



AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. February 5, 2025 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

2. O-25-02 Amending Schedule A of the Borough of Highlands Salary Ordinance

RESOLUTIONS

3. R 25-060 Authorizing an Amendment to the 2025 Temporary Budget

CONSENT AGENDA

4. R 25-061 Support Publishing Legal Notices on Official Government Websites
5. R 25-062 Highlands Participating in the New Jersey Coast Coalition (NJCC) Automated Flood Alert Application
6. R 25-063 Approving Request for Waiver of Alcohol Ban for Community Center Rental
7. R 25-064 Authorizing Payment of Bills
8. R 25-065 Amending Resolution No. 25-045 Adopted on January 1, 2025 Authorizing the Borough of Highlands, Through the Borough of Highlands Police Department, to Participate in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program to Enable the Borough of Highlands Police Department to Request and Acquire Excess Department of Defense Equipment
9. R 25-066 Appointing a Deputy Municipal Clerk

REPORTS

10. Mayor's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

11. Litigation
12. Attorney-Client Privilege – Sign Ordinance

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-02

AMENDING SCHEDULE A OF THE BOROUGH OF HIGHLANDS SALARY ORDINANCE

WHEREAS the Governing Body has determined that it is necessary to amend Ordinance O-22-03 which established Salaries and fixed Compensation of certain Borough Employees for the year 2022 and beyond unless amended;

NOW, THEREFORE, BE IT ORDAINED, by the by the Mayor and Borough Council of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

Schedule A of O-22-03 Establishing Salaries and Fixing Compensation of certain Borough Employees of the Borough of Highlands is hereby amended to provide as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as **strikeovers in bold italics.**)

SCHEDULE A

1. POSITIONS OUTSIDE COLLECTIVE BARGAINING UNITS

DEPARTMENT OF ADMINISTRATION	Minimum	Maximum
Deputy Clerk	\$4,000 <u>\$10,000</u>	\$6,000 <u>\$40,000</u>
Registrar	\$500.00 <u>\$4,000</u>	\$2,500 <u>\$8,000</u>
Deputy Registrar	\$500	\$1,000 <u>\$2,000</u>
<u>Alternate Deputy Registrar</u>	<u>\$250</u>	<u>\$1,000</u>
Land Use Board Secretary	\$6,000	\$16,000
<u>Deputy Land Use Board Secretary</u>	<u>\$3,000</u>	<u>\$8,000</u>
Municipal Clerk	\$40,000 <u>\$50,000</u>	\$80,000 <u>\$100,000</u>
Municipal Administrator	\$24,000 <u>\$100,000</u>	\$150,000 <u>\$175,000</u>
Municipal Alliance Hourly	Minimum Wage \$15.49	\$20.00 <u>\$30.00</u>
<u>Office of</u> Emergency Management Coordinator	\$3,650 <u>\$5,000</u>	\$10,000 <u>\$15,000</u>
Secretary to Administrator	\$2,000	\$6,000
Secretary to Chief of Police	\$25,000	\$70,000 <u>\$90,000</u>
Deputy Office of Emergency Management <u>Coordinator</u>	\$1,500	\$2,500
Confidential Administrative Assistant to the Mayor and Administrator	\$10,000	\$60,000
 BUILDING AND HOUSING		
Clerical Office Help Hourly	Minimum Wage \$15.49	\$26.00
Fire Official/ <u>Housing Inspector</u>	\$18,000 <u>\$30,000</u>	\$28,000 <u>\$50,000</u>
<u>Electrical Sub-Code</u>	<u>\$10,000</u>	<u>\$20,000</u>
<u>Building Sub-Code</u>	<u>\$10,000</u>	<u>\$20,000</u>
 DEPARTMENT OF FINANCE		
Assessment Searcher	\$3,000	\$4,000
Cashier/Typist Hourly	Minimum Wage \$15.49	\$26.00
Chief Financial Officer	\$30,000	\$74,000 <u>\$80,000</u>
FEMA/NJOEM Coordinator Hourly	\$25.00	\$35.00
Payroll Clerk	\$5,000	\$45,000
Qualified Purchasing Agent	\$7,000	\$75,000
Deputy Tax Assessor Part Time	\$3,000	\$6,000

MUNICIPAL COURT

Judge of Municipal Court		\$13,500	\$20,000
Court Administrator		\$25,000 <u>\$70,000</u>	\$75,000 <u>\$110,000</u>
Deputy Court Administrator		\$5,000 <u>\$20/hour</u>	\$50,000 <u>\$25/hour</u>
<u>Municipal Prosecutor</u>		<u>\$10,000</u>	<u>\$20,000</u>
<u>Public Defender</u>		<u>\$10,000</u>	<u>\$20,000</u>
Special Sessions (Per Session)			
Court Administrator		\$250	\$400
Deputy Court Administrator		\$150	\$400
Judge of Municipal Court		\$500	\$600
Municipal Prosecutor		\$350	\$400
Public Defender		\$350	\$400

POLICE

Chief		\$124,125 <u>\$125,000</u>	\$160,000 <u>\$200,000</u>
Crossing Guard	Hourly	Minimum Wage <u>\$15.49</u>	\$20.00 <u>\$25.00</u>
Dispatcher		Minimum Wage <u>\$15.49</u>	\$25.00
[Communications Operator]	Hourly		
Special Officer:			
Class I	Hourly	Minimum Wage <u>\$15.49</u>	\$22.00 <u>\$25.00</u>
Class II	Hourly	\$15.00 <u>\$15.49</u>	\$28.00 <u>\$30.00</u>

DEPARTMENT OF PUBLIC WORKS

Superintendent of Public Works		\$35,000 <u>\$100,000</u>	\$110,000 <u>\$150,000</u>
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RECREATION

Clerical Office Help	Hourly	Minimum Wage <u>\$15.49</u>	\$20.00
Recreation Leader	Hourly	Minimum Wage <u>\$15.49</u>	\$20.00
Summer Seasonal:			
Laborer	Hourly	\$10.00	\$20.00
Programmer	Hourly	\$13.00	\$20.00
Recreation Aide	Hourly	\$8.00	\$20.00
Supervisor	Hourly	\$17.00	\$22.00
Preparer	Hourly	Minimum Wage <u>\$15.49</u>	\$15.00 <u>\$25.00</u>

2. UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL 152

BUILDING & HOUSING

Code Enforcement Officer		\$15,000 <u>\$50,000</u>	\$76,000 <u>\$90,000</u>
Construction Official		\$18,000 <u>\$30,000</u>	\$33,000 <u>\$80,000</u>
<u>Technical Assistant (TACO)</u>		<u>\$50,000</u>	<u>\$80,000</u>
Fire Inspector	Hourly	Minimum Wage <u>\$15.49</u>	\$22.00
Property Maintenance	Part Time Salary	\$5,000	\$26,000
Property Maintenance	Part Time Hourly	\$15.00	\$22.00
Zoning Officer		\$5,000 <u>\$10,000</u>	\$20,000

DEPARTMENT OF FINANCE

Tax Assessor	Part Time	\$20,000	\$40,000 <u>\$55,000</u>
Tax Collector	Part Time	\$20,000	\$40,000 <u>\$55,000</u>

DEPARTMENT OF RECREATION

Recreation Supervisor		\$34,500	\$55,000
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3. COMMUNICATIONS WORKERS OF AMERICA (CWA) LOCAL 1032

BUILDING & HOUSING

Fire Sub Code Official	Part Time	\$8,000 <u>\$10,000</u>	\$15,000 <u>\$20,000</u>
Plumbing Sub Code Official	Part Time Hourly	\$25.00 <u>\$10,000</u>	\$44.00 <u>\$20,000</u>

Secretary, Licensing Clerk	Full Time	\$20,000	\$50,000
Secretary, Licensing Clerk	Part Time Hourly	Minimum Wage \$15.49	\$22.00

DEPARTMENT OF FINANCE

Cashier/Sewer Clerk		\$20,000 <u>\$40,000</u>	\$40,000 <u>\$50,000</u>
HR Coordinator		\$32,000 <u>\$40,000</u>	\$81,000 <u>\$95,000</u>
Senior Accounting Clerk		\$25,000	\$85,000
Tax Clerk		\$20,000 <u>\$40,000</u>	\$45,000 <u>\$65,000</u>
Tax Clerk	Part Time Hourly	Minimum Wage \$15.49	\$20.00
Account Clerk		\$29,000 <u>\$40,000</u>	\$55,000 <u>\$70,000</u>

POLICE

Records Clerk		\$25,000 <u>\$40,000</u>	\$50,000 <u>\$55,000</u>
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DEPARTMENT OF PUBLIC WORKS

Equipment Operator		\$45,000 <u>\$40,000</u>	\$70,000
<u>Heavy Equipment Operator</u>		<u>\$45,000</u>	<u>\$80,000</u>
Laborer	<i>Hourly</i>	\$15.00 <u>\$40,000</u>	\$30.00 <u>\$55,000</u>
Laborer 2		\$30,000 <u>\$40,000</u>	\$50,000 <u>\$70,000</u>
Laborer 3		\$35,000 <u>\$40,000</u>	\$65,000 <u>\$75,000</u>
Laborer/Motor Broom Driver		\$30,000 <u>\$40,000</u>	\$50,000 <u>\$60,000</u>
Recycling Yard Attendant	Part Time Hourly	Minimum Wage \$15.49	\$20.00
Road Repairer		\$30,000	\$55,000
Public Works Repairer		\$45,000	\$75,000
Sewer Operator		\$3,500	\$55,000
Truck Driver		\$30,000 <u>\$40,000</u>	\$70,000
<u>Driver</u>		<u>\$40,000</u>	<u>\$55,000</u>

DEPARTMENT OF RECREATION

Recreation Aide	Hourly	\$8.00 <u>\$15.49</u>	\$18.00 <u>\$25.00</u>
Recreation Assistant	Hourly	\$15.00 <u>\$15.49</u>	\$22.00 <u>\$30.00</u>
Recreation Coordinator		\$29,900 <u>\$40,000</u>	\$55,000 <u>\$70,000</u>

SECTION II. SEVERABILITY.

If any section, subsection, sentence clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV: EFFECTIVE DATE.

This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-25-02:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: February 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-02:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 5, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-060

AUTHORIZING AN AMENDMENT TO THE 2025 TEMPORARY BUDGET

WHEREAS, the Revised Statutes of New Jersey N.J.S. 40A:4-20 provides for the adoption of emergency temporary appropriations in addition to temporary appropriations necessary for the period between the beginning of the current fiscal year and the date of the adoption of the Local Budget for the Year 2025.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following amendments to the temporary appropriations be made in the amounts and for the purposes herein set forth for the period between January 1st, 2025 and the adoption of the Local budget for the Borough of Highlands, County of Monmouth and State of New Jersey for the Year 2025.

Department	Salaries	Other Expenses	Total
General Government:			
Borough Administrator	\$ 56,250.00	\$ 1,500.00	\$ 57,750.00
Central Services	\$ 3,750.00	\$ 7,500.00	\$ 11,250.00
Mayor and Borough Council	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Borough Clerk	\$ 22,250.00	\$ 12,750.00	\$ 35,000.00
Financial Administration	\$ 39,250.00	\$ 5,000.00	\$ 44,250.00
Audit	\$ 0.00	\$ 13,750.00	\$ 13,750.00
Collection of Taxes	\$ 25,750.00	\$ 3,250.00	\$ 29,000.00
Assessment of Taxes	\$ 12,000.00	\$ 11,250.00	\$ 23,250.00
Legal Services	\$ 0.00	\$ 77,000.00	\$ 77,000.00
Engineering Services	\$ 0.00	\$ 87,500.00	\$ 87,500.00
Grants Writer	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Code Enforcement Officer	\$ 30,500.00	\$ 1,875.00	\$ 32,375.00
Code – Substandard Housing	\$ 0.00	\$ 2,250.00	\$ 2,250.00
Municipal Land Use Law	\$ 8,000.00	\$ 3,937.50	\$ 11,937.50
Zoning-OE	\$ 0.00	\$ 750.00	\$ 750.00
Master Plan	\$ 0.00	\$ 500.00	\$ 500.00
Insurance:			
General Liability	\$ 0.00	\$ 150,000.00	\$ 150,000.00
Workers' Compensation	\$ 0.00	\$ 156,250.00	\$ 156,250.00
Employee Group Insurance	\$ 0.00	\$ 335,000.00	\$ 335,000.00
Unemployment	\$ 0.00	\$ 0.00	\$ 0.00

Liability Flood Insurance	\$ 0.00	\$ 7,500.00	\$ 7,500.00
Employee Group-Salary Stipend	\$ 12,500.00	0.00	\$ 12,500.00
Public Safety:			
Fire	\$ 0.00	\$ 28,750.00	\$ 28,750.00
Police	\$ 543,750.00	\$ 65,100.00	\$ 608,850.00
School Crossing Guards	\$ 10,000.00	\$ 500.00	\$ 10,500.00
Municipal Court	\$ 25,250.00	\$ 2,500.00	\$ 27,750.00
First Aid	\$ 0.00	\$ 9,350.00	\$ 9,350.00
Emergency Management	\$ 2,000.00	\$ 8,625.00	\$ 10,625.00
Public Defender	\$ 2,500.00	\$ 1,250.00	\$ 3,750.00
Fire Hydrants	\$ 0.00	\$ 20,000.00	\$ 20,000.00
Uniform Fire Safety Act	\$ 13,750.00	\$ 1,840.00	\$ 15,590.00
Municipal Prosecutor	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Public Works:			
Road Repair & Maintenance	\$ 118,750.00	\$ 23,750.00	\$ 142,500.00
Snow Removal	\$ 3,750.00	\$ 10,000.00	\$ 13,750.00
Sanitation	\$ 4,250.00	\$ 11,500.00	\$ 15,750.00
Sanitation- Contractual Service	\$ 0.00	\$ 108,000.00	\$ 108,000.00
Mechanic Garage	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Public Buildings & Grounds	\$ 9,250.00	\$ 24,500.00	\$ 33,750.00
Shade Tree Commission	\$ 0.00	\$ 250.00	\$ 250.00
Condominium Services	\$ 0.00	\$ 7,500.00	\$ 7,500.00
Health and Human Services:			
Environmental Commission	\$ 0.00	\$ 125.00	\$ 125.00
Dog Control	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Substance Abuse Program	\$ 0.00	\$ 750.00	\$ 750.00
P.E.O.S.H.A.	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Park and Recreation			
Beachfront Maintenance	\$ 1,500.00	\$ 2,625.00	\$ 4,125.00
Parks & Playgrounds	\$ 0.00	\$ 3,000.00	\$ 3,000.00
Public Events	\$ 0.00	\$ 2,000.00	\$ 2,000.00
Community Center	\$ 47,500.00	\$ 9,250.00	\$ 56,750.00
Accumulated Sick Leave	\$ 8,750.00	\$ 0.00	\$ 8,750.00
Construction Code Official	\$ 52,500.00	\$ 6,250.00	\$ 58,750.00
Utilities:			
Electricity	\$ 0.00	\$ 17,500.00	\$ 17,500.00
Street Lighting	\$ 0.00	\$ 15,000.00	\$ 15,000.00

Telephone	\$ 0.00	\$ 13,500.00	\$ 13,500.00
Water	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Natural Gas	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Telecommunications	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Gasoline-Fuel	\$ 0.00	\$ 25,000.00	\$ 25,000.00
County Reclamation Center	\$ 0.00	\$ 50,000.00	\$ 50,000.00
Statutory Expenditures:	Deferred Charges		
PERS	\$ 0.00	\$ 139,985.87	\$ 139,985.87
Social Security System	\$ 0.00	\$ 51,250.00	\$ 51,250.00
PFRS	\$ 0.00	\$ 446,381.25	\$ 446,381.25
DCRP	\$ 0.00	\$ 250.00	\$ 250.00
Contingent	\$ 0.00	\$ 3,000.00	\$ 3,000.00
TOTAL INSIDE "CAP"	\$ 1,053,750.00	\$ 2,051,841.62	\$ 3,105,591.62
"OUTSIDE CAPS"			
LOSAP	\$ 0.00	\$ 18,750.00	\$ 18,750.00
Stormwater Management	\$ 0.00	\$ 14,375.00	\$ 14,375.00
Recycling Tax	\$ 0.00	\$ 500.00	\$ 500.00
Shared Services Agreements:			
Sea Bright Lifeguards	\$ 0.00	\$ 15,500.00	\$ 15,500.00
Monmouth County 911 Dispatch	\$ 0.00	\$ 25,500.00	\$ 25,500.00
EMS/JFK/AH Medical Services		\$ 45,000.00	\$ 45,000.00
Private/Public Programs/Grants			
Matching Funds for Grants		\$ 3,750.00	\$ 3,750.00
TOTAL OUTSIDE "CAP"	\$ 0.00	\$ 123,375.00	\$ 123,375.00
SUB TOTAL APPROPRIATIONS	\$ 1,053,750.00	\$ 2,175,216.62	\$ 3,228,966.62
Statutory Additions:			
Capital Improvement Fund		\$ 0.00	\$ 0.00
Payment of Bond Principal		\$ 0.00	\$ 0.00
Interest on Bonds		\$ 0.00	\$ 0.00
Payment on Note Principal		\$ 0.00	\$ 0.00
Interest on Notes		\$ 0.00	\$ 0.00
Loan Principal		\$ 0.00	\$ 0.00
Lease Purchase			
Principal		\$ 0.00	\$ 0.00

Interest		\$ 0.00	\$ 0.00
SUB-TOTAL STATUTORY ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL TEMPORARY MUNICIPAL BUDGET	\$ 1,053,750.00	\$ 2,175,216.62	\$3,228,966.62
SEWER UTILITY:			
	Salaries	Other Expenses	Total
Sewer Operating	\$ 31,250.00	\$ 290,000.00	\$ 321,250.00
Group Insurance		\$ 7,500.00	\$ 7,500.00
Insurance Other		\$ 5,000.00	\$ 5,000.00
Workers Compensation		\$ 5,500.00	\$ 5,500.00
Capital Improvement Fund		\$ 25,000.00	\$ 25,000.00
PERS		\$ 5,921.87	\$ 5,921.87
Social Security System		\$ 2,250.00	\$ 2,250.00
Sub Total	\$ 31,250.00	\$ 341,171.87	\$ 372,421.87
Statutory Additions:			
Payment of Bond Principal		\$ 0.00	\$ 0.00
Interest on Bonds		\$ 0.00	\$ 0.00
Principal/Interest on Notes/Loans		\$ 0.00	\$ 0.00
Total Statutory Additions	\$ 0.00	\$ 0.00	\$ 0.00
Total Sewer Utility Budget	\$ 31,250.00	\$ 341,171.87	\$ 372,421.87

Motion to Approve R 25-060:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE:

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-061

SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES

WHEREAS, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highlands does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Declan O'Scanlon, Assemblywoman Victoria Flynn, Assemblyman Gerry Scharfenberger, and the New Jersey State League of Municipalities.

Motion to Approve R 25-061:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-062

HIGHLANDS PARTICIPATING IN THE NEW JERSEY COAST COALITION (NJCC) AUTOMATED FLOOD ALERT APPLICATION

WHEREAS, the New Jersey Coastal Coalition (NJCC) is a 501(c)3 non-profit organization, incorporated in the State of New Jersey, who formed as the Atlantic-Cape Coastal Coalition in 2013 as a result of Superstorm Sandy and changed their name in early 2018 reflecting their desire to include all coastal communities; and

WHEREAS, the NJCC's mission is to build more resilient communities at the Jersey Shore by developing policies and practices that will anticipate future concerns and to create solutions to be shared by all participants; and

WHEREAS, the NJCC has developed an automated flood alert web-based application (NJCC App) usable on all types of computers and mobile devices to alert NJCC member community residents 24-hours in advance of possible flooding via text and email messages; and

WHEREAS, the NJCC App development, operation and maintenance is funded by a grant from the Federal Emergency Management Agency (FEMA) to NJCC and provided to the Borough of Highlands without cost; and

WHEREAS, the Borough of Highlands has reviewed the operation of the NJCC App and had a mutual exchange of information concerning the NJCC App function and operation during a public meeting; and

WHEREAS, participation in the usage of the NJCC App can better prepare the Borough and residents of the Borough of Highlands for future flood events; and

WHEREAS, the Borough of Highlands has determined it is in the best interest of the Borough to formalize its participation in the NJCC App usage.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, as follows:

1. The Borough of Highlands hereby formalizes its desire to be an active participant in the NJCC App usage and directs staff to continue to dedicate time as needed towards this endeavor.
2. Copies of this Resolution shall be made available to the Monmouth County Board of Commissioners, and the New Jersey Coastal Coalition.

Motion to Approve R 25-062:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-063

APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center from Peter and Holly Dempsey to host a Family Reunion; and

WHEREAS, the Dempseys have requested a waiver of the alcohol prohibition in order to allow alcohol to be consumed by guests of this private party; and

WHEREAS, the Dempseys have obtained the necessary insurance coverage required to allow alcohol at the event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that Peter and Holly Dempsey’s request for a waiver of the alcohol prohibition is approved for the private party to be hosted on September 30, 2025;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator’s review and approval.

Motion to Approve R 25-063:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: February 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-064
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated February 19, 2025, which totals as follows:

Current Fund	\$	1,151,665.53
Sewer Account	\$	80,764.35
Capital Fund	\$	7,827.82
Trust-Other	\$	4,606.30
Federal/State Grants	\$	27,920.41
TOTAL	\$	1,272,784.41

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$ **1,272,784.41** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk's Office for reference.

Motion to Approve R 25-064:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
02/19/2025

CURRENT:		\$ 1,151,665.53
Payroll	(02/15/2025)	\$
Manual Checks		\$
Voided Checks		\$
SEWER ACCOUNT:		\$ 80,764.35
Payroll	(02/15/2025)	\$
Manual Checks		\$
Voided Checks		\$
CAPITAL/GENERAL		\$ 7,827.82
CAPITAL-MANUAL CHECKS		\$
Voided Checks		\$
WATER CAPITAL ACCOUNT		\$
TRUST FUND		\$ 4,606.30
Payroll	(02/15/2025)	\$
Manual Checks		\$
Voided Checks		\$
UNEMPLOYMENT ACCT-MANUALS		\$
DOG FUND		\$
GRANT FUND		\$ 27,920.41
Payroll	(02/15/2025)	\$
Manual Checks		\$
Voided Checks		\$
DEVELOPER'S TRUST		\$
Manual Checks		\$
Voided Checks		\$

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005 ACE WALCO TERMITE CONTROL															
25-00231	02/13/25	pest control firehouse													
	1	pest control firehouse	68.92	5-01-26-310-000-297	B B&G: Fire House	R	02/13/25	02/13/25	1097917						N
	Vendor Total:		68.92												
AMAZO005 AMAZON CAPITAL SERVICES															
25-00130	01/27/25	office supplies													
	1	office supplies	46.70	5-01-20-152-000-201	B Central Services: Office Supplies	R	01/27/25	02/11/25	14TCMNVXHVFC						N
25-00181	02/03/25	Book for land use/office suppl													
	1	Book for land use/office suppl	14.29	5-01-20-152-000-201	B Central Services: Office Supplies	R	02/03/25	02/11/25	17L3QCV6LGIN						N
	2	Book for land use/office suppl	80.00	5-01-21-180-000-219	B Municipal Land Use: Books & Publications	R	02/03/25	02/11/25	17L3QCV6LGIN						N
			94.29												
25-00189	02/04/25	OFFICE SUPPLIES													
	1	OFFICE SUPPLIES	14.90	5-01-20-152-000-201	B Central Services: Office Supplies	R	02/04/25	02/13/25	1VD7FPNJCRGF						N
	2	OFFICE SUPPLIES	68.99	5-01-21-185-000-201	B Zoning: Office Supplies	R	02/04/25	02/13/25	1KM7P1M91RND						N
			83.89												
	Vendor Total:		224.88												
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO															
25-00215	02/12/25	commingled items-1/20-1/26/25													
	1	commingled items-1/20-1/26/25	55.46	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	02/12/25	02/12/25	19323						N
	Vendor Total:		55.46												
BLAZE005 BLAZE EMERGENCY EQUIPMENT CO.															
24-01579	12/17/24	battery charger installed													
	1	battery charger installed	1,392.91	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	12/17/24	02/11/25	10773						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
BLAZE005 BLAZE EMERGENCY EQUIPMENT CO. Continued								
	24-01579 12/17/24 battery charger installed		Continued					
	2 battery charger installed		69.78	5-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	02/11/25 02/11/25	10773 N
			<u>1,462.69</u>					
	Vendor Total:		1,462.69					
BOUND01 BOUND TREE MEDICAL LLC								
	25-00183 02/03/25 curaples gloves/o2 connector							
	1 curaples gloves/o2 connector		119.59	5-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/03/25 02/11/25	85631671 N
	Vendor Total:		119.59					
BRIDG005 BRIDGECONNEX								
	25-00206 02/11/25 phone system services							
	1 phone system services		1,089.96	5-01-31-440-000-213	B Telephone	R	02/11/25 02/11/25	130574 N
	Vendor Total:		1,089.96					
CAN01 CANON SOLUTIONS AMERICA								
	25-00228 02/13/25 maintenance fee/copier							
	1 maintenance fee/copier		753.95	5-01-26-310-000-154	B B&G: Equipment Maintenance	R	02/13/25 02/13/25	6010761847 N
	2 copier usage		<u>17.71</u>	5-01-26-310-000-154	B B&G: Equipment Maintenance	R	02/13/25 02/13/25	6010747425 N
			771.66					
	Vendor Total:		771.66					
CENTR010 CENTRAL JERSEY STARTER & ALT								
	25-00219 02/12/25 REBUILD MITSUBISHI STARTER							
	1 REBUILD MITSUBISHI STARTER		225.00	5-01-26-300-000-154	B Mech Garage: Equipment Maintenance	R	02/12/25 02/13/25	2164 N
	Vendor Total:		225.00					
COLLI005 COLLIERS ENGINEERING/DESIGN								
	23-01252 10/20/23 fema grant award flood mitigat							
	16 fema grant award flood mitigat		470.25	C-04-14-108-000-555	B Ord 14-08 Construction Contracts	R	10/20/23 02/12/25	1021826 N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COLLI005	COLLIERS ENGINEERING/DESIGN	Continued											
23-01254	10/20/23 Engineer Bayside/Marie Avenue	147.59	C-04-23-101-000-201	B ORD#23-10 Bayside/Marie Ave (NJDOT)	R	10/20/23	02/12/25	1019808	N				
24-00466	04/04/24 Service for Marine Place East	9,847.12	4-01-20-165-000-244	B Engineering:General Engineering	R	04/04/24	02/12/25	1019803	N				
24-00467	04/04/24 Service Shore Drive project	4,043.17	4-01-20-165-000-244	B Engineering:General Engineering	R	04/04/24	02/12/25	1019792	N				
24-01105	08/27/24 WASHINGTON AVE IMPROVEMENT	948.69	C-04-23-101-000-202	B ORD#23-10 Washington Ave	R	08/27/24	02/12/25	1019805	N				
24-01256	10/01/24 Tide Valve project	600.00	C-04-13-120-000-510	B ORD 13-20: Engineer	R	10/02/24	02/12/25	1019788	N				
24-01258	10/01/24 Portland Road drainage project	2,648.75	C-04-12-120-000-555	B Project 0-12-20: Construction Contracts	R	10/01/24	02/12/25	1019798	N				
24-01408	11/07/24 2024 fema grant/firefighters	2,710.00	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	11/07/24	02/12/25	1019043	N				
24-01412	11/07/24 IMPROVEMENT TO FRANK HALL PARK	2,218.79	C-04-23-101-000-207	B ORD#23-10 Frank Hall Park	R	11/07/24	02/12/25	1019789	N				
24-01517	12/10/24 Eng./Overlook and Frank hall	793.75	C-04-23-101-000-204	B ORD#23-10 Overlook Park(Grant-MCOSG-LRIG	R	12/10/24	02/12/25	1019807	N				
24-01518	12/10/24 grant writing/hometown grant	2,278.75	4-01-20-165-000-299	B Engineering- Misc Engineering	R	12/10/24	02/13/25	1023602	N				
25-00095	01/17/25 2025 municipal engineer	6,712.50	5-01-20-165-000-244	B Engineering:General Engineering	R	01/17/25	02/12/25	1019796	N				
Vendor Total:				33,419.36									

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
COMCAST COMCAST							
25-00212	02/12/25 151 Navesink Avenue						
	1 151 Navesink Avenue	235.79	5-01-31-450-000-213	B Telecommunications	R	02/12/25 02/12/25	151 NAVESINK AV N
	2 17-1 Shore Drive	94.90	5-01-35-410-000-201	B Contingent	R	02/12/25 02/12/25	17-1 SHORE DR N
	3 42 Shore Drive	540.30	5-01-35-410-000-201	B Contingent	R	02/12/25 02/12/25	42 SHORE DRIVE N
	4 40 Shore Drive	243.71	5-05-55-502-000-213	B Sewer: Telephone	R	02/12/25 02/12/25	40 SHORE DRIVE N
		<u>1,114.70</u>					
25-00234	02/13/25 first aid						
	1 first aid	294.34	5-01-31-440-000-213	B Telephone	R	02/13/25 02/13/25	FIRST AID N
	Vendor Total:	1,409.04					
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN							
25-00094	01/17/25 2025 borough attorney						
	1 2025 borough attorney	6,000.00	5-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	01/17/25 02/11/25	424642 N
	3 2025 Hourly	9,822.78	5-01-20-155-000-252	B Legal Services: Consultants Hourly	R	02/11/25 02/11/25	424824 N
	4 Agate Construction	2,819.06	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/11/25 02/11/25	424647 N
	5 Captains Cove	165.00	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/11/25 02/11/25	424644 N
	6 Kappa Construction	99.00	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/11/25 02/11/25	424650 N
	7 Muriel Smith	231.00	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/11/25 02/11/25	424646 N
	8 Roman Corp.	4,277.17	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/11/25 02/11/25	424825 N
	9 44 Miller St.	1,650.00	5-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/11/25 02/11/25	424651 N
		<u>25,064.01</u>					
	Vendor Total:	25,064.01					
DIVER010 DIVERS TWO INC.							
25-00112	01/24/25 Patrol Equipment						
	1 Neck Seal STD LTX	52.00	5-01-25-240-000-269	B Police: Patrol Equipment	R	01/24/25 02/11/25	24427 N
	2 Latex wrist SLT Seal	80.00	5-01-25-240-000-269	B Police: Patrol Equipment	R	01/24/25 02/11/25	24427 N
	3 Remove/Replace Neck	90.00	5-01-25-240-000-269	B Police: Patrol Equipment	R	01/24/25 02/11/25	24427 N
	4 Remove/Replace Wrists	110.00	5-01-25-240-000-269	B Police: Patrol Equipment	R	01/24/25 02/11/25	24427 N
	5 Pressure Test	95.00	5-01-25-240-000-269	B Police: Patrol Equipment	R	01/24/25 02/11/25	24427 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
DIVER010 DIVERS TWO INC.								
	25-00112 01/24/25 Patrol Equipment	Continued						
	6 Shop Supplies	Continued	15.00	5-01-25-240-000-269	B Police: Patrol Equipment	R 01/24/25 02/11/25	24427	N
			442.00					
	Vendor Total:		442.00					
EAGLEPOI EAGLE POINT GUN TJ MORRIS &SON								
	25-00068 01/13/25 speedwell targets							
	1 speedwell targets		1,442.00	4-01-25-240-000-269	B Police: Patrol Equipment	R 01/13/25 02/11/25	150129	N
	Vendor Total:		1,442.00					
ENFOR005 ENFORSYS, INC.								
	25-00080 01/14/25 cloud hosted fire pro system							
	1 cloud hosted fire pro system		2,015.00	5-01-25-265-000-294	B Uniform Fire: Other	R 01/14/25 02/11/25	2528	N
	Vendor Total:		2,015.00					
EVER0005 EVERON LLC								
	24-00825 07/01/24 cameras for community center							
	4 cameras for community center		5,745.00	4-01-44-901-000-264	B Acquisition of Various Equipment	R 07/01/24 02/12/25	157858843	N
	Vendor Total:		5,745.00					
FDUEN005 FDU ENROLLMENT SERVICES								
	25-00058 01/13/25 Tuition Reimbursement							
	1 Training		2,052.00	4-01-25-240-000-239	B Police: Tuition Reimbursement	R 01/13/25 02/11/25		N
	Vendor Total:		2,052.00					
FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS								
	25-00233 02/13/25 food for event							
	1 food for event		116.97	4-01-28-360-000-244	B Community Ctr: Special Events	R 02/13/25 02/13/25	2024	N
	Vendor Total:		116.97					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
GANNE005 GANNETT NJ							
	25-00214 02/12/25 ads						
	1 ads	443.60	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/12/25 02/12/25	6433414 N
	2 ads	238.96	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/12/25 02/12/25	6792242 N
	3 ads	<u>166.80</u>	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/12/25 02/12/25	6904106 N
		849.36					
	Vendor Total:	849.36					
H2MAS005 H2M ASSOCIATES, INC.							
	23-00026 01/09/23 Sanitary Engineer						
	29 Sanitary Engineer	999.00	4-05-55-502-000-151	B Sewer: Consultants - Other	R	02/11/25 02/11/25	270646 N
	Vendor Total:	999.00					
HENRY006 HENRY B. CLAGETT							
	25-00202 02/11/25 MEDICARE REIMBURSEMENT						
	1 MEDICARE REIMBURSEMENT	185.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R	02/11/25 02/11/25	FEBRUARY 2025 N
	Vendor Total:	185.00					
HENRY HENRY HUDSON REGIONAL HIGH SCH							
	25-00224 02/13/25 February 2025 school taxes						
	1 February 2025 school taxes	716,563.00	5-01-99-999-002-206	B Regional School Taxes Payable	R	02/13/25 02/13/25	FEB 2025 N
	2 February 2025 debt service	<u>264,370.00</u>	5-01-99-999-002-206	B Regional School Taxes Payable	R	02/13/25 02/13/25	FEB 2025 N
		980,933.00					
	Vendor Total:	980,933.00					
HEY01 HEYER GRUEL & ASSOCIATES							
	24-00038 01/17/24 Borough planner						
	17 Borough planner	2,146.25	5-01-20-155-000-294	B Legal Services: Other	R	02/12/25 02/12/25	42727 N
	18 Borough planner	<u>175.00</u>	5-01-20-155-000-294	B Legal Services: Other	R	02/12/25 02/12/25	42729 N
		2,321.25					
	24-01330 10/22/24 Captains Cove redevelopment						
	3 Captains Cove redevelopment	393.75	G-02-41-815-000-002	B Grant: Snow Flake Youth Foundation-2014	R	10/22/24 02/12/25	42890

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
HEY01 HEYER GRUEL & ASSOCIATES Continued						
24-01330 10/22/24 Captains Cove redevelopment	Continued					
4 Captains Cove redevelopment	437.50 G-02-41-815-000-002 B Grant: Snow Flake Youth Foundation-2014	R	10/22/24 02/12/25	42728	N	
	831.25					
24-01478 11/27/24 JT white shellfish clam plant						
3 JT white shellfish clam plant	16,381.25 G-02-41-850-000-203 B NJEDA-Clam Plant 159 (2024)	R	11/27/24 02/12/25	42891	N	
4 JT white shellfish clam plant	4,090.00 G-02-41-850-000-203 B NJEDA-Clam Plant 159 (2024)	R	11/27/24 02/12/25	42730	N	
	20,471.25					
25-00105 01/23/25 2025 municipal planner						
1 2025 municipal planner	472.50 5-01-20-155-000-294 B Legal Services: Other	R	01/23/25 02/12/25	42892	N	
2 2025 municipal planner	218.75 5-01-20-155-000-294 B Legal Services: Other	R	01/23/25 02/12/25	42893	N	
	691.25					
Vendor Total:	24,315.00					
HIGHFIRS HIGHLANDS FIRST AID SQUAD						
25-00182 02/03/25 reimbursement/cost for polaris						
1 reimbursement/cost for polaris	858.00 5-01-25-260-000-204 B First Aid: Vehicle Parts & Repairs	R	02/03/25 02/11/25		N	
Vendor Total:	858.00					
HOL01 HOLMAN, FRENIA, ALLISON PC						
25-00097 01/17/25 2025 municipal auditors						
1 2025 municipal auditors	1,000.00 5-05-55-502-000-157 B Sewer: Audit	R	01/17/25 02/13/25	70267	N	
4 preparation 1099's and 1096	1,000.00 5-01-20-130-000-294 B Finance: Other	R	02/13/25 02/13/25	70202	N	
	2,000.00					
Vendor Total:	2,000.00					
IMPAC005 IMPAC						
25-00208 02/11/25 Fuel						
1 Fuel	5,402.14 5-01-31-460-000-192 B Fuel	R	02/11/25 02/11/25	SQLCD-1043415	N	
Vendor Total:	5,402.14					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description				Enc Date	Date	Date		Excl
JASPAN JASPAN									
	25-00176 01/31/25 3 outlet outdoor powerstrip								
	1 3 outlet outdoor powerstrip		35.99 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1531923	N
	2 LED BULB, PROGUARD CHAIN		34.97 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1532379	N
	3 CHAIN REPLACEMENT CHAINSAW		3.00 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1532462	N
	4 TARP, GORILLA TAPE		26.24 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1533780	N
	5 PAINTERS TAPE		27.17 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1533984	N
	6 WASHERS, BOLTS, FLUORESCENT BU		15.95 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1534526	N
	7 ANCHOR KIT		5.99 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1534731	N
	8 INSULATION, KEY HEX SET		71.95 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1534927	N
	9 BALLAST		55.42 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1536393	N
	10 STEEL PADLOCK, WINDSHIEL FLUID		133.34 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1537258	N
	11 EPOXY RUBBER SEALANT LIQUID		26.27 5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	01/31/25	02/11/25	A1537882	N
			<u>436.29</u>						
	Vendor Total:		436.29						
JCPL JCP & L									
	25-00205 02/11/25 2 Miller Street								
	1 2 Miller Street		4.27 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95198806841	N
	2 151 Navesink Avenue		2.56 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95787496905	N
	3 Linden Avenue		11.83 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95807335911	N
	4 Waterwitch Avenue receptacles		39.58 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95807335912	N
	5 Firehouse		981.52 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95807335914	N
	6 42 Shore Drive		939.25 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95807335917	N
	7 171 Bay Avenue		680.40 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95807335918	N
	8 Borough Garage		110.58 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95757698971	N
	9 North St pump station		318.38 5-05-55-502-000-214	B Sewer: Gas & Electric	R	02/11/25	02/11/25	95198806842	N
	10 Valley Pump station		164.16 5-05-55-502-000-214	B Sewer: Gas & Electric	R	02/11/25	02/11/25	95807335915	N
	11 40 Shore Drive		5,673.32 5-05-55-502-000-214	B Sewer: Gas & Electric	R	02/11/25	02/11/25	95807335916	N
	12 22 Snug Harbor Avenue		<u>1,231.64</u> 5-01-31-430-000-215	B Electric	R	02/11/25	02/11/25	95787495178	N
			10,157.49						
	25-00235 02/13/25 201-203 Bay Avenue								
	1 201-203 Bay Avenue		67.90 5-01-31-430-000-215	B Electric	R	02/13/25	02/13/25	95558149285	N
	Vendor Total:		10,225.39						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
KEVIN030 KEVIN E. ROAKE							
25-00218	02/12/25 MEDICARE REIMBURSEMENT						
	1 MEDICARE REIMBURSEMENT	185.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs R	02/12/25 02/12/25	FEBRUARY 2025	N
	Vendor Total:	185.00					
LANGU005 LANGUAGE LINE SERVICES							
25-00229	02/13/25 interpreter						
	1 interpreter	66.30	5-01-43-490-000-151	B Municipal Court: Consultants - Other R	02/13/25 02/13/25	11508972	N
	2 interpreter credit	3.40	5-01-43-490-000-151	B Municipal Court: Consultants - Other R	02/13/25 02/13/25	MLI-101397	N
	3 interpreter credit	51.00	5-01-43-490-000-151	B Municipal Court: Consultants - Other R	02/13/25 02/13/25	MLI-101398	N
		11.90					
	Vendor Total:	11.90					
MASTE005 MASTER MAINTENANCE OF RED BANK							
25-00209	02/12/25 cleaning of the Community Cent						
	1 cleaning of the Community Cent	300.00	5-01-26-310-000-178	B B&G: Building Maintenance R	02/12/25 02/12/25	6873	N
	Vendor Total:	300.00					
NAVES005 NAVESINK AUTO BODY, INC.							
25-00191	02/04/25 DAMAGE/2020 CHEVY TAHOE						
	1 DAMAGE/2020 CHEVY TAHOE	3,172.39	5-01-25-240-000-297	B Police: Vehicles R	02/04/25 02/13/25	1/30/25	N
	Vendor Total:	3,172.39					
NJAMERIC NEW JERSEY AMERICAN WATER							
25-00204	02/11/25 17-1 Shore Drive						
	1 17-1 Shore Drive	234.96	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	17-1 SHORE DR	N
	2 22 Snug Harbor Avenue	87.29	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	22 SNUGHARBOR	N
	3 Boro Garage	47.10	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	BORO GARAGE	N
	4 42 Shore Drive	22.65	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	42 SHORE DR	N
	5 Waterwitch Avenue	26.81	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	WATERWITCH AVE	N
	6 Bay Avenue Park	56.61	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	BAY AVE PARK	N
	7 Linden Avenue	22.65	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	LINDEN AVE	N
	8 S Bay Avenue	22.65	5-01-31-445-000-219	B Water R	02/11/25 02/11/25	S BAY AVE	N
	9 123 hydrants	8,118.99	5-01-31-463-000-193	B Fire Hydrants R	02/11/25 02/11/25	123 HYDRANTS	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
NJAMERIC NEW JERSEY AMERICAN WATER						
Continued						
25-00204 02/11/25 17-1 Shore Drive	Continued					
10 Gravelly pt hydrants	277.40 5-01-31-463-000-193 B Fire Hydrants	R	02/11/25 02/11/25	GRAV HYDRANTS	N	
11 151 navesink ave hydrant	277.43 5-01-31-463-000-193 B Fire Hydrants	R	02/11/25 02/11/25	151 NAV HYDRANT	N	
12 17-1 shore dr hydrant	160.54 5-01-31-463-000-193 B Fire Hydrants	R	02/11/25 02/11/25	17-1 SHORE DR	N	
13 40 Shore Drive	56.61 5-05-55-502-000-219 B Sewer: Water	R	02/11/25 02/11/25	40 SHORE DR	N	
	<u>9,411.69</u>					
Vendor Total:	9,411.69					
VETERINA NJ STATE DEPT. OF HEALTH						
25-00225 02/13/25 dog report- January 2025						
1 dog report- January 2025	103.80 T-12-99-999-000-002 B DOG TRUST: DUE STATE OF NEW JERSEY	R	02/13/25 02/13/25	JANUARY 2025	N	
Vendor Total:	103.80					
NJ ELKS NJ STATE ELKS ASSOCIATION						
25-00213 02/12/25 conference-2/6/25 Ocean Place						
1 conference-2/6/25 Ocean Place	800.00 G-02-41-809-407-203 B Mun Alliance-(159) 2023 PEER Leadership	R	02/12/25 02/12/25		N	
2 conference-2/7-2/9 Ocean Place	1,715.00 G-02-41-809-407-202 B Mun Alliance-(159) 2023 Comm Education	R	02/12/25 02/12/25	2/7-2/9/25	N	
	<u>2,515.00</u>					
Vendor Total:	2,515.00					
NJSACOP NJSACOP						
25-00137 01/28/25 Dues						
1 2025 - Active Member	275.00 5-01-25-240-000-227 B Police: Dues	R	01/28/25 02/11/25	2025	N	
Vendor Total:	275.00					
ONE CALL ONE CALL CONCEPTS, INC.						
25-00207 02/11/25 Mark outs for January 2025						
1 Mark outs for January 2025	29.31 5-05-55-502-000-154 B Sewer: Equipment Maintenance	R	02/11/25 02/11/25	5015087	N	
Vendor Total:	29.31					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
OTISE005 OTIS ELEVATOR COMPANY						
25-00221 02/13/25 elevator maintenance						
1 elevator maintenance	291.00 5-01-26-310-000-178 B B&G: Building Maintenance	02/13/25 02/13/25	100401838028	N		
Vendor Total:	291.00					
RICOH005 RICOH USA, INC.						
25-00216 02/12/25 Copier lease						
1 Copier lease	367.30 5-01-26-310-000-170 B B&G: Leased Equipment	02/12/25 02/12/25	5070864443	N		
Vendor Total:	367.30					
ROBER060 ROBERTS ENGINEERING GROUP, LLC						
25-00211 02/12/25 44 Miller Street						
1 44 Miller Street	1,210.00 T-03-56-875-000-197 B LUB24-07 Landsgrebe 44 Miller B58 L7.01	02/12/25 02/12/25	9532	N		
2 43 Gravelly	445.50 T-03-56-875-000-195 B LUB24-05: McGhee 43 Gravelly B100 L26.43	02/12/25 02/12/25	9873	N		
3 63 Washington Avenue	1,962.00 T-03-56-875-000-193 B LUB24-03: Wheeler B80 L17 -63 Washington	02/12/25 02/12/25	9529	N		
	<u>3,617.50</u>					
Vendor Total:	3,617.50					
RUDER005 RUDERMAN & ROTH, LLC						
25-00104 01/23/25 2025 Labor attorney						
1 2025 Labor attorney	6,602.24 5-01-20-155-000-294 B Legal Services: Other	01/23/25 02/12/25	JANUARY 2025	N		
Vendor Total:	6,602.24					
RUTGSTAT RUTGERS, THE STATE UNIVERSITY						
24-00994 08/07/24 Municipal Current Fund acc 2						
1 Municipal Current Fund acc 2	1,037.00 4-01-20-120-000-294 B Municipal Clerk: Other	08/07/24 02/11/25	82258	N		
Vendor Total:	1,037.00					
SAFEKIDS SAFEKIDS WORLDWIDE						
24-00597 05/06/24 Training						
1 Child Passenger Safety Tech.	190.00 4-01-25-240-000-236 B Police: Schooling/Training	05/06/24 02/11/25	ORG774870	N		
Vendor Total:	190.00					

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
SEABO005 SEABOARD WELDING SUPPLY, INC.									
	25-00217 02/12/25 acetylene/oxygen								
	1 acetylene/oxygen	69.25	5-01-26-310-000-170	B B&G: Leased Equipment	R	02/12/25	02/12/25	977384	N
	Vendor Total:	69.25							
SPECTROL SPECTROTEL, INC.									
	25-00236 02/13/25 42 Shore Drive								
	1 42 Shore Drive	1,592.79	5-01-31-440-000-213	B Telephone	R	02/13/25	02/13/25	12793670	N
	Vendor Total:	1,592.79							
SUBUR005 SUBURBAN DISPOSAL INC.									
	25-00203 02/11/25 February 2025								
	1 February 2025	43,833.33	5-01-26-306-000-284	B Sanitation Contract: Solid waste	R	02/11/25	02/11/25	11299	N
	2 February 2025	13,169.62	5-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	02/11/25	02/11/25	11299	N
	3 February 2025	<u>2,218.12</u>	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	02/11/25	02/11/25	11299	N
		59,221.07							
	Vendor Total:	59,221.07							
SUREN005 SURENIAN, EDWARDS, BUZAK/NOLAN									
	24-00506 04/11/24 Affordable housing attorney								
	17 Affordable housing attorney	1,383.40	4-01-20-155-000-294	B Legal Services: Other	R	04/11/24	02/13/25	DECEMBER 2024	N
	Vendor Total:	1,383.40							
TOMSA T.O.M.S.A.									
	25-00201 02/11/25 JANUARY 2025								
	1 JANUARY 2025	70,954.86	5-05-55-502-000-196	B Sewer: TOMSA	R	02/11/25	02/11/25	JANUARY 2025	N
	Vendor Total:	70,954.86							
TARGE005 TARGETED TECHNOLOGIES LLC									
	25-00232 02/13/25 extra lines for court/computer								
	1 extra lines for court/computer	601.25	5-01-26-310-000-178	B B&G: Building Maintenance	R	02/13/25	02/13/25	122830	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
TARGE005 TARGETED TECHNOLOGIES LLC Continued						
25-00237 02/13/25 agreement extended warranty						
1 agreement extended warranty	103.00 5-01-20-100-000-294 B Admin: Other	02/13/25 02/13/25	122760	N		
Vendor Total:	704.25					
TRANE005 TRANE U.S. INC.						
24-01500 12/03/24 SERVICE CONTRACT/HVAC						
1 SERVICE CONTRACT/HVAC	1,325.00 4-05-55-502-000-151 B Sewer: Consultants - Other	12/03/24 02/13/25	315183089	N		
Vendor Total:	1,325.00					
TREASCT TREASURER, COUNTY OF MONMOUTH						
25-00150 01/29/25 Outside Contractual Services						
1 2025 Mun Assessment - MOCERT	2,500.00 5-01-25-240-000-252 B Police: Contractual Service	01/29/25 02/11/25	2025	N		
Vendor Total:	2,500.00					
TRIOUS TRIUS, INC.						
25-00122 01/27/25 Repair of Salt Spreader						
1 Repair of Salt Spreader	1,866.87 5-01-26-292-000-267 B Snow Removal: Vehicle Parts & Repairs	01/27/25 02/11/25	SI110717	N		
Vendor Total:	1,866.87					
VERIZON1 VERIZON						
25-00223 02/13/25 17-1 Shore Drive						
1 17-1 Shore Drive	373.81 5-01-31-440-000-213 B Telephone	02/13/25 02/13/25	2/1/25	N		
Vendor Total:	373.81					
VIKIN005 VIKING PEST CONTROL						
25-00222 02/13/25 151 Navesink Avenue						
1 151 Navesink Avenue	35.60 5-01-26-310-000-178 B B&G: Building Maintenance	02/13/25 02/13/25	902415709	N		
2 22 Snug Harbor Avenue	46.66 5-01-26-310-000-178 B B&G: Building Maintenance	02/13/25 02/13/25	902415993	N		
	82.26					
Vendor Total:	82.26					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
WALLI005 WALLING LOCKSMITH								
	25-00123 01/27/25 Repair locks front doors							
	1 Repair locks front doors		200.00	5-01-26-310-000-178	B B&G: Building Maintenance	R 01/27/25 02/11/25	20254355	N
	Vendor Total:		200.00					
WEINE005 WEINER LAW GROUP LLP								
	25-00210 02/12/25 63 Washington Avenue							
	1 63 Washington Avenue		45.00	T-03-56-875-000-193	B LUB24-03: Wheeler B80 L17 -63 Washington	R 02/12/25 02/12/25	324215	N
	2 289 Bay Avenue		75.00	T-03-56-875-000-136	B TRUST: LUB 289 BAY AVE B 81 L 12	R 02/12/25 02/12/25	324214	N
	3 general		765.00	5-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R 02/12/25 02/12/25	324213	N
	4 60 Bay Avenue		720.00	T-03-56-875-000-191	B LUB24-02: Cahill - 60 Bay Ave., B42 L1	R 02/12/25 02/12/25	319973	N
	5 general		270.00	5-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R 02/12/25 02/12/25	322988	N
	6 43 Gravelly Point Road		45.00	T-03-56-875-000-195	B LUB24-05: McGhee 43 Gravelly B100 L26.43	R 02/12/25 02/12/25	324216	N
			<u>1,920.00</u>					
	Vendor Total:		1,920.00					
WILLI020 WILLIAM ARMENTI								
	25-00200 02/11/25 MEDICARE REIMBURSEMENT							
	1 MEDICARE REIMBURSEMENT		555.00	5-01-36-472-000-201	B Statutory-Soc Security-Employee Reimburs	R 02/11/25 02/11/25	DEC-FEB 2025	N
	Vendor Total:		555.00					
<hr/>								
Total Purchase Orders:	75	Total P.O. Line Items:	148	Total List Amount:	1,272,784.41	Total Void Amount:	0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	28,135.41	0.00	28,135.41	0.00	0.00	28,135.41
	4-05	<u>2,324.00</u>	<u>0.00</u>	<u>2,324.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,324.00</u>
Year Total:		30,459.41	0.00	30,459.41	0.00	0.00	30,459.41
	5-01	1,123,530.12	0.00	1,123,530.12	0.00	0.00	1,123,530.12
	5-05	<u>78,440.35</u>	<u>0.00</u>	<u>78,440.35</u>	<u>0.00</u>	<u>0.00</u>	<u>78,440.35</u>
Year Total:		1,201,970.47	0.00	1,201,970.47	0.00	0.00	1,201,970.47
CAPITAL PROJECTS	C-04	7,827.82	0.00	7,827.82	0.00	0.00	7,827.82
	G-02	27,920.41	0.00	27,920.41	0.00	0.00	27,920.41
TRUST NON BUDGET-TWO RIVER	T-03	4,502.50	0.00	4,502.50	0.00	0.00	4,502.50
	T-12	<u>103.80</u>	<u>0.00</u>	<u>103.80</u>	<u>0.00</u>	<u>0.00</u>	<u>103.80</u>
Year Total:		4,606.30	0.00	4,606.30	0.00	0.00	4,606.30
Total of All Funds:		<u><u>1,272,784.41</u></u>	<u><u>0.00</u></u>	<u><u>1,272,784.41</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,272,784.41</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-065

AMENDING RESOLUTION NO. 25-045 ADOPTED ON JANUARY 1, 2025 AUTHORIZING THE BOROUGH OF HIGHLANDS, THROUGH THE BOROUGH OF HIGHLANDS POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE BOROUGH OF HIGHLANDS POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, on January 1, 2025, the governing body of the Borough of Highlands adopted Resolution No. 25-045 authorizing the Police Department to participate in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program enabling the Police Department to acquire excess Department of Defense equipment; and

WHEREAS, subsequent to adoption of the Resolution, it was discovered that Resolution number 25-045 was also used for another Resolution adopted on January 15, 2025, thereby necessitating the enactment of a new Resolution with the designation of a new number which authorizes participation in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program; and

WHEREAS, the United States Congress authorized the Defense Logistics Agency (“DLA”) Law Enforcement Support Office (“LESO”) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (“LEA”); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

WHEREAS, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program; and

WHEREAS, subsequent to adoption of Resolution number 25-045, it was determined that the Borough would need to specify the items of controlled property designated as “DEMIL B through Q” that the Highlands Police Department was authorized to acquire; and

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Highlands that the Borough of Highlands Police Department is hereby authorized to enroll in the 1033 Program for one year commencing on January 1, 2025, and ending on December 31, 2025.

BE IT FURTHER RESOLVED that the Borough of Highlands Police Department is hereby authorized to acquire items of non-controlled property designed “DEMIL A”, which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this Resolution authorizes, based on the needs of the Borough of Highlands Police Department without restriction.

BE IT FURTHER RESOLVED, that the Borough of Highlands Police Department is hereby authorized to acquire “DEMIL B through Q” controlled property, if such items shall become available in the period of time for which this Resolution authorizes, based on the needs of the Borough of Highlands Police Department and subject to the rules and regulations of the Defense Logistics Agency.

BE IT FURTHER RESOLVED, that the “DEMIL B through Q” controlled three-page property list, which is attached to this Resolution, is hereby approved in its entirety.

BE IT FURTHER RESOLVED that the Borough of Highlands Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED that the Borough of Highlands Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” as well as “DEMIL B through Q” property that may be available through the 1033 Program during the period of time for which this Resolution authorizes, with Program participation and all property request authorization terminating on December 31st of the calendar year from January 1, 2025 to December 31, 2025.

BE IT FURTHER RESOLVED that this Resolution replaces the previously enacted Resolution number 25-045, adopted on January 1, 2025, so as to assign it a new number and avoid duplicative Resolution numbers.

BE IT FURTHER RESOLVED that this Resolution replaces the previously enacted Resolution number 25-045, adopted on January 1, 2025, so as to specify the items of controlled property designated as “DEMIL B through Q” that the Highlands Police Department is authorized to acquire, in addition to the items specified which are designated “DEMIL A” non-controlled property.

BE IT FURTHER RESOLVED that the Municipal Clerk shall forward a certified copy of this Resolution to the Chief of Police of the Borough of Highlands Police Department.

Motion to Approve R 25-065:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: February 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-066

APPOINTING A DEPUTY MUNICIPAL CLERK

WHEREAS, the Mayor and Council of the Borough of Highlands have determined that they wish to appoint Donna Burns as Deputy Municipal Clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands that Donna Burns shall serve as Deputy Municipal Clerk for term ending 12/31/2025.

Motion to Approve R 25-066:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 19, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands