



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, December 17, 2025 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times, and by posting at the Borough of Highlands Municipal Building and Borough's website and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. December 3, 2025 Meeting Minutes
2. December 3, 2025 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. **O-25-25** Capital Ordinance Providing for Construction Costs for the South Peak Drainage Improvements Project, and Appropriating \$125,000 Therefor, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey

RESOLUTIONS

4. **R 25-217** Providing for the Transfer of Surplus Funds
5. **R 25-218** Approving Closeout Change Order and Release of Performance Bond for the Phase I Sanitary Sewer Improvements Project and Authorizing the Borough to Execute a Settlement Agreement and Release

CONSENT AGENDA

6. **R 25-219** Awarding a Fair and Open Contract for the South Peak Drainage Improvements Project
7. **R 25-220** Authorizing the Release of a Community Center Rental Security Deposit
8. **R 25-221** Authorizing the Refund of a Curb Cut Escrow Deposit Fee
9. **R 25-222** Authorizing the Refund of the Unused Off-Duty Police Officer Escrow Deposit Fee

[10.](#) **R 25-223** Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Bay Pointe Condominium Association

[11.](#) **R 25-224** Approving Closeout Change Order and Declaring Acceptance of Contract for Improvements to Washington Avenue Project

[12.](#) **R 25-225** Authorizing Payment of Bills

REPORTS

13. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.

Next Council Meeting is January 1, 2026 at 12pm.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-25

CAPITAL ORDINANCE PROVIDING FOR CONSTRUCTION COSTS FOR THE SOUTH PEAK DRAINAGE IMPROVEMENTS PROJECT, AND APPROPRIATING \$125,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough") has determined to provide for construction costs for the South Peak drainage improvements project, and

WHEREAS, the Borough has available \$125,000 in the Borough's Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$125,000, said sum being inclusive of \$125,000 from the Borough's Capital Improvement Fund.

Section 2. The improvements hereby authorized to be undertaken consist of construction costs for the South Peak drainage improvements project, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2025 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$25,000 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

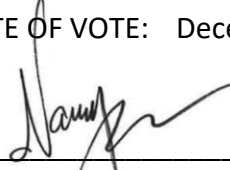
Section 7. This ordinance shall take effect as provided by law.

First Reading and Set Hearing Date for O-25-25:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON		X	X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 3, 2025

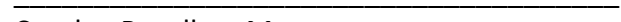

Nancy Tran, Municipal Clerk
Borough of Highlands

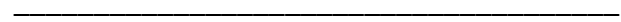
Public Hearing for O-25-25:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's office

DATE OF VOTE: December 17, 2025


Carolyn Broullon, Mayor


Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-217

PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Borough's 2025 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately:

<u>A/C #</u>	<u>FROM</u>	<u>TO</u>
20-100-101 Administration-S&W	\$ 15,000.00	
20-131-200 Grants Writer	5,000.00	
20-155-200 Legal-OE		\$20,000.00
23-210-251 Liability Insurance	25,000.00	
23-220-200 Group Insurance	30,000.00	
25-240-101 Police-S&W		55,000.00
22-195-100 Construction-S&W	2,000.00	
25-265-100 Uniform Fire Safety-S&W		2,000.00
22-200-100 Code Enforcement-S&W	10,000.00	
26-325-200 Condo Services Act-OE		10,000.00
20-120-200 Clerk-OE	2,000.00	
20-120-100 Clerk-S&W		2,000.00
21-180-100 Municipal Land Use-S&W	4,000.00	
21-180-200 Municipal Land Use-OE		4,000.00
22-201-299 Code Substandard Housing	8,000.00	
26-300-200 Mechanic-Garage-OE		8,000.00
31-460-200 Fuel	5,000.00	
31-463-200 Fire Hydrants		<u>5,000.00</u>
Totals	<u>\$ 106,000.00</u>	<u>\$106,000.00</u>

Motion to Approve R 25-217:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-218

**APPROVING CLOSEOUT CHANGE ORDER AND RELEASE OF PERFORMANCE BOND
FOR THE PHASE I SANITARY SEWER IMPROVEMENTS PROJECT AND
AUTHORIZING THE BOROUGH TO EXECUTE A SETTLEMENT AGREEMENT AND
RELEASE**

WHEREAS, by way of Resolution 22-099 duly adopted on April 6, 2022, Roman E&G Corporation was awarded a contract for the Phase I Sanitary Sewer Improvements Project (hereinafter referred to as the "Project") in the amount of \$6,748,648.00; and

WHEREAS, by way of Resolution 23-163 duly adopted on July 19, 2023, Change Order No. 1 was approved, changing the scope of the work for the Project, resulting in a credit to the Borough in the amount of \$1,617.51; and

WHEREAS, by way of Resolution 24-058 duly adopted on February 7, 2024, Change Order No. 2 was approved covering the cost of uniformed police officers, raising the contract amount to \$7,074,748.00; and

WHEREAS, by way of Resolution 24-076 duly adopted on March 6, 2024, Change Order No. 3 was approved changing the contract amount due to unforeseen conditions, resulting in an increased contract amount to \$7,460,728.92; and

WHEREAS, by way of Resolution 24-130 duly adopted on June 19, 2024, Change Order No. 4 was approved due to a reduction in scope and removed water main conflict work on Bay Avenue, decreasing the contract amount to \$6,995,385.92; and

WHEREAS, by way of Resolution 24-151 duly adopted on August 21, 2024, Change Order No. 5 was approved as a result of increased hourly rates for police officers and traffic control, increasing the contract amount to \$7,625,507.97; and

WHEREAS, by way of Resolution 24-225 duly adopted on December 18, 2024, Change Order No. 6 was approved to raise an existing buried manhole, as well as amend Change Order Numbers 1 and 5, which increased the contract amount to \$7,649,899.46; and

WHEREAS, the Project Engineer, H2M Associates, Inc., has advised that the project is complete at this time and recommends that a Closeout Change Order with appropriate adjustments, which increases the contract amount by \$376,861.36 and results in a total and final contract amount of \$8,026,760.83, should be approved; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Roman E&G Corporation shall submit a two (2) year Maintenance Bond, from project completion date, in the amount of \$1,204,014.12, which is 15% of the final Contract amount; and

WHEREAS, the Project Engineer has recommended authorizing the aforesaid Closeout Change Order, accepting the project, and releasing the Performance Bond conditioned upon the posting of a Maintenance Bond in the amount of \$1,204,014.12; and

WHEREAS, the Borough of Highlands and Roman E&G Corporation are parties to litigation involving this project that is currently pending before the American Arbitration Association, captioned as Roman E&G Corporation vs Borough of Highlands, Case Number 01-25-0003-7105; and

WHEREAS, the parties wish to resolve the aforesaid litigation and have reached a tentative settlement of all claims by and between them, which results in the final change order being approved herein; and

WHEREAS, the settlement of the aforesaid litigation will be resolved through the execution of a Settlement Agreement and Release by and amongst the parties.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above, including the approval of the Project Engineer, H2M Associates, Inc., that the Closeout Change Order in the amount of \$376,861.36, resulting in a total Contract amount of \$8,026,760.83, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the necessary Borough officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute a Settlement Agreement and Release resolving all claims asserted in the litigation that is pending before the American Arbitration Association, captioned as Roman E&G Corporation vs Borough of Highlands, Case Number 01-25-0003-7105, in a form to be reviewed and approved by the Borough Attorney.

BE IT FURTHER RESOLVED, that the Borough Administrator is authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Highlands, that it hereby acknowledges that this Project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, that upon receipt and acceptance of the required Maintenance Bond, the Borough of Highlands shall release Performance Bond No. 613103059, issued by United States Fire Insurance Company in the amount of \$6,748,648.00.

BE IT FURTHER RESOLVED, that the Borough be and is hereby authorized to make final payment of the sums due to the Contractor.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent, and Roman E&G Corporation.

Motion to Approve R 25-218:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-219

AWARDING A FAIR AND OPEN CONTRACT FOR THE SOUTH PEAK DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, the Borough of Highlands accepted bids on Friday, November 21, 2025 at 10:00 am for the South Peak Drainage Improvements Project; and

WHEREAS, five (5) bids were received for the aforesaid project which were reviewed by the Borough Engineer's Office, as follows:

<u>Bidder's Name</u>	<u>Base Bid</u>
SDW Construction, Inc.	\$125,000.00
Robbie Lane Enterprises, LLC	\$130,000.00
Seacoast Construction, Inc.	\$169,750.00
Black Rock Enterprises, LLC	\$203,000.00
James R. Lentile, Inc.	\$262,150.00

WHEREAS, SDW Construction, Inc. appears to be the lowest responsible bidder; and

WHEREAS, the Borough Engineer, Colliers Engineering & Design, by way of correspondence dated December 1, 2025, has made the recommendation that the contract be awarded to SDW Construction, Inc. as the lowest responsible bidder, for the Base Bid, in the amount of \$125,000.00, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands and submission of the required bonds and insurance certificates for the project; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for the South Peak Drainage Improvements Project is hereby awarded to SDW Construction, Inc. for an amount not to exceed \$125,000.00, for the Base Bid, subject to submission of the required bonds and insurance certificates for the project.

2. That the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to engage the services of SDW Construction, Inc. including executing a contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Borough Engineer and to the unsuccessful bidders.

Motion to Approve R 25-219:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-220

AUTHORIZING THE RELEASE OF A COMMUNITY CENTER RENTAL SECURITY DEPOSIT

WHEREAS, Jeff Plate submitted the amount of \$250.00 as a security deposit for the rental of the Highlands Community Center;

WHEREAS, the security deposit was deposited in Account # T-03-56-850-000-023;

WHEREAS, upon the completion of his event, the Borough's Community Center staff performed an inspection and confirmed that the Center was in satisfactory condition; and

WHEREAS, Mr. Plate has requested a return of the security deposit; and

WHEREAS, the Borough's Recreation Supervisor has recommended the return of the aforementioned security deposit.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that the Borough's Finance Officer is hereby authorized to return the aforesaid security deposit in the amount of \$250.00 to Jeff Plate, 38 Central Ave., Highlands, NJ 07732.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. Borough Finance Officer
2. Jeff Plate

Motion to Approve R 25-220:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-221

AUTHORIZING THE REFUND OF A CURB CUT ESCROW DEPOSIT FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a curb cut escrow deposit fee; and

WHEREAS, the Superintendent of Public Works has inspected the area and deemed the work satisfactorily completed and accordingly determined that the escrow deposit fee should be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Escrow Deposit Fee by the Borough of Highlands.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Escrow Deposit Fee to the individual property owner listed below:

<u>ADDRESS</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>NAME</u>
39 Grand Tour Highlands, NJ 07732	T-03-56-850-000-001	\$500.00	Mark Bergman

Motion to Approve R 25-221:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-222

AUTHORIZING REFUND OF UNUSED OFF-DUTY POLICE OFFICER ESCROW FEE

WHEREAS, the Chief of Police has advised that CRJ Contracting Corporation submitted a total of \$52,870.00 in 2016 for anticipated off-duty police officer fees for jobs within the Borough of Highlands; and

WHEREAS, at the conclusion of CRJ Contracting Corporation's jobs, the Police Department held the unused funds in escrow for use towards fees associated with any future work within the Borough of Highlands; and

WHEREAS, CRJ Contracting Corporation has not had any additional jobs within the Borough since August 2016; and

WHEREAS, the Chief of Police has determined that the unused escrow balance of \$315.00 should be refunded to CRJ Contracting Corporation, 7 Commerce St., Ste. 2, Somerville, NJ 08876; and

WHEREAS, the Finance Officer recommends the immediate refund of the unused escrow balance by the Borough of Highlands.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the unused escrow balance of \$315.00 to CRJ Contracting Corporation, 7 Commerce St., Ste. 2, Somerville, NJ 08876.

Motion to Approve R 25-222:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-223

**AUTHORIZING EXECUTION OF AN AGREEMENT FOR SNOW REMOVAL AND
STREET LIGHTING REIMBURSEMENT BETWEEN THE BOROUGH OF HIGHLANDS
AND BAY POINTE CONDOMINIUM ASSOCIATION**

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et. seq. and amendments thereto, provides in pertinent part that a municipality, in lieu of providing certain municipal services to the private community, may opt to financially reimburse the qualified private communities for the cost of certain municipal services; and

WHEREAS, Bay Pointe Condominium is a qualified private community, as defined under the Act, and the Borough of Highlands is a municipality governed by the Act; and

WHEREAS, the Borough and Bay Pointe Condominium have mutually agreed that Bay Pointe Condominium shall perform its own snow removal and pay the cost for street lighting, and that the Borough shall reimburse Bay Pointe Condominium for the cost of those services at a rate not to exceed the cost that would have been incurred by the Borough in providing those services directly; and

WHEREAS, N.J.S.A. 40:67-23.5 requires a written agreement to annually reimburse a qualified private community; and

WHEREAS, the Borough has prepared a written agreement, with an effective date of January 1, 2024, to reimburse the Bay Pointe Condominium for snow removal and the cost of street lighting as set forth in the Agreement, and wishes to enter into such an Agreement with Bay Pointe Condominium.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the appropriate Municipal officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute an Agreement for Reimbursement for Municipal Services, as prepared and approved by the Borough Attorney and the Chief Financial Officer of the Borough.

BE IT FURTHER RESOLVED, that the Agreement for Reimbursement for Municipal Services shall become effective upon being fully executed, for the dates contained therein, with an effective date of January 1, 2024.

Motion to Approve R 25-223:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-224

APPROVING CLOSEOUT CHANGE ORDER AND DECLARING ACCEPTANCE OF CONTRACT FOR IMPROVEMENTS TO WASHINGTON AVENUE PROJECT

WHEREAS, by way of Resolution 25-096 duly adopted on April 2, 2025, Fiore Paving Co., Inc. was awarded a contract for the Washington Avenue Improvements Project; and

WHEREAS, the contract awarded to Fiore Paving Co., Inc. was in the amount of \$147,980.39; and

WHEREAS, the Borough Engineer has advised, in a letter dated December 10, 2025, that the project is complete at this time, including all previously issued punch list items. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, the Borough Engineer has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$147,980.39 to an adjusted total of \$106,736.00, for a decrease of \$41,244.39, as specifically set forth in their correspondence dated December 10, 2025; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Fiore Paving Co., Inc. shall submit a two (2) year Maintenance Bond in the amount of \$16,010.40, which is fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Borough Engineer has recommended authorizing the aforesaid Closeout Change Order, releasing the Performance Bond and accepting the project, conditioned upon the posting of a Maintenance Bond in the amount of \$16,010.40; and

WHEREAS, the release of the final payment shall be contingent upon the Borough Attorney's approval of the Maintenance Bond.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that based on the above recommendations from the Borough Engineer, that the Closeout Change Order changing the contract amount to \$106,726.00, for a decrease of \$41,244.39, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon receipt and acceptance of the required two (2) year Maintenance Bond, the Borough of Highlands shall release Performance Bond No. S-345488, issued by NGM Insurance Company in the amount of \$147,980.39.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent, and Fiore Paving Co., Inc.

Motion to Approve R 25-224:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-225
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated December 17, 2025, which totals as follows:

Current Fund	\$	151,320.43
Sewer Account	\$	99,920.82
Capital Fund	\$	1,080,057.32
Trust-Other	\$	41,988.20
Federal/State Grants	\$	2,340.53
TOTAL	\$	1,375,627.30

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,375,627.30** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk's Office for reference.

Motion to Approve R 25-225:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 17, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
12/17/ 2025

Item 12.

CURRENT:		\$	149,835.53
Payroll	(12/15/2025)	\$	
Manual Checks		\$	1,484.90
Voided Checks		\$	
SEWER ACCOUNT:		\$	99,920.82
Payroll	(12/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	80,057.32
CAPITAL-MANUAL CHECKS		\$	1,000,000.00
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	41,988.20
Payroll	(12/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	2,340.53
Payroll	(12/15 /2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
ACEWA005 ACE WALCO TERMITE CONTROL						
25-01516 12/11/25 pest control						
1 pest control	70.99 5-01-26-310-000-297 B B&G: Fire House	R	12/11/25 12/11/25	1145467	N	
Vendor Total:	70.99					
ACTION01 ACTION UNIFORM CO., LLC						
25-00057 01/13/25 Initial Outfitting						
4 Initial Outfitting - SLEO II	96.50 4-01-25-240-000-235 B Police: Initial Outfitting	R	01/13/25 12/12/25	84035	N	
25-00940 07/23/25 RAZOR 3A						
1 RAZOR 3A	1,090.95 G-02-41-812-000-012 B Grant: Body Armor 2025	R	07/28/25 12/12/25	80173	N	
2 RAZOR 3A	2,181.90 5-01-25-240-000-269 B Police: Patrol Equipment	R	07/28/25 12/12/25	80173	N	
3 revolution inner carrier-navy	363.00 G-02-41-812-000-012 B Grant: Body Armor 2025	R	07/28/25 12/12/25	80173	N	
	3,635.85					
Vendor Total:	3,732.35					
AGRIT005 AGRI-TECH TURF MAINTENANCE INC						
25-00310 03/04/25 early/late spring service 2025						
7 early/late spring service 2025	197.74 5-01-26-310-000-185 B B&G: Horticultural Materials	R	03/04/25 12/12/25	538948	N	
Vendor Total:	197.74					
ALLIED12 Allied Fire & Safety						
25-01452 11/25/25 22 SnugHarbor Avenue						
2 22 SnugHarbor Avenue	265.75 5-01-28-360-000-294 B Community Ctr: Other	R	11/25/25 12/09/25	015549	N	
Vendor Total:	265.75					

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc		
AMAZ0005 AMAZON CAPITAL SERVICES						
25-00252 02/24/25 Patrol Equipment						
1 CKPART 20pack Wire Clips	14.50 5-01-25-240-000-269 B Police: Patrol Equipment	R	02/24/25 03/11/25	11N19N6JFGTD	N	
25-01405 11/20/25 items for holiday party						
1 items for holiday party	1,569.38 5-01-28-385-000-244 B Public Events: Special Events	R	11/21/25 12/15/25	1PV4R3C63XDR	N	
2 items for holiday party	26.81 5-01-20-152-000-294 B Central Services: Other	R	11/24/25 12/15/25	1PV4R3C63XDR	N	
3 items for holiday party	139.99 5-01-20-152-000-294 B Central Services: Other	R	11/24/25 12/15/25	1QX7WCH79NWG	N	
	1,736.18					
25-01445 11/24/25 Equipment - Patrol						
1 Mat Tape - 10pack	69.99 5-01-25-240-000-269 B Police: Patrol Equipment	R	11/24/25 12/08/25	1XR3F9KWCF4Q	N	
25-01478 12/02/25 Training Equipment						
1 Akabike Blocking Pad	39.99 5-01-25-240-000-269 B Police: Patrol Equipment	R	12/02/25 12/08/25	1WTW7CLD3FQR	N	
Vendor Total:	1,860.66					
ATC ATC VOICE/DATA, INC.						
25-01481 12/04/25 service telephone contract						
1 service telephone contract	198.00 5-01-25-263-000-294 B Fire Dept: Other	R	12/04/25 12/12/25	65781	N	
Vendor Total:	198.00					
ATLAN040 ATLANTIC DETROIT DIESEL-ALLISO						
25-01484 12/04/25 REPAIR ESTIMATE						
1 REPAIR ESTIMATE	5,555.21 5-01-25-263-000-154 B Fire Dept: Equipment Maintenance	R	12/04/25 12/11/25	60163011	N	
Vendor Total:	5,555.21					
BATTE005 BATTERY UNIVERSE						
25-00723 05/30/25 NIMH THERMAL IMAGING BATTERY						
1 NIMH THERMAL IMAGING BATTERY	231.98 5-01-25-263-000-181 B Fire Dept: General Hardware - Minor Tool	R	05/30/25 12/08/25	24416	N	
Vendor Total:	231.98					

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page 11
Item 12.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
BAYPO005 BAYPOINTE CONDO ASS.									
25-01542 12/15/25 SNOW REMOVAL 2024-2025									
1 SNOW REMOVAL 2024-2025	8,956.51	5-01-26-325-000-294	B Condo Services: Other	R	12/15/25	12/15/25		2024-2025	N
Vendor Total:	8,956.51								
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO									
25-01509 12/11/25 commingled-11/17/25-11/23/25									
1 commingled-11/17/25-11/23/25	76.61	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	12/11/25	12/11/25		21389	N
Vendor Total:	76.61								
BETSY005 BETSY BERGMAN									
25-01539 12/15/25 Qigong workshop									
1 Qigong workshop	147.00	5-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	12/15/25	12/15/25		MWC	N
2 Qigong workshop	658.00	5-01-20-152-000-294	B Central Services: Other	R	12/15/25	12/15/25		MWC	N
	805.00								
Vendor Total:	805.00								
BOUND01 BOUND TREE MEDICAL LLC									
25-01503 12/10/25 medical supplies									
1 medical supplies	147.99	5-01-25-260-000-210	B First Aid: First Aid Supplies	R	12/10/25	12/10/25		85947285	N
2 medical supplies	827.95	5-01-25-260-000-210	B First Aid: First Aid Supplies	R	12/10/25	12/10/25		86016941	N
	975.94								
Vendor Total:	975.94								
BRANIN BRANIN'S CONTRACTING CO.									
25-01454 11/25/25 dug out pit huddy park									
1 dug out pit huddy park	10,177.50	C-04-24-101-000-203	B ORD#24-11 Jones Creek Dredging	R	11/25/25	12/11/25		956	N
2 opened floodgate @jones creek	500.00	C-04-24-101-000-203	B ORD#24-11 Jones Creek Dredging	R	11/25/25	12/11/25		957	N
3 closed flood gate on 10/9/25	500.00	C-04-24-101-000-203	B ORD#24-11 Jones Creek Dredging	R	11/25/25	12/11/25		955	N
	11,177.50								
Vendor Total:	11,177.50								

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
BRIDG005 BRIDGECONNEX						
25-01512 12/11/25 PHONE SYSTEM						
1 PHONE SYSTEM	1,099.30 5-05-55-502-000-213 - B Sewer: Telephone	R	12/11/25 12/11/25	146122	N	
Vendor Total:	1,099.30					
CENTRA CENTRA STATE HEALTHCARE SYSTEM						
25-01187 09/18/25 CPR cerification						
1 CPR cerification	88.00 5-01-28-360-000-136 B Community Ctr: Schooling/Training	R	09/18/25 12/08/25	CV25038	N	
Vendor Total:	88.00					
COAST015 COASTAL IMAGING						
25-01540 12/15/25 SERVICES/PAT CORR						
1 SERVICES/PAT CORR	21.00 5-01-26-290-000-294 B Streets: Other	R	12/15/25 12/15/25	CIL301291919	N	
Vendor Total:	21.00					
COLLI005 COLLIERS ENGINEERING/DESIGN						
24-01256 10/01/24 Tide Valve project						
13 Tide Valve project	1,400.00 C-04-13-120-000-510 B ORD 13-20: Engineer	R	10/02/24 12/12/25	1122559	N	
24-01411 11/07/24 GRANT FOR FY22 SAFE STREETS						
11 GRANT FOR FY22 SAFE STREETS	655.00 C-04-23-101-000-203 B ORD#23-10 Sidewalk/Curb Cuts-by BoroHall	R	11/07/24 12/15/25	1118445	N	
25-00095 01/17/25 2025 municipal engineer						
26 borough engineer	6,975.75 5-01-20-165-000-244 B Engineering:General Engineering	R	12/12/25 12/12/25	1122560	N	
25-00389 03/20/25 Environmental service/Frank Ha						
8 Environmental service/Frank Ha	2,210.50 5-01-20-165-000-244 B Engineering:General Engineering	R	03/20/25 12/12/25	1122558	N	
25-00527 04/17/25 Prof. construct./Shore Drive						
8 Prof. construct./Shore Drive	388.75 C-04-24-101-000-202 B ORD#24-11 Shore Drive Ped Crossing	R	04/17/25 12/12/25	1122555	N	
25-00628 05/09/25 construction adm Marine Place						
7 construction adm Marine Place	1,788.75 C-04-25-101-000-203 B.ORD#25-07 Marine Place 2	R	05/09/25 12/12/25	1122557	N	

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
COLLI005 COLLIERS ENGINEERING/DESIGN Continued											
25-01091 08/27/25 Prof service Overlook/Frank Ha											
4 Prof service Overlook/Frank Ha	11,618.00	5-01-20-165-000-244	B Engineering:General Engineering	R	08/27/25 12/12/25				1122556	N	
25-01404 11/19/25 South Peak drainage/retaining											
2 South Peak drainage/retaining	3,392.50	5-01-20-165-000-244	B Engineering:General Engineering	R	11/19/25 12/15/25				1122563	N	
25-01533 12/15/25 139 highland avenue											
1 139 highland avenue	425.00	T-03-56-875-000-212	B All Steep Slope Escrow 7/30/2025	R	12/15/25 12/15/25				1122561	N	
Vendor Total:	28,854.25										
COMCAST COMCAST											
25-01518 12/12/25 22 snugharbor avenue											
1 22 snugharbor avenue	514.37	5-01-31-450-000-213	B Telecommunications	R	12/12/25 12/12/25				22 SNUGHARBOR	N	
2 17-1 shore drive	94.90	5-01-31-450-000-213	B Telecommunications	R	12/12/25 12/12/25				17-1 SHORE DR	N	
3 40 shore drive	261.71	5-05-55-502-000-213	B Sewer: Telephone	R	12/12/25 12/12/25				40 SHORE DR	N	
	870.98										
25-01530 12/12/25 151 Navesink Avenue											
1 151 Navesink Avenue	235.38	5-01-31-450-000-213	B Telecommunications	R	12/12/25 12/12/25				151 NAV AVE	N	
Vendor Total:	1,106.36										
COSTC010 COSTCO											
25-01431 11/21/25 items for holiday party											
1 items for holiday party	382.97	5-01-28-385-000-244	B Public Events: Special Events	R	11/21/25 12/12/25				12/10/25	N	
Vendor Total:	382.97										
CRJCG005 CRJ CONTRACTING CORP.											
25-01532 12/15/25 escrow refund											
1 escrow refund	315.00	T-03-56-850-000-005	B Trust: Off Duty Police	R	12/15/25 12/15/25					N	
Vendor Total:	315.00										

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
Item Description	Amount	Charge Account	Acct Type Description								
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN											
25-00094 01/17/25 2025 borough attorney											
80 BOROUGH ATTORNEY	6,000.00	5-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R		12/15/25	12/15/25			436111	N
81 BOROUGH ATTORNEY HOURLY	2,475.00	5-01-20-155-000-252	B Legal Services: Consultants Hourly	R		12/15/25	12/15/25			436112	N
82 ROMAN	2,880.50	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		12/15/25	12/15/25			436113	N
83 44 MILLER STREET	181.50	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		12/15/25	12/15/25			436114	N
84 MARISA SPANO	825.00	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R		12/15/25	12/15/25			436115	N
	12,362.00										
Vendor Total:	12,362.00										
EDMUN010 Edmunds Govtech											
25-01459 11/25/25 added/omitted bills-2 part											
1 added/omitted bills-2 part	218.56	5-01-20-145-000-261	B Tax Collection: Printing	R		11/25/25	12/09/25			26-IN1604	N
2 added/omitted bills-2 part	71.44	5-01-20-150-000-260	B Tax Assessor: Computer Services	R		11/25/25	12/09/25			26-IN1604	N
	290.00										
Vendor Total:	290.00										
EUGEN005 EUGENE VENTIMIGLIA											
25-01499 12/09/25 medicare reimbursement											
1 medicare reimbursement	2,478.90	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R		12/09/25	12/09/25			SEPT-DEC 2025	N
Vendor Total:	2,478.90										
EVER005 EVERON											
25-00871 07/11/25 cameras for dpw											
4 cameras for dpw	5,250.00	5-01-44-901-000-264	B Acquisition of Various Equipment	R		07/11/25	12/08/25			160047727	N
Vendor Total:	5,250.00										
FIGORE FIORE PAVING COMPANY											
25-01211 09/26/25 Washington ave improvements											
2 Washington ave improvements	13,136.32	C-04-23-101-000-202	B ORD#23-10 Washington Ave	R		09/26/25	12/11/25			PAYMENT #2	N

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
FIORE FIORE PAVING COMPANY Continued					
25-01211 09/26/25 Washington ave improvements	Continued				
3 Washington ave improvements	7,736.00 C-04-24-102-000-201	B ORD#24-12 VARIOUS CAPITAL IMPROVEMENTS	R	12/11/25 12/11/25	PAYMENT #2 -N
	20,872.32				
Vendor Total:	20,872.32				
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS					
25-01466 11/26/25 youth program					
1 youth program	58.38 5-01-28-360-000-243	B Community Ctr: Winter Programs	R	11/26/25 12/09/25	11/10/25 N
Vendor Total:	58.38				
GANN005 GANNETT NJ					
25-01508 12/11/25 ads					
1 ads	598.52 5-01-20-120-000-220	B Municipal Clerk: Advertising	R	12/11/25 12/11/25	7432083 N
Vendor Total:	598.52				
GRAVELLY GRAVELLY POINT BEACH ASSOC.					
25-01515 12/11/25 electric reimbursement					
1 electric reimbursement	72.52 5-01-26-325-000-217	B Condo Services: Street Lighting	R	12/11/25 12/11/25	OCTOBER 2025 N
Vendor Total:	72.52				
H2MAS005 H2M ASSOCIATES, INC.					
23-00026 01/09/23 Sanitary Engineer					
42 Sanitary Engineer	500.50 4-05-55-502-000-151	B Sewer: Consultants - Other	R	12/15/25 12/15/25	287557 N
24-00716 05/31/24 Force Main Inspection					
4 Force Main Inspection	43,775.00 C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp	R	05/31/24 12/15/25	287558 N
Vendor Total:	44,275.50				

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description					
HARBO005 HARBORSIDE AT HUDSON'S FERRY							
25-01525 12/12/25 electric reimbursement							
1 electric reimbursement	1,488.92	5-01-26-325-000-217	B Condo Services: Street Lighting	R	12/12/25	12/12/25	AUG-OCT 2025 N
Vendor Total:	1,488.92						
HENRY006 HENRY B. CLAGETT							
25-01498 12/09/25 medicare reimbursement							
1 medicare reimbursement	202.90	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R	12/09/25	12/09/25	DECEMBER 2025 N
Vendor Total:	202.90						
IMPAC005 IMPAC							
25-01496 12/09/25 fuel							
1 fuel	6,028.34	5-01-31-460-000-192	B Fuel	R	12/09/25	12/09/25	SQLCD1148521 N
Vendor Total:	6,028.34						
SWANTON J SWANTON HEATING COOLING FUEL							
25-01391 11/19/25 fuel for generator							
4 fuel for generator	30.00	5-01-31-460-000-192	B Fuel	R	12/15/25	12/15/25	66527 N
Vendor Total:	30.00						
JANIT005 Janitor Supply Corp							
25-01449 11/25/25 degreaser							
1 degreaser	2,580.00	5-05-55-502-000-118	B Sewer: Chemicals	R	11/25/25	12/08/25	11652 N
Vendor Total:	2,580.00						
JCPL JCP & L							
25-01506 12/10/25 171 bay avenue							
1 171 bay avenue	521.46	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278446 N
2 42 shore drive	783.42	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278443 N
3 streetscape	104.81	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278442 N
4 firehouse	1,029.05	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278439 N
5 waterwitch receptacles	20.98	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278438 N
6 waterwitch/bay	5.12	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278435 N

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
JCPL JCP & L	Continued							
25-01506 12/10/25 171 bay avenue	Continued							
7 linden avenue	12.91	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278436	N
8 receptacles waterwitch	30.13	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95688278437	N
9 201-203 bay avenue	89.19	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95875885251	N
10 dpw	117.03	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95797763164	N
11 22 snugharbor ave	1,343.66	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95777912745	N
12 151 navesink avenue	16.94	5-01-31-430-000-215	B Electric	R	12/10/25	12/10/25	95488599217	N
13 valley st pump station	6.03	5-05-55-502-000-214	B Sewer: Gas & Electric	R	12/10/25	12/10/25	95688278440	N
14 40 shore drive	3,954.16	5-05-55-502-000-214	B Sewer: Gas & Electric	R	12/10/25	12/10/25	95688278441	N
15 north st pump station	419.87	5-05-55-502-000-214	B Sewer: Gas & Electric	R	12/10/25	12/10/25	95688278445	N
	8,454.76							
Vendor Total:	8,454.76							
JEFFP005 JEFF PLATE								
25-01510 12/11/25 RECREATION DEPOSIT REFUND								
1 RECREATION DEPOSIT REFUND	250.00	T-03-56-850-000-010	B Trust: Recreation-Rental	R	12/11/25	12/11/25	PLATE/REFUND	N
Vendor Total:	250.00							
JFKEM005 JFK EMS								
25-00162 01/29/25 Ems service 2025								
12 Ems service 2025	15,000.00	5-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R	12/08/25	12/08/25	DECEMBER 2025	N
Vendor Total:	15,000.00							
KEVIN030 KEVIN E. ROAKE								
25-01507 12/11/25 medicare reimbursement								
1 medicare reimbursement	185.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R	12/11/25	12/11/25	DECEMBER 2025	N
Vendor Total:	185.00							
LAWES005 LAWES OUTDOOR POWER EQUIPMENT								
25-01428 11/21/25 safe rock salt								
1 safe rock salt	480.20	5-01-26-292-000-187	B Snow Removal: Sand & Salt	R	11/21/25	12/12/25	93475	N
Vendor Total:	480.20							

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page N Item 12.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Excl
MARKB005 Mark Bergman										
25-01527 12/12/25 refund of curb cut deposit										
1 refund of curb cut deposit	500.00	T-03-56-850-000-001	B Trust: Street Openings	R			12/12/25	12/12/25	39 GRAND TOUR	N
Vendor Total:	500.00									
MASTE005 MASTER MAINTENANCE OF RED BANK										
25-01517 12/11/25 cleaning of community center										
1 cleaning of community center	450.00	5-01-20-152-000-294	B Central Services: Other	R			12/11/25	12/11/25	7497	N
Vendor Total:	450.00									
MCSYEM MCSYSTEMS, LLC										
25-01511 12/11/25 ENFORCER YEARLY RENEWAL/SUPPOR										
1 ENFORCER YEARLY RENEWAL/SUPPOR	1,100.00	5-01-22-200-000-294	B Code Enf: Other	R			12/11/25	12/11/25	20250086	N
Vendor Total:	1,100.00									
MOTOROL MOTOROLA SOLUTIONS										
25-01212 09/26/25 Radio Equipment										
1 PMNN4486A - BATT IMPRES 2	681.60	5-01-25-240-000-273	B Police: Radio Repair	R			09/26/25	12/08/25	8282241337	N
Vendor Total:	681.60									
NJAMERIC NEW JERSEY AMERICAN WATER										
25-01505 12/10/25 22 snugharbor avenue										
1 22 snugharbor avenue	93.60	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	22 SNUGHARBOR	N
2 boro garage	53.94	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	BORO GARAGE	N
3 linden avenue	32.49	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	LINDEN AVE	N
4 waterwitch ave	23.86	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	WATERWITCH AVE	N
5 bay ave park	471.79	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	BAY AVE PARK	N
6 s bay avenue	23.86	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	S BAY AVENUE	N
7 17-1 shore dr	211.68	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	17-1 SHORE DR	N
8 42 shore dr	34.16	5-01-31-445-000-219	B Water	R			12/10/25	12/10/25	42 SHORE DR	N
9 17-1 shore hydrant	173.86	5-01-31-463-000-193	B Fire Hydrants	R			12/10/25	12/10/25	17-1 SHORE HYDR	N
10 gravelly point hydrant	64.41	5-01-31-463-000-193	B Fire Hydrants	R			12/10/25	12/10/25	GRAVELLY PT HYD	N
11 151 navesink hydrant	277.35	5-01-31-463-000-193	B Fire Hydrants	R			12/10/25	12/10/25	151 NAV HYDRAN	N

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS.
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
NJAMERIC NEW JERSEY AMERICAN WATER Continued						
25-01505 12/10/25 22 snugharbor avenue	Continued					
12 40 shore drive	121.56 5-05-55-502-000-219 B Sewer: Water	R	12/10/25 12/10/25	40 SHORE DRIVE	N	
	1,582.56					
Vendor Total:	1,582.56					
NJPO NEW JERSEY PLANNING OFFICIALS						
25-01237 10/06/25 MUNICIPAL LAND USE LAW						
1 MUNICIPAL LAND USE LAW	166.00 5-01-20-120-000-261 B Municipal Clerk: Printing	R	10/06/25 12/15/25	082027689	N	
Vendor Total:	166.00					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC						
25-01513 12/11/25 LAND USE BOARD AD						
1 LAND USE BOARD AD#24921	19.22 5-01-21-180-000-220 B Municipal Land Use Law: Advertising	R	12/11/25 12/11/25	23353	N	
Vendor Total:	19.22					
VETERINA NJ STATE DEPT. OF HEALTH						
25-01514 12/11/25 dog reports						
1 dog reports	5.40 T-12-99-999-000-002 B DOG TRUST: DUE STATE OF NEW JERSEY	R	12/11/25 12/11/25	OCTOBER 2025	N	
2 dog reports	1.20 T-12-99-999-000-002 B DOG TRUST: DUE STATE OF NEW JERSEY	R	12/11/25 12/11/25	NOVEMBER 2025	N	
	6.60					
Vendor Total:	6.60					
ONE CALL ONE CALL CONCEPTS, INC.						
25-01494 12/08/25 mark outs for November 2025						
1 mark outs for November 2025	62.60 5-05-55-502-000-154 B Sewer: Equipment Maintenance	R	12/08/25 12/08/25	5115086	N	
Vendor Total:	62.60					
OSWALD OSWALD SEWER SERVICE						
25-00750 06/10/25 cleaning sewer wet well						
1 cleaning sewer wet well	3,245.00 5-05-55-502-000-190 B Sewer: Station Repairs	R	06/10/25 12/08/25	14735	N	

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No. Item 12.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
OSWALD OSWALD SEWER SERVICE		Continued															
25-00750 06/10/25 cleaning sewer wet well		Continued															
2 cleaning sewer pump stations		4,825.00	5-05-55-502-000-190	B Sewer: Station Repairs	R	11/13/25	12/08/25	14892	N								
		8,070.00															
25-01384 11/14/25 cleaning of storm drains																	
1 cleaning of storm drains		4,600.00	5-05-55-502-000-188	B Sewer: Drains	R	11/14/25	12/08/25	14897	N								
2 cleaning of storm drains		4,600.00	5-05-55-502-000-188	B Sewer: Drains	R	12/08/25	12/08/25	14920	N								
		9,200.00															
Vendor Total:		17,270.00															
OTISE005 OTIS ELEVATOR COMPANY																	
25-01526 12/12/25 elevator maintenance																	
1 elevator maintenance		314.28	5-01-20-152-000-254	B Central Services: Equipment Maintenance	R	12/12/25	12/12/25	100402157990	N								
Vendor Total:		314.28															
PADUL005 PADULA LAW GROUP LLC																	
25-01538 12/15/25 Mattina																	
1 Mattina		315.00	T-03-56-875-000-152	B TRUST:LUB2021-05 149 Portland B12L4.01/2	R	12/15/25	12/15/25	485	N								
2 gneral land use board		980.00	5-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	12/15/25	12/15/25	477	N								
		1,295.00															
Vendor Total:		1,295.00															
RAWPO005 RAW POWER GENERATOR SERVICES																	
25-01483 12/04/25 GENERATOR SERVICE CALL																	
1 GENERATOR SERVICE CALL		1,724.63	5-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	12/04/25	12/11/25	2025807	N								
Vendor Total:		1,724.63															
RESERVE RESERVE ACCOUNT																	
25-01497 12/09/25 refill for postage																	
1 refill for postage		2,000.00	5-05-55-502-000-122	B Sewer: Postage	R	12/09/25	12/09/25		N								
Vendor Total:		2,000.00															

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
RICOH005 RICOH USA, INC.					
25-01493 12/08/25 copier lease					
1 copier lease	367.30 5-01-20-152-000-270 B Central Services: Leased Equipment R	12/08/25	12/08/25	5072395839	N
Vendor Total:	367.30				
ROBER060 ROBERTS ENGINEERING GROUP, LLC					
25-01537 12/15/25 misc. planning board					
1 misc. planning board	1,261.00 5-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer R	12/15/25	12/15/25	17713	N
2 260 navesink avenue	198.00 T-03-56-875-000-207 B LUB25-02 Kubis - 260 Navesink B119 L2.01 R	12/15/25	12/15/25	17714	N
3 44 miller street	1,426.50 T-03-56-875-000-197 B LUB24-07 Landsgrebe 44 Miller B58 L7.01 R	12/15/25	12/15/25	17716	N
4 planing board meeting	99.00 5-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer R	12/15/25	12/15/25	17712	N
5 35 miller street	733.50 T-03-56-875-000-211 B 35 miller st 54/13 R	12/15/25	12/15/25	17568	N
6 ross builders	2,175.50 T-03-56-875-000-196 B LUB24-06 Ross Builders - B26 L9.03 R	12/15/25	12/15/25	17566	N
7 60 bay avenue	1,822.50 T-03-56-875-000-191 B LUB24-02: Cahill - 60 Bay Ave., B42 L1 R	12/15/25	12/15/25	17567	N
8 149 portland road	2,215.50 T-03-56-875-000-152 B TRUST:LUB2021-05 149 Portland B12L4.01/2 R	12/15/25	12/15/25	17565	N
9 44 miller street	2,446.50 T-03-56-875-000-197 B LUB24-07 Landsgrebe 44 Miller B58 L7.01 R	12/15/25	12/15/25	16992	N
10 planning board meeting	99.00 5-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer R	12/15/25	12/15/25	17171	N
11 misc planning board	1,248.50 5-01-21-180-000-244 B Mun Land Use Law: Consultants - Engineer R	12/15/25	12/15/25	17172	N
12 32 shrewsbury avenue	455.00 T-03-56-875-000-159 B TRUST: LUB2021-07 Farrell B43 L7 R	12/15/25	12/15/25	17174	N
13 260 navesink avenue	520.00 T-03-56-875-000-207 B LUB25-02 Kubis - 260 Navesink B119 L2.01 R	12/15/25	12/15/25	17175	N
14 35 miller street	390.00 T-03-56-875-000-211 B 35 miller st 54/13 R	12/15/25	12/15/25	17178	N
15 44 miller street	32.50 T-03-56-875-000-197 B LUB24-07 Landsgrebe 44 Miller B58 L7.01 R	12/15/25	12/15/25	17179	N
	15,123.00				
Vendor Total:	15,123.00				
RTLFN005 RTLF-NJ II LLC					
25-01504 12/10/25 lien redemption					
1 lien redemption	1,349.88 T-03-56-851-000-003 B Trust: Redemption O/S Liens R	12/10/25	12/10/25	B90/L4	N
2 premium bid	1,000.00 T-03-56-851-000-001 B Trust: Tax Sale Premiums R	12/10/25	12/10/25	B90/L4	N
3 lien redemption	1,360.77 T-03-56-851-000-003 B Trust: Redemption O/S Liens R	12/10/25	12/10/25	B14/L5	N
4 premium bid	700.00 T-03-56-851-000-001 B Trust: Tax Sale Premiums R	12/10/25	12/10/25	B14/L5	N
	4,410.65				
Vendor Total:	4,410.65				

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount Charge Account	Acct Type Description						
RUDER005 RUDERMAN & ROTH, LLC								
25-00104 01/23/25 2025 Labor attorney								
10 2025 Labor attorney	2,627.00	5-01-20-155-000-294	B Legal Services: Other	R	12/11/25	12/11/25	NOVEMBER 2025	N
Vendor Total:	2,627.00							
SEABO005 SEABOARD WELDING SUPPLY, INC.								
25-01524 12/12/25 acetylene/oxygen								
1 acetylene/oxygen	75.55	5-05-55-502-000-294	B Sewer: Other	R	12/12/25	12/12/25	989099	N
Vendor Total:	75.55							
SEMER005 SEMERARO & FAHRNEY, LLC								
25-01534 12/15/25 181 bay avenue								
1 60 bay avenue	315.45	T-03-56-875-000-191	B LUB24-02: Cahill - 60 Bay Ave., B42 L1	R	12/15/25	12/15/25	3104	N
25-01536 12/15/25 125 bay avenue								
1 125 bay avenue	35.00	T-03-56-875-000-209	B LUB25-07 125 Bay Ave B46 L4	R	12/15/25	12/15/25	3090	N
Vendor Total:	350.45							
SERVIO05 SERVICE TIRE TRUCK CENTER, INC								
25-01312 10/28/25 BORO ADM TIRES								
1 BORO ADM TIRES	320.00	5-01-26-300-000-198	B Mech Garage: Tire Repairs & Supplies	R	10/28/25	12/08/25	251038604042	N
Vendor Total:	320.00							
SPECTROL SPECTROTREL								
25-01528 12/12/25 42 shore drive								
1 42 shore drive	1,644.36	5-01-20-152-000-294	B Central Services: Other	R	12/12/25	12/12/25	13406577	N
Vendor Total:	1,644.36							
SUREN005 SURENIAN, EDWARDS, BUZAK/NOLAN								
25-00107 01/23/25 2025 affordable housing attorn								
13 2025 affordable housing attorn	78.00	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	12/15/25	OCTOBER 2025	N
Vendor Total:	78.00							

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page 1 Item 12.

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TOMSA T.O.M.S.A.										
	25-01495 12/09/25 November 2025									
	1 November 2025		71,394.72	5-05-55-502-000-196	B Sewer: TOMSA	R	12/09/25	12/09/25		N
	Vendor Total:		71,394.72							
TOWIE005 TOWIE LLC										
	25-01541 12/15/25 APRIL 2026 GROUP CRUISE									
	1 APRIL 2026 GROUP CRUISE		5,000.00	T-03-56-850-000-011	B Trust: Recreation	R	12/15/25	12/15/25	00102	N
	2 APRIL 2026 GROUP CRUISE		8,000.00	T-03-56-850-000-022	B Trust: Recreation Camp	R	12/15/25	12/15/25	00102	N
	3 APRIL 2026 GROUP CRUISE		6,000.00	T-03-56-850-000-023	B Trust: Recreation Group	R	12/15/25	12/15/25	00102	N
	4 APRIL 2026 GROUP CRUISE		4,000.00	T-03-56-850-000-024	B Trust: Recreation Activities	R	12/15/25	12/15/25	00102	N
	5 APRIL 2026 GROUP CRUISE		3,554.68	5-01-28-360-000-294	B Community Ctr: Other	R	12/15/25	12/15/25	00102	N
			26,554.68							
	Vendor Total:		26,554.68							
NJDCA TREASURER, STATE OF NEW JERSEY										
	25-01520 12/12/25 3rd quarter 2025 state fees									
	1 3rd quarter 2025 state fees		3,352.00	5-01-99-999-002-286	B Due State of NJ - Training Fees	R	12/12/25	12/12/25	3RD QTR 2025	N
	Vendor Total:		3,352.00							
US FOOD US FOODS, INC.										
	25-01469 11/26/25 food items for Thansgiving									
	1 food items for Thansgiving		886.58	G-02-41-809-409-202	B Mun Alliance-2025 Coordinator-Match	R	11/26/25	12/08/25		N
	2 food items for Thansgiving		494.93	5-01-28-360-000-243	B Community Ctr: Winter Programs	R	11/26/25	12/08/25		N
			1,381.51							
	Vendor Total:		1,381.51							
VERIZON1 VERIZON										
	25-01522 12/12/25 17-1 shore drive									
	1 17-1 shore drive		381.36	5-01-31-440-000-213	B Telephone	R	12/12/25	12/12/25	12/1/25	N

December 15, 2025
12:54 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Page No Item 12.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099		
Item	Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
VERIZON1 VERIZON Continued												
25-01522	12/12/25 17-1 shore drive			Continued								
2	40 shore drive	174.82	5-05-55-502-000-213	B Sewer: Telephone	R	12/12/25	12/12/25		11/19/25	N		
		556.18										
Vendor Total:		556.18										
VIKIN005 VIKING PEST CONTROL												
25-01521	12/12/25 pest control-151 navesink ave											
1	pest control-151 navesink ave	35.60	5-01-26-310-000-178	B B&G: Building Maintenance	R	12/12/25	12/12/25		903409927	N		
2	pest control-22 snugharbor	46.66	5-01-26-310-000-178	B B&G: Building Maintenance	R	12/12/25	12/12/25		903410312	N		
		82.26										
Vendor Total:		82.26										
WEBAL005 WEB ALLIANCE INTERNATIONAL												
25-01134	09/10/25 website maintenance services											
2	website maintenance services	4,250.00	5-01-20-152-000-294	B Central Services: Other	R	09/10/25	12/12/25		4377	N		
3	website maintenance services	199.00	5-01-20-152-000-294	B Central Services: Other	R	09/10/25	12/12/25		DECEMBER 2025	N		
		4,449.00										
Vendor Total:		4,449.00										
WINNER WINNER FORD												
24-01586	12/18/24 25 tahoe											
1	upfit for 2025 tahoe	23,195.37	4-01-25-240-000-296	B Police: New Vehicle	R	12/18/24	12/08/25		507501	N		
2	25 tahoe	4,078.50	5-01-25-240-000-297	B Police: Vehicles	R	12/03/25	12/08/25		507501	N		
		27,273.87										
Vendor Total:		27,273.87										
Total Purchase Orders: 86 Total P.O. Line Items: 157 Total List Amount: 374,142.40 Total Void Amount: 0.00												

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	23,291.87	0.00	23,291.87	0.00	0.00	23,291.87
	4-05	<u>500.50</u>	<u>0.00</u>	<u>500.50</u>	<u>0.00</u>	<u>0.00</u>	<u>500.50</u>
Year Total:		23,792.37	0.00	23,792.37	0.00	0.00	23,792.37
	5-01	126,543.66	0.00	126,543.66	0.00	0.00	126,543.66
	5-05	<u>99,420.32</u>	<u>0.00</u>	<u>99,420.32</u>	<u>0.00</u>	<u>0.00</u>	<u>99,420.32</u>
Year Total:		225,963.98	0.00	225,963.98	0.00	0.00	225,963.98
CAPITAL PROJECTS	C-04	36,282.32	0.00	36,282.32	0.00	0.00	36,282.32
	C-06	<u>43,775.00</u>	<u>0.00</u>	<u>43,775.00</u>	<u>0.00</u>	<u>0.00</u>	<u>43,775.00</u>
Year Total:		80,057.32	0.00	80,057.32	0.00	0.00	80,057.32
	G-02	2,340.53	0.00	2,340.53	0.00	0.00	2,340.53
TRUST NON BUDGET-TWO RIVER	T-03	41,981.60	0.00	41,981.60	0.00	0.00	41,981.60
	T-12	<u>6.60</u>	<u>0.00</u>	<u>6.60</u>	<u>0.00</u>	<u>0.00</u>	<u>6.60</u>
Year Total:		41,988.20	0.00	41,988.20	0.00	0.00	41,988.20
Total Of All Funds:		<u>374,142.40</u>	<u>0.00</u>	<u>374,142.40</u>	<u>0.00</u>	<u>0.00</u>	<u>374,142.40</u>

December 12, 2025
09:32 AM

BOROUGH OF HIGHLANDS
Check Register By Check Id

Page 12 of 12
Item 12.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	1,484.90	0.00	0.00	1,484.90
Total of All Funds:		1,484.90	0.00	0.00	1,484.90

December 12, 2025
09:32 AM

BOROUGH OF HIGHLANDS
Check Register By Check Id

Pa Item 12.

Range of Checking Accts: CLEARING to CLEARING Range of Check Ids: 18364 to 18364.
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
18364	12/12/25	UNCLE005 UNCLE GIUSEPPE'S					1375
25-01519	1	CATERING/HOLIDAY PARTY	1,484.90	5-01-28-385-000-244	Budget		1 1
				Public Events: Special Events			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,484.90	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,484.90	0.00

December 17, 2025
01:59 PM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Page 12 of 12
Item 12.

Batch Id: JORGI Batch Type: C Batch Date: 12/17/25 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status Seq	Acct
PO #	Enc Date	Item Description		Description				
<hr/>								
12/17/25 ROMAN005 ROMAN E&G CORPORATION				14 OGDEN STREET				
22-00497	02/09/24	15 PHASE I SANITARY SEWER	200,000.00	C-04-23-101-000-205	Budget	Aprv	1	1
				ORD#23-10 Linden/Waterwitch/Bay-NJDOT				
22-00497	03/07/24	20 PHASE I SANITARY SEWER	74,768.66	C-04-14-108-000-555	Budget	Aprv	2	1
				Ord 14-08 Construction Contracts				
22-00497	04/28/22	21 PHASE I SANITARY SEWER	297,633.54	C-06-22-101-000-201	Budget	Aprv	3	1
				ORD#22-07 PHASE I&II SANITARY SEWER				
22-00497	04/28/22	24 PHASE I SANITARY SEWER	20,661.39	C-06-18-001-000-202	Budget	Aprv	4	1
				ORD#18-23 Storm Water Improv-Contracts				
22-00497	12/19/24	28 PHASE I SANITARY SEWER	24,391.50	C-06-24-101-000-201	Budget	Aprv	5	1
				ORD#24-05 Phase I&II Sanitary Sewer Imp				
22-00497	08/27/24	29 PHASE I SANITARY SEWER	5,683.55	C-06-24-101-000-201	Budget	Aprv	6	1
				ORD#24-05 Phase I&II Sanitary Sewer Imp				
			623,138.64					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	6	623,138.64

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CAPITAL PROJECTS	C-04	274,768.66	0.00	0.00	274,768.66
	C-06	348,369.98	0.00	0.00	348,369.98
Total Of All Funds:		<u>623,138.64</u>	<u>0.00</u>	<u>0.00</u>	<u>623,138.64</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-01-101-01-000-002	Cash - Clearing - Valley	0.00	623,138.64
5-01-160-05-000-003	Due Capital Fund	274,768.66	0.00
5-01-160-05-000-010	Due Sewer Capital Fund	<u>348,369.98</u>	<u>0.00</u>
	Totals for Fund 5-01 :	623,138.64	623,138.64
5-04-160-05-000-001	Due Current	0.00	274,768.66
5-04-215-55-000-000	Improvement Authorizations	<u>274,768.66</u>	<u>0.00</u>
	Totals for Fund 5-04 :	274,768.66	274,768.66
5-06-160-05-000-001	Due Current	0.00	348,369.98
5-06-201-20-000-000	Sewer Capital Appropriations	<u>348,369.98</u>	<u>0.00</u>
	Totals for Fund 5-06 :	348,369.98	348,369.98
	Grand Total:	<u>1,246,277.28</u>	<u>1,246,277.28</u>

December 17, 2025
02:09 PM

BOROUGH OF HIGHLANDS
Check Payment Batch Verification Listing

Pa Item 12.

Batch Id: JORGI Batch Type: C Batch Date: 12/17/25 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
	12/17/25	ROMAN005 ROMAN E&G CORPORATION		14 OGDEN STREET					
25-01558	12/17/25	1 phase I sanitary sewer	376,861.36	C-06-22-101-000-201	Budget	Aprv	1	1	
			376,861.36	ORD#22-07 PHASE I&II SANITARY SEWER					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	376,861.36

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	C-06	376,861.36	0.00	0.00	376,861.36
Total of All Funds:		<u>376,861.36</u>	<u>0.00</u>	<u>0.00</u>	<u>376,861.36</u>

G/L Posting Summary

Account	Description	Debits	Credits
5-01-101-01-000-002	Cash - Clearing - Valley	0.00	376,861.36
5-01-160-05-000-010	Due Sewer Capital Fund	<u>376,861.36</u>	<u>0.00</u>
	Totals for Fund 5-01 :	376,861.36	376,861.36
5-06-160-05-000-001	Due Current	0.00	376,861.36
5-06-201-20-000-000	Sewer Capital Appropriations	<u>376,861.36</u>	<u>0.00</u>
	Totals for Fund 5-06 :	376,861.36	376,861.36
	Grand Total:	<u>753,722.72</u>	<u>753,722.72</u>