



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, March 15, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. March 1, 2023 Meeting Minutes
2. March 1, 2023 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

3. O-23-05 Authorizing the Sale of a 2009 Stryker Medical Power Stretcher, Serial No. 090741112, in a Private Sale to the Borough of Atlantic Highlands Pursuant to N.J.S.A. 40A:12-13(B)(1)
4. O-23-06 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)
5. O-23-07 Adding Section 21-65.6A of the Revised General Ordinances of the Borough of Highlands to Authorize and Encourage Electric Vehicle Supply/Service Equipment (EVSE) & Make-Ready Parking Spaces
6. O-23-08 Adding Chapter 21 (Zoning and Land Use Regulations), Section 21-65.19A (“Solar Energy”) of the Revised General Ordinances of the Borough of Highlands Related to Solar Energy Systems
7. O-23-09 Vacating a Portion of Ocean-View Avenue Adjacent to Lot 2, Block 5 in the Borough of Highlands, County of Monmouth, State of New Jersey

PUBLIC HEARING ON PROPOSED ORDINANCES

8. O-23-03 Amending Chapter VII, Schedule I “No Parking” of the Code of the Borough of Highlands Related to Areas of No Parking on Valley Street
9. O-23-04 Authorizing the Private Sale of Block 101, Lot 3.03 in the Borough of Highlands, State of New Jersey Pursuant to N.J.S.A. 40A:12-1 Et Seq.

RESOLUTIONS

[10.](#) R 23-078 Authorizing Budget to be Read by Title Only

[11.](#) R 23-079 Introduction of 2023 Municipal Budget

[12.](#) R 23-080 Authorizing Self-Examination Of Budget

[13.](#) R 23-081 Authorizing Release of Performance Guarantees for Pulte Homes (Harborside at Hudson's Ferry), Block 101, Lot 27.02

[14.](#) R 23-082 Authorizing and Providing for the Issuance and Sale of \$11,832,306 Bond Anticipation Notes of the Borough of Highlands, in the County of Monmouth, New Jersey to the Monmouth County Improvement Authority, and Determining Various Matters in Connection Therewith

CONSENT AGENDA

[15.](#) R 23-083 Certifying and Approving 2021 LOSAP Contributions

[16.](#) R 23-084 Approving Change Order No. 1 for Improvements to Gertrude Ederle Park Project

[17.](#) R 23-085 Approving Closeout Change Order and Declaring Acceptance of the Contract for South Bay Avenue and Hillside Avenue Improvements Project

[18.](#) R 23-086 Authorizing Refund of Curb Cut Deposit

[19.](#) R 23-087 Authorizing Payment of Bills

[20.](#) R 23-088 Extending Shared Services Agreement with the Township of Middletown for Building Department Services

[21.](#) R 23-089 Approving First Aid Squad Application

[22.](#) R 23-090 Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with the Congressional Directed Spending Applications Project

[23.](#) R 23-091 Authorizing a Memorandum of Understanding with Monmouth Hills, Inc. Regarding a Cooperative Effort for Improving Storm Water Systems and Green Infrastructure to Satisfy NJDEP Rules

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-05

AUTHORIZING THE SALE OF A 2009 STRYKER MEDICAL POWER STRETCHER, SERIAL NO. 090741112, IN A PRIVATE SALE TO THE BOROUGH OF ATLANTIC HIGHLANDS PURSUANT TO N.J.S.A. 40A:12-13(B)(1)

WHEREAS, the Borough of Highlands is the owner of personal property identified as a 2009 Stryker Medical Power Stretcher (hereafter the “Property”); and

WHEREAS, the Borough of Atlantic Highlands is a political subdivision in the State of New Jersey and wishes to purchase the Property; and

WHEREAS, the Borough of Highlands desires to privately sell the Property to the Borough of Atlantic Highlands; and

WHEREAS, N.J.S.A. 40A:12-13(b)(1) authorizes the Borough of Highlands to sell municipally owned personal property at a private sale to any political subdivision; and

WHEREAS, the Borough of Highlands has determined that the Property is not needed for public use and the sale of the Property is in the best interests of the Borough of Highlands.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. The Borough of Highlands is the owner of a 2009 Stryker Medical Power Stretcher, Serial No. 090741112 (hereafter the “Property”) and said Property is no longer needed for public use and the Borough of Highlands desires to sell the Property in accordance with N.J.S.A. 40A:12-13(b)(1) as follows:

- (a) The Borough of Highlands shall sell the Property to the Borough of Atlantic Highlands.
- (b) The sale price shall be \$7,000.00.
- (c) The Property is being sold in an “AS IS” condition.

SECTION II. The Borough Administrator and any other municipal officials are hereby authorized to undertake any and all acts reasonably necessary to effectuate the sale of the above described Property.

SECTION III. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION IV. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION V. EFFECTIVE DATE. This Ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-23-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 5, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-06

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$85,917.07 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Highlands shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$300,709.75, and that the CY 2023 municipal budget for the Borough of Highlands be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

First Reading and Set Hearing Date for O-23-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 5, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-07

ADDING SECTION 21-65.6A OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS TO AUTHORIZE AND ENCOURAGE ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES

WHEREAS, This Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Borough of Highlands of Monmouth County.

WHEREAS, supporting the transition to electric vehicles contributes to the Borough of Highlands' commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Borough of Highlands encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of Borough of Highlands adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with goals of Economic Development/Redevelopment and Community Facilities and Utility Infrastructure of the Master Plan as well as the land use, circulation, and utilities elements of the Master Plan; and

WHEREAS, the Borough of Highlands encourages greater ownership and use of electric vehicles, thus the Borough of Highlands is amending the Zoning and Land Use Regulations to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands, County of Monmouth, State of New Jersey as follows:

SECTION I. Chapter 21 (Zoning and Land Use Regulations), Section 21-65.6A (Electric Vehicle Supply/Service Equipment) is hereby added as follows:

21-65.6A Electric Vehicle Supply/Service Equipment.

A. Purpose

The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

B. Definitions

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are

typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a "plug and play" basis. "Make-Ready" is synonymous with the term "charger ready," as used in P.L.2019, c.362 (C.48:25-1 et al.).

Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

Publicly-accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

C. Approvals and Permits

1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
2. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.

3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
4. The Zoning Officer shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of Borough of Highlands' land use regulations.
5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:
 - a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
6. An application pursuant to Section 5. above shall be deemed complete if:
 - a. the application, including the permit fee and all necessary documentation, is determined to be complete,
 - b. a notice of incompleteness is not provided within 20 days after the filing of the application, or
 - c. a one-time written correction notice is not issued by the Zoning Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
7. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.

8. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
 - a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
 - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
 - c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.
 - d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
 - e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
 - a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.

- d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
- e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
- f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
- g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
- h. Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

E. Minimum Parking Requirements

- 1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to Section 21-65.14, Off-Street Parking.
- 2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
- 3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
- 4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged, but shall not be required in development projects.

F. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

- 1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.

2. Installation:

- a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
- b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
- c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

3. EVSE Parking:

- a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE.
- b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
- c. **Public Parking.** Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be is subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of this Municipal Code. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.
- d. **Private Parking.** The use of EVSE shall be monitored by the property owner or designee.

4. Safety

- a. Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.
- b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with Borough of Highlands' ordinances and regulations.
- c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
- d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.
- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- g. Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, Borough of Highlands shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

5. Signs

- a. Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.
- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
 - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
 - 2) Usage fees and parking fees, if applicable; and
 - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

6. Usage Fees

- a. For publicly-accessible municipal EVSE: The fee to use parking spaces within the municipality identified as EVSE spaces shall be an initiation fee of \$2.99 plus \$0.49 per kWh for each hour that the electric vehicle is connected to the EVSE. There shall be no parking fee while vehicle is actively charging, but a parking fee of \$5 per hour shall apply 15 minutes after the electrical vehicle stops charging.
- b. This fee may be amended by a resolution adopted by the governing body.
- c. Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

SECTION II. SEVERABILITY.

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

SECTION III. REPEAL OF PRIOR ORDINANCES.

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE.

This ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-23-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-08

ADDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), SECTION 21-65.19A (“SOLAR ENERGY”) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS RELATED TO SOLAR ENERGY SYSTEMS

WHEREFORE, the Borough of Highlands Revised General Ordinances does not currently regulate solar panel systems; and

WHEREFORE, the Borough of Highlands believe it is in the best interests of the health, safety and welfare of the citizens of the Borough of Highlands for the Borough to regulate this use.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Chapter 21, Section 65.19A entitled “Solar Energy” is hereby added to read as follows:

§ 21-65.19A Solar Energy.

Purpose. The purpose of this section is to provide a regulatory framework for the construction of Solar Energy Systems in the Borough of Highlands, subject to reasonable restrictions, which will preserve the public health, safety, and welfare, while also maintaining the character of the Borough of Highlands.

§ 21-65.19A.1 Definitions.

The following terms, when used in this section, shall have the following meanings:

- (1) SOLAR ENERGY SYSTEM — A solar energy system consisting of one (1) or more photovoltaic or solar hot water devices either building integrated, roof-mounted, or as a canopy as well as related equipment which is intended for the purpose of reducing or meeting the energy needs of the property's on-site principal use. Solar energy systems may generate energy in excess of the energy requirements of a property only if it is to be sold back to a public utility in accordance with the NJ Net Metering law.
- (2) SOLAR ENERGY FACILITY — An energy facility that consists of one or more ground-mounted, free-standing, or building-integrated solar collection devices, solar energy related equipment and other associated infrastructure with the primary intention of

generating electricity or otherwise converting solar energy to a different form of energy for primarily off-site use.

§ 21-65.19A.2 General Regulations.

(1) Regulations Applicable in All Residential Zones.

(a) Solar Energy Systems.

- (i) Solar energy systems shall be considered a permitted accessory use.
- (ii) Permitted types of solar energy systems: roof-mounted in the form of photovoltaic panels or roof tiles, canopy systems, ground-mounted systems.
- (iii) Photovoltaic panels or roof tiles shall be the same color.
- (iv) Edges of photovoltaic panels and arrays shall be parallel to the edges of the rooflines.
- (v) Solar energy systems shall meet all electrical, building and fire safety requirements in the New Jersey Construction Code.
- (vi) For a roof-mounted system installed on a sloped roof, the highest point of the system shall not exceed the highest point of the roof to which it is attached as allowed by bulk requirements.

(2) Regulations Applicable to All Non-Residential Zones.

(a) Solar Energy Systems.

- (i) Solar energy systems shall be considered an accessory use.
- (ii) Permitted types of solar energy systems: roof-mounted in the form of photovoltaic panels or roof tiles and canopy systems.
- (iii) Photovoltaic panels or roof tiles shall be the same color.
- (iv) Edges of photovoltaic panels and arrays shall be parallel to the edges of the rooflines.
- (v) Solar energy systems shall meet all electrical and fire safety requirements in the New Jersey Construction Code.

- (vi) For a roof-mounted system installed on a sloped roof, the highest point of the system shall not exceed the highest point of the roof to which it is attached as allowed by bulk requirements.
- (vii) For a roof-mounted system installed on a flat roof, the highest point of the system shall be permitted in accordance with Section 21-78.
- (viii) For parking canopies, a solar energy system may exceed the applicable maximum accessory structure height if it will cover an impervious surface parking area. Height may not exceed the height of the primary structure that the parking area serves. Minimum height of the parking canopy must allow clearance for emergency service and service vehicles.

SECTION III. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION IV. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION V. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-23-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-09

VACATING A PORTION OF OCEAN-VIEW AVENUE ADJACENT TO LOT 2, BLOCK 5 IN THE BOROUGH OF HIGHLANDS, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40:67-1, et seq., authorizes the governing body of every municipality to make, amend, repeal and enforce ordinances to vacate any public street, highway, lane or alley, or any part thereof; and

WHEREAS, pursuant to Section 8-3 of the Borough Code, an application for the instant street vacation was submitted by the adjacent property owner; and

WHEREAS, the portion of Ocean-View Avenue requested to be vacated is a paper street and was never opened by the Borough of Highlands; and

WHEREAS, the governing body of the Borough of Highlands has determined that the public interest would be best served by abandoning, vacating, releasing and extinguishing any and all public rights which the Borough may have in and to the rights of way known as a portion of Ocean-View Avenue adjacent to Lot 2, Block 5 as shown on Schedule A attached hereto.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

A strip of land, ranging between 5.37 feet along Hillside Avenue and 7.64 feet along Thompson Avenue, being a portion of Ocean-View Avenue, more particularly described in the Description of a Portion of Ocean-View Avenue dated March 14, 2023 prepared by Robert K. Sanchez, P.L.S., of CME Associates attached hereto as Schedule A, is not needed for public purposes and, accordingly, all public right, title and interest in that portion of Ocean-View Avenue, subject to the exception for public utilities set forth in Section II below, are hereby abandoned, vacated, released and extinguished. This portion of the right of way shall become part of Block 5, Lot 2 in the Borough of Highlands.

SECTION II.

Pursuant to N.J.S.A. 40:67-1, this Ordinance expressly reserves and excepts from vacation all rights and privileges then possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act," P.L. 1972, c. 186 (C. 48:5A-1 et seq.), to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or park, or any part thereof, to be vacated, as described in Schedule A.

SECTION III.

An approximately 12-foot wide strip of land being a portion of Ocean-View Avenue, more particularly described in the Description of a Portion of Ocean-View Avenue dated March 14, 2023 prepared by Robert K. Sanchez, P.L.S., of CME Associates attached hereto as Schedule A, shall remain a right of way.

SECTION IV.

The Borough Clerk shall file a certified copy of this Ordinance with the Monmouth County Clerk's Office to be recorded in a book with proper index to be provided for the purpose and entitled 'vacations' pursuant to N.J.S.A. 40:67-21.

SECTION V. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION VI. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VII. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage, publication, and recording with the Monmouth County Clerk’s Office in accordance with law.

First Reading and Set Hearing Date for O-23-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-09:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 5, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-03

AMENDING CHAPTER VII, SCHEDULE I "NO PARKING" OF THE CODE OF THE BOROUGH OF HIGHLANDS RELATED TO AREAS OF NO PARKING ON VALLEY STREET

WHEREAS, Chapter 7, Section 3.4 of the Borough Code establishes the streets or parts of streets where there shall be no parking; and

WHEREAS, the Chief of Police has analyzed and evaluated the Borough Code and has recommended certain changes; and

WHEREAS, the governing body finds that these recommendations should be adopted for the general safety, health and welfare of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 7-3.4 entitled "Parking Prohibited at All Times on Certain Streets", Schedule I, Section 7A-1 entitled "No Parking", shall be amended by adding the following:

SCHEDULE I: NO PARKING

<i>NAME OF STREET</i>	<i>SIDES</i>	<i>LOCATION</i>
<i>Valley Street</i>	<i>West</i>	<i>From the northwest corner of Bay Avenue to a point 80 feet north.</i>
<i>Valley Street</i>	<i>West</i>	<i>From the southwest corner of 4th Street to a point 90 feet south.</i>

NOTE TO CODIFIER: All other portions of this Section remain the same.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

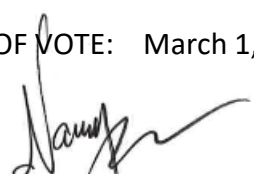
SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-23-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON		X	X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-04

AUTHORIZING THE PRIVATE SALE OF BLOCK 101, LOT 3.03 IN THE BOROUGH OF HIGHLANDS, STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:12-1 ET SEQ.

WHEREAS, the Borough of Highlands (hereafter the “Borough”) is the owner of real property known as Block 101, Lot 3 located on Locust Street in the Borough of Highlands, County of Monmouth, State of New Jersey and is in the process of subdividing the lot into four lots, with one of the lots to be known as Block 101, Lot 3.03; and

WHEREAS, approval for the subdivision has been received by the Borough, and perfecting of the subdivision is pending adoption of a Resolution memorializing said approval by the Land Use Board; and

WHEREAS, the newly created Lot 3.03 will be an undersized, undevelopable and landlocked parcel and is located in the WC-2 Zone (hereinafter the “Property”); and

WHEREAS, the only property contiguous to Lot 3.03 aside from Borough-owned property is Block 101, Lot 4; and

WHEREAS, the Borough entered into a Memorandum of Understanding and First Amendment to Memorandum of Understanding with the owners of Block 101, Lot 4 which is contiguous to the newly created Lot 3.03 for the sale of the Property to the contiguous property owners; and

WHEREAS, in accordance with the terms of the Memoranda of Understanding, the Borough intends to sell Lot 3.03 to the owners of the contiguous lot, subsequent to the adoption of the Resolution by the Land Use Board and perfecting of the subdivision; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) authorizes the Township to sell municipally owned real property at a private sale to an owner of real property contiguous thereto where municipally owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and

WHEREAS, due to the fact that there is one contiguous property owner, public bidding for the sale of the Property is not necessary; and

WHEREAS, the governing body of the Borough of Highlands has determined that the Property is not needed for public use, the sale of the Property will return the Property to the tax rolls, and it is in the best interests of the Borough to offer the Property for sale at a private sale to the owner of the contiguous property.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands, County of Monmouth, State of New Jersey as follows:

SECTION I. The Borough of Highlands is the owner of the about to be newly created Block 101, Lot 3.03 which will be an undersized, undevelopable, landlocked parcel located in the WC-2 Zone.

SECTION II. In accordance with the Memorandum of Agreement and First Amendment to Memorandum of Agreement, it is the intention of the Borough to sell the Property to the owners of Block 101, Lot 4 which is contiguous to the newly created Lot 3.03 subsequent to adoption of a Resolution by the Borough of Highlands Land Use Board memorializing approval of the subdivision and perfecting of the subdivision. The purchase price shall be the agreed-upon fair market value of \$20,000.

SECTION III. The Borough of Highlands hereby authorizes the sale of newly created Block 101, Lot 3.03 to the owners of Block 101, Lot 4 upon completion of perfecting the subdivision, and further authorizes the Mayor, Municipal Clerk and Administrator to execute any and all documents necessary in order to effectuate the sale of the Property.

SECTION IV. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION V. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

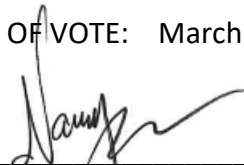
SECTION VI. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-23-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES		X	X			
CHELAK			X			
MELNYK	X		X			
OLSZEWSKI			X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023



 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing for O-23-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-078

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 sets forth that the budget may be read by title only at the time of the public hearing, if a resolution is passed by not less than a majority of the full governing body, provided that at least one (1) week prior to the date of hearing and at the hearing, a complete copy of the approved budget:

- (a) shall be made available for public inspection, and
- (b) shall be made available to each person upon request.

WHEREAS, the conditions of N.J.S.A. 40A:4-8(1)(a) and (b), as set forth above, have been met.

NOW THEREFORE BE IT RESOLVED, by a majority of the full membership of the governing body that the Budget for 2023 shall be read by title only at the public hearing currently scheduled for May 3, 2023.

Motion to Approve R 23-078:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

R 23-079 MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2023

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of March 30th, 2023

The Governing Body of the BOROUGH of HIGHLANDS does hereby approve the following as the Budget for the year 2023:

RECORDED VOTE

(Insert Last Name)

Ayes

Large empty box for recording Ayes votes.

Nays

Large empty box for recording Nays votes.

Abstained

Empty box for recording Abstained votes.

Absent

Empty box for recording Absent votes.

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH, on March 15th, 2023.

A Hearing on the Budget and Tax Resolution will be held at Borough of Highlands, on May 3rd, 2023 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

			YEAR 2023
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)			XXXXXXXXXXXX
1. Appropriations within "CAPS" -			XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}			8,890,148.00
2. Appropriations excluded from "CAPS" -			XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}			3,342,163.45
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)			-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)			3,342,163.45
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	94.71%	Percent of Tax Collections	1,100,000.00
		Building Aid Allowance 2023 - \$	
		for Schools-State Aid 2022 - \$	13,332,311.45
4. Total General Appropriations (Item 9, Sheet 29)			3,773,881.54
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)			3,773,881.54
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)			XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)			9,558,429.91
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)			-
(c) Minimum Library Tax			-

2023 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2023 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF HIGHLANDS

COUNTY: MONMOUTH

<u>Carolyn Broullon</u> Mayor's Name	<u>December 31, 2025</u> Term Expires
---	--

Governing Body Members	
Name	Term Expires
<u>Jo-Anne Olszewski-Council President</u>	<u>12/31/2023</u>
<u>Leo Cervantes</u>	<u>12/31/2024</u>
<u>Karen Chelak</u>	<u>12/31/2024</u>
<u>Donald Melnyk-Council Member</u>	<u>12/31/2023</u>

Municipal Officials	
<u>Nancy Tran</u> Municipal Clerk	<u>1/8/2022</u> Date of Orig. Appt.
<u>Patrick J. DeBlasio, CTC</u> Tax Collector	
<u>Patrick J. DeBlasio, CMFO, CPA</u> Chief Financial Officer	<u>C-2157</u> Cert. No.
<u>Robert W. Allison, CPA,RMA,PSA</u> Registered Municipal Accountant	<u>724</u> Cert. No.
<u>Brian Chabarek, Esq</u> Municipal Attorney	<u>675</u> Cert. No.
	<u>483</u> Lic. No.

Official Mailing Address of Municipality

Borough of Highlands
42 Shore Drive
Highlands, NJ 07732

Fax #: 732-872-0670

2023 MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

15th day of March, 2023
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 15th day of March, 2023

Nany Tran, Municipal Clerk
Clerk
42 Shore Drive
Address
Highlands, NJ 07732
Address
732-872-1224
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 15th day of March, 2023

Robert W. Allison, RMA, CPA, PSA
Registered Municipal Accountant
Freehold, NJ 07728
Address
912 Highway 33, Suite 2
Address
732-409-0800
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 15th day of March, 2023

Patrick J. DeBlasio, CFO, CPA, CGFM
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2023 By: _____

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2023

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of March 30th, 2023

The Governing Body of the BOROUGH of HIGHLANDS does hereby approve the following as the Budget for the year 2023:

RECORDED VOTE
(Insert Last Name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH, on March 15th, 2023.

A Hearing on the Budget and Tax Resolution will be held at Borough of Highlands, on May 3rd, 2023 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

			YEAR 2023
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)			XXXXXXXXXXXX
1. Appropriations within "CAPS" -			XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}			8,890,148.00
2. Appropriations excluded from "CAPS" -			XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}			3,342,163.45
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)			-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)			3,342,163.45
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	94.71%	Percent of Tax Collections	1,100,000.00
		Building Aid Allowance 2023 - \$	
		for Schools-State Aid 2022 - \$	13,332,311.45
4. Total General Appropriations (Item 9, Sheet 29)			3,773,881.54
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)			3,773,881.54
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)			XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)			9,558,429.91
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)			-
(c) Minimum Library Tax			-

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2022 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	12,326,414.24	1,673,373.78	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87	20,049.03						
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	12,346,463.27	1,673,373.78	-	-	-	-	-
<u>Expenditures:</u>							
Paid or Charged (Including Reserve for Uncollected Taxes)	11,291,672.45	1,186,513.03	-	-	-	-	-
Reserved	1,054,736.06	486,860.75	-	-	-	-	-
Unexpended Balances Canceled	54.76	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	12,346,463.27	1,673,373.78	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2022	12,326,414.00	Allowable Operating Appropriations before	
Cap Base Adjustment:		Additional Exceptions per (N.J.S.A. 40A:4-45.3)	8,806,499.68
Subtotal	<u>12,326,414.00</u>		
Exceptions Less:		Additions:	
Total Other Operations	134,500.00	New Construction (Assessor Certification)	27,859.82
Total Uniform Construction Code		2021 Cap Bank Utilized	
Total Interlocal Service Agreement	697,000.00	2022 Cap Bank Utilized	
Total Additional Appropriations			
Total Capital Improvements	500,000.00		
Total Debt Service	1,261,004.00		
Transferred to Board of Education		Total Additions	<u>27,859.82</u>
Type I School Debt			
Total Public & Private Programs	42,203.00	Maximum Appropriations within "CAPS" Sheet 19 @ 2.5%	<u>8,834,359.50</u>
Judgements			
Total Deferred Charges		Additional Increase to COLA rate. 3.5%	
Cash Deficit		Amount of Increase allowable. 1.0%	<u>85,917.07</u>
Reserve for Uncollected Taxes	<u>1,100,000.00</u>		
Total Exceptions	<u>3,734,707.00</u>	Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	<u>8,920,276.57</u>
Amount on Which CAP is Applied	8,591,707.00		
<u>2.5% CAP</u>	<u>214,792.68</u>	Total General Appropriations for Municipal Purposes	<u>8,890,148.00</u>
Allowable Operating Appropriations before		(Sheet 19, H-1)	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	8,806,499.68	Over or (Under) Appropriations Cap	<u>(30,128.57)</u>

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1).
 The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	8,437,652.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	2,000.00
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	<u>8,435,652.00</u>
Plus 2% CAP Increase	<u>168,713.04</u>
ADJUSTED TAX LEVY	<u>8,604,365.04</u>
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>8,604,365.04</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

8,604,365.04

Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	209,328.00
Allowable Pension Obligations Increases	63,321.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	385,048.00
Recycling Tax appropriation	2,000.00
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	

Add Total Exclusions 659,697.00

Less Cancelled or Unexpended Waivers

Less Cancelled or Unexpended Exclusions 55.00

ADJUSTED TAX LEVY

9,264,007.04

Additions:

New Ratables - Increase for new construction	2,938,800
Prior Year's Local Purpose Tax Rate (per \$100)	<u>0.948</u>
New Ratable Adjustment to Levy	27,859.82
Amounts approved by Referendum	
Levy CAP Bank Applied	266,563.00
rounding	0.05

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION 9,558,429.91

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES 9,558,429.91

OVER OR (UNDER) 2% LEVY CAP

(0.00)

(must be equal or under for Introduction)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

"2010" LEVY CAP BANKS:

2020

Maximum Allowable Amount to be Raised by Taxation	
Amount to be Raised by Taxation for Municipal Purpose	
Available for Banking (CY 2023)	<u>92,615</u>
Amount Used in CY 2023	<u>92,615</u>
Balance to Expire	<u><u>-</u></u>

2021

Maximum Allowable Amount to be Raised by Taxation	
Amount to be Raised by Taxation for Municipal Purpose	
Available for Banking (CY 2023 - CY 2024)	<u>337,782</u>
Amount Used in CY 2023	<u>173,948</u>
Balance to Carry Forward (CY 2024)	<u><u>163,834</u></u>

2022

Maximum Allowable Amount to be Raised by Taxation	8,715,831
Amount to be Raised by Taxation for Municipal Purpose	<u>8,437,652</u>
Available for Banking (CY 2023 - CY 2025)	<u>278,179</u>
Amount Used in CY 2023	
Balance to Carry Forward (CY 2024 - CY2025)	<u><u>278,179</u></u>

2023

Maximum Allowable Amount to be Raised by Taxation	9,558,430
Amount to be Raised by Taxation for Municipal Purpose	<u>9,558,430</u>
Available for Banking (CY 2024 - CY 2026)	<u>0</u>

Total Levy CAP Bank	<u><u>442,013</u></u>
----------------------------	-----------------------

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
1. Surplus Anticipated	08-101	2,000,000.00	2,500,000.00	2,500,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	2,000,000.00	2,500,000.00	2,500,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Alcoholic Beverages	08-103	20,000.00	18,000.00	24,505.80
Other	08-104	15,000.00	15,000.00	15,137.00
Fees and Permits	08-105	100,000.00	110,000.00	101,210.80
Fines and Costs:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Municipal Court	08-110	75,000.00	40,000.00	97,173.17
Other	08-109			
Interest and Costs on Taxes	08-112	80,000.00	120,000.00	101,674.53
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	100,000.00	8,000.00	147,356.66
Anticipated Utility Operating Surplus	08-114			
Cable TV Franchise Fee	08-118	20,000.00	19,000.00	24,499.66

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services -				
Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):	xxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
Total Section E: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Alcohol Education-Reserved	10-710	4,580.04	4,089.58	4,089.58
Body Armor-Reserved	10-706	1,252.04	1,420.74	1,420.74
Clean Communities-Reserved	10-771	12,357.61	13,142.30	13,142.30
Clean Energy Grant-Reserved	10-711	10,000.00		-
Summer Food-Reserved	10-772	3,124.43		-
Body Armor 2022-Reserved	10-714		1,008.38	1,008.38
Recycling Tonnage Grant-Reserved	10-692	7,542.24	7,542.24	7,542.24
Drunk Driving Enforcement Grant-Reserved	10-760	7,520.00		-
Municipal Alliance- 159	10-765		20,049.03	20,049.03
County Open Space-Snug Harbor Park	10-691	200,000.00		-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Public and Private Revenues	10-001	246,376.36	47,252.27	47,252.27

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Other Special				
Items:	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Total Section G: Special Items of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Consent of Director of Local Government Services - Other Special Items	08-004	252,000.00	177,000.00	172,094.39

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Summary of Revenues	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	2,000,000.00	2,500,000.00	2,500,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	410,000.00	330,000.00	511,557.62
Total Section B: State Aid Without Offsetting Appropriations	09-001	375,505.18	354,559.00	354,559.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	110,000.00	100,000.00	138,975.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	246,376.36	47,252.27	47,252.27
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	252,000.00	177,000.00	172,094.39
Total Miscellaneous Revenues	13-099	1,393,881.54	1,008,811.27	1,224,438.28
4. Receipts from Delinquent Taxes	15-499	380,000.00	400,000.00	376,531.33
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	3,773,881.54	3,908,811.27	4,100,969.61
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	9,558,429.91	8,437,652.00	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191	-		XXXXXXXXXXXX
c) Minimum Library Tax	07-192	-		XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	9,558,429.91	8,437,652.00	9,186,278.50
7. Total General Revenues	13-299	13,332,311.45	12,346,463.27	13,287,248.11

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT						-		-
Borough Administrator						-		-
Salaries and Wages	20-100	1	180,000.00	160,000.00		160,000.00	159,725.00	275.00
Other Expenses	20-100	2	5,575.00	4,650.00		4,650.00	4,279.20	370.80
						-		-
Central Services						-		-
Salaries and Wages	20-100	1	25,000.00	30,000.00		25,000.00	10,442.68	14,557.32
Other Expenses	20-100	2	30,000.00	30,000.00		30,000.00	29,974.64	25.36
						-		-
Mayor's Department						-		-
Salaries and Wages	20-110	1				-		-
Other Expenses	20-110	2	20,600.00	20,600.00		20,600.00	20,600.00	-
						-		-
Borough Clerk						-		-
Salaries and Wages	20-120	1	90,000.00	100,000.00		100,000.00	63,519.52	36,480.48
Other Expenses	20-120	2	45,000.00	41,500.00		41,500.00	39,103.17	2,396.83
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Financial Administration						-		-
Salaries and Wages	20-130	1	158,000.00	160,000.00		160,000.00	143,481.43	16,518.57
Other Expenses	20-130	2	18,000.00	18,000.00		18,000.00	11,698.80	6,301.20
Audit Services	20-130	2	55,000.00	50,000.00		50,000.00		50,000.00
						-		-
Collection of Taxes						-		-
Salaries and Wages	20-145	1	110,000.00	115,000.00		105,000.00	86,919.49	18,080.51
Other Expenses	20-145	2	12,000.00	11,000.00		11,000.00	10,783.53	216.47
						-		-
Assessment of Taxes						-		-
Salaries and Wages	20-150	1	55,000.00	45,000.00		45,000.00	41,582.72	3,417.28
Other Expenses	20-150	2	44,500.00	44,500.00		44,500.00	23,970.04	20,529.96
						-		-
Legal Services and Costs						-		-
Salaries and Wages	20-155	1				-		-
Other Expenses	20-155	2	305,000.00	305,000.00		305,000.00	238,039.55	66,960.45
						-		-
Grants Writer						-		-
Other Expenses	20-130	2	5,000.00	5,000.00		5,000.00		5,000.00
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Engineering Services and Costs						-		-
Other Expenses	20-165	2	290,000.00	280,000.00		285,000.00	280,227.93	4,772.07
						-		-
CODE ENFORCEMENT						-		-
Code Enforcement Officer						-		-
Salaries and Wages	21-190	1	125,000.00	118,000.00		118,000.00	115,607.95	2,392.05
Other Expenses	21-190	2	11,000.00	11,000.00		11,000.00	5,182.00	5,818.00
Other Expenses-Substandard Housing	21-190	2	25,000.00	25,000.00		-		-
						-		-
MUNICIPAL LAND USE LAW (NJSA 40A:55D-1)						-		-
Salaries and Wages	21-180	1	12,000.00	15,000.00		15,000.00	4,950.00	10,050.00
Other Expenses	21-180	2	58,550.00	58,550.00		58,550.00	44,764.41	13,785.59
Zoning-OE	21-180	2	21,000.00	22,500.00		22,500.00	9,273.50	13,226.50
Master Plan	21-180	2	5,000.00	5,000.00		5,000.00	5,000.00	-
						-		-
INSURANCE						-		-
General Liability	23-210	2	205,000.00	195,000.00		185,000.00	182,554.43	2,445.57
General Liability-Flood Insurance	23-210	2	37,000.00	37,000.00		37,000.00	20,405.00	16,595.00
Workers Compensation Insurance	23-215	2	250,000.00	235,000.00		235,000.00	235,000.00	-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE-CONTINUED						-		-
Employee Group Insurance	23-225	2	1,112,032.00	1,100,000.00		1,068,000.00	1,046,228.72	21,771.28
Group Salary Insurance	23-225	1	50,000.00	48,000.00		48,000.00	45,207.61	2,792.39
						-		-
PUBLIC SAFETY FUNCTIONS						-		-
Fire						-		-
Other Expenses	25-265	2	110,800.00	110,800.00		110,800.00	109,512.46	1,287.54
Police						-		-
Salaries and Wages	25-240	1	2,000,000.00	1,922,000.00		1,952,000.00	1,925,613.74	26,386.26
Other Expenses	25-240	2	165,500.00	165,500.00		165,500.00	132,209.04	33,290.96
School Crossing Guards						-		-
Salaries and Wages	25-241	1	45,000.00	30,000.00		40,000.00	34,025.38	5,974.62
Other Expenses	25-241	2	4,000.00	4,000.00		4,000.00	480.85	3,519.15
						-		-
						-		-
						-		-
Municipal Court						-		-
Salaries and Wages	43-490	1	18,500.00	18,500.00		18,500.00	14,410.08	4,089.92
Other Expenses	43-490	2	4,800.00	4,800.00		4,800.00	3,146.00	1,654.00
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
First Aid Organization Contribution	25-260	2	35,500.00	35,500.00		35,500.00	31,462.70	4,037.30
Emergency Management Services						-		-
Salaries and Wages	25-252	1	6,000.00	4,200.00		8,200.00	7,053.78	1,146.22
Other Expenses	25-252	2	34,400.00	31,600.00		31,600.00	31,535.15	64.85
Public Defender						-		-
Salaries and Wages	43-495	1	4,000.00	2,500.00		2,500.00	2,500.00	-
Other Expenses	43-495	2				-		-
Fire Hydrant Fees	25-265	2	76,000.00	74,000.00		74,000.00	73,915.37	84.63
Uniform Fire Safety Act						-		-
Salaries and Wages	25-265	1	48,000.00	43,000.00		46,000.00	45,803.14	196.86
Other Expenses	25-265	2	7,360.00	7,360.00		7,360.00	2,688.38	4,671.62
Municipal Prosecutor						-		-
Salaries and Wages	25-275	1	20,000.00	20,000.00		20,000.00	15,240.00	4,760.00
Other Expenses	25-275	2				-		-
PUBLIC WORKS FUNCTION						-		-
Road Repair and Maintenance:						-		-
Salaries and Wages	26-290	1	460,000.00	440,000.00		440,000.00	409,523.73	30,476.27
Other Expenses	26-290	2	95,000.00	89,000.00		89,000.00	50,696.47	38,303.53
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Snow Removal						-		-
Salaries and Wages	26-290	1	20,000.00	20,000.00		20,000.00	11,086.78	8,913.22
Other Expenses	26-290	2	40,000.00	42,350.00		42,350.00	20,625.49	21,724.51
Sanitation						-		-
Salaries and Wages	32-465	1	15,000.00	20,000.00		20,000.00	6,032.00	13,968.00
Other Expenses	32-465	2	44,000.00	44,000.00		44,000.00	38,141.55	5,858.45
Other Expenses-Contractual Services	32-465	2	425,000.00	400,000.00		425,000.00	387,377.92	37,622.08
Mechanical Garage						-		-
Salaries and Wages	26-315	1				-		-
Other Expenses	26-315	2	19,500.00	19,500.00		19,500.00	9,243.27	10,256.73
Public Buildings						-		-
Salaries and Wages	26-300	1	50,000.00	65,000.00		40,000.00	29,920.61	10,079.39
Other Expenses	26-300	2	100,000.00	99,000.00		99,000.00	89,272.44	9,727.56
						-		-
Shade Tree Commission						-		-
Other Expenses	26-300	2	1,000.00	1,000.00		1,000.00		1,000.00
						-		-
Condominium Services						-		-
Other Expenses	26-325	2	42,500.00	36,500.00		36,500.00	36,500.00	-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES						-		-
Services of Monmouth County Regional Health						-		-
Commission Contract (RS 40:13)	27-330	2				-		-
Environmental Commission						-		-
Other Expenses	27-335	2	500.00	500.00		500.00		500.00
Animal Control						-		-
Other Expenses	27-340	2	22,000.00	22,000.00		22,000.00	17,326.70	4,673.30
Community-School Substance Safety and Health						-		-
Other Expenses	27-365	2	3,000.00	3,000.00		3,000.00		3,000.00
NJ Public Employees Occupational Safety and Health						-		-
Other Expenses	27-330	2	4,000.00	4,000.00		4,000.00		4,000.00
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
PARK AND RECREATION FUNCTIONS						-		-
Beachfront Maintenance						-		-
Salaries and Wages	28-380	1	6,000.00	6,000.00		6,000.00		6,000.00
Other Expenses	28-380	2	10,500.00	9,600.00		9,600.00	9,600.00	-
Parks and Playgrounds						-		-
Other Expenses	28-375	2	12,000.00	11,000.00		11,000.00	10,778.56	221.44
						-		-
Celebration of Public Events, Anniversary or Holiday						-		-
Other Expenses	28-370	2	8,000.00	7,000.00		7,000.00	5,239.52	1,760.48
						-		-
Community Center						-		-
Salaries and Wages	28-370	1	175,000.00	150,000.00		167,000.00	167,000.00	-
Other Expenses	28-370	2	40,000.00	32,450.00		32,450.00	30,196.97	2,253.03
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
Accumulated Sick Leave	31-430	1	35,000.00	35,000.00		35,000.00	34,618.95	381.05
						-		-
UTILITY EXPENSES AND BULK PURCHASES						-		-
Electricity	31-430	2	70,000.00	66,000.00		66,000.00	64,658.95	1,341.05
Street Lighting	31-435	2	60,000.00	57,000.00		57,000.00	49,246.06	7,753.94
Telephone	31-440	2	52,000.00	40,000.00		48,000.00	44,257.67	3,742.33
Water	31-445	2	19,000.00	17,500.00		17,500.00	17,182.59	317.41
Natural Gas	31-446	2	17,500.00	15,000.00		15,000.00	13,262.37	1,737.63
Telecommunication Costs	31-450	2	45,000.00	45,000.00		45,000.00	26,022.27	18,977.73
Gasoline and Diesel Fuel	31-446	2	100,000.00	90,000.00		95,000.00	91,884.19	3,115.81
						-		-
						-		-
LANDFILL/SOLID WASTE DISPOSAL COSTS						-		-
Monmouth County Reclamation Center						-		-
Other Expenses	32-465	2	215,000.00	215,000.00		215,000.00	190,430.26	24,569.74
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Operations {Item 8(A)} within "CAPS"	34-199		8,164,117.00	7,886,460.00	-	7,886,460.00	7,172,967.71	713,492.29
B. Contingent	35-470	2	10,000.00	10,000.00	XXXXXXXXXX	10,000.00	9,260.85	739.15
Total Operations Including Contingent - within "CAPS"	34-201		8,174,117.00	7,896,460.00	-	7,896,460.00	7,182,228.56	714,231.44
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	3,710,000.00	3,569,700.00	-	3,593,700.00	3,374,264.59	219,435.41
Other Expenses (Including Contingent)	34-201	2	4,464,117.00	4,326,760.00	-	4,302,760.00	3,807,963.97	494,796.03

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:								
Public Employees' Retirement System	36-471		122,985.00	120,574.00		120,574.00	120,574.00	-
Social Security System (O.A.S.I.)	36-472		165,000.00	155,000.00		155,000.00	153,979.23	1,020.77
Consolidated Police & Fireman's Pension Fund	36-474					-		-
Police and Firemen's Retirement System of NJ	36-475		427,046.00	418,673.00		418,673.00	418,673.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225					-		-
						-		-
						-		-
						-		-
Defined Contribution Retirement Program (DCRP)	36-477		1,000.00	1,000.00		1,000.00	1,000.00	-
						-		-
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209		716,031.00	695,247.00	-	695,247.00	694,226.23	1,020.77
(F) Judgments	37-480					-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855					-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299		8,890,148.00	8,591,707.00	-	8,591,707.00	7,876,454.79	715,252.21

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-	-	
Length of Service Award Program	43-490	2	75,000.00	75,000.00		75,000.00	12,650.00	62,350.00
						-	-	
Public Employees' Retirement System	36-471	2	6,371.00			-	-	
Police and Firemen's Retirement System of NJ	36-475	2	56,951.00			-	-	
Stormwater Management	20-150	2	57,500.00	57,500.00		57,500.00	12,406.84	45,093.16
						-	-	
Recycling Tax (NJSA 13:1E-96.5)	25-251	2	2,000.00	2,000.00		2,000.00	117.18	1,882.82
Employee Group Insurance	23-215	2	187,968.00			-	-	
						-	-	
						-	-	
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						-	-	
						-	-	
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						-	-	
						-	-	
						-	-	

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
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						-		-
						-		-
Total Other Operations - Excluded from "CAPS"	34-300		385,790.00	134,500.00	-	134,500.00	25,174.02	109,325.98

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Appropriations Offset by Increased Fee								
Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Uniform Construction Code Appropriations	22-999		-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Atlantic Highlands-Maintenance of Motor Vehicles	42-105	2	60,000.00	60,000.00		60,000.00	48,936.65	11,063.35
Atlantic Highlands-Municipal Court	42-106	2	87,000.00	85,000.00		85,000.00	84,696.93	303.07
SeaBright- Life Guards	42-107	2	62,000.00	62,000.00		62,000.00	39,138.00	22,862.00
Middletown-Construction Office	42-108	2	210,000.00	210,000.00		210,000.00	192,500.00	17,500.00
Monmouth County-Dispatch	42-109	2	100,000.00	100,000.00		100,000.00	95,625.00	4,375.00
EMS/JFK Medical Services	42-110	2	180,000.00	180,000.00		180,000.00	150,000.00	30,000.00
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						-		-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
					-		-
					-		-
					-		-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Interlocal Municipal Service Agreements	42-999		699,000.00	697,000.00	-	697,000.00	610,896.58	86,103.42

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
Total Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	34-303		-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Matching Funds for Grants	41-899		15,000.00	15,000.00		15,000.00	3,738.55	11,261.45
Municipal Alliance on Alcoholism and Drug Abuse						-	-	-
County Share	40-501	2				-	-	-
Municipal Share	40-501	2				-	-	-
Alliance Program Donations	40-501	2				-	-	-
Alcohol Education	40-502	2	4,580.04	4,089.58		4,089.58	4,089.58	-
Body Armor Grant	40-503	2	1,252.04	1,420.74		1,420.74	1,420.74	-
Clean Communities	40-504	2	12,357.61	13,142.30		13,142.30	13,142.30	-
CDBG Marine Place Improvements	40-505	2				-	-	-
Drunk Driving Enforcement Grant	40-506	2	7,520.00			-	-	-
County Open Space-Snug Harbor Park	40-507	2	200,000.00			-	-	-
Body Armor 2022	40-508	2		1,008.38		1,008.38	1,008.38	-
Summer Food	40-512	2	3,124.43			-	-	-
Recycling Tonnage Grant	40-517	2	7,542.24	7,542.24		7,542.24	7,542.24	-
Clean Energy Grant	40-515	2	10,000.00			-	-	-
159 Resolution-Municipal Alliance	40-519	2		20,049.03		20,049.03	20,049.03	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS" (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
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						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total Public and Private Programs Offset by Revenues	40-999		261,376.36	62,252.27	-	62,252.27	50,990.82	11,261.45
Total Operations - Excluded from "CAPS"	34-305		1,346,166.36	893,752.27	-	893,752.27	687,061.42	206,690.85
Detail:								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	1,331,166.36	878,752.27	-	878,752.27	683,322.87	195,429.40

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(C) Capital Improvements - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902					-		-
Capital Improvement Fund	44-901		200,000.00	200,000.00	XXXXXXXXXX	200,000.00	200,000.00	-
Park Improvements	44-904	2		150,000.00		150,000.00	150,000.00	-
Acquisition of Various Equipment	44-905	2	150,000.00	150,000.00		150,000.00	17,207.00	132,793.00
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(C) Capital Improvements - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Public and Private Programs Offset by Revenues:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865					-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
Total Capital Improvements Excluded from "CAPS"	44-999		350,000.00	500,000.00	-	500,000.00	367,207.00	132,793.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(D) Municipal Debt Service - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920		355,000.00	340,000.00		340,000.00	340,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925		769,002.00	730,000.00		730,000.00	730,000.00	XXXXXXXXXX
Interest on Bonds	45-930		82,050.00	98,600.00		98,600.00	98,599.57	XXXXXXXXXX
Interest on Notes	45-935		366,465.09	19,524.00		19,524.00	19,469.77	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Principle-DBIZ	45-940		35,000.00	35,000.00		35,000.00	35,000.00	XXXXXXXXXX
						-		XXXXXXXXXX
Capital Lease Obligations	45-941					-		XXXXXXXXXX
Principle	45-941		37,000.00	35,000.00		35,000.00	35,000.00	XXXXXXXXXX
Interest	45-941		1,480.00	2,880.00		2,880.00	2,879.90	XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(D) Municipal Debt Service - Excluded from "CAPS" (cont.)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
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						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999		1,645,997.09	1,261,004.00	-	1,261,004.00	1,260,949.24	XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (E) Deferred Charges - Municipal - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999		-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480					-		XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-	29-405				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from	34-309		3,342,163.45	2,654,756.27	-	2,654,756.27	2,315,217.66	339,483.85

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920					-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925					-		XXXXXXXXXX
Interest on Bonds	48-930					-		XXXXXXXXXX
Interest on Notes	48-935					-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999		-	-	-	-	-	XXXXXXXXXX
(J) Deferred Charges and Statutory Expenditures - Local School -	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406				XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407					-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409		-	-	-	-	-	XXXXXXXXXX
(K) District School Purposes {Items (I) and (J) - Excluded from "CAPS"	29-410		-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399		3,342,163.45	2,654,756.27	-	2,654,756.27	2,315,217.66	339,483.85
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400		12,232,311.45	11,246,463.27	-	11,246,463.27	10,191,672.45	1,054,736.06
(M) Reserve for Uncollected Taxes	50-899		1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499		13,332,311.45	12,346,463.27	-	12,346,463.27	11,291,672.45	1,054,736.06

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	8,890,148.00	8,591,707.00	-	8,591,707.00	7,876,454.79	715,252.21
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	385,790.00	134,500.00	-	134,500.00	25,174.02	109,325.98
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	699,000.00	697,000.00	-	697,000.00	610,896.58	86,103.42
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	261,376.36	62,252.27	-	62,252.27	50,990.82	11,261.45
Total Operations Excluded from "CAPS"	34-305	1,346,166.36	893,752.27	-	893,752.27	687,061.42	206,690.85
(C) Capital Improvements	44-999	350,000.00	500,000.00	-	500,000.00	367,207.00	132,793.00
(D) Municipal Debt Service	45-999	1,645,997.09	1,261,004.00	-	1,261,004.00	1,260,949.24	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
Total General Appropriations	34-499	13,332,311.45	12,346,463.27	-	12,346,463.27	11,291,672.45	1,054,736.06

DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER UTILITY	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Operating Surplus Anticipated	08-501	200,000.00	200,000.00	200,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	200,000.00	200,000.00	200,000.00
Rents	08-503	1,550,000.00	1,460,000.00	1,719,092.66
Miscellaneous	08-505			
Interest on Delinquent Payments	08-507	15,000.00	13,000.00	24,077.10
Interest on Investments	08-508	12,101.53	373.78	43,781.76
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
Total Sewer Utility Revenues	08-599	1,777,101.53	1,673,373.78	1,986,951.52

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	125,000.00	125,000.00		125,000.00	81,247.65	43,752.35
Other Expenses	55-502	1,070,000.00	1,070,000.00		1,070,000.00	646,192.09	423,807.91
					-		-
Group Insurance	55-503	30,000.00	30,000.00		30,000.00	30,000.00	-
Insurance Other	55-504	20,000.00	20,000.00		20,000.00	20,000.00	-
W/C Insurance	55-505	22,000.00	22,000.00		22,000.00	5,500.00	16,500.00
					-		-
					-		-
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DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
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					-		-
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DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511	150,000.00	150,000.00	XXXXXXXXXX	150,000.00	150,000.00	-
Capital Outlay	55-512				-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	171,000.00	61,000.00		61,000.00	61,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	83,081.65	88,353.90		88,353.90	88,353.90	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
NJEIT Loan Principle	55-524	82,267.79	82,267.79		82,267.79	82,267.79	XXXXXXXXXX
NJEIT Loan Interest	55-525	8,439.59	9,439.59		9,439.59	9,439.59	XXXXXXXXXX
					-		XXXXXXXXXX

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540	6,312.50	6,312.50		6,312.50	6,312.50	-
Social Security System (O.A.S.I.)	55-541				-		-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542	9,000.00	9,000.00		9,000.00	6,199.51	2,800.49
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL SEWER UTILITY APPROPRIATIONS	55-599	1,777,101.53	1,673,373.78	-	1,673,373.78	1,186,513.03	486,860.75

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-

15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2023 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income:

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2022

ASSETS		
Cash and Investments	1110100	8,235,332.01
Due from State of N.J.(c. 20, P.L. 1961)	1111000	398.37
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXXX	XXXXXXXX
Taxes Receivable	1110300	389,891.81
Tax Title Lien Receivable	1110400	42,321.46
Property Acquired by Tax Title Lien Liquidation	1110500	212,600.00
Other Receivables	1110600	40,786.77
Deferred Charges Required to be in 2023 Budget	1110700	-
Deferred Charges Required to be in Budgets Subsequent to 2023	1110800	-
Total Assets	1110900	8,921,330.42

LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	2110100	3,455,278.12
Reserves for Receivables	2110200	682,600.04
Surplus	2110300	4,780,452.26
Total Liabilities, Reserves and Surplus	XXXXXX	8,918,330.42

School Tax Levy Unpaid	2220170	
Less: School Tax Deferred	2220200	
*Balance Included in Above "Cash Liabilities"	2220300	-

		YEAR 2022	YEAR 2021
Surplus Balance, January 1	2310100	5,203,064.81	3,778,391.67
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXXX	XXXXXXXX
Current Taxes:*(Percentage Collected 2022: 0%, 2021: 0%)	2310200	18,798,746.77	18,834,201.89
Delinquent Taxes	2310300	376,531.33	660,445.88
Other Revenues and Additions to Income	2310400	3,333,951.93	1,345,714.52
Total Funds	2310500	27,712,294.84	24,618,753.96
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXXX	XXXXXXXX
Municipal Appropriations	2310600	12,346,463.27	9,979,341.47
School Taxes (Including Local and Regional)	2310700	8,327,308.00	7,329,924.00
County Taxes (Including Added Tax Amounts)	2310800	2,216,460.95	2,104,238.68
Special District Taxes	2310900		
Other Expenditures and Deductions from Income	2311000	41,610.36	2,185.00
Total Expenditures and Tax Requirements	2311100	22,931,842.58	19,415,689.15
Less: Expenditures to be Raised by Future Taxes	2311200	-	
Total Adjusted Expenditures and Tax Requirements	2311300	22,931,842.58	19,415,689.15
Surplus Balance, December 31	2311400	4,780,452.26	5,203,064.81

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2023 Budget

Surplus Balance, December 31	2311500	4,780,452.26
Current Surplus Anticipated in 2023 Budget	2311600	2,000,000.00
Surplus Balance Remaining	2311700	2,780,452.26

(Important: This appendix must be Included in advertisement of Budget.)

2023

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.

If no Capital Budget is included, check the reason why:

Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.

No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.

Check appropriate box for number of years covered, including current year:

3 years. (Population under 10,000)

6 years. (Over 10,000 and all county governments)

years exceeding minimum time period.

Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF HIGHLANDS
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The 2023 Capital Budget as prepared provides for the future growth of our community.
The projects set forth in this proposed program are part of the needed improvements for the Borough.
These projects are subject to revision as changes take place in the future and will be modified to reflect new priorities that are not included in the current program.

**CAPITAL BUDGET (Current Year Action)
2023**

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Construction of Municipal Facility	2023-1	800,000.00			50,000.00			750,000.00	
Stormwater Improvements	2023-2	650,000.00			25,000.00	25,000.00	-	100,000.00	500,000.00
Road Improvement Program	2023-3	650,000.00			50,000.00		50,000.00	50,000.00	500,000.00
Park/Beach Improvements	2023-4	600,000.00			25,000.00			75,000.00	500,000.00
Acquisition of Equipment	2023-5	600,000.00			25,000.00			75,000.00	500,000.00
		-							
SEWER UTILITY		-							
Force Main Improvements	SU-23-1	800,000.00			25,000.00		250,000.00	25,000.00	500,000.00
Various other Sewer Improvements	SU-23-2	650,000.00			50,000.00			100,000.00	500,000.00
		-							
		-							
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		-							
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		-							
TOTAL - THIS PAGE	XXXXX	4,750,000.00	-	-	250,000.00	25,000.00	300,000.00	1,175,000.00	3,000,000.00

**CAPITAL BUDGET (Current Year Action)
2023**

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	5 PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
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		-							
TOTAL - ALL PROJECTS	XXXXX	4,750,000.00	-	-	250,000.00	25,000.00	300,000.00	1,175,000.00	3,000,000.00

6 YEAR CAPITAL PROGRAM - 2023 to 2028
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS
 Local Unit

BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2023	5b 2024	5c 2025	5d 2026	5e 2027	5f 2028
Construction of Municipal Facility	2023-1	800,000.00	1 year	800,000.00					
Stormwater Improvements	2023-2	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Road Improvement Program	2023-3	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Park/Beach Improvements	2023-4	600,000.00	on going	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Acquisition of Equipment	2023-5	600,000.00	on going	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
		-							
SEWER UTILITY		-							
Force Main Improvements	SU-23-1	800,000.00	on going	300,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Various other Sewer Improvements	SU-23-2	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
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		-							
TOTAL - THIS PAGE	XXXXX	4,750,000.00	XXXXXXXXXX	1,750,000.00	600,000.00	600,000.00	600,000.00	600,000.00	600,000.00

6 YEAR CAPITAL PROGRAM - 2023 to 2028
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2023	5b 2024	5c 2025	5d 2026	5e 2027	5f 2028
		-							
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TOTAL - ALL PROJECTS	XXXXX	4,750,000.00	XXXXXXXXXX	1,750,000.00	600,000.00	600,000.00	600,000.00	600,000.00	600,000.00

**6 YEAR CAPITAL PROGRAM - 2023 to 2028
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit

BOROUGH OF HIGHLANDS

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
Construction of Municipal Facility	800,000.00			50,000.00			750,000.00			
Stormwater Improvements	650,000.00			50,000.00	100,000.00		500,000.00			
Road Improvement Program	650,000.00			100,000.00		300,000.00	250,000.00			
Park/Beach Improvements	600,000.00			100,000.00		100,000.00	400,000.00			
Acquisition of Equipment	600,000.00			100,000.00			500,000.00			
	-			-						
SEWER UTILITY	-			-						
Force Main Improvements	800,000.00			50,000.00		300,000.00		450,000.00		
Various other Sewer Improvements	650,000.00			50,000.00		100,000.00		500,000.00		
	-			-						
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	-			-						
	-			-						
TOTAL - THIS PAGE	4,750,000.00	-	-	500,000.00	100,000.00	800,000.00	2,400,000.00	950,000.00	-	-

**6 YEAR CAPITAL PROGRAM - 2023 to 2028
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF HIGHLANDS

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
	-			-						
TOTAL - ALL PROJECTS	4,750,000.00	-	-	500,000.00	100,000.00	800,000.00	2,400,000.00	950,000.00	-	-

SECTION 2 - UPON ADOPTION FOR YEAR 2023

RESOLUTION
of the _____ BOROUGH _____

Be it Resolved by the COUNCIL MEMBERS
of HIGHLANDS, County of MONMOUTH that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 9,558,429.91 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ 51,835.54 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes		Nays		Abstained	
				Absent	

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	2,000,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,393,881.54
Receipts from Delinquent Taxes	15-499	\$	380,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	9,558,429.91
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			
\$ -			
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			
	07-192	\$	-
Total Revenues	13-299	\$	13,332,311.45

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 8,174,117.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 716,031.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,346,166.36
(c) Capital Improvements	44-999	\$ 350,000.00
(d) Municipal Debt Service	45-999	\$ 1,645,997.09
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,100,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	XXXXXXXXXXXXXXXXXX
Total Appropriations	34-499	\$ 13,332,311.45

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2023, _____, Clerk
Signature

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	51,835.54	44,651.48	44,651.48	Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Salaries & Wages	54-385-1				-
Interest Income	54-113				Other Expenses	54-385-2				-
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Reserve Funds:	54-101	54,624.67	167,006.06	167,006.06	Salaries & Wages	54-375-1				-
					Other Expenses	54-372-2	106,460.21	211,657.54	157,032.87	54,624.67
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Salaries & Wages	54-176-1				-
					Other Expenses	54-176-2				-
										-
					Acquisition of Lands for Recreation and Conservation	54-915-2				-
Total Trust Fund Revenues:	54-299	106,460.21	211,657.54	211,657.54	Acquisition of Farmland	54-916-2				-
					Down Payments on Improvements	54-902-2				-
					Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Payment of Bond Principal	54-920-2				XXXXXXXXXX
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX
					Interest on Bonds	54-930-2				XXXXXXXXXX
					Interest on Notes	54-935-2				XXXXXXXXXX
					Reserve for Future Use	54-950-2				-
					Total Trust Fund Appropriations:	54-499	106,460.21	211,657.54	157,032.87	54,624.67

Summary of Program

Year Referendum Passed/Implemented: 2009/2010
(Date)

Rate Assessed: \$ 005 per \$100 Assessed Valuation

Total Tax Collected to date: \$ 441,412.04

Total Expended to date: \$ 386,787.37

Total Acreage Preserved to date: (Acre)

Recreation land preserved in 2022: (Acre)

Farmland preserved in 2022: (Acre)

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	56-190				XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
										-
										-
										-
										-
Reserve Funds:	56-101									-
										-
										-
										-
										-
										-
										-
										-
Total Trust Fund Revenues:	56-299	-	-	-						-
Summary of Program										-
Year Referendum Passed/Implemented:										-
(Date)										-
Rate Assessed:		\$								-
Total Tax Collected to date:		\$								-
Total Expended to date:		\$								-
										-
										-
										-
Total Trust Fund Appropriations:						56-499	-	-	-	-

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: BOROUGH OF HIGHLANDS

Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

NONE

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

3/15/2023
Date

Nancy Tran
Clerk of the Governing Body

2023 Municipal Budget

Item 11.

of the **BOROUGH** of **HIGHLANDS** County of
 MONMOUTH for the fiscal year 2023.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2023	2022
1. Surplus	2,000,000.00	2,500,000.00
2. Total Miscellaneous Revenues	1,393,881.54	1,008,811.27
3. Receipts from Delinquent Taxes	380,000.00	400,000.00
4. a) Local Tax for Municipal Purposes	9,558,429.91	8,437,652.00
b) Addition to Local School District Tax		
c) Minimum Library Tax		
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	9,558,429.91	8,437,652.00
Total General Revenues	13,332,311.45	12,346,463.27

Summary of Appropriations	2023 Budget	Final 2022 Budget
1. Operating Expenses: Salaries & Wages	3,710,000.00	3,569,700.00
Other Expenses	5,825,283.36	5,220,512.27
2. Deferred Charges & Other Appropriations	701,031.00	695,247.00
3. Capital Improvements	350,000.00	500,000.00
4. Debt Service (Include for School Purposes)	1,645,997.09	1,261,004.00
5. Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00
Total General Appropriations	13,332,311.45	12,346,463.27
Total Number of Employees	62	62

2023 Dedicated Sewer		Utility Budget	
Summary of Revenues	Anticipated		
	2023	2022	
1. Surplus	200,000.00	200,000.00	
2. Miscellaneous Revenues	1,577,101.53	1,473,373.78	
3. Deficit (General Budget)			
Total Revenues	1,777,101.53	1,673,373.78	
Summary of Appropriations		2023 Budget	Final 2022 Budget
1. Operating Expenses: Salaries & Wages		125,000.00	125,000.00
Other Expenses		1,070,000.00	1,070,000.00
2. Capital Improvements		150,000.00	150,000.00
3. Debt Service		344,789.03	241,061.28
4. Deferred Charges & Other Appropriations		87,312.50	87,312.50
5. Surplus (General Budget)			
Total Appropriations		1,777,101.53	1,673,373.78
Total Number of Employees		2	2

Balance of Outstanding Debt			
	General	Sewer	
Interest	616,945.09	505,882.60	
Principal	11,665,061.00	2,941,945.82	
Outstanding Balance	12,282,006.09	3,447,828.42	

BOROUGH OF HIGHLANDS SUMMARY OF 2023 BUDGET

Total Budget	13,332,311.45	100.0%	Future Budget Projections					
			2024	2025	2026	2027	2028	
Employee Costs:								
Salaries & Wages								
Sheet 17	3,710,000.00		103.00%	3,821,300.00	3,935,939.00	4,054,017.17	4,175,637.69	4,300,906.82
Sheet 25	-		102.00%	-	-	-	-	-
Total	3,710,000.00			3,821,300.00	3,935,939.00	4,054,017.17	4,175,637.69	4,300,906.82
Social Security								
Sheet 19	165,000.00		103.00%	169,950.00	175,048.50	180,299.96	185,708.95	191,280.22
Pensions etc.								
Sheet 19	122,985.00		105.00%	129,134.25	135,590.96	142,370.51	149,489.04	156,963.49
Sheet 19	427,046.00		105.00%	448,398.30	470,818.22	494,359.13	519,077.08	545,030.94
Sheet 19	-			-	-	-	-	-
Sheet 20	2,000.00			2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Insurance								
Sheet 14	70,550.00		106.00%	74,783.00	79,269.98	84,026.18	89,067.75	94,411.81
Direct Employee Costs	4,497,581.00	33.7%						
General Liability Insurance								
Sheet 14	-	0.0%						
Debt Service:								
Sheet 27	1,645,997.09	12.3%	102%	1,750,000.00	1,800,000.00	1,900,000.00	1,750,000.00	1,750,000.00
Reserve for Uncollected Taxes:								
Sheet 29	1,100,000.00	8.3%		1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00
Capital Funds:								
Sheet 26a	350,000.00	2.6%		350,000.00	500,000.00	500,000.00	500,000.00	600,000.00
Deferred Charges:								
Sheet 28	-	0.0%						
Grants:								
Sheet 25 (less Salaries & Wages above)	261,376.36	2.0%		275,000.00	275,000.00	275,000.00	275,000.00	275,000.00
All Other Departmental OE's:								
Various Line Items	5,477,357.00	41.1%	102.00%	5,586,904.14	5,698,642.22	5,812,615.07	5,928,867.37	6,047,444.72
Projected Budget Totals				13,707,469.69	14,172,308.88	14,544,688.01	14,674,847.88	15,063,037.99

**BOROUGH OF HIGHLANDS
2023 BUDGET FUNDING**

Project Tax Results

Budget Funding:

Fund Balance	2,000,000.00
Local Revenues	772,000.00
State Aid	375,505.18
Grants	246,376.36
Delinquent Tax	380,000.00
Local Purpose Tax	9,558,429.91
	<u>13,332,311.45</u>

Ratables	1,035,710,712
Tax Rate	0.923
Increase	(0.025)

	2024	2025	2026	2027	2028
Fund Balance	2,000,000.00	2,000,000.00	1,900,000.00	1,600,000.00	1,500,000.00
Local Revenues	790,000.00	940,000.00	1,090,000.00	1,240,000.00	1,390,000.00
State Aid	373,054.18	373,054.18	373,054.18	373,054.18	373,054.18
Grants	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
Delinquent Tax	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00
Local Purpose Tax	9,894,415.51	10,209,254.70	10,531,633.83	10,811,793.70	11,149,983.81
	<u>13,707,469.69</u>	<u>14,172,308.88</u>	<u>14,544,688.01</u>	<u>14,674,847.88</u>	<u>15,063,037.99</u>

Ratables	1,043,710,712	1,051,710,712	1,059,710,712	1,067,710,712	1,075,710,712
Tax Rate	0.948	0.971	0.994	1.013	1.037
Increase	0.025	0.023	0.023	0.019	0.024

LEVY CAP CAL

Prior Year	9,558,429.91	9,894,415.51	10,209,254.70	10,531,633.83	10,811,793.70
2%	191,168.60	197,888.31	204,185.09	210,632.68	216,235.87
Debt Service & Health	145,000.00	145,000.00	145,000.00	145,000.00	145,000.00
Ratables Added	14,000.00	15,000.00	16,000.00	17,000.00	18,000.00
CAP Max	9,908,598.51	10,252,303.82	10,574,439.79	10,904,266.50	11,191,029.57

Over / (Under) CAP	(14,183.00)	(43,049.12)	(42,805.97)	(92,472.81)	(41,045.76)
--------------------	--------------------	--------------------	--------------------	--------------------	--------------------

COMPARISON OF REVENUES & APPROPRIATIONS				
	BUDGET YEAR	PRIOR YEAR	CHANGE	%
REVENUES				
Surplus	2,000,000.00	2,500,000.00	(500,000.00)	-20.00%
Local	772,000.00	607,000.00	165,000.00	27.18%
State Aid	375,505.18	354,559.00	20,946.18	5.91%
State & Federal Grants	246,376.36	47,252.27	199,124.09	421.41%
Delinquent Tax	380,000.00	400,000.00	(20,000.00)	-5.00%
Local Purpose Tax	9,558,429.91	8,437,652.00	1,120,777.91	13.28%
Minimum Library Tax	-	-	-	#DIV/0!
School Tax (Debt Service)	-	-	-	#DIV/0!
Arts and Cultural Tax	-	-	-	#DIV/0!
TOTAL REVENUE	13,332,311.45	12,346,463.27	985,848.18	7.98%
APPROPRIATIONS				
Salaries & Wages	3,710,000.00	3,593,700.00	116,300.00	3.24%
Other Expenses	5,563,907.00	5,134,260.00	429,647.00	8.37%
Statutory & Deferred Charges	716,031.00	695,247.00	20,784.00	2.99%
State & Federal Grants	261,376.36	62,252.27	199,124.09	319.87%
Capital (without grants)	350,000.00	500,000.00	(150,000.00)	-30.00%
Debt Service	1,645,997.09	1,261,004.00	384,993.09	30.53%
School Debt Service	-	-	-	#DIV/0!
Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00	-	0.00%
TOTAL APPROPRIATIONS	13,347,311.45	12,346,463.27	1,000,848.18	0.081064
Adopted Emergencies	-	-	-	

LOCAL TAX LEVY AND ASSESSED VALUES				
	BUDGET YEAR	PRIOR YEAR	CHANGE	%
Local Purpose Tax Levy (only)	9,558,429.91	8,437,652.00	1,120,777.91	13.28%
Local Tax Rate	0.9229	0.9484	-0.0255	-2.69%
Assessed Valuation	1,035,710,712	889,700,212	146,010,500	16.41%

STATUS OF "CAPS"			
	SPENDING CAP		2% LEVY CAP
	CAP @ 0.5%	CAP COLA	
CAP Base from Prior Year	8,591,707.00	8,591,707.00	9,560,880.91 MAX
Rate Applied	2.50%	3.50%	9,558,429.91 ACTUAL
Allowable CAP	8,634,665.54	8,892,416.75	(2,451.00) + OR ()
Additions:			Must be zero or () to Introduce Budget
See Sheet 3b	27,859.82	27,859.82	
Other			
Total CAP Allowable	8,662,525.36	8,920,276.57	
Budget Expenditures Sheet 19	8,890,148.00	8,890,148.00	
Remaining or (Excess)	(227,622.64)	30,128.57	

CONDITION OF SURPLUS			
	BUDGET YEAR	PRIOR YEAR	CHANGE
Available	4,780,452.26	5,203,064.81	(422,612.55)
Used to Fund Budget	2,000,000.00	2,500,000.00	(500,000.00)
Remaining Balance	2,780,452.26	2,703,064.81	77,387.45

% OF TAX COLLECTION			
	CURRENT	PRIOR	CHANGE
Actual Percentage of Collection	97.83%	97.89%	-0.06%
Used for Reserve for Taxes	94.71%	94.23%	0.48%
Remaining	3.12%	3.66%	-0.54%

BOROUGH OF HIGHLANDS

	<u>SUMMARY OF TAX RATES</u>						<u>LEVY CHANGE PER VARIOUS ASSESSED VALUES</u>						
	<u>Estimated 2023</u>		<u>Actual 2022</u>		Change	%	Property Assessment	<u>Estimated 2023</u>		<u>Actual 2022</u>		Total Tax Change	Local Tax Change
	Levy Amount	Rate	Levy Amount	Rate				Total Tax	Local Tax	Total Tax	Local Tax		
COUNTY:													
County Tax (General)	1,860,000.00	0.180	1,786,857.61	0.201	(0.021)	-10.58%	100,000.00	2,009.27	922.89	2,147.41	948.37	(138.13)	(25.48)
County Library	150,000.00	0.014	134,292.75	0.015	(0.001)	-4.05%	125,000.00	2,511.59	1,153.61	2,684.26	1,185.46	(172.66)	(31.86)
County Health	40,000.00	0.004	36,818.24	0.004	(0.000)	-6.67%	150,000.00	3,013.91	1,384.33	3,221.11	1,422.56	(207.20)	(38.23)
County Open Space	250,000.00	0.024	231,530.19	0.026	(0.002)	-7.24%	175,000.00	3,516.23	1,615.05	3,757.96	1,659.65	(241.73)	(44.60)
Total All County Levies	<u>2,300,000.00</u>	<u>0.222</u>	<u>2,189,498.79</u>	<u>0.246</u>	<u>(0.024)</u>	<u>-9.76%</u>	200,000.00	4,018.55	1,845.77	4,294.81	1,896.74	(276.26)	(50.97)
							225,000.00	4,520.87	2,076.49	4,831.66	2,133.83	(310.80)	(57.34)
							250,000.00	5,023.18	2,307.22	5,368.51	2,370.93	(345.33)	(63.71)
SCHOOLS:													
Local School	4,500,000.00	0.434	4,283,568.00	0.481	(0.047)	-9.76%	275,000.00	5,525.50	2,537.94	5,905.36	2,608.02	(379.86)	(70.08)
Regional School	4,400,000.00	0.425	4,194,750.00	0.471	(0.047)	-9.89%	300,000.00	6,027.82	2,768.66	6,442.22	2,845.11	(414.39)	(76.45)
Regional High School	-	-	-	-	-	#DIV/0!	325,000.00	6,530.14	2,999.38	6,979.07	3,082.20	(448.93)	(82.82)
							350,000.00	7,032.46	3,230.10	7,515.92	3,319.30	(483.46)	(89.19)
Additional Local School							375,000.00	7,534.78	3,460.82	8,052.77	3,556.39	(517.99)	(95.57)
School Debt Service	-	-	-	-	-	#DIV/0!	400,000.00	8,037.10	3,691.54	8,589.62	3,793.48	(552.53)	(101.94)
							425,000.00	8,539.41	3,922.27	9,126.47	4,030.57	(587.06)	(108.31)
							450,000.00	9,041.73	4,152.99	9,663.32	4,267.67	(621.59)	(114.68)
SPECIAL DISTRICTS:													
Special District Tax	-	-	-	-	-	#DIV/0!	475,000.00	9,544.05	4,383.71	10,200.17	4,504.76	(656.12)	(121.05)
							500,000.00	10,046.37	4,614.43	10,737.03	4,741.85	(690.66)	(127.42)
LOCAL PURPOSE TAX													
Municipal Library	9,558,429.91	0.923	8,437,652.00	0.948	(0.025)	-2.69%	600,000.00	12055.64365	5537.316434	12,884.43	5,690.22	(828.79)	(152.90)
Municipal Open Space	-	-	-	-	-	#DIV/0!	750,000.00	15,069.55	6,921.65	16,105.54	7,112.78	(1,035.98)	(191.13)
Arts and Cultural	51,835.54	0.005	44,651.48	-	0.005	#DIV/0!	1,000,000.00	20092.73942	9228.860723	21,474.05	9,483.70	(1,381.31)	(254.84)
	-	0	-	-	-	#DIV/0!	1,250,000.00	25115.92427	11536.0759	26,842.57	11,854.63	(1,726.64)	(318.55)
TOTAL ALL LEVIES	<u>20,810,265.45</u>	<u>2.009</u>	<u>19,150,120.27</u>	<u>2.147</u>	<u>-0.1381</u>	<u>-0.06432</u>	1,500,000.00	30,139.11	13,843.29	32,211.08	14,225.55	(2,071.97)	(382.26)
NET VALUATION TAXABLE													
	<u>1,035,710,712</u>		<u>889,700,212</u>										

**COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2023 MUNICIPAL BUDGET**

Item 11.

	YEAR 2023	YEAR 2022
1 Total General Appropriations for 2023 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	12,232,311.45	XXXXXXXXXXXX
2 Local District School Tax		4,283,568.00
Actual		
Estimate	4,500,000.00	XXXXXXXXXXXX
3 Regional School District Tax		4,194,750.00
Actual		
Estimate	4,400,000.00	XXXXXXXXXXXX
4 Regional High School Tax		
Actual		
Estimate		XXXXXXXXXXXX
5 County Tax		2,189,498.79
Actual		
Estimate	2,300,000.00	XXXXXXXXXXXX
6 Special District Tax		
Actual		
Estimate		XXXXXXXXXXXX
7 Municipal Open Space		44,651.48
Actual		
Estimate	52,000.00	XXXXXXXXXXXX
8 Municipal Arts and Culture		
Actual		
Estimate		XXXXXXXXXXXX
9 Total General Appropriations & Other Taxes	23,484,311.45	
10 Less: Total Anticipated Revenues from 2023 in Municipal Budget (Item 5)	3,773,881.54	
11 Cash Required from 2023 to Support Local Municipal Budget and Other Taxes	19,710,429.91	
12 Amount of Item 11 divided by 94.71%		
equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	20,810,429.91	
Analysis of Item 12:		
Local School District Tax (Line 2 Above)	4,500,000.00	
Regional School District Tax (Line 3 Above)	4,400,000.00	
Regional High School Tax (Line 4 Above)	-	
County Tax (Line 5 Above)	2,300,000.00	
Special District Tax (Line 6 Above)	-	
Municipal Open Space Tax (Line 7 Above)	52,000.00	
Municipal Arts and Culture Tax (Line 8 Above)	-	
Tax in Local Municipal Budget	9,558,429.91	
Total Amount (Line 12)	20,810,429.91	
13 Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8(M) (Item 12, Less Item 11)	1,100,000.00	
Computation of "Tax in Local Municipal Budget"		
Item 1 - Total General Appropriations	12,232,311.45	
Item 13 - Appropriation: Reserve for Uncollected Taxes	1,100,000.00	
Subtotal	13,332,311.45	
Less: Item 10 - Total Anticipated Revenues	3,773,881.54	
Amount to Be Raised by Taxation in Municipal Budget	9,558,429.91	

Local Tax for Municipal Purpose	9,558,429.91
Addition to Local District School Tax	
Minimum Library Tax	



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-080
AUTHORIZING SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Highlands has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Highlands that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion to Approve R 23-080:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-081

**AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES FOR PULTE HOMES
(HARBORSIDE AT HUDSON’S FERRY), BLOCK 101, LOT 27.02**

WHEREAS, the Borough of Highlands Land Use Board Engineer performed an on-site review of the conditions of the Harborside at Hudson’s Ferry, Block 101, Lot 27.02 and found the work has been completed in conformance with the approved plans; and

WHEREAS, the Land Use Board Engineer has, in a letter dated March 2, 2023, recommended that the remaining performance guarantees be released; and

WHEREAS, by way of Resolution R-16-63 duly adopted on February 3, 2016, and Resolution R-16-164 duly adopted August 17, 2016, the performance guarantees were reduced as follows:

Original Guarantee:	\$1,928,490.00
Performance Bond Amount:	\$1,735,641.00
Cash Bond Amount:	\$ 192,849.00
First Bond Reduction:	\$1,128,510.00
Performance Bond Amount:	\$1,015,659.00
Cash Bond Amount:	\$ 112,851.00
Second Bond Reduction:	\$ 881,324.00
Performance Bond Amount:	\$ 793,192.00
Cash Bond Amount:	\$ 88,132.00; and

WHEREAS, the Land Use Board Engineer, in his letter dated March 2, 2023, recommended that no maintenance guarantee be posted due to the fact that the overall site improvements have been in place for over two years.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands as follows:

1. It has reviewed, agrees with and hereby adopts all recommendations by the Borough Land Use Board Engineer as set forth in his letter dated March 2, 2023.
2. It hereby authorizes the release of the performance guarantees in accordance with the second Bond Reduction in the reduced amount of \$881,324.00 as follows:

Reduced Performance Bond in the amount of: \$793,192.00
 Reduced Cash Bond in the amount of: \$ 88,132.00

- 3. Due to the fact that the overall site improvements have been in place for over two years, the requirement for a maintenance guarantee is hereby waived.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy be forwarded to each of the following:

- A. Borough Land Use Board Engineer;
- B. Borough Chief Financial Officer;
- C. Developer;
- D. Borough Construction Official;
- E. Borough Attorney;
- F. Borough Land Use Board Secretary.

Motion to Approve R 23-081:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-082

AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF \$11,832,306 BOND ANTICIPATION NOTES OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY TO THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY, AND DETERMINING VARIOUS MATTERS IN CONNECTION THEREWITH

WHEREAS, the Borough of Highlands, in the County of Monmouth, New Jersey (the “Borough”) has heretofore adopted, from time to time, various bond ordinances (the “Bond Ordinances”) authorizing various capital improvements, and the issuance and sale, from time to time, of its bonds and bond anticipation notes in order to finance such capital improvements; and

WHEREAS, the Bond Ordinances authorize the Chief Financial Officer to sell any bond anticipation notes thereunder at public or private sale, as determined by the Chief Financial Officer; and

WHEREAS, the Borough has applied to The Monmouth County Improvement Authority (the “MCIA”) to participate in its pooled governmental note financing program (the “Program”); and

WHEREAS, under the Program, the MCIA will issue and sell its pooled notes (the “MCIA Notes”), which MCIA Notes will be secured by (i) payments by various governmental entities located in Monmouth County (including the Borough) under various notes issued by such entities to the MCIA and (ii) the unconditional guaranty of the County of Monmouth (the “County”); and

WHEREAS, on March 8, 2023, the New Jersey Local Finance Board held a hearing and issued positive findings in respect of the issuance of the MCIA Notes by the MCIA; and

WHEREAS, the Borough wishes to participate in the Program, and to issue and sell all or a portion of its bond anticipation notes to the MCIA; and

WHEREAS, the Borough will receive a proposal for the purchase of such bond anticipation notes from the MCIA, which purchase will be effected through a note purchase agreement to be entered into between the Borough and the MCIA; and

WHEREAS, the Borough acknowledges that the MCIA intends to execute a contract of purchase with an underwriter pertaining to the sale of the MCIA Notes, the proceeds of which shall be used by the MCIA, inter alia, to purchase the such bond anticipation notes of the Borough; and

WHEREAS, the Borough now wishes to authorize the issuance and sale of its bond anticipation notes, and the issuance and sale of all or a portion thereof to the MCIA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY, as follows:

SECTION 1. The Chief Financial Officer is hereby authorized to cause all or a portion of its bond anticipation notes (the "Program Notes") to be issued and sold to the MCIA in accordance with the Program.

SECTION 2. The terms and conditions of the sale of the Program Notes to the MCIA shall be set forth in a Note Purchase Agreement to be dated on or about the date of pricing of the MCIA Notes, between the MCIA and the Borough. The execution and delivery by the Mayor, the Business Administrator or the Chief Financial Officer of the Borough (each, an "Authorized Officer") of the Note Purchase Agreement, in such form as shall be approved by such officer, is hereby authorized, such approval to be conclusively evidenced by such officer's execution thereof.

SECTION 3. The Borough hereby authorizes the use of certain information concerning the Program Notes and the Borough in the Preliminary Official Statement and final Official Statement of the MCIA, to be used in connection with the marketing and sale of the MCIA Notes.

SECTION 4. The execution and delivery by an Authorized Officer of a Continuing Disclosure Agreement, if any, to be dated as of the date of closing of the MCIA Notes, between the Borough and the trustee for the MCIA Notes, in such form as shall be approved by such officer, is hereby authorized, such approval to be conclusively evidenced by such officer's execution thereof.

SECTION 5. A portion of the proceeds of sale of the Program Notes to the MCIA may be retained by the MCIA as payment for the Borough's allocable share of issuance expenses and expenses related to the County Guaranty. Any Authorized Officer is hereby authorized and directed to pay all of the costs associated with the sale and issuance of the Program Notes.

SECTION 6. The Authorized Officers and any other officer of the Borough, and the staff and consultants of the Borough, are hereby authorized and directed to take all actions and execute any other agreement which may be necessary or convenient to effectuate the terms of this resolution in connection with the issuance, sale and delivery of the Program Notes, which includes the review and delivery of a preliminary official statement and official statement on behalf of the Borough, and the execution of the Note Purchase Agreement, the Continuing Disclosure Agreement, if any, and any other agreement to be executed in connection with the issuance of the Program Notes or the MCIA Notes.

SECTION 7. This resolution shall take effect immediately.

Motion to Approve R 23-082:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-083
CERTIFYING AND APPROVING 2021 LOSAP CONTRIBUTIONS

WHEREAS, the Length of Service Award Program (LOSAP) has been implemented in accordance with Chapter 388 of the Laws of 1997 (*N.J.S.A 40A: 14-183 et seq.*), to reward members of the Highlands First Aid Squad for their loyal, diligent and devoted services to the residents of the Borough of Highlands; and,

WHEREAS, LOSAP shall provide for annual contributions, by the Borough of Highlands, to a deferred income account, for each eligible member that meets the criteria as outlined in Ordinance 04-09; and,

WHEREAS, the following First Aid and Fire Department members have met all criteria required to receive a LOSAP contribution in the amount set opposite their name.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the LOSAP annual contributions, from the Borough of Highlands, to a deferred income account for each volunteer member listed below, having met the criteria, be made in accordance with the plan established by the Borough of Highlands pursuant to P.L. 1997, c. 388.

BE IT FURTHER RESOLVED that a certified copy of this resolution be returned to each emergency service organization, where it shall be posted for no less than 30-days, as well as in the office of the Municipal Clerk.

Department	Name	Points	Amount
First Aid Squad	Christian Castro	120	1,150.00
	Larry Chesal	136	1,150.00
	Neriko Doerr	147.5	1,150.00
	Bryan Foeri	112	1,150.00
	Billy Mount	177.5	1,150.00
	Marci Mount	148.5	1,150.00
	Rosemary Ryan	186.5	1,150.00
	Warren Terwilliger	229	1,150.00
	Nancy Tran	155.5	1,150.00
	Cody Valkos	142.5	1,150.00
	Nicole Ziegler	200.5	1,150.00
TOTAL First Aid Squad			\$12,650.00
Fire Department	Michael Armstrong	141	1,150.00
	Mark Bedford	136	1,150.00
	Joseph Blewett Sr.	198	1,150.00
	Gary Branin, Sr.	120	1,150.00

Department	Name	Points	Amount
Fire Department	Joseph B. Branin	134	1,150.00
	Joseph M. Branin	126	1,150.00
	Kevin Branin	109	1,150.00
	Brian Burton	141	1,150.00
	William Caizza	340	1,150.00
	Christopher Creighton	155	1,150.00
	Richard Diebold	130	1,150.00
	Edward Edelbach	204	1,150.00
	Wallace Hartsgrove	152	1,150.00
	Martin Hawley Sr.	222	1,150.00
	Matthew Kane	191	1,150.00
	Rebecca Kane Wells	227	1,150.00
	William Kane	361	1,150.00
	Peter Lynch	162	1,150.00
	Patrick Mason	173	1,150.00
	Matthew Mezey	209	1,150.00
	Stephanie Mezey	122	1,150.00
	Paul Murphy	197	1,150.00
	Kevin O'Donnell Sr.	183	1,150.00
	Wayne Occipinto	139	1,150.00
	David Parker	237	1,150.00
	Charles Roemmele	148	1,150.00
	Thomas Snow	315	1,150.00
	Andrew Soyka	207	1,150.00
	Dennis Soyka	185	1,150.00
	Edward Sulkowski	204	1,150.00
	Rudolph Trivett Jr.	315	1,150.00
	Rudolph Trivett Sr.	304	1,150.00
	Eugene Ventimiglia	127	1,150.00
	Charles Wells	216	1,150.00
Total Fire Department			\$39,100.00

Motion to Approve R 23-083:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

 Nancy Tran, Acting Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-084

APPROVING CHANGE ORDER NO. 1 FOR IMPROVEMENTS TO GERTRUDE EDERLE PARK PROJECT

WHEREAS, by way of Resolution 22-171 duly adopted on July 13, 2022, TC Landscape Construction was awarded a contract for Improvements to Gertrude Ederle Park Project; and

WHEREAS, in accordance with the aforesaid contract award, the amount of the contract that was awarded to TC Landscape Construction was in the amount of \$181,800.00; and

WHEREAS, by letter dated March 1, 2023, the Project Engineer, CME Associates, advised that it was necessary to reconstruct the tiered landscape bed as requested by the Highlands Garden Club and approved by the Borough; and

WHEREAS, Change Order No. 1 reflects an increase of \$27,700.00, thereby increasing the Contract amount from \$181,800.00 to \$209,500.00; and

WHEREAS, in accordance with the aforesaid letter, the Project Engineer recommended that the Borough approve Change Order No. 1 in order to allow for the tiered landscape bed reconstruction to be completed.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the recommendation from the Project Engineer, CME Associates, Change Order No. 1 changing the Contract amount from \$181,800 to \$209,500.00, which is an increase of \$27,700.00, be and is hereby approved.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and TC Landscape Construction.

Motion to Approve R 23-084:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-085

APPROVING CLOSEOUT CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR SOUTH BAY AVENUE AND HILLSIDE AVENUE IMPROVEMENTS PROJECT

WHEREAS, by way of Resolution 22-098 duly adopted on April 6, 2022, Jo-Med Contracting Corp. was awarded a contract for the South Bay Avenue and Hillside Avenue Improvements Project; and

WHEREAS, the contract awarded to Jo-Med Contracting Corp. was in the amount of \$657,065.22; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$657,065.22 to an adjusted total of \$576,482.41, for a decrease of \$80,582.81, as specifically set forth in their correspondence dated March 3, 2023; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Jo-Med Contracting Corp. has submitted a two (2) year Maintenance Bond in the amount of \$86,472.36, which is fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$576,482.41, for a decrease of \$80,582.81, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. BX22009591000178MB in the sum of \$86,472.36 issued by Bondex Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. BX22009591000178, issued by Bondex Insurance Company in the amount of \$657,065.22.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Jo-Med Contracting Corp.

Motion to Approve R 23-085:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-086
AUTHORIZING REFUND OF CURB CUT DEPOSIT

WHEREAS, the Borough of Highlands has reviewed the following deposit account:

<u>Account #</u>	<u>Name</u>	<u>Block</u>	<u>Lot</u>	<u>Amount</u>
T-03-56-850-000-001	Jacob Fry	25	5	\$500.00

WHEREAS, no further review is needed for the above account and the applicant has requested that the remaining funds be refunded; and

WHEREAS, the Superintendent of the Department of Public Works has inspected the opening and has deemed the work completed satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the Chief Financial Officer is hereby authorized and directed to refund the above referenced applicant their remaining deposit funds.

Motion to Approve R 23-086:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-087
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated March 10, 2023, which totals as follows:

Current Fund	\$	866,311.94
Sewer Account	\$	54,057.64
Capital Fund	\$	771,643.58
Trust-Other	\$	28,519.30
<u>Federal/State Grants</u>	<u>\$</u>	<u>54.50</u>
Total	\$	1,720,586.96

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,720,586.96** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-087:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/15/2023

Item 19.

CURRENT:		\$	866,311.94
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	54,057.64
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	771,643.58
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	28,519.30
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	54.50
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AARON005 AARON DeLaRosa											
	23-00299	03/01/23	Senior luncheon								
			1 Senior luncheon	75.00	3-01-28-360-000-244	R	03/01/23	03/09/23		3/14/23	N
			Vendor Total:	75.00							
ACACI005 ACACIA, FINANCIAL GROUP, INC.											
	23-00294	02/27/23	Annual Emma filing								
			1 Annual Emma filing	750.00	3-01-20-130-000-224	R	02/27/23	03/08/23		2022	N
			Vendor Total:	750.00							
ACEWA005 ACE WALCO TERMITE CONTROL											
	23-00337	03/09/23	Fire department								
			1 Fire department	63.12	3-01-25-263-000-201	R	03/09/23	03/09/23		991643	N
			Vendor Total:	63.12							
ATC ATC VOICE/DATA, INC.											
	23-00249	02/17/23	Service contract								
			1 Service contract	354.00	3-01-25-263-000-294	R	02/17/23	03/08/23		56444	N
			2 Installed 4 port switch	228.00	3-01-25-263-000-294	R	02/17/23	03/08/23		56910	N
			3 Installed 4 port switch	354.00	3-01-25-263-000-294	R	02/17/23	03/08/23		57729	N
			4 service contract	198.00	3-01-25-263-000-294	R	02/17/23	03/08/23		57919	N
			5 service contract	480.00	3-01-26-310-000-170	R	02/17/23	03/08/23		57356	N
				1,614.00							
			Vendor Total:	1,614.00							

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO													
		23-00303	03/01/23	Commingling									
		1		Commingling	37.13	3-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	03/01/23	03/08/23		14801	N
		Vendor Total:			37.13								
BOUND01 BOUND TREE MEDICAL LLC													
		23-00352	03/10/23	first aid supplies									
		1		first aid supplies	584.42	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	03/10/23	03/10/23		84872171	N
		Vendor Total:			584.42								
BRANIN BRANIN'S CONTRACTING CO.													
		23-00229	02/14/23	Repaired waterservice/Linden A									
		1		Repaired waterservice/Linden A	3,950.00	3-05-55-502-000-294	B Sewer: Other	R	02/14/23	03/08/23		794	N
		Vendor Total:			3,950.00								
CAN01 CANON SOLUTIONS AMERICA													
		23-00348	03/10/23	maintenance copier									
		1		maintenance copier	570.09	3-01-26-310-000-154	B B&G: Equipment Maintenance	R	03/10/23	03/10/23		6002276531	N
		Vendor Total:			570.09								
CME01 CME ASSOCIATES													
		22-00445	04/19/22	Phase I sanitary improvements									
		22		Phase I sanitary improvements	19,772.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	03/10/23		0323950	N
		22-01010	09/12/22	CDBG Marine Place walkway west									
		10		CDBG Marine Place walkway west	54.50	G-02-41-856-000-202	B CDBG 2021 Marine Place Improvements	R	09/12/22	03/10/23		0323951	N
		13		CDBG Marine Place walkway west	522.00	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	09/12/22	03/10/23		0323951	N
					576.50								
		23-00017	01/09/23	Borough Engineer									
		16		Ocean View ROW vacation	1,438.50	T-03-56-850-000-001	B Trust: Street Openings	R	03/10/23	03/10/23		0323940	N
		17		general engineering	2,297.00	3-01-20-165-000-244	B Engineering:General Engineering	R	03/10/23	03/10/23		0323949	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item	Description	Amount	Charge Account	Acct Type Description								
CME01 CME ASSOCIATES												
Continued												
23-00017	01/09/23 Borough Engineer 18 Matthew Street	1,755.00	3-01-20-165-000-244	B Engineering:General Engineering	R	03/10/23	03/10/23				0323952	N
		5,490.50										
	Vendor Total:	25,839.50										
COLLI005 COLLIERS ENGINEERING/DESIGN												
22-00266	03/03/22 Prof. services/skate park 11 Prof. services/skate park	735.00	2-01-20-165-000-244	B Engineering:General Engineering	R	03/03/22	03/10/23				824593	N
22-01164	10/21/22 Community energy master plan											
	1 Community energy master plan	1,680.00	2-01-21-180-001-299	B Mun Land Use: Master Plan - Consultants	R	10/21/22	03/10/23				822740	N
	2 Community energy master plan	2,400.00	2-01-20-165-000-244	B Engineering:General Engineering	R	10/21/22	03/10/23				821248	N
		4,080.00										
23-00250	02/17/23 Construction observation 1 Construction observation	4,755.00	3-01-20-165-000-244	B Engineering:General Engineering	R	02/17/23	03/10/23				824587	N
23-00350	03/10/23 Gis services 1 Gis services	495.00	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	03/10/23	03/10/23				823644	N
	Vendor Total:	10,065.00										
COMCAST COMCAST												
23-00330	03/09/23 22 snugharbor avenue											
	1 22 snugharbor avenue	343.49	3-01-31-450-000-213	B Telecommunications	R	03/09/23	03/09/23				22 SNUGHARBOR	N
	2 17-1 shore dr	94.90	3-01-31-450-000-213	B Telecommunications	R	03/09/23	03/09/23				17-1 SHORE DR	N
	3 40 shore dr	192.79	3-05-55-502-000-213	B Sewer: Telephone	R	03/09/23	03/09/23				40 SHORE DR	N
		631.18										
	Vendor Total:	631.18										
COSTC010 COSTCO												
23-00305	03/03/23 Teen & MWC 1 Teen & MWC	246.59	3-01-28-360-000-245	B Community Ctr: Teen Activities	R	03/03/23	03/08/23				3/3/23	N
	Vendor Total:	246.59										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
CRANE005 CRANEY'S INTERPRETING SERVICES										
	23-00259 02/21/23 2/7/23 court interpreting									
	1 2/7/23 court interpreting		190.00	3-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/21/23	03/08/23	27175	N
	Vendor Total:		190.00							
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN										
	23-00016 01/09/23 Borough Attorney									
	8 Retainer		5,500.00	3-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	03/08/23	03/08/23	399597	N
	9 Hourly		6,926.83	3-01-20-155-000-252	B Legal Services: Consultants Hourly	R	03/08/23	03/08/23	399621	N
	10 Highlands v capatains cove		660.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	03/08/23	03/08/23	399599	N
	11 Highlands & Conway adv Mayron		821.50	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	03/08/23	03/08/23	399620	N
	12 Highlands sale of prop. 47/10		75.00	3-01-20-155-000-294	B Legal Services: Other	R	03/08/23	03/08/23	399623	N
			13,983.33							
	Vendor Total:		13,983.33							
FIRECOMP FIRECOMPANIES.COM										
	23-00289 02/24/23 Open po website service 2023									
	1 Open po website service 2023		239.97	3-01-25-263-000-170	B Fire Dept: Leased Equipment	R	02/24/23	03/08/23	18-106965	N
	Vendor Total:		239.97							
FRANC020 FRANCESCO AMORE										
	23-00359 03/10/23 NJSB BACKGROUND CHECK									
	1 NJSB BACKGROUND CHECK		20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R	03/10/23	03/10/23	3/1/23	N
	Vendor Total:		20.00							
FRANNY01 FRANNY'S PIZZA										
	22-01378 12/21/22 pizza party									
	2 pizza party		105.00	2-01-28-360-000-128	B Community Ctr: Meetings & Conferences	R	12/21/22	03/10/23	3/3/23	N
	Vendor Total:		105.00							
GATEWAY GATEWAY PRESS										
	22-00702 06/16/22 Scans for OPRA #22-145									
	1 Scans for OPRA #22-145		24.00	2-01-20-120-000-220	B Municipal Clerk: Advertising	R	06/16/22	03/09/23	24313	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
GATEWAY GATEWAY PRESS								
Continued								
	22-00738 07/01/22 Copying for OPRA #22-176							
	1 Copying for OPRA #22-176		21.00 2-01-20-120-000-261	B Municipal Clerk: Printing	R	07/01/22 03/09/23	24332	N
	22-00739 07/01/22 PRINTING FOR OPRA							
	1 OPRA printing #22-180		9.00 2-01-20-120-000-261	B Municipal Clerk: Printing	R	07/01/22 03/09/23	24334	N
	2 OPRA printing		9.00 2-01-20-120-000-261	B Municipal Clerk: Printing	R	07/01/22 03/09/23	24329	N
			18.00					
	23-00292 02/24/23 OPRA #23-45							
	1 OPRA #23-45		6.00 3-01-20-120-000-261	B Municipal Clerk: Printing	R	02/24/23 03/09/23	25618	N
	Vendor Total:		69.00					
GEORGE GEORGE WALL								
	23-00242 02/16/23 valve asy							
	1 valve asy		34.04 3-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	02/16/23 03/08/23	225876	N
	2 tpms, spring clock		210.32 3-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	02/16/23 03/08/23	226358	N
			244.36					
	Vendor Total:		244.36					
GPANJ005 GPANJ								
	23-00241 02/16/23 March business meeting							
	1 March business meeting		35.00 3-01-20-130-000-228	B Finance: Meetings & Conferences	R	02/16/23 03/08/23	E1280	N
	Vendor Total:		35.00					
HALET005 HALE TRAILER								
	23-00170 02/03/23 20 FOOT CONTAINER							
	2 20 FOOT CONTAINER		95.00 T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	02/03/23 03/08/23	1560427	N
	Vendor Total:		95.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Exc1
HENRY HENRY HUDSON REGIONAL HIGH SCH								
23-00321	03/08/23 School taxes-march 2023							
	1 School taxes-march 2023		325,676.00	3-01-99-999-002-206	B Regional School Taxes Payable	R 03/08/23 03/08/23	MARCH 2023	N
	Vendor Total:		325,676.00					
HENRYSCH HENRY SCHEIN, INC								
23-00262	02/21/23 first aid supplies							
	1 first aid supplies		728.54	3-01-25-260-000-210	B First Aid: First Aid Supplies	R 02/21/23 03/10/23	34828586	N
	Vendor Total:		728.54					
HIGHBDED HIGHLANDS BOARD OF EDUCATION								
23-00322	03/08/23 school taxes-march 2023							
	1 school taxes-march 2023		356,964.00	3-01-99-999-001-206	B Local School Taxes Payable	R 03/08/23 03/08/23	MARCH 2023	N
	Vendor Total:		356,964.00					
HIGHFIRS HIGHLANDS FIRST AID SQUAD								
23-00291	02/24/23 Reimbursement electric work							
	1 Reimbursement electric work		2,000.00	3-01-25-260-000-296	B First Aid: Machinery & Equipment	R 02/24/23 03/08/23		N
	Vendor Total:		2,000.00					
HOMEDEPO HOME DEPOT CREDIT SERVICES								
23-00012	01/06/23 30 gallon stackable indoor rec							
	1 30 gallon stackable indoor rec		44.65	T-03-56-850-000-007	B Trust: Recycling	R 01/06/23 03/08/23	1587548	N
	Vendor Total:		44.65					
IMPAC005 IMPAC								
23-00306	03/03/23 Fuel							
	1 Fuel		5,887.20	3-01-31-460-000-192	B Fuel	R 03/03/23 03/08/23	SQLCD-821116	N
	Vendor Total:		5,887.20					

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
INTRE005 INTREPID SYSTEMS LLC											
23-00253 02/17/23 Trip charge/8 port switch											
1 Trip charge/8 port switch	393.35	3-01-26-310-000-109	B B&G: Emergency Safety Materials			R	02/17/23	03/08/23		IS0439	N
2 Trip charge/8 port switch	393.35	3-01-28-360-000-170	B Community Ctr: Leased Equipment			R	02/17/23	03/08/23		IS0439	N
	786.70										
Vendor Total:	786.70										
JACOB005 JACOB FRY											
23-00325 03/08/23 REFUND 2021-02 STREET OPENING											
1 REFUND 2021-02 STREET OPENING	500.00	T-03-56-850-000-001	B Trust: Street Openings			R	03/08/23	03/08/23		2021-02	N
Vendor Total:	500.00										
KANE JACQUELINE KANE											
23-00355 03/10/23 NJSP background check											
1 NJSP background check	20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs			R	03/10/23	03/10/23		2/27/23	N
Vendor Total:	20.00										
JCP L JCP & L											
23-00334 03/09/23 North Street											
1 North Street	202.48	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253268	N
2 2 Miller street	3.25	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253267	N
3 42 shore drive	665.58	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253266	N
4 streetscape	67.30	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253265	N
5 27a shore drive	293.55	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253263	N
6 27 shore drive	544.09	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253262	N
7 firehouse	531.51	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253261	N
8 waterwitch receptacles	14.13	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253260	N
9 linden avenue	9.25	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253259	N
10 waterwitch	221.66	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95019253258	N
11 public works	95.04	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95865271350	N
12 201-203 bay avenue	56.63	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95836320479	N
13 22 snugharbor avenue	1,460.63	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95049105976	N
14 waterwitch	30.58	3-01-31-430-000-215	B Electric			R	03/09/23	03/09/23		95217913018	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Exc
JCP	JCP & L	Continued						
23-00334	03/09/23 North Street 15 40 shore drive	Continued	2,709.74 6,905.42	3-05-55-502-000-214	B Sewer: Gas & Electric	R 03/09/23 03/09/23	95019253264	N
Vendor Total:			6,905.42					
KAPPA005	KAPPA CONSTRUCTION CORP.							
22-00587	05/16/22 CONTRACTOR NEW BORO COMPLEX 11 CONTRACTOR NEW BORO COMPLEX		718,148.90	C-04-21-101-000-201	B ORD#21-28 NEW BOROUGH HALL	R 06/02/22 03/03/23	PAYMENT #10	N
Vendor Total:			718,148.90					
WIG01	KEVIN P. WIGENTON, ESQ							
23-00023	01/09/23 Borough Public Defender 1 Borough Public Defender		625.00	3-01-43-495-000-011	B Public Defender: Salaries & Wages	R 01/09/23 03/08/23	KPW0223	N
Vendor Total:			625.00					
KRYST005	KRYSTAL DOS SANTOS							
23-00356	03/10/23 NJSB BACKGROUND CHECK 1 NJSB BACKGROUND CHECK		20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R 03/10/23 03/10/23	2/27/23	N
Vendor Total:			20.00					
LORIA005	LORI ANTHONY							
23-00357	03/10/23 NJSB BACKGROUND CHECK 1 NJSB BACKGROUND CHECK		20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R 03/10/23 03/10/23	3/1/23	N
Vendor Total:			20.00					
MASTE005	MASTER MAINTENANCE OF RED BANK							
23-00341	03/09/23 Cleaning of boro buildings 1 Cleaning of boro buildings		840.00	3-01-26-310-000-178	B B&G: Building Maintenance	R 03/09/23 03/09/23	5951	N
Vendor Total:			840.00					

March 10, 2023
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
MFSC005 MFS CONSTRUCTION								
	21-01275 11/16/21 Construction management servic							
	12 Construction management servic		12,903.10	C-04-16-101-000-201	B ORD#16-7 Pre Const New Borough Hall	R	11/16/21 03/08/23	1221014.000-12 N
	Vendor Total:		12,903.10					
MICHA065 MICHAEL SUKHDEO								
	23-00300 03/01/23 Senior luncheon							
	1 Senior luncheon		75.00	3-01-28-360-000-244	B Community Ctr: Special Events	R	03/01/23 03/09/23	3/14/23 N
	Vendor Total:		75.00					
MONCOU01 MONMOUTH COUNTY								
	23-00281 02/23/23 Reconditioned millings							
	1 Reconditioned millings		94.15	3-01-26-290-000-189	B Streets: Road Material	R	02/23/23 03/08/23	001-2023-1 N
	Vendor Total:		94.15					
MONMO045 MONMOUTH TELECOM								
	23-00340 03/09/23 Data and Voice							
	1 Data and Voice		528.22	3-01-31-440-000-213	B Telephone	R	03/09/23 03/09/23	339808 N
	Vendor Total:		528.22					
MOTOR010 MOTOROLA SOLUTIONS, INC.								
	23-00347 03/10/23 2 way radios							
	1 2 way radios		527.69	3-01-31-440-000-213	B Telephone	R	03/10/23 03/10/23	030556 N
	Vendor Total:		527.69					
NJAMERIC NEW JERSEY AMERICAN WATER								
	23-00329 03/09/23 42 shore drive							
	1 42 shore drive		19.85	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	42 SHORE DR N
	2 22 snugharbor avenue		57.95	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	22 SNUGHARBOR N
	3 17-1 shsore dr		167.30	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	17-1 SHORE DR N
	4 linden avenue		19.85	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	LINDEN AVE N
	5 s bay avenue		19.85	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	S BAY AVE N
	6 27 shore dr		28.15	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	27 SHORE DR N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Invoice	1099 Excl
NJAMERIC NEW JERSEY AMERICAN WATER							
Continued							
	23-00329 03/09/23 42 shore drive		Continued				
	7 waterwitch ave	19.85	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	WATERWITCH AVE N
	8 bay avenue park	49.65	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	BAY AVE PARK N
	9 boro garage	36.45	3-01-31-445-000-219	B Water	R	03/09/23 03/09/23	BORO GARAGE N
	10 123 hydts	7,244.70	3-01-31-463-000-193	B Fire Hydrants	R	03/09/23 03/09/23	123 HYDTS N
	11 17-1 shore dr	102.72	3-01-31-463-000-193	B Fire Hydrants	R	03/09/23 03/09/23	17-1 SHORE DR N
	12 gravelly pt hydts	225.69	3-01-31-463-000-193	B Fire Hydrants	R	03/09/23 03/09/23	GRAVELLY PT HYD N
	13 40 shore dr	124.36	3-05-55-502-000-219	B Sewer: Water	R	03/09/23 03/09/23	40 SHORE DR N
		<u>8,116.37</u>					
	Vendor Total:	8,116.37					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC							
	23-00301 03/01/23 CME Award, LUB 2/9/23 mtg						
	1 CME Award, LUB 2/9/23 mtg	13.33	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	03/01/23 03/08/23	18714 N
	2 CME Award, LUB 2/9/23 mtg	8.06	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	03/08/23 03/08/23	18711 N
		<u>21.39</u>					
	Vendor Total:	21.39					
VETERINA NJ STATE DEPT. OF HEALTH							
	23-00342 03/09/23 dog report for February 2023						
	1 dog report for February 2023	53.40	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	03/09/23 03/09/23	FEBRUARY 2023 N
	Vendor Total:	53.40					
NJSACOP NJSACOP							
	23-00267 02/22/23 Training						
	2 Active Chief NJSACOP member	425.00	3-01-25-240-000-236	B Police: Schooling/Training	R	02/22/23 03/08/23	IN-14860 N
	3 Non-member NJSACOP	445.00	3-01-25-240-000-236	B Police: Schooling/Training	R	02/22/23 03/08/23	IN-14860 N
		<u>870.00</u>					
	Vendor Total:	870.00					

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
ONE CALL ONE CALL CONCEPTS, INC.											
23-00324	03/08/23	Mark outs for February 2023									
1 Mark outs for February 2023	52.91	3-05-55-502-000-154	B Sewer: Equipment Maintenance	R	03/08/23	03/08/23				3025088	N
Vendor Total:	52.91										
PETER010 PETER J. GUARNACCIA											
23-00298	03/01/23	Senior luncheon									
1 Senior luncheon	75.00	3-01-28-360-000-244	B Community Ctr: Special Events	R	03/01/23	03/09/23				3/14/23	N
Vendor Total:	75.00										
PHIL005 PHILIP M. WISNESKI											
23-00304	03/03/23	Senior luncheon									
1 Senior luncheon	75.00	3-01-28-360-000-244	B Community Ctr: Special Events	R	03/03/23	03/09/23				3/14/23	N
Vendor Total:	75.00										
PITNEY PITNEY BOWES, INC.											
23-00308	03/03/23	ink for postage machine									
1 ink for postage machine	305.97	3-01-20-152-000-222	B Central Services: Postage	R	03/03/23	03/09/23				1022655046	N
Vendor Total:	305.97										
PORZIO005 PORZIO, BROMBERG & NEWMAN, PC											
23-00349	03/10/23	Feasibility study									
1 Feasibility study	894.51	3-01-20-155-000-294	B Legal Services: Other	R	03/10/23	03/10/23				3294151	N
Vendor Total:	894.51										
PRINCLIF PRINCIPAL LIFE GROUP											
23-00320	03/08/23	Life Insurance									
1 Life Insurance	965.80	3-01-23-220-000-253	B Current: Group Insurance	R	03/08/23	03/08/23				MARCH 2023	N
Vendor Total:	965.80										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
LLA01 RICARDO D. LLANOS								
	23-00318 03/08/23 PREPARING 2023 BUDGET DOCUMENT							
	1 PREPARING 2023 BUDGET DOCUMENT		650.00 3-01-20-130-000-294	B Finance: Other	R	03/08/23 03/08/23	2023	N
	Vendor Total:		650.00					
RICOH005 RICOH USA, INC.								
	23-00339 03/09/23 Monthly maintenance plan							
	1 Monthly maintenance plan		367.30 3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	03/09/23 03/09/23	5066903470	N
	Vendor Total:		367.30					
RUDER005 RUDERMAN & ROTH, LLC								
	23-00021 01/09/23 Borough Labor Council							
	1 Borough Labor Council		1,190.00 3-01-20-155-000-294	B Legal Services: Other	R	01/09/23 03/08/23	JAN-FEB 2023	N
	Vendor Total:		1,190.00					
RYANM005 RYAN MANDELL								
	23-00328 03/09/23 FINGER PRINTING							
	1 FINGER PRINTING		44.13 3-01-26-290-000-294	B Streets: Other	R	03/09/23 03/09/23	2023	N
	Vendor Total:		44.13					
SEABO005 SEABOARD WELDING SUPPLY, INC.								
	23-00317 03/07/23 ACETYLENE/HAZMAT CHARGE							
	1 ACETYLENE/HAZMAT CHARGE		69.25 3-01-26-310-000-170	B B&G: Leased Equipment	R	03/07/23 03/08/23	949761	N
	Vendor Total:		69.25					
SET01 SETTEMBRINO ARCHITECTS								
	23-00309 03/03/23 New Borough Hall building							
	1 New Borough Hall building		5,343.75 C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	03/03/23 03/08/23	3694-10	N
	2 New Borough Hall building		1,133.56 C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	03/03/23 03/08/23	3694-11	N
	3 New Borough Hall building		370.15 C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	03/03/23 03/08/23	3672	N
	4 New Borough Hall building		2,267.12 C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	03/03/23 03/08/23	3719	N

March 10, 2023
01:36 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
SET01 SETTEMBRINO ARCHITECTS								
		Continued						
	23-00309 03/03/23 New Borough Hall building	Continued						
	5 New Borough Hall building		10,687.50	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	03/03/23 03/08/23	3720 N
			19,802.08					
	Vendor Total:		19,802.08					
SPECTROL SPECTROTEL, INC.								
	23-00331 03/09/23 police department							
	1 police department		406.72	3-01-31-440-000-213	B Telephone	R	03/09/23 03/09/23	11428644 N
	Vendor Total:		406.72					
STAPLES STAPLES ADVANTAGE								
	23-00132 01/26/23 office supplies							
	1 office supplies		56.00	3-01-25-265-000-101	B Uniform Fire: Office Supplies	R	01/26/23 03/09/23	3528811910 N
	Vendor Total:		56.00					
SUBUR005 SUBURBAN DISPOSAL INC.								
	23-00335 03/09/23 February 2023							
	1 February 2023		34,000.00	3-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	03/09/23 03/09/23	9393 N
	2 February 2023		11,480.67	3-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	03/09/23 03/09/23	9393 N
	3 February 2023		3,017.47	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	03/09/23 03/09/23	9393 N
			48,498.14					
	Vendor Total:		48,498.14					
TOMSA T.O.M.S.A.								
	23-00326 03/08/23 FEBRUARY 2023							
	1 FEBRUARY 2023		46,863.05	3-05-55-502-000-196	B Sewer: TOMSA	R	03/08/23 03/08/23	FEBRUARY 2023 N
	Vendor Total:		46,863.05					
TCLAN005 TC LANDSCAPE CONSTRUCTION								
	22-00797 07/14/22 IMPROVEMENTS GERTRUDE EDERLE							
	2 IMPROVEMENTS GERTRUDE EDERLE		26,387.75	T-03-56-854-000-000	B Trust: Open Space	R	07/27/22 03/08/23	PAYMENT #3 N

March 10, 2023
01:36 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
TCLAN005 TC LANDSCAPE CONSTRUCTION Continued								
	22-00797 07/14/22 IMPROVEMENTS GERTRUDE EDERLE	Continued						
	4 IMPROVEMENTS GERTRUDE EDERLE		67,135.12	2-01-44-901-000-265	B Park Improvements	R 07/14/22 03/08/23	PAYMENT #3	N
			93,522.87					
	Vendor Total:		93,522.87					
UNITE005 UNITED SITE SERVICES								
	23-00351 03/10/23 wastewater cleanout							
	1 wastewater cleanout		1,167.14	3-01-28-375-000-181	B Parks: Restroom rental	R 03/10/23 03/10/23	6525866	N
	Vendor Total:		1,167.14					
VERIZON1 VERIZON								
	23-00295 02/27/23 valley st pump station							
	1 valley st pump station		40.44	3-05-55-502-000-213	B Sewer: Telephone	R 02/27/23 03/08/23	2/19/23	N
	2 40 Shore Drive		124.35	3-05-55-502-000-213	B Sewer: Telephone	R 02/27/23 03/08/23	2/19/23	N
			164.79					
	23-00333 03/09/23 fire department							
	1 fire department		266.14	3-01-31-450-000-213	B Telecommunications	R 03/09/23 03/09/23	3/1/23	N
	Vendor Total:		430.93					
VERWIRE VERIZON WIRELESS								
	23-00332 03/09/23 cell phone							
	1 cell phone		76.02	3-01-31-440-000-213	B Telephone	R 03/09/23 03/09/23	9927974765	N
	Vendor Total:		76.02					
VIKIN005 VIKING PEST CONTROL								
	23-00336 03/09/23 pest control 22 snugarbor ave							
	1 pest control 22 snugarbor ave		40.00	3-01-26-310-000-178	B B&G: Building Maintenance	R 03/09/23 03/09/23	16763201	N
	Vendor Total:		40.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
Item Description								Date		Excl
COAST VILLAGE OFFICE SUPPLY										
23-00245 02/16/23 Name Plate										
1 Name Plate			15.35	3-01-21-180-000-294	B Municipal Land Use Law: Other	R	02/16/23	03/08/23	4527860-0	N
2 shipping			8.50	3-01-21-180-000-294	B Municipal Land Use Law: Other	R	02/16/23	03/08/23	4527860-0	N
			23.85							
Vendor Total:			23.85							
VSP VISION SERVICE PLAN										
23-00327 03/09/23 Vision Care										
1 Vision Care			1,080.02	3-01-23-220-000-253	B Current: Group Insurance	R	03/09/23	03/09/23	MARCH 2023	N
Vendor Total:			1,080.02							
TIMMERMA W.E. TIMMERMAN EQUIP. CO., INC.										
22-01244 11/18/22 items for street sweeper										
1 items for street sweeper			1,266.30	2-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	11/18/22	03/09/23	0228067-IN	N
2 items for street sweeper			880.55	3-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	03/09/23	03/09/23	0228621-IN	N
			2,146.85							
Vendor Total:			2,146.85							
WILLI030 WILLIAM MILLER										
23-00358 03/10/23 NJSB BACKGROUND CHECK										
1 NJSB BACKGROUND CHECK			20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R	03/10/23	03/10/23	3/1/23	N
Vendor Total:			20.00							
Total Purchase Orders:		79	Total P.O. Line Items:	134	Total List Amount:	1,720,586.96	Total Void Amount:	0.00		

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	73,384.42	0.00	73,384.42	0.00	0.00	73,384.42
	3-01	792,927.52	0.00	792,927.52	0.00	0.00	792,927.52
	3-05	54,057.64	0.00	54,057.64	0.00	0.00	54,057.64
Year Total:		846,985.16	0.00	846,985.16	0.00	0.00	846,985.16
CAPITAL PROJECTS	C-04	751,871.08	0.00	751,871.08	0.00	0.00	751,871.08
	C-06	19,772.50	0.00	19,772.50	0.00	0.00	-19,772.50
Year Total:		771,643.58	0.00	771,643.58	0.00	0.00	771,643.58
	G-02	54.50	0.00	54.50	0.00	0.00	54.50
TRUST NON BUDGET-TWO RIVER	T-03	28,465.90	0.00	28,465.90	0.00	0.00	28,465.90
	T-12	53.40	0.00	53.40	0.00	0.00	53.40
Year Total:		28,519.30	0.00	28,519.30	0.00	0.00	28,519.30
Total of All Funds:		1,720,586.96	0.00	1,720,586.96	0.00	0.00	1,720,586.96



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-088

EXTENDING SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MIDDLETOWN FOR BUILDING DEPARTMENT SERVICES

WHEREAS, the Borough of Highlands entered into a Shared Services Agreement with the Township of Middletown for Building Department Services for a period of four (4) years beginning January 1, 2019 and ending December 31, 2022, with a one (1) year renewal option; and

WHEREAS, in accordance with the terms of the said Shared Services Agreement, the Township of Middletown would provide the following building department services to the Borough of Highlands; (a) Construction Official, (b) Building Subcode Official, (c) Fire Subcode Official, (d) Electrical Subcode Official, (e) Plumbing Subcode Official; (f) Zoning Officer; (g) Floodplain Manager, (h) Inspectors for each Subcode and Certificate of Occupancy and (i) related clerical and technical support staff; and

WHEREAS, the Borough of Highlands would provide part-time Code Enforcement services for the Leonardo and Monmouth Hills sections of Middletown; and

WHEREAS, as set forth in the Shared Services Agreement, the fee for the above services provided by Middletown Township would be \$192,500.00 per year paid on a quarterly basis by the Borough of Highlands in increments of \$48,125.00 per quarter and should the one (1) year renewal option be exercised, the rate would increase three percent (3%) for the renewal year; and

WHEREAS, the Borough of Highlands desires to extend the terms of the Shared Services Agreement for a period of one (1) year ending on December 31, 2023; and

WHEREAS, in accordance with the terms of the extension of the aforesaid Shared Services Agreement, the Borough of Highlands shall pay the Township of Middletown \$198,275.00 in quarterly payments of \$49,568.75; and

WHEREAS, the Borough of Highlands notified the Township of Middletown of its desire to extend the terms of the Shared Services Agreement for a period of one (1) year ending on December 31, 2023; and

WHEREAS, a certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: Acct# 3-01-42-735-000-299



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Borough of Highlands hereby approves an extension of the Shared Services Agreement with the Township of Middletown for Building Department Services as set forth above, for a period of one (1) year ending December 31, 2023, in an amount not to exceed \$198,275.00 payable in quarterly payments of \$49,568.75.

BE IT FURTHER RESOLVED, that the Borough of Highlands will provide part-time Code Enforcement Services for the Leonardo and Monmouth Hills sections of Middletown Township until December 31, 2023.

BE IT FURTHER RESOLVED that the Mayor and Borough Administrator are hereby authorized to execute any and all documents necessary to effectuate the purpose of this Resolution.

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Borough of Highlands Chief Financial Officer, Administrator and Municipal Attorney, the Middletown Township Administrator and the Municipal Clerk of Middletown Township.

Motion to Approve R 23-088:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-089
APPROVING FIRST AID SQUAD APPLICATION

WHEREAS, the following individual has submitted a Membership Application to be a Cadet to the Highlands First Aid Squad:

Russell Karshmer

WHEREAS, Warren “Jay” Terwilliger, Captain of the First Aid Squad, has approved the Membership Application;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of the above listed individual is hereby approved.

Motion to Approve R 23-089:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-090

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL SERVICES IN CONNECTION WITH
THE CONGRESSIONAL DIRECTED SPENDING APPLICATIONS PROJECT**

WHEREAS, the Borough of Highlands has a need for Professional Services in connection with the Congressional Directed Spending Applications Project pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 13, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for Professional Services in connection with the Congressional Directed Spending Applications Project and includes the following:

- Preparation and submittal of six (6) FY2023 Congressional Directed Spending Applications to Congressman Pallone, Senator Booker and Senator Menendez, as well as assistance with providing cost details, coordinate items needed, provide letters of support, and prepare and submit applications. The scope and fee does not include developing new materials in response to Requests for Information (RFI) from the granting agencies, such as new Benefit Costs Analyses (BCA); one application will be submitted to each of the three (3) offices for each of the following two (2) projects:
 1. Highlands & Monmouth Hills Flood Mitigation and Green Infrastructure Project (application pending with FEMA); and
 2. Veterans Memorial Park – Living Shoreline (USDOD REPI grant awarded for design and permitting).

Total Fee Estimate: \$5,950.00; and

WHEREAS, such Professional Services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed Professional Services in connection with the Congressional Directed Spending Applications Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$5,950.00 for professional services as stated in Colliers Engineering & Design, Inc.'s proposal dated March 13, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 3-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide Professional Services in connection with the Congressional Directed Spending Applications Project as outlined above for an amount not to exceed \$5,950.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-090:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-091

AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH MONMOUTH HILLS, INC. REGARDING A COOPERATIVE EFFORT FOR IMPROVING STORM WATER SYSTEMS AND GREEN INFRASTRUCTURE TO SATISFY NJDEP RULES

WHEREAS, by Resolution 22-207 the Borough of Highlands retained the services of Colliers Engineering & Design, Inc. in connection with its Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans; and

WHEREAS, by Resolution 22-220 the Borough of Highlands previously authorized the application for a Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) grant in connection with the Borough of Highlands and Monmouth Hills flood mitigation and green infrastructure project; and

WHEREAS, the Borough of Highlands and Monmouth Hills, Inc. desire to enter into a memorandum of understanding providing for the cooperation of the two entities in support of the flood mitigation and green infrastructure project and grant process, and further providing for the responsibility of both entities for the cost and maintenance of the project; and

WHEREAS, each party agrees to share in the costs and responsibilities of making formal applications to the NJDEP and FEMA for obtaining permits to construct and maintain new infrastructure for purposes of improving storm water facilities and flood mitigation features, and

WHEREAS, the memorandum of understanding shall include that the Borough of Highlands will take full maintenance responsibility for all new structures within Highlands property, and that Monmouth Hills will take full responsibility for all structures and non-structural features inside the Monmouth Hills Land. The Borough will engage its Department of Public Works and/or third party vendors to be responsible for inspection and maintenance of a new underground storage facility and new pump stations; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor and Borough Administrator be and are hereby authorized to execute Memorandum of Understanding with Monmouth Hills, Inc. outlining the parties' cooperation in support of the flood mitigation and green infrastructure project and grant process, and further providing for the responsibility of both entities for the cost and maintenance of the project, in a form to be reviewed and approved by the Borough Attorney.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are hereby authorized to execute such documents and to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

Motion to Approve R 23-091:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands