



AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

PROCLAMATION

1. Highlands' 125th Anniversary

APPROVAL OF MINUTES

2. March 5, 2025 Meeting Minutes
3. March 5, 2025 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

4. O-25-03 Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities
5. O-25-04 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)
6. O-25-05 Amending Chapter 10 (Buildings and Housing), Section 10-7 (Signs and Outdoor Display Structures) and Chapter 21 (Zoning and Land Use Regulations), Article XXII (Signs) of the Borough Code of the Borough of Highlands

RESOLUTIONS

7. R 25-078 Introduction of 2025 Municipal Budget
8. R 25-079 Authorizing Emergency Contract for Demolition and Removal of Dwelling Located at 36 Miller Street

CONSENT AGENDA

- [9.](#) R 25-080 Authorizing Refund of Tax Overpayment
- [10.](#) R 25-081 Approving Request for Waiver of Alcohol Ban for Community Center Rental
- [11.](#) R 25-082 Certifying and Approving 2024 LOSAP Contributions
- [12.](#) R 25-083 Appointing Deputy Registrar and Alternate Deputy Registrar
- [13.](#) R 25-084 Authorizing Payment of Bills
- [14.](#) R 25-085 Authorizing the Award of a Non-Fair and Open Contract for Professional Services Pertaining to Additional Environmental Services in Connection with Improvements to Frank Hall Park
- [15.](#) R 25-086 Self-Examination of Budget
- [16.](#) R 25-087 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for Street Sweeping Services

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

17. Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-03

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space on Waterwitch Ave., twenty-five (25) feet Northwest of utility pole BT40056HB, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 121 Waterwitch Ave., Unit C6. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B(d).

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-25-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 2, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-04

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$100,525.18 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Borough of Highlands shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$351,838.12, and that the CY 2025 municipal budget for the Borough of Highlands be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

First Reading and Set Hearing Date for O-25-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 2, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-05

AMENDING CHAPTER 10 (BUILDINGS AND HOUSING), SECTION 10-7 (SIGNS AND OUTDOOR DISPLAY STRUCTURES) AND CHAPTER 21 (ZONING AND LAND USE REGULATIONS), ARTICLE XXII (SIGNS) OF THE BOROUGH CODE OF THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough of Highlands (the “Borough”) Revised General Ordinances (“Code”) Chapter 10 (Building and Housing), Section 7 (Signs and Outdoor Display Structures) and Chapter 21 (Zoning and Land Use Regulations), Article XXII (Signs) each contain provisions and requirements for signage placement, design, and standards within the Borough; and

WHEREAS, certain portions of these Code sections are duplicative or conflicting; and

WHEREAS, the governing body desires to clearly incorporate Attachment 2 – Sign Schedule of Chapter 21 (Zoning and Land Use Regulations) of the Borough Code into Section 21-103 (Specific Standards by Zone District) of the Borough Code; and

WHEREAS, Attachment A – Sign Design Guidelines of Chapter 21 (Zoning and Land Use Regulations) of the Borough Code was renamed and the governing body desires to incorporate this new name into Code Section 21-102; and

WHEREAS, the governing body desires to amend the aforementioned sections of the Code in order to ensure consistency with the provisions and requirements for signage placement, design, and standards and make minor changes to update the standards regarding signs within the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Chapter 21 (Zoning and Land Use Regulations) Article XXII (Signs) is hereby amended to provide as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~**strikeovers in bold italics**~~.):

Section 21-101 (Purpose): No Changes.

Section 21-102 (General Standards) A. through B.: No Changes.

C. General Guidelines.

1. Sign messages should be simple and clear, using short messages or graphic symbols, and contrasting colors.
2. Sign materials and colors should harmonize with the building with which the sign is associated.
3. Sign size and orientation should be appropriate to both the building with which the sign is associated and the audience to whom it is directed.
4. Sign design should follow the guidelines established in the "~~**Central Business District, Design Manual**~~ **Signage Design Guidelines**" developed by the Neighborhood Preservation Program and adopted by the Planning Board. However, any conflicts between the requirements of this chapter and the ~~**Design Manual**~~ **Sign Design Guidelines** shall be resolved in favor of ~~the~~ Chapter 21.

D. through F.: No Changes.

Section 21-103 (Specific Standards by Zone District) A. through D.: No Changes.

E. Sign dimensions and placement should follow the guidelines established in the "Sign Schedule". (Please refer to Appendix 2.) However, any conflicts between the requirements of this chapter and the Sign Schedule shall be resolved in favor of Chapter 21.

Section 21-104 (Sign Permits)

A. Applications. A sign permit shall be required for any sign to be erected, displayed, altered or enlarged that has not been approved as part of a site plan application and erected as part of site plan construction. Such permit shall be issued by the Zoning Officer upon the filing of an application including, at minimum, the following information: the name of the owner of the property upon which the sign is to be erected; the name of the owner of the sign and his address; the name and address of the person or firm engaged to construct and erect the sign; a scale drawing specifying dimensions, material, illumination, letter sizes, colors, support systems, and location on land or building. All sign permit applications shall comply with the requirements of this chapter and of NJDOT's outdoor advertising standards if applicable.

B. Fees. The fee for a sign permit is ~~twenty-five (\$25.00)~~ **fifty (\$50.00)** dollars per year. **Sign permits must be renewed annually.**

C. Action. The Zoning Officer shall act within thirty (30) days of the receipt of a complete sign application. Appeals of the action or decision of the Zoning Officer under this section may be taken to the Board of Adjustment under the provisions of N.J.S.A. 40:55D-70a.

D. Temporary Signs. Temporary signs shall be subject to the same permit requirements as permanent signs, ~~with the exception of political signs for which no permit shall be required.~~ **Temporary signs related to an event shall be placed no more than one month before the event, and shall be removed within five days after the conclusion of the event.**

Section 21-105 (Exemptions)

- A. The provisions and regulations of this Part shall not apply to the following signs:
 1. Any sign(s) having an aggregate area of less than ~~two (2)~~ **four (4)** square feet.
 2. Nonilluminated directional signs, not exceeding four (4) square feet, which identify parking areas, loading zones, entrances, exits and similar locations ~~and may contain either the company name or logo, but no advertising.~~
 3. Signs for the public convenience and welfare erected by a governmental agency; traffic controls; and legal notices, posters, directions, or warning, no trespassing or other regulatory signs, as may be required by law.
 4. Signs indicating public transportation stops, not to exceed two (2) square feet.
 5. Historical tablets, cornerstones, memorial plaques, and emblems, not to exceed six (6) square feet, installed by governmental, civic or religious organizations, and including flags or emblems flown from the buildings or grounds of such organizations.
 6. Signs which are an integral part of vending machines, including gasoline pumps, which do not exceed two (2) square feet per machine or pump.
 - ~~7. Temporary real estate signs pertaining to the lease or sale of the premises, in conformance with Section 21-104 above.~~
 - ~~8. Temporary signs for charitable, educational, or religious events, erected for a period not to exceed thirty (30) days in any calendar year.~~

Section 21-105A Enforcement

A. The provisions of this Part shall be administered and enforced by the Zoning Officer, or his duly authorized designee, of the Borough. It shall be the duty of the Zoning Officer or his duly authorized designee to inspect any building or premises which may be in

violation of this chapter and to order in writing, the remedying of any conditions found to exist in violation of any provision of this Part. If the violation is not remedied in the time period established by the Zoning Officer, a summons may be issued.

B. Any owner or agent and any person or corporation who shall violate any provisions of this chapter shall be guilty of a violation. Each and every day such violation continues shall be deemed a separate and distinct violation. Pursuant to N.J.S.A. 40:49-5, any person who violates any provisions of this chapter shall, upon conviction, be subject to a to a fine not to exceed two thousand (\$2,000.00) dollars for each day of violation.

SECTION II.

Section 21-102C.4, Land Use Appendix A Signage Design Guidelines shall be amended as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as **strikeovers in bold italics.**)

LAND USE APPENDIX A SIGNAGE DESIGN GUIDELINES

(Section 21-102C.4)

SIGNS NOT REQUIRING PERMIT:

- a. Non-illuminated directional signs identifying parking areas, loading zones, entrances, exits, and similar locations. **~~The signs may include a business name or professional name, but shall not include any advertising message and shall not exceed four (4) square feet in area.~~**
- b. through i.: No Changes.

SIGNS PROHIBITED.

Signs are prohibited for various reasons such as: safety, sign pollution or non-contribution to the Highlands Central Business District.

- a. through d.: No Changes.
- e. Signs or advertising matter of an **~~indecent or~~** obscene nature.
- f. through o.: No Changes.

SECTION III.

Borough Code Chapter 10 (Building and Housing), Section 10-7 (Signs and Outdoor Display Structures) is hereby deleted in its entirety.

SECTION IV. SEVERABILITY.

If any section, subsection, sentence clause or phrase of the ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION V. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI: EFFECTIVE DATE.

This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-25-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 16, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands

R 25-078 MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2025

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2025;

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of March 25th, 2025

The Governing Body of the BOROUGH of HIGHLANDS does hereby approve the following as the Budget for the year 2025:

RECORDED VOTE

(Insert Last Name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH, on March 19th, 2025.

A Hearing on the Budget and Tax Resolution will be held at Borough of Highlands, on April 16th, 2025 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2025 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

		YEAR 2025
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)		XXXXXXXXXXXXXX
1. Appropriations within "CAPS" -		XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}		10,235,834.00
2. Appropriations excluded from "CAPS" -		XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}		3,374,829.81
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)		-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)		3,374,829.81
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	95.13% Percent of Tax Collections	1,100,000.00
4. Total General Appropriations (Item 9, Sheet 29)		14,710,663.81
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		3,877,041.88
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)		XXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)		10,833,621.93
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)		-
(c) Minimum Library Tax		-

2025 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2025 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF HIGHLANDS

COUNTY: MONMOUTH

<u>Carolyn Broullon</u> Mayor's Name	<u>December 31, 2025</u> Term Expires
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Municipal Officials	
<u>Nancy Tran</u> Municipal Clerk	1/8/2022 Date of Orig. Appt.
<u>Patrick J. DeBlasio, CTC</u> Tax Collector	
<u>Patrick J. DeBlasio, CMFO, CPA</u> Chief Financial Officer	C-2157 Cert. No.
<u>Robert W. Allison, CPA, RMA, PSA</u> Registered Municipal Accountant	724 Cert. No.
<u>Brian Chabarek, Esq</u> Municipal Attorney	675 Cert. No.
	483 Lic. No.

Governing Body Members	
Name	Term Expires
<u>Jo-Anne Olszewski-Council President</u>	<u>12/31/2026</u>
<u>Leo Cervantes</u>	<u>12/31/2027</u>
<u>Karen Chelak</u>	<u>12/31/2027</u>
<u>Donald Melnyk</u>	<u>12/31/2026</u>

Official Mailing Address of Municipality

Borough of Highlands
151 Navesink Avenue
Highlands, NJ 07732

Fax #: 732-872-0670

2025 MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2025.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

19th day of March, 2025
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 19th day of March, 2025

Nancy Tran, Municipal Clerk
Clerk
151 Navesink Avenue
Address
Highlands, NJ 07732
Address
732-872-1224
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 19th day of March, 2025

Robert W. Allison, RMA, CPA, PSA 1985 Cedar Bridge Ave, Suite 3
Registered Municipal Accountant Address
Lakewood, NJ 08701 732-409-0800
Address Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 19th day of March, 2025

Patrick J. DeBlasio, CFO, CPA, CGFM
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2025 By: _____

MUNICIPAL BUDGET NOTICE

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in the issue of March 25th, 2025

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RECORDED VOTE

(Insert Last Name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH, on March 19th, 2025.

A Hearing on the Budget and Tax Resolution will be held at Borough of Highlands, on April 16th, 2025 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2025 may be presented by taxpayers or other interested persons.

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(b) Addition to Local District School Tax (Item 6(b), Sheet 11)		-
(c) Minimum Library Tax		-

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2024 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	14,209,037.77	1,815,944.87	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87	290,000.00						
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	14,499,037.77	1,815,944.87	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	13,846,847.59	1,634,232.11	-	-	-	-	-
Reserved	647,182.71	181,712.76	-	-	-	-	-
Unexpended Balances Canceled	5,007.47	0.00	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	14,499,037.77	1,815,944.87	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2024	14,209,037.77	Allowable Operating Appropriations before	
Cap Base Adjustment:	39,575.00	Additional Exceptions per (N.J.S.A. 40A:4-45.3)	10,303,830.44
Subtotal	14,248,612.77		
Exceptions Less:		Additions:	
Total Other Operations	174,075.00	New Construction (Assessor Certification)	53,507.25
Total Uniform Construction Code		2023 Cap Bank Available	68,815.94
Total Interlocal Service Agreement	254,000.00	2024 Cap Bank Available	94,554.38
Total Additional Appropriations			
Total Capital Improvements	350,000.00		
Total Debt Service	2,227,325.90		
Transferred to Board of Education		Total Additions	216,877.57
Type I School Debt			
Total Public & Private Programs	90,694.37	Maximum Appropriations within "CAPS" Sheet 19 @ 2.5%	10,520,708.00
Judgements			
Total Deferred Charges		Additional Increase to COLA rate. 3.5%	
Cash Deficit		Amount of Increase allowable. 1.0%	100,525.18
Reserve for Uncollected Taxes	1,100,000.00		
Total Exceptions	4,196,095.27	Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	10,621,233.18
Amount on Which CAP is Applied	10,052,517.50		
2.5% CAP	251,312.94	Total General Appropriations for Municipal Purposes	10,235,834.00
Allowable Operating Appropriations before		(Sheet 19, H-1)	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	10,303,830.44	Over or (Under) Appropriations Cap	(385,399.18)

NOTE:

Sheet 3b

- MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:**
1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
 2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

BUDGET MESSAGE

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the Municipality's Employee Group Insurance

Estimated Group Insurance Costs - 2025	<u>\$ 1,780,000.00</u>
Estimated Amounts to be Contributed by Employees:	
Contribution from all eligible emp.	<u>150,000.00</u>
	<u>1,630,000.00</u>
Budgeted Group Insurance - Inside CAP	<u>1,431,360.00</u>
Budgeted Group Insurance - Utilities	<u>30,000.00</u>
Budgeted Group Insurance - Outside CAP	<u>168,640.00</u>
TOTAL	<u><u>1,630,000.00</u></u>

Instead of receiving Health Benefits, 8 employees have elected an opt-out for 2025. This opt-out amount is budgeted separately.

Health Benefits Waiver	
Salaries and Wages	<u>\$ 50,000.00</u>

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	10,217,050.45
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	2,000.00
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	<u>10,215,050.45</u>
Plus 2% CAP Increase	<u>204,301.01</u>
ADJUSTED TAX LEVY	<u>10,419,351.46</u>
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>10,419,351.46</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	10,419,351.46
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Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	195,840.00
Allowable Pension Obligations Increases	58,719.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	194,336.00
Recycling Tax appropriation	1,000.00
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	

Add Total Exclusions	<u>449,895.00</u>
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Less Cancelled or Unexpended Waivers	
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Less Cancelled or Unexpended Exclusions	<u>5,007.00</u>
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ADJUSTED TAX LEVY	<u>10,864,239.46</u>
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Additions:

New Ratables - Increase for new construction	5,722,700
Prior Year's Local Purpose Tax Rate (per \$100)	<u>0.935</u>
New Ratable Adjustment to Levy	53,507.25
Amounts approved by Referendum	
Levy CAP Bank Applied	

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	<u>10,917,746.70</u>
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AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	<u>10,833,621.93</u>
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OVER OR (UNDER) 2% LEVY CAP	<u>(84,124.77)</u>
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(must be equal or under for Introduction)

BUDGET MESSAGE

"2010" LEVY CAP BANKS:

2022

Maximum Allowable Amount to be Raised by Taxation	
Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2025)	<u>278,179</u>
Amount Used in CY 2025	<u>-</u>
Balance to Expire	<u><u>278,179</u></u>

2023

Maximum Allowable Amount to be Raised by Taxation	-
Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2025 - CY 2026)	<u>-</u>
Amount Used in CY 2025	<u>-</u>
Balance to Carry Forward (CY 2026)	<u><u>-</u></u>

2024

Maximum Allowable Amount to be Raised by Taxation	10,336,876
Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2025 - CY 2027)	<u>10,217,050</u>
Amount Used in CY 2025	<u>119,826</u>
Balance to Carry Forward (CY 2026 - CY2027)	<u><u>119,826</u></u>

2025

Maximum Allowable Amount to be Raised by Taxation	10,917,747
Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2026 - CY 2028)	<u>10,833,622</u>
	84,125

Total Levy CAP Bank	<u><u>203,951</u></u>
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CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
1. Surplus Anticipated	08-101	1,900,000.00	1,900,000.00	1,900,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	1,900,000.00	1,900,000.00	1,900,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Alcoholic Beverages	08-103	18,000.00	18,000.00	19,641.00
Other	08-104	15,000.00	15,000.00	17,835.67
Fees and Permits	08-105	100,000.00	100,000.00	119,858.31
Fines and Costs:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Municipal Court	08-110	65,000.00	63,000.00	72,663.37
Other	08-109			
Interest and Costs on Taxes	08-112	90,000.00	80,000.00	112,270.69
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	275,000.00	220,000.00	380,088.61
Anticipated Utility Operating Surplus	08-114			
Cable TV Franchise Fee	08-118	19,000.00	20,000.00	19,633.31

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				
Total Section A: Local Revenue	08-001	582,000.00	516,000.00	741,990.96

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Transitional Aid	09-212			
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	358,787.07	358,787.00	358,787.06
Garden State Trust	09-206			
Watershed Aid	09-207			
Municipal Relief Fund-Reserved	09-208		36,990.00	36,990.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	358,787.07	395,777.00	395,777.06

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				
Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Uniform Construction Code Fees	08-160	115,000.00	140,000.00	115,080.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	115,000.00	140,000.00	115,080.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Interlocal Service Agreement- Atlantic Highlands- EMS/JFK	08-104	90,000.00	90,000.00	82,500.00
Interlocal Service Agreement- Sea Bright-Court	11-102	75,000.00		

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	165,000.00	90,000.00	82,500.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated				
 With Prior Written Consent of the Director of Local Government Services -				
 Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section E: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
 Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Public and				
Private Revenues Offset with Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
				-
				-
				-
				-
				-
				-
				-
				-
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				-
				-
				-
				-
				-
				-
				-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Public and				
Private Revenues Offset with Appropriations (Continued):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Alcohol Education-Reserved	10-710	5,271.10	2,336.30	2,336.30
Body Armor-Reserved	10-706	1,573.95	1,523.81	1,523.81
Clean Communities-Reserved	10-771	15,743.41	13,860.65	13,860.65
Local Recreation Grant-Reserved	10-711	75,000.00		-
Summer Food	10-772		86.20	86.20
Comm Affairs-LGAP-Lead Paint	10-714		7,600.00	7,600.00
Recycling Tonnage Grant-Reserved	10-692	2,006.35		-
Drunk Driving Enforcement Grant-Reserved	10-760	770.00		-
Municipal Alliance-2025	10-765	13,890.00	14,954.20	14,954.20
County Open Space-Snug Harbor Park	10-691			-
Highway Safety Grant	10-692		770.00	770.00
LEAP Grant	10-693		15,824.66	15,824.66
Stormwater Assistance Grant	10-694		15,000.00	15,000.00
	10-695			-
159 Res-American Rescue Plan-Firefighters	10-696		40,000.00	40,000.00
159-Res-NJ Clam Plant Grant	10-697		50,000.00	50,000.00
159-Res-Safe Streets & Roads Grant	10-698		200,000.00	200,000.00
Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Public and Private Revenues	10-001	114,254.81	361,955.82	361,955.82

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
 With Prior Written Consent of Director of Local Government Services - Other Special				
 Items:	XXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Utility Operating Surplus of Prior Year	08-116			
Uniform Fire Safety	08-103	5,000.00		
Lease of Borough Property	08-108	115,000.00	115,000.00	128,402.94
Housing Authority-PILOT	08-108	35,000.00	35,000.00	47,037.00
Police Off-Duty Admin Fees	08-108	12,000.00	12,000.00	12,000.00
Capital Fund-Reserve to Pay BANS	08-105		116,254.50	116,254.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Other Special				
Items:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section G: Special Items of General Revenue Anticipated with Prior Written	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Consent of Director of Local Government Services - Other Special Items	08-004	167,000.00	278,254.50	303,693.94

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
Summary of Revenues	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	1,900,000.00	1,900,000.00	1,900,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	582,000.00	516,000.00	741,990.96
Total Section B: State Aid Without Offsetting Appropriations	09-001	358,787.07	395,777.00	395,777.06
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	115,000.00	140,000.00	115,080.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	165,000.00	90,000.00	82,500.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	114,254.81	361,955.82	361,955.82
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	167,000.00	278,254.50	303,693.94
Total Miscellaneous Revenues	13-099	1,502,041.88	1,781,987.32	2,000,997.78
4. Receipts from Delinquent Taxes	15-499	475,000.00	600,000.00	625,248.16
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	3,877,041.88	4,281,987.32	4,526,245.94
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	10,833,621.93	10,217,050.45	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191	-	-	XXXXXXXXXXXX
c) Minimum Library Tax	07-192	-	-	XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	10,833,621.93	10,217,050.45	10,929,285.37
7. Total General Revenues	13-299	14,710,663.81	14,499,037.77	15,455,531.31

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT						-		-
Borough Administrator						-		-
Salaries and Wages	20-100	1	230,000.00	225,000.00		225,000.00	224,777.62	222.38
Other Expenses	20-100	2	2,800.00	6,000.00		6,000.00	5,981.40	18.60
						-		-
Central Services						-		-
Salaries and Wages	20-100	1	15,000.00	15,000.00		10,000.00	8,225.29	1,774.71
Other Expenses	20-100	2	30,000.00	30,000.00		35,000.00	34,360.58	639.42
						-		-
Mayor's Department						-		-
Salaries and Wages	20-110	1				-		-
Other Expenses	20-110	2	13,200.00	22,000.00		22,000.00	11,015.53	10,984.47
						-		-
Borough Clerk						-		-
Salaries and Wages	20-120	1	93,000.00	89,000.00		89,000.00	88,900.08	99.92
Other Expenses	20-120	2	50,000.00	51,000.00		51,000.00	50,964.31	35.69
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Financial Administration						-		-
Salaries and Wages	20-130	1	158,000.00	157,000.00		152,000.00	149,959.17	2,040.83
Other Expenses	20-130	2	19,000.00	20,000.00		20,000.00	17,913.79	2,086.21
Audit Services	20-130	2	55,000.00	55,000.00		55,000.00		55,000.00
						-		-
Collection of Taxes						-		-
Salaries and Wages	20-145	1	105,000.00	103,000.00		103,000.00	101,501.47	1,498.53
Other Expenses	20-145	2	13,000.00	13,000.00		13,000.00	11,422.15	1,577.85
						-		-
Assessment of Taxes						-		-
Salaries and Wages	20-150	1	52,000.00	48,000.00		48,000.00	47,142.56	857.44
Other Expenses	20-150	2	36,700.00	45,000.00		45,000.00	37,720.71	7,279.29
						-		-
Legal Services and Costs						-		-
Salaries and Wages	20-155	1				-		-
Other Expenses	20-155	2	325,000.00	308,000.00		323,000.00	322,154.30	845.70
						-		-
Grants Writer						-		-
Other Expenses	20-130	2	10,000.00	50,000.00		40,000.00	26,817.20	13,182.80
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Engineering Services and Costs						-		-
Other Expenses	20-165	2	330,000.00	350,000.00		335,000.00	325,028.51	9,971.49
						-		-
CODE ENFORCEMENT						-		-
Code Enforcement Officer						-		-
Salaries and Wages	21-190	1	110,000.00	122,000.00		105,000.00	85,508.64	19,491.36
Other Expenses	21-190	2	8,500.00	7,500.00		7,500.00	5,804.42	1,695.58
Other Expenses-Substandard Housing	21-190	2	9,000.00	9,000.00		9,000.00	9,000.00	-
						-		-
MUNICIPAL LAND USE LAW (NJSA 40A:55D-1)						-		-
Salaries and Wages	21-180	1	27,500.00	32,000.00		27,000.00	19,499.95	7,500.05
Other Expenses	21-180	2	10,000.00	15,750.00		16,750.00	16,740.78	9.22
Zoning-OE	21-180	2	3,000.00	3,000.00		3,000.00	2,968.47	31.53
Master Plan	21-180	2	2,000.00	2,000.00		2,000.00		2,000.00
						-		-
INSURANCE						-		-
General Liability Insurance	23-210	2	207,000.00	160,425.00		160,425.00	160,231.63	193.37
General Liability-Flood Insurance	23-210	2	32,000.00	30,000.00		30,000.00	26,161.00	3,839.00
Workers Compensation Insurance	23-215	2	230,000.00	225,000.00		225,000.00	225,000.00	-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE-CONTINUED						-		-
Employee Group Insurance	23-225	2	1,431,360.00	1,340,000.00		1,360,000.00	1,359,606.18	393.82
Group Salary Insurance	23-225	1	50,000.00	50,000.00		50,000.00	34,999.44	15,000.56
						-		-
PUBLIC SAFETY FUNCTIONS						-		-
Fire						-		-
Other Expenses	25-265	2	115,000.00	115,000.00		115,000.00	114,992.49	7.51
Police						-		-
Salaries and Wages	25-240	1	2,205,000.00	2,175,000.00		2,125,000.00	2,074,861.93	50,138.07
Other Expenses	25-240	2	219,300.00	260,400.00		255,400.00	235,449.90	19,950.10
School Crossing Guards						-		-
Salaries and Wages	25-241	1	52,000.00	40,000.00		47,000.00	45,867.34	1,132.66
Other Expenses	25-241	2	2,000.00	2,000.00		2,000.00	1,466.72	533.28
						-		-
						-		-
						-		-
Municipal Court						-		-
Salaries and Wages	43-490	1	110,000.00	101,000.00		103,000.00	102,142.16	857.84
Other Expenses	43-490	2	20,600.00	10,000.00		14,000.00	10,980.23	3,019.77
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
First Aid Organization Contribution	25-260	2	37,400.00	37,400.00		37,400.00	36,627.71	772.29
Emergency Management Services						-		-
Salaries and Wages	25-252	1	8,000.00	8,000.00		8,000.00	7,508.88	491.12
Other Expenses	25-252	2	34,500.00	34,500.00		34,500.00	22,539.38	11,960.62
Public Defender						-		-
Salaries and Wages	43-495	1	10,000.00	10,000.00		11,000.00	9,550.00	1,450.00
Other Expenses	43-495	2	1,000.00	5,000.00		5,000.00	200.00	4,800.00
Fire Hydrant Fees	25-265	2	85,000.00	80,000.00		80,000.00	79,806.51	193.49
Uniform Fire Safety Act						-		-
Salaries and Wages	25-265	1	48,000.00	55,000.00		55,000.00	45,326.45	9,673.55
Other Expenses	25-265	2	7,360.00	7,360.00		7,360.00	7,025.77	334.23
Municipal Prosecutor						-		-
Salaries and Wages	25-275	1	18,000.00	20,000.00		20,000.00	14,605.00	5,395.00
Other Expenses	25-275	2				-		-
PUBLIC WORKS FUNCTION						-		-
Road Repair and Maintenance:						-		-
Salaries and Wages	26-290	1	502,000.00	475,000.00		487,000.00	483,508.74	3,491.26
Other Expenses	26-290	2	87,500.00	95,000.00		80,000.00	79,996.40	3.60
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						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Snow Removal						-	-	
Salaries and Wages	26-290	1	16,000.00	15,000.00		15,000.00	15,000.00	
Other Expenses	26-290	2	30,000.00	40,000.00		40,000.00	3,285.90 36,714.10	
Sanitation						-	-	
Salaries and Wages	32-465	1	15,000.00	17,000.00		2,000.00	2,000.00	
Other Expenses	32-465	2	40,000.00	46,000.00		46,000.00	15,747.25 30,252.75	
Other Expenses-Contractual Services	32-465	2	535,095.00	432,000.00		517,000.00	513,361.65 3,638.35	
Mechanical Garage						-	-	
Salaries and Wages	26-315	1				-	-	
Other Expenses	26-315	2	50,000.00	50,000.00		60,000.00	57,375.84 2,624.16	
Public Buildings						-	-	
Salaries and Wages	26-300	1	32,000.00	37,000.00		32,000.00	25,435.20 6,564.80	
Other Expenses	26-300	2	83,000.00	98,000.00		103,000.00	102,998.86 1.14	
Shade Tree Commission						-	-	
Other Expenses	26-300	2	1,000.00	1,000.00		1,000.00	1,000.00	
Condominium Services						-	-	
Other Expenses	26-325	2	20,000.00	30,000.00		30,000.00	8,518.10 21,481.90	
						-	-	

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES						-		-
Services of Monmouth County Regional Health						-		-
Commission Contract (RS 40:13)	27-330	2				-		-
						-		-
Environmental Commission						-		-
Other Expenses	27-335	2	500.00	500.00		500.00		500.00
						-		-
Animal Control						-		-
Other Expenses	27-340	2	18,000.00	22,000.00		22,000.00	15,957.95	6,042.05
						-		-
Community-School Substance Safety and Health	27-365	2	3,000.00	3,000.00		3,000.00	3,000.00	-
						-		-
NJ Public Employees Occupational Safety and Health						-		-
Other Expenses	27-330	2	4,000.00	4,000.00		4,000.00		4,000.00
						-		-
EMS/JFK Medical Services-Shared-Atlantic Highlands	42-110	2	90,000.00	90,000.00		90,000.00	75,000.00	15,000.00
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
PARK AND RECREATION FUNCTIONS						-		-
Beachfront Maintenance						-		-
Salaries and Wages	28-380	1	1,000.00	6,000.00		6,000.00		6,000.00
Other Expenses	28-380	2	10,500.00	10,500.00		10,500.00	10,473.00	27.00
Parks and Playgrounds						-		-
Other Expenses	28-375	2	13,000.00	12,000.00		12,000.00	11,999.34	0.66
						-		-
Celebration of Public Events, Anniversary or Holiday						-		-
Other Expenses	28-370	2	5,000.00	8,000.00		8,000.00	3,527.73	4,472.27
						-		-
Community Center						-		-
Salaries and Wages	28-370	1	200,000.00	190,000.00		190,000.00	189,905.93	94.07
Other Expenses	28-370	2	37,000.00	37,000.00		37,000.00	36,300.99	699.01
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
Accumulated Sick Leave	31-430	1	25,000.00	35,000.00		5,000.00		5,000.00
						-		-
UTILITY EXPENSES AND BULK PURCHASES						-		-
Electricity	31-430	2	70,000.00	71,000.00		71,000.00	64,741.05	6,258.95
Street Lighting	31-435	2	60,000.00	60,000.00		60,000.00	52,239.83	7,760.17
Telephone	31-440	2	50,000.00	54,000.00		54,000.00	43,101.76	10,898.24
Water	31-445	2	20,000.00	20,000.00		20,000.00	9,574.84	10,425.16
Natural Gas	31-446	2	25,000.00	22,000.00		22,000.00	21,820.58	179.42
Telecommunication Costs	31-450	2	55,000.00	50,000.00		50,000.00	49,965.13	34.87
Gasoline and Diesel Fuel	31-446	2	95,000.00	100,000.00		100,000.00	80,760.21	19,239.79
						-		-
						-		-
LANDFILL/SOLID WASTE DISPOSAL COSTS						-		-
Monmouth County Reclamation Center						-		-
Other Expenses	32-465	2	180,000.00	200,000.00		200,000.00	143,716.89	56,283.11
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code								
Construction Official								
Salaries and Wages	22-195	1	215,000.00	210,000.00		205,000.00	196,643.41	8,356.59
Other Expenses	22-195	2	21,000.00	25,000.00		30,000.00	25,157.90	4,842.10
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - within "CAPS" - (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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Total Operations (Item 8(A)) within "CAPS"	34-199		9,240,815.00	9,110,335.00	-	9,100,335.00	8,542,470.13	557,864.87
B. Contingent	35-470	2	12,000.00	12,000.00	XXXXXXXXXX	12,000.00	11,961.92	38.08
Total Operations Including Contingent - within "CAPS"	34-201		9,252,815.00	9,122,335.00	-	9,112,335.00	8,554,432.05	557,902.95
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	4,297,500.00	4,235,000.00	-	4,120,000.00	3,955,869.26	164,130.74
Other Expenses (Including Contingent)	34-201	2	4,955,315.00	4,887,335.00	-	4,992,335.00	4,598,562.79	393,772.21

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
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				XXXXXXXXXX	-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	181,496.00	168,040.50		168,040.50	168,040.50	-
Social Security System (O.A.S.I.)	36-472	225,000.00	205,000.00		215,000.00	213,561.48	1,438.52
Consolidated Police & Fireman's Pension Fund	36-474				-		-
Police and Firemen's Retirement System of NJ	36-475	575,523.00	516,567.00		516,567.00	515,647.93	919.07
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225				-		-
					-		-
					-		-
					-		-
Defined Contribution Retirement Program (DCRP)	36-477	1,000.00	1,000.00		1,000.00		1,000.00
					-		-
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	983,019.00	890,607.50	-	900,607.50	897,249.91	3,357.59
(F) Judgments	37-480				-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855				-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	10,235,834.00	10,012,942.50	-	10,012,942.50	9,451,681.96	561,260.54

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
						-	-	
Length of Service Award Program	43-490	2	63,000.00	75,000.00		75,000.00	54,050.00	20,950.00
	31-446	2				-	-	
	36-471	2				-	-	
	36-475	2				-	-	
Stormwater Management	20-150	2	40,000.00	57,500.00		57,500.00	31,412.31	26,087.69
Workers Compensation Insurance	23-215	2				-	-	
Recycling Tax (NJSA 13:1E-96.5)	25-251	2	1,000.00	2,000.00		2,000.00	86.52	1,913.48
Employee Group Insurance	23-215	2	168,640.00			-	-	
General Liability Insurance	23-210	2	58,000.00	39,575.00		39,575.00	39,575.00	-
Sanitation-OE	32-465	2	69,905.00			-	-	
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
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Total Other Operations - Excluded from "CAPS"	34-300		400,545.00	174,075.00	-	174,075.00	125,123.83	48,951.17

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Appropriations Offset by Increased Fee	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Revenues (N.J.A.C. 5:23-4.17)					-		-
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Total Uniform Construction Code Appropriations	22-999	-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Atlantic Highlands-Maintenance of Motor Vehicles	42-105	2				-		-
Sea Bright-Municipal Court	42-106	2	50,000.00			-		-
SeaBright- Life Guards	42-107	2	45,000.00	62,000.00		62,000.00	43,845.00	18,155.00
	42-108	2				-		-
Monmouth County-Dispatch	42-109	2	105,000.00	102,000.00		102,000.00	99,489.00	2,511.00
EMS/JFK Medical Services	42-110	2	90,000.00	90,000.00		90,000.00	90,000.00	-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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Total Interlocal Municipal Service Agreements	42-999		290,000.00	254,000.00	-	254,000.00	233,334.00	20,666.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	34-303		-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Matching Funds for Grants	41-899	2	15,000.00	15,000.00		15,000.00		15,000.00
Municipal Alliance on Alcoholism and Drug Abuse						-	-	-
County Share	40-501	2	13,890.00	14,954.20		14,954.20	14,954.20	-
Municipal Share	40-501	2	4,630.00	3,738.55		3,738.55	3,738.55	-
Alliance Program Donations	40-501	2				-	-	-
Alcohol Education-Reserved	40-502	2	5,271.10	2,336.30		2,336.30	2,336.30	-
Body Armor Grant-Reserved	40-503	2	1,573.95	1,523.81		1,523.81	1,523.81	-
Clean Communities-Reserved	40-504	2	15,743.41	13,860.65		13,860.65	13,860.65	-
Local Education Grant-Reserved	40-505	2	75,000.00			-	-	-
Drunk Driving Enforcement Grant-Reserved	40-506	2	770.00			-	-	-
						-	-	-
						-	-	-
Summer Food	40-512	2		86.20		86.20	86.20	-
Recycling Tonnage Grant	40-517	2	2,006.35			-	-	-
						-	-	-
Highway Safety	40-519	2		770.00		770.00	770.00	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
159 Res-American Rescue Plan-Firefighters	40-504	2		40,000.00		40,000.00	40,000.00	-
159-Res-Safe Streets & Roads Grant	40-503	2		200,000.00		200,000.00	200,000.00	-
159-Res-NJEDA Clam Plant Grant	40-505	2		50,000.00		50,000.00	50,000.00	-
						-	-	-
LEAP Grant	40-506	2		15,824.66		15,824.66	15,824.66	-
Stormwater Assistance Grant	40-507	2		15,000.00		15,000.00	15,000.00	-
Comm Affairs-LGAP-Lead Paint	40-508	2		7,600.00		7,600.00	7,600.00	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(A) Operations - Excluded from "CAPS" (continued)			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
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						-	-	-
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						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total Public and Private Programs Offset by Revenues	40-999		133,884.81	380,694.37	-	380,694.37	365,694.37	15,000.00
Total Operations - Excluded from "CAPS"	34-305		824,429.81	808,769.37	-	808,769.37	724,152.20	84,617.17
Detail:								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	824,429.81	808,769.37	-	808,769.37	724,152.20	84,617.17

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(C) Capital Improvements - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902					-		-
Capital Improvement Fund	44-901		100,000.00	200,000.00	XXXXXXXXXX	200,000.00	200,000.00	-
Park Improvements	44-904	2				-		-
Acquisition of Various Equipment	44-905	2	150,000.00	150,000.00		150,000.00	148,695.00	1,305.00
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(C) Capital Improvements - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
Public and Private Programs Offset by Revenues:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
New Jersey Transportation Trust Fund Authority Act	41-865					-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
Total Capital Improvements Excluded from "CAPS"	44-999		250,000.00	350,000.00	-	350,000.00	348,695.00	

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2024	
(D) Municipal Debt Service - Excluded from "CAPS"			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920		590,000.00	575,000.00		575,000.00	575,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925		930,000.00	892,306.00		892,306.00	892,306.00	XXXXXXXXXX
Interest on Bonds	45-930		310,000.00	322,111.11		322,111.11	322,110.21	XXXXXXXXXX
Interest on Notes	45-935		435,400.00	399,668.79		399,668.79	397,902.22	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Principle-DBIZ	45-940		35,000.00	35,000.00		35,000.00	35,000.00	XXXXXXXXXX
						-		XXXXXXXXXX
Capital Lease Obligations	45-941					-		XXXXXXXXXX
Principle	45-941			2,000.00		2,000.00		XXXXXXXXXX
Interest	45-941			1,240.00		1,240.00		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (D) Municipal Debt Service - Excluded from "CAPS" (cont.)	FCOA		Appropriated				Expended 2024	
			for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
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						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999		2,300,400.00	2,227,325.90	-	2,227,325.90	2,222,318.43	XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2024	
(E) Deferred Charges - Municipal - Excluded from "CAPS"		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480				-		XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-	29-405			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from	34-309	3,374,829.81	3,386,095.27	-	3,386,095.27	3,295,165.63	85,922.17

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925				-		XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
(J) Deferred Charges and Statutory Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407				-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409	-	-	-	-	-	XXXXXXXXXX
(K) District School Purposes (Items (I) and (J) - Excluded from "CAPS"	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	3,374,829.81	3,386,095.27	-	3,386,095.27	3,295,165.63	85,922.17
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	13,610,663.81	13,399,037.77	-	13,399,037.77	12,746,847.59	647,182.71
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499	14,710,663.81	14,499,037.77	-	14,499,037.77	13,846,847.59	647,182.71

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	10,235,834.00	10,012,942.50	-	10,012,942.50	9,451,681.96	561,260.54
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	400,545.00	174,075.00	-	174,075.00	125,123.83	48,951.17
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	290,000.00	254,000.00	-	254,000.00	233,334.00	20,666.00
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	133,884.81	380,694.37	-	380,694.37	365,694.37	15,000.00
Total Operations Excluded from "CAPS"	34-305	824,429.81	808,769.37	-	808,769.37	724,152.20	84,617.17
(C) Capital Improvements	44-999	250,000.00	350,000.00	-	350,000.00	348,695.00	1,305.00
(D) Municipal Debt Service	45-999	2,300,400.00	2,227,325.90	-	2,227,325.90	2,222,318.43	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
Total General Appropriations	34-499	14,710,663.81	14,499,037.77	-	14,499,037.77	13,846,847.59	647,182.71

DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER UTILITY	FCOA	Anticipated		Realized in
		2025	2024	Cash in 2024
Operating Surplus Anticipated	08-501	200,000.00	200,000.00	200,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	200,000.00	200,000.00	200,000.00
Rents	08-503	1,660,000.00	1,575,000.00	1,789,060.12
Miscellaneous	08-505			
Interest on Delinquent Payments	08-507	15,000.00	15,000.00	21,650.45
Interest on Investments	08-508	25,000.00	25,944.87	178,203.16
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
Total Sewer Utility Revenues	08-599	1,900,000.00	1,815,944.87	2,188,913.73

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	125,000.00	125,000.00		125,000.00	86,447.28	38,552.72
Other Expenses	55-502	1,222,159.30	1,160,000.00		1,160,000.00	1,019,242.73	140,757.27
					-		-
Group Insurance	55-503	30,000.00	30,000.00		30,000.00	30,000.00	-
Insurance Other	55-504	30,000.00	20,000.00		20,000.00	20,000.00	-
W/C Insurance	55-505	25,000.00	22,000.00		22,000.00	22,000.00	-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
					-		-
					-		-
					-		-
					-		-
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					-		-

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511	100,000.00	100,000.00	XXXXXXXXXX	100,000.00	100,000.00	-
Capital Outlay	55-512				-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	192,000.00	179,000.00		179,000.00	179,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	67,716.65	74,924.99		74,924.99	74,924.99	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
NJEIT Loan Principle	55-524	82,267.79	82,267.79		82,267.79	82,267.79	XXXXXXXXXX
NJEIT Loan Interest	55-525	6,356.26	7,439.59		7,439.59	7,439.59	XXXXXXXXXX
					-		XXXXXXXXXX

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2024	
		for 2025	for 2024	for 2024 By Emergency Appropriation	Total for 2024 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540	7,500.00	6,312.50		6,312.50	6,312.50	-
Social Security System (O.A.S.I.)	55-541	12,000.00	9,000.00		9,000.00	6,597.23	2,402.77
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL SEWER UTILITY APPROPRIATIONS	55-599	1,900,000.00	1,815,944.87	-	1,815,944.87	1,634,232.11	181,712.76

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2024 Paid or Charged
		2025	2024	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2024 Paid or Charged
		2025	2024	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2024
		2025	2024	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2024 Paid or Charged
		2025	2024	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2025 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income:

Recreation Fees; Parking Offenses Adjudication Act; Law Enforcement Trust-Forfeitures; Accumulated Absence Liability; Outside Employment of Off-Duty Police Officer; Police Explorer Post#1900 Program Donations; Construction and Maintenance of a Library Donation; Kavookjian Field Restorations Donations; Open Space Recreation Farmland and Historic Preservation Trust Fund; Hurricane Sandy-Relief for Borough Employees from Donations Housing and Community Development Act, Developers Escrow, Recycling Programs, Municipal Public Defender, Accumulated Abscenses, Hurricane Sandy, Skate park Improvement Donations

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2024

ASSETS	
Cash and Investments	7,659,753.84
Due from State of N.J.(c. 20, P.L. 1961)	
Federal and State Grants Receivable	
Receivables with Offsetting Reserves:	XXXXXXXX
Taxes Receivable	456,663.85
Tax Title Lien Receivable	58,086.28
Property Acquired by Tax Title Lien Liquidation	212,600.00
Other Receivables	40,786.77
Deferred Charges Required to be in 2025 Budget	-
Deferred Charges Required to be in Budgets Subsequent to 2025	-
Total Assets	8,427,890.74

LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	3,173,001.24
Reserves for Receivables	768,136.90
Surplus	4,486,752.60
Total Liabilities, Reserves and Surplus	8,427,890.74

School Tax Levy Unpaid	1,393,012.90
Less: School Tax Deferred	3,116,880.10
*Balance Included in Above "Cash Liabilities"	(1,723,867.20)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

	YEAR 2024	YEAR 2023
Surplus Balance, January 1	4,644,792.06	4,756,970.48
CURRENT REVENUE ON A CASH BASIS:	XXXXXXXX	
Current Taxes:*(Percentage Collected 2024: 97.79%, 2023: 96.75%)	21,250,121.36	20,145,589.42
Delinquent Taxes	625,248.16	380,754.87
Other Revenues and Additions to Income	3,281,073.94	4,026,857.28
Total Funds	29,801,235.52	29,310,172.05
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXXXX	XXXXXXXX
Municipal Appropriations	13,846,847.59	13,453,860.47
School Taxes (Including Local and Regional)	9,024,670.00	8,910,068.00
County Taxes (Including Added Tax Amounts)	2,365,567.35	2,249,615.98
Special District Taxes		
Other Expenditures and Deductions from Income	77,397.98	51,835.54
Total Expenditures and Tax Requirements	25,314,482.92	24,665,379.99
Less: Expenditures to be Raised by Future Taxes	-	
Total Adjusted Expenditures and Tax Requirements	25,314,482.92	24,665,379.99
Surplus Balance, December 31	4,486,752.60	4,644,792.06

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2025 Budget

Surplus Balance, December 31	4,486,752.60
Current Surplus Anticipated in 2025 Budget	1,900,000.00
Surplus Balance Remaining	2,586,752.60

(Important: This appendix must be Included in advertisement of Budget.)

**2025
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- years exceeding minimum time period.
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF HIGHLANDS
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The 2025 Capital Budget as prepared provides for the future growth of our community.
The projects set forth in this proposed program are part of the needed improvements for the Borough.
These projects are subject to revision as changes take place in the future and will be modified to reflect new priorities that are not included in the current program.

**CAPITAL BUDGET (Current Year Action)
2025**

Item 7.

Local Unit **BOROUGH OF HIGHLANDS**

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2025					6 TO BE FUNDED IN FUTURE YEARS	
				5a 2025 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized		
		-								
		-								
Stormwater Improvements	2025-1	650,000.00			25,000.00	25,000.00	-	100,000.00	500,000.00	
Road Improvement Program	2025-2	650,000.00			50,000.00		50,000.00	50,000.00	500,000.00	
Park/Beach Improvements	2025-3	600,000.00			25,000.00			75,000.00	500,000.00	
Acquisition of Equipment	2025-4	600,000.00			25,000.00			75,000.00	500,000.00	
		-								
SEWER UTILITY		-								
Force Main Improvements	S-25-1	3,775,000.00			25,000.00		250,000.00	3,000,000.00	500,000.00	
Various other Sewer Improvements	S-25-2	650,000.00			50,000.00			100,000.00	500,000.00	
		-								
		-								
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		-								
		-								
		-								
		-								
TOTAL - THIS PAGE	XXXXX	6,925,000.00	-		-	200,000.00	25,000.00	300,000.00	3,400,000.00	3,000,000.00

**CAPITAL BUDGET (Current Year Action)
2025**

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	5 PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2025					6 TO BE FUNDED IN FUTURE YEARS
				5a 2025 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
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TOTAL - THIS PAGE	XXXXX	-	-	-	-	-	-	-	-

CAPITAL BUDGET (Current Year Action) 2025

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	5 PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2025					6 TO BE FUNDED IN FUTURE YEARS
				5a 2025 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
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		-							
TOTAL - ALL PROJECTS	XXXXX	6,925,000.00	-	-	200,000.00	25,000.00	300,000.00	3,400,000.00	3,000,000.00

**6 YEAR CAPITAL PROGRAM - 2025 to 2030
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2025	5b 2026	5c 2027	5d 2028	5e 2029	5f 2030
		-							
		-							
Stormwater Improvements	2025-1	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Road Improvement Program	2025-2	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Park/Beach Improvements	2025-3	600,000.00	on going	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Acquisition of Equipment	2025-4	600,000.00	on going	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
		-							
SEWER UTILITY		-							
Force Main Improvements	S-25-1	3,775,000.00	on going	3,000,000.00	250,000.00	250,000.00	100,000.00	100,000.00	75,000.00
Various other Sewer Improvements	S-25-2	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
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TOTAL - THIS PAGE	XXXXX	6,925,000.00	XXXXXXXXXX	3,650,000.00	750,000.00	750,000.00	600,000.00	600,000.00	575,000.00

**6 YEAR CAPITAL PROGRAM - 2025 to 2030
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2025	5b 2026	5c 2027	5d 2028	5e 2029	5f 2030
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**6 YEAR CAPITAL PROGRAM - 2025 to 2030
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2025	5b 2026	5c 2027	5d 2028	5e 2029	5f 2030
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		-							
TOTAL - ALL PROJECTS	XXXXX	6,925,000.00	XXXXXXXXXX	3,650,000.00	750,000.00	750,000.00	600,000.00	600,000.00	575,000.00

**6 YEAR CAPITAL PROGRAM - 2025 to 2030
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF HIGHLANDS

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - In - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2025	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
	-			-							
	-			-							
Stormwater Improvements	650,000.00			32,500.00	100,000.00		500,000.00				
Road Improvement Program	650,000.00			32,500.00		300,000.00	250,000.00				
Park/Beach Improvements	600,000.00			30,000.00		100,000.00	400,000.00				
Acquisition of Equipment	600,000.00			30,000.00			500,000.00				
	-			-							
SEWER UTILITY	-			-							
Force Main Improvements	3,775,000.00			188,750.00		378,750.00	3,000,000.00	450,000.00			
Various other Sewer Improvements	650,000.00			32,500.00		100,000.00		500,000.00			
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TOTAL - THIS PAGE	6,925,000.00	-	-	346,250.00	100,000.00	878,750.00	4,650,000.00	950,000.00	-	-	

**6 YEAR CAPITAL PROGRAM - 2025 to 2030
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF HIGHLANDS

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2025	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
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6 YEAR CAPITAL PROGRAM - 2025 to 2030 SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit BOROUGH OF HIGHLANDS

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2025	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
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TOTAL - ALL PROJECTS	6,925,000.00	-	-	346,250.00	100,000.00	878,750.00	4,650,000.00	950,000.00	-	-

SECTION 2 - UPON ADOPTION FOR YEAR 2025

RESOLUTION

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 10,833,621.93 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 67,452.80 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes

Nays

Abstained

Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated		08-100	\$ 1,900,000.00
Miscellaneous Revenues Anticipated		13-099	\$ 1,502,041.88
Receipts from Delinquent Taxes		15-499	\$ 475,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)		07-190	\$ 10,833,621.93
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)		07-191	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX		07-192	\$ -
Total Revenues		13-299	\$ 14,710,663.81

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 9,252,815.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 983,019.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 824,429.81
(c) Capital Improvements	44-999	\$ 250,000.00
(d) Municipal Debt Service	45-999	\$ 2,300,400.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,100,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 14,710,663.81

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2025. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2025 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2025, _____, Clerk

Signature

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2024	APPROPRIATIONS	FCOA	Appropriated		Expended 2024		
		2025	2024				for 2025	for 2024	Paid or Charged	Reserved	
Amount to be Raised By Taxation	54-190	67,452.80	54,742.60	54,742.60	Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-385-1				-	
Interest Income	54-113				Other Expenses	54-385-2				-	
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Reserve Funds:	54-101	119,210.64	67,994.02	67,994.02	Salaries & Wages	54-375-1				-	
					Other Expenses	54-372-2	186,663.44	122,736.62	3,525.98	119,210.64	
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-176-1				-	
					Other Expenses	54-176-2				-	
					Acquisition of Lands for Recreation and Conservation	54-915-2				-	
Total Trust Fund Revenues:	54-299	186,663.44	122,736.62	122,736.62	Acquisition of Farmland	54-916-2				-	
Summary of Program					Down Payments on Improvements	54-902-2					-
					Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Year Referendum Passed/Implemented:		2009/2010			Payment of Bond Principal	54-920-2				XXXXXXXXXX	
Rate Assessed:		\$ 005 per \$100 Assessed Valuation			Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX	
Total Tax Collected to date:		\$ 547,990.18			Interest on Bonds	54-930-2				XXXXXXXXXX	
Total Expended to date:		\$ 428,779.54			Interest on Notes	54-935-2				XXXXXXXXXX	
Total Acreage Preserved to date:		(Acres)			Reserve for Future Use	54-950-2				-	
Recreation land preserved in 2024:		(Acres)			Total Trust Fund Appropriations:	54-499	186,663.44	122,736.62	3,525.98	119,210.64	
Farmland preserved in 2024:		(Acres)									

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2024	APPROPRIATIONS	FCOA	Appropriated		Expended 2024	
		2025	2024				for 2025	for 2024	Paid or Charged	Reserved
Amount to be Raised By Taxation	56-190				XXXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
										-
										-
										-
										-
Reserve Funds:	56-101									-
										-
										-
										-
										-
										-
										-
Total Trust Fund Revenues:	56-299	-	-	-						-
<i>Summary of Program</i>										-
Year Referendum Passed/Implemented: _____ (Date)										-
Rate Assessed: \$ _____										-
Total Tax Collected to date: \$ _____										-
Total Expended to date: \$ _____										-
										-
										-
										-
Total Trust Fund Appropriations:						56-499	-	-	-	-

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: BOROUGH OF HIGHLANDS

Year Ending: December 31, 2024

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

NONE

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

Date

Ntran@highlandsnj.gov
Clerk of the Governing Body

2025 Municipal Budget

Item 7.

of the BOROUGH of HIGHLANDS County of
 MONMOUTH for the fiscal year 2025.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2025	2024
1. Surplus	1,900,000.00	1,900,000.00
2. Total Miscellaneous Revenues	1,502,041.88	1,781,987.32
3. Receipts from Delinquent Taxes	475,000.00	600,000.00
4. a) Local Tax for Municipal Purposes	10,833,621.93	10,217,050.45
b) Addition to Local School District Tax		
c) Minimum Library Tax		
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	10,833,621.93	10,217,050.45
Total General Revenues	14,710,663.81	14,499,037.77

Summary of Appropriations	2025 Budget	Final 2024 Budget
1. Operating Expenses: Salaries & Wages	4,297,500.00	4,235,000.00
Other Expenses	5,779,744.81	5,696,104.37
2. Deferred Charges & Other Appropriations	983,019.00	890,607.50
3. Capital Improvements	250,000.00	350,000.00
4. Debt Service (Include for School Purposes)	2,300,400.00	2,227,325.90
5. Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00
Total General Appropriations	14,710,663.81	14,499,037.77
Total Number of Employees	63	63

2025 Dedicated	Sewer	Utility Budget
Summary of Revenues		Anticipated
		2025
		2024
1. Surplus		200,000.00
2. Miscellaneous Revenues		1,700,000.00
3. Deficit (General Budget)		1,615,944.87
Total Revenues		1,900,000.00
		1,815,944.87
Summary of Appropriations		2025 Budget
		Final 2024 Budget
1. Operating Expenses: Salaries & Wages		125,000.00
Other Expenses		1,326,659.30
2. Capital Improvements		100,000.00
3. Debt Service		348,340.70
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total Appropriations		1,900,000.00
		1,815,944.87
Total Number of Employees		2

Balance of Outstanding Debt			
	General	Sewer	
Interest	399,669.00	294,980.01	
Principal	6,610,000.00	2,427,410.24	
Outstanding Balance	7,009,669.00	2,722,390.25	

**COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2025 MUNICIPAL BUDGET**

Item 7.

	YEAR 2025	YEAR 2024
1 Total General Appropriations for 2025 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	13,610,663.81	XXXXXXXXXX
2 Local District School Tax		
Actual		
Estimate		XXXXXXXXXX
3 Regional School District Tax		
Actual		
Estimate		XXXXXXXXXX
4 Regional High School Tax		
Actual		8,995,648.00
Estimate	9,200,000.00	XXXXXXXXXX
5 County Tax		
Actual		2,370,445.39
Estimate	2,500,000.00	XXXXXXXXXX
6 Special District Tax		
Actual		
Estimate		XXXXXXXXXX
7 Municipal Open Space		
Actual		54,742.60
Estimate	65,000.00	XXXXXXXXXX
8 Municipal Arts and Culture		
Actual		
Estimate		XXXXXXXXXX
9 Total General Appropriations & Other Taxes	25,375,663.81	
10 Less: Total Anticipated Revenues from 2025 in Municipal Budget (Item 5)	3,877,041.88	
11 Cash Required from 2025 to Support Local Municipal Budget and Other Taxes	21,498,621.93	
12 Amount of Item 11 divided by 95.13%		
equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	22,598,621.93	
Analysis of Item 12:		
Local School District Tax (Line 2 Above)	-	
Regional School District Tax (Line 3 Above)	-	
Regional High School Tax (Line 4 Above)	9,200,000.00	
County Tax (Line 5 Above)	2,500,000.00	
Special District Tax (Line 6 Above)	-	
Municipal Open Space Tax (Line 7 Above)	65,000.00	
Municipal Arts and Culture Tax (Line 8 Above)	-	
Tax in Local Municipal Budget	10,833,621.93	
Total Amount (Line 12)	22,598,621.93	
13 Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8(M) (Item 12, Less Item 11)	1,100,000.00	
Computation of "Tax in Local Municipal Budget"		
Item 1 - Total General Appropriations	13,610,663.81	
Item 13 - Appropriation: Reserve for Uncollected Taxes	1,100,000.00	
Subtotal	14,710,663.81	
Less: Item 10 - Total Anticipated Revenues	3,877,041.88	
Amount to Be Raised by Taxation in Municipal Budget	10,833,621.93	

Local Tax for Municipal Purpose	10,833,621.93
Addition to Local District School Tax	
Minimum Library Tax	

BOROUGH OF HIGHLANDS SUMMARY OF 2025 BUDGET

Total Budget	14,710,663.81	100.0%	Future Budget Projections					
			2026	2027	2028	2029	2030	
Employee Costs:								
Salaries & Wages								
Sheet 17	4,297,500.00	103.00%	4,426,425.00	4,559,217.75	4,695,994.28	4,836,874.11	4,981,980.33	
Sheet 25	-	102.00%	-	-	-	-	-	
Total	4,297,500.00		4,426,425.00	4,559,217.75	4,695,994.28	4,836,874.11	4,981,980.33	
Social Security								
Sheet 19	225,000.00	102.00%	229,500.00	234,090.00	238,771.80	243,547.24	248,418.18	
Pensions etc.								
Sheet 19	181,496.00	102.00%	185,125.92	188,828.44	192,605.01	196,457.11	200,386.25	
Sheet 19	575,523.00	105.00%	604,299.15	634,514.11	666,239.81	699,551.80	734,529.39	
Sheet 19	-		-	-	-	-	-	
Sheet 20	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
Insurance								
Sheet 14	37,500.00	106.00%	39,750.00	42,135.00	44,663.10	47,342.89	50,183.46	
Direct Employee Costs	5,318,019.00	36.2%						
General Liability Insurance								
Sheet 14	-	0.0%						
Debt Service:								
Sheet 27	2,300,400.00	15.6%	2,300,000.00	2,300,000.00	2,300,000.00	2,300,000.00	2,300,000.00	
Reserve for Uncollected Taxes:								
Sheet 29	1,100,000.00	7.5%	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	
Capital Funds:								
Sheet 26a	250,000.00	1.7%	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	
Deferred Charges:								
Sheet 28	-	0.0%						
Grants:								
Sheet 25 (less Salaries & Wages above)	133,884.81	0.9%	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
All Other Departmental OE's:								
Various Line Items	5,608,360.00	38.1%	103.00%	5,776,610.80	5,949,909.12	6,128,406.40	6,312,258.59	6,501,626.35
Projected Budget Totals			15,062,710.87	15,409,694.42	15,767,680.40	16,137,031.73	16,518,123.96	

**BOROUGH OF HIGHLANDS
2025 BUDGET FUNDING**

Budget Funding:	
Fund Balance	1,900,000.00
Local Revenues	1,029,000.00
State Aid	358,787.07
Grants	114,254.81
Delinquent Tax	475,000.00
Local Purpose Tax	10,833,621.93
	<u>14,710,663.81</u>
Ratables	1,349,056,000
Tax Rate	0.803
Increase	(0.132)

Item 7.

Project Tax Results

	2026	2027	2028	2029	2030
	1,750,000.00	1,600,000.00	1,500,000.00	1,400,000.00	1,300,000.00
	1,050,000.00	1,200,000.00	1,350,000.00	1,500,000.00	1,650,000.00
	358,787.07	358,787.07	358,787.07	358,787.07	358,787.07
	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00
	<u>11,278,923.80</u>	<u>11,625,907.35</u>	<u>11,933,893.33</u>	<u>12,253,244.66</u>	<u>12,584,336.89</u>
	<u>15,062,710.87</u>	<u>15,409,694.42</u>	<u>15,767,680.40</u>	<u>16,137,031.73</u>	<u>16,518,123.96</u>
	1,357,056,000	1,365,056,000	1,373,056,000	1,381,056,000	1,389,056,000
	0.831	0.852	0.869	0.887	0.906
	0.028	0.021	0.017	0.018	0.019

COMPARISON OF REVENUES & APPROPRIATIONS

	<u>BUDGET YEAR</u>	<u>PRIOR YEAR</u>	<u>CHANGE</u>	<u>%</u>
REVENUES				
Surplus	1,900,000.00	1,900,000.00	-	0.00%
Local	1,029,000.00	1,024,254.50	4,745.50	0.46%
State Aid	358,787.07	395,777.00	(36,989.93)	-9.35%
State & Federal Grants	114,254.81	361,955.82	(247,701.01)	-68.43%
Delinquent Tax	475,000.00	600,000.00	(125,000.00)	-20.83%
Local Purpose Tax	10,833,621.93	10,217,050.45	616,571.48	6.03%
Minimum Library Tax	-	-	-	#DIV/0!
School Tax (Debt Service)	-	-	-	#DIV/0!
Arts and Cultural Tax	-	-	-	#DIV/0!
TOTAL REVENUE	<u>14,710,663.81</u>	<u>14,499,037.77</u>	<u>211,626.04</u>	<u>1.46%</u>
APPROPRIATIONS				
Salaries & Wages	4,297,500.00	4,120,000.00	177,500.00	4.31%
Other Expenses	5,645,860.00	5,420,410.00	225,450.00	4.16%
Statutory & Deferred Charges	983,019.00	900,607.50	82,411.50	9.15%
State & Federal Grants	133,884.81	380,694.37	(246,809.56)	-64.83%
Capital (without grants)	250,000.00	350,000.00	(100,000.00)	-28.57%
Debt Service	2,300,400.00	2,227,325.90	73,074.10	3.28%
School Debt Service	-	-	-	#DIV/0!
Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00	-	0.00%
TOTAL APPROPRIATIONS	<u>14,710,663.81</u>	<u>14,499,037.77</u>	<u>211,626.04</u>	<u>0.014596</u>
Adopted Emergencies	-	-	-	

LOCAL TAX LEVY AND ASSESSED VALUES

	<u>BUDGET YEAR</u>	<u>PRIOR YEAR</u>	<u>CHANGE</u>	<u>%</u>
Local Purpose Tax Levy (only)	10,833,621.93	10,217,050.45	616,571.48	6.03%
Local Tax Rate	0.8031	0.9350	-0.1319	-14.11%
Assessed Valuation	1,349,056,000	1,092,640,800	256,415,200	23.47%

STATUS OF "CAPS"

	<u>SPENDING CAP</u>		<u>2% LEVY CAP</u>	
	<u>CAP 2.50%</u>	<u>CAP COLA</u>	<u>10,917,746.70 MAX</u>	<u>10,833,621.93 ACTUAL</u>
CAP Base from Prior Year	10,052,517.50	10,052,517.50	(84,124.77)	+ OR ()
Rate Applied	2.50%	3.50%		
Allowable CAP	10,303,830.44	10,404,355.61		Must be zero or () to Introduce Budget
Additions:				
See Sheet 3b	216,877.57	216,877.57		
Other				
Total CAP Allowable	10,520,708.00	10,621,233.18		
Budget Expenditures Sheet 19	10,235,834.00	10,235,834.00		
Remaining or (Excess)	284,874.00	385,399.18		

CONDITION OF SURPLUS

	<u>BUDGET YEAR</u>	<u>PRIOR YEAR</u>	<u>CHANGE</u>
Available	4,486,752.60	4,644,792.06	(158,039.46)
Used to Fund Budget	1,900,000.00	1,900,000.00	-
Remaining Balance	2,586,752.60	2,744,792.06	(158,039.46)

% OF TAX COLLECTION

	<u>CURRENT</u>	<u>PRIOR</u>	<u>CHANGE</u>
Actual Percentage of Collection	97.79%	96.75%	1.04%
Used for Reserve for Taxes	95.13%	95.02%	0.11%
Remaining	2.66%	1.73%	0.93%

BOROUGH OF HIGHLANDS

	<u>SUMMARY OF TAX RATES</u>						<u>LEVY CHANGE PER VARIOUS ASSESSED VALUES</u>						
	<u>Estimated 2025</u>		<u>Actual 2024</u>				<u>Property Assessment</u>	<u>Estimated 2025</u>		<u>Actual 2024</u>		<u>Total Tax Change</u>	<u>Local Tax Change</u>
	<u>Levy Amount</u>	<u>Rate</u>	<u>Levy Amount</u>	<u>Rate</u>				<u>Change</u>	<u>%</u>	<u>Total Tax</u>	<u>Local Tax</u>		
COUNTY:													
County Tax (General)	2,020,000.00	0.150	1,912,883.32	0.175	(0.025)	-14.44%	100,000.00	1,675.33	803.05	1,980.00	935.00	(304.67)	(131.95)
County Library	140,000.00	0.010	130,124.78	0.012	(0.002)	-13.52%	125,000.00	2,094.16	1,003.82	2,475.00	1,168.75	(380.84)	(164.93)
County Health	40,000.00	0.003	35,939.87	0.003	(0.000)	-1.17%	150,000.00	2,512.99	1,204.58	2,970.00	1,402.50	(457.01)	(197.92)
County Open Space	300,000.00	0.022	281,492.56	0.026	(0.004)	-14.47%	175,000.00	2,931.82	1,405.34	3,465.00	1,636.25	(533.18)	(230.91)
Total All County Levies	2,500,000.00	0.185	2,360,440.53	0.216	(0.031)	-14.21%	200,000.00	3,350.65	1,606.10	3,960.00	1,870.00	(609.35)	(263.90)
SCHOOLS:													
Local School	-	-	-	-	-	#DIV/0!	225,000.00	3,769.48	1,806.87	4,455.00	2,103.75	(685.52)	(296.88)
Regional School	-	-	-	-	-	#DIV/0!	250,000.00	4,188.31	2,007.63	4,950.00	2,337.50	(761.69)	(329.87)
Regional High School	9,200,000.00	0.682	8,995,648.00	0.824	(0.142)	-17.24%	275,000.00	4,607.14	2,208.39	5,445.00	2,571.25	(837.86)	(362.86)
Additional Local School	-	-	-	-	-	#DIV/0!	300,000.00	5,025.98	2,409.16	5,940.00	2,805.00	(914.02)	(395.84)
School Debt Service	-	-	-	-	-	#DIV/0!	325,000.00	5,444.81	2,609.92	6,435.00	3,038.75	(990.19)	(428.83)
	-	-	-	-	-	#DIV/0!	350,000.00	5,863.64	2,810.68	6,930.00	3,272.50	(1,066.36)	(461.82)
	-	-	-	-	-	#DIV/0!	375,000.00	6,282.47	3,011.45	7,425.00	3,506.25	(1,142.53)	(494.80)
	-	-	-	-	-	#DIV/0!	400,000.00	6,701.30	3,212.21	7,920.00	3,740.00	(1,218.70)	(527.79)
	-	-	-	-	-	#DIV/0!	425,000.00	7,120.13	3,412.97	8,415.00	3,973.75	(1,294.87)	(560.78)
	-	-	-	-	-	#DIV/0!	450,000.00	7,538.96	3,613.73	8,910.00	4,207.50	(1,371.04)	(593.77)
SPECIAL DISTRICTS:	-	-	-	-	-	#DIV/0!	475,000.00	7,957.79	3,814.50	9,405.00	4,441.25	(1,447.21)	(626.75)
Special District Tax	-	-	-	-	-	#DIV/0!	500,000.00	8,376.63	4,015.26	9,900.00	4,675.00	(1,523.37)	(659.74)
LOCAL PURPOSE TAX	10,833,621.93	0.803	10,217,050.45	0.935	(0.132)	-14.11%	600,000.00	10,051.95	4,818.31	11,880.00	5,610.00	(1,828.05)	(791.69)
Municipal Library	-	-	-	-	-	#DIV/0!	750,000.00	12,564.94	6,022.89	14,850.00	7,012.50	(2,285.06)	(989.61)
Municipal Open Space	67,452.80	0.005	54,742.60	0.005	-	0	1,000,000.00	16,753.25	8,030.52	19,800.00	9,350.00	(3,046.75)	(1,319.48)
Arts and Cultural	-	0	-	-	-	#DIV/0!	1,250,000.00	20,941.56	10,038.15	24,750.00	11,687.50	(3,808.44)	(1,649.35)
TOTAL ALL LEVIES	22,601,074.73	1.675	21,627,881.58	1.980	-0.3047	-0.15388	1,500,000.00	25,129.88	12,045.78	29,700.00	14,025.00	(4,570.12)	(1,979.22)
NET VALUATION TAXABLE	1,349,056,000		1,092,640,800										



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-079

AUTHORIZING EMERGENCY CONTRACT FOR DEMOLITION AND REMOVAL OF DWELLING LOCATED AT 36 MILLER STREET

WHEREAS, the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-6 et seq. allows the award of contracts without public advertising for bids and bidding when an emergency exists affecting the public health, safety or welfare which requires the immediate delivery of goods or the performance of services, wherein the award of contract is made in the manner prescribed by the aforesaid statutory provision; and

WHEREAS, the Borough of Highlands has determined that an emergency exists with respect to the dwelling located at 36 Miller Street which is in need of demolition and removal including footings and foundation; and

WHEREAS, the Borough has determined that the aforesaid emergency affects the public health, safety and/or welfare and requires the immediate performance of services; and

WHEREAS, in accordance with the Emergency Procurement Report dated March 17, 2025 and pursuant to N.J.S.A. 40A:11-6 et. seq., the demolition and removal contract for 36 Miller Street is awarded to Branin’s Contracting, in the amount of \$22,885.00; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that a contract for the aforesaid emergency demolition and removal of the dwelling located at 36 Miller Street is hereby authorized and awarded to Branin’s Contracting in an amount not to exceed \$22,885.00.

BE IT FURTHER RESOLVED, that the contract is being awarded without public advertisement for bids pursuant to an emergency situation affecting the public health, safety and/or welfare, and as authorized by the Local Public Contract Laws, in accordance with N.J.S.A. 40A:11-6, which permits the awarding of emergency contracts.

BE IT FURTHER RESOLVED, that the Borough officials, including but not limited to, the Borough Administrator, are hereby authorized to execute the said emergency contract, as well as any and all documents required to effectuate the same.

Motion to Approve R 25-079:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-080

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
93	3	2025	\$2,873.47	Jenna Bussiere

Motion to Approve R 25-080:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-081

APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center from Patricia Steen to host a Private Party; and

WHEREAS, Ms. Steen has requested a waiver of the alcohol prohibition in order to allow alcohol to be consumed by guests of this Private Party; and

WHEREAS, Ms. Steen has obtained the necessary insurance coverage required to allow alcohol at the event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that Patricia Steen’s request for a waiver of the alcohol prohibition is approved for the Private Party to be hosted on April 19, 2025;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator’s review and approval.

Motion to Approve R 25-081:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-082
CERTIFYING AND APPROVING 2024 LOSAP CONTRIBUTIONS

WHEREAS, the Length of Service Award Program (LOSAP) has been implemented in accordance with Chapter 388 of the Laws of 1997 (*N.J.S.A 40A: 14-183 et seq.*), to reward members of the Highlands First Aid Squad for their loyal, diligent and devoted services to the residents of the Borough of Highlands; and,

WHEREAS, LOSAP shall provide for annual contributions, by the Borough of Highlands, to a deferred income account, for each eligible member that meets the criteria as outlined in Ordinance 04-09; and,

WHEREAS, the following First Aid and Fire Department members have met all criteria required to receive a LOSAP contribution in the amount set opposite their name.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the LOSAP annual contributions, from the Borough of Highlands, to a deferred income account for each volunteer member listed below, having met the criteria, be made in accordance with the plan established by the Borough of Highlands pursuant to P.L. 1997, c. 388.

BE IT FURTHER RESOLVED that a certified copy of this resolution be returned to each emergency service organization, where it shall be posted for no less than 30-days, as well as in the office of the Municipal Clerk.

Department	Name	Points	Amount
First Aid Squad	Frank Calandra	103.5	1,150.00
	Larry Chesal	197.0	1,150.00
	Maria Kovalev	158.0	1,150.00
	Bill Mount	210.0	1,150.00
	Marci Mount	147.5	1,150.00
	Taylor Redmond	148.0	1,150.00
	Rosemary Ryan	185.5	1,150.00
	Warren Terwilliger	246.0	1,150.00
	Nancy Tran	155.0	1,150.00
	Cody Valkos	103.5	1,150.00
	Nicole Ziegler	125.0	1,150.00
TOTAL First Aid Squad			\$12,650.00
Fire Department	Cooper Bertoldo	162	1,150.00
	Joseph Blewett Sr.	183	1,150.00
	Gary Branin, Sr.	102	1,150.00
	Joseph B. Branin	111	1,150.00

	Name	Points	Amount
	Joseph M. Branin	122	1,150.00
	Brian Burton	117	1,150.00
	William Caizza	393	1,150.00
	Christopher Creighton	130	1,150.00
	Richard Diebold	111	1,150.00
	Edward Edelbach	194	1,150.00
	Wallace Hartsgrove	118	1,150.00
	Martin Hawley Sr.	215	1,150.00
	Matthew Kane	113	1,150.00
	Rebecca Kane Wells	222	1,150.00
	William Kane	336	1,150.00
	John Lynch	112	1,150.00
	Peter Lynch	183	1,150.00
	Matthew Mezey	171	1,150.00
	Paul Murphy	197	1,150.00
	Kevin O'Donnell	144	1,150.00
	Shawn O'Toole	103	1,150.00
	Wayne Occipinto	102	1,150.00
	Charles Roemmele	117	1,150.00
	Thomas Snow	356	1,150.00
	Andrew Soyka	190	1,150.00
	Dennis Soyka	137	1,150.00
	Derek Stahl	207	1,150.00
	Edward Sulkowski	144	1,150.00
	Rudolph Trivett Jr.	138	1,150.00
	Rudolph Trivett Sr.	305	1,150.00
	Eugene Ventimiglia	100	1,150.00
	Charles Wells	285	1,150.00
	David Wyss	107	1,150.00
Total Fire Department			\$37,950.00

Motion to Approve R 25-082:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-083

APPOINTING DEPUTY REGISTRAR AND ALTERNATE DEPUTY REGISTRAR

WHEREAS, N.J.S.A. 26:8-17 provides that the Local Registrar, upon acceptance of the appointment, shall appoint a Deputy Registrar to assist in the normal, day-to-day operation of the office and whose duty shall be to act in the Registrar’s stead in case of absence, disability, or death of the Registrar; and

WHEREAS, N.J.S.A. 26:8-17 provides that the Local Registrar, upon acceptance of the appointment, may appoint an Alternate Deputy Registrar for the office to function efficiently and to provide quality service to the public; and

WHEREAS, Nancy Tran, the Local Registrar, has made the determination to appoint Lisa Natale to fill the position of Deputy Registrar and Donna Conrad to fill the position of Alternate Deputy Registrar and the Governing Body of the Borough of Highlands desires to confirm that appointment by Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, that Lisa Natale be and is hereby appointed to serve as Deputy Registrar and that Donna Conrad be and is hereby appointed to serve as Alternate Deputy Registrar.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 26:8-17, the Deputy Registrar and Alternate Deputy Registrar shall serve at the pleasure of the local Registrar.

BE IT FURTHER RESOLVED that this Resolution shall take effect on April 1, 2025.

Motion to Approve R 25-083:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-084
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated March 19, 2025, which totals as follows:

Current Fund	\$	876,279.96
Sewer Account	\$	68,699.21
Capital Fund	\$	11,192.00
Trust-Other	\$	72,233.85
<u>Federal/State Grants</u>	<u>\$</u>	<u>5,333.75</u>
TOTAL	\$	1,033,738.77

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,033,738.77** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk's Office for reference.

Motion to Approve R 25-084:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/19/2025

CURRENT:		\$	876,279.96
Payroll	(03/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	68,699.21
Payroll	(03/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	11,192.00
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	72,233.85
Payroll	(03/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	5,333.75
Payroll	(03/15/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005 ACE WALCO TERMITE CONTROL														
		25-00349	03/12/25	PEST CONTROL FIREHOUSE										
		1		PEST CONTROL FIREHOUSE	68.92	5-01-26-310-000-297	B	B&G: Fire House	R	03/12/25	03/12/25		1101938	N
		Vendor Total:			68.92									
AGRIT005 AGRI-TECH TURF MAINTENANCE INC														
		25-00310	03/04/25	early/late spring service 2025										
		1		early/late spring service 2025	197.74	5-01-26-310-000-185	B	B&G: Horticultural Materials	R	03/04/25	03/12/25		510139	N
		Vendor Total:			197.74									
ALLIED12 Allied Fire & Safety														
		25-00300	03/04/25	replaced shut down relay										
		1		replaced shut down relay	535.00	5-01-26-310-000-297	B	B&G: Fire House	R	03/04/25	03/11/25		006588	N
		Vendor Total:			535.00									
AMAZO005 AMAZON CAPITAL SERVICES														
		25-00252	02/24/25	Patrol Equipment										
		1		CKPART 20pack wire Clips	14.50	5-01-25-240-000-269	B	Police: Patrol Equipment	R	02/24/25	03/11/25		11N19N6JFGTD	N
		2		Battery 20pack Cr 2032	6.98	5-01-25-240-000-269	B	Police: Patrol Equipment	R	02/24/25	03/11/25		11N19N6JFGTD	N
		3		shipping	6.99	5-01-25-240-000-269	B	Police: Patrol Equipment	R	02/24/25	03/11/25		11N19N6JFGTD	N
		4		step stool	54.00	5-01-20-152-000-294	B	Central Services: Other	R	02/24/25	03/11/25		1GRLLP736MHQ	N
					82.47									
		25-00297	03/03/25	summer camp items										
		1		items for summer camp	379.68	5-01-28-360-000-241	B	Community Ctr: Summer Programs	R	03/03/25	03/11/25		1VNTMXTVG1G1	N
		Vendor Total:			462.15									

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
APCER005 AP CERTIFIED TESTING LLC								
25-00308	03/04/25 Backflow Testing Sewer Plant							
	1 Backflow Testing Sewer Plant		940.00	5-05-55-502-000-189	B Sewer: Line Repairs	R	03/04/25 03/13/25	AP8027 N
	Vendor Total:		940.00					
BALAP005 BALA PARTNERS								
25-00360	03/13/25 lien redemption							
	1 lien redemption		23,824.86	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/25 03/13/25	B54/L13 N
	2 premium bid		<u>15,600.00</u>	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/25 03/13/25	B54/L13 N
			39,424.86					
	Vendor Total:		39,424.86					
BRIDG005 BRIDGECONNEX								
25-00327	03/11/25 phone system service							
	1 phone system service		1,088.14	5-01-31-440-000-213	B Telephone	R	03/11/25 03/11/25	132114 N
	Vendor Total:		1,088.14					
CHRIS020 CHRISTIANA TC/F CE1/FIRSTRUST								
25-00358	03/13/25 lien redemption							
	1 lien redemption		3,498.77	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	03/13/25 03/13/25	B44/L11 N
	2 premium bid		<u>1,300.00</u>	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	03/13/25 03/13/25	B44/L11 N
			4,798.77					
	Vendor Total:		4,798.77					
COMCAST COMCAST								
25-00337	03/11/25 151 NAVESINK AVENUE							
	1 151 NAVESINK AVENUE		235.79	5-01-31-450-000-213	B Telecommunications	R	03/11/25 03/11/25	03/03/25 N
	2 17-1 SHORE DRIVE		94.90	5-01-31-450-000-213	B Telecommunications	R	03/11/25 03/11/25	02/20/25 N
	3 40 SHORE DRIVE		<u>243.71</u>	5-05-55-502-000-213	B Sewer: Telephone	R	03/11/25 03/11/25	02/25/25 N
			574.40					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc		
COMCAST COMCAST						
Continued						
25-00363 03/13/25 first aid building						
1 first aid building	294.34 5-01-31-440-000-213 B Telephone	R	03/13/25 03/13/25	FIRST AID	N	
Vendor Total:	868.74					
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN						
25-00094 01/17/25 2025 borough attorney						
2 2025 borough attorney	6,000.00 5-01-20-155-000-242 B Legal Services: Consultants -Boro Attny	R	01/17/25 03/12/25	425669	N	
11 2025 borough attorney hourly	6,606.55 5-01-20-155-000-252 B Legal Services: Consultants Hourly	R	03/12/25 03/12/25	425670	N	
12 Agate Construction	1,210.20 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425673	N	
13 Estate of Holl	742.50 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425679	N	
14 Muriel Smith	148.50 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425671	N	
15 Roman	2,260.50 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425674	N	
16 Seastreak	231.00 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425672	N	
17 36 Miller Street	198.00 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425678	N	
18 38 Fifth St.	1,324.67 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425676	N	
19 42 Fifth St.	396.00 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425677	N	
20 44 Miller St.	660.00 5-01-20-155-000-251 B Legal Services: Consultants -Litigation	R	03/12/25 03/12/25	425675	N	
	<u>19,777.92</u>					
Vendor Total:	19,777.92					
DIANN005 DIANNE CLEMENTE						
25-00359 03/13/25 lien redemption						
1 lien redemption	1,020.58 T-03-56-851-000-003 B Trust: Redemption O/S Liens	R	03/13/25 03/13/25	B110/L13	N	
2 premium bid	600.00 T-03-56-851-000-001 B Trust: Tax Sale Premiums	R	03/13/25 03/13/25	B110/L13	N	
	<u>1,620.58</u>					
Vendor Total:	1,620.58					
DOWNT010 DOWNTOWN NETWORK COMPANY						
25-00108 01/23/25 CRS coordinator services						
1 CRS coordinator services	6,333.33 5-01-26-294-000-144 B Stormwater: Consultants-Engineer	R	01/23/25 03/11/25	1	N	
Vendor Total:	6,333.33					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
DYNAMIC DYNAMIC TESTING SERVICE								
25-00317	03/06/25 drug and alcohol testing							
	1 drug and alcohol testing	90.00	5-01-26-290-000-140	B Streets: Physicals	R	03/06/25 03/11/25	3508A	N
	Vendor Total:	90.00						
FRANNY01 FRANNY'S PIZZA								
25-00296	02/28/25 Police Explorers							
	1 Draw Down - Food	40.00	5-01-25-240-000-220	B Police: Police Explorers	R	02/28/25 03/11/25	65277	N
	2 Draw Down - Food	60.00	5-01-25-240-000-220	B Police: Police Explorers	R	02/28/25 03/11/25	65538	N
		<u>100.00</u>						
	Vendor Total:	100.00						
GILLA005 GILL ASSOCIATES								
25-00289	02/28/25 NEW PRINTER FOR ID MACHINE							
	1 NEW PRINTER FOR ID MACHINE	1,500.00	5-01-35-410-000-201	B Contingent	R	02/28/25 03/12/25	63010	N
	2 NEW PRINTER FOR ID MACHINE	1,985.00	5-01-20-152-000-294	B Central Services: Other	R	02/28/25 03/12/25	63010	N
		<u>3,485.00</u>						
	Vendor Total:	3,485.00						
GRAINGER GRAINGER								
25-00154	01/29/25 Dog bags							
	1 Dog bags	910.68	5-01-28-375-000-294	B Parks: Other	R	01/29/25 03/11/25	9389528564	N
	2 Dog bags	910.68	5-01-28-375-000-294	B Parks: Other	R	01/29/25 03/11/25	9391805547	N
		<u>1,821.36</u>						
	Vendor Total:	1,821.36						
HARBO005 HARBORSIDE AT HUDSON'S FERRY								
25-00348	03/12/25 SNOW REMOVAL 2024							
	1 SNOW REMOVAL 2024	511.23	4-01-26-325-000-294	B Condo Services: Other	R	03/12/25 03/12/25	2024	N
	Vendor Total:	511.23						

March 13, 2025
02:49 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HENRY006 HENRY B. CLAGETT												
25-00331	03/11/25	medicare reimbursement										
1		medicare reimbursement	185.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R	03/11/25	03/11/25			MARCH 2025	N
Vendor Total:			185.00									
HENRY HENRY HUDSON REGIONAL HIGH SCH												
25-00350	03/12/25	March 2025										
1		March 2025	716,563.00	5-01-99-999-002-206	B Regional School Taxes Payable	R	03/12/25	03/12/25			MARCH 2025	N
Vendor Total:			716,563.00									
HEY01 HEYER GRUEL & ASSOCIATES												
24-01478	11/27/24	JT white shellfish clam plant										
5		JT white shellfish clam plant	5,333.75	G-02-41-850-000-203	B NJEDA-Clam Plant 159 (2024)	R	11/27/24	03/12/25			43054	N
25-00105	01/23/25	2025 municipal planner										
4		2025 municipal planner	4,623.75	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	03/12/25			43055	N
Vendor Total:			9,957.50									
IMPAC005 IMPAC												
25-00329	03/11/25	Fuel										
1		Fuel	4,982.12	5-01-31-460-000-192	B Fuel	R	03/11/25	03/11/25			SQLCD1053326	N
Vendor Total:			4,982.12									
INTER010 INTER. ASS. OF ARSON INVESTIGA												
25-00089	01/16/25	2025 INTERNATIONAL CONFERENCE										
1		2025 INTERNATIONAL CONFERENCE	903.00	5-01-25-265-000-128	B Uniform Fire: Meetings & Conferences	R	01/17/25	03/11/25			120084	N
Vendor Total:			903.00									
JCPL JCP & L												
25-00364	03/13/25	streetscape										
1		streetscape	78.10	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25			95920099132	N
2		linden ave	10.69	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25			95168907353	
3		waterwitch receptacles	33.66	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25			95168907354	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description						Date		Excl
JCPL JCP & L									
Continued									
25-00364	03/13/25 streetscape		Continued						
4	2 miller street	4.27	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95168907357	N
5	42 Shore Drive	1,134.03	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95168907356	N
6	151 Navesink Avenue	16.99	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95797461477	N
7	171 Bay Avenue	653.58	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95920099133	N
8	22 SnugHarbor Avenue	1,129.28	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95139427469	N
9	public works	103.20	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95787529276	N
10	North St pump station	376.04	5-05-55-502-000-214	B Sewer: Gas & Electric	R	03/13/25	03/13/25	95168907358	N
		<u>3,539.84</u>							
25-00370	03/13/25 firehouse								
1	firehouse	476.16	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95817244534	N
2	201-203 Bay Avenue	74.69	5-01-31-430-000-215	B Electric	R	03/13/25	03/13/25	95109601136	N
		<u>550.85</u>							
	Vendor Total:	4,090.69							
JENNA005 JENNA BUSSIÈRE									
25-00335	03/11/25 TAX OVERPAYMENT								
1	TAX OVERPAYMENT	2,873.47	5-01-99-999-000-205	B Tax Overpayments	R	03/11/25	03/11/25	B93/L3	N
	Vendor Total:	2,873.47							
JOSEP015 JOSEPH L. VERRUNI									
25-00351	03/12/25 LEGAL UNION MATTERS								
1	LEGAL UNION MATTERS	500.00	5-01-20-155-000-294	B Legal Services: Other	R	03/12/25	03/12/25	2/23/25	N
	Vendor Total:	500.00							
KEVIN030 KEVIN E. ROAKE									
25-00332	03/11/25 medicare reimbursement								
1	medicare reimbursement	185.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R	03/11/25	03/11/25	MARCH 2025	N
	Vendor Total:	185.00							

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc		
LANGU005 LANGUAGE LINE SERVICES						
25-00345 03/12/25 interpreter						
1 interpreter	11.90 5-01-43-490-000-151 B Municipal Court: Consultants - Other	R	03/12/25 03/12/25	11540811	N	
Vendor Total:	11.90					
LAWES005 LAWES OUTDOOR POWER EQUIPMENT						
25-00299 03/03/25 lawn mower/rider						
1 lawn mower/rider	11,192.00 C-04-23-101-000-210 B ORD#23-10 Pick Up/Lawnmower-Pub Works	R	03/03/25 03/13/25	87005	N	
Vendor Total:	11,192.00					
MASTE005 MASTER MAINTENANCE OF RED BANK						
25-00340 03/11/25 cleaning of the Community ctr						
1 cleaning of the Community ctr	300.00 5-01-26-310-000-178 B B&G: Building Maintenance	R	03/11/25 03/11/25	6930	N	
Vendor Total:	300.00					
MCMANIMO MCMANIMON SCOTLAND & BAUMANN						
25-00344 03/12/25 Captains Cove Marina						
1 Captains Cove Marina	1,698.50 5-01-20-155-000-294 B Legal Services: Other	R	03/12/25 03/12/25	236941	N	
2 Downtown redevelopment	360.00 5-01-20-155-000-294 B Legal Services: Other	R	03/12/25 03/12/25	236939	N	
3 Shadowlawn	197.50 T-03-56-856-810-196 B Redevel Scenic Highlands/KRE 105.107/1.1	R	03/12/25 03/12/25	236940	N	
	<u>2,256.00</u>					
Vendor Total:	2,256.00					
MCSYEM MCSYSTEMS, LLC						
25-00243 02/19/25 online web service for ipads						
1 online web service for ipads	101.22 T-03-56-850-000-014 B Trust: Uniform Fire Penalties	R	02/19/25 03/11/25	20240185	N	
2 online web service for ipads	1,000.00 5-01-22-195-000-260 B Construction: Computer Services	R	02/19/25 03/11/25	20240185	N	
3 online web service for ipads	1,098.78 5-01-35-410-000-201 B Contingent	R	02/19/25 03/11/25	20240185	N	
	<u>2,200.00</u>					
Vendor Total:	2,200.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
NANCYTR1 NANCY TRAN							
	25-00372 03/13/25 reimbursement lapel pins						
	1 reimbursement lapel pins	428.64	5-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	03/13/25 03/13/25	3/7/25 N
	Vendor Total:	428.64					
NJAMERIC NEW JERSEY AMERICAN WATER							
	25-00365 03/13/25 firehouse						
	1 firehouse	201.56	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	FIREHOUSE N
	2 42 Shore Drive	22.65	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	42 SHORE DR N
	3 Bay Avenue Park	56.61	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	BAY AVE PARK N
	4 public works	52.94	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	PUBLIC WORKS N
	5 22 SnugHarbor Ave	66.71	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	22 SNUGHARBOR N
	6 s Bay Avenue	22.65	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	S BAY AVE N
	7 waterwitch avenue	22.65	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	WATERWITCH AVE N
	8 linden avenue	22.65	5-01-31-445-000-219	B Water	R	03/13/25 03/13/25	LINDEN AVENUE N
	9 151 Navesink ave hydrant	277.40	5-01-31-463-000-193	B Fire Hydrants	R	03/13/25 03/13/25	151 NAV HYDRANT N
	10 17-1 shore dr hydrant	135.64	5-01-31-463-000-193	B Fire Hydrants	R	03/13/25 03/13/25	17-1 SHORE HYDR N
	11 123 hydrants	8,118.99	5-01-31-463-000-193	B Fire Hydrants	R	03/13/25 03/13/25	123 HYDRANTS N
	12 40 Shore Drive	157.53	5-05-55-502-000-219	B Sewer: Water	R	03/13/25 03/13/25	40 SHORE DR N
		9,157.98					
	Vendor Total:	9,157.98					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC							
	25-00306 03/04/25 notice ad #24373						
	1 notice ad #24373	8.68	5-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	03/04/25 03/11/25	22060 N
	Vendor Total:	8.68					
VETERINA NJ STATE DEPT. OF HEALTH							
	25-00330 03/11/25 February 2025 dog license						
	1 February 2025 dog license	26.40	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	03/11/25 03/11/25	FEBRUARY 2025 N
	Vendor Total:	26.40					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
NJLM NJ STATE LEAG.OF MUNICIPALITIE						
24-01525 12/11/24 DEPUTY CLERK AD						
1 DEPUTY CLERK AD	160.00 4-01-20-120-000-294 B Municipal Clerk: Other	12/11/24 03/11/25	SD21657	N		
Vendor Total:	160.00					
ONE CALL ONE CALL CONCEPTS, INC.						
25-00328 03/11/25 mark outs February 2025						
1 mark outs February 2025	41.11 5-05-55-502-000-154 B Sewer: Equipment Maintenance	03/11/25 03/11/25	5025087	N		
Vendor Total:	41.11					
OTISE005 OTIS ELEVATOR COMPANY						
25-00341 03/11/25 elevator repair						
1 elevator repair	4,078.40 5-01-26-310-000-178 B B&G: Building Maintenance	03/11/25 03/11/25	NPU15738001	N		
2 elevator repair	1,279.49 5-01-26-310-000-178 B B&G: Building Maintenance	03/11/25 03/11/25	NPU15810001	N		
	<u>5,357.89</u>					
Vendor Total:	5,357.89					
PUMPING PUMPING SERVICES, INC.						
25-00246 02/19/25 pump issues at the pump statio						
1 pump issues at the pump statio	1,477.44 5-05-55-502-000-190 B Sewer: Station Repairs	02/19/25 03/11/25	1149593	N		
Vendor Total:	1,477.44					
RELIA005 RELIANT FIRE HOSE TESTING INC.						
24-01196 09/18/24 2024 hose testing						
1 2024 hose testing	4,880.12 4-01-25-263-000-154 B Fire Dept: Equipment Maintenance	09/18/24 03/13/25		N		
Vendor Total:	4,880.12					
RICOH005 RICOH USA, INC.						
25-00346 03/12/25 copier lease						
1 copier lease	367.30 5-01-26-310-000-170 B B&G: Leased Equipment	03/12/25 03/12/25	5071011375	N		
Vendor Total:	367.30					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Exc1
RTLNF005 RTLF-NJ II LLC										
	25-00334 03/11/25 LIEN REDEMPTION									
	1 LIEN REDEMPTION		1,173.72	T-03-56-851-000-003		R	03/11/25	03/11/25	B40.02/L8	N
	2 PREMIUM BID		800.00	T-03-56-851-000-001		R	03/11/25	03/11/25	B40.02/L8	N
	3 PREMIUM BID		900.00	T-03-56-851-000-001		R	03/11/25	03/11/25	B69/L13	N
	4 LIEN REDEMPTION		286.23	T-03-56-851-000-003		R	03/11/25	03/11/25	B69/L13	N
	5 LIEN REDEMPTION		804.57	T-03-56-851-000-003		R	03/11/25	03/11/25	B101/L27.02c104	N
	6 PREMIUM BID		22,100.00	T-03-56-851-000-001		R	03/11/25	03/11/25	B101/L27.02c104	N
			<u>26,064.52</u>							
	Vendor Total:		26,064.52							
RUDER005 RUDERMAN & ROTH, LLC										
	25-00104 01/23/25 2025 Labor attorney									
	2 2025 Labor attorney		5,624.00	5-01-20-155-000-294		R	03/11/25	03/11/25	FEBRUARY 2025	N
	Vendor Total:		5,624.00							
SEABO005 SEABOARD WELDING SUPPLY, INC.										
	25-00347 03/12/25 acetylene, oxygen									
	1 acetylene, oxygen		69.25	5-01-26-310-000-170		R	03/12/25	03/12/25	978565	N
	Vendor Total:		69.25							
SPECTROL SPECTROTEL, INC.										
	25-00371 03/13/25 42 Shore Drive									
	1 42 Shore Drive		1,592.62	5-01-31-440-000-213		R	03/13/25	03/13/25	12852858	N
	Vendor Total:		1,592.62							
STAPLES STAPLES ADVANTAGE										
	25-00263 02/25/25 Office supplies									
	1 Office supplies		172.49	5-01-20-130-000-201		R	02/25/25	03/11/25	6025346097	N
	2 Office supplies		29.35	5-01-20-152-000-201		R	02/25/25	03/11/25	6025346097	N
	3 Office supplies		48.26	5-01-43-490-000-101		R	02/25/25	03/11/25	6025346097	N
			<u>250.10</u>							

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
STAPLES STAPLES ADVANTAGE Continued													
25-00311	03/05/25	office supplies											
	1	office supplies	162.94	5-01-43-490-000-101	B Municipal Court: Office Supplies	R	03/05/25	03/11/25				6026279875	N
25-00318	03/06/25	Office Supplies											
	1	Office Supplies	136.98	5-01-20-152-000-203	B Central Services: Consumable Supplies	R	03/06/25	03/11/25				6026352183	N
	2	Office Supplies	29.19	5-01-43-490-000-101	B Municipal Court: Office Supplies	R	03/06/25	03/11/25				6026352183	N
			<u>166.17</u>										
		Vendor Total:	579.21										
SUBUR005 SUBURBAN DISPOSAL INC.													
25-00366	03/13/25	solid waste collection											
	1	solid waste collection	43,833.33	5-01-26-306-000-284	B Sanitation Contract: Solid waste	R	03/13/25	03/13/25				11363	N
	2	Tipping fees	11,548.78	5-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	03/13/25	03/13/25				11363	N
	3	Recycling fee	2,861.20	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	03/13/25	03/13/25				11363	N
			<u>58,243.31</u>										
		Vendor Total:	58,243.31										
TOMSA T.O.M.S.A.													
25-00343	03/11/25	February 2025											
	1	February 2025	63,940.01	5-05-55-502-000-196	B Sewer: TOMSA	R	03/11/25	03/11/25				FEBRUARY 2025	N
		Vendor Total:	63,940.01										
THOMA020 THOMAS BRITT													
25-00304	03/04/25	wash, wax/detail 2 ambulances											
	1	wash, wax/detail 2 ambulances	1,400.00	5-01-25-260-000-255	B First Aid: Equipment Maintenance	R	03/04/25	03/11/25				25-001	N
		Vendor Total:	1,400.00										
TRANE005 TRANE U.S. INC.													
24-01500	12/03/24	SERVICE CONTRACT/HVAC											
	2	SERVICE CONTRACT/HVAC	1,351.20	4-05-55-502-000-151	B Sewer: Consultants - Other	R	12/03/24	03/13/25				315143174	N

March 13, 2025
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
TRANE005 TRANE U.S. INC. Continued						
25-00356 03/13/25 HVAC						
1 HVAC	7,414.70 5-01-26-310-000-178 B B&G: Building Maintenance	03/13/25 03/13/25	315104084	N		
Vendor Total:	8,765.90					
TWINLIGH TWIN LIGHTS TERRACE CONDO						
25-00357 03/13/25 street light reimbursement						
1 street light reimbursement	277.51 5-01-26-325-000-217 B Condo Services: Street Lighting	03/13/25 03/13/25	JANUARY 2025	N		
Vendor Total:	277.51					
VERIZON1 VERIZON						
25-00336 03/11/25 17-1 SHORE DRIVE						
1 17-1 SHORE DRIVE	373.68 5-01-31-440-000-213 B Telephone	03/11/25 03/11/25	03/01/25	N		
2 40 SHORE DRIVE	<u>172.17</u> 5-05-55-502-000-213 B Sewer: Telephone	03/11/25 03/11/25	02/19/25	N		
	545.85					
Vendor Total:	545.85					
VERIZON005 VERIZON						
25-00361 03/13/25 fios						
1 fios	154.00 5-01-31-440-000-213 B Telephone	03/13/25 03/13/25	3/4/25	N		
Vendor Total:	154.00					
VIKIN005 VIKING PEST CONTROL						
25-00342 03/11/25 pest control						
1 pest control-151 Navesink Ave	35.60 5-01-26-310-000-178 B B&G: Building Maintenance	03/11/25 03/11/25	902518583	N		
2 pest control 22 SnugHarbor Ave	<u>46.66</u> 5-01-26-310-000-178 B B&G: Building Maintenance	03/11/25 03/11/25	902519024	N		
	82.26					
Vendor Total:	82.26					

March 13, 2025
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description					Enc Date	Date	Date		Excl
VONKA005 VON KATTENGELL TRANSMISSION										
	25-00247 02/20/25 transmission for 17-66									
	1 transmission for 17-66		5,390.35	5-01-26-300-000-154	B Mech Garage: Equipment Maintenance	R	02/20/25	03/13/25	8027	N
	Vendor Total:		5,390.35							
ZEEK ZEEK'S TEE'S										
	25-00156 01/29/25 Clothing for building/housing									
	1 Clothing for building/housing		198.00	5-01-21-185-000-294	B Zoning: Other	R	01/29/25	03/11/25	25-4342	N
	2 Clothing for building/housing		583.00	5-01-22-195-000-295	B Construction: Office Equipment/Furniture	R	01/29/25	03/11/25	25-4342	N
			781.00							
	Vendor Total:		781.00							
<hr/>										
Total Purchase Orders:	63	Total P.O. Line Items:	123	Total List Amount:	1,033,738.77	Total Void Amount:	0.00			

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	5,551.35	0.00	5,551.35	0.00	0.00	5,551.35
	4-05	<u>1,351.20</u>	<u>0.00</u>	<u>1,351.20</u>	<u>0.00</u>	<u>0.00</u>	<u>1,351.20</u>
Year Total:		6,902.55	0.00	6,902.55	0.00	0.00	6,902.55
	5-01	870,728.61	0.00	870,728.61	0.00	0.00	870,728.61
	5-05	<u>67,348.01</u>	<u>0.00</u>	<u>67,348.01</u>	<u>0.00</u>	<u>0.00</u>	<u>67,348.01</u>
Year Total:		938,076.62	0.00	938,076.62	0.00	0.00	938,076.62
CAPITAL PROJECTS	C-04	11,192.00	0.00	11,192.00	0.00	0.00	11,192.00
	G-02	5,333.75	0.00	5,333.75	0.00	0.00	5,333.75
TRUST NON BUDGET-TWO RIVER	T-03	72,207.45	0.00	72,207.45	0.00	0.00	72,207.45
	T-12	<u>26.40</u>	<u>0.00</u>	<u>26.40</u>	<u>0.00</u>	<u>0.00</u>	<u>26.40</u>
Year Total:		72,233.85	0.00	72,233.85	0.00	0.00	72,233.85
Total of All Funds:		<u><u>1,033,738.77</u></u>	<u><u>0.00</u></u>	<u><u>1,033,738.77</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,033,738.77</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-085

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES PERTAINING TO ADDITIONAL ENVIRONMENTAL SERVICES IN CONNECTION WITH IMPROVEMENTS TO FRANK HALL PARK

WHEREAS, the Borough of Highlands has a need for professional services pertaining to additional environmental services, in connection with improvements to Frank Hall Park pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering and Design has set forth its proposed services in a written proposal dated March 12, 2025, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project encompasses providing Geophysical Survey Services, as well as Test Pits to evaluate historic fill material presence and the preparation of a report which will provide recommendations for addressing the historic fill material as it is identified at the site for the improvements to Frank Hall Park; and

WHEREAS, the proposed amount of the contract with Colliers Engineering and Design is \$16,750.00 with a Schedule of Fees as follows:

<u>Phase Name</u>	<u>Fee</u>
Phase 1.0 Geophysical Survey	\$8,250.00
Phase 2.0 Test Pits in Mapped Historic Fill Material Extent	\$6,500.00
<u>Phase 3.0 Test Pits for Historic Fill Material</u>	<u>\$2,000.00</u>
Total Estimated Fee	\$16,750.00

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering and Design, 101 Crawfords Corner Road, Suite 3400 Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering and Design for the aforesaid proposed professional services in connection with improvements to Frank Hall Park as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$16,750.00 for professional services as stated in Colliers Engineering and Design’s proposal dated March 12, 2025; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering and Design from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct # 5-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering and Design is hereby retained to provide professional services pertaining to additional environmental services, in connection with improvements to Frank Hall Park as described above and, in their proposal, dated March 12, 2025, for an amount not to exceed \$16,750.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-085:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-086
SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Highlands has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2025 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Highlands that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion to Approve R 25-086:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-087

AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF SEA BRIGHT FOR STREET SWEEPING SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Highlands has the necessary staffing, equipment and personnel to provide street sweeping services to the Borough of Sea Bright; and

WHEREAS, the Borough of Highlands shall provide street sweeping services to the Borough of Sea Bright during the period of April 1, 2025 through October 31, 2025; and

WHEREAS, the aforesaid street sweeping services shall be performed for the Borough of Sea Bright on Tuesdays and Thursdays; and

WHEREAS, Sea Bright shall be responsible for the disposal of all sweepings, as well as notification to all persons parking on their streets; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright have agreed that the Borough of Sea Bright will pay the Borough of Highlands \$18,000.00 for the street sweeping services.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement for the Borough of Highlands to provide street sweeping services to the Borough of Sea Bright, for the period of April 1, 2025 through October 31, 2025, and the Borough of Sea Bright shall pay the Borough of Highlands the amount of \$18,000.00 for said street sweeping services.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R 25-087:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

SHARED SERVICES AGREEMENT

This AGREEMENT made this ____ day of _____, 2025, by and between

BOROUGH OF HIGHLANDS
151 Navesink Ave
Highlands, New Jersey 07732
(hereinafter referred to as “Highlands”)

AND

BOROUGH OF SEA BRIGHT
1099 Ocean Avenue
Sea Bright, New Jersey 07760
(hereinafter referred to as “Sea Bright”)

WHEREAS, Highlands and Sea Bright (hereinafter collectively referred to as the “Parties”) wish to encourage inter-municipal cooperation; and

WHEREAS, Highlands has the staffing, personnel and equipment to provide street sweeping services to Sea Bright for the period of April 1, 2025 through October 31, 2025; and

WHEREAS, the “Uniform Shared Services and Consolidation Act”, N.J.S.A. 40A:65-1 et seq., authorizes local units of this State to enter into an agreement with any other local unit or units for the joint provision within their several jurisdictions of any service which any Party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, Highlands and Sea Bright agree that Highlands has the necessary staffing, equipment and personnel to provide street sweeping services to Sea Bright; and

WHEREAS, the parties have each duly authorized their proper officials to enter into and execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, it is hereby agreed by and between the parties as follows:

1. Highlands shall provide street sweeping services to Sea Bright during the period of April 1, 2025 through October 31, 2025.
2. The street sweeping services will be performed during the week on Tuesdays and Thursdays, with the right side of all streets being swept on Tuesdays and the left side of all streets being swept on Thursdays, wherein the municipal parking lots will be swept on both Tuesdays and Thursdays.
3. Sea Bright shall be responsible for the disposal of all sweepings, as well as notification to all persons parking on their streets.
4. It is agreed by and between the Parties that Sea Bright will pay Highlands \$18,000.00 for the street sweeping services. Payment shall be rendered in seven (7) equal installments, in the amount of \$2,571.42 for the first six (6) months and \$2,571.48 for the last month. Payment shall be made no later than the last day of each month, beginning April 30, 2025 and ending October 31, 2025.
5. Each party agrees to release, indemnify, defend and hold harmless the other party, its agents, officers and employees, from and against any and all claims, demands, losses, expenses, attorney fees, causes of action, judgments, lawsuits, proceedings, damages, and liability which may be asserted or claimed and which relate in any way to, or arise in any way from, any acts or omissions of the negligent party, its agents, officers and employees, resulting from this Agreement.
6. This Agreement is entered into pursuant to the provisions of the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 et seq.

7. As provided in the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-7(g), in the event of any dispute as to the amount to be paid, the full amount to be paid shall be paid; but if through subsequent negotiation, arbitration or litigation the amount due shall be determined, agreed or adjudicated to be less than was actually so paid, then the party having received the payment shall forthwith repay the excess.
8. It is hereby acknowledged that in accordance with N.J.S.A. 40A:65-7(d), the personnel of Highlands that are performing the street sweeping services are doing so as a general agent for Sea Bright and shall have all powers of performance reasonably necessary and convenient to carry out the duties, obligations and responsibilities under this Agreement and allowable by law.
9. The parties will keep in force, at their respective cost and expense, comprehensive general liability insurance with insurance companies licensed in the State of New Jersey or with the Monmouth County Municipal Joint Insurance Fund, which insurance shall be evidenced by certificates and/or policies to be exchanged by both parties. Each certificate or policy shall require a thirty (30) day cancellation notice. Certificates of Insurance shall be delivered to each party, prior to the commencement of this Agreement. All policies and certificates of insurance shall be approved by each of the parties prior to the implementation of this Agreement.
10. The term of this Agreement shall be from April 1, 2025 through October 31, 2025. This Agreement may be terminated at any time by either party, with or without cause, by at least thirty (30) days prior written notice to the other party. Further, either party reserves the right to terminate the agreement at any time if payment for services

rendered is not made or if the services are not rendered, or the time within which the services are rendered is unreasonable.

11. The parties agree that they will cooperate with each other in all respects in furtherance of achieving the purposes and objectives of this Agreement.
12. Highlands and Sea Bright hereby acknowledge that prior to execution of this agreement; the respective municipal bodies shall authorize such execution by and through the procedures and standards in the adoption of appropriate resolutions as set forth more fully under the “Uniform Shared Services and Consolidation Act”, N.J.S.A. 40A:65-5(a).
13. This Agreement sets forth the entire understanding of the parties hereto with respect to the transactions contemplated herein. No change or modification of this Agreement shall be valid unless same shall be in writing and signed by all of the parties hereto.
14. This Agreement shall be interpreted in accordance with the rights of the Parties hereto and shall be governed by the laws of the State of New Jersey.
15. Any dispute regarding the terms of this Agreement shall be venued in New Jersey Superior Court, Monmouth County.
16. The rights, duties and obligations of this Agreement may not be assigned without either Party’s prior written consent and it is agreed that a failure or delay in the enforcement of any of the provisions of this agreement by either Party shall not constitute a waiver of those provisions.
17. The Parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and each is a public entity separate and distinct from the other.

18. In accordance with N.J.S.A. 40A:65-4(b), a copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.
19. All notices, statements or other documents required by this Agreement shall be hand delivered or mailed to the designated municipal representative.
 - a. The designated representative for the Borough of Highlands is:

Michael Muscillo, Borough Administrator
Borough of Highlands
151 Navesink Ave.
Highlands, NJ 07732
 - b. The Designated representative for the Borough of Sea Bright is:

Rachel Giolitto, Borough Administrator
Borough of Sea Bright
1099 Ocean Avenue
Sea Bright, NJ 07760
20. This Agreement shall be binding upon the Parties and their legal representatives, successors and assigns.

IN WITNESS HEREOF, the Parties have caused this Agreement to be signed by their respective officer duly authorized, and to be duly attested, and to have their respective municipal seals affixed hereunto, and have caused this Agreement to be dated as of the day and year first written above.

ATTEST:

Nancy Tran, Municipal Clerk
Borough of Highlands
Date:

Carolyn Broullon, Mayor
Borough of Highlands
Date:

Christine Pfeiffer, Municipal Clerk
Borough of Sea Bright
Date:

Brian P. Kelly, Mayor
Borough of Sea Bright
Date: