



**BOROUGH OF HIGHLANDS**  
**COUNCIL REGULAR MEETING**  
22 Snug Harbor Avenue, Highlands NJ 07732  
Wednesday, May 03, 2023 at 7:00 PM

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## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

### **APPROVAL OF MINUTES**

1. April 19, 2023 Meeting Minutes

### **PUBLIC HEARING ON PROPOSED ORDINANCES**

2. O-23-10 Bond Ordinance Providing for Various Capital Improvements and the Acquisition of Various Capital Equipment, Appropriating \$3,035,000 Therefor and Authorizing the Issuance of \$2,979,193 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey

### **RESOLUTIONS**

3. Public Hearing on the 2023 Municipal Budget
4. R 23-107 Resolution to Amend 2023 Budget
5. Public Hearing on the Budget Amendment
6. R 23-108 Approving 2023 Municipal Budget

### **CONSENT AGENDA**

7. R 23-109 Approving Request for Waiver of Alcohol Ban for Community Center Rental
8. R 23-110 Approving Request for Waiver of Alcohol Ban for Community Center Rental
9. R 23-111 Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with the 88-6 Portland Road Drainage Remediation Project
10. R 23-112 Authorizing the Award of a Non-Fair and Open Contract for Beach Sifting at Snug Harbor Beach and Miller Street Beach for the Summer of 2023

- [11.](#) R 23-113 Extending Outdoor Dining
- [12.](#) R 23-114 CDBG Participation Renewal
- [13.](#) R 23-115 Approving Closeout Change Order and Declaring Acceptance of Contract for Improvements to Gertrude Ederle Park
- [14.](#) R 23-116 Authorizing the Award of a Contract to Spectrotel, Inc. for Internet Connectivity Services
- [15.](#) R 23-117 Approving Plant Sale at Huddy Park
- [16.](#) R 23-118 Authorizing Payment of Bills
- [17.](#) R 23-119 Approval of First Aid Squad Membership Application
- [18.](#) R 23-120 Approving Design Plan for Snug Harbor Skatepark

## **OTHER BUSINESS**

- 19. Invalidation of Inlet Cafe ABC Corporate Structure Change

## **REPORTS**

- 20. Mayor's Report

## **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

## **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

## **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

21. Pending or Anticipated Litigation

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

**ADJOURNMENT**

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsborough.org](mailto:clerk@highlandsborough.org)



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## ORDINANCE O-23-10

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT, APPROPRIATING \$3,035,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,979,193 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BE IT ORDAINED** by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$3,035,000, said sum being inclusive of all appropriations heretofore made therefor, including \$1,546,860 grant funds expected to be received from the New Jersey Department of Transportation (NJDOT), \$148,000 grant funds expected to be received from the Monmouth County Municipal Open Space Grant (MCOSG) Program, \$149,000 grant funds expected to be received from the State of New Jersey Department of Community Affairs Local Recreation Improvement Grant (LRIG) Program, \$75,000 grant funds expected to be received from the New Jersey Department of Environmental Protection (NJDEP), and the sum of \$55,807 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$2,979,193, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of:

i) reconstruction of Bayside Drive and Marie Avenue, with a total appropriation and estimated cost of \$560,000 including \$246,860 grant funds expected to be received from the NJDOT, estimated maximum amount of bonds and notes therefor of \$544,343, and an average period of usefulness of ten (10) years;

ii) road improvements to Washington Avenue, with a total appropriation and estimated cost of \$150,000, estimated maximum amount of bonds and notes therefor of \$142,500, and an average period of usefulness of ten (10) years;

iii) sidewalk/curb improvements at or in the vicinity of the Borough Municipal Building, with a total appropriation and estimated cost of \$75,000, estimated maximum amount of bonds and notes therefor of \$71,250, and an average period of usefulness of ten (10) years;

iv) various improvements to Overlook Park, with a total appropriation and estimated cost of \$250,000, including \$148,000 grant funds expected to be received from the MCOSG Program and \$74,000 grant funds expected to be received from the LRIG Program, estimated maximum amount of bonds and notes therefor of \$248,600, and an average period of usefulness of fifteen (15) years;



v) reconstruction of Linden Avenue, Waterwitch Avenue and Bay Avenue, with a total appropriation and estimated cost of \$1,300,000 including \$1,300,000 grant funds expected to be received from the NJDOT, estimated maximum amount of bonds and notes therefor of \$1,300,000, and an average period of usefulness of ten (10) years;

vi) various improvements to Veterans Memorial Park, with a total appropriation and estimated cost of \$150,000 including \$75,000 grant funds expected to be received from the LRIG Program, estimated maximum amount of bonds and notes therefor of \$146,250, and an average period of usefulness of fifteen (15) years;

vii) various improvements to Frank Hall Park, with a total appropriation and estimated cost of \$50,000, estimated maximum amount of bonds and notes therefor of \$47,500, and an average period of usefulness of fifteen (15) years;

viii) various improvements to the skatepark at Snug Harbor Park, including, but not limited to, fencing and sound buffering improvements, with a total appropriation and estimated cost of \$50,000, estimated maximum amount of bonds and notes therefor of \$47,500, and an average period of usefulness of fifteen (15) years;

ix) landscape design for various municipal parks within the Borough, with a total appropriation and estimated cost of \$50,000, estimated maximum amount of bonds and notes therefor of \$47,500, and an average period of usefulness of five (5) years;

x) acquisition of a public works pickup truck and lawnmower, and acquisition and installation of various hardware/software and related equipment for the Borough, with a total appropriation and estimated cost of \$250,000, estimated amount of bonds and notes therefor of \$237,500, and an average period of usefulness of 6.60 years; and

xi) acquisition and installation of an electric vehicle charging station for the municipal parking lot, with a total appropriation and estimated cost of \$150,000 including \$75,000 grant funds expected to be received from the NJDEP, estimated maximum amount of bonds and notes therefor of \$146,250, and an average period of usefulness of fifteen (15) years, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$2,979,193, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$3,035,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$3,035,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$55,807 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10.7168 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,979,193 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$607,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

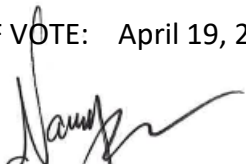
Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-23-10:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 19, 2023

  
\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

Public Hearing for O-23-10:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 3, 2023

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

# 2023 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2023 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF HIGHLANDS

COUNTY: MONMOUTH

<u>Carolyn Broullon</u> Mayor's Name	<u>December 31, 2025</u> Term Expires
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Municipal Officials	
<u>Nancy Tran</u> Municipal Clerk	{ <u>1/8/2022</u> Date of Orig. Appt.
<u>Patrick J. DeBlasio, CTC</u> Tax Collector	
<u>Patrick J. DeBlasio, CMFO, CPA</u> Chief Financial Officer	<u>C-2157</u> Cert. No.
<u>Robert W. Allison, CPA,RMA,PSA</u> Registered Municipal Accountant	<u>724</u> Cert. No.
<u>Brian Chabarek, Esq</u> Municipal Attorney	<u>675</u> Cert. No.
	<u>483</u> Lic. No.

Governing Body Members	
Name	Term Expires
<u>Jo-Anne Olszewski-Council President</u>	<u>12/31/2023</u>
<u>Leo Cervantes</u>	<u>12/31/2024</u>
<u>Karen Chelak</u>	<u>12/31/2024</u>
<u>Donald Melnyk-Council Member</u>	<u>12/31/2023</u>

Official Mailing Address of Municipality

<u>Borough of Highlands</u>
<u>42 Shore Drive</u>
<u>Highlands, NJ 07732</u>

Fax #: 732-872-0670

2023  
MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the 15th day of March, 2023 and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 15th day of March, 2023

Nany Tran, Municipal Clerk  
Clerk  
42 Shore Drive  
Address  
Highlands, NJ 07732  
Address  
732-872-1224  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 15th day of March, 2023

Robert W. Allison, RMA, CPA, PSA  
Registered Municipal Accountant  
Freehold, NJ 07728  
Address  
912 Highway 33, Suite 2  
Address  
732-409-0800  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 15th day of March, 2023

Patrick J. DeBlasio, CFO, CPA, CGFM  
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

*(Do not advertise this Certification form)*

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated:                     , 2023 By:

# MUNICIPAL BUDGET NOTICE

## Section 1.

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2023

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of March 30th, 2023

The Governing Body of the BOROUGH of HIGHLANDS does hereby approve the following as the Budget for the year 2023:

**RECORDED VOTE**

(Insert Last Name)

**Ayes**

## Nays

## Abstained

**Absent**

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of HIGHLANDS, County of MONMOUTH, on March 15th, 2023.

A Hearing on the Budget and Tax Resolution will be held at Borough of Highlands, on May 3rd, 2023 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

# EXPLANATORY STATEMENT

## SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

			YEAR 2023
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)			XXXXXXXXXXXXX
1. Appropriations within "CAPS" -			XXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}			8,890,148.00
2. Appropriations excluded from "CAPS" -			XXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}			3,342,163.45
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)			-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)			3,342,163.45
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	94.71%	Percent of Tax Collections	1,100,000.00
4. Total General Appropriations (Item 9, Sheet 29)			13,332,311.45
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)			3,773,881.54
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)			XXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)			9,558,429.91
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)			-
(c) Minimum Library Tax			-

## EXPLANATORY STATEMENT - (Continued)

## SUMMARY OF 2022 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	12,326,414.24	1,673,373.78	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87	20,049.03						
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	12,346,463.27	1,673,373.78	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	11,291,672.45	1,186,513.03	-	-	-	-	-
Reserved	1,054,736.06	486,860.75	-	-	-	-	-
Unexpended Balances Canceled	54.76	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	12,346,463.27	1,673,373.78	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-



## EXPLANATORY STATEMENT - (Continued)

## BUDGET MESSAGE

CAP CALCULATION

Total General Appropriations for 2022	12,326,414.00
Cap Base Adjustment:	
Subtotal	<u>12,326,414.00</u>
Exceptions Less:	
Total Other Operations	134,500.00
Total Uniform Construction Code	
Total Interlocal Service Agreement	697,000.00
Total Additional Appropriations	
Total Capital Improvements	500,000.00
Total Debt Service	1,261,004.00
Transferred to Board of Education	
Type I School Debt	
Total Public & Private Programs	42,203.00
Judgements	
Total Deferred Charges	
Cash Deficit	
Reserve for Uncollected Taxes	<u>1,100,000.00</u>
Total Exceptions	<u>3,734,707.00</u>
Amount on Which CAP is Applied	8,591,707.00
<u>2.5%</u> CAP	<u>214,792.68</u>
Allowable Operating Appropriations before	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	8,806,499.68

CAP CALCULATION

Allowable Operating Appropriations before		
Additional Exceptions per (N.J.S.A. 40A:4-45.3)		8,806,499.68
Additions:		
New Construction (Assessor Certification)		27,859.82
2021 Cap Bank Utilized		
2022 Cap Bank Utilized		
Total Additions		<u>27,859.82</u>
Maximum Appropriations within "CAPS" Sheet 19 @	2.5%	<u>8,834,359.50</u>
Additional Increase to COLA rate.	3.5%	
Amount of Increase allowable.	1.0%	<u>85,917.07</u>
Maximum Appropriations within "CAPS" Sheet 19 @	3.5%	<u>8,920,276.57</u>
Total General Appropriations for Municipal Purposes		<u>8,890,148.00</u>
(Sheet 19, H-1)		
Over or (Under) Appropriations Cap		<u>(30,128.57)</u>

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)

**BUDGET MESSAGE**

## BUDGET MESSAGE

## RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the Municipality's Employee Group Insurance

Estimated Group Insurance Costs - 2023	<u>\$ 1,410,000.00</u>
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**Estimated Amounts to be Contributed by Employees:**

Contribution from all eligible emp.	<u>110,000.00</u>
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110,000.00

Budgeted Group Insurance - Inside CAP	1,112,032.00
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**Budgeted Group Insurance - Utilities**

Budgeted Group Insurance - Outside CAP	187,968.00
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TOTAL	1,300,000.00
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Instead of receiving Health Benefits, 8 employees have elected an opt-out for 2023. This opt-out amount is budgeted separately.

## Health Benefits Waiver

## Salaries and Wages

**\$ 50,000.00**

## EXPLANATORY STATEMENT - (Continued)

## BUDGET MESSAGE

## NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1).  
The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

## LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	8,437,652.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	2,000.00
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	8,435,652.00
Plus 2% CAP Increase	168,713.04
<b>ADJUSTED TAX LEVY</b>	<b>8,604,365.04</b>
Plus: Assumption of Service/Function	
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>	<b>8,604,365.04</b>

## ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

8,604,365.04

## Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	209,328.00
Allowable Pension Obligations Increases	63,321.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	385,048.00
Recycling Tax appropriation	2,000.00
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	
Add Total Exclusions	659,697.00
Less Cancelled or Unexpended Waivers	
Less Cancelled or Unexpended Exclusions	55.00

## ADJUSTED TAX LEVY

9,264,007.04

## Additions:

New Ratables - Increase for new construction	2,938,800
Prior Year's Local Purpose Tax Rate (per \$100)	0.948
New Ratable Adjustment to Levy	27,859.82
Amounts approved by Referendum	
Levy CAP Bank Applied	266,563.00
rounding	0.05
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>9,558,429.91</b>

## AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES

9,558,429.91

## OVER OR (UNDER) 2% LEVY CAP

(0.00)

(must be equal or under for Introduction)

		EXPLANATORY STATEMENT - (Continued)	Item 3.
		BUDGET MESSAGE	
<b>"2010" LEVY CAP BANKS:</b>			
<b>2020</b>			
Maximum Allowable Amount to be Raised by Taxation			
Amount to be Raised by Taxation for Municipal Purpose			
Available for Banking (CY 2023)		92,615	
Amount Used in CY 2023		92,615	
Balance to Expire		-	
<b>2021</b>			
Maximum Allowable Amount to be Raised by Taxation			
Amount to be Raised by Taxation for Municipal Purpose			
Available for Banking (CY 2023 - CY 2024)		337,782	
Amount Used in CY 2023		173,948	
Balance to Carry Forward (CY 2024)		163,834	
<b>2022</b>			
Maximum Allowable Amount to be Raised by Taxation		8,715,831	
Amount to be Raised by Taxation for Municipal Purpose		8,437,652	
Available for Banking (CY 2023 - CY 2025)		278,179	
Amount Used in CY 2023			
Balance to Carry Forward (CY 2024 - CY2025)		278,179	
<b>2023</b>			
Maximum Allowable Amount to be Raised by Taxation		9,558,430	
Amount to be Raised by Taxation for Municipal Purpose		9,558,430	
Available for Banking (CY 2024 - CY 2026)		0	
<b>Total Levy CAP Bank</b>		442,013	

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
1. Surplus Anticipated	08-101	2,000,000.00	2,500,000.00	2,500,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	2,000,000.00	2,500,000.00	2,500,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Alcoholic Beverages	08-103	20,000.00	18,000.00	24,505.80
Other	08-104	15,000.00	15,000.00	15,137.00
Fees and Permits	08-105	100,000.00	110,000.00	101,210.80
Fines and Costs:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Municipal Court	08-110	75,000.00	40,000.00	97,173.17
Other	08-109			
Interest and Costs on Taxes	08-112	80,000.00	120,000.00	101,674.53
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	100,000.00	8,000.00	147,356.66
Anticipated Utility Operating Surplus	08-114			
Cable TV Franchise Fee	08-118	20,000.00	19,000.00	24,499.66

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]

**Sheet 4c**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
<b>3. Miscellaneous Revenues - Section A: Local Revenues (continued)</b>				
<b>Total Section A: Local Revenue</b>	<b>08-001</b>	<b>410,000.00</b>	<b>330,000.00</b>	<b>511,557.62</b>



## Item 3.

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CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 3.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160	110,000.00	100,000.00	138,975.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	110,000.00	100,000.00	138,975.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

<b>GENERAL REVENUES</b>	<b>FCOA</b>	<b>Anticipated</b>		<b>Realized in Cash in 2022</b>
		<b>2023</b>	<b>2022</b>	
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>				
<b>With Prior Written Consent of the Director of Local Government Services</b>				
<b>Shared Service Agreements Offset With Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Total Section D: Shared Service Agreements Offset With Appropriations</b>	11-001	-	-	-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services -				
Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section E: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]





**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	252,000.00	177,000.00	172,094.39

## CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 3.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
<b>Summary of Revenues</b>	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>1. Surplus Anticipated (Sheet 4, #1)</b>	08-101	2,000,000.00	2,500,000.00	2,500,000.00
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)</b>	08-102	-	-	-
<b>3. Miscellaneous Revenues:</b>	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	410,000.00	330,000.00	511,557.62
Total Section B: State Aid Without Offsetting Appropriations	09-001	375,505.18	354,559.00	354,559.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	110,000.00	100,000.00	138,975.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	246,376.36	47,252.27	47,252.27
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	252,000.00	177,000.00	172,094.39
<b>Total Miscellaneous Revenues</b>	13-099	1,393,881.54	1,008,811.27	1,224,438.28
<b>4. Receipts from Delinquent Taxes</b>	15-499	380,000.00	400,000.00	376,531.33
<b>5. Subtotal General Revenues (Items 1, 2, 3 and 4)</b>	13-199	3,773,881.54	3,908,811.27	4,100,969.61
<b>6. Amount to be Raised by Taxes for Support of Municipal Budget:</b>	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	9,558,429.91	8,437,652.00	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191	-		XXXXXXXXXXXX
c) Minimum Library Tax	07-192	-		XXXXXXXXXXXX
<b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>	07-199	9,558,429.91	8,437,652.00	9,186,278.50
<b>7. Total General Revenues</b>	13-299	13,332,311.45	12,346,463.27	13,287,248.11

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT						-		-
Borough Administrator						-		-
Salaries and Wages	20-100	1	180,000.00	160,000.00		160,000.00	159,725.00	275.00
Other Expenses	20-100	2	5,575.00	4,650.00		4,650.00	4,279.20	370.80
						-		-
Central Services						-		-
Salaries and Wages	20-100	1	25,000.00	30,000.00		25,000.00	10,442.68	14,557.32
Other Expenses	20-100	2	30,000.00	30,000.00		30,000.00	29,974.64	25.36
						-		-
Mayor's Department						-		-
Salaries and Wages	20-110	1				-		-
Other Expenses	20-110	2	20,600.00	20,600.00		20,600.00	20,600.00	-
						-		-
Borough Clerk						-		-
Salaries and Wages	20-120	1	90,000.00	100,000.00		100,000.00	63,519.52	36,480.48
Other Expenses	20-120	2	45,000.00	41,500.00		41,500.00	39,103.17	2,396.83
						-		-
						-		-
						-		-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Financial Administration						-		-
Salaries and Wages	20-130	1	158,000.00	160,000.00		160,000.00	143,481.43	16,518.57
Other Expenses	20-130	2	18,000.00	18,000.00		18,000.00	11,698.80	6,301.20
Audit Services	20-130	2	55,000.00	50,000.00		50,000.00		50,000.00
						-		-
Collection of Taxes						-		-
Salaries and Wages	20-145	1	110,000.00	115,000.00		105,000.00	86,919.49	18,080.51
Other Expenses	20-145	2	12,000.00	11,000.00		11,000.00	10,783.53	216.47
						-		-
Assessment of Taxes						-		-
Salaries and Wages	20-150	1	55,000.00	45,000.00		45,000.00	41,582.72	3,417.28
Other Expenses	20-150	2	44,500.00	44,500.00		44,500.00	23,970.04	20,529.96
						-		-
Legal Services and Costs						-		-
Salaries and Wages	20-155	1				-		-
Other Expenses	20-155	2	305,000.00	305,000.00		305,000.00	238,039.55	66,960.45
						-		-
Grants Writer						-		-
Other Expenses	20-130	2	5,000.00	5,000.00		5,000.00		5,000.00
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Engineering Services and Costs						-		-
Other Expenses	20-165	2	290,000.00	280,000.00		285,000.00	280,227.93	4,772.07
						-		-
CODE ENFORCEMENT						-		-
Code Enforcement Officer						-		-
Salaries and Wages	21-190	1	125,000.00	118,000.00		118,000.00	115,607.95	2,392.05
Other Expenses	21-190	2	11,000.00	11,000.00		11,000.00	5,182.00	5,818.00
Other Expenses-Substandard Housing	21-190	2	25,000.00	25,000.00		-		-
						-		-
MUNICIPAL LAND USE LAW (NJSA 40A:55D-1)						-		-
Salaries and Wages	21-180	1	12,000.00	15,000.00		15,000.00	4,950.00	10,050.00
Other Expenses	21-180	2	58,550.00	58,550.00		58,550.00	44,764.41	13,785.59
Zoning-OE	21-180	2	21,000.00	22,500.00		22,500.00	9,273.50	13,226.50
Master Plan	21-180	2	5,000.00	5,000.00		5,000.00	5,000.00	-
						-		-
INSURANCE						-		-
General Liability	23-210	2	205,000.00	195,000.00		185,000.00	182,554.43	2,445.57
General Liability-Flood Insurance	23-210	2	37,000.00	37,000.00		37,000.00	20,405.00	16,595.00
Workers Compensation Insurance	23-215	2	250,000.00	235,000.00		235,000.00	235,000.00	-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE-CONTINUED						-		-
Employee Group Insurance	23-225	2	1,112,032.00	1,100,000.00		1,068,000.00	1,046,228.72	21,771.28
Group Salary Insurance	23-225	1	50,000.00	48,000.00		48,000.00	45,207.61	2,792.39
						-		-
PUBLIC SAFETY FUNCTIONS						-		-
Fire						-		-
Other Expenses	25-265	2	110,800.00	110,800.00		110,800.00	109,512.46	1,287.54
Police						-		-
Salaries and Wages	25-240	1	2,000,000.00	1,922,000.00		1,952,000.00	1,925,613.74	26,386.26
Other Expenses	25-240	2	165,500.00	165,500.00		165,500.00	132,209.04	33,290.96
School Crossing Guards						-		-
Salaries and Wages	25-241	1	45,000.00	30,000.00		40,000.00	34,025.38	5,974.62
Other Expenses	25-241	2	4,000.00	4,000.00		4,000.00	480.85	3,519.15
						-		-
						-		-
						-		-
Municipal Court						-		-
Salaries and Wages	43-490	1	18,500.00	18,500.00		18,500.00	14,410.08	4,089.92
Other Expenses	43-490	2	4,800.00	4,800.00		4,800.00	3,146.00	1,654.00
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
First Aid Organization Contribution	25-260	2	35,500.00	35,500.00		35,500.00	31,462.70	4,037.30
Emergency Management Services						-		-
Salaries and Wages	25-252	1	6,000.00	4,200.00		8,200.00	7,053.78	1,146.22
Other Expenses	25-252	2	34,400.00	31,600.00		31,600.00	31,535.15	64.85
Public Defender						-		-
Salaries and Wages	43-495	1	4,000.00	2,500.00		2,500.00	2,500.00	-
Other Expenses	43-495	2				-		-
Fire Hydrant Fees	25-265	2	76,000.00	74,000.00		74,000.00	73,915.37	84.63
Uniform Fire Safety Act						-		-
Salaries and Wages	25-265	1	48,000.00	43,000.00		46,000.00	45,803.14	196.86
Other Expenses	25-265	2	7,360.00	7,360.00		7,360.00	2,688.38	4,671.62
Municipal Prosecutor						-		-
Salaries and Wages	25-275	1	20,000.00	20,000.00		20,000.00	15,240.00	4,760.00
Other Expenses	25-275	2				-		-
PUBLIC WORKS FUNCTION						-		-
Road Repair and Maintenance:						-		-
Salaries and Wages	26-290	1	460,000.00	440,000.00		440,000.00	409,523.73	30,476.27
Other Expenses	26-290	2	95,000.00	89,000.00		89,000.00	50,696.47	38,303.53
						-		-
						-		-



## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Snow Removal						-		-
Salaries and Wages	26-290	1	20,000.00	20,000.00		20,000.00	11,086.78	8,913.22
Other Expenses	26-290	2	40,000.00	42,350.00		42,350.00	20,625.49	21,724.51
Sanitation						-		-
Salaries and Wages	32-465	1	15,000.00	20,000.00		20,000.00	6,032.00	13,968.00
Other Expenses	32-465	2	44,000.00	44,000.00		44,000.00	38,141.55	5,858.45
Other Expenses-Contractual Services	32-465	2	425,000.00	400,000.00		425,000.00	387,377.92	37,622.08
Mechanical Garage						-		-
Salaries and Wages	26-315	1				-		-
Other Expenses	26-315	2	19,500.00	19,500.00		19,500.00	9,243.27	10,256.73
Public Buildings						-		-
Salaries and Wages	26-300	1	50,000.00	65,000.00		40,000.00	29,920.61	10,079.39
Other Expenses	26-300	2	100,000.00	99,000.00		99,000.00	89,272.44	9,727.56
						-		-
Shade Tree Commission						-		-
Other Expenses	26-300	2	1,000.00	1,000.00		1,000.00		1,000.00
						-		-
Condominium Services						-		-
Other Expenses	26-325	2	42,500.00	36,500.00		36,500.00	36,500.00	-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES						-		-
Services of Monmouth County Regional Health						-		-
Commission Contract (RS 40:13)	27-330	2				-		-
						-		-
Environmental Commission						-		-
Other Expenses	27-335	2	500.00	500.00		500.00		500.00
						-		-
Animal Control						-		-
Other Expenses	27-340	2	22,000.00	22,000.00		22,000.00	17,326.70	4,673.30
						-		-
Community-School Substance Safety and Health	27-365	2	3,000.00	3,000.00		3,000.00		3,000.00
						-		-
NJ Public Employees Occupational Safety and Health						-		-
Other Expenses	27-330	2	4,000.00	4,000.00		4,000.00		4,000.00
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
PARK AND RECREATION FUNCTIONS						-		-
Beachfront Maintenance						-		-
Salaries and Wages	28-380	1	6,000.00	6,000.00		6,000.00		6,000.00
Other Expenses	28-380	2	10,500.00	9,600.00		9,600.00	9,600.00	-
Parks and Playgrounds						-		-
Other Expenses	28-375	2	12,000.00	11,000.00		11,000.00	10,778.56	221.44
						-		-
Celebration of Public Events, Anniversary or Holiday						-		-
Other Expenses	28-370	2	8,000.00	7,000.00		7,000.00	5,239.52	1,760.48
						-		-
Community Center						-		-
Salaries and Wages	28-370	1	175,000.00	150,000.00		167,000.00	167,000.00	-
Other Expenses	28-370	2	40,000.00	32,450.00		32,450.00	30,196.97	2,253.03
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
Accumulated Sick Leave	31-430	1	35,000.00	35,000.00		35,000.00	34,618.95	381.05
						-		-
UTILITY EXPENSES AND BULK PURCHASES						-		-
Electricity	31-430	2	70,000.00	66,000.00		66,000.00	64,658.95	1,341.05
Street Lighting	31-435	2	60,000.00	57,000.00		57,000.00	49,246.06	7,753.94
Telephone	31-440	2	52,000.00	40,000.00		48,000.00	44,257.67	3,742.33
Water	31-445	2	19,000.00	17,500.00		17,500.00	17,182.59	317.41
Natural Gas	31-446	2	17,500.00	15,000.00		15,000.00	13,262.37	1,737.63
Telecommunication Costs	31-450	2	45,000.00	45,000.00		45,000.00	26,022.27	18,977.73
Gasoline and Diesel Fuel	31-446	2	100,000.00	90,000.00		95,000.00	91,884.19	3,115.81
						-		-
						-		-
LANDFILL/SOLID WASTE DISPOSAL COSTS						-		-
Monmouth County Reclamation Center						-		-
Other Expenses	32-465	2	215,000.00	215,000.00		215,000.00	190,430.26	24,569.74
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code								
Construction Official								
Salaries and Wages	22-195	1	2,500.00	2,500.00		2,500.00		2,500.00
Other Expenses	22-195	2	15,000.00	17,500.00		17,500.00	4,725.00	12,775.00
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
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						-		-
Total Operations {Item 8(A)} within "CAPS"	34-199		8,164,117.00	7,886,460.00	-	7,886,460.00	7,172,967.71	713,492.29
B. Contingent	35-470	2	10,000.00	10,000.00	XXXXXXXXXX	10,000.00	9,260.85	739.15
Total Operations Including Contingent - within "CAPS"	34-201		8,174,117.00	7,896,460.00	-	7,896,460.00	7,182,228.56	714,231.44
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	3,710,000.00	3,569,700.00	-	3,593,700.00	3,374,264.59	219,435.41
Other Expenses (Including Contingent)	34-201	2	4,464,117.00	4,326,760.00	-	4,302,760.00	3,807,963.97	494,796.03

Sheet 17a



## CURRENT FUND - APPROPRIATIONS

[illegible]

## CURRENT FUND - APPROPRIATIONS

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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	122,985.00	120,574.00		120,574.00	120,574.00	-
Social Security System (O.A.S.I.)	36-472	165,000.00	155,000.00		155,000.00	153,979.23	1,020.77
Consolidated Police & Fireman's Pension Fund	36-474				-		-
Police and Firemen's Retirement System of NJ	36-475	427,046.00	418,673.00		418,673.00	418,673.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225				-		-
					-		-
					-		-
					-		-
Defined Contribution Retirement Program (DCRP)	36-477	1,000.00	1,000.00		1,000.00	1,000.00	-
					-		-
<b>Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>	<b>34-209</b>	<b>716,031.00</b>	<b>695,247.00</b>	<b>-</b>	<b>695,247.00</b>	<b>694,226.23</b>	<b>1,020.77</b>
(F) Judgments	37-480				-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855				-		-
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>34-299</b>	<b>8,890,148.00</b>	<b>8,591,707.00</b>	<b>-</b>	<b>8,591,707.00</b>	<b>7,876,454.79</b>	<b>715,252.21</b>

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
Length of Service Award Program	43-490	2	75,000.00	75,000.00		75,000.00	12,650.00	62,350.00
						-		-
Public Employees' Retirement System	36-471	2	6,371.00			-		-
Police and Firemen's Retirement System of NJ	36-475	2	56,951.00			-		-
Stormwater Management	20-150	2	57,500.00	57,500.00		57,500.00	12,406.84	45,093.16
						-		-
Recycling Tax (NJSA 13:1E-96.5)	25-251	2	2,000.00	2,000.00		2,000.00	117.18	1,882.82
Employee Group Insurance	23-215	2	187,968.00			-		-
						-		-
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## CURRENT FUND - APPROPRIATIONS

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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
<b>Uniform Construction Code</b> Appropriations Offset by Increased Fee Revenues     (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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<b>Total Uniform Construction Code Appropriations</b>	<b>22-999</b>		-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Atlantic Highlands-Maintenance of Motor Vehicles	42-105	2	60,000.00	60,000.00		60,000.00	48,936.65	11,063.35
Atlantic Highlands-Municipal Court	42-106	2	87,000.00	85,000.00		85,000.00	84,696.93	303.07
SeaBright- Life Guards	42-107	2	62,000.00	62,000.00		62,000.00	39,138.00	22,862.00
Middletown-Construction Office	42-108	2	210,000.00	210,000.00		210,000.00	192,500.00	17,500.00
Monmouth County-Dispatch	42-109	2	100,000.00	100,000.00		100,000.00	95,625.00	4,375.00
EMS/JFK Medical Services	42-110	2	180,000.00	180,000.00		180,000.00	150,000.00	30,000.00
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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## CURRENT FUND - APPROPRIATIONS

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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Matching Funds for Grants	41-899		15,000.00	15,000.00		15,000.00	3,738.55	11,261.45
Municipal Alliance on Alcoholism and Drug Abuse						-	-	-
County Share	40-501	2				-	-	-
Municipal Share	40-501	2				-	-	-
Alliance Program Donations	40-501	2				-	-	-
Alcohol Education	40-502	2	4,580.04	4,089.58		4,089.58	4,089.58	-
Body Armor Grant	40-503	2	1,252.04	1,420.74		1,420.74	1,420.74	-
Clean Communities	40-504	2	12,357.61	13,142.30		13,142.30	13,142.30	-
CDBG Marine Place Improvements	40-505	2				-	-	-
Drunk Driving Enforcement Grant	40-506	2	7,520.00			-	-	-
County Open Space-Snug Harbor Park	40-507	2	200,000.00			-	-	-
Body Armor 2022	40-508	2		1,008.38		1,008.38	1,008.38	-
Summer Food	40-512	2	3,124.43			-	-	-
Recycling Tonnage Grant	40-517	2	7,542.24	7,542.24		7,542.24	7,542.24	-
Clean Energy Grant	40-515	2	10,000.00			-	-	-
159 Resolution-Municipal Alliance	40-519	2		20,049.03		20,049.03	20,049.03	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
						-	-	-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS" (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
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						-	-	-
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						-	-	-
						-	-	-
						-	-	-
Total Public and Private Programs Offset by Revenues	40-999		261,376.36	62,252.27	-	62,252.27	50,990.82	11,261.45
Total Operations - Excluded from "CAPS"	34-305		1,346,166.36	893,752.27	-	893,752.27	687,061.42	206,690.85
Detail:								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	1,331,166.36	878,752.27	-	878,752.27	683,322.87	195,429.40

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (C) Capital Improvements - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902					-		-
Capital Improvement Fund	44-901		200,000.00	200,000.00	xxxxxxxxxxx	200,000.00	200,000.00	-
Park Improvements	44-904	2		150,000.00		150,000.00	150,000.00	-
Acquisition of Various Equipment	44-905	2	150,000.00	150,000.00		150,000.00	17,207.00	132,793.00
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (C) Capital Improvements - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
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						-		-
						-		-
<b>Public and Private Programs Offset by Revenues:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865					-		-
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<b>Total Capital Improvements Excluded from "CAPS"</b>	44-999		350,000.00	500,000.00	-	500,000.00	367,207.00	132,793.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (D) Municipal Debt Service - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920		355,000.00	340,000.00		340,000.00	340,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925		769,002.00	730,000.00		730,000.00	730,000.00	XXXXXXXXXX
Interest on Bonds	45-930		82,050.00	98,600.00		98,600.00	98,599.57	XXXXXXXXXX
Interest on Notes	45-935		366,465.09	19,524.00		19,524.00	19,469.77	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Principle-DBIZ	45-940		35,000.00	35,000.00		35,000.00	35,000.00	XXXXXXXXXX
						-		XXXXXXXXXX
Capital Lease Obligations	45-941					-		XXXXXXXXXX
Principle	45-941		37,000.00	35,000.00		35,000.00	35,000.00	XXXXXXXXXX
Interest	45-941		1,480.00	2,880.00		2,880.00	2,879.90	XXXXXXXXXX
						-		XXXXXXXXXX
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS			FCOA		Appropriated				Expended 2022	
(E) Deferred Charges - Municipal - Excluded from "CAPS"		for 2023			for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved	
(1) DEFERRED CHARGES:			XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations			46-870				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)			46-875				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &			46-871				XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"			46-999		-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)			37-480					-		XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-			29-405				XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year			46-885				XXXXXXXXXX	-		XXXXXXXXXX
							XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from			34-309		3,342,163.45	2,654,756.27	-	2,654,756.27	2,315,217.66	339,483.85

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920					-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925					-		XXXXXXXXXX
Interest on Bonds	48-930					-		XXXXXXXXXX
Interest on Notes	48-935					-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999		-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory (J) Expenditures - Local School -	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406				XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407					-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409		-	-	-	-	-	XXXXXXXXXX
District School Purposes {Items (I) and (J) - (K) Excluded from "CAPS"	29-410		-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399		3,342,163.45	2,654,756.27	-	2,654,756.27	2,315,217.66	339,483.85
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400		12,232,311.45	11,246,463.27	-	11,246,463.27	10,191,672.45	1,054,736.06
(M) Reserve for Uncollected Taxes	50-899		1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499		13,332,311.45	12,346,463.27	-	12,346,463.27	11,291,672.45	1,054,736.06

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  Summary of Appropriations	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	8,890,148.00	8,591,707.00	-	8,591,707.00	7,876,454.79	715,252.21
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	385,790.00	134,500.00	-	134,500.00	25,174.02	109,325.98
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	699,000.00	697,000.00	-	697,000.00	610,896.58	86,103.42
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	261,376.36	62,252.27	-	62,252.27	50,990.82	11,261.45
Total Operations Excluded from "CAPS"	34-305	1,346,166.36	893,752.27	-	893,752.27	687,061.42	206,690.85
(C) Capital Improvements	44-999	350,000.00	500,000.00	-	500,000.00	367,207.00	132,793.00
(D) Municipal Debt Service	45-999	1,645,997.09	1,261,004.00	-	1,261,004.00	1,260,949.24	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
Total General Appropriations	34-499	13,332,311.45	12,346,463.27	-	12,346,463.27	11,291,672.45	1,054,736.06

Sheet 30

# DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER UTILITY	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Operating Surplus Anticipated	08-501	200,000.00	200,000.00	200,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	200,000.00	200,000.00	200,000.00
Rents	08-503	1,550,000.00	1,460,000.00	1,719,092.66
Miscellaneous	08-505			
Interest on Delinquent Payments	08-507	15,000.00	13,000.00	24,077.10
Interest on Investments	08-508	12,101.53	373.78	43,781.76
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
Total Sewer Utility Revenues	08-599	1,777,101.53	1,673,373.78	1,986,951.52

**DEDICATED SEWER UTILITY BUDGET - (continued)**

[illegible]

**DEDICATED SEWER UTILITY BUDGET - (continued)**

[illegible]

## DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
					-		-
<b>Capital Improvements:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511	150,000.00	150,000.00	XXXXXXXXXX	150,000.00	150,000.00	-
Capital Outlay	55-512				-		-
					-		-
					-		-
<b>Debt Service:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	171,000.00	61,000.00		61,000.00	61,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	83,081.65	88,353.90		88,353.90	88,353.90	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
NJEIT Loan Principle	55-524	82,267.79	82,267.79		82,267.79	82,267.79	XXXXXXXXXX
NJEIT Loan Interest	55-525	8,439.59	9,439.59		9,439.59	9,439.59	XXXXXXXXXX
					-		XXXXXXXXXX



## DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
<b>Deferred Charges and Statutory Expenditures:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>DEFERRED CHARGES:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
<b>STATUTORY EXPENDITURES:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540	6,312.50	6,312.50		6,312.50	6,312.50	-
Social Security System (O.A.S.I.)	55-541				-		-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542	9,000.00	9,000.00		9,000.00	6,199.51	2,800.49
					-		-
					-		-
					-		-
<b>Judgements</b>	55-531				-		XXXXXXXXXX
<b>Deficit in Operations in Prior Years</b>	55-532			XXXXXXXXXX	-		XXXXXXXXXX
<b>Surplus (General Budget )</b>	55-545			XXXXXXXXXX	-		XXXXXXXXXX
<b>TOTAL SEWER UTILITY APPROPRIATIONS</b>	55-599	1,777,101.53	1,673,373.78	-	1,673,373.78	1,186,513.03	486,860.75

## DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

## DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	52-101			
Deficit ( Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

## DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	53-101			
Deficit ( Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2023 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income: \_\_\_\_\_

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

## APPENDIX TO BUDGET STATEMENT

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND  
CHANGE IN CURRENT SURPLUS

## CURRENT FUND BALANCE SHEET - DECEMBER 31, 2022

ASSETS		
Cash and Investments	1110100	8,235,332.01
Due from State of N.J.(c. 20, P.L. 1961)	1111000	398.37
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXXX	XXXXXXXXXX
Taxes Receivable	1110300	389,891.81
Tax Title Lien Receivable	1110400	42,321.46
Property Acquired by Tax Title Lien Liquidation	1110500	212,600.00
Other Receivables	1110600	40,786.77
Deferred Charges Required to be in 2023 Budget	1110700	-
Deferred Charges Required to be in Budgets Subsequent to 2023	1110800	-
<b>Total Assets</b>	<b>1110900</b>	<b>8,921,330.42</b>

## LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	2110100	3,455,278.12
Reserves for Receivables	2110200	682,600.04
Surplus	2110300	4,780,452.26
<b>Total Liabilities, Reserves and Surplus</b>	<b>XXXXXX</b>	<b>8,918,330.42</b>

School Tax Levy Unpaid	2220170	
Less: School Tax Deferred	2220200	
*Balance Included in Above "Cash Liabilities"	2220300	-

(Important: This appendix must be Included in advertisement of Budget.)

		YEAR 2022	YEAR 2021
Surplus Balance, January 1	2310100	5,203,064.81	3,778,391.67
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
Current Taxes:*(Percentage Collected 2022: 0%, 2021: 0%)	2310200	18,798,746.77	18,834,201.89
Delinquent Taxes	2310300	376,531.33	660,445.88
Other Revenues and Additions to Income	2310400	3,333,951.93	1,345,714.52
<b>Total Funds</b>	<b>2310500</b>	<b>27,712,294.84</b>	<b>24,618,753.96</b>
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
Municipal Appropriations	2310600	12,346,463.27	9,979,341.47
School Taxes (Including Local and Regional)	2310700	8,327,308.00	7,329,924.00
County Taxes (Including Added Tax Amounts)	2310800	2,216,460.95	2,104,238.68
Special District Taxes	2310900		
Other Expenditures and Deductions from Income	2311000	41,610.36	2,185.00
<b>Total Expenditures and Tax Requirements</b>	<b>2311100</b>	<b>22,931,842.58</b>	<b>19,415,689.15</b>
Less: Expenditures to be Raised by Future Taxes	2311200	-	
<b>Total Adjusted Expenditures and Tax Requirements</b>	<b>2311300</b>	<b>22,931,842.58</b>	<b>19,415,689.15</b>
<b>Surplus Balance, December 31</b>	<b>2311400</b>	<b>4,780,452.26</b>	<b>5,203,064.81</b>

\*Nearest even percentage may be used

## Proposed Use of Current Fund Surplus in 2023 Budget

Surplus Balance, December 31	2311500	4,780,452.26
Current Surplus Anticipated in 2023 Budget	2311600	2,000,000.00
<b>Surplus Balance Remaining</b>	<b>2311700</b>	<b>2,780,452.26</b>

2023

## CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

### CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.

If no Capital Budget is included, check the reason why:

- ☐ Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- ☐ No bond ordinances are planned this year.

### CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.

Check appropriate box for number of years covered, including current year:

- ☐ 3 years. (Population under 10,000)
- ☒ 6 years. (Over 10,000 and all county governments)
- ☐ years exceeding minimum time period.
- ☐ Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF HIGHLANDS**  
**NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The 2023 Capital Budget as prepared provides for the future growth of our community.  
The projects set forth in this proposed program are part of the needed improvements for the Borough.  
These projects are subject to revision as changes take place in the future and will be modified to reflect new priorities that are not included in the current program.













*Item 3.*

## BOROUGH OF HIGHLANDS

**C - 5**

80

SECTION 2 - UPON ADOPTION FOR YEAR 2023

Item 3.

Be it Resolved by the COUNCIL MEMBERS RESOLUTION of the BOROUGH of HIGHLANDS, County of MONMOUTH that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 9,558,429.91

(b) \$ -

(c) \$ -
- (Item 2 below) for municipal purposes, and

(Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,

(Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in

Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of

the following summary of general revenues and appropriations.
- (d) \$ 51,835.54

(e) \$ -

(f) \$ -
- (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

(Sheet 44) Arts and Culture Trust Fund Levy

(Item 5 Below) Minimum Library Tax

RECORDED VOTE  
(Insert last name)

Ayes

Nays

Abstained

Absent

1. General Revenues

SUMMARY OF REVENUES

Surplus Anticipated	08-100	\$	2,000,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,393,881.54
Receipts from Delinquent Taxes	15-499	\$	380,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	9,558,429.91
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added to THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-299	\$	13,332,311.45

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 8,174,117.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 716,031.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,346,166.36
(c) Capital Improvements	44-999	\$ 350,000.00
(d) Municipal Debt Service	45-999	\$ 1,645,997.09
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,100,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 13,332,311.45

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 11/09/2023 day of November, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 11/09/2023 day of November, 2023, [Signature], Clerk

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 8,174,117.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 716,031.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,346,166.36
(c) Capital Improvements	44-999	\$ 350,000.00
(d) Municipal Debt Service	45-999	\$ 1,645,997.09
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,100,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 13,332,311.45

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 12/14/2023 day of DECEMBER, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 12/14 day of DECEMBER, 2023, JENNIFER M. HARRIS, Clerk

Signature

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	51,835.54	44,651.48	44,651.48	Development of Lands for Recreation and Conservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
					Salaries & Wages	54-385-1				-
Interest Income	54-113				Other Expenses	54-385-2				-
					Maintenance of Lands for Recreation and Conservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Reserve Funds:	54-101	54,624.67	167,006.06	167,006.06	Salaries & Wages	54-375-1				-
					Other Expenses	54-372-2	106,460.21	211,657.54	157,032.87	54,624.67
					Historic Preservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
					Salaries & Wages	54-176-1				-
					Other Expenses	54-176-2				-
										-
					Acquisition of Lands for Recreation and Conservation	54-915-2				-
Total Trust Fund Revenues:	54-299	106,460.21	211,657.54	211,657.54	Acquisition of Farmland	54-916-2				-
<b>Summary of Program</b>  Year Referendum Passed/Implemented: 2009/2010 (Date)  Rate Assessed: \$ 005 per \$100 Assessed Valuation  Total Tax Collected to date: \$ 441,412.04 Total Expended to date: \$ 386,787.37 Total Acreage Preserved to date: (Acre)  Recreation land preserved in 2022: (Acre)  Farmland preserved in 2022: (Acre)					Down Payments on Improvements	54-902-2				-
					Debt Service:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
					Payment of Bond Principal	54-920-2				xxxxxxxxxx
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxxxxx
					Interest on Bonds	54-930-2				xxxxxxxxxx
					Interest on Notes	54-935-2				xxxxxxxxxx
					Reserve for Future Use	54-950-2				-
					Total Trust Fund Appropriations:	54-499	106,460.21	211,657.54	157,032.87	54,624.67



DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	56-190				XXXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
										-
										-
										-
										-
Reserve Funds:	56-101									-
										-
										-
										-
										-
										-
										-
										-
										-
Total Trust Fund Revenues:	56-299	-	-	-						-
<div>Summary of Program</div> <div>Year Referendum Passed/Implemented:</div> <div>Rate Assessed: \$</div> <div>Total Tax Collected to date: \$</div> <div>Total Expended to date: \$</div>										-
										-
										-
										-
										-
										-
										-
										-
Total Trust Fund Appropriations:					56-499	-	-	-	-	-

Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: BOROUGH OF HIGHLANDS

Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

NONE

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

3/15/2023  
Date

Nancy Tran  
Clerk of the Governing Body

2023 Municipal Budget

Item 3.

of the BOROUGH of HIGHLANDS County of MONMOUTH for the fiscal year 2023.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated		
	2023		2022
1. Surplus	2,000,000.00		2,500,000.00
2. Total Miscellaneous Revenues	1,393,881.54		1,008,811.27
3. Receipts from Delinquent Taxes	380,000.00		400,000.00
4. a) Local Tax for Municipal Purposes	9,558,429.91		8,437,652.00
b) Addition to Local School District Tax			
c) Minimum Library Tax			
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	9,558,429.91		8,437,652.00
Total General Revenues	13,332,311.45		12,346,463.27

Summary of Appropriations	2023 Budget		Final 2022 Budget
1. Operating Expenses: Salaries & Wages	3,710,000.00		3,569,700.00
Other Expenses	5,825,283.36		5,220,512.27
2. Deferred Charges & Other Appropriations	701,031.00		695,247.00
3. Capital Improvements	350,000.00		500,000.00
4. Debt Service (Include for School Purposes)	1,645,997.09		1,261,004.00
5. Reserve for Uncollected Taxes	1,100,000.00		1,100,000.00
Total General Appropriations	13,332,311.45		12,346,463.27
Total Number of Employees	62		62

2023 Dedicated		Sewer	Utility Budget				
Summary of Revenues			Anticipated				
			2023			2022	
1. Surplus			200,000.00			200,000.00	
2. Miscellaneous Revenues			1,577,101.53			1,473,373.78	
3. Deficit (General Budget)							
Total Revenues			1,777,101.53			1,673,373.78	
Summary of Appropriations			2023 Budget			Final 2022 Budget	
1. Operating Expenses: Salaries & Wages			125,000.00			125,000.00	
Other Expenses			1,070,000.00			1,070,000.00	
2. Capital Improvements			150,000.00			150,000.00	
3. Debt Service			344,789.03			241,061.28	
4. Deferred Charges & Other Appropriations			87,312.50			87,312.50	
5. Surplus (General Budget)							
Total Appropriations			1,777,101.53			1,673,373.78	
Total Number of Employees			2			2	

Balance of Outstanding Debt					
		General		Sewer	
Interest		616,945.09		505,882.60	
Principal		11,665,061.00		2,941,945.82	
Outstanding Balance		12,282,006.09		3,447,828.42	

BOROUGH OF HIGHLANDS  
SUMMARY OF 2023 BUDGET

				Future Budget Projections				
Total Budget				2024	2025	2026	2027	2028
Employee Costs:								
Salaries & Wages								
Sheet 17	3,710,000.00		103.00%	3,821,300.00	3,935,939.00	4,054,017.17	4,175,637.69	4,300,906.82
Sheet 25	-		102.00%	-	-	-	-	-
Total	3,710,000.00			3,821,300.00	3,935,939.00	4,054,017.17	4,175,637.69	4,300,906.82
Social Security								
Sheet 19	165,000.00		103.00%	169,950.00	175,048.50	180,299.96	185,708.95	191,280.22
Pensions etc.								
Sheet 19	122,985.00		105.00%	129,134.25	135,590.96	142,370.51	149,489.04	156,963.49
Sheet 19	427,046.00		105.00%	448,398.30	470,818.22	494,359.13	519,077.08	545,030.94
Sheet 19	-			-	-	-	-	-
Sheet 20	2,000.00			2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Insurance								
Sheet 14	70,550.00		106.00%	74,783.00	79,269.98	84,026.18	89,067.75	94,411.81
Direct Employee Costs	4,497,581.00	33.7%						
General Liability Insurance								
Sheet 14	-	0.0%						
Debt Service:								
Sheet 27	1,645,997.09	12.3%	102%	1,750,000.00	1,800,000.00	1,900,000.00	1,750,000.00	1,750,000.00
Reserve for Uncollected Taxes:								
Sheet 29	1,100,000.00	8.3%		1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00
Capital Funds:								
Sheet 26a	350,000.00	2.6%		350,000.00	500,000.00	500,000.00	500,000.00	600,000.00
Deferred Charges:								
Sheet 28	-	0.0%						
Grants:								
Sheet 25 (less Salaries & Wages above)	261,376.36	2.0%		275,000.00	275,000.00	275,000.00	275,000.00	275,000.00
All Other Departmental OE's:								
Various Line Items	5,477,357.00	41.1%	102.00%	5,586,904.14	5,698,642.22	5,812,615.07	5,928,867.37	6,047,444.72
Projected Budget Totals				13,707,469.69	14,172,308.88	14,544,688.01	14,674,847.88	15,063,037.99

**BOROUGH OF HIGHLANDS**  
**2023 BUDGET FUNDING**

Budget Funding:

Fund Balance	2,000,000.00
Local Revenues	772,000.00
State Aid	375,505.18
Grants	246,376.36
Delinquent Tax	380,000.00
Local Purpose Tax	9,558,429.91
	<u>13,332,311.45</u>

Ratables	1,035,710,712
Tax Rate	0.923
Increase	(0.025)

Project Tax Results

2024	2025	2026	2027	2028
2,000,000.00	2,000,000.00	1,900,000.00	1,600,000.00	1,500,000.00
790,000.00	940,000.00	1,090,000.00	1,240,000.00	1,390,000.00
373,054.18	373,054.18	373,054.18	373,054.18	373,054.18
250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
400,000.00	400,000.00	400,000.00	400,000.00	400,000.00
9,894,415.51	10,209,254.70	10,531,633.83	10,811,793.70	11,149,983.81
<u>13,707,469.69</u>	<u>14,172,308.88</u>	<u>14,544,688.01</u>	<u>14,674,847.88</u>	<u>15,063,037.99</u>
1,043,710,712	1,051,710,712	1,059,710,712	1,067,710,712	1,075,710,712
<b>0.948</b>	<b>0.971</b>	<b>0.994</b>	<b>1.013</b>	<b>1.037</b>
<b>0.025</b>	<b>0.023</b>	<b>0.023</b>	<b>0.019</b>	<b>0.024</b>

LEVY CAP CAL

Prior Year	9,558,429.91	9,894,415.51	10,209,254.70	10,531,633.83	10,811,793.70
2%	191,168.60	197,888.31	204,185.09	210,632.68	216,235.87
Debt Service & Health	145,000.00	145,000.00	145,000.00	145,000.00	145,000.00
Ratables Added	14,000.00	15,000.00	16,000.00	17,000.00	18,000.00
CAP Max	9,908,598.51	10,252,303.82	10,574,439.79	10,904,266.50	11,191,029.57

Over / (Under) CAP	(14,183.00)	(43,049.12)	(42,805.97)	(92,472.81)	(41,045.76)
--------------------	-------------	-------------	-------------	-------------	-------------

## COMPARISON OF REVENUES & APPROPRIATIONS

	BUDGET YEAR	PRIOR YEAR	CHANGE	%
REVENUES				
Surplus	2,000,000.00	2,500,000.00	(500,000.00)	-20.00%
Local	772,000.00	607,000.00	165,000.00	27.18%
State Aid	375,505.18	354,559.00	20,946.18	5.91%
State & Federal Grants	246,376.36	47,252.27	199,124.09	421.41%
Delinquent Tax	380,000.00	400,000.00	(20,000.00)	-5.00%
Local Purpose Tax	9,558,429.91	8,437,652.00	1,120,777.91	13.28%
Minimum Library Tax	-	-	-	#DIV/0!
School Tax (Debt Service)	-	-	-	#DIV/0!
Arts and Cultural Tax	-	-	-	#DIV/0!
TOTAL REVENUE	13,332,311.45	12,346,463.27	985,848.18	7.98%
APPROPRIATIONS				
Salaries & Wages	3,710,000.00	3,593,700.00	116,300.00	3.24%
Other Expenses	5,563,907.00	5,134,260.00	429,647.00	8.37%
Statutory & Deferred Charges	716,031.00	695,247.00	20,784.00	2.99%
State & Federal Grants	261,376.36	62,252.27	199,124.09	319.87%
Capital (without grants)	350,000.00	500,000.00	(150,000.00)	-30.00%
Debt Service	1,645,997.09	1,261,004.00	384,993.09	30.53%
School Debt Service	-	-	-	#DIV/0!
Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00	-	0.00%
TOTAL APPROPRIATIONS	13,347,311.45	12,346,463.27	1,000,848.18	0.081064
Adopted Emergencies				

## LOCAL TAX LEVY AND ASSESSED VALUES

	BUDGET YEAR	PRIOR YEAR	CHANGE	%
Local Purpose Tax Levy (only)	9,558,429.91	8,437,652.00	1,120,777.91	13.28%
Local Tax Rate	0.9229	0.9484	-0.0255	-2.69%
Assessed Valuation	1,035,710,712	889,700,212	146,010,500	16.41%

## STATUS OF "CAPS"

### SPENDING CAP

	CAP @ 0.5%	CAP COLA
CAP Base from Prior Year	8,591,707.00	8,591,707.00
Rate Applied	2.50%	3.50%
Allowable CAP	8,634,665.54	8,892,416.75
Additions:		
See Sheet 3b	27,859.82	27,859.82
Other		
Total CAP Allowable	8,662,525.36	8,920,276.57
Budget Expenditures Sheet 19	8,890,148.00	8,890,148.00
Remaining or (Excess)	(227,622.64)	30,128.57

### 2% LEVY CAP

9,560,880.91	MAX
9,558,429.91	ACTUAL
(2,451.00)	+ OR ( )
Must be zero or ( ) to Introduce Budget	

## CONDITION OF SURPLUS

	BUDGET YEAR	PRIOR YEAR	CHANGE
Available	4,780,452.26	5,203,064.81	(422,612.55)
Used to Fund Budget	2,000,000.00	2,500,000.00	(500,000.00)
Remaining Balance	2,780,452.26	2,703,064.81	77,387.45

## % OF TAX COLLECTION

	CURRENT	PRIOR	CHANGE
Actual Percentage of Collection	97.83%	97.89%	-0.06%
Used for Reserve for Taxes	94.71%	94.23%	0.48%
Remaining	3.12%	3.66%	-0.54%

# BOROUGH OF HIGHLANDS

## SUMMARY OF TAX RATES

## LEVY CHANGE PER VARIOUS ASSESSED VALUES

	Estimated 2023		Actual 2022		Change		Property Assessment	Estimated 2023		Actual 2022		Total Tax Change	Local Tax Change
	Levy Amount	Rate	Levy Amount	Rate				Total Tax	Local Tax	Total Tax	Local Tax		
<b>COUNTY:</b>													
County Tax (General)	1,860,000.00	0.180	1,786,857.61	0.201	(0.021)	-10.58%	100,000.00	2,009.27	922.89	2,147.41	948.37	(138.13)	(25.48)
County Library	150,000.00	0.014	134,292.75	0.015	(0.001)	-4.05%	125,000.00	2,511.59	1,153.61	2,684.26	1,185.46	(172.66)	(31.86)
County Health	40,000.00	0.004	36,818.24	0.004	(0.000)	-6.67%	150,000.00	3,013.91	1,384.33	3,221.11	1,422.56	(207.20)	(38.23)
County Open Space	250,000.00	0.024	231,530.19	0.026	(0.002)	-7.24%	175,000.00	3,516.23	1,615.05	3,757.96	1,659.65	(241.73)	(44.60)
Total All County Levies	2,300,000.00	0.222	2,189,498.79	0.246	(0.024)	-9.76%	200,000.00	4,018.55	1,845.77	4,294.81	1,896.74	(276.26)	(50.97)
							225,000.00	4,520.87	2,076.49	4,831.66	2,133.83	(310.80)	(57.34)
							250,000.00	5,023.18	2,307.22	5,368.51	2,370.93	(345.33)	(63.71)
<b>SCHOOLS:</b>							275,000.00	5,525.50	2,537.94	5,905.36	2,608.02	(379.86)	(70.08)
Local School	4,500,000.00	0.434	4,283,568.00	0.481	(0.047)	-9.76%	300,000.00	6,027.82	2,768.66	6,442.22	2,845.11	(414.39)	(76.45)
Regional School	4,400,000.00	0.425	4,194,750.00	0.471	(0.047)	-9.89%	325,000.00	6,530.14	2,999.38	6,979.07	3,082.20	(448.93)	(82.82)
Regional High School	-	-	-	-	-	#DIV/0!	350,000.00	7,032.46	3,230.10	7,515.92	3,319.30	(483.46)	(89.19)
							375,000.00	7,534.78	3,460.82	8,052.77	3,556.39	(517.99)	(95.57)
Additional Local School							400,000.00	8,037.10	3,691.54	8,589.62	3,793.48	(552.53)	(101.94)
School Debt Service	-	-	-	-	-	#DIV/0!	425,000.00	8,539.41	3,922.27	9,126.47	4,030.57	(587.06)	(108.31)
							450,000.00	9,041.73	4,152.99	9,663.32	4,267.67	(621.59)	(114.68)
<b>SPECIAL DISTRICTS:</b>							475,000.00	9,544.05	4,383.71	10,200.17	4,504.76	(656.12)	(121.05)
Special District Tax	-	-	-	-	-	#DIV/0!	500,000.00	10,046.37	4,614.43	10,737.03	4,741.85	(690.66)	(127.42)
							600,000.00	12055.64365	5537.316434	12,884.43	5,690.22	(828.79)	(152.90)
<b>LOCAL PURPOSE TAX</b>	9,558,429.91	0.923	8,437,652.00	0.948	(0.025)	-2.69%	750,000.00	15,069.55	6,921.65	16,105.54	7,112.78	(1,035.98)	(191.13)
Municipal Library	-	-	-	-	-	#DIV/0!	1,000,000.00	20092.73942	9228.860723	21,474.05	9,483.70	(1,381.31)	(254.84)
Municipal Open Space	51,835.54	0.005	44,651.48	-	0.005	#DIV/0!	1,250,000.00	25115.92427	11536.0759	26,842.57	11,854.63	(1,726.64)	(318.55)
Arts and Cultural	-	0	-	-	-	#DIV/0!	1,500,000.00	30,139.11	13,843.29	32,211.08	14,225.55	(2,071.97)	(382.26)
<b>TOTAL ALL LEVIES</b>	<u>20,810,265.45</u>	<u>2.009</u>	<u>19,150,120.27</u>	<u>2.147</u>	<u>-0.1381</u>	<u>-0.06432</u>							
<b>NET VALUATION TAXABLE</b>	<u>1,035,710,712</u>		<u>889,700,212</u>										

COMPUTATION OF APPROPRIATION:  
RESERVE FOR UNCOLLECTED TAXES AND  
AMOUNT TO BE RAISED BY TAXATION  
IN 2023 MUNICIPAL BUDGET

Item 3.

		YEAR 2023	YEAR 2022
1	Total General Appropriations for 2023 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	12,232,311.45	XXXXXXXXXXXX
2	Local District School Tax Actual		4,283,568.00
	Estimate	4,500,000.00	XXXXXXXXXXXX
3	Regional School District Tax Actual		4,194,750.00
	Estimate	4,400,000.00	XXXXXXXXXXXX
4	Regional High School Tax Actual		
	Estimate		XXXXXXXXXXXX
5	County Tax Actual		2,189,498.79
	Estimate	2,300,000.00	XXXXXXXXXXXX
6	Special District Tax Actual		
	Estimate		XXXXXXXXXXXX
7	Municipal Open Space Actual		44,651.48
	Estimate	52,000.00	XXXXXXXXXXXX
8	Municipal Arts and Culture Actual		
	Estimate		XXXXXXXXXXXX
9	Total General Appropriations & Other Taxes	23,484,311.45	
10	Less: Total Anticipated Revenues from 2023 in Municipal Budget (Item 5)	3,773,881.54	
11	Cash Required from 2023 to Support Local Municipal Budget and Other Taxes	19,710,429.91	
12	Amount of Item 11 divided by <b>94.71%</b>  equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	20,810,429.91	
Analysis of Item 12:			
Local School District Tax (Line 2 Above)		4,500,000.00	
Regional School District Tax (Line 3 Above)		4,400,000.00	
Regional High School Tax (Line 4 Above)		-	
County Tax (Line 5 Above)		2,300,000.00	
Special District Tax (Line 6 Above)		-	
Municipal Open Space Tax (Line 7 Above)		52,000.00	
Municipal Arts and Culture Tax (Line 8 Above)		-	
Tax in Local Municipal Budget		9,558,429.91	
Total Amount (Line 12)		20,810,429.91	
13	Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8(M) (Item 12, Less Item 11)	1,100,000.00	
Computation of "Tax in Local Municipal Budget"			
Item 1 - Total General Appropriations		12,232,311.45	
Item 13 - Appropriation: Reserve for Uncollected Taxes		1,100,000.00	
Subtotal		13,332,311.45	
Less: Item 10 - Total Anticipated Revenues		3,773,881.54	
Amount to Be Raised by Taxation in Municipal Budget		9,558,429.91	

Local Tax for Municipal Purpose	9,558,429.91
Addition to Local District School Tax	
Minimum Library Tax	





# SECTION 2 - UPON ADOPTION FOR YEAR 2023

Item 6.

## RESOLUTION R 23-108

Be it Resolved by the **COUNCIL MEMBERS** of the **BOROUGH** of **HIGHLANDS**, County of **MONMOUTH** that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 9,558,429.91 (Item 2 below) for municipal purposes, and  
 (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,  
 (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.  
 (d) \$ 51,835.54 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy  
 (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy  
 (f) \$ - (Item 5 Below) Minimum Library Tax

### RECORDED VOTE

(Insert last name)

Ayes

Nays

Abstained

Absent

### SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	2,000,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,393,881.54
Receipts from Delinquent Taxes	15-499	\$	380,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	9,558,429.91
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-299	\$	13,332,311.45

Sheet 41

# SUMMARY OF APPROPRIATIONS

Item 6.

<b>5. GENERAL APPROPRIATIONS:</b>	XXXXXX	XXXXXXXXXXXXXX
<b>Within "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 8,165,667.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 724,121.00
(g) Cash Deficit	46-885	\$ -
<b>Excluded from "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,346,526.36
(c) Capital Improvements	44-999	\$ 350,000.00
(d) Municipal Debt Service	45-999	\$ 1,645,997.09
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,100,000.00
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)</b>	07-195	
<b>Total Appropriations</b>	34-499	\$ 13,332,311.45

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 3rd day of May, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, \_\_\_\_\_, Clerk

Signature

Sheet 42



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-109

### APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

**WHEREAS**, the Borough of Highlands has received an application for rental of the Community Center from a resident seeking to host a surprise party; and

**WHEREAS**, the residents have requested a waiver of the alcohol prohibition in order to serve alcohol to the guests of this private event; and

**WHEREAS**, the residents have obtained the necessary insurance coverage required to allow alcohol at the private event.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that the surprise party host's request for a waiver of the alcohol prohibition is approved for the private event to be hosted on June 3, 2023, from 1pm – 10pm;

**BE IT FURTHER RESOLVED**, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator's review and approval.

Motion to Approve R 23-109:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-110

### APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

**WHEREAS**, the Borough of Highlands has received an application for rental of the Community Center from a resident seeking to host a surprise party; and

**WHEREAS**, the residents have requested a waiver of the alcohol prohibition in order to serve alcohol to the guests of this private event; and

**WHEREAS**, the residents have obtained the necessary insurance coverage required to allow alcohol at the private event.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that the surprise party host's request for a waiver of the alcohol prohibition is approved for the private event to be hosted on July 23, 2023, from 1pm – 10pm;

**BE IT FURTHER RESOLVED**, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator's review and approval.

Motion to Approve R 23-110:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

---

Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-111

### AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE 88-6 PORTLAND ROAD DRAINAGE REMEDIATION PROJECT

**WHEREAS**, the Borough of Highlands has a need for professional services in connection with the 88-6 Portland Road Drainage Remediation Project pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated April 26, 2023, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the scope of work includes surveying, engineering, and plan preparation to install a series of inlets, pipes and outletting structures to transmit storm water safely through the cul-de-sac along the side property of 88-6 Portland Road and out to an outlet structure beyond the homes; and

**WHEREAS**, the said proposed services includes the following:

• Phase 1.0 – Survey Services	\$ 3,000.00
• Phase 2.0 – Engineering Design Services and Drainage Calculations	\$ 8,500.00
• Phase 3.0 – SCD Permits	\$ 500.00
Reimbursables	\$ <u>400.00</u>
Total	\$12,400.00

**WHEREAS**, the Borough of Highlands is requesting that Colliers Engineering & Design, Inc. provide an on-site inspector to assure proper install and compaction, for approximately 40 hours, at a rate of \$145.00 per hour, in an amount not to exceed \$5,800.00; and

**WHEREAS**, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 2000 Midlantic Drive, Suite 100, Mount Laurel, New Jersey 08054 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services, including an on-site inspector, in connection with the 88-6 Portland Road Drainage Remediation Project; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$18,200 (\$12,400 for Phases 1.0, 2.0 and 3.0 professional services, plus \$5,800.00 for an on-site inspector) as stated in Colliers Engineering & Design, Inc.'s proposal dated April 26, 2023; and

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: C-04-14-108-000-555

  
 \_\_\_\_\_  
 Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services and an on-site inspector in connection with the 88-6 Portland Road Drainage Remediation Project in the Borough of Highlands as outlined above for an amount not to exceed \$18,200.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

## Motion to Approve R 23-111:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

---

Nancy Tran, Municipal Clerk  
Borough of Highlands





BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-112

### AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BEACH SIFTING AT SNUG HARBOR BEACH AND MILLER STREET BEACH FOR THE SUMMER OF 2023

**WHEREAS**, the Borough of Highlands has a need for beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Andrew Fitzpatrick has submitted a proposal in the amount of \$8,905.00 to sift Snug Harbor Beach and Miller Street Beach one time prior to the Memorial Day Weekend and once a week for twelve (12) weeks beginning on June 18, 2023 until Labor Day, September 4, 2023; and

**WHEREAS**, said proposal will not exceed the Borough's bid threshold; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$8,905.00 for the aforesaid services; and

**WHEREAS**, the Borough has obtained at least two competitive quotations pursuant to N.J.S.A. 40A:11-6.1; and


**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Andrew Fitzpatrick to perform beach sifting services at Snug Harbor Beach and Miller Street Beach for the Summer of 2023, as his response is most advantageous to the Borough, price and other factors considered; and

**WHEREAS**, Andrew Fitzpatrick has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Andrew Fitzpatrick from making any reportable contributions through the term of the contract; and

**WHEREAS**, Andrew Fitzpatrick has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: Acct # G-02-41-802-000-206 \$2,114,.78  
 G-02-41-802-000-207 \$5,436.52  
 G-02-41-802-000-208 \$1,353.70



Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands that:

1. Andrew Fitzpatrick is hereby retained to provide beach sifting services at Snug Harbor Beach and Miller Street Beach one time prior to the Memorial Day Weekend and once a week for twelve (12) weeks beginning on June 18, 2023 until Labor Day, September 4, 2023, in an amount not to exceed \$8,905.00.
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-112:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

\_\_\_\_\_  
 Nancy Tran, Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-113

### EXTENDING THE REVISED EMERGENCY TEMPORARY APPROVAL PROCESS FOR OUTDOOR DINING AND/OR BUSINESS OPERATIONS DUE TO THE COVID-19 PANDEMIC

**WHEREAS**, by Resolution 22-067 adopted on February 16, 2022, the Borough of Highlands approved the revised emergency temporary approval process for outdoor dining and/or business operations due to the COVID-19 pandemic; and

**WHEREAS**, by Resolution 21-77 adopted on March 17, 2021, the Borough of Highlands approved the revised emergency temporary approval process for outdoor dining and/or business operations due to the COVID-19 pandemic; and

**WHEREAS**, by Resolution 20-145 adopted on June 3, 2020, the Borough of Highlands approved the creation and administration of an emergency temporary approval process for outdoor dining and/or business operations due to the COVID-19 pandemic; and

**WHEREAS**, the Borough of Highlands wishes to extend all previous temporary approvals until November 30, 2024; and

**WHEREAS**, the Borough of Highlands wishes to update said approval process for outdoor dining for restaurants with an active mercantile license that do not currently have approved outdoor dining, or wish to expand already approved outdoor dining; and

**WHEREAS**, the Borough of Highlands recognizes that restaurants and businesses are critical to the vibrancy of the Borough and to ensure that our local restaurants remain successful, the governing body has provided opportunities to quickly and easily expand to outdoor dining space to promote compliance with the Governor's orders.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Highlands that all previous approvals for temporary outdoor dining and/or business operations are hereby extended until November 30, 2024; and

**BE IT FURTHER RESOLVED**, by the governing body of the Borough of Highlands that the following process must be followed for approval for temporary outdoor dining and/or business operations due to the COVID-19 pandemic, through November 30, 2024, as follows:

1. The governing body authorizes the OEM Coordinator and Deputy OEM Coordinator to implement an abbreviated and emergency application process to allow businesses, at no cost, to quickly, safely and efficiently utilize outdoor areas to conduct operations consistent with the Executive Orders imposed upon those businesses.

2. The process for the abbreviated application will result in an approval by the OEM Coordinator of a temporary and emergency permission to conduct the required operations outdoors, in parking areas, grassed areas and drives, so long as they are consistent with the safety of the public and all patrons, and any promulgated executive order.

3. The OEM Coordinator and/or Deputy OEM Coordinator shall consult with the Police Chief, Fire Marshal and Health Department when applicable to ensure consistency with his/her determination of safety.

4. The Borough Clerk is authorized, upon consultation with the Police Chief, Fire Marshal, and Health Department when applicable to approve expansion of premises applications through the State's system when consistent with current regulations and orders of the ABC.

5. The following guidelines must be followed by all applicants who apply for outdoor dining and/or business operations:

- a. Submission of a completed application form (to be provided on the Borough website) and diagram to the OEM Coordinator and Deputy OEM Coordinator of the outdoor seating with measurements.
- b. Outdoor dining must cease at 9pm from Sunday through Thursday, and 10pm on Friday and Saturday.
- c. If seating will be utilized after dark, temporary lighting is required to be furnished by the applicant/licensee if the existing lighting is inadequate.
- d. If the seating is located within a parking lot, safety bollards or similar protection must be provided, all handicapped parking spaces must be maintained, and sufficient general parking must remain.
- e. It is the responsibility of the applicant to verify that its liquor license permits the serving of alcoholic beverages in the proposed outdoor premises, and if not, to receive approval for said premises from the Division of Alcoholic Beverage Control prior to service of alcoholic beverages.
- f. If the outdoor dining is proposed within the public rights of way or public property, including sidewalks, streets and municipal parking lots, the Borough of Highlands must be named as an additional insured on the applicant's liability insurance policy in an amount which contains liability limits of at least \$1 million per occurrence and the applicant must enter an indemnification agreement holding the Borough harmless from any accidents or injuries that occur on the premises. Additionally, all such applications within the public rights of way or public property must preserve sufficient access to comply with the requirements of the Americans with Disabilities Act.

- g. Applications including open-air tents or tables with umbrellas shall be considered as long as all other requirements are met.
- h. The Borough shall consider applications seeking outdoor seating on nearby property not owned by the applicant as long as the applicant submits a written agreement between the applicant and the property owner to allow such use on the property in question.
- i. All proposed outdoor dining and/or business operations must not impede emergency access in any way.

**BE IT FURTHER RESOLVED** that the governing body of the Borough of Highlands does hereby affirm its approval of the outdoor dining provisions, subject to the conditions above, to become effective upon adoption of this Resolution and expiring on November 30, 2024.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution, certified by the Borough Clerk, to be a true copy, to be forwarded to each of the following:

- 1. Borough Chief of Police.
- 2. Borough Health Department.
- 3. Borough Fire Marshall.
- 4. Borough OEM Coordinator

#### Motion to Approve R 23-113

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-114

**AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE THE FY2024-FY2026 REVISED AMENDMENT AGREEMENT WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT**

**WHEREAS**, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

**WHEREAS**, it is necessary to establish a legal basis for the County and its residents to benefit from this program; and

**WHEREAS**, a Revised Amendment Cooperation Agreement has been adopted under which the Borough of Highlands and the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

**WHEREAS**, it is in the best interest of the Borough of Highlands to enter into such an agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands, that the Revised Amendment Agreement between the County of Monmouth and Certain Municipalities located herein for the establishment of a Cooperative Means of Conducting certain Community Development Activities, a copy of which is attached, hereto, be and same is hereby approved.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and same are hereby authorized to execute said agreement in accordance with the provisions of law; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its enactment.

## Motion to Approve R 23-114

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-115

### RESOLUTION APPROVING CLOSEOUT CHANGE ORDER AND DECLARING ACCEPTANCE OF CONTRACT FOR IMPROVEMENTS TO GERTRUDE EDERLE PARK

**WHEREAS**, by way of Resolution 22-171 duly adopted on July 13, 2022, TC Landscape Construction, was awarded a contract for improvements to Gertrude Ederle Park; and

**WHEREAS**, the contract awarded to TC Landscape Construction, was in the amount of \$181,800.00; and

**WHEREAS**, on March 15, 2023, the Borough adopted Resolution 23-084 approving Change Order No. 1 increasing the contract amount from \$181,800.00 to \$209,500.00; and

**WHEREAS**, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The closeout change order reflects increases and decreases in original contract quantities required to complete the project; and

**WHEREAS**, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the amount of \$209,500.00 to an adjusted total of \$187,387.50, for a decrease of \$22,112.50, as specifically set forth in their correspondence dated April 21, 2023; and

**WHEREAS**, in accordance with the requirements of the aforesaid contract, TC Landscape Construction has submitted a two (2) year Maintenance Bond in the amount of \$28,108.13, which is fifteen (15) percent of the final Contract Amount; and

**WHEREAS**, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the contract amount to \$187,387.50, for a decrease of \$22,112.50, be and is hereby approved.

**BE IT FURTHER RESOLVED**, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

**BE IT FURTHER RESOLVED**, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. BX22022812105129MB in the sum of \$28,108.13 issued by Bondex Insurance Company.



**BE IT FURTHER RESOLVED**, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

**BE IT FURTHER RESOLVED**, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. BX22022812105129, issued by Bondex Insurance Company in the amount of \$181,000.00.

**BE IT FURTHER RESOLVED**, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

**BE IT FURTHER RESOLVED**, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and TC Landscape Construction.

Motion to Approve R 23-115:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-116

### AUTHORIZING THE AWARD OF A CONTRACT TO SPECTROTEL, INC. FOR INTERNET CONNECTIVITY SERVICES

**WHEREAS**, the Borough of Highlands has a need for internet connectivity for its new municipal building; and

**WHEREAS**, Spectrotel, Inc., with offices at 3535 Highway 66, Neptune, New Jersey, 07753, has submitted a proposal and has the ability and expertise to perform the services needed by the Borough; and

**WHEREAS**, said services may be awarded without public advertising for bids or bidding in accordance with N.J.S.A. 40:A11-5(dd); and

**WHEREAS**, the proposal includes data and voice services, equipment, installation services and calling rates; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to enter into a contract with Spectrotel, Inc., for a term of three (3) years, in an amount not to exceed \$1,448.34 per month for a total of \$52,140.24, plus a one-time fee of \$186.32 in accordance with Spectrotel, Inc.'s proposal; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: C-04-21-101-000-201

  
\_\_\_\_\_  
Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Clerk shall publicly advertise notice of this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. A contract is hereby awarded to Spectrotel, Inc. to provide internet connectivity services for a period of three (3) years in an amount not to exceed \$1,448.34 per month for a total of \$52,140.24, plus a one-time fee of \$186.32.

2. The contract is awarded without competitive bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(dd). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-116:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

---

Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-117

### APPROVING PLANT SALE AT HUDDY PARK

**WHEREAS**, the Garden Club has requested the use of Huddy Park on Saturday, May 13, 2023, from 9:00 am until sellout to hold a plant sale.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Highlands hereby approves the request of the Garden Club to hold a plant sale at Huddy Park on Saturday, May 13, 2023, from 9:00 am until sellout.

Motion to Approve R 23-117:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2022

---

Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 23-118**  
**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated April 28, 2023, which totals as follows:

Current Fund	\$ 600,148.26
Sewer Account	\$ 48,578.75
Capital Fund	\$ 29,914.55
Trust-Other	\$ 24,142.79
Federal/State Grants	\$ 51,877.27
<b>Total</b>	<b>\$ 754,661.62</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 754,661.62** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at [www.highlandsborough.org](http://www.highlandsborough.org) and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-118:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands

# RECAP OF PAYMENT OF BILLS

05/03/2023

Item 16.

<b>CURRENT:</b>		\$	600,148.26
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>SEWER ACCOUNT:</b>		\$	48,578.75
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>CAPITAL/GENERAL</b>		\$	29,914.55
<b>CAPITAL-MANUAL CHECKS</b>		\$	
Voided Checks		\$	
<b>WATER CAPITAL ACCOUNT</b>		\$	
<b>TRUST FUND</b>		\$	24,142.79
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>UNEMPLOYMENT ACCT-MANUALS</b>		\$	
<b>DOG FUND</b>		\$	
<b>GRANT FUND</b>		\$	51,877.27
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
<b>DEVELOPER'S TRUST</b>		\$	
Manual Checks		\$	
Voided Checks		\$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN  
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

April 28, 2023  
01:40 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page N Item 16.

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Vendors: All  
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
				Item Description	Amount	Charge Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
ACEWA005	ACE WALCO TERMITE CONTROL											
23-00566	04/28/23	Firehouse pest control										
1	Firehouse pest control	63.12	3-01-25-263-000-201	B Fire Dept: Building and grounds	R	04/28/23	04/28/23	1000140	N			
Vendor Total:		63.12										
ADTCO005	ADT COMMERCIAL											
23-00544	04/27/23	FIRE MONITORING-17-1 SHORE DRI										
1	FIRE MONITORING-17-1 SHORE DRI	490.44	3-01-26-310-000-170	B B&G: Leased Equipment	R	04/27/23	04/27/23	150005772	N			
Vendor Total:		490.44										
BANKERS	BANKERS LIFE AND CASUALTY CO.											
23-00532	04/26/23	RETIRE MEDICAL										
1	RETIRE MEDICAL	633.82	3-01-23-220-000-254	B Current: Retirees Group Insurance	R	04/26/23	04/26/23	B2317666	N			
Vendor Total:		633.82										
BAYSH010	BAYSHORE SINGLE STREAM SOLUTIO											
23-00552	04/27/23	Commingling										
1	Commingling	31.96	3-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	04/27/23	04/27/23	15173	N			
Vendor Total:		31.96										
CME01	CME ASSOCIATES											
22-00445	04/19/22	Phase I sanitary improvements										
25	Phase I sanitary improvements	17,892.00	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	04/27/23	0327053	N			
23-00017	01/09/23	Borough Engineer										
23	General engineering	2,031.50	3-01-20-165-000-244	B Engineering:General Engineering	R	04/27/23	04/27/23	0327052	N			

April 28, 2023  
01:40 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page N Item 16.

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
CME01	CME ASSOCIATES	Continued										
23-00017	01/09/23 Borough Engineer	Continued										
24	Rogers Avenue	616.00	3-01-20-165-000-244	B	Engineering:General Engineering	R	04/27/23	04/27/23		0327051	N	
		2,647.50										
23-00246	02/16/23 Engineering services											
3	Engineering services	2,486.50	3-01-20-165-000-244	B	Engineering:General Engineering	R	02/16/23	04/27/23		0327041	N	
	Vendor Total:	23,026.00										
COLLI005	COLLIERS ENGINEERING/DESIGN											
23-00141	01/27/23 Energy plan											
5	EV charging station	662.50	3-01-20-165-000-244	B	Engineering:General Engineering	R	04/28/23	04/28/23		838987	N	
6	energy plan	2,100.00	3-01-20-165-000-244	B	Engineering:General Engineering	R	04/28/23	04/28/23		838986	N	
		2,762.50										
23-00350	03/10/23 Gis services											
2	Gis services	3,980.00	C-04-22-102-000-201	B	ORD#22-14 Various Capital Improvements	R	04/27/23	04/27/23		834571	N	
23-00375	03/16/23 Congressional directed spendin											
2	Congressional directed spendin	1,571.90	3-01-20-165-000-244	B	Engineering:General Engineering	R	03/16/23	04/28/23		838984	N	
	Vendor Total:	8,314.40										
COMCAST	COMCAST											
23-00542	04/27/23 42 SHORE DRIVE											
1	42 SHORE DRIVE	488.50	3-01-31-450-000-213	B	Telecommunications	R	04/27/23	04/27/23		42 SHORE DR	N	
2	27 SHORE DRIVE	333.77	3-01-31-450-000-213	B	Telecommunications	R	04/27/23	04/27/23		27 SHORE DR	N	
3	SPC VIDEO ACCT	89.04	3-01-31-450-000-213	B	Telecommunications	R	04/27/23	04/27/23		SPC VIDEO ACCT	N	
		911.31										
23-00560	04/28/23 22 SNUGHARBOR AVENUE											
1	22 SNUGHARBOR AVENUE	343.35	3-01-31-450-000-213	B	Telecommunications	R	04/28/23	04/28/23		22 SNUGHARBOR	N	
	Vendor Total:	1,254.66										



April 28, 2023  
01:40 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PAR01	DAVID PARKER	23-00494	04/17/23	Office supplies									
		1	Office supplies	252.85	3-01-25-265-000-101	B Uniform Fire: Office Supplies	R	04/17/23	04/26/23			MARCH 23, 2023	N
	Vendor Total:			252.85									
DELTA005	DELTA DENTAL OF NJ, INC.	23-00533	04/26/23	Active dental									
		1	Active dental	1,985.22	3-01-23-220-000-253	B Current: Group Insurance	R	04/26/23	04/26/23			917747	N
		2	retiree dental	1,766.88	3-01-23-220-000-254	B Current: Retirees Group Insurance	R	04/26/23	04/26/23			917749	N
				3,752.10									
	Vendor Total:			3,752.10									
EASTP010	EASTPOINTE CONDOMINIUM ASS.	23-00528	04/26/23	STREET LIGHTS REIMBURSEMENT									
		1	STREET LIGHTS REIMBURSEMENT	1,055.15	3-01-26-325-000-217	B Condo Services: Street Lighting	R	04/26/23	04/26/23			3/1-3/31/23	N
	Vendor Total:			1,055.15									
ELITE010	ELITE VEHICLE SOLUTIONS	23-00108	01/23/23	Hourly labor									
		1	Hourly labor	85.00	3-01-25-252-000-294	B Emergency Mgmt: Other	R	01/23/23	04/26/23			INS0073101	N
	Vendor Total:			85.00									
FILEB005	FILEBANK	23-00545	04/27/23	REPACKING/RETENTION									
		1	REPACKING/RETENTION	505.19	3-01-26-310-000-103	B B&G: Consumable Supplies	R	04/27/23	04/27/23			0117330	N
	Vendor Total:			505.19									
FIRECOMP	FIRECOMPANIES.COM	23-00289	02/24/23	Open po website service 2023									
		2	Open po website service 2023	20.00	3-01-25-263-000-170	B Fire Dept: Leased Equipment	R	02/24/23	04/26/23			18-107150	N
	Vendor Total:			20.00									

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		Item		Description	Amount	Charge Account		Enc Date	Date	Date Invoice	Exc1
FOODTOWN	FOODTOWN OF ATLANTIC HIGHLANDS	23-00387	03/23/23	Items for senior event							
		1		Items for senior event	171.61	3-01-28-360-000-235	R	03/23/23	04/26/23		N
				Vendor Total:	171.61						
FRANC005	FRANCESCO'S ITALIAN RESTAURANT	23-00499	04/18/23	Meet & Greet pizzas							
		1		Meet & Greet pizzas & tip	144.00	3-01-20-110-000-228	R	04/18/23	04/27/23	04536	N
				Vendor Total:	144.00						
GANNE005	GANNETT NJ	23-00501	04/18/23	Intro 0-23-03to-09, Waste RFP							
		1		Intro 0-23-03to-09, Waste RFP	839.68	3-01-20-120-000-220	R	04/18/23	04/26/23	5507179	N
				Vendor Total:	839.68						
GEORGE	GEORGE WALL	23-00444	04/03/23	exhaust parts 17-15							
		1		exhaust parts 17-15	498.49	3-01-42-717-000-203	R	04/03/23	04/26/23	227492	N
		2		multifunction switch-17-44	51.48	3-01-42-717-000-201	R	04/03/23	04/26/23	227836	N
					549.97						
				Vendor Total:	549.97						
GLE01	LENCO SUPPLY, INC	23-00422	03/30/23	recycling sign for yard							
		1		recycling sign for yard	79.00	3-01-26-290-000-191	R	03/30/23	04/26/23	30548	N
				Vendor Total:	79.00						
GREEN005	GREENMAN-PEDERSEN, INC.	23-00531	04/26/23	SAFE ROUTE TO SCHOOL PROGRAM							
		1		SAFE ROUTE TO SCHOOL PROGRAM	16,145.19	G-02-41-813-000-013	R	04/26/23	04/26/23	360765	N
				Vendor Total:	16,145.19						

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Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1	
HENRYSCH HENRY SCHEIN,INC											
23-00262	02/21/23	first aid supplies									
4 first aid supplies	75.22	3-01-25-260-000-210	B	First Aid: First Aid Supplies	R	04/28/23	04/28/23		36684519	N	
Vendor Total:	75.22										
HIGHFIRS HIGHLANDS FIRST AID SQUAD											
23-00522	04/25/23	Reim. repairs to ice machine									
1 Reim. repairs to ice machine	493.28	3-01-25-260-000-294	B	First Aid: Other	R	04/25/23	04/28/23			N	
Vendor Total:	493.28										
JASPAN JASPAN											
23-00567	04/28/23	SPARKPLUG LAWN EQUIPMENT									
1 SPARKPLUG LAWN EQUIPMENT	23.24	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1361363	N	
2 BALLAST FLUOR ELEC, KEY	34.45	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1361641	N	
3 WASHERS, BUNGEE	74.36	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1361739	N	
4 DRILL ELECTRIC MAGNUM	169.99	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1361823	N	
5 TRAFFIC PAINT WHITE 50 GALLON	1,800.00	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		B744040	N	
6 BARREL BOLT ZINC	25.28	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1362795	N	
7 SUMP PUMP WRENCH	252.42	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1362847	N	
8 HOSE CLAMP, DUCT TAPE	21.05	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1362868	N	
9 HANDLE TAPERED WOOD	31.96	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1363672	N	
10 TESTER, BATTERIES	27.08	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1364279	N	
11 RUBBER MAT	27.99	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1364402	N	
12 UTILITY KNIFE	19.46	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1364535	N	
13 CABLE TIE	19.10	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		B744222	N	
14 BATTERY	7.99	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		B744246	N	
15 BLACK CABLE TIE	16.35	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1365436	N	
16 CLOTH, CLEANERS	53.96	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1365837	N	
17 SUPPLIES	59.97	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1366611	N	
18 HOLE SAW	31.98	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1366636	N	
19 RUBBER HOSE	239.98	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1366840	N	
20 SUPPLIES	16.29	3-01-26-310-000-181	B	B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1366855	N	



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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1	
JASPAN	JASPAN	Continued										
23-00567	04/28/23	SPARKPLUG LAWN EQUIPMENT	Continued									
21 HARDWARE			13.78	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	04/28/23	04/28/23		A1367094		N
			2,966.68									
Vendor Total:			2,966.68									
JCPL	JCP & L											
23-00562	04/28/23	Cedar Street										
1 Cedar Street			15.29	3-01-31-430-000-215	B Electric	R	04/28/23	04/28/23		95049161866		N
2 Master bill			494.76	3-01-31-430-000-215	B Electric	R	04/28/23	04/28/23		95019301092		N
3 street lighting			2,470.79	3-01-31-435-000-217	B Street Lighting	R	04/28/23	04/28/23		95049161865		N
4 street lighting			1,478.27	3-01-31-435-000-217	B Street Lighting	R	04/28/23	04/28/23		95049161864		N
			4,459.11									
Vendor Total:			4,459.11									
MARME005	MARMERO LAW, LLC											
23-00025	01/09/23	Tax Appeal Council										
3 Tax Appeal Council			3,750.00	3-01-20-155-000-294	B Legal Services: Other	R	01/09/23	04/26/23		28905		N
Vendor Total:			3,750.00									
MASTE005	MASTER MAINTENANCE OF RED BANK											
23-00547	04/27/23	cleaning of borough buildings										
1 cleaning of borough buildings			840.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	04/27/23	04/27/23		5981		N
Vendor Total:			840.00									
MGL	MGL PRINTING SOLUTIONS											
23-00443	04/03/23	clearing account checks										
1 clearing account checks			482.50	3-01-20-130-000-294	B Finance: Other	R	04/03/23	04/26/23		196778		N
2 shipping			46.00	3-01-20-130-000-294	B Finance: Other	R	04/03/23	04/26/23		196778		N
			528.50									
Vendor Total:			528.50									

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SPCA	MONMOUTH COUNTY SPCA	23-00563	04/28/23	March Animal control									
	1 March Animal control				1,500.00	3-01-27-340-000-152	B Dog Control: Contractual Service	R	04/28/23	04/28/23		2023360	N
	Vendor Total:				1,500.00								
COUNTY	MONMOUTH COUNTY TREASURER	23-00553	04/27/23	county taxes- May 2023									
	1 county taxes- May 2023				446,714.40	3-01-99-999-000-208	B County Taxes Payable	R	04/27/23	04/27/23		MAY 2023	N
	Vendor Total:				446,714.40								
LIBRARY	MONMOUTH COUNTY TREASURER	23-00554	04/27/23	Libray tax-May 2023									
	1 Libray tax-May 2023				33,573.19	3-01-99-999-000-208	B County Taxes Payable	R	04/27/23	04/27/23		MAY 2023	N
	Vendor Total:				33,573.19								
HEALTH05	MONMOUTH COUNTY TREASURER	23-00555	04/27/23	health tax-may 2023									
	1 health tax-may 2023				9,204.56	3-01-99-999-000-208	B County Taxes Payable	R	04/27/23	04/27/23		MAY 2023	N
	Vendor Total:				9,204.56								
OPENSAPC	MONMOUTH COUNTY TREASURER	23-00556	04/27/23	Open space tax-may 2023									
	1 Open space tax-may 2023				57,882.55	3-01-99-999-000-208	B County Taxes Payable	R	04/27/23	04/27/23		MAY 2023	N
	Vendor Total:				57,882.55								
MONMUNIC	MONMOUTH MUNICIPAL JUDGES ASS.	23-00491	04/17/23	annual judges dues-2023									
	1 annual judges dues-2023				160.00	3-01-43-490-000-127	B Municipal Court: Dues	R	04/17/23	04/26/23		2023	N
	Vendor Total:				160.00								

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Item	Description	Amount	Charge	Account	Acct Type	Description		Enc Date	Date	Date Invoice	Excl
NANCYTR1 NANCY TRAN											
23-00530	04/26/23 HOTEL REIMBURSEMENT/HARD ROCK										
1	HOTEL REIMBURSEMENT/HARD ROCK	515.47	3-01-20-120-000-228	B	Municipal Clerk: Meetings & Conferences	R	04/26/23	04/26/23		2023	N
23-00561 04/28/23 GAS REIMBURSEMENT											
1	GAS REIMBURSEMENT	50.47	3-01-31-460-000-192	B	Fuel	R	04/28/23	04/28/23		4/27/23	N
2	REIMBERSEMENT/FIXRUNNER	500.00	3-01-20-152-000-294	B	Central Services: Other	R	04/28/23	04/28/23		4/27/23	N
		550.47									
Vendor Total:		1,065.94									
NAYLORS NAYLORS AUTO PARTS											
23-00565	04/28/23 6 month battery warranty										
1	6 month battery warranty	401.98	3-01-42-717-000-204	B	Interlocal: Motor Vehicle - Other	R	04/28/23	04/28/23		227591	N
2	windshield wash, qt oil	42.47	3-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	04/28/23	04/28/23		227660	N
3	napa brake pads, rotor	414.97	3-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	04/28/23	04/28/23		227791	N
4	weathertech digitalfit,vent	272.94	3-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	04/28/23	04/28/23		227854	N
5	napa rear brake pads	87.99	3-01-42-717-000-203	B	Interlocal: Motor Vehicle - Police	R	04/28/23	04/28/23		227912	N
		1,220.35									
Vendor Total:		1,220.35									
NJNG NEW JERSEY NATURAL GAS											
23-00536	04/26/23 shore drive										
1	shore drive	461.14	3-01-31-446-000-218	B	Natural Gas	R	04/26/23	04/26/23		SHORE DRIVE	N
2	22 snugharbor avenue	178.09	3-01-31-446-000-218	B	Natural Gas	R	04/26/23	04/26/23		22 SNUGHARBOR	N
3	s 2nd street	225.69	3-01-31-446-000-218	B	Natural Gas	R	04/26/23	04/26/23		S 2ND ST	N
4	public works	268.27	3-01-31-446-000-218	B	Natural Gas	R	04/26/23	04/26/23		PUBLIC WORKS	N
5	151 navesink avenue	1,774.68	3-01-31-446-000-218	B	Natural Gas	R	04/26/23	04/26/23		151 NAVESINK AV	N
		2,907.87									
Vendor Total:		2,907.87									
NEWPO005 NEWPORT MEDIA HOLDINGS,LLC											
23-00492	04/17/23 Intro 2023 Budget										
1	Intro 2023 Budget	50.22	3-01-20-120-000-220	B	Municipal Clerk: Advertising	R	04/17/23	04/26/23		18857	N
Vendor Total:		50.22									

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NJLM NJ STATE LEAG.OF MUNICIPALITIE	23-00570 04/28/23 NJLM MiniConf 6/14/23							
	1 NJLM MiniConf 6/14/23		125.00 3-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	04/28/23 04/28/23	2023	N
	Vendor Total:		125.00					
ONE CALL ONE CALL CONCEPTS, INC.	23-00549 04/27/23 mark outs							
	1 mark outs		91.16 3-05-55-502-000-154	B Sewer: Equipment Maintenance	R	04/27/23 04/27/23	3035088	N
	Vendor Total:		91.16					
PATRI035 PATRICK CORR	23-00541 04/27/23 ATTENDED PUBLIC WORKS EXPO							
	1 ATTENDED PUBLIC WORKS EXPO		20.00 3-01-26-290-000-294	B Streets: Other	R	04/27/23 04/27/23	4/19/23	N
	Vendor Total:		20.00					
POL01 POLICE & FIREMEN'S RETIRE.SYS.	23-00539 04/27/23 payroll							
	1 payroll		28.67 3-01-20-130-000-294	B Finance: Other	R	04/27/23 04/27/23	OCT. 2022	N
	Vendor Total:		28.67					
PRINCLIF PRINCIPAL LIFE GROUP	23-00550 04/27/23 Life Insurance							
	1 Life Insurance		1,009.70 3-01-23-220-000-253	B Current: Group Insurance	R	04/27/23 04/27/23	MAY 2023	N
	Vendor Total:		1,009.70					
PROCA005 PRO CAP 8 FBO FIRSTTRUST BANK	23-00526 04/26/23 lien redemption							
	1 lien redemption		1,617.15 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	04/26/23 04/26/23	B9.01/L10	N
	2 premium bid		2,200.00 T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	04/26/23 04/26/23	B9.01/L10	N
			3,817.15					
23-00529 04/26/23 LIEN REDEMPTION								
	1 LIEN REDEMPTION		2,192.07 T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	04/26/23 04/26/23	B99/L3	

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Item	Description	Amount	Charge	Account	Acct Type	Description						
PROCA005	PRO CAP 8 FBO FIRSTTRUST BANK				Continued							
23-00529	04/26/23 LIEN REDEMPTION				Continued							
2	PREMIUM BID	2,100.00		T-03-56-851-000-001		B Trust: Tax Sale Premiums	R	04/26/23	04/26/23		B99/L3	N
		4,292.07										
	Vendor Total:	8,109.22										
PROCA010	PRO CAP FBO FIRSTTRUST BANK											
23-00527	04/26/23 LIEN REDEMPTION											
1	LIEN REDEMPTION	2,192.07		T-03-56-851-000-003		B Trust: Redemption O/S Liens	R	04/26/23	04/26/23		B71.73/L 7.02	N
2	PREMIUM BID	2,100.00		T-03-56-851-000-001		B Trust: Tax Sale Premiums	R	04/26/23	04/26/23		B71.73/L 7.02	N
		4,292.07										
	Vendor Total:	4,292.07										
SEACO005	SEACOAST CONSTRUCTION INC.											
22-01011	09/12/22 CDBG Marine Place walkway											
5	CDBG Marine Place Walkway	35,732.08		G-02-41-856-000-202		B CDBG 2021 Marine Place Improvements	R	09/12/22	04/27/23		PAYMENT #4	N
6	CDBG Marine Place Walkway	8,042.55		C-04-22-102-000-201		B ORD#22-14 Various Capital Improvements	R	04/27/23	04/27/23		PAYMENT #4	N
		43,774.63										
	Vendor Total:	43,774.63										
SPECTROL	SPECTROTEL, INC.											
23-00543	04/27/23 FIRE DEPARTMENT											
1	FIRE DEPARTMENT	125.25		3-01-31-440-000-213		B Telephone	R	04/27/23	04/27/23		11515579	N
	Vendor Total:	125.25										
STAVOLA	STAVOLA COMPANIES											
23-00455	04/11/23 Draw Down-Asphalt											
1	Draw Down-Asphalt	99.63		3-01-26-290-000-189		B Streets: Road Material	R	04/11/23	04/28/23		285607	N
	Vendor Total:	99.63										
TM	T&M ASSOCIATES											
23-00540	04/27/23 14&32 North Peak Street											
1	14&32 North Peak Street	293.25		T-03-56-875-000-179		B TRUST: LUB2022-10 Home&Land B35 L8&9	R	04/27/23	04/27/23		SE437863	



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Item Description	Amount	Charge Account	Acct Type	Description								
TM	T&M ASSOCIATES			Continued								
23-00540	04/27/23	14&32 North Peak Street		Continued								
2 Arijka site plan	352.00	T-03-56-875-000-136		B TRUST: LUB 289 BAY AVE B 81 L 12	R		04/27/23	04/27/23			SE437860	N
3 LDN Real Estate, LLC	96.50	T-03-56-875-000-142		B TRUST: LUB2021-01 49 Miller B54 L7.01	R		04/27/23	04/27/23			SE437861	N
	741.75											
Vendor Total:	741.75											
TOMSA	T.O.M.S.A.											
23-00537	04/26/23	JANUARY 2022										
1 JANUARY 2022	48,321.68	2-05-55-502-000-196		B Sewer: TOMSA	R		04/26/23	04/26/23			JANUARY 2022	N
Vendor Total:	48,321.68											
TARGE005	TARGETED TECHNOLOGIES LLC											
23-00557	04/28/23	Set up new computer assessor										
1 Set up new computer assessor	450.00	3-01-20-150-000-260		B Tax Assessor: Computer Services	R		04/28/23	04/28/23			119573	N
2 Agreement service	2,445.00	3-01-20-152-000-294		B Central Services: Other	R		04/28/23	04/28/23			119521	N
3 Phishing training agreement	159.84	3-01-26-310-000-170		B B&G: Leased Equipment	R		04/28/23	04/28/23			119524	N
4 Office 365	936.00	3-01-20-130-000-294		B Finance: Other	R		04/28/23	04/28/23			119522	N
5 Agreement emails	432.00	3-01-20-130-000-294		B Finance: Other	R		04/28/23	04/28/23			119523	N
	4,422.84											
Vendor Total:	4,422.84											
TCLAN005	TC LANDSCAPE CONSTRUCTION											
22-00797	07/14/22	IMPROVEMENTS GERTRUDE EDERLE										
5 IMPROVEMENTS GERTRUDE EDERLE	5,587.50	T-03-56-854-000-000		B Trust: Open Space	R		03/08/23	04/28/23			PAYMENT #4	N
6 IMPROVEMENTS GERTRUDE EDERLE	5,412.25	T-03-56-854-000-000		B Trust: Open Space	R		07/27/22	04/28/23			PAYMENT #4	N
	10,999.75											
Vendor Total:	10,999.75											
THOMA020	THOMAS BRITT											
23-00360	03/13/23	full wash detail service										
1 full wash detail service	1,050.00	3-01-25-260-000-255		B First Aid: Equipment Maintenance	R		03/13/23	04/26/23			23-001	N
Vendor Total:	1,050.00											

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BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page 1 Item 16.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099		
		Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date	Invoice	Excl	
STATE6	TREASURER, STATE OF N.J.												
		23-00502	04/18/23	Stormwater discharge permit									
		1		Stormwater discharge permit	2,000.00	3-01-26-294-000-123	B	Stormwater: Fees & Permits	R	04/18/23	04/26/23	230417940	N
				Vendor Total:	2,000.00								
NJDCA	TREASURER,STATE OF NEW JERSEY												
		23-00546	04/27/23	1st qtr 2023 permit report									
		1		1st qtr 2023 permit report	972.00	3-01-99-999-002-286	B	Due State of NJ - Training Fees	R	04/27/23	04/27/23	1ST QTR 2023	N
				Vendor Total:	972.00								
VERIZON1	VERIZON												
		23-00548	04/27/23	40 Shore Drive									
		1		40 Shore Drive	125.05	3-05-55-502-000-213	B	Sewer: Telephone	R	04/27/23	04/27/23	40 SHORE DR	N
		2		Valley St pump station	40.86	3-05-55-502-000-213	B	Sewer: Telephone	R	04/27/23	04/27/23	VALLEY ST PUMP	N
					165.91								
				Vendor Total:	165.91								
VERWIRE	VERIZON WIRELESS												
		23-00497	04/17/23	cell phone									
		1		cell phone	87.34	3-01-31-440-000-213	B	Telephone	R	04/17/23	04/26/23	9931923328	N
		2		cell phone	1,827.97	3-01-31-440-000-213	B	Telephone	R	04/17/23	04/26/23	9932054309	N
					1,915.31								
		23-00559	04/28/23	CELL PHONE FIRST AID									
		1		CELL PHONE FIRST AID	76.02	3-01-31-440-000-213	B	Telephone	R	04/28/23	04/28/23	9932778229	N
				Vendor Total:	1,991.33								
VIKIN005	VIKING PEST CONTROL												
		23-00551	04/27/23	pest control									
		1		pest control	30.00	3-01-26-310-000-178	B	B&G: Building Maintenance	R	04/27/23	04/27/23	16772984	N
				Vendor Total:	30.00								

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BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 16.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VSP	VISION SERVICE PLAN	23-00534	04/26/23	vision care										
	1 vision care				1,080.02	3-01-23-220-000-253	B Current:	Group Insurance	R	04/26/23	04/26/23		MAY 2023	N
Vendor Total:					1,080.02									
WEINE005	WEINER LAW GROUP LLP	23-00535	04/26/23	general										
	1 general				30.00	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal		R	04/26/23	04/26/23		294729	N
	2 whitfield				30.00	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal		R	04/26/23	04/26/23		294100	N
	3 Eric wokus				345.00	3-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal		R	04/26/23	04/26/23		294101	N
					405.00									
Vendor Total:					405.00									
<hr/>														
Total Purchase Orders:		66	Total P.O. Line Items:		120	Total List Amount:		754,661.62	Total Void Amount:		0.00			
<hr/>														

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-05	48,321.68	0.00	48,321.68	0.00	0.00	48,321.68
	3-01	600,148.26	0.00	600,148.26	0.00	0.00	600,148.26
	3-05	<u>257.07</u>	<u>0.00</u>	<u>257.07</u>	<u>0.00</u>	<u>0.00</u>	<u>257.07</u>
Year Total:		600,405.33	0.00	600,405.33	0.00	0.00	600,405.33
CAPITAL PROJECTS	C-04	12,022.55	0.00	12,022.55	0.00	0.00	12,022.55
	C-06	<u>17,892.00</u>	<u>0.00</u>	<u>17,892.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,892.00</u>
Year Total:		29,914.55	0.00	29,914.55	0.00	0.00	29,914.55
	G-02	51,877.27	0.00	51,877.27	0.00	0.00	51,877.27
TRUST NON BUDGET-TWO RIVER	T-03	24,142.79	0.00	24,142.79	0.00	0.00	24,142.79
Total of All Funds:		<u><u>754,661.62</u></u>	<u><u>0.00</u></u>	<u><u>754,661.62</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>754,661.62</u></u>



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 23-119**  
**APPROVING FIRST AID SQUAD APPLICATION**

**WHEREAS**, the following individual has submitted a Membership Application to be a Member to the Highlands First Aid Squad:

Jeanette Cuppler

**WHEREAS**, Warren "Jay" Terwilliger, Captain of the First Aid Squad, has approved the Membership Application;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of the above listed individual is hereby approved.

Motion to Approve R 23-119:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

\_\_\_\_\_  
Nancy Tran, Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-120

### APPROVING DESIGN PLANS FOR SNUG HARBOR SKATEPARK

**WHEREAS**, the Borough of Highlands is constructing a skatepark at Snug Harbor Park to provide an appropriate facility for the use and enjoyment of skateboarders; and

**WHEREAS**, design plans have been prepared by Spohn Ranch Skateparks dated November 2, 2022; and

**WHEREAS**, the Borough of Highlands wishes to approve the design plans prepared by Spohn Ranch Skateparks, dated November 2, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Highlands hereby approves the design plans prepared by Spohn Ranch Skateparks, dated November 2, 2022, for the Snug Harbor Skatepark.

Motion to Approve R 23-120:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands