



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, February 01, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. January 18, 2023 Meeting Minutes
2. January 18, 2023 Executive Session Minutes

CONSENT AGENDA

3. R 23-053 Approving Request for Waiver of Alcohol Ban for Community Center Rental
4. R 23-054 Authorizing Refund of Tax Overpayment
5. R 23-055 Authorizing the Refund of a Certified Copy Fee
6. R 23-056 Authorizing the Award of a Non-Fair and Open Contract for Professional Construction Observation Services in Connection with the Construction of Snug Harbor Skatepark
7. R 23-057 Authorizing the Execution of a Shared Services Agreement between the Borough of Highlands and the County of Monmouth through the Monmouth County Sheriff's Office, Communications Division
8. R 23-058 The Borough of Highlands, Monmouth County, New Jersey Supporting RevolutionNJ
9. R 23-059 Approving Close Out Change Order and Declaring Acceptance of the Contract for Hillside Avenue Drainage Improvements
10. R 23-060 Authorizing Payment of Bills
11. R 23-061 Property Tax Cancellation and Refund
12. R 23-062 Authorizing Emergency Contract for Purchase and Installation of Replacement Engine for the Borough of Highlands Fire Department's Emergency Rescue Marine Vessel

REPORTS

13. Mayor's Report

14. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-053

APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center from a resident seeking to host a family birthday party; and

WHEREAS, the residents have requested a waiver of the alcohol prohibition in order to serve alcohol to the guests of this private event; and

WHEREAS, the residents have obtained the necessary insurance coverage required to allow alcohol at the private event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that Renee Johnstone's request for a waiver of the alcohol prohibition is approved for the private event to be hosted on February 25, 2023, from 1-7pm;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator's review and approval.

Motion to Approve R 23-053:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-054
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individual,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individual and property owner of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
52	16	2022	\$2,631.07	Theresa Mancinelli

Motion to Approve R 23-054:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-055

AUTHORIZING THE REFUND OF A CERTIFIED COPY FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for one (1) Certified Copies of an official vital statistic document; and

WHEREAS, the Finance Officer has confirmed with the Registrar that no certified copies were issued and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Certified Copy Fee by the Borough of Highlands,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Finance Officer is authorized to immediately refund the Certified Copy Fee to the individual listed below:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>
Kimberly A. Maxson	\$15.00	8008 Cimarron Ridge Dr. #101, Las Vegas, NV 89128-1936

Motion to Approve R 23-055:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-056

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL CONSTRUCTION OBSERVATION SERVICES IN CONNECTION WITH
THE CONSTRUCTION OF SNUG HARBOR SKATEPARK**

WHEREAS, the Borough of Highlands has a need for professional Construction Observation Services in connection with part-time oversight of the construction of Snug Harbor Skatepark pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated January 24, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for Snug Harbor Skatepark Construction Observation Services; and

WHEREAS, the said proposed services include the following:

Phase 1.0 – Construction Observation Services

- Provide part-time inspections six (6) hours per week over a period of ten (10) weeks for a total of sixty (60) hours.
- Provide site visits twice a week to ensure Contractor's compliance with the Contract Documents;
- Provide photographs of work in progress;
- Review and monitor the construction schedule provided by the Contractor and coordinate progress meetings;
- Prepare inspection reports for each site visit;
- Project Closeout, including detailed punch lists outlining any items which require repair and/or correction.

Total Fee Estimate: \$11,900.000; and

WHEREAS, such professional Construction Observation Services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed professional Construction Observation Services in connection with the construction of Snug Harbor Skatepark; and

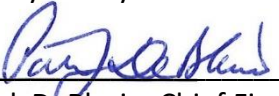
WHEREAS, this contract is to be awarded for an amount not to exceed \$11,900.00 for professional services as stated in Colliers Engineering & Design, Inc.'s proposal dated January 24, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Engineering 3-01-20-165-000-244


 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional Construction Observation Services in connection with the construction of Snug Harbor Skatepark as outlined above for an amount not to exceed \$11,900.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-056:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 1, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-057

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF HIGHLANDS AND THE COUNTY OF MONMOUTH THROUGH THE MONMOUTH
COUNTY SHERIFF'S OFFICE, COMMUNICATIONS DIVISION**

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1 et. seq.) authorizes local units such as this Municipality to enter into Shared Services Agreements with other local units; and

WHEREAS, the Borough of Highlands and the County of Monmouth through the Monmouth County Sheriff's Office, Communications Division wish to enter into a Shared Services Agreement for the County to serve as the Public Safety Answering Point ("PSAP") for the Borough to provide direct emergency dispatch services for police, fire and emergency medical services; and

WHEREAS, the County shall provide said services for a three (3) year period commencing January 1, 2023, or as soon thereafter as the services begin, through December 31, 2025; and

WHEREAS, the Borough of Highlands and the County of Monmouth have reached an agreement for which the cost to provide such services to the Borough of Highlands for the calendar year 2023 shall be \$97,538.00 and such annual fee shall increase by 2% for the 2nd and 3rd year of the Agreement; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into the aforesaid Shared Services Agreement with the County of Monmouth for the direct emergency dispatch services for police, fire and emergency medical services; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: 3-01-42-736-000-299



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highlands hereby authorizes the Mayor and Borough Clerk to execute the attached Shared Services Agreement with the County of Monmouth.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution, along with the executed Shared Services Agreement to the following:

1. Thomas A. Arnone, Commissioner Director
2. Laurie Burns, Clerk of the Board of County Commissioners
3. Patrick DeBlasio, Chief Financial Officer, Borough of Highlands
4. Elizabeth Perez, Shared Services Coordinator
5. NJ Department of Local Government Services

Motion to Approve R 23-057:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-058

A RESOLUTION OF THE BOROUGH OF HIGHLANDS, MONMOUTH COUNTY, NEW JERSEY SUPPORTING REVOLUTION NJ

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature created Revolution NJ in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey's pivotal role in the American Revolution, and the contributions of its diverse peoples to the nation's past, present, and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established Revolution NJ to advance the role that history plays in public discourse, community engagement, education, tourism, and scholarship in New Jersey; and

WHEREAS, Revolution NJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, and events over the next ten years; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of the Nation and the role New Jersey played over the past 250 years as well as its present and future role as part of the United States, with particular focus on the individuals, ideas, and events that shaped our Country, State, and Borough; and

WHEREAS, Revolution NJ will consider the role New Jersey played during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, Revolution NJ will highlight the role New Jerseyans played beyond the battlefield during the American Revolution when people of diverse backgrounds contributed to the development of the State and the Nation in various ways and fought for the right to life, liberty, and the pursuit of happiness; and

WHEREAS, preserving, studying, and enjoying state history strengthens communities and builds bonds between New Jersey residents as we work together towards the goals of justice and equality embedded in the United States Constitution;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands hereby endorses Revolution NJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey.

BE IT FURTHER RESOLVED that:

1. The Borough Council commemorates the 250th anniversary of the establishment of the United States as an independent Nation.
2. The Borough Council authorizes the appointment of a committee to develop a plan for this commemoration that will promote the maximum involvement of our residents, neighborhoods, businesses, schools, civic organizations, and institutions in the commemorations.
3. The Borough Council further urges all its residents to reflect upon the significance of this event and the role that our State and its diverse people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are part of the history of what we now know as New Jersey, and understanding that the revolution continues today as we uphold the revolutionary ideals articulated in our founding documents.

Motion to Approve R 23-058:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-059

APPROVING CLOSE OUT CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR HILLSIDE AVENUE DRAINAGE IMPROVEMENTS

WHEREAS, by way of Resolution 22-172 duly adopted on July 13, 2022, Messercola Excavating Co., Inc. was awarded a contract for the Hillside Avenue Drainage Improvements Project; and

WHEREAS, the contract awarded to Messercola Excavating Co., Inc. was in the amount of \$28,300.00; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$28,300.00 to an adjusted total of \$20,270.00, for a decrease of \$8,030.00, as specifically set forth in their correspondence dated January 26, 2023; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Messercola Excavating Co., Inc. has submitted a two (2) year Maintenance Bond in the amount of \$3,040.50, which is fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$20,270.00, for a decrease of \$8,030.00, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. S-273927 MB in the sum of \$3,040.50 issued by NGM Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. S-273927, issued by NGM Insurance Company in the amount of \$28,300.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Messercola Excavating Co., Inc.

Motion to Approve R 23-059:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-060
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated January 27, 2023, which totals as follows:

Current Fund	\$ 671,999.26
Sewer Account	\$ 31,398.54
Capital Fund	\$ 1,382,113.06
Trust-Other	\$ 51,894.77
<u>Federal/State Grants</u>	<u>\$ 124,104.92</u>
Total	\$ 2,261,510.55

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 2,261,510.55** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-060:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
02/01/2023

Item 10.

CURRENT:		\$	671,999.26
Payroll	(01/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
 SEWER ACCOUNT:		\$	31,398.54
Payroll	(01/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
 CAPITAL/GENERAL		\$	1,352,111.51
CAPITAL-MANUAL CHECKS		\$	30,001.55
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
 TRUST FUND		\$	51,894.77
Payroll	(01/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
 UNEMPLOYMENT ACCT-MANUALS		\$	
 DOG FUND		\$	
 GRANT FUND		\$	124,104.92
Payroll	(01/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
 DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

January 27, 2023
02:29 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 10.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005 ACE WALCO TERMITE CONTROL									
23-00134 01/26/23 Pest control firehouse									
1 Pest control firehouse	63.12	3-01-25-263-000-201	B Fire Dept: Building and grounds	R	01/26/23	01/26/23		984541	N
2 Pest control firehouse	63.12	3-01-25-263-000-201	B Fire Dept: Building and grounds	R	01/26/23	01/26/23		987688	N
	126.24								
Vendor Total:	126.24								
ADTCO005 ADT COMMERCIAL									
23-00140 01/27/23 42 Shore Drive									
1 42 Shore Drive	871.66	3-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	01/27/23	01/27/23		148713591	N
Vendor Total:	871.66								
BANKERS BANKERS LIFE AND CASUALTY CO.									
23-00123 01/26/23 RETIREE MEDICAL									
1 RETIREE MEDICAL	633.82	3-01-23-220-000-254	B Current: Retirees Group Insurance	R	01/26/23	01/26/23		B2292395	N
Vendor Total:	633.82								
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO									
23-00138 01/27/23 Commingling									
1 Commingling	27.26	3-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	01/27/23	01/27/23		14520	N
Vendor Total:	27.26								
BOUND01 BOUND TREE MEDICAL LLC									
23-00143 01/27/23 First aid supplies									
1 First aid supplies	876.25	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/27/23	01/27/23		84809505	N
2 First aid supplies	2,018.94	2-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/27/23	01/27/23		84809504	N
3 First aid supplies	1,898.03	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/27/23	01/27/23		84808024	N

January 27, 2023
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 10.

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
BOUND01 BOUND TREE MEDICAL LLC Continued											
23-00143	01/27/23	First aid supplies	Continued								
4		First aid supplies	452.97	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/27/23	01/27/23		84822991	N
			5,246.19								
Vendor Total:			5,246.19								
BUILDERS BUILDERS GENERAL											
23-00078	01/13/23	Open PO-Draw Down									
1		Open PO-Draw Down	41.40	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/13/23	01/24/23		1118788	N
Vendor Total:			41.40								
CC000005 C&C											
22-00815	07/22/22	Service call out for A/C									
1		Service call out for A/C	181.26	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	07/22/22	01/24/23		302847	N
22-00836	07/27/22	HVAC REPLACEMENT AT FIREHOUSE									
1		HVAC REPLACEMENT AT FIREHOUSE	17,207.00	2-01-44-901-000-264	B Acquisition of Various Equipment	R	07/27/22	01/24/23		307674	N
Vendor Total:			17,388.26								
CAVAN005 CAVANAUGH'S EXTERMINATING CO											
23-00133	01/26/23	Pest control									
1		Pest control	40.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	01/26/23	01/26/23		855784	N
Vendor Total:			40.00								
CENTRA CENTRA STATE HEALTHCARE SYSTEM											
23-00003	01/03/23	CPR class									
1		CPR class	40.00	2-01-28-360-000-136	B Community Ctr: Schooling/Training	R	01/03/23	01/26/23		CV23009	N
Vendor Total:			40.00								

January 27, 2023
02:29 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 10.

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CHARL015	CHARLES LARUE	23-00112	01/24/23	TAX OVERPAYMENT										
		1		TAX OVERPAYMENT	1,737.08	3-01-99-999-000-205		B Tax Overpayments	R	01/24/23	01/24/23		B111/L7	N
				Vendor Total:	1,737.08									
CHRIS010	CHRISTIANA TRUST	23-00113	01/24/23	LIEN REDEMPTION										
		1		LIEN REDEMPTION	31,817.11	T-03-56-851-000-003		B Trust: Redemption O/S Liens	R	01/24/23	01/24/23		B1.03/L17	N
		2		PREMIUM BID	15,200.00	T-03-56-851-000-001		B Trust: Tax Sale Premiums	R	01/24/23	01/24/23		B1.03/L17	N
					47,017.11									
				Vendor Total:	47,017.11									
CME01	CME ASSOCIATES	22-00445	04/19/22	Phase I sanitary improvements										
		19		Phase I sanitary improvements	3,289.00	C-06-18-001-000-201		B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	01/27/23		0320796	N
		22-00446	04/19/22	South Bay/Hillside Avenue										
		19		South Bay/Hillside Avenue	553.00	C-04-12-112-000-510		B Project 0-12-12: Consultants- Engineer	R	04/19/22	01/27/23		0320799	N
		22-00800	07/15/22	Engineering services/Ederle										
		11		Engineering services/Ederle	4,884.50	2-01-20-165-000-244		B Engineering:General Engineering	R	07/15/22	01/27/23		0320795	N
		22-00801	07/15/22	Engineering service/Hillside										
		10		Engineering service/Hillside	261.00	2-01-20-165-000-245		B Engineering-Storm Water	R	07/15/22	01/27/23		0320789	N
		22-01010	09/12/22	CDBG Marine Place Walkway west										
		9		CDBG Marine Place Walkway west	851.50	C-04-22-102-000-201		B ORD#22-14 Various Capital Improvements	R	09/12/22	01/27/23		0320797	N
		23-00017	01/09/23	Borough Engineer										
		7		general engineering	937.00	3-01-20-165-000-244		B Engineering:General Engineering	R	01/27/23	01/27/23		0320810	N
		8		general engineering	282.50	3-01-20-165-000-244		B Engineering:General Engineering	R	01/27/23	01/27/23		0320788	N
					1,219.50									
				Vendor Total:	11,058.50									

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Item Description	Amount	Charge Account	Acct Type Description								
COLLI005 COLLIERS ENGINEERING/DESIGN											
22-01056 09/22/22 Monmouth Hills/Snugharbor											
6 Monmouth Hills/Snugharbor	89.17	C-04-14-108-000-510	B Ord 14-08 Engineer	R	09/22/22	01/27/23			812107		N
8 Monmouth Hills/Snugharbor	<u>6,610.83</u>	C-04-14-108-000-525	B Ord 14-08 Bonding Expenses	R	09/22/22	01/27/23			812107		N
	6,700.00										
23-00141 01/27/23 Energy plan											
1 Ev charging station	741.25	C-04-21-102-000-201	B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	01/27/23	01/27/23			814694		N
2 Energy plan	2,950.00	3-01-20-165-000-244	B Engineering:General Engineering	R	01/27/23	01/27/23			814693		N
3 energy plan	950.00	3-01-20-165-000-244	B Engineering:General Engineering	R	01/27/23	01/27/23			812108		N
4 EV charging station	<u>5,175.00</u>	3-01-20-165-000-244	B Engineering:General Engineering	R	01/27/23	01/27/23			812111		N
	9,816.25										
Vendor Total:	16,516.25										
COMCAST COMCAST											
23-00126 01/26/23 42 Shore Drive											
1 42 Shore Drive	489.37	3-01-31-450-000-213	B Telecommunications	R	01/26/23	01/26/23			42 SHSORE DR		N
2 27 shore drive	334.82	3-01-31-450-000-213	B Telecommunications	R	01/26/23	01/26/23			27 SHORE DR		N
3 firehouse spc video acct	<u>89.13</u>	3-01-31-450-000-213	B Telecommunications	R	01/26/23	01/26/23			VIDEO ACCT		N
	913.32										
Vendor Total:	913.32										
DELTA005 DELTA DENTAL OF NJ, INC.											
23-00124 01/26/23 DENTAL											
1 DENTAL	2,040.48	3-01-23-220-000-253	B Current: Group Insurance	R	01/26/23	01/26/23			894846		N
2 DENTAL	<u>1,766.88</u>	3-01-23-220-000-254	B Current: Retirees Group Insurance	R	01/26/23	01/26/23			894848		N
	3,807.36										
Vendor Total:	3,807.36										
EASTP010 EASTPOINTE CONDOMINIUM ASS.											
23-00111 01/24/23 Street light reimbursement											
1 Street light reimbursement	664.59	3-01-26-325-000-217	B Condo Services: Street Lighting	R	01/24/23	01/24/23			11/30-12/30/22		N
Vendor Total:	664.59										

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	Item Description	Amount Charge Account Acct Type Description					
EDMUN010 Edmunds Govtech							
23-00049	01/10/23 2023 Software maintenance						
1	2023 Software maintenance	4,500.00 3-01-20-130-000-275	B Finance: Computer Maintenance	R	01/10/23	01/24/23	22-IN6133 N
2	2023 Software maintenance	2,750.00 3-01-20-145-000-260	B Tax Collection: Computer Services	R	01/10/23	01/24/23	22-IN6133 N
3	2023 Software maintenance	5,219.70 3-05-55-502-000-160	B Sewer: Computer Service	R	01/10/23	01/24/23	22-IN6133 N
4	Hosting 1 cloud	3,000.00 3-01-20-152-000-294	B Central Services: Other	R	01/10/23	01/24/23	23-IN1984 N
5	Hosting 1 cloud	1,108.00 3-05-55-502-000-160	B Sewer: Computer Service	R	01/10/23	01/24/23	23-IN1984 N
		16,577.70					
Vendor Total:		16,577.70					
ELITE010 ELITE VEHICLE SOLUTIONS							
22-00781	07/08/22 Vehicles						
1	Charger Removal	1,360.00 2-01-25-240-000-297	B Police: Vehicles	R	07/08/22	01/24/23	IN00019701 N
Vendor Total:		1,360.00					
ESRI0005 ESRI							
23-00088	01/17/23 ArcGis online viewer subscript						
1	ArcGis online viewer subscript	1,023.00 3-01-20-165-000-244	B Engineering:General Engineering	R	01/17/23	01/27/23	94418031 N
Vendor Total:		1,023.00					
FRA FRA TECHNOLOGIES							
23-00052	01/10/23 2023 MACS/MILS						
1	2023 MACS/MILS	1,350.00 3-01-20-120-000-252	B Municipal Clerk: Contractual Service	R	01/10/23	01/26/23	2023 N
Vendor Total:		1,350.00					
FRANNY01 FRANNY'S PIZZA							
22-00528	05/05/22 Drawdown food-Explorer events						
10	Drawdown food-Explorer events	70.00 T-03-56-850-000-013	B Trust: Police Explorers	R	05/05/22	01/24/23	32339 N
Vendor Total:		70.00					
FREEH005 FREEHOLD CARTAGE, INC.							
23-00009	01/06/23 EMERGENCY VAC SERVICES						
1	EMERGENCY VAC SERVICES	1,300.00 3-05-55-502-000-190	B Sewer: Station Repairs	R	01/06/23	01/26/23	193734A

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Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
FREEH005 FREEHOLD CARTAGE, INC. Continued												
23-00009	01/06/23 EMERGENCY VAC SERVICES			Continued								
2	EMERGENCY VAC SERVICES	1,400.00		3-05-55-502-000-190	B Sewer: Station Repairs		R	01/06/23	01/26/23		193744A	N
		2,700.00										
Vendor Total:		2,700.00										
GLOBE GLOBE PETROLEUM												
22-01388	12/27/22 Motor oil, synthetic oil											
1	Motor oil, synthetic oil	4,502.61		2-01-42-717-000-204	B Interlocal: Motor Vehicle - Other		R	12/27/22	01/24/23		6718	N
Vendor Total:		4,502.61										
GRAINGER GRAINGER												
22-01389	12/27/22 Justrite document box											
1	Justrite document box	287.10		2-01-25-265-000-295	B Uniform Fire: Office Equipment/Furniture		R	12/27/22	01/24/23		9568087143	N
23-00004	01/03/23 Tools											
1	Tools	322.32		2-01-28-360-000-296	B Community Ctr: Machinery & Equipment		R	01/03/23	01/24/23		9564563659	N
Vendor Total:		609.42										
GRAVELLY GRAVELLY POINT BEACH ASSOC.												
23-00110	01/24/23 Snow Removal -2/7 & 2/17/22											
1	Snow Removal -2/7 & 2/17/22	267.24		3-01-26-325-000-217	B Condo Services: Street Lighting		R	01/24/23	01/24/23		2022	N
Vendor Total:		267.24										
H2MAS005 H2M ASSOCIATES, INC.												
20-01163	11/09/20 waterwitch wastewater pumpstat											
19	waterwitch wastewater pumpstat	2,767.50		C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts		R	12/16/21	01/27/23		241624	N
20	waterwitch wastewater pumpstat	2,927.50		C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs		R	11/09/20	01/27/23		241624	N
		5,695.00										
23-00026	01/09/23 Sanitary Engineer											
1	Sanitary Engineer	231.00		3-05-55-502-000-151	B Sewer: Consultants - Other		R	01/09/23	01/27/23		241623	N
Vendor Total:		5,926.00										

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Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Excl
HACKE010 HACKENSACK MERIDIAN HEALTH										
22-01319 12/07/22 Physicals										
1 SLEO II Physical - A. Carey	235.00	2-01-25-240-000-240	B Police: Physicals	R		12/07/22	01/26/23		496355	N
Vendor Total:	235.00									
HOL01 HOLMAN, FRENIA, ALLISON PC										
23-00136 01/26/23 Review of school report										
1 Review of school report	400.00	3-01-20-155-000-294	B Legal Services: Other	R		01/26/23	01/26/23		54335	N
Vendor Total:	400.00									
HOMEDPO HOME DEPOT CREDIT SERVICES										
23-00101 01/20/23 Tile, Cement and caulk										
1 Tile, Cement and caulk	392.26	3-01-26-290-000-294	B Streets: Other	R		01/20/23	01/24/23		1/20/23	N
Vendor Total:	392.26									
BUTLER JAMES BUTLER, ESQ.										
23-00022 01/09/23 Municipal Prosecutor										
1 Municipal Prosecutor	1,270.00	3-01-25-275-000-201	B Contract Cost	R		01/09/23	01/26/23		JANUARY 2023	N
2 Municipal Prosecutor	1,270.00	3-01-25-275-000-201	B Contract Cost	R		01/09/23	01/26/23		FEBRUARY 2023	N
	2,540.00									
Vendor Total:	2,540.00									
JCPL JCP & L										
23-00131 01/26/23 Cedar St										
1 Cedar St	15.23	3-01-31-430-000-215	B Electric	R		01/26/23	01/26/23		95098795402	N
2 Master bill	660.86	3-01-31-430-000-215	B Electric	R		01/26/23	01/26/23		95009964129	N
3 Master bill	511.44	3-01-31-430-000-215	B Electric	R		01/26/23	01/26/23		95009964148	N
4 Street lighting	1,465.08	3-01-31-435-000-217	B Street Lighting	R		01/26/23	01/26/23		95098795400	N
5 Street lighting	2,450.29	3-01-31-435-000-217	B Street Lighting	R		01/26/23	01/26/23		95098795401	N
	5,102.90									
Vendor Total:	5,102.90									

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JERSE005 JERSEY AUTO SPA CAR WASH								
	23-00059 01/12/23 Car Wash							
	1 Full Service Car Wash	30.00	3-01-25-240-000-265	B Police: Car Wash	R	01/12/23 01/26/23	938	N
	Vendor Total:	30.00						
KAPPA005 KAPPA CONSTRUCTION CORP.								
	22-00587 05/16/22 CONTRACTOR NEW BORO COMPLEX							
	10 CONTRACTOR NEW BORO COMPLEX	971,175.10	C-04-21-101-000-201	B ORD#21-28 NEW BOROUGH HALL	R	06/02/22 01/27/23	PAYMENT #9	N
	Vendor Total:	971,175.10						
KEVIN030 KEVIN E. ROAKE								
	23-00151 01/27/23 Medicare reimbursement							
	1 Medicare reimbursement	164.90	3-01-36-472-000-000	B Statutory: Social Security	R	01/27/23 01/27/23	JANUARY 2023	N
	Vendor Total:	164.90						
KIMBE010 KIMBERLY A. MAXSON								
	23-00148 01/27/23 CERTIFIED COPY REFUND							
	1 CERTIFIED COPY REFUND	15.00	3-01-99-999-000-286	B Refund Fees	R	01/27/23 01/27/23	2023	N
	Vendor Total:	15.00						
LANIGAN LANIGAN ASSOCIATES, INC.								
	22-01212 11/02/22 Initial Outfitting							
	1 B96 Breast Badge Patrolwoman	88.00	2-01-25-240-000-235	B Police: Initial Outfitting	R	11/02/22 01/26/23	98501	N
	2 B96 Wallet Badge Patrolwoman	88.00	2-01-25-240-000-235	B Police: Initial Outfitting	R	11/02/22 01/26/23	98501	N
	3 B613 Hat Badge Patrolwoman	80.00	2-01-25-240-000-235	B Police: Initial Outfitting	R	11/02/22 01/26/23	98501	N
		256.00						
	Vendor Total:	256.00						
MESSE005 MESSERCOLA EXCAVATING CO. INC.								
	22-00799 07/15/22 Hillside Avenue Drainage							
	1 Hillside Avenue Drainage	20,270.00	C-04-12-120-000-555	B Project 0-12-20: Construction Contracts	R	07/15/22 01/26/23	PAYMENT #1	N
	Vendor Total:	20,270.00						

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MIDDLE040 MIDDLETOWN TWP.										
	23-00150 01/27/23 Shared service leaf/brush									
	1 Shared service leaf/brush		800.00	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	01/27/23	01/27/23	12/21/22	N
	2 Shared service leaf/brush		400.00	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	01/27/23	01/27/23	1/26/23	N
			1,200.00							
	Vendor Total:		1,200.00							
SPCA MONMOUTH COUNTY SPCA										
	22-00444 04/19/22 Animal control									
	9 Animal control		1,500.00	2-01-27-340-000-152	B Dog Control: Contractual Service	R	01/18/23	01/24/23	2021253	N
	Vendor Total:		1,500.00							
COUNTY MONMOUTH COUNTY TREASURER										
	23-00144 01/27/23 County taxes/added & omitted									
	1 County taxes/added & omitted		450,788.95	3-01-99-999-000-208	B County Taxes Payable	R	01/27/23	01/27/23	1ST QTR 2023	N
	Vendor Total:		450,788.95							
LIBRARY MONMOUTH COUNTY TREASURER										
	23-00145 01/27/23 Library/added & omitted taxes									
	1 Library/added & omitted taxes		33,877.27	3-01-99-999-000-208	B County Taxes Payable	R	01/27/23	01/27/23	1ST QTR 2023	N
	Vendor Total:		33,877.27							
HEALTH05 MONMOUTH COUNTY TREASURER										
	23-00146 01/27/23 Health/added & omitted taxes									
	1 Health/added & omitted taxes		9,285.70	3-01-99-999-000-208	B County Taxes Payable	R	01/27/23	01/27/23	1ST QTR 2023	N
	Vendor Total:		9,285.70							
OPENSAC MONMOUTH COUNTY TREASURER										
	23-00147 01/27/23 open space/added & omitted									
	1 open space/added & omitted		58,409.38	3-01-99-999-000-208	B County Taxes Payable	R	01/27/23	01/27/23	1ST QTR 2023	N
	Vendor Total:		58,409.38							

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NJAMERIC NEW JERSEY AMERICAN WATER										
	23-00130 01/26/23 122 hydrants									
	1 122 hydrants		7,185.00	3-01-31-463-000-193	B Fire Hydrants	R	01/26/23	01/26/23	122 HYDTS	N
	Vendor Total:		7,185.00							
NJNG NEW JERSEY NATURAL GAS										
	23-00122 01/26/23 SHORE DRIVE									
	1 SHORE DRIVE		1,131.92	3-01-31-446-000-218	B Natural Gas	R	01/26/23	01/26/23	SHORE DR	N
	2 22 SNUGHARBOR		546.04	3-01-31-446-000-218	B Natural Gas	R	01/26/23	01/26/23	22 SNUGHARBOR	N
	3 S2ND ST		488.60	3-01-31-446-000-218	B Natural Gas	R	01/26/23	01/26/23	S 2ND ST	N
	4 PUBLIC WORKS		609.22	3-01-31-446-000-218	B Natural Gas	R	01/26/23	01/26/23	PUBLIC WORKS	N
			2,775.78							
	Vendor Total:		2,775.78							
NJPO NEW JERSEY PLANNING OFFICIALS										
	23-00042 01/10/23 Municipal- One Board									
	1 Municipal- One Board		325.00	3-01-21-180-000-227	B Municipal Land Use Law: Dues	R	01/10/23	01/24/23	082022874	N
	23-00093 01/18/23 Bd Training for APetersen									
	1 Bd Training for APetersen		127.00	3-01-21-180-000-236	B Municipal Land Use: Schooling/Training	R	01/18/23	01/26/23	082022987	N
	Vendor Total:		452.00							
REG ASSO NEW JERSEY REGISTRARS ASS.										
	23-00041 01/10/23 Membership renewal									
	1 Membership renewal		25.00	3-01-20-120-000-227	B Municipal Clerk: Dues	R	01/10/23	01/26/23	10193	N
	Vendor Total:		25.00							
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC										
	23-00054 01/12/23 Adopt 0-22-24									
	1 Adopt 0-22-24		16.43	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	01/12/23	01/24/23	18474	N
	Vendor Total:		16.43							

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NEXTR005 NEXTREQUEST											
	22-01171 10/26/22 Opra Software										
	1 Opra Software	6,615.00	2-01-20-120-000-252		B Municipal Clerk: Contractual Service	R	10/26/22	01/24/23		25200	N
	Vendor Total:	6,615.00									
NJCM NJ CONFERENCE OF MAYORS											
	23-00050 01/10/23 2023 Membership dues										
	1 2023 Membership dues	395.00	3-01-20-110-000-219		B Mayor/Council: Dues	R	01/10/23	01/24/23		2023010	N
	Vendor Total:	395.00									
ABC NJ DIVISION OF ABC											
	23-00047 01/10/23 maintenance 2022-2023 liquor										
	1 maintenance 2022-2023 liquor	66.00	3-01-20-120-000-252		B Municipal Clerk: Contractual Service	R	01/10/23	01/24/23		2023	N
	Vendor Total:	66.00									
NJAPZA NJAPZA											
	23-00090 01/17/23 NJAPZA AC luncheon 11/16/22										
	1 NJAPZA AC luncheon 11/16/22	75.00	3-01-21-180-000-228		B Municipal Land Use: Meetings & Confer.	R	01/17/23	01/24/23		10/27/22	N
	Vendor Total:	75.00									
NJMMA005 NJMMA											
	23-00096 01/19/23 2023 memmbership renewal										
	1 2023 memmbership renewal	250.00	3-01-20-100-000-294		B Admin: Other	R	01/19/23	01/24/23		2023	N
	Vendor Total:	250.00									
PRINCLIF PRINCIPAL LIFE GROUP											
	23-00109 01/24/23 Life Insurance										
	1 Life Insurance	943.85	3-01-23-220-000-253		B Current: Group Insurance	R	01/24/23	01/24/23		2/1-2/28/23	N
	Vendor Total:	943.85									

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Item Description	Amount	Charge Account	Acct Type Description					
PROTO005 PROTOTYPE DESIGN GROUP								
23-00094 01/18/23 PROFESSIONAL LANDSCAPE ARCHITE								
1 PROFESSIONAL LANDSCAPE ARCHITE	1,645.00	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	01/18/23	01/26/23	001	N
Vendor Total:	1,645.00							
PUMPING PUMPING SERVICES, INC.								
22-01410 12/29/22 Alarm buzzing at Waterwitch								
1 Alarm buzzing at Waterwitch	4,462.69	2-05-55-502-000-190	B Sewer: Station Repairs	R	12/29/22	01/24/23	1134248	N
23-00008 01/04/23 Emerergency work 40 Shore Drive								
1 Emerergency work 40 Shore Drive	9,107.40	2-05-55-502-000-190	B Sewer: Station Repairs	R	01/04/23	01/24/23	1134411	N
2 Emerergency work 40 Shore Drive	8,401.80	2-05-55-502-000-190	B Sewer: Station Repairs	R	01/24/23	01/24/23	1133505	N
	17,509.20							
Vendor Total:	21,971.89							
RICOH005 RICOH USA, INC.								
22-00804 07/20/22 Monthly maintenance plan								
1 Monthly maintenance plan	734.60	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	07/20/22	01/27/23	5066107054	N
2 Monthly maintenance plan	367.30	2-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	07/20/22	01/27/23	5066265574	N
3 Monthly maintenance plan	545.70	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/27/23	01/27/23	5066447265	N
	1,647.60							
Vendor Total:	1,647.60							
SEABO005 SEABOARD WELDING SUPPLY, INC.								
22-01330 12/09/22 welding supplies								
2 welding supplies	1,352.07	2-01-26-290-000-181	B Streets: General Hardware - Minor Tools	R	12/09/22	01/24/23	2148141	N
Vendor Total:	1,352.07							
SEACO005 SEACOAST CONSTRUCTION INC.								
22-01011 09/12/22 CDBG Marine Place Walkway								
1 CDBG Marine Place Walkway	56,580.30	G-02-41-856-000-202	B CDBG 2021 Marine Place Improvements	R	09/12/22	01/26/23	PAYMENT #3	N
3 CDBG Marine Place Walkway	59,683.54	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	09/12/22	01/27/23	PAYMENT #2	N

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Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description	Amount Charge Account Acct Type Description		Enc Date Date	Date Invoice	Excl
SEACO005 SEACOAST CONSTRUCTION INC. Continued						
	22-01011 09/12/22 CDBG Marine Place walkway	Continued				
	4 CDBG Marine Place Walkway	64,942.62 G-02-41-856-000-202	B CDBG 2021 Marine Place Improvements	R	09/12/22 01/27/23	PAYMENT #2 N
		181,206.46				
	Vendor Total:	181,206.46				
SKYLANDS SKYLANDS AREA FIRE EQUIPMENT						
	22-01334 12/12/22 fan service					
	1 fan service	120.00 3-01-99-999-200-234	B Acc Payable-2021-Fire Dept	R	12/12/22 01/24/23	13514 N
	Vendor Total:	120.00				
SOYKA005 SOYKA SMITH DESIGN STUDIOS						
	22-01381 12/22/22 Office furniture					
	1 Office furniture	281,508.12 C-04-21-101-000-201	B ORD#21-28 NEW BOROUGH HALL	R	12/22/22 01/24/23	124674 N
	Vendor Total:	281,508.12				
SPECTROL SPECTROTEL, INC.						
	23-00125 01/26/23 FIRE DEPARTMENT					
	1 FIRE DEPARTMENT	94.96 3-01-31-440-000-213	B Telephone	R	01/26/23 01/26/23	11344464 N
	Vendor Total:	94.96				
TM T&M ASSOCIATES						
	23-00129 01/26/23 2022 lub meeting					
	1 2022 lub meeting	400.00 3-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	01/26/23 01/26/23	SE436392 N
	2 LDN real estate	1,254.75 T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	01/26/23 01/26/23	SE436391 N
	3 15 Barberie Avenue	12.40 T-03-56-875-000-173	B TRUST: LUB2022-06 Martin B77 L15	R	01/26/23 01/26/23	SE436393 N
	4 72 4th street	12.51 T-03-56-875-000-171	B TRUST: LUB 2022-05 B65 L25 72 Fourth Link	R	01/26/23 01/26/23	SE436394 N
	5 bridge city collective	327.25 T-03-56-875-000-176	B TRUST: LUB2022-07 Bridge City B47 L6	R	01/26/23 01/26/23	SE436395 N
	6 14&32 North peak street	774.50 T-03-56-875-000-179	B TRUST: LUB2022-10 Home&Land B35 L8&9	R	01/26/23 01/26/23	SE436397 N
	7 seagrass	416.25 T-03-56-875-000-180	B TRUST: LUB2022-11 Sea Grass B72 L12	R	01/26/23 01/26/23	SE436398 N
	8 fema review	1,410.00 T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	01/26/23 01/26/23	SE437011 N
		4,607.66				

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Bill List By Vendor Name

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Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TM	T&M ASSOCIATES	Continued								
	23-00137 01/26/23 Home and Land minor									
	1 Home and Land minor	374.00	3-01-20-165-000-299	B Engineering- Misc Engineering	R	01/26/23	01/26/23		SE436389	N
	2 Harborside at Hudson Ferry	1,547.34	3-01-20-165-000-299	B Engineering- Misc Engineering	R	01/26/23	01/26/23		SE436390	N
		1,921.34								
	Vendor Total:	6,529.00								
TARGE005	TARGETED TECHNOLOGIES LLC									
	23-00020 01/09/23 Information tech services									
	4 Information tech services	159.84	3-01-31-450-000-213	B Telecommunications	R	01/09/23	01/27/23		119144	N
	6 Information tech services	432.00	3-01-31-450-000-213	B Telecommunications	R	01/27/23	01/27/23		119136	N
	7 Information tech services	432.00	3-01-31-450-000-213	B Telecommunications	R	01/27/23	01/27/23		119138	N
	8 Information tech services	159.84	3-01-31-450-000-213	B Telecommunications	R	01/27/23	01/27/23		119144	N
	9 Information tech services	159.84	3-01-31-450-000-213	B Telecommunications	R	01/27/23	01/27/23		119145	N
		1,343.52								
	Vendor Total:	1,343.52								
THERE010	THERESA MANCINELLI									
	23-00117 01/26/23 TAX OVERPAYMENT									
	1 TAX OVERPAYMENT	2,631.07	3-01-99-999-000-205	B Tax Overpayments	R	01/26/23	01/26/23		B52/L16	N
	Vendor Total:	2,631.07								
RECLAMAT	TREASURER, COUNTY OF MONMOUTH									
	23-00139 01/27/23 Reclamation									
	1 Reclamation	413.83	3-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	01/27/23	01/27/23		DECEMBER 2022	N
	2 Reclamation	15.03	3-01-26-308-000-285	B Recycling Tax	R	01/27/23	01/27/23		DECEMBER 2022	N
		428.86								
	Vendor Total:	428.86								
NJDCA	TREASURER, STATE OF NEW JERSEY									
	23-00114 01/24/23 STATE FEES-4TH QUARTER 2022									
	1 STATE FEES-4TH QUARTER 2022	1,709.00	2-01-99-999-002-286	B Due State of NJ - Training Fees	R	01/24/23	01/24/23		4TH QTR 2022	N
	Vendor Total:	1,709.00								

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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
UNITE005 UNITED SITE SERVICES									
	23-00135 01/26/23 Clean out dpw yard								
	1 Clean out dpw yard	50.00	3-01-26-290-000-294	B Streets: Other	R	01/26/23	01/26/23	6612158	N
	2 Clean out dpw yard	50.00	3-01-26-290-000-294	B Streets: Other	R	01/26/23	01/26/23	6632087	N
	3 Clean out dpw yard	50.00	3-01-26-290-000-294	B Streets: Other	R	01/26/23	01/26/23	6650775	N
		150.00							
	Vendor Total:	150.00							
URNER010 URNER BARRY									
	23-00095 01/19/23 Postage for 2023 calendars								
	1 Postage for 2023 calendars	494.21	3-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	01/19/23	01/24/23	PERMIT 94	N
	Vendor Total:	494.21							
URNER005 URNER BARRY									
	23-00142 01/27/23 2023 Calendars								
	1 2023 Calendars	3,870.00	3-01-20-110-000-261	B Mayor/Council: Printing	R	01/27/23	01/27/23	19500	N
	2 2023 Calendars	2,582.00	G-02-41-804-200-209	B Clean Communities 2022	R	01/27/23	01/27/23	19500	N
		6,452.00							
	Vendor Total:	6,452.00							
VCI VCI									
	22-01419 12/30/22 2022 ambulance								
	1 2022 ambulance	276.56	2-01-25-260-000-296	B First Aid: Machinery & Equipment	R	12/30/22	01/26/23	0011095	N
	2 2006 ambulance	139.00	2-01-25-260-000-296	B First Aid: Machinery & Equipment	R	01/26/23	01/26/23	0010420	N
		415.56							
	Vendor Total:	415.56							
VERIZON1 VERIZON									
	23-00152 01/27/23 40 Shore Drive								
	1 40 Shore Drive	124.52	3-05-55-502-000-213	B Sewer: Telephone	R	01/27/23	01/27/23	1/19/23	N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item Description		Amount	Charge	Account	Acct Type	Description		Enc Date	Date	Date	Invoice	Excl
VERIZON1 VERIZON Continued												
23-00152	01/27/23	40 Shore Drive		Continued								
2 Valley st pump station		43.43		3-05-55-502-000-213	B Sewer:	Telephone	R	01/27/23	01/27/23		1/19/23	N
		167.95										
Vendor Total:		167.95										
VERWIRE VERIZON WIRELESS												
23-00127	01/26/23	cell phone										
1 cell phone		1,737.84		3-01-31-440-000-213	B Telephone		R	01/26/23	01/26/23		9924865806	N
2 cell phone		87.40		3-01-31-440-000-213	B Telephone		R	01/26/23	01/26/23		9924736780	N
		1,825.24										
Vendor Total:		1,825.24										
COAST VILLAGE OFFICE SUPPLY												
23-00086	01/17/23	Bottles of water										
1 Bottles of water		15.98		3-01-26-310-000-154	B B&G: Equipment Maintenance		R	01/17/23	01/24/23		4523757-0	N
23-00087	01/17/23	Bottles of water										
1 Bottles of water		71.91		3-01-26-310-000-154	B B&G: Equipment Maintenance		R	01/17/23	01/24/23		4523759-0	N
Vendor Total:		87.89										
VSP VISION SERVICE PLAN												
23-00115	01/24/23	VISION CARE										
1 VISION CARE		1,080.02		3-01-23-220-000-253	B Current: Group Insurance		R	01/24/23	01/24/23		FEBRUARY 2023	N
Vendor Total:		1,080.02										
WEDDLE WEDDLE TOOL COMPANY STORE												
22-01430	12/30/22	w-tool quick change case										
1 w-tool quick change case		1,589.00		2-01-25-263-000-181	B Fire Dept: General Hardware - Minor Tool	R		12/30/22	01/24/23		1230202216-JH	N
2 shipping		27.22		2-01-25-263-000-181	B Fire Dept: General Hardware - Minor Tool	R		01/24/23	01/24/23		1230202216-JH	N
		1,616.22										
Vendor Total:		1,616.22										

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description			Enc	Date	Date	Date Invoice	Excl
WEINE005 WEINER LAW GROUP LLP										
23-00128 01/26/23 Land use attorney										
1 Land use attorney	300.00	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	01/26/23	01/26/23			289824	N
2 Land use attorney	980.83	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	01/26/23	01/26/23			289819	N
3 sea grass	525.00	T-03-56-875-000-180	B TRUST:LUB2022-11 Sea Grass B72 L12	R	01/26/23	01/26/23			289826	N
4 ldn real estate	75.00	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	01/26/23	01/26/23			289818	N
5 legal	195.00	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	01/26/23	01/26/23			289817	N
	2,075.83									
Vendor Total:	2,075.83									

Total Purchase Orders: 90 Total P.O. Line Items: 149 Total List Amount: 2,231,509.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	46,741.73	0.00	46,741.73	0.00	0.00	46,741.73
	2-05	<u>21,971.89</u>	<u>0.00</u>	<u>21,971.89</u>	<u>0.00</u>	<u>0.00</u>	<u>21,971.89</u>
Year Total:		68,713.62	0.00	68,713.62	0.00	0.00	68,713.62
	3-01	625,257.53	0.00	625,257.53	0.00	0.00	625,257.53
	3-05	<u>9,426.65</u>	<u>0.00</u>	<u>9,426.65</u>	<u>0.00</u>	<u>0.00</u>	<u>9,426.65</u>
Year Total:		634,684.18	0.00	634,684.18	0.00	0.00	634,684.18
CAPITAL PROJECTS	C-04	1,343,127.51	0.00	1,343,127.51	0.00	0.00	1,343,127.51
	C-06	<u>8,984.00</u>	<u>0.00</u>	<u>8,984.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,984.00</u>
Year Total:		1,352,111.51	0.00	1,352,111.51	0.00	0.00	1,352,111.51
	G-02	124,104.92	0.00	124,104.92	0.00	0.00	124,104.92
TRUST NON BUDGET-TWO RIVER	T-03	51,894.77	0.00	51,894.77	0.00	0.00	51,894.77
Total of All Funds:		<u><u>2,231,509.00</u></u>	<u><u>0.00</u></u>	<u><u>2,231,509.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>2,231,509.00</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-061
PROPERTY TAX CANCELLATION AND REFUND

WHEREAS, Block 100, lot 18 applied for a tax exemption under the provisions for a total disabled veteran status in accordance with N.J.S.A. 54:4-3.30et seq, and

WHEREAS, the Tax Assessor has reviewed and approved the application effective June 1, 2022, and

WHEREAS, the Tax Collector is recommending that the following taxes be cancelled accordingly:

2022 \$2,402.57

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above and refund the overpayment in the amount of \$2,402.57.

Motion to Approve R 23-061:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-062

AUTHORIZING EMERGENCY CONTRACT FOR PURCHASE AND INSTALLATION OF REPLACEMENT ENGINE FOR THE BOROUGH OF HIGHLANDS FIRE DEPARTMENT'S EMERGENCY RESCUE MARINE VESSEL

WHEREAS, the Local Public Contracts Law permits the award of emergency contracts pursuant to N.J.S.A. 40A:11-6 et. seq., subject to certain criteria; and

WHEREAS, the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-6 et seq. allows the award of contracts without public advertising for bids and bidding when an emergency exists affecting the public health, safety or welfare which requires the immediate delivery of goods or the performance of services, wherein the award of contract is made in the manner prescribed by the aforesaid statutory provision; and

WHEREAS, the Borough of Highlands has determined that an emergency exists with respect to the engine for the Borough's Marine 17 rescue vessel which is in need of replacement; and

WHEREAS, the Borough has determined that the aforesaid emergency affects the public health, safety and/or welfare and requires the immediate performance of services; and

WHEREAS, in accordance with the declaration and pursuant to N.J.S.A. 40A:11-6 et. seq., the purchase and installation of the replacement engine for the Borough's Marine 17 rescue marine vessel is awarded to Twin Lights Marina, 52 Shrewsbury Avenue, Highlands, New Jersey, in the amount of \$70,156.00; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that a contract for the aforesaid emergency purchase and installation of a replacement engine for the Borough's Marine 17 rescue vessel is hereby authorized and awarded to Twin Lights Marina, 52 Shrewsbury Avenue, Highlands New Jersey, in an amount not to exceed \$70,156.00.

BE IT FURTHER RESOLVED, that the contract is being awarded without public advertisement for bids pursuant to an emergency situation affecting the public health, safety and/or welfare, and as

authorized by the Local Public Contract Laws, in accordance with N.J.S.A. 40A:11-6, which permits the awarding of emergency contracts.

BE IT FURTHER RESOLVED, that the Borough officials, including but not limited to, the Borough Administrator, are hereby authorized to execute the said emergency contract, as well as any and all documents required to effectuate the same.

Motion to Approve R 23- 062:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands