



AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. February 19, 2025 Meeting Minutes
2. February 19, 2025 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. O-25-02 Amending Schedule A of the Borough of Highlands Salary Ordinance

CONSENT AGENDA

4. R 25-067 Authorizing Refund of Tax Overpayment
5. R 25-068 Cancel Tax Overpayment
6. R 25-069 Pledging Sustainable Land Use
7. R 25-070 Approving Contract Agreement with Dynamic Testing Services for Drug and Alcohol Testing Services
8. R 25-071 Authorizing Submission of Strategic Plan for Municipal Alliance Grant for Fiscal Year 2026
9. R 25-072 Appointing Member to the Highlands Housing Authority Board of Commissioners
10. R 25-073 Appointing Deputy Emergency Management Coordinator
11. R 25-074 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for the Provision of Lifeguard Operations from the Borough of Sea Bright

- [12.](#) R 25-075 Authorizing Payment of Bills
- [13.](#) R 25-076 Authorizing the Award of a Non-Fair and Open Contract for Professional Planning Services Pertaining to the Borough's Master Plan Reexamination Report
- [14.](#) R 25-077 Accepting Donation of Police Dog Safety Equipment

REPORTS

- 15. Mayor's Report
- 16. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- 17. Litigation
- 18. Attorney-Client Privilege
- 19. Areas in Need of Redevelopment (AINR) Update

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-02

AMENDING SCHEDULE A OF THE BOROUGH OF HIGHLANDS SALARY ORDINANCE

WHEREAS the Governing Body has determined that it is necessary to amend Ordinance O-22-03 which established Salaries and fixed Compensation of certain Borough Employees for the year 2022 and beyond unless amended;

NOW, THEREFORE, BE IT ORDAINED, by the by the Mayor and Borough Council of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

Schedule A of O-22-03 Establishing Salaries and Fixing Compensation of certain Borough Employees of the Borough of Highlands is hereby amended to provide as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as **strikeovers in bold italics.**)

SCHEDULE A

1. POSITIONS OUTSIDE COLLECTIVE BARGAINING UNITS

DEPARTMENT OF ADMINISTRATION

	Minimum	Maximum
Deputy Clerk	\$4,000 <u>\$10,000</u>	\$6,000 <u>\$40,000</u>
Registrar	\$500.00 <u>\$4,000</u>	\$2,500 <u>\$8,000</u>
Deputy Registrar	\$500	\$1,000 <u>\$2,000</u>
<u>Alternate Deputy Registrar</u>	<u>\$250</u>	<u>\$1,000</u>
Land Use Board Secretary	\$6,000	\$16,000
<u>Deputy Land Use Board Secretary</u>	<u>\$3,000</u>	<u>\$8,000</u>
Municipal Clerk	\$40,000 <u>\$50,000</u>	\$80,000 <u>\$100,000</u>
Municipal Administrator	\$24,000 <u>\$100,000</u>	\$150,000 <u>\$175,000</u>
Municipal Alliance Hourly	Minimum Wage \$15.49	\$20.00 <u>\$30.00</u>
<u>Office of</u> Emergency Management Coordinator	\$3,650 <u>\$5,000</u>	\$10,000 <u>\$15,000</u>
Secretary to Administrator	\$2,000	\$6,000
Secretary to Chief of Police	\$25,000	\$70,000 <u>\$90,000</u>
Deputy Office of Emergency Management <u>Coordinator</u>	\$1,500	\$2,500
Confidential Administrative Assistant to the Mayor and Administrator	\$10,000	\$60,000

BUILDING AND HOUSING

Clerical Office Help Hourly	Minimum Wage \$15.49	\$26.00
Fire Official/ <u>Housing Inspector</u>	\$18,000 <u>\$30,000</u>	\$28,000 <u>\$50,000</u>
<u>Electrical Sub-Code</u>	<u>\$10,000</u>	<u>\$20,000</u>
<u>Building Sub-Code</u>	<u>\$10,000</u>	<u>\$20,000</u>

DEPARTMENT OF FINANCE

Assessment Searcher	\$3,000	\$4,000
Cashier/Typist Hourly	Minimum Wage \$15.49	\$26.00
Chief Financial Officer	\$30,000	\$74,000 <u>\$80,000</u>
FEMA/NJOEM Coordinator Hourly	\$25.00	\$35.00
Payroll Clerk	\$5,000	\$45,000
Qualified Purchasing Agent	\$7,000	\$75,000
Deputy Tax Assessor Part Time	\$3,000	\$6,000

MUNICIPAL COURT

Judge of Municipal Court		\$13,500	\$20,000
Court Administrator		\$25,000 <u>\$70,000</u>	\$75,000 <u>\$110,000</u>
Deputy Court Administrator		\$5,000 <u>\$20/hour</u>	\$50,000 <u>\$25/hour</u>
<u>Municipal Prosecutor</u>		<u>\$10,000</u>	<u>\$20,000</u>
<u>Public Defender</u>		<u>\$10,000</u>	<u>\$20,000</u>
Special Sessions (Per Session)			
Court Administrator		\$250	\$400
Deputy Court Administrator		\$150	\$400
Judge of Municipal Court		\$500	\$600
Municipal Prosecutor		\$350	\$400
Public Defender		\$350	\$400

POLICE

Chief		\$124,125 <u>\$125,000</u>	\$160,000 <u>\$200,000</u>
Crossing Guard	Hourly	<i>Minimum Wage</i> <u>\$15.49</u>	\$20.00 <u>\$25.00</u>
Dispatcher		<i>Minimum Wage</i> <u>\$15.49</u>	\$25.00
[Communications Operator]	Hourly		
Special Officer:			
Class I	Hourly	<i>Minimum Wage</i> <u>\$15.49</u>	\$22.00 <u>\$25.00</u>
Class II	Hourly	\$15.00 <u>\$15.49</u>	\$28.00 <u>\$30.00</u>

DEPARTMENT OF PUBLIC WORKS

Superintendent of Public Works		\$35,000 <u>\$100,000</u>	\$110,000 <u>\$150,000</u>
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RECREATION

Clerical Office Help	Hourly	<i>Minimum Wage</i> <u>\$15.49</u>	\$20.00
Recreation Leader	Hourly	<i>Minimum Wage</i> <u>\$15.49</u>	\$20.00
Summer Seasonal:			
Laborer	Hourly	\$10.00	\$20.00
Programmer	Hourly	\$13.00	\$20.00
Recreation Aide	Hourly	\$8.00	\$20.00
Supervisor	Hourly	\$17.00	\$22.00
Preparer	Hourly	<i>Minimum Wage</i> <u>\$15.49</u>	\$15.00 <u>\$25.00</u>

2. UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL 152

BUILDING & HOUSING

Code Enforcement Officer		\$15,000 <u>\$50,000</u>	\$76,000 <u>\$90,000</u>
Construction Official		\$18,000 <u>\$30,000</u>	\$33,000 <u>\$80,000</u>
<u>Technical Assistant (TACO)</u>		<u>\$50,000</u>	<u>\$80,000</u>
Fire Inspector	Hourly	<i>Minimum Wage</i> <u>\$15.49</u>	\$22.00
Property Maintenance	Part Time Salary	\$5,000	\$26,000
Property Maintenance	Part Time Hourly	\$15.00	\$22.00
Zoning Officer		\$5,000 <u>\$10,000</u>	\$20,000

DEPARTMENT OF FINANCE

Tax Assessor	Part Time	\$20,000	\$40,000 <u>\$55,000</u>
Tax Collector	Part Time	\$20,000	\$40,000 <u>\$55,000</u>

DEPARTMENT OF RECREATION

Recreation Supervisor		\$34,500	\$55,000
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3. COMMUNICATIONS WORKERS OF AMERICA (CWA) LOCAL 1032

BUILDING & HOUSING

Fire Sub Code Official	Part Time	\$8,000 <u>\$10,000</u>	\$15,000 <u>\$20,000</u>
Plumbing Sub Code Official	Part Time Hourly	\$25.00 <u>\$10,000</u>	\$44.00 <u>\$20,000</u>

Secretary, Licensing Clerk	Full Time	\$20,000	\$50,000
Secretary, Licensing Clerk	Part Time Hourly	Minimum Wage \$15.49	\$22.00

DEPARTMENT OF FINANCE

Cashier/Sewer Clerk		\$20,000 <u>\$40,000</u>	\$40,000 <u>\$50,000</u>
HR Coordinator		\$32,000 <u>\$40,000</u>	\$81,000 <u>\$95,000</u>
Senior Accounting Clerk		\$25,000	\$85,000
Tax Clerk		\$20,000 <u>\$40,000</u>	\$45,000 <u>\$65,000</u>
Tax Clerk	Part Time Hourly	Minimum Wage \$15.49	\$20.00
Account Clerk		\$29,000 <u>\$40,000</u>	\$55,000 <u>\$70,000</u>

POLICE

Records Clerk		\$25,000 <u>\$40,000</u>	\$50,000 <u>\$55,000</u>
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DEPARTMENT OF PUBLIC WORKS

Equipment Operator		\$45,000 <u>\$40,000</u>	\$70,000
<u>Heavy Equipment Operator</u>		<u>\$45,000</u>	<u>\$80,000</u>
Laborer	<i>Hourly</i>	\$15.00 <u>\$40,000</u>	\$30.00 <u>\$55,000</u>
Laborer 2		\$30,000 <u>\$40,000</u>	\$50,000 <u>\$70,000</u>
Laborer 3		\$35,000 <u>\$40,000</u>	\$65,000 <u>\$75,000</u>
Laborer/Motor Broom Driver		\$30,000 <u>\$40,000</u>	\$50,000 <u>\$60,000</u>
Recycling Yard Attendant	Part Time Hourly	Minimum Wage \$15.49	\$20.00
Road Repairer		\$30,000	\$55,000
Public Works Repairer		\$45,000	\$75,000
Sewer Operator		\$3,500	\$55,000
Truck Driver		\$30,000 <u>\$40,000</u>	\$70,000
<u>Driver</u>		<u>\$40,000</u>	<u>\$55,000</u>

DEPARTMENT OF RECREATION

Recreation Aide	Hourly	\$8.00 <u>\$15.49</u>	\$18.00 <u>\$25.00</u>
Recreation Assistant	Hourly	\$15.00 <u>\$15.49</u>	\$22.00 <u>\$30.00</u>
Recreation Coordinator		\$29,900 <u>\$40,000</u>	\$55,000 <u>\$70,000</u>

SECTION II. SEVERABILITY.

If any section, subsection, sentence clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV: EFFECTIVE DATE.

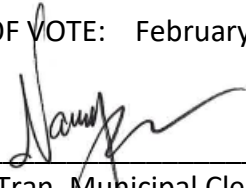
This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-25-02:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK	X		X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: February 19, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-02:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 5, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-067

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
69	8	2024	\$5,021.28	Dominic Tanglao

Motion to Approve R 25-067:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-068
CANCEL TAX OVERPAYMENTS

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the tax rolls and determined that certain properties have credit balances that are old and outstanding, and

WHEREAS, some balances are the result of subdivisions, cancellations, sales and other various items that cannot be verified, and

WHEREAS, the Tax Collector recommends that the tax overpayments be cancelled,

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Council of the Borough of Highlands, in the County of Monmouth, New Jersey, that the Tax Collector cancel tax overpayments effective immediately as follows:

<u>Block</u>	<u>Lot</u>	<u>Year</u>	<u>Amount</u>
120	6.02	2018	\$230.06
120	6.02	2019	\$4,742.08

Motion to Approve R 25-068:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-069
PLEDGING SUSTAINABLE LAND USE

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead.

NOW THEREFORE, the Borough of Highlands resolves to take the following steps with regard to municipal land-use decisions with the intent of making Highlands a truly sustainable community. It is the intent to include these principles in the next master plan revision and reexamination report and to update land-use zoning, natural resource protection, and other ordinances accordingly.

1. **Regional Cooperation** – We pledge to reach out to administrations of neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.
2. **Transportation Choices** – We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. Highlands will reevaluate parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.
3. **Natural Resource Protection** – We pledge to take action to protect the natural resources of the State for environmental, recreational, and agricultural value, avoiding or mitigating negative impacts to these resources. Further Highlands will complete a Natural Resources Inventory when feasible to identify and assess the extent of natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

4. **Mix of Land Uses** – We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for the municipality and the region, particularly in downtown and town center areas.
5. **Housing Options** – We pledge, through the use of zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.
6. **Green Design** – We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating a site plan and subdivision requirements for residential and commercial buildings.
7. **Municipal Facilities Siting** – We pledge, to the extent feasible, to take into consideration factors such as walkability, bikeability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Motion to Approve R 25-069:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 5, 2025

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-070

APPROVING CONTRACT AGREEMENT WITH DYNAMIC TESTING SERVICES FOR DRUG AND ALCOHOL TESTING SERVICES

WHEREAS, the Borough of Highlands must retain drug and alcohol testing services to be provided to certain Borough employees holding a CDL License; and

WHEREAS, the Borough of Highlands' contract to provide these drug and alcohol testing services expired on March 31, 2024; and

WHEREAS, Dynamic Testing Services has provided a contract for drug and alcohol testing services at the following rates:

Enrollment in program	Included
Administrative Costs	Included
DOT Breath Alcohol w confirmation/ per employee	\$40.00 per
DOT 5 Panel Urine Drug test / per employee	\$55.00 per
DOT 5 Panel Saliva Drug Test (pending HHS/DOT approval)	TBD
NON DOT 10 Panel Urine Test /per employee	\$63.00
Wait time-Shy Bladder after 1st hour	\$35.00 Per hour
Direct Observation Fee	\$35.00 per
(Return to Duty and Follow Ups)	
24/7 Emergency or Special Situation Response	\$225.00 per incident plus
(Post Accident, Reasonable Suspicion, DOT Audit)	cost of test(s)
Onsite Driver Drug and Alcohol	\$150.00, plus \$35.00 per student
Awareness Training Class -1 hour	
Onsite Supervisory Training-2 hours	\$195.00 plus \$35.00 per Student
Designated Employer Representative	
DER training Class-2 hours	\$195.00 plus \$35.00 per Student
MRO Service	Included
Court Subpoena / Witness Fee / Litigation assistance	\$350.00 per appearance
	+expenses
DOT Split Specimen (MRO Ordered)	\$230.00 per
Off Site Collections at Patient Service Centers	\$79.00 per test; and
(Quest, Lab Corp, Concentra)	

WHEREAS, the contract shall not exceed \$2,500.00 per year; and

WHEREAS, the term of this contract shall be for the period of April 1, 2025 to March 31, 2027.

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: #5-01-26-290-000-140



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the Borough Clerk and the Borough Administrator be and are hereby authorized to execute a contract with Dynamic Testing Services, 230 Main St, 1st Floor Rear, Toms River, NJ 08753 in accordance with the above-noted terms.

Motion to Approve R 25-070:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-071

AUTHORIZING SUBMISSION OF STRATEGIC PLAN FOR MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2026

WHEREAS, the Governor’s Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey;

WHEREAS, The Borough Council of the Borough of Highlands, County of Monmouth, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages, and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Substance Use Disorder through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Highlands, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Highlands and Atlantic Highlands Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD Grant Fund	<u>\$ 18,520.00</u>
Cash Match	<u>\$ 4,630.00</u>
In-Kind	<u>\$ 13,890.00</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Carolyn Broullon, Mayor/Head of Governing Body

Motion to Approve R 25-071:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

CERTIFICATION

I, Nancy Tran, Municipal Clerk of the Borough of Highlands, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 5th day of March year 2025

Nancy Tran, *Municipal Clerk*



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-072

APPOINTING MEMBERS TO THE HIGHLANDS HOUSING AUTHORITY BOARD OF COMMISSIONERS

WHEREAS, Dolores Francy was appointed to the Highlands Housing Authority by way of Resolution R 22-227 on November 9, 2022, for a five year term to expire on November 30, 2027; and

WHEREAS, Dolores Francy has informed Mayor Broullon that she is stepping down from the Highlands Housing Authority effective March 31, 2025; and

WHEREAS, a vacancy will exist on the Highlands Housing Authority Board of Commissioners for the unexpired term ending on November 30, 2027; and

WHEREAS, the Governing Body desires to appoint Barbara Brown for the period beginning April 1, 2025 through November 30, 2027.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following appointments be and are hereby confirmed to the Highlands Housing Authority Board of Commissioners:

<u>POSTION</u>	<u>NAME</u>	<u>TERM</u>	<u>EXPIRATION</u>
Commissioner	Barbara Brown	5 Year (unexpired)	11/30/2027

NOW BE IT FURTHER RESOLVED, by the Mayor and the Council of the Borough of Highlands that the following be and are hereby made and the composition of the Highlands Housing Authority is as follows:

POSITION:	NAME:	TERM:	EXPIRATION:
Chairperson	Gloria Miller	5 Year	11/30/2029
Commissioner	Ellen Williams	5 Year	11/30/2025
Commissioner	Lori Hohenleitner*	5 Year	11/30/2026
Commissioner	Nancy Messina	5 Year	11/30/2026
Commissioner	Christine Misita	5 Year	11/30/2026
Commissioner	Barbara Brown	5 Year	11/30/2027
Commissioner	Rebecca Wells	5 Year	11/30/2028

*Governor appointed

Motion to Approve R 25-072:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-073

APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR

Appointment with the approval of the Mayor

WHEREAS, in accordance with N.J.S.A. App.A:9-40.3, each municipal disaster control director shall appoint a deputy municipal disaster control director with the approval of the Mayor; and

WHEREAS, in accordance with Directive No. 102 issued by the State Office of Emergency Management, each emergency management coordinator shall appoint one and may appoint more than one Deputy Emergency Management Coordinators with the approval of the Mayor; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough’s Emergency Management Coordinator hereby appoints Derek Stahl to serve as a Deputy Emergency Management Coordinator of the Borough of Highlands and the Mayor has approved said appointment.

BE IT FURTHER RESOLVED, that Derek Stahl be and is hereby appointed to serve as a Deputy Emergency Management Coordinator for the Borough of Highlands for the term which expires December 31, 2027, effective immediately.

Motion to Approve R 25-073:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-074

AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF SEA BRIGHT FOR THE PROVISION OF LIFEGUARD OPERATIONS FROM THE BOROUGH OF SEA BRIGHT

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Highlands is in need of lifeguard services in connection with the beaches open to the public; and

WHEREAS, the Borough of Sea Bright has the necessary staffing and certifications to provide Lifeguard Operations by and through Sea Bright Ocean Rescue, which is a nationally certified ocean rescue agency; and

WHEREAS, the Borough of Sea Bright has the staffing and personnel to provide Lifeguard Operations to the Borough of Highlands at two (2) beaches, commonly referred to as Snug Harbor and Miller Street, for the period of June 14, 2025 through and including September 1, 2025; and

WHEREAS, a total of four (4) Lifeguards will be assigned to the Highlands beaches (with a roving supervisor) for the aforesaid period; and

WHEREAS, Snug Harbor Beach will be assigned two (2) USLA qualified open water beach lifeguards and the Miller Street Beach will be assigned two (2) USLA qualified open water beach lifeguards, however, between August 18th through Labor Day, staffing may drop to one (1) lifeguard per beach during the weekdays depending upon available personnel; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright previously entered into a Shared Services Agreement, wherein the Highlands will perform street sweeping services for Sea Bright at a cost of \$18,000.00; and

WHEREAS, Sea Bright has agreed to apply a credit of \$18,000.00 towards the cost of the Lifeguard Operation Services; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright have reached an agreement for which the cost to provide such services to the Borough of Highlands will equate to \$46,150.00 consisting of the following:

- Lifeguard Rescue Equipment and Medical Supplies \$6,380.00
- Rescue Personnel \$51,520.00
- Borough of Sea Bright Administrative Fee \$6,250.00
- Less Street Sweeping -\$18,000.00
- **GRAND TOTAL:** \$46,150.00; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: #5-01-42-730-000-299



 Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement with the Borough of Sea Bright for the provision of Life Guard Services for the period between June 14, 2025 through September 1, 2025, wherein the cost for the said services will equate to \$46,150.00.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R 25-074:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 5, 2025

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 25-075
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared, and dated March 5, 2025, which totals as follows:

Current Fund	\$	165,140.34
Sewer Account	\$	18,129.66
Capital Fund	\$	19,679.42
Trust-Other	\$	9,278.00
<u>Federal/State Grants</u>	<u>\$</u>	<u>4,564.14</u>
TOTAL	\$	216,791.56

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 216,791.56** be paid to the person(s) named, for the amounts set opposite their respective name(s), and endorsed and approved on said vouchers. An individual listing of all bills is posted on the Borough website at www.highlandsnj.gov and on file with the Municipal Clerk’s Office for reference.

Motion to Approve R 25-075:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 5, 2025

 Nancy Tran, Municipal Clerk
 Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/05/2025

Item 12.

CURRENT:		\$	165,140.34
Payroll	(02/28/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	18,129.66
Payroll	(02/28/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	19,679.42
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	9,278.00
Payroll	(02/28/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	4,564.14
Payroll	(02/28/2025)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
AMAZO005 AMAZON CAPITAL SERVICES														
	25-00194	02/05/25	Patrol Equipment											
	1		Cordless Leaf Blower	5-01-25-240-000-269	B Police: Patrol Equipment	179.00			R	02/05/25	02/24/25		1CJCNVDCLFHF	N
	2		tool for police	5-01-25-240-000-269	B Police: Patrol Equipment	7.95			R	02/05/25	02/24/25		1KPVC3C734LT	N
						186.95								
	25-00256	02/25/25	OFFICE SUPPLIES											
	1		OFFICE SUPPLIES	5-01-20-152-000-201	B Central Services: Office Supplies	112.32			R	02/25/25	02/28/25		1GQDHYMPRTNM	N
			Vendor Total:			299.27								
APOLL005 APOLLO SEWER & PLUMBING INC.														
	25-00196	02/06/25	jet cleaning sewer line											
	1		jet cleaning sewer line	5-05-55-502-000-189	B Sewer: Line Repairs	600.00			R	02/06/25	02/24/25		75158	N
			Vendor Total:			600.00								
ATC ATC VOICE/DATA, INC.														
	25-00230	02/13/25	burglar system central monitor											
	1		burglar system central monitor	5-01-26-310-000-178	B B&G: Building Maintenance	480.00			R	02/13/25	02/25/25		63750	N
			Vendor Total:			480.00								
BANKERS BANKERS LIFE AND CASUALTY CO.														
	25-00249	02/20/25	retiree medical											
	1		retiree medical	5-01-23-220-000-254	B Current: Retirees Group Insurance	695.27			R	02/20/25	02/24/25		B2510428	N
			Vendor Total:			695.27								

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BAYSHORE BAYSHORE CONFERENCE OF MAYORS													
25-00239	02/18/25	2025 ANNUAL DUES											
	1	2025 ANNUAL DUES	600.00	5-01-20-110-000-219	B Mayor/Council: Dues	R	02/18/25	02/24/25	2025				N
	Vendor Total:		600.00										
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO													
25-00287	02/27/25	commingled report											
	1	commingled report	58.28	5-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	02/27/25	02/27/25	19460				N
	Vendor Total:		58.28										
BOROU005 BOROUGH OF ATLANTIC HIGHLANDS													
25-00255	02/25/25	sound recording											
	1	sound recording	157.68	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/25/25	02/25/25	2/4-2/18/25				N
	Vendor Total:		157.68										
BOUND01 BOUND TREE MEDICAL LLC													
24-01435	11/20/24	medical supplies											
	1	medical supplies	599.99	4-01-25-260-000-210	B First Aid: First Aid Supplies	R	11/20/24	02/26/25	85580840				N
25-00187	02/03/25	medical supplies											
	1	medical supplies	1,035.71	5-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/03/25	02/26/25	85580841				N
25-00268	02/26/25	medical supplies											
	1	medical supplies	28.06	4-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/26/25	02/26/25	85566923				N
	2	medical supplies	389.80	4-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/26/25	02/26/25	85561918				N
	3	medical supplies	781.92	5-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/26/25	02/26/25	85600047				N
			<u>1,199.78</u>										
25-00280	02/27/25	HAIR COVER POLY BLUE											
	1	HAIR COVER POLY BLUE	210.00	5-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/27/25	02/27/25	85652223				N
	Vendor Total:		3,045.48										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BRO01 BROWN & BROWN BENEFIT ADVISORS														
25-00259	02/25/25	MARCH 2025 CONSULTING FEE												
1	MARCH 2025 CONSULTING FEE	1,250.00	5-01-23-220-000-253	B Current: Group Insurance	R	02/25/25	02/25/25	128786						N
Vendor Total:					1,250.00									
COMCAST COMCAST														
25-00277	02/27/25	SPC VIDEO ACCT FIREHOUSE												
1	SPC VIDEO ACCT FIREHOUSE	101.18	5-01-31-440-000-213	B Telephone	R	02/27/25	02/27/25	SPC VIDEO						N
2	42 SHORE DR	540.30	5-01-35-410-000-201	B Contingent	R	02/27/25	02/27/25	42 SHORE DR						N
					641.48									
25-00294	02/28/25	22 Snugharbor Ave												
1	22 Snugharbor Ave	514.79	5-01-31-450-000-213	B Telecommunications	R	02/28/25	02/28/25	22 SNUGHARBOR						N
Vendor Total:					1,156.27									
COUNTY1 COUNTY OF MONMOUTH														
25-00245	02/19/25	salt												
1	salt	8,622.74	5-01-26-290-000-187	B Streets: Salt & Sand	R	02/19/25	02/24/25	25000440						N
Vendor Total:					8,622.74									
DELTA005 DELTA DENTAL OF NJ, INC.														
25-00261	02/25/25	ACTIVE MEMBERS												
1	ACTIVE MEMBERS	2,148.30	5-01-23-220-000-253	B Current: Group Insurance	R	02/25/25	02/25/25	1118600						N
2	RETIRED MEMBERS	1,847.07	5-01-23-220-000-254	B Current: Retirees Group Insurance	R	02/25/25	02/25/25	1118602						N
					3,995.37									
Vendor Total:					3,995.37									
DOMIN005 DOMINIC TANGLAO														
25-00283	02/27/25	TAX OVERPAYMENT												
1	TAX OVERPAYMENT	5,021.28	5-01-99-999-000-205	B Tax Overpayments	R	02/27/25	02/27/25	B69/L8						N
Vendor Total:					5,021.28									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DRAGE005 DRAGER, INC.														
25-00185	02/03/25	4401036	dry gas, .10%	105L										
1	4401036	dry gas, .10%	105L	400.00	G-02-41-811-000-006	B Grant: DDEF 2023		R	02/03/25	02/24/25			5951864209	N
Vendor Total:				400.00										
FILEB005 FILEBANK														
25-00269	02/26/25	storage												
1	storage	505.19	5-01-26-310-000-103	B B&G: Consumable Supplies		R	02/26/25	02/26/25					0130131	N
Vendor Total:				505.19										
GANN GANN LAW BOOKS														
25-00190	02/04/25	2025 NJ ZONING & LAND USE												
1	2025 NJ ZONING & LAND USE	192.00	5-01-21-180-000-219	B Municipal Land Use: Books & Publications		R	02/04/25	02/27/25					D699959	N
2	SHIPPING	10.00	5-01-21-180-000-219	B Municipal Land Use: Books & Publications		R	02/04/25	02/27/25					D699959	N
				202.00										
Vendor Total:				202.00										
GREEN005 GREENMAN-PEDERSEN, INC.														
25-00292	02/28/25	SAFE ROUTES TO SCHOOL PROGRAM												
1	SAFE ROUTES TO SCHOOL PROGRAM	477.22	G-02-41-813-000-013	B Grant: (159) 2019 Safe Routes to School		R	02/28/25	02/28/25					405391	N
Vendor Total:				477.22										
H2MAS005 H2M ASSOCIATES, INC.														
23-00026	01/09/23	Sanitary Engineer												
30	Sanitary Engineer	11,651.00	4-05-55-502-000-151	B Sewer: Consultants - Other		R	02/25/25	02/25/25					275238	N
23-01535	12/29/23	Phase I sanitary sewer												
14	Phase I sanitary sewer	2,797.86	C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp		R	11/07/24	02/25/25					275237	N
24-00716	05/31/24	Force Main Inspection												
1	Force Main Inspection	390.00	C-06-24-101-000-201	B ORD#24-05 Phase I&II Sanitary Sewer Imp		R	05/31/24	02/25/25					275239	N
Vendor Total:				14,838.86										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HEY01 HEYER GRUEL & ASSOCIATES														
25-00105	01/23/25	2025 municipal planner												
		3 2025 municipal planner	131.25	5-01-20-155-000-294	B Legal Services: Other	R	01/23/25	02/26/25		42731				N
		Vendor Total:	131.25											
IACP0005 IACP														
25-00188	02/04/25	Dues												
		1 2025 Active Member Dues	220.00	5-01-25-240-000-227	B Police: Dues	R	02/04/25	02/24/25		0382418				N
		Vendor Total:	220.00											
JANIC005 JANICE SWAGGERTY														
25-00254	02/25/25	sound recording-2/4/25												
		1 sound recording-2/4/25	75.00	5-01-43-490-000-151	B Municipal Court: Consultants - Other	R	02/25/25	02/25/25		2/4/25				N
		Vendor Total:	75.00											
JASPAN JASPAN														
25-00279	02/27/25	BLUE TARP, WINDSHIEL WASHER												
		1 BLUE TARP, WINDSHIEL WASHER	235.68	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1539072				N
		2 EXT. CORD,MISC.,POWER STRIP	94.81	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1539344				N
		3 STRAP WRENCH	29.99	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1540367				N
		4 PADLOCK, KEY ID TAG	52.85	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1541383				N
		5 DURACELL BATTERIES	75.36	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1542052				N
		6 DEADBOLT,SCREWDRIVER	23.98	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1542626				N
		7 ICEMELT 25LB	199.75	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		A1543503				N
		8 ICEMELT 25LB	89.99	5-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/27/25	02/27/25		B773144				N
			802.41											
		Vendor Total:	802.41											
JCPL JCP & L														
25-00265	02/25/25	holiday lighting-2024-2025												
		1 holiday lighting-2024-2025	4,070.88	5-01-31-430-000-215	B Electric	R	02/25/25	02/25/25		90953365				N
		2 Cedar St.	17.12	5-01-31-430-000-215	B Electric	R	02/25/25	02/25/25		95687940359				N
		3 Streetscape	245.64	5-01-31-430-000-215	B Electric	R	02/25/25	02/25/25		98810752008				N
		4 street lighting	2,874.28	5-01-31-435-000-217	B Street Lighting	R	02/25/25	02/25/25		95687940358				N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JCPL	JCP & L	Continued												
25-00265	02/25/25	holiday lighting-2024-2025	Continued											
	5 street lighting	<u>1,730.88</u>	5-01-31-435-000-217	B Street Lighting	R	02/25/25	02/25/25	95687940357	N					
		8,938.80												
25-00266	02/25/25	Mua												
	1 Mua	522.87	5-01-31-430-000-215	B Electric	R	02/25/25	02/25/25	95069971947	N					
	2 Master bill	<u>456.89</u>	5-01-31-430-000-215	B Electric	R	02/25/25	02/25/25	95069971927	N					
		979.76												
	Vendor Total:	9,918.56												
JETVA005	JET VAC EQUIPMENT													
24-01523	12/11/24	BATTERY PACK												
	1 BATTERY PACK	16,491.56	C-04-23-101-000-210	B ORD#23-10 Pick Up/Lawnmower-Pub Works	R	12/11/24	02/27/25	4325	N					
	Vendor Total:	16,491.56												
JOSEP005	JOSEPH FAZIO													
25-00251	02/21/25	HARDWARE FOR PUMPS												
	1 HARDWARE FOR PUMPS	206.20	5-05-55-502-000-183	B Sewer: Equipment Parts	R	02/21/25	02/26/25	20503628	N					
	Vendor Total:	206.20												
MARAZ005	MARAZITI FALCON, LLP													
25-00241	02/18/25	2025 CONFLICT ATTORNEY												
	1 2025 CONFLICT ATTORNEY	1,875.00	5-01-20-155-000-294	B Legal Services: Other	R	02/18/25	02/24/25	JANUARY 2025	N					
	Vendor Total:	1,875.00												
MARIN005	MARINO INDUSTRIAL SYSTEMS													
23-01388	11/29/23	update Scada monitoring system												
	2 update Scada monitoring system	1,250.00	4-05-55-502-000-160	B Sewer: Computer Service	R	02/18/25	02/24/25	19948	N					
23-01468	12/13/23	Computer upgrade-Shore-Sewer												
	2 Computer upgrade-Shore-Sewer	2,969.00	4-05-55-502-000-190	B Sewer: Station Repairs	R	02/18/25	02/24/25	19949	N					
	Vendor Total:	4,219.00												

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
Item Description									Date		Excl
MARME005 MARMERO LAW, LLC											
25-00106 01/23/25 2025 tax appeal/foreclosure											
2 2025 tax appeal/foreclosure	2,325.00	5-01-20-155-000-294	B Legal Services: Other		R	01/23/25	02/24/25			31385	N
Vendor Total:	2,325.00										
MCAA0005 MCAA OF MONMOUTH COUNTY											
25-00274 02/27/25 2025 MEMBERSHIP											
1 2025 MEMBERSHIP	45.00	5-01-43-490-000-127	B Municipal Court: Dues		R	02/27/25	02/27/25			2025	N
Vendor Total:	45.00										
MIDDLE030 MIDDLESEX COUNTY FIRE ACADEMY											
24-01028 08/13/24 firefighter course											
1 firefighter course	500.00	4-01-25-263-000-136	B Fire Dept: Schooling/Training		R	08/13/24	02/27/25				N
Vendor Total:	500.00										
MITCH005 MITCHELL HUMPHREY COMPANY											
25-00270 02/26/25 fasttrackgov annual service fe											
1 fasttrackgov annual service fe	10,000.00	5-01-22-195-000-260	B Construction: Computer Services		R	02/26/25	02/26/25			5714	N
2 fasttrackgov annual service fe	2,000.00	5-01-22-200-000-254	B Code Enf: Equipment Maintenance		R	02/26/25	02/26/25			5714	N
3 fasttrackgov annual service fe	3,882.23	5-01-20-152-000-294	B Central Services: Other		R	02/26/25	02/26/25			5714	N
	15,882.23										
Vendor Total:	15,882.23										
SPCA MONMOUTH COUNTY SPCA											
25-00109 01/23/25 2025 animal control services											
1 2025 animal control services	1,612.50	5-01-27-340-000-152	B Dog Control: Contractual Service		R	01/23/25	02/25/25			2025855	N
Vendor Total:	1,612.50										
MOTOR010 MOTOROLA SOLUTIONS, INC.											
25-00271 02/26/25 2 way radios											
1 2 way radios	385.00	5-01-26-290-000-294	B Streets: Other		R	02/26/25	02/26/25			1411163076	N
Vendor Total:	385.00										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJNG NEW JERSEY NATURAL GAS														
25-00262	02/25/25	56 WATERWITCH AVENUE												
1	56 WATERWITCH AVENUE	55.86	5-01-31-446-000-218	B Natural Gas	R	02/25/25	02/25/25	56 WATERWITCH	N					
2	151 NAVESINK AVENUE	1,943.39	5-01-31-446-000-218	B Natural Gas	R	02/25/25	02/25/25	151 NAVESINK AV	N					
3	SHORE DR	1,403.32	5-01-31-446-000-218	B Natural Gas	R	02/25/25	02/25/25	SHORE DR	N					
4	S 2ND ST	678.40	5-01-31-446-000-218	B Natural Gas	R	02/25/25	02/25/25	S 2ND ST	N					
5	DPW YARD	716.47	5-01-31-446-000-218	B Natural Gas	R	02/25/25	02/25/25	DPW	N					
6	22 SNUG HARBOR AVENUE	<u>811.65</u>	5-01-31-446-000-218	B Natural Gas	R	02/25/25	02/25/25	22 SNUGHARBOR	N					
		5,609.09												
Vendor Total:		5,609.09												
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC														
25-00291	02/28/25	NOTICE AD #24222,24227,24228												
1	NOTICE AD #24222,24227,24228	65.41	5-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/28/25	02/28/25	21983	N					
Vendor Total:		65.41												
OSWALD OSWALD SEWER SERVICE														
25-00102	01/21/25	broke blockage sanitary sewer												
1	broke blockage sanitary sewer	825.00	5-05-55-502-000-189	B Sewer: Line Repairs	R	01/21/25	02/27/25	14590	N					
Vendor Total:		825.00												
OTISE005 OTIS ELEVATOR COMPANY														
25-00295	02/28/25	maintenance contract												
1	maintenance contract	291.00	5-01-26-310-000-178	B B&G: Building Maintenance	R	02/28/25	02/28/25	100401868540	N					
Vendor Total:		291.00												
FAC01 PETER P. FACCAS & SONS														
24-01061	08/16/24	installed 120v power outlets												
1	installed 120v power outlets	879.85	4-01-26-310-000-178	B B&G: Building Maintenance	R	08/16/24	02/24/25	25078	N					
25-00166	01/30/25	work at the firehouse												
1	work at the firehouse	631.00	5-01-26-310-000-297	B B&G: Fire House	R	01/30/25	02/27/25	25417	N					
Vendor Total:		1,510.85												

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl	
PITNEY PITNEY BOWES, INC.									
	25-00226 02/13/25 ink								
	1 ink	203.98	5-01-20-152-000-201	B Central Services: Office Supplies	R	02/13/25 02/25/25	1026954747	N	
	Vendor Total:	203.98							
PORZI005 PORZIO, BROMBERG & NEWMAN, PC									
	25-00045 01/10/25 special council								
	3 otsc vs tri district boards	5,649.75	5-01-20-155-000-294	B Legal Services: Other	R	02/26/25 02/26/25	3328431	N	
	4 special counsel	8,107.25	5-01-20-155-000-294	B Legal Services: Other	R	02/26/25 02/26/25	3328429	N	
		<u>13,757.00</u>							
	Vendor Total:	13,757.00							
PRINCLIF PRINCIPAL LIFE GROUP									
	25-00258 02/25/25 LIFE INSURANCE								
	1 LIFE INSURANCE	1,067.87	5-01-23-220-000-253	B Current: Group Insurance	R	02/25/25 02/25/25	MARCH 2025	N	
	Vendor Total:	1,067.87							
ROBER060 ROBERTS ENGINEERING GROUP, LLC									
	25-00275 02/27/25 PLANNING BOARD MEETING								
	1 PLANNING BOARD MEETING	148.50	5-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	02/27/25 02/27/25	15161	N	
	2 44 MILLER STREET	424.00	T-03-56-875-000-197	B LUB24-07 Landsgrebe 44 Miller B58 L7.01	R	02/27/25 02/27/25	15726	N	
	3 BAY STREET	410.00	T-03-56-875-000-196	B LUB24-06 Ross Builders - B26 L9.03	R	02/27/25 02/27/25	15725	N	
	4 43 GRAVELLY POINT ROAD	261.50	T-03-56-875-000-195	B LUB24-05: McGhee 43 Gravelly B100 L26.43	R	02/27/25 02/27/25	15700	N	
	5 19 GRAVELLY POINT ROAD	786.00	T-03-56-875-000-194	B LUB24-04 Nastasi 19 Gravelly B100 L26.19	R	02/27/25 02/27/25	15682	N	
	6 9 FIFTH STREET	1,489.50	T-03-56-875-000-169	B TRUST: 2022-04: Kirshkraft 9Fifth B57 L8	R	02/27/25 02/27/25	15461	N	
	7 63 WASHINGTON AVENUE	693.00	T-03-56-875-000-193	B LUB24-03: wheeler B80 L17 -63 Washington	R	02/27/25 02/27/25	15681	N	
	8 60 BAY AVENUE	99.00	T-03-56-875-000-191	B LUB24-02: Cahill - 60 Bay Ave., B42 L1	R	02/27/25 02/27/25	15574	N	
	9 MISC. PLANNING BOARD	164.00	5-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	02/27/25 02/27/25	15297	N	
		<u>4,475.50</u>							
	25-00276 02/27/25 9 FIFTH STREET								
	1 ROSS BUILDERS	2,293.25	T-03-56-875-000-196	B LUB24-06 Ross Builders - B26 L9.03	R	02/27/25 02/27/25	9531	N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
ROBER060 ROBERTS ENGINEERING GROUP, LLC Continued										
	25-00276 02/27/25 9 FIFTH STREET	Continued								
	2 43 GRAVELLY		1,249.50	T-03-56-875-000-195	B LUB24-05: McGhee 43 Gravelly B100 L26.43 R	02/27/25	02/27/25		9530	N
			<u>3,542.75</u>							
	Vendor Total:		8,018.25							
RUDER005 RUDERMAN & ROTH, LLC										
	24-00037 01/17/24 Borough labor council									
	10 Borough labor council		4,807.74	5-01-20-155-000-294	B Legal Services: Other	R	02/24/25	02/24/25	DECEMBER 2024	N
	Vendor Total:		4,807.74							
SELEC005 SELECT DPM LLC										
	25-00178 01/31/25 2025 calendars									
	1 2025 calendars		3,000.00	5-01-20-110-000-261	B Mayor/Council: Printing	R	01/31/25	02/24/25	K22151	N
	2 2025 calendars		<u>3,686.92</u>	G-02-41-804-200-209	B Clean Communities 2022	R	01/31/25	02/24/25	K22151	N
			6,686.92							
	Vendor Total:		6,686.92							
SEMER005 SEMERARO & FAHRNEY, LLC										
	25-00282 02/27/25 GENERAL LEGAL SERVICES									
	1 GENERAL LEGAL SERVICES		445.48	5-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	02/27/25	02/27/25	2354	N
	2 43 GRAVELLY POINT ROAD		<u>507.50</u>	T-03-56-875-000-195	B LUB24-05: McGhee 43 Gravelly B100 L26.43 R	R	02/27/25	02/27/25	2358	N
			952.98							
	25-00290 02/28/25 WHEELER- 63 WASHINGTON AVENUE									
	1 WHEELER- 63 WASHINGTON AVENUE		430.50	T-03-56-875-000-193	B LUB24-03: Wheeler B80 L17 -63 Washington	R	02/28/25	02/28/25	2360	N
	2 ROSS BUILDERS-BAY STREET		52.50	T-03-56-875-000-196	B LUB24-06 Ross Builders - B26 L9.03	R	02/28/25	02/28/25	2359	N
	3 9 FIFTH STREET		564.25	T-03-56-875-000-169	B TRUST: 2022-04: Kirshkraft 9Fifth B57 L8	R	02/28/25	02/28/25	2357	N
	4 CAPATINS COVE MARINA		262.50	5-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	02/28/25	02/28/25	2356	N
	5 60 BAY AVENUE		<u>17.50</u>	T-03-56-875-000-191	B LUB24-02: Cahill - 60 Bay Ave., B42 L1	R	02/28/25	02/28/25	2355	N
			1,327.25							
	Vendor Total:		2,280.23							

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NAYLORS SHORE AUTO SUPPLY, INC.													
	25-00278	02/27/25	Lamp										
			1 lamp	27.08	5-01-26-300-000-294		B Mech Garage: Other	R	02/27/25	02/27/25		273639	N
			2 exactfit/engine oil	68.06	5-01-26-300-000-203		B Mech Garage: Motor Vehicle - Police	R	02/27/25	02/27/25		273828	N
			3 18 month warranty battery	135.57	5-01-26-300-000-203		B Mech Garage: Motor Vehicle - Police	R	02/27/25	02/27/25		274112	N
			4 right outer tie rod	155.17	5-01-26-300-000-203		B Mech Garage: Motor Vehicle - Police	R	02/27/25	02/27/25		274291	N
			5 led wok light	11.95	5-01-26-300-000-294		B Mech Garage: Other	R	02/27/25	02/27/25		274339	N
			6 napa exact fit ford f550	23.30	5-01-26-300-000-201		B Mech Garage: Motor Vehicle - Streets	R	02/27/25	02/27/25		274351	N
			7 seal lead acid battery	110.71	5-01-26-300-000-203		B Mech Garage: Motor Vehicle - Police	R	02/27/25	02/27/25		275072	N
			8 tire kit	38.99	5-01-26-300-000-203		B Mech Garage: Motor Vehicle - Police	R	02/27/25	02/27/25		275143	N
				<u>570.83</u>									
			Vendor Total:	570.83									
SPECTROL SPECTROTEL, INC.													
	25-00260	02/25/25	FIRE DEPARTMENT										
			1 FIRE DEPARTMENT	117.47	5-01-31-440-000-213		B Telephone	R	02/25/25	02/25/25		12810437	N
			Vendor Total:	117.47									
SUBUR005 SUBURBAN DISPOSAL INC.													
	25-00284	02/27/25	solid waste collection										
			1 solid waste collection	43,833.33	5-01-26-306-000-284		B Sanitation Contract: Solid waste	R	02/27/25	02/27/25		11218	N
			2 solid waste collection	13,050.02	5-01-26-309-000-220		B Mon Cty Rec: Tipping Fees	R	02/27/25	02/27/25		11218	N
			3 solid waste collection	3,006.56	5-01-26-306-000-283		B Sanitation Contract: Co-Mingled Disposal	R	02/27/25	02/27/25		11218	N
				<u>59,889.91</u>									
			Vendor Total:	59,889.91									
SUREN005 SURENIAN, EDWARDS, BUZAK/NOLAN													
	25-00107	01/23/25	2025 affordable housing attorn										
			1 2025 affordable housing attorn	974.00	5-01-20-155-000-294		B Legal Services: Other	R	01/23/25	02/28/25		JANUARY 2025	N
			Vendor Total:	974.00									
TARGE005 TARGETED TECHNOLOGIES LLC													
	25-00272	02/26/25	firewall pump station										
			1 firewall pump station	566.18	5-05-55-502-000-294		B Sewer: Other	R	02/26/25	02/26/25		122930	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TARGE005 TARGETED TECHNOLOGIES LLC										
Continued										
25-00272 02/26/25 firewall pump station Continued										
	2 agreement email essentials		456.00	5-01-31-450-000-213	B Telecommunications	R	02/26/25	02/26/25	122917	N
	3 agreement phishing training		168.72	5-01-31-450-000-213	B Telecommunications	R	02/26/25	02/26/25	122897	N
	4 datto monthly subscription/pol		715.83	5-01-31-450-000-213	B Telecommunications	R	02/26/25	02/26/25	122899	N
	5 office 365		1,647.36	5-01-31-450-000-213	B Telecommunications	R	02/26/25	02/26/25	122898	N
	6 datto monthly		715.83	5-01-31-450-000-213	B Telecommunications	R	02/26/25	02/26/25	122896	N
	7 service agreement/antivirus		4,359.50	5-01-31-450-000-213	B Telecommunications	R	02/26/25	02/26/25	122868	N
			8,629.42							
	Vendor Total:		8,629.42							
VARAKIYU VARAKIYU ENTERPRISES LLC										
25-00267 02/25/25 Cleaning supplies										
	1 Cleaning supplies		114.66	5-01-26-310-000-116	B B&G: Janitorial Supplies	R	02/25/25	02/25/25	3602	N
	2 Cleaning supplies		207.29	5-01-26-310-000-116	B B&G: Janitorial Supplies	R	02/25/25	02/25/25	3606	N
	3 Cleaning supplies/community ct		246.61	5-01-26-310-000-116	B B&G: Janitorial Supplies	R	02/25/25	02/25/25	3618	N
			568.56							
	Vendor Total:		568.56							
VERIZ005 VERIZON										
25-00240 02/18/25 Fios										
	1 Fios		149.00	5-01-31-440-000-213	B Telephone	R	02/18/25	02/24/25	2/4/25	N
	Vendor Total:		149.00							
VERIZON1 VERIZON										
25-00273 02/27/25 VALLEY ST PUMP STATION										
	1 VALLEY ST PUMP STATION		62.28	5-05-55-502-000-213	B Sewer: Telephone	R	02/27/25	02/27/25	2/19/25	N
	Vendor Total:		62.28							
VERWIRE VERIZON WIRELESS										
25-00257 02/25/25 CELLPHONE										
	1 CELLPHONE		2,253.37	5-01-31-440-000-213	B Telephone	R	02/25/25	02/25/25	6105587327	N
	Vendor Total:		2,253.37							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COAST VILLAGE OFFICE SUPPLY											
	25-00087 01/16/25 2 name plates										
	1 2 name plates		30.70	5-01-21-180-000-294	B Municipal Land Use Law: Other	R	01/16/25	02/24/25		4598449-0	N
	2 shipping		9.50	5-01-21-180-000-294	B Municipal Land Use Law: Other	R	01/16/25	02/24/25		4598449-0	N
			40.20								
	Vendor Total:		40.20								
VSP VISION SERVICE PLAN											
	25-00264 02/25/25 active members										
	1 active members		569.56	5-01-23-220-000-253	B Current: Group Insurance	R	02/25/25	02/25/25		MARCH 2025	N
	Vendor Total:		569.56								
WYNDM005 WYNDMOOR AT THE HIGHLANDS ASS.											
	25-00293 02/28/25 REIMBURSE SOLID WASTE REMOVAL										
	1 REIMBURSE SOLID WASTE REMOVAL		750.00	4-01-26-325-000-294	B Condo Services: Other	R	02/28/25	02/28/25		2024	N
	Vendor Total:		750.00								
<hr/>											
Total Purchase Orders:	69	Total P.O. Line Items:	128	Total List Amount:	216,791.56	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	3,147.70	0.00	3,147.70	0.00	0.00	3,147.70
	4-05	<u>15,870.00</u>	<u>0.00</u>	<u>15,870.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,870.00</u>
Year Total:		19,017.70	0.00	19,017.70	0.00	0.00	19,017.70
	5-01	161,992.64	0.00	161,992.64	0.00	0.00	161,992.64
	5-05	<u>2,259.66</u>	<u>0.00</u>	<u>2,259.66</u>	<u>0.00</u>	<u>0.00</u>	<u>2,259.66</u>
Year Total:		164,252.30	0.00	164,252.30	0.00	0.00	164,252.30
CAPITAL PROJECTS	C-04	16,491.56	0.00	16,491.56	0.00	0.00	16,491.56
	C-06	<u>3,187.86</u>	<u>0.00</u>	<u>3,187.86</u>	<u>0.00</u>	<u>0.00</u>	<u>3,187.86</u>
Year Total:		19,679.42	0.00	19,679.42	0.00	0.00	19,679.42
	G-02	4,564.14	0.00	4,564.14	0.00	0.00	4,564.14
TRUST NON BUDGET-TWO RIVER	T-03	9,278.00	0.00	9,278.00	0.00	0.00	9,278.00
Total of All Funds:		<u><u>216,791.56</u></u>	<u><u>0.00</u></u>	<u><u>216,791.56</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>216,791.56</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-076

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES PERTAINING TO THE BOROUGH'S MASTER PLAN REEXAMINATION REPORT

WHEREAS, N.J.S.A. 40:55D-89 sets forth that the governing body shall, at least every 10 years, provide for a general reexamination of its master plan and development regulations by the planning board; and

WHEREAS, the Borough's Master Plan was last reexamined and updated in 2016; and

WHEREAS, the Borough of Highlands has a need for professional services pertaining to its Master Plan Reexamination Report pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional services can only be provided by licensed professionals and Heyer, Gruel & Associates is so recognized; and

WHEREAS, Heyer, Gruel & Associates has set forth its proposed services in a written proposal dated March 3, 2025 a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed scope of work for preparation of the Master Plan Reexamination Report includes the six (6) parts required by the Municipal Land Use Law (N.J.S.A. 40:55D-89) as outlined in their proposal dated March 3, 2025; and

WHEREAS, the proposed scope of work also includes a public outreach and engagement process, as well as attendance at two (2) Land Use Board Meetings for review and adoption of the Master Plan Reexamination Report; and

WHEREAS, the proposed scope of work also includes attendance at Technical Review Committee and Land Use Board meetings when necessary; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$15,000.00 for professional planning services as stated in Heyer, Gruel & Associates' proposal dated March 3, 2025; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: #5-01-94-999-000-285



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. That Heyer, Gruel & Associates is hereby retained to provide professional planning services as outlined above and in their proposal dated March 3, 2025, to prepare the Borough’s Master Plan Reexamination Report, for an amount not to exceed \$15,000.00, for the calendar year 2025.
2. The Mayor and Borough Clerk are hereby authorized to sign the contract for the aforesaid professional services.
3. This contract is awarded without competitive bidding as “Professional Services” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) because it is for services performed by law to practice a recognized profession.
4. A copy of this Resolution as well as the contract shall be placed on file with the Municipal Clerk of the Borough of Highlands.

Motion to Approve R 25-076:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-077

ACCEPTING DONATION OF POLICE DOG SAFETY EQUIPMENT

WHEREAS, as a donation to the Borough of Highlands, the Montecalvo Family has offered to furnish the Highlands Police Department K-9 police vehicle with a heat alert system, a police dog safety equipment; and

WHEREAS, the Borough of Highlands is authorized to accept gifts and empowered to utilize such gifts in the manner set forth in the condition of the gift pursuant to N.J.S.A. 40A:5-29; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Highlands, hereby accepts the donation from the Montecalvo Family for the police dog safety equipment.

Motion to Approve R 25-077:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 5, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands