secaucus Police Department

1203 Paterson Plank Rd.
Secaucus, N.J. 07094
Phone (201) 330-2013

Lodi Police Department

1 Memorial Dr.
Lodi, New Jersey 07644
Phone (973) 473-7600

Somerset Co. Pros. Office

40 North Bridge St.
Somerville, N.J. 08876
Phone (908) 575-3300

Freehold Police Department

36 Jackson Street
Freehold, N.J. 07728
Phone (732) 462-1233

Long Hill Police Dept

264 Mercer Street
Stirling, NJ 07980
Phone (908) 647-1800

Chester Borough Police Dept.

50 North Road
Chester, N.J. 07930
Phone (908) 879-5626

Mendham Boro Police Dept.

Phone (201) 327-5300

Garfield Police Department

411 Midland Avenue
Garfield, NJ 07026
Phone (201) 478-8500

Chatham Boro Police Dept.

54 Fairmont Avenue
Chatham Borough NJ 07928
Phone (973) 635-8000

Neptune Twp. Police Dept.

25 Neptune Blvd
Neptune N.J. 07753
Phone (732) 988-8000

Tenaflly Police Department

100 Cliffside Park Road
Tenaflly, N.J. 07670
Phone (201) 568-5100

Allendale Police Department

290 Franklin Turnpike
Allendale, N.J. 07401
Phone (201) 825-1900

Margate Police Department

1 So. Washington Avenue
Margate, N.J. 08402
Phone (609) 822-1151

Brookdale College PD.

765 Newman Springs Road
Lincroft, New Jersey 07738
Phone (732) 842-1950

Westtown/East Goshen PD

1041 Wilmington Pike
West Chester, PA. 19382
Phone (610) 692-9600

Elmwood Park Police Dept.

100 Washington St.
Boonton, N.J. 07005
Phone (973) 402-9371

Bloomfield Police Department

1 Municipal Plaza
Bloomfield, N.J. 07003
Phone (973) 680-4141

Beachwood Police Department

1600 Pinewald Kesswick Rd.
Beachwood, N.J. 08722
Phone (732) 341-1242

Lakewood Police Department

231 3rd Street
Lakewood, NJ 08701
Phone (732) 363-0200

Tuckerton Police Department

420 E. Main St.
Tuckerton, N.J. 08087
Phone (609) 296-9416

NJIT Campus Police Department

University Heights
Newark, N.J. 07102
Phone (973) 596-3111

Little Egg Harbor Police Department

665 Radio Road
Little Egg Harbor, N.J. 08087
Phone (609) 296 – 3666

Bayonne Police Department

630 Avenue “C”
Bayonne, N.J. 07002
Phone (201) 858 – 6900

Plainfield Police Division

200 East 4th Street
Plainfield, N.J. 07060

3 Cold Hill Road
Mendham, N.J. 07945
Phone (973) 543-2636

Madison Police

62 Kings Road
Madison, New Jersey 07940
Phone (973) 593-3015

Brielle Police Department

61 Union Avenue
Brielle N.J. 08730
Phone (732) 528-5050

Union City Police Department

3715 Palisade Avenue
Union City, N.J. 07087
Phone (201) 865-1111

Hopewell Police Department

201 Washington’s Crossing Rd.
Titusville, N.J. 08560
Phone (609) 737-3100

Cumberland Co. Pros. Office

115 Vine St.
Bridgeton, N.J. 08302
Phone (856) 451-1507

Wyckoff Police Department

1 Scott Plaza
Wyckoff, N.J. 07481
Phone (201) 891-2121

North Brunswick Police Dept.

710 Herman Road
North Brunswick, N.J. 08902
Phone (732) 247 – 0922

Little Falls NJ Police

225 Main Street
Little Falls, N.J. 07424

182 Market Street
Elmwood Park, N.J. 07407
Phone (201) 796-0764

Lincoln Park Police

34 Chapel Hill Road
Lincoln Park, N.J. 07035
Phone (973) 694-5533

Belleville Police Dept

152 Washington Avenue
Belleville, N.J. 07109
Phone (973) 450-3333

Vineland Police Department

111 No. 6th Street
Vineland, N.J. 08360
Phone (856) 691-4111

Milltown Police Department

39 Washington Avenue
Milltown, N.J. 08850
Phone (732) 828-1100

Edgewater Police Dept.

55 River Road
Edgewater, N.J. 07020
Phone (201) 943-2200

Woodland Park Police Dept.

5 Brophy Lane
Woodland Park, N.J. 07424
Phone (973) 345-8100

Montclair Police Department

647 Bloomfield Avenue
Montclair, N.J. 07042
Phone (973) 744-1234

West Whiteland PA Police

101 Commerce Drive
Exton, P.A. 19341

Phone (908) 753 - 3360

Phone (973) 256-2542

Phone (610) 363-0200

South Amboy Police Dept.

140 No. Broadway
South Amboy, NJ 08879
Phone (732) 921-3221

Atlantic Highlands Police

100 First Avenue
Atlantic Highlands, NJ 07716
Phone (732) 291-1212

Moorestown Police dept.

1245 No. Church Street
Moorestown, NJ 08057
Phone (856) 914-3040

Spotswood Police Department

77 Summerhill Road
Spotswood, NJ 08884
Phone (732) 251-2121

East Brunswick Police Dept

1 Jean Walling Civic Center Dr.
East Brunswick, NJ 08816
Phone (732) 390-7900

Wallington Police Dept.

54 Union Boulevard
Wallington, NJ 07057
Phone (973) 473-1715

Midland Park Police Department

280 Godwin Avenue
Midland Park, N.J. 07432
Phone (201) 444-2332

Washington Twp. Police Dept.

1 East Springtown Road
Long Valley, N.J. 07853
Phone (908) 876-3232

Lakehurst Police Dept.

530 Union Ave
Lakehurst, N.J. 08733
Phone (732) 657-7812

Passaic Police Department

330 Passaic Street
Passaic, N.J. 07055
Phone (201) 365-3958

Pine Beach Police Department

599 Pennsylvania Ave
Pine Beach, N.J. 08741
Phone (732) 341-2616

Spring Lake Heights Police Dept

555 Brighton Avenue
Spring Lake Heights, N.J. 07762
Phone (732) 312-6337

South Toms River Police Dept.

19 Double Trouble Road
South Toms River, N.J. 08757
Phone (732) 349-0403

Seaside Park Police Dept.

1 Municipal Plaza
Seaside Park, NJ 08752
Phone (732) 793-8000

Glassboro Police Department

1 So. Main Street
Glassboro, NJ 08028
Phone (856) 881-1501

Harrison Twp. Police Dept.

114 Bridgeton Pike
Mullica Hill, N.J.
Phone (856) 478-4111

Morristown Police Dept

200 South Street
Morristown, N.J. 07960
Phone (973) 292-6600

Ocean Township Police Dept.

50 Railroad Ave
Waretown, N.J. 08758
Phone (609) 693-4007

Maywood Police Department

15 Park Avenue
Maywood, NJ 07607
Phone (201) 845-8800

Hillsdale Police Department

380 Hillsdale Avenue
Hillsdale, NJ 07642
Phone (201) 664-4200

Bristol Twp. Police Dept.

2501 Bath Road
Bristol, PA 19007
Phone (215) 785-4040

Westfield Police Department

425 East Broad St
West Field, NJ 07090
Phone (908) 789-4000

New Milford Police Dept.

930 River Road
New Milford, NJ 07646
Phone (201) 967-8702

Nether Providence Police Dept.

214 Sykes Lane
Wallingford PA, 19086
Phone (610) 566-4516

Delaware Co. Sheriff's Office

201 W Front Street

Media, PA 19063

Phone (610) 891-4296

Lumberton Police Dept

35 Municipal Dr.

Lumberton, NJ 08048

Phone (609) 267-1111

Palisades Parkway Police

PO Box 155

Alpine, NJ 07620-0155

Phone (201) 768-6001

West Deptford Police Dept.

400 Crown Point Road

West Deptford, NJ

Phone (856) 845-2300

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
HIGHLANDS POLICE DEPARTMENT

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that *The Rodgers Group, LLC* has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding *June 1st, 2022* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the *Borough of Highlands* as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Part II – Ownership Disclosure Certification

☐ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned. N/A

Check the box that represents the type of business entity:

☐ Partnership ☐ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation
☐ Limited Partnership ☒ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
N/A	

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: The Rodgers Group, LLC

Signature of Affiant: Manu Mittal Title: CPO - TRG

Printed Name of Affiant: MANU MITTAL Date: 05/27/2022

Subscribed and sworn before me this 27 day of

May, 2022

My Commission expires:



Christine Harler

(Witnessed or attested by)

(Seal)