



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
151 Navesink Ave., Highlands, NJ 07732
Wednesday, April 03, 2024 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2024. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

PROCLAMATIONS/AWARDS/OATH OF OFFICE

1. Arbor Day Proclamation

APPROVAL OF MINUTES

2. March 20, 2024 Meeting Minutes
3. March 20, 2024 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

4. O-24-05 Bond Ordinance Amending in Part Bond Ordinance No. O-22-07 Adopted on April 6, 2022, Providing for the Phase I and II Sanitary Sewer Improvements Projects, in Order to Increase the Appropriation Therefor by \$3,000,000.00 for a Total Appropriation of \$7,500,000.00, to Increase the Authorized Bonds and Notes to be Issued to Finance a Portion of the Costs Thereof by \$3,000,000.00 for a Total Debt Authorization of \$7,006,592.44, and to Increase the Allocation of the Appropriation to Costs Permitted Under N.J.S.A. 40A:2-20, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey

5. O-24-06 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14)

RESOLUTIONS

6. R 24-091 Authorizing the Budget to be Read by Title Only
7. R 24-092 Introduction of 2024 Municipal Budget

CONSENT AGENDA

- [8.](#) R 24-093 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for Street Sweeping Services
- [9.](#) R 24-094 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for the Provision of Lifeguard Operations from the Borough of Sea Bright
- [10.](#) R 24-095 Permitting the Placement of a Remembrance Plaque at Miller Beach
- [11.](#) R 24-096 Recognizing NJ Local Government Week April 7-13, 2024, and Encouraging All Citizens to Support the Celebration and Corresponding Activities
- [12.](#) R 24-097 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services in Connection with the Marine Place East Pedestrian Walkway Project
- [13.](#) R 24-098 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services in Connection with the Shore Drive Pedestrian Improvements Project
- [14.](#) R 24-099 Accepting Donation of Hometown Heroes Banners for Bay Avenue
- [15.](#) R 24-100 Authorizing Payment of Bills

OTHER BUSINESS

16. CRS Coordinator Presentation
17. Boat Parade

REPORTS

18. Mayor's Report
19. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

20. Potential Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-05

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. O-22-07 ADOPTED ON APRIL 6, 2022, PROVIDING FOR THE PHASE I AND II SANITARY SEWER IMPROVEMENTS PROJECTS, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$3,000,000.00 FOR A TOTAL APPROPRIATION OF \$7,500,000.00, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$3,000,000.00 FOR A TOTAL DEBT AUTHORIZATION OF \$7,006,592.44, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY

WHEREAS, the Borough of Highlands, in the County of Monmouth, New Jersey (the "Borough") finally adopted Bond Ordinance No. O-22-07 on April 6, 2022 (the "Prior Ordinance"), authorizing the Phase I and II Sanitary Sewer Improvements Projects; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation and bonds and notes authorized therefor; and

WHEREAS, the Borough has determined that the \$200,000.00 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$175,000.00 to an aggregate amount of \$375,000.00.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3(a) of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough and were previously authorized by the Borough by the Prior Ordinance. For the improvements or purposes described in Section 3(a), there is hereby appropriated the sum of \$3,000,000.00 in addition to the \$4,500,000.00 appropriated by the Prior Ordinance, said sums being inclusive of all appropriations heretofore made therefor, including the \$493,407.56 grant funds expected to be received from the American Rescue Plan and previously appropriated by the Prior Ordinance for said purposes. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h. Additionally, this bond ordinance authorizes projects intended to be funded through the New Jersey Water Bank.

Section 2. In order to finance the costs of said improvements or purposes, \$3,000,000.00 negotiable bonds are hereby authorized to be issued in addition to the \$4,006,592.44 previously authorized by the Prior Ordinance for a total principal amount not to exceed \$7,006,592.44 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the bonds are to be issued consist of the Phase I and II Sanitary Sewer Improvements Projects, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$7,006,592.44 including the \$3,000,000.00 authorized herein, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$7,500,000.00, which is equal to the amount of the \$3,000,000.00 supplemental appropriation herein made therefor and the \$4,500,000.00 appropriation made by the Prior Ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is not increased by the authorization of the \$3,000,000.00 bonds and notes provided in this bond ordinance because the purposes authorized herein are self-liquidating and are deductible from the Borough's gross debt in accordance with N.J.S.A. 40A:2-44c and the obligations authorized herein will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding \$375,000.00, including \$175,000.00 authorized hereby and \$200,000.00 authorized by the Prior Ordinance, for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-46 of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget

and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. All ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading and Set Hearing Date for O-24-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing for O-24-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 17, 2024

 Nancy Tran, Municipal Clerk
 Borough of Highlands

 Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-24-06

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$89,534.70 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Highlands shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$313,371.45, and that the CY 2024 municipal budget for the Borough of Highlands be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

First Reading and Set Hearing Date for O-24-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-24-06:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: April 17, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-091

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 sets forth that the budget may be read by title only at the time of the public hearing, if a resolution is passed by not less than a majority of the full governing body, provided that at least one (1) week prior to the date of hearing and at the hearing, a complete copy of the approved budget:

- (a) shall be made available for public inspection, and
- (b) shall be made available to each person upon request.

WHEREAS, the conditions of N.J.S.A. 40A:4-8(1)(a) and (b), as set forth above, have been met.

NOW THEREFORE BE IT RESOLVED, by a majority of the full membership of the governing body that the Budget for 2024 shall be read by title only at the public hearing currently scheduled for May 1, 2024.

Motion to Approve R 24-091:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

			YEAR 2024
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)			XXXXXXXXXXXXXX
1. Appropriations within "CAPS" -			XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}			9,841,065.50
2. Appropriations excluded from "CAPS" -			XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}			3,267,972.27
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)			-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)			3,267,972.27
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	95.02%	Percent of Tax Collections	1,100,000.00
		Building Aid Allowance 2024 - \$	
		for Schools-State Aid 2023 - \$	14,209,037.77
4. Total General Appropriations (Item 9, Sheet 29)			3,991,987.32
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)			3,991,987.32
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)			XXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)			10,217,050.45
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)			-
(c) Minimum Library Tax			-

2024 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2024 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF HIGHLANDS

COUNTY: MONMOUTH

<u>Carolyn Broullon</u> Mayor's Name	<u>December 31, 2025</u> Term Expires
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Municipal Officials	
<u>Nancy Tran</u> Municipal Clerk	1/8/2022 Date of Orig. Appt.
<u>Patrick J. DeBlasio, CTC</u> Tax Collector	C-2157 Cert. No.
<u>Patrick J. DeBlasio, CMFO, CPA</u> Chief Financial Officer	724 Cert. No.
<u>Robert W. Allison, CPA, RMA, PSA</u> Registered Municipal Accountant	675 Cert. No.
<u>Brian Chabarek, Esq</u> Municipal Attorney	483 Lic. No.

Governing Body Members	
Name	Term Expires
<u>Jo-Anne Olszewski-Council President</u>	<u>12/31/2025</u>
<u>Leo Cervantes</u>	<u>12/31/2024</u>
<u>Karen Chelak</u>	<u>12/31/2024</u>
<u>Donald Melnyk</u>	<u>12/31/2025</u>

Official Mailing Address of Municipality

Borough of Highlands
151 Navesink Avenue
Highlands, NJ 07732

Fax #: 732-872-0670

2024 MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of HIGHLANDS, County of MONMOUTH for the Fiscal Year 2024.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

3 day of April, 2024
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 3 day of April, 2024

Nancy Tran, Municipal Clerk
Clerk
151 Navesink Avenue
Address
Highlands, NJ 07732
Address
732-872-1224
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 3 day of April, 2024

Robert W. Allison, RMA, CPA, PSA
Registered Municipal Accountant
Freehold, NJ 07728
Address
912 Highway 33, Suite 2
Address
732-409-0800
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 3 day of April, 2024

Patrick J. DeBlasio, CFO, CPA, CGFM
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2024 By: _____

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

			YEAR 2024
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)			XXXXXXXXXXXXXX
1. Appropriations within "CAPS" -			XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}			9,841,065.50
2. Appropriations excluded from "CAPS" -			XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}			3,267,972.27
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)			-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)			3,267,972.27
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	95.02%	Percent of Tax Collections	1,100,000.00
		Building Aid Allowance 2024 - \$	
		for Schools-State Aid 2023 - \$	14,209,037.77
4. Total General Appropriations (Item 9, Sheet 29)			3,991,987.32
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)			3,991,987.32
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)			XXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)			10,217,050.45
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)			-
(c) Minimum Library Tax			-

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2023 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	13,454,360.48	1,777,101.53	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	13,454,360.48	1,777,101.53	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	12,665,018.17	1,599,263.84	-	-	-	-	-
Reserved	795,617.30	177,837.69	-	-	-	-	-
Unexpended Balances Canceled	(6,274.99)	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	13,454,360.48	1,777,101.53	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2023	13,332,311.45	Allowable Operating Appropriations before	
Cap Base Adjustment:	<u>63,682.00</u>	Additional Exceptions per (N.J.S.A. 40A:4-45.3)	9,177,306.75
Subtotal	13,395,993.45		
Exceptions Less:		Additions:	
Total Other Operations	386,150.00	New Construction (Assessor Certification)	49,254.97
Total Uniform Construction Code		2022 Cap Bank Utilized	164,762.45
Total Interlocal Service Agreement	699,000.00	2023 Cap Bank Utilized	46,206.63
Total Additional Appropriations		Interlocal-Atlantic Highlands-Garage/Court	117,500.00
Total Capital Improvements	350,000.00	Interlocal-Middletown Twp-UCC	196,500.00
Total Debt Service	1,645,997.09		
Transferred to Board of Education		Total Additions	<u>574,224.05</u>
Type I School Debt			
Total Public & Private Programs	261,376.36	Maximum Appropriations within "CAPS" Sheet 19 @ 2.5%	<u>9,751,530.80</u>
Judgements			
Total Deferred Charges		Additional Increase to COLA rate. 3.5%	
Cash Deficit		Amount of Increase allowable. 1.0%	<u>89,534.70</u>
Reserve for Uncollected Taxes	<u>1,100,000.00</u>		
Total Exceptions	4,442,523.45	Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	<u>9,841,065.50</u>
Amount on Which CAP is Applied	8,953,470.00		
2.5% CAP	<u>223,836.75</u>	Total General Appropriations for Municipal Purposes	<u>9,841,065.50</u>
Allowable Operating Appropriations before		(Sheet 19, H-1)	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	9,177,306.75	Over or (Under) Appropriations Cap	<u>(0.00)</u>

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

BUDGET MESSAGE

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the Municipality's Employee Group Insurance

Estimated Group Insurance Costs - 2024 \$ 1,490,000.00

Estimated Amounts to be Contributed by Employees:

Contribution from all eligible emp. 120,000.00

1,370,000.00

Budgeted Group Insurance - Inside CAP 1,340,000.00

Budgeted Group Insurance - Utilities 30,000.00

Budgeted Group Insurance - Outside CAP 1,370,000.00

TOTAL 1,370,000.00

Instead of receiving Health Benefits, _____ employees have elected an opt-out for 2024. This opt-out amount is budgeted separately.

Health Benefits Waiver
Salaries and Wages \$ 50,000.00

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1).
 The last amendment reduces the 4% to 2% and modifies some of the exceptions and
 exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in
 excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	9,558,429.91
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	2,000.00
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	<u>9,556,429.91</u>
Plus 2% CAP Increase	<u>191,128.60</u>
ADJUSTED TAX LEVY	<u>9,747,558.51</u>
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>9,747,558.51</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS 9,747,558.51

Exclusions:	
Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	14,000.00
Allowable Pension Obligations Increases	58,987.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	465,574.00
Recycling Tax appropriation	2,000.00
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	
Add Total Exclusions	<u>540,561.00</u>
Less Cancelled or Unexpended Waivers	
Less Cancelled or Unexpended Exclusions	500.00

ADJUSTED TAX LEVY 10,287,619.51

Additions:	
New Ratables - Increase for new construction	5,336,400
Prior Year's Local Purpose Tax Rate (per \$100)	<u>0.923</u>
New Ratable Adjustment to Levy	49,254.97
Amounts approved by Referendum	
Levy CAP Bank Applied	

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION 10,336,874.48

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES 10,217,050.45

OVER OR (UNDER) 2% LEVY CAP (119,824.03)
 (must be equal or under for Introduction)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

"2010" LEVY CAP BANKS:

2021

Maximum Allowable Amount to be Raised by Taxation	
Amount to be Raised by Taxation for Municipal Purpose	
Available for Banking (CY 2024)	<u> </u>
Amount Used in CY 2024	<u> </u>
Balance to Expire	<u> </u>

2022

Maximum Allowable Amount to be Raised by Taxation	
Amount to be Raised by Taxation for Municipal Purpose	
Available for Banking (CY 2024 - CY 2025)	<u> 278,179 </u>
Amount Used in CY 2024	<u> </u>
Balance to Carry Forward (CY 2025)	<u> 278,179 </u>

2023

Maximum Allowable Amount to be Raised by Taxation	9,558,430
Amount to be Raised by Taxation for Municipal Purpose	<u>9,558,430</u>
Available for Banking (CY 2024 - CY 2026)	<u> </u>
Amount Used in CY 2024	<u> </u>
Balance to Carry Forward (CY 2025 - CY2026)	<u> </u>

2024

Maximum Allowable Amount to be Raised by Taxation	10,336,874
Amount to be Raised by Taxation for Municipal Purpose	<u>10,217,050</u>
Available for Banking (CY 2025 - CY 2027)	<u> 119,824 </u>

Total Levy CAP Bank	<u> 398,003 </u>
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CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
1. Surplus Anticipated	08-101	1,900,000.00	2,000,000.00	2,000,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	1,900,000.00	2,000,000.00	2,000,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Alcoholic Beverages	08-103	18,000.00	20,000.00	19,924.00
Other	08-104	15,000.00	15,000.00	15,031.00
Fees and Permits	08-105	100,000.00	100,000.00	111,073.76
Fines and Costs:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Municipal Court	08-110	63,000.00	75,000.00	63,202.10
Other	08-109			
Interest and Costs on Taxes	08-112	80,000.00	80,000.00	81,423.41
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	220,000.00	100,000.00	382,759.54
Anticipated Utility Operating Surplus	08-114			
Cable TV Franchise Fee	08-118	20,000.00	20,000.00	24,535.02

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				
Total Section A: Local Revenue	08-001	516,000.00	410,000.00	697,948.83

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services -				
Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Total Section E: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
 With Prior Written Consent of Director of Local Government Services - Public and				
 Private Revenues Offset with Appropriations (Continued):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Alcohol Education-Reserved	10-710	2,336.30	4,580.04	4,580.04
Body Armor-Reserved	10-706	1,523.81	1,252.04	1,252.04
Clean Communities-Reserved	10-771	13,860.65	12,357.61	12,357.61
Clean Energy Grant-Reserved	10-711		10,000.00	10,000.00
Summer Food-Reserved	10-772	86.20	3,124.43	3,124.43
Comm Affairs-LGAP-Lead Paint-Reserved	10-714	7,600.00		-
Recycling Tonnage Grant-Reserved	10-692		7,542.24	7,542.24
Drunk Driving Enforcement Grant-Reserved	10-760		7,520.00	7,520.00
Municipal Alliance	10-765	14,954.20		-
County Open Space-Snug Harbor Park	10-691		200,000.00	200,000.00
Highway Safety Grant-Reserved	10-692	770.00		-
LEAP Grant-Reserved	10-693	15,824.66		-
Stormwater Assistance Grant-Reserved	10-694	15,000.00		-
	10-695			-
159 Res-American Rescue Plan-Firefighters	10-696		37,000.00	37,000.00
159-Res-Municipal Alliance Grant	10-697		20,049.03	20,049.03
159-Res-Spotted LaternFly Grant	10-698		65,000.00	65,000.00
Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
 Consent of Director of Local Government Services - Public and Private Revenues	10-001	71,955.82	368,425.39	368,425.39

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Other Special				
Items:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section G: Special Items of General Revenue Anticipated with Prior Written	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Consent of Director of Local Government Services - Other Special Items	08-004	368,254.50	252,000.00	261,599.97

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 7.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
Summary of Revenues	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	1,900,000.00	2,000,000.00	2,000,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	516,000.00	410,000.00	697,948.83
Total Section B: State Aid Without Offsetting Appropriations	09-001	395,777.00	375,505.18	375,505.02
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	140,000.00	110,000.00	142,082.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	71,955.82	368,425.39	368,425.39
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	368,254.50	252,000.00	261,599.97
Total Miscellaneous Revenues	13-099	1,491,987.32	1,515,930.57	1,845,561.21
4. Receipts from Delinquent Taxes	15-499	600,000.00	380,000.00	380,754.87
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	3,991,987.32	3,895,930.57	4,226,316.08
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	10,217,050.45	9,558,429.91	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191	-	-	XXXXXXXXXXXX
c) Minimum Library Tax	07-192	-	-	XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	10,217,050.45	9,558,429.91	10,034,069.90
7. Total General Revenues	13-299	14,209,037.77	13,454,360.48	14,260,385.98

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT						-		-
Borough Administrator						-		-
Salaries and Wages	20-100	1	225,000.00	180,000.00		180,000.00	179,880.92	119.08
Other Expenses	20-100	2	6,000.00	5,575.00		5,575.00	5,339.96	235.04
						-		-
Central Services						-		-
Salaries and Wages	20-100	1	15,000.00	25,000.00		10,000.00	5,575.75	4,424.25
Other Expenses	20-100	2	30,000.00	30,000.00		30,000.00	29,233.51	766.49
						-		-
Mayor's Department						-		-
Salaries and Wages	20-110	1				-		-
Other Expenses	20-110	2	22,000.00	20,600.00		20,600.00	18,989.54	1,610.46
						-		-
Borough Clerk						-		-
Salaries and Wages	20-120	1	89,000.00	90,000.00		85,000.00	84,062.55	937.45
Other Expenses	20-120	2	51,000.00	45,000.00		50,000.00	49,782.57	217.43
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Financial Administration						-		-
Salaries and Wages	20-130	1	157,000.00	158,000.00		155,000.00	150,751.56	4,248.44
Other Expenses	20-130	2	20,000.00	18,000.00		21,000.00	18,809.88	2,190.12
Audit Services	20-130	2	55,000.00	55,000.00		55,000.00		55,000.00
						-		-
Collection of Taxes						-		-
Salaries and Wages	20-145	1	103,000.00	110,000.00		95,000.00	93,118.89	1,881.11
Other Expenses	20-145	2	13,000.00	12,000.00		12,000.00	9,206.99	2,793.01
						-		-
Assessment of Taxes						-		-
Salaries and Wages	20-150	1	48,000.00	55,000.00		44,000.00	43,087.92	912.08
Other Expenses	20-150	2	45,000.00	44,500.00		44,500.00	41,328.56	3,171.44
						-		-
Legal Services and Costs						-		-
Salaries and Wages	20-155	1				-		-
Other Expenses	20-155	2	308,000.00	305,000.00		305,000.00	304,313.04	686.96
						-		-
Grants Writer						-		-
Other Expenses	20-130	2	50,000.00	5,000.00		5,000.00		5,000.00
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Engineering Services and Costs						-		-
Other Expenses	20-165	2	350,000.00	290,000.00		370,000.00	368,426.13	1,573.87
						-		-
CODE ENFORCEMENT						-		-
Code Enforcement Officer						-		-
Salaries and Wages	21-190	1	122,000.00	125,000.00		120,000.00	107,296.86	12,703.14
Other Expenses	21-190	2	7,500.00	11,000.00		6,000.00	2,226.35	3,773.65
Other Expenses-Substandard Housing	21-190	2	9,000.00	25,000.00		9,000.00	3,434.83	5,565.17
						-		-
MUNICIPAL LAND USE LAW (NJSA 40A:55D-1)						-		-
Salaries and Wages	21-180	1	32,000.00	12,000.00		22,000.00	19,145.81	2,854.19
Other Expenses	21-180	2	15,750.00	58,550.00		28,550.00	11,762.03	16,787.97
Zoning-OE	21-180	2	3,000.00	21,000.00		11,000.00	4,835.27	6,164.73
Master Plan	21-180	2	2,000.00	5,000.00		5,000.00		5,000.00
						-		-
INSURANCE						-		-
General Liability Insurance	23-210	2	160,425.00	205,000.00		155,000.00	142,438.00	12,562.00
General Liability-Flood Insurance	23-210	2	30,000.00	37,000.00		37,000.00	22,971.00	14,029.00
Workers Compensation Insurance	23-215	2	225,000.00	243,225.00		243,225.00	250,000.00	*
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE-CONTINUED						-		-
Employee Group Insurance	23-225	2	1,340,000.00	1,112,032.00		1,112,032.00	1,067,008.33	45,023.67
Group Salary Insurance	23-225	1	50,000.00	50,000.00		50,000.00	40,061.06	9,938.94
						-		-
PUBLIC SAFETY FUNCTIONS						-		-
Fire						-		-
Other Expenses	25-265	2	115,000.00	110,800.00		110,800.00	110,735.83	64.17
Police						-		-
Salaries and Wages	25-240	1	2,175,000.00	2,000,000.00		2,070,000.00	2,055,077.88	14,922.12
Other Expenses	25-240	2	260,400.00	165,500.00		165,500.00	165,500.00	-
School Crossing Guards						-		-
Salaries and Wages	25-241	1	40,000.00	45,000.00		40,000.00	35,983.54	4,016.46
Other Expenses	25-241	2	2,000.00	4,000.00		4,000.00	1,000.00	3,000.00
						-		-
						-		-
						-		-
Municipal Court						-		-
Salaries and Wages	43-490	1	101,000.00	18,500.00		18,500.00	18,500.00	-
Other Expenses	43-490	2	10,000.00	4,800.00		4,800.00	3,816.36	983.64
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
First Aid Organization Contribution	25-260	2	37,400.00	35,500.00		35,500.00	35,109.09	390.91
Emergency Management Services						-		-
Salaries and Wages	25-252	1	8,000.00	6,000.00		8,000.00	7,508.88	491.12
Other Expenses	25-252	2	34,500.00	34,400.00		34,400.00	14,258.34	20,141.66
Public Defender						-		-
Salaries and Wages	43-495	1	10,000.00			-		-
Other Expenses	43-495	2	5,000.00	4,000.00		10,000.00	9,680.00	320.00
Fire Hydrant Fees	25-265	2	80,000.00	76,000.00		76,000.00	76,000.00	-
Uniform Fire Safety Act						-		-
Salaries and Wages	25-265	1	55,000.00	48,000.00		60,000.00	52,985.83	7,014.17
Other Expenses	25-265	2	7,360.00	7,360.00		7,360.00	7,161.71	198.29
Municipal Prosecutor						-		-
Salaries and Wages	25-275	1	20,000.00	20,000.00		20,000.00	14,605.00	5,395.00
Other Expenses	25-275	2				-		-
PUBLIC WORKS FUNCTION						-		-
Road Repair and Maintenance:						-		-
Salaries and Wages	26-290	1	475,000.00	460,000.00		456,000.00	440,454.57	15,545.43
Other Expenses	26-290	2	95,000.00	95,000.00		95,000.00	62,648.23	32,351.77
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Snow Removal						-		-
Salaries and Wages	26-290	1	15,000.00	20,000.00		20,000.00		20,000.00
Other Expenses	26-290	2	40,000.00	40,000.00		40,000.00	1,721.28	38,278.72
Sanitation						-		-
Salaries and Wages	32-465	1	17,000.00	15,000.00		15,000.00	15,000.00	-
Other Expenses	32-465	2	46,000.00	44,000.00		44,000.00	43,958.93	41.07
Other Expenses-Contractual Services	32-465	2	432,000.00	425,000.00		425,000.00	386,001.12	38,998.88
Mechanical Garage						-		-
Salaries and Wages	26-315	1				-		-
Other Expenses	26-315	2	50,000.00	19,500.00		19,500.00	19,400.59	99.41
Public Buildings						-		-
Salaries and Wages	26-300	1	37,000.00	50,000.00		35,000.00	32,594.39	2,405.61
Other Expenses	26-300	2	98,000.00	100,000.00		95,000.00	91,771.93	3,228.07
						-		-
Shade Tree Commission						-		-
Other Expenses	26-300	2	1,000.00	1,000.00		1,000.00		1,000.00
						-		-
Condominium Services						-		-
Other Expenses	26-325	2	30,000.00	42,500.00		42,500.00	10,273.23	32,226.77
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES						-		-
Services of Monmouth County Regional Health						-		-
Commission Contract (RS 40:13)	27-330	2				-		-
						-		-
Environmental Commission						-		-
Other Expenses	27-335	2	500.00	500.00		500.00		500.00
						-		-
Animal Control						-		-
Other Expenses	27-340	2	22,000.00	22,000.00		22,000.00	16,593.70	5,406.30
						-		-
Community-School Substance Safety and Health	27-365	2	3,000.00	3,000.00		3,000.00		3,000.00
						-		-
NJ Public Employees Occupational Safety and Health						-		-
Other Expenses	27-330	2	4,000.00	4,000.00		4,000.00		4,000.00
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PARK AND RECREATION FUNCTIONS						-		-
Beachfront Maintenance						-		-
Salaries and Wages	28-380	1	6,000.00	6,000.00		6,000.00		6,000.00
Other Expenses	28-380	2	10,500.00	10,500.00		10,500.00	9,905.00	595.00
Parks and Playgrounds						-		-
Other Expenses	28-375	2	12,000.00	12,000.00		12,000.00	10,163.68	1,836.32
						-		-
Celebration of Public Events, Anniversary or Holiday						-		-
Other Expenses	28-370	2	8,000.00	8,000.00		8,000.00	3,996.14	4,003.86
						-		-
Community Center						-		-
Salaries and Wages	28-370	1	190,000.00	175,000.00		190,000.00	185,369.26	4,630.74
Other Expenses	28-370	2	37,000.00	40,000.00		35,000.00	32,346.85	2,653.15
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
Accumulated Sick Leave	31-430	1	35,000.00	35,000.00		-		-
						-		-
UTILITY EXPENSES AND BULK PURCHASES						-		-
Electricity	31-430	2	71,000.00	70,000.00		70,000.00	61,011.71	8,988.29
Street Lighting	31-435	2	60,000.00	60,000.00		60,000.00	48,251.20	11,748.80
Telephone	31-440	2	54,000.00	52,000.00		52,000.00	48,407.34	3,592.66
Water	31-445	2	20,000.00	19,000.00		19,000.00	18,477.09	522.91
Natural Gas	31-446	2	22,000.00	17,500.00		17,500.00	17,500.00	-
Telecommunication Costs	31-450	2	50,000.00	45,000.00		45,000.00	45,000.00	-
Gasoline and Diesel Fuel	31-446	2	100,000.00	98,325.00		98,325.00	85,800.39	12,524.61
						-		-
						-		-
LANDFILL/SOLID WASTE DISPOSAL COSTS						-		-
Monmouth County Reclamation Center						-		-
Other Expenses	32-465	2	200,000.00	215,000.00		195,000.00	160,822.20	34,177.80
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code								
Construction Official								
Salaries and Wages	22-195	1	210,000.00	2,500.00		18,500.00	8,666.68	9,833.32
Other Expenses	22-195	2	25,000.00	15,000.00		20,000.00	15,271.10	4,728.90
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Operations {Item 8(A)} within "CAPS"	34-199		9,020,335.00	8,155,667.00	-	8,125,667.00	7,552,416.38	580,025.62
B. Contingent	35-470	2	12,000.00	10,000.00	XXXXXXXXXX	10,000.00	9,986.05	13.95
Total Operations Including Contingent - within "CAPS"	34-201		9,032,335.00	8,165,667.00	-	8,135,667.00	7,562,402.43	580,039.57
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	4,235,000.00	3,706,000.00	-	3,718,000.00	3,589,727.35	128,272.65
Other Expenses (Including Contingent)	34-201	2	4,797,335.00	4,459,667.00	-	4,417,667.00	3,972,675.08	451,766.92

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:								
Public Employees' Retirement System	36-471		109,053.50	124,794.00		124,794.00	124,794.00	-
Social Security System (O.A.S.I.)	36-472		205,000.00	165,000.00		195,000.00	195,000.00	-
Consolidated Police & Fireman's Pension Fund	36-474					-		-
Police and Firemen's Retirement System of NJ	36-475		493,677.00	433,327.00		433,327.00	433,327.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225					-		-
						-		-
						-		-
						-		-
Defined Contribution Retirement Program (DCRP)	36-477		1,000.00	1,000.00		1,000.00		1,000.00
						-		-
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209		808,730.50	724,121.00	-	754,121.00	753,121.00	1,000.00
(F) Judgments	37-480					-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855					-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299		9,841,065.50	8,889,788.00	-	8,889,788.00	8,315,523.43	581,039.57

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
Length of Service Award Program	43-490	2	75,000.00	75,000.00		75,000.00	54,950.00	20,050.00
Gasoline and Diesel Fuel	31-446	2		1,675.00		1,675.00	1,675.00	-
Public Employees' Retirement System	36-471	2	58,987.00	4,562.00		4,562.00	4,562.00	-
Police and Firemen's Retirement System of NJ	36-475	2	22,890.00	50,670.00		50,670.00	50,670.00	-
Stormwater Management	20-150	2	57,500.00	57,500.00		57,500.00	57,064.03	435.97
Workers Compensation Insurance	23-215	2		6,775.00		6,775.00	6,775.00	-
Recycling Tax (NJSA 13:1E-96.5)	25-251	2	2,000.00	2,000.00		2,000.00	160.27	1,839.73
Employee Group Insurance	23-215	2		187,968.00		187,968.00	187,968.00	-
General Liability Insurance	23-210	2	39,575.00			-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Other Operations - Excluded from "CAPS"	34-300		255,952.00	386,150.00	-	386,150.00	363,824.30	22,325.70

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Appropriations Offset by Increased Fee Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Uniform Construction Code Appropriations	22-999		-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
Total Interlocal Municipal Service Agreements	42-999	344,000.00	699,000.00	-	699,000.00	628,069.65	70,930.35

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	34-303		-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Matching Funds for Grants	41-899		15,000.00	15,000.00		15,000.00	3,738.55	11,261.45
Municipal Alliance on Alcoholism and Drug Abuse						-	-	-
County Share	40-501	2	14,954.20			-	-	-
Municipal Share	40-501	2	3,738.55			-	-	-
Alliance Program Donations	40-501	2				-	-	-
Alcohol Education-Reserved	40-502	2	2,336.30	4,580.04		4,580.04	4,580.04	-
Body Armor Grant-Reserved	40-503	2	1,523.81	1,252.04		1,252.04	1,252.04	-
Clean Communities-Reserved	40-504	2	13,860.65	12,357.61		12,357.61	12,357.61	-
CDBG Marine Place Improvements	40-505	2				-	-	-
Drunk Driving Enforcement Grant	40-506	2		7,520.00		7,520.00	7,520.00	-
County Open Space-Snug Harbor Park	40-507	2		200,000.00		200,000.00	200,000.00	-
Body Armor 2022	40-508	2				-	-	-
Summer Food-Reserved	40-512	2	86.20	3,124.43		3,124.43	3,124.43	-
Recycling Tonnage Grant	40-517	2		7,542.24		7,542.24	7,542.24	-
Clean Energy Grant	40-515	2		10,000.00		10,000.00	10,000.00	-
Highway Safety-Reserved	40-519	2	770.00			-	-	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
159 Res-American Rescue Plan-Firefighters	40-504	2		37,000.00		37,000.00	37,000.00	-
159-Res-Municipal Alliance Grant	40-503	2		20,049.03		20,049.03	20,049.03	-
159-Res-Spotted LaternFly Grant	40-505	2		65,000.00		65,000.00	65,000.00	-
						-	-	-
LEAP Grant-Reserved	40-506	2	15,824.66			-	-	-
Stormwater Assistance Grant-Reserved	40-507	2	15,000.00			-	-	-
Comm Affairs-LGAP-Lead Paint-Reserved	40-508	2	7,600.00			-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS" (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total Public and Private Programs Offset by Revenues	40-999		90,694.37	383,425.39	-	383,425.39	372,163.94	11,261.45
Total Operations - Excluded from "CAPS"	34-305		690,646.37	1,468,575.39	-	1,468,575.39	1,364,057.89	104,517.50
Detail:								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	675,646.37	1,453,575.39	-	1,453,575.39	1,360,319.34	93,256.05

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(D) Municipal Debt Service - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920		575,000.00	355,000.00		355,000.00	355,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925		892,306.00	769,002.00		769,002.00	769,002.00	XXXXXXXXXX
Interest on Bonds	45-930		322,111.11	82,050.00		82,050.00	82,050.00	XXXXXXXXXX
Interest on Notes	45-935		399,668.79	366,465.09		366,465.09	365,965.08	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Principle-DBIZ	45-940		35,000.00	35,000.00		35,000.00	35,000.00	XXXXXXXXXX
						-		XXXXXXXXXX
Capital Lease Obligations	45-941					-		XXXXXXXXXX
Principle	45-941		2,000.00	37,000.00		37,000.00	37,000.00	XXXXXXXXXX
Interest	45-941		1,240.00	1,480.00		1,480.00	1,480.00	XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"								
(1) DEFERRED CHARGES:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999		-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480					-		XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-	29-405				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from	34-309		3,267,972.27	3,464,572.48	-	3,464,572.48	3,249,494.74	214,577.73

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925				-		XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
(J) Deferred Charges and Statutory Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407				-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409	-	-	-	-	-	XXXXXXXXXX
(K) District School Purposes {Items (I) and (J) - Excluded from "CAPS"	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	3,267,972.27	3,464,572.48	-	3,464,572.48	3,249,494.74	214,577.73
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	13,109,037.77	12,354,360.48	-	12,354,360.48	11,565,018.17	795,617.30
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499	14,209,037.77	13,454,360.48	-	13,454,360.48	12,665,018.17	795,617.30

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	9,841,065.50	8,889,788.00	-	8,889,788.00	8,315,523.43	581,039.57
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	255,952.00	386,150.00	-	386,150.00	363,824.30	22,325.70
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	344,000.00	699,000.00	-	699,000.00	628,069.65	70,930.35
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	90,694.37	383,425.39	-	383,425.39	372,163.94	11,261.45
Total Operations Excluded from "CAPS"	34-305	690,646.37	1,468,575.39	-	1,468,575.39	1,364,057.89	104,517.50
(C) Capital Improvements	44-999	350,000.00	350,000.00	-	350,000.00	239,939.77	110,060.23
(D) Municipal Debt Service	45-999	2,227,325.90	1,645,997.09	-	1,645,997.09	1,645,497.08	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXX
Total General Appropriations	34-499	14,209,037.77	13,454,360.48	-	13,454,360.48	12,665,018.17	795,617.30

DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER UTILITY	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
Operating Surplus Anticipated	08-501	200,000.00	200,000.00	200,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	200,000.00	200,000.00	200,000.00
Rents	08-503	1,575,000.00	1,550,000.00	1,683,371.15
Miscellaneous	08-505			
Interest on Delinquent Payments	08-507	15,000.00	15,000.00	18,680.44
Interest on Investments	08-508	25,944.87	12,101.53	68,248.52
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
Total Sewer Utility Revenues	08-599	1,815,944.87	1,777,101.53	1,970,300.11

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	125,000.00	125,000.00		125,000.00	82,361.37	42,638.63
Other Expenses	55-502	1,160,000.00	1,070,000.00		1,070,000.00	935,571.42	134,428.58
					-		-
Group Insurance	55-503	30,000.00	30,000.00		30,000.00	30,000.00	-
Insurance Other	55-504	20,000.00	20,000.00		20,000.00	20,000.00	-
W/C Insurance	55-505	22,000.00	22,000.00		22,000.00	22,000.00	-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511	100,000.00	150,000.00	XXXXXXXXXX	150,000.00	150,000.00	-
Capital Outlay	55-512				-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	179,000.00	171,000.00		171,000.00	171,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	74,924.99	83,081.65		83,081.65	83,081.65	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
NJEIT Loan Principle	55-524	82,267.79	82,267.79		82,267.79	82,267.79	XXXXXXXXXX
NJEIT Loan Interest	55-525	7,439.59	8,439.59		8,439.59	8,439.59	XXXXXXXXXX
					-		XXXXXXXXXX

DEDICATED SEWER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540	6,312.50	6,312.50		6,312.50	6,312.50	-
Social Security System (O.A.S.I.)	55-541	9,000.00	9,000.00		9,000.00	8,229.52	770.48
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL SEWER UTILITY APPROPRIATIONS	55-599	1,815,944.87	1,777,101.53	-	1,777,101.53	1,599,263.84	177,837.69

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2023 Paid or Charged
		2024	2023	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2023 Paid or Charged
		2024	2023	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2023 Paid or Charged
		2024	2023	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2024 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income:

Recreation Fees; Parking Offenses Adjudication Act; Law Enforcement Trust-Forfeitures; Accumulated Absence Liability; Outside Employment of Off-Duty Police Officer; Police Explorer Post#1900 Program Donations; Construction and Maintenance of a Library Donation; Kavookjian Field Restorations Donations; Open Space Recreation Farmland and Historic Preservation Trust Fund; Hurricane Sandy-Relief for Borough Employees from Donations

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2023

ASSETS	
Cash and Investments	7,921,002.36
Due from State of N.J.(c. 20, P.L. 1961)	-
Federal and State Grants Receivable	
Receivables with Offsetting Reserves:	xxxxxxx
Taxes Receivable	633,156.95
Tax Title Lien Receivable	90,751.09
Property Acquired by Tax Title Lien Liquidation	212,600.00
Other Receivables	
Deferred Charges Required to be in 2024 Budget	-
Deferred Charges Required to be in Budgets Subsequent to 2024	-
Total Assets	8,857,510.40

LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	3,276,210.30
Reserves for Receivables	936,508.04
Surplus	4,644,792.06
Total Liabilities, Reserves and Surplus	8,857,510.40

School Tax Levy Unpaid	
Less: School Tax Deferred	
*Balance Included in Above "Cash Liabilities"	-

(Important: This appendix must be Included in advertisement of Budget.)

	YEAR 2023	YEAR 2022
Surplus Balance, January 1	4,780,452.26	5,203,064.81
CURRENT REVENUE ON A CASH BASIS:	xxxxxxx	xxxxxxx
Current Taxes:*(Percentage Collected 2023: 96.75%, 2022: 97.83%)	20,145,589.42	18,798,746.77
Delinquent Taxes	380,754.87	376,531.33
Other Revenues and Additions to Income	4,003,375.50	3,333,951.93
Total Funds	29,310,172.05	27,712,294.84
EXPENDITURES AND TAX REQUIREMENTS:	xxxxxxx	xxxxxxx
Municipal Appropriations	13,453,860.47	12,346,463.27
School Taxes (Including Local and Regional)	8,910,068.00	8,327,308.00
County Taxes (Including Added Tax Amounts)	2,249,615.98	2,216,460.95
Special District Taxes		
Other Expenditures and Deductions from Income	51,835.54	41,610.36
Total Expenditures and Tax Requirements	24,665,379.99	22,931,842.58
Less: Expenditures to be Raised by Future Taxes		
Total Adjusted Expenditures and Tax Requirements	24,665,379.99	22,931,842.58
Surplus Balance, December 31	4,644,792.06	4,780,452.26

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2024 Budget

Surplus Balance, December 31	4,644,792.06
Current Surplus Anticipated in 2024 Budget	1,900,000.00
Surplus Balance Remaining	2,744,792.06

**2024
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- years exceeding minimum time period.
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF HIGHLANDS
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The 2024 Capital Budget as prepared provides for the future growth of our community.
The projects set forth in this proposed program are part of the needed improvements for the Borough.
These projects are subject to revision as changes take place in the future and will be modified to reflect new priorities that are not included in the current program.

**CAPITAL BUDGET (Current Year Action)
2024**

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2024					6 TO BE FUNDED IN FUTURE YEARS
				5a 2024 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
		-						-	
Stormwater Improvements	2024-1	650,000.00			25,000.00	25,000.00	-	100,000.00	500,000.00
Road Improvement Program	2024-2	650,000.00			50,000.00		50,000.00	50,000.00	500,000.00
Park/Beach Improvements	2024-3	600,000.00			25,000.00			75,000.00	500,000.00
Acquisition of Equipment	2024-4	600,000.00			25,000.00			75,000.00	500,000.00
		-							
SEWER UTILITY		-							
Force Main Improvements	SU-24-1	3,775,000.00			25,000.00		250,000.00	3,000,000.00	500,000.00
Various other Sewer Improvements	SU-24-2	650,000.00			50,000.00			100,000.00	500,000.00
		-							
		-							
		-							
		-							
		-							
		-							
		-							
TOTAL - THIS PAGE	XXXXX	6,925,000.00	-		-	200,000.00	25,000.00	300,000.00	3,400,000.00

6 YEAR CAPITAL PROGRAM - 2024 to 2029
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS

Local Unit BOROUGH OF HIGHLANDS

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2024	5b 2025	5c 2026	5d 2027	5e 2028	5f 2029
		-							
		-							
Stormwater Improvements	2024-1	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Road Improvement Program	2024-2	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Park/Beach Improvements	2024-3	600,000.00	on going	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Acquisition of Equipment	2024-4	600,000.00	on going	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
		-							
SEWER UTILITY		-							
Force Main Improvements	SU-24-1	3,775,000.00	on going	3,000,000.00	250,000.00	250,000.00	100,000.00	100,000.00	75,000.00
Various other Sewer Improvements	SU-24-2	650,000.00	on going	150,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
		-							
		-							
		-							
		-							
		-							
		-							
		-							
		-							
TOTAL - THIS PAGE	XXXXX	6,925,000.00	XXXXXXXXXX	3,650,000.00	750,000.00	750,000.00	600,000.00	600,000.00	575,000.00

**6 YEAR CAPITAL PROGRAM - 2024 to 2029
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit **BOROUGH OF HIGHLANDS**

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
	-			-							
	-			-							
Stormwater Improvements	650,000.00			32,500.00	100,000.00		500,000.00				
Road Improvement Program	650,000.00			32,500.00		300,000.00	250,000.00				
Park/Beach Improvements	600,000.00			30,000.00		100,000.00	400,000.00				
Acquisition of Equipment	600,000.00			30,000.00			500,000.00				
	-			-							
SEWER UTILITY	-			-							
Force Main Improvements	3,775,000.00			188,750.00		378,750.00	3,000,000.00	450,000.00			
Various other Sewer Improvements	650,000.00			32,500.00		100,000.00		500,000.00			
	-			-							
	-			-							
	-			-							
	-			-							
	-			-							
	-			-							
	-			-							
TOTAL - THIS PAGE	6,925,000.00	-	-	346,250.00	100,000.00	878,750.00	4,650,000.00	950,000.00	-	-	

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2023	APPROPRIATIONS	FCOA	Appropriated		Expended 2023		
		2024	2023				for 2024	for 2023	Paid or Charged	Reserved	
Amount to be Raised By Taxation	54-190	54,742.60	51,835.54	51,835.54	Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-385-1				-	
Interest Income	54-113				Other Expenses	54-385-2				-	
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Reserve Funds:	54-101	67,994.02	54,624.67	54,624.67	Salaries & Wages	54-375-1				-	
					Other Expenses	54-372-2	122,736.62	106,460.21	38,466.19	67,994.02	
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-176-1				-	
					Other Expenses	54-176-2				-	
										-	
					Acquisition of Lands for Recreation and Conservation	54-915-2				-	
Total Trust Fund Revenues:	54-299	122,736.62	106,460.21	106,460.21	Acquisition of Farmland	54-916-2				-	
Summary of Program					Down Payments on Improvements	54-902-2					-
					Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Year Referendum Passed/Implemented:		2009/2010 (Date)			Payment of Bond Principal	54-920-2				XXXXXXXXXX	
Rate Assessed:		\$ 005 per \$100 Assessed Valuation			Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX	
Total Tax Collected to date:		\$ 493,247.58			Interest on Bonds	54-930-2				XXXXXXXXXX	
Total Expended to date:		\$ 425,253.56			Interest on Notes	54-935-2				XXXXXXXXXX	
Total Acreage Preserved to date:		(Acres)			Reserve for Future Use	54-950-2				-	
Recreation land preserved in 2023:		(Acres)			Total Trust Fund Appropriations:	54-499	122,736.62	106,460.21	38,466.19	67,994.02	
Farmland preserved in 2023:		(Acres)									

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: BOROUGH OF HIGHLANDS

Year Ending: December 31, 2023

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

NONE

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

2/5/2024
Date

Nancy Tran
Clerk of the Governing Body

BOROUGH OF HIGHLANDS SUMMARY OF 2024 BUDGET

			Future Budget Projections					
			2025	2026	2027	2028	2029	
Total Budget	<u>14,209,037.77</u>	100.0%						
Employee Costs:								
Salaries & Wages								
Sheet 17	4,235,000.00		102.00%	4,319,700.00	4,406,094.00	4,494,215.88	4,584,100.20	4,675,782.20
Sheet 25	-		102.00%	-	-	-	-	-
Total	<u>4,235,000.00</u>			<u>4,319,700.00</u>	<u>4,406,094.00</u>	<u>4,494,215.88</u>	<u>4,584,100.20</u>	<u>4,675,782.20</u>
Social Security								
Sheet 19	205,000.00		102.00%	209,100.00	213,282.00	217,547.64	221,898.59	226,336.56
Pensions etc.								
Sheet 19	109,053.50		102.00%	111,234.57	113,459.26	115,728.45	118,043.02	120,403.88
Sheet 19	493,677.00		105.00%	518,360.85	544,278.89	571,492.84	600,067.48	630,070.85
Sheet 19	-			-	-	-	-	-
Sheet 20	2,000.00		100%	2,000.00	2,000.00	2,100.00	2,205.00	2,315.25
Insurance								
Sheet 14	47,750.00		106.00%	50,615.00	53,651.90	56,871.01	60,283.27	63,900.27
Direct Employee Costs	<u>5,092,480.50</u>	35.8%						
General Liability Insurance								
Sheet 14	-		0.0%					
Debt Service:								
Sheet 27	<u>2,227,325.90</u>	15.7%	102%	2,100,000.00	2,050,000.00	2,000,000.00	1,950,000.00	1,900,000.00
Reserve for Uncollected Taxes:								
Sheet 29	<u>1,100,000.00</u>	7.7%		1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00
Capital Funds:								
Sheet 26a	<u>350,000.00</u>	2.5%		350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
Deferred Charges:								
Sheet 28	-		0.0%					
Grants:								
Sheet 25 (less Salaries & Wages above)	<u>90,694.37</u>	0.6%		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
All Other Departmental OE's:								
Various Line Items	<u>5,348,537.00</u>	37.6%	102.00%	5,455,507.74	5,564,617.89	5,675,910.25	5,789,428.46	5,905,217.03
			Projected Budget Totals	<u>14,316,518.16</u>	<u>14,497,383.95</u>	<u>14,683,866.07</u>	<u>14,876,026.02</u>	<u>15,074,026.04</u>

**BOROUGH OF HIGHLANDS
2024 BUDGET FUNDING**

Item 7.

Project Tax Results

Budget Funding:

Fund Balance	1,900,000.00
Local Revenues	1,024,254.50
State Aid	395,777.00
Grants	71,955.82
Delinquent Tax	600,000.00
Local Purpose Tax	10,217,050.45
	<u>14,209,037.77</u>

	2025	2026	2027	2028	2029
	2,000,000.00	1,700,000.00	1,600,000.00	1,500,000.00	1,500,000.00
	1,225,000.00	1,375,000.00	1,375,000.00	1,400,000.00	1,400,000.00
	420,000.00	450,000.00	450,000.00	450,000.00	450,000.00
	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	<u>10,571,518.16</u>	<u>10,872,383.95</u>	<u>11,158,866.07</u>	<u>11,426,026.02</u>	<u>11,624,026.04</u>
	<u>14,316,518.16</u>	<u>14,497,383.95</u>	<u>14,683,866.07</u>	<u>14,876,026.02</u>	<u>15,074,026.04</u>

Ratables	1,094,851,900
Tax Rate	0.933
Increase	0.010

	1,102,851,900	1,110,851,900	1,118,851,900	1,126,851,900	1,134,851,900
	0.959	0.979	0.997	1.014	1.024
	0.025	0.020	0.019	0.017	0.010

LEVY CAP CAL

Prior Year	10,217,050.45	10,571,518.16	10,872,383.95	11,158,866.07	11,426,026.02
2%	204,341.01	211,430.36	217,447.68	223,177.32	228,520.52
Debt Service & Health	145,000.00	145,000.00	145,000.00	145,000.00	145,000.00
Ratables Added	14,000.00	15,000.00	16,000.00	17,000.00	18,000.00
CAP Max	10,580,391.46	10,942,948.52	11,250,831.63	11,544,043.39	11,817,546.54
Over / (Under) CAP	(8,873.30)	(70,564.57)	(91,965.56)	(118,017.37)	(193,520.49)

COMPARISON OF REVENUES & APPROPRIATIONS

	BUDGET YEAR	PRIOR YEAR	CHANGE	%
REVENUES				
Surplus	1,900,000.00	2,000,000.00	(100,000.00)	-5.00%
Local	1,024,254.50	772,000.00	252,254.50	32.68%
State Aid	395,777.00	375,505.18	20,271.82	5.40%
State & Federal Grants	71,955.82	368,425.39	(296,469.57)	-80.47%
Delinquent Tax	600,000.00	380,000.00	220,000.00	57.89%
Local Purpose Tax	10,217,050.45	9,558,429.91	658,620.54	6.89%
Minimum Library Tax	-	-	-	#DIV/0!
School Tax (Debt Service)	-	-	-	#DIV/0!
Arts and Cultural Tax	-	-	-	#DIV/0!
TOTAL REVENUE	14,209,037.77	13,454,360.48	754,677.29	5.61%
APPROPRIATIONS				
Salaries & Wages	4,235,000.00	3,718,000.00	517,000.00	13.91%
Other Expenses	5,382,287.00	5,487,817.00	(105,530.00)	-1.92%
Statutory & Deferred Charges	808,730.50	769,121.00	39,609.50	5.15%
State & Federal Grants	90,694.37	383,425.39	(292,731.02)	-76.35%
Capital (without grants)	350,000.00	350,000.00	-	0.00%
Debt Service	2,227,325.90	1,645,997.09	581,328.81	35.32%
School Debt Service	-	-	-	#DIV/0!
Reserve for Uncollected Taxes	1,100,000.00	1,100,000.00	-	0.00%
TOTAL APPROPRIATIONS	14,194,037.77	13,454,360.48	739,677.29	0.054977
Adopted Emergencies	-	-	-	

LOCAL TAX LEVY AND ASSESSED VALUES

	BUDGET YEAR	PRIOR YEAR	CHANGE	%
Local Purpose Tax Levy (only)	10,217,050.45	9,558,429.91	658,620.54	6.89%
Local Tax Rate	0.9332	0.9230	0.0102	1.10%
Assessed Valuation	1,094,851,900	1,035,633,800	59,218,100	5.72%

STATUS OF "CAPS"

	SPENDING CAP		2% LEVY CAP	
	CAP 2.50%	CAP COLA	10,336,874.48 MAX	10,217,050.45 ACTUAL
CAP Base from Prior Year	8,953,470.00	8,953,470.00	(119,824.03)	+ OR ()
Rate Applied	2.50%	3.50%		
Allowable CAP	9,177,306.75	9,266,841.45		Must be zero or () to Introduce Budget
Additions:				
See Sheet 3b	574,224.05	574,224.05		
Other				
Total CAP Allowable	9,751,530.80	9,841,065.50		
Budget Expenditures Sheet 19	9,841,065.50	9,841,065.50		
Remaining or (Excess)	(89,534.70)	0.00		

CONDITION OF SURPLUS

	BUDGET YEAR	PRIOR YEAR	CHANGE
Available	4,644,792.06	4,780,452.26	(135,660.20)
Used to Fund Budget	1,900,000.00	2,000,000.00	(100,000.00)
Remaining Balance	2,744,792.06	2,780,452.26	(35,660.20)

% OF TAX COLLECTION

	CURRENT	PRIOR	CHANGE
Actual Percentage of Collection	96.75%	97.83%	-1.08%
Used for Reserve for Taxes	95.02%	94.71%	0.31%
Remaining	1.73%	3.12%	-1.39%

BOROUGH OF HIGHLANDS

SUMMARY OF TAX RATES							LEVY CHANGE PER VARIOUS ASSESSED VALUES						
	Estimated 2024		Actual 2023		Change	%	Property Assessment	Estimated 2024		Actual 2023		Total Tax Change	Local Tax Change
	Levy Amount	Rate	Levy Amount	Rate				Total Tax	Local Tax	Total Tax	Local Tax		
COUNTY:													
County Tax (General)	2,015,000.00	0.184	1,818,966.10	0.176	0.008	4.57%	100,000.00	2,020.53	933.19	2,006.00	923.00	14.53	10.19
County Library	145,000.00	0.013	131,588.77	0.013	0.000	1.88%	125,000.00	2,525.66	1,166.49	2,507.50	1,153.75	18.16	12.74
County Health	40,000.00	0.004	36,229.64	0.003	0.001	21.78%	150,000.00	3,030.79	1,399.79	3,009.00	1,384.50	21.79	15.29
County Open Space	300,000.00	0.027	257,704.64	0.025	0.002	9.60%	175,000.00	3,535.92	1,633.08	3,510.50	1,615.25	25.42	17.83
Total All County Levies	2,500,000.00	0.228	2,244,489.15	0.217	0.011	5.23%	200,000.00	4,041.06	1,866.38	4,012.00	1,846.00	29.06	20.38
							225,000.00	4,546.19	2,099.68	4,513.50	2,076.75	32.69	22.93
							250,000.00	5,051.32	2,332.98	5,015.00	2,307.50	36.32	25.48
SCHOOLS:													
Local School	4,650,000.00	0.425	4,439,318.00	0.429	(0.004)	-1.00%	275,000.00	5,556.45	2,566.27	5,516.50	2,538.25	39.95	28.02
Regional School	4,700,000.00	0.429	4,470,750.00	0.432	(0.003)	-0.63%	300,000.00	6,061.59	2,799.57	6,018.00	2,769.00	43.59	30.57
Regional High School	-	-	-	-	-	#DIV/0!	325,000.00	6,566.72	3,032.87	6,519.50	2,999.75	47.22	33.12
							350,000.00	7,071.85	3,266.17	7,021.00	3,230.50	50.85	35.67
Additional Local School							375,000.00	7,576.98	3,499.46	7,522.50	3,461.25	54.48	38.21
School Debt Service	-	-	-	-	-	#DIV/0!	400,000.00	8,082.11	3,732.76	8,024.00	3,692.00	58.11	40.76
							425,000.00	8,587.25	3,966.06	8,525.50	3,922.75	61.75	43.31
							450,000.00	9,092.38	4,199.36	9,027.00	4,153.50	65.38	45.86
SPECIAL DISTRICTS:													
Special District Tax	-	-	-	-	-	#DIV/0!	475,000.00	9,597.51	4,432.65	9,528.50	4,384.25	69.01	48.40
							500,000.00	10,102.64	4,665.95	10,030.00	4,615.00	72.64	50.95
LOCAL PURPOSE TAX	10,217,050.45	0.933	9,558,429.91	0.923	0.010	1.10%	600,000.00	12,123.17	5,599.14	12,036.00	5,538.00	87.17	61.14
Municipal Library	-	-	-	-	-	#DIV/0!	750,000.00	15,153.96	6,998.93	15,045.00	6,922.50	108.96	76.43
Municipal Open Space	54,742.60	0.005	51,835.54	0.005	0.000	9.13E-08	1,000,000.00	20,205.28	9,331.90	20,060.00	9,230.00	145.28	101.90
Arts and Cultural	-	0	-	-	-	#DIV/0!	1,250,000.00	25,256.60	11,664.88	25,075.00	11,537.50	181.60	127.38
TOTAL ALL LEVIES	22,121,793.05	2.021	20,764,822.60	2.006	0.01453	0.007242	1,500,000.00	30,307.93	13,997.85	30,090.00	13,845.00	217.93	152.85
NET VALUATION TAXABLE	1,094,851,900		1,035,633,800										

**COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2024 MUNICIPAL BUDGET**

Item 7.

	YEAR 2024	YEAR 2023
1 Total General Appropriations for 2024 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	13,109,037.77	XXXXXXXXXXXX
2 Local District School Tax		4,439,318.00
Actual		
Estimate	4,650,000.00	XXXXXXXXXXXX
3 Regional School District Tax		4,470,750.00
Actual		
Estimate	4,700,000.00	XXXXXXXXXXXX
4 Regional High School Tax		
Actual		
Estimate		XXXXXXXXXXXX
5 County Tax		2,249,615.98
Actual		
Estimate	2,500,000.00	XXXXXXXXXXXX
6 Special District Tax		
Actual		
Estimate		XXXXXXXXXXXX
7 Municipal Open Space		51,835.54
Actual		
Estimate	56,000.00	XXXXXXXXXXXX
8 Municipal Arts and Culture		
Actual		
Estimate		XXXXXXXXXXXX
9 Total General Appropriations & Other Taxes	25,015,037.77	
10 Less: Total Anticipated Revenues from 2024 in Municipal Budget (Item 5)	3,991,987.32	
11 Cash Required from 2024 to Support Local Municipal Budget and Other Taxes	21,023,050.45	
12 Amount of Item 11 divided by 95.02%		
equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	22,123,050.45	
Analysis of Item 12:		
Local School District Tax (Line 2 Above)	4,650,000.00	
Regional School District Tax (Line 3 Above)	4,700,000.00	
Regional High School Tax (Line 4 Above)	-	
County Tax (Line 5 Above)	2,500,000.00	
Special District Tax (Line 6 Above)	-	
Municipal Open Space Tax (Line 7 Above)	56,000.00	
Municipal Arts and Culture Tax (Line 8 Above)	-	
Tax in Local Municipal Budget	10,217,050.45	
Total Amount (Line 12)	22,123,050.45	
13 Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8(M) (Item 12, Less Item 11)	1,100,000.00	
Computation of "Tax in Local Municipal Budget"		
Item 1 - Total General Appropriations	13,109,037.77	
Item 13 - Appropriation: Reserve for Uncollected Taxes	1,100,000.00	
Subtotal	14,209,037.77	
Less: Item 10 - Total Anticipated Revenues	3,991,987.32	
Amount to Be Raised by Taxation in Municipal Budget	10,217,050.45	

Local Tax for Municipal Purpose	10,217,050.45
Addition to Local District School Tax	
Minimum Library Tax	



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-093

AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF SEA BRIGHT FOR STREET SWEEPING SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Highlands has the necessary staffing, equipment and personnel to provide street sweeping services to the Borough of Sea Bright; and

WHEREAS, the Borough of Highlands shall provide street sweeping services to the Borough of Sea Bright during the period of April 1, 2024 through October 31, 2024; and

WHEREAS, the aforesaid street sweeping services shall be performed for the Borough of Sea Bright on Tuesdays and Thursdays; and

WHEREAS, Sea Bright shall be responsible for the disposal of all sweepings, as well as notification to all persons parking on their streets; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright have agreed that the Borough of Sea Bright will pay the Borough of Highlands \$18,000.00 for the street sweeping services.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement for the Borough of Highlands to provide street sweeping services to the Borough of Sea Bright, for the period of April 1, 2024 through October 31, 2024, and the Borough of Sea Bright shall pay the Borough of Highlands the amount of \$18,000.00 for said street sweeping services.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R 24-093:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-094

AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF SEA BRIGHT FOR THE PROVISION OF LIFEGUARD OPERATIONS FROM THE BOROUGH OF SEA BRIGHT

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Sea Bright has the necessary staffing and certifications to provide Lifeguard Operations by and through Sea Bright Ocean Rescue which is a nationally certified ocean rescue agency; and

WHEREAS, the Borough of Sea Bright has the staffing and personnel to provide Lifeguard Operations to the Borough of Highlands at two (2) beaches, commonly referred to as Snug Harbor and Miller Street, for the period of June 15, 2024 through and including September 2, 2024; and

WHEREAS, a total of four (4) Lifeguards will be assigned to the Highlands beaches (with a roving supervisor) for the aforesaid period; and

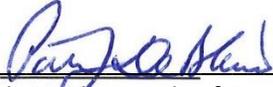
WHEREAS, Snug Harbor Beach will be assigned two (2) USLA qualified open water beach lifeguards and the Miller Street Beach will be assigned two (2) USLA qualified open water beach lifeguards, however, between August 19th through Labor Day, staffing may drop to one (1) lifeguard per beach during the weekdays depending upon available personnel; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright have reached an agreement for which the cost to provide such services to the Borough of Highlands will equate to \$43,845.00 consisting of the following:

- Lifeguard Rescue Equipment and Medical Supplies: \$7,205
- Rescue Personnel: \$48,640
- Borough of Sea Bright Administrative Fee: \$6,000
- Total Sea Bright: \$61,845
- Less Street Sweeping:* \$18,000
- **GRAND TOTAL:** **\$43,845**; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows: #4-01-42-730-000-299



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement with the Borough of Sea Bright for the provision of Life Guard Services for the period between June 15, 2024 through September 2, 2024, wherein the cost for the said services will equate to \$43,845.00.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R 24-094:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-095

PERMITTING THE PLACEMENT OF A REMEMBRANCE PLAQUE AT MILLER BEACH

WHEREAS, the family of Florence Hartsgrove Gauthier has requested that the Borough of Highlands allow them to place a small remembrance plaque on the bench in the gazebo at Miller Beach; and

WHEREAS, pursuant to N.J.S.A. 40:10-1, when any person or organization shall offer to provide or erect any monument, statue, tablet or public drinking fountain upon the condition that such municipality provide a site for the location thereof, the governing body of any such municipality may, by resolution adopted by a majority vote, accept the same on behalf of such municipality; and

WHEREAS, pursuant to N.J.S.A. 40:10-1, upon the acceptance of any such monument, statute, tablet or public drinking fountain already erected or constructed and located as hereinbefore provided, or if not erected or constructed then upon its completion, it shall be the property of the municipality dedicated to public use; and

WHEREAS, Florence Hartsgrove Gauthier was a life-long resident of the Borough of Highlands who provided the Borough with a tremendous amount of support; and

WHEREAS, the Borough desires to permit the family of Florence Hartsgrove Gauthier to place a remembrance plaque on the bench in the gazebo at Miller Beach, at the family's cost and expense.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands as follows:

1. That it hereby permits the family of Florence Hartsgrove Gauthier to place a small remembrance plaque on the bench in the gazebo at Miller Beach, at the family's cost and expense, and the Borough accepts the said plaque.
2. That the plaque, once installed, shall become the property of the Borough of Highlands dedicated to public use.

Motion to Approve R 24-095:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-096

RECOGNIZING NJ LOCAL GOVERNMENT WEEK APRIL 7-13, 2024, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES

WHEREAS, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

WHEREAS, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

WHEREAS, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY the Borough of Highlands as follows:

Section 1. That the Borough of Highlands encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.

Section 2. That the Borough of Highlands encourages educational partnerships between local government and schools, as well as civic groups and other organizations.

Section 3. That the Borough of Highlands supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

Motion to Approve R 24-096:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS MEET & GREET

**MONDAY
APRIL 8TH
6:30PM**

Municipal Building
151 Navesink Ave.
Highlands, NJ

(RSVP) 732-872-1224, ext. 202

**ALL ARE INVITED TO MEET THE MAYOR, COUNCIL,
ADMINISTRATION, DEPARTMENT SUPERVISORS,
LOCAL ORGANIZATIONS & BUSINESSES. OPEN TO
THE PUBLIC. ALL AGES ARE WELCOME!
REFRESHMENTS WILL BE SERVED.**



NJ LOCAL GOVERNMENT **APRIL 7-13**
2024 WEEK
#njlocalgovt



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-097

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE MARINE PLACE EAST PEDESTRIAN WALKWAY PROJECT

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the Marine Place East Pedestrian Walkway Project pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 14, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the professional engineering services pertain to improvements to establish an elevated pedestrian walkway at the existing bulkhead along Marine Place East; and

WHEREAS, the project includes the addition of handicap accessible ramps as well as benches, bike racks, and other amenities; and

WHEREAS, the scope of work to be performed by Colliers Engineering & Design Inc. includes a roadway topographic survey of Marine Place East, preparation of a topographic survey map, preparation of engineering design and construction plans as well as bid services; and

WHEREAS, the said proposed engineering services includes the following schedule of fees:

Phase 1.0 – Roadway Topographic Survey Services	\$ 4,800.00
Phase 2.0 – Design Services	
2.1 Engineering Design & Construction Documents	\$36,500.00
2.2 Bidding Services	\$ 2,750.00
Reimbursable Expenses	<u>\$ 250.00</u>
Total Fee	\$44,300.00

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional engineering services in connection with the Marine Place East Pedestrian Walkway Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$44,300.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated March 14, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services in connection with the Marine Place East Pedestrian Walkway in the Borough of Highlands as outlined above for an amount not to exceed \$44,300.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-097:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-098

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES IN CONNECTION WITH
THE SHORE DRIVE PEDESTRIAN IMPROVEMENTS PROJECT**

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the Shore Drive Pedestrian Improvement Project pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 27, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the project includes installing sidewalks on the east and west side of Shore Drive to improve pedestrian access through this vital route; and

WHEREAS, the scope of work to be performed by Colliers Engineering and Design Inc. includes a roadway topographic survey of a portion of Shore Drive, preparation of a topographic survey map, preparation of construction plans and coordination of the Borough regarding bidding services; and

WHEREAS, the said proposed engineering services includes the following schedule of fees:

Phase 1.0 – Roadway Topographic Survey Services	\$18,950.00
Phase 2.0 – Design Services	
2.1 Engineering Design & Construction Documents	\$42,800.00
2.2 Bidding Services	\$ 2,500.00
Reimbursable Expenses	<u>\$ 250.00</u>
Total Fee	\$64,500.00

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawford's Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional engineering services in connection with the Shore Drive Pedestrian Improvements Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$64,500.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated March 27, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services in connection with the Shore Drive Pedestrian Improvements Project in the Borough of Highlands as outlined above for an amount not to exceed \$64,500.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-098:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-099

ACCEPTING DONATION OF HOMETOWN HEROES BANNERS FOR BAY AVENUE

WHEREAS, the Highlands First Aid Squad has offered to donate to the Borough of Highlands Hometown Heroes banners for Bay Avenue; and

WHEREAS, the Borough of Highlands is authorized to accept gifts and empowered to utilize such gifts in the manner set forth in the condition of the gift pursuant to N.J.S.A. 40A:5-29; and

WHEREAS, the donation of the aforesaid Hometown Heroes banners by the Highlands First Aid Squad to the Borough of Highlands shall be installed by the Department of Public Works; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Highlands, hereby accepts the donation from the Highlands First Aid Squad of the Hometown Heroes banners for Bay Avenue.

Motion to Approve R 24-099:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-100
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated April 3, 2024, which totals as follows:

Current Fund	\$	101,404.68
Sewer Account	\$	423.46
Capital Fund	\$	164,251.03
Trust-Other	\$	1,298.75
<u>Federal/State Grants</u>	\$	<u>10,178.66</u>
Total	\$	277,556.58

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 277,556.58** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 24-100:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
04/03/2024

Item 15.

CURRENT:		\$	101,404.68
Payroll	(03/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 SEWER ACCOUNT:		 \$	 423.46
Payroll	(03/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 CAPITAL/GENERAL		 \$	 164,251.03
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
 TRUST FUND		 \$	 1,298.75
Payroll	(03/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 UNEMPLOYMENT ACCT-MANUALS		 \$	
 DOG FUND		 \$	
 GRANT FUND		 \$	 10,178.66
Payroll	(03/30/2024)	\$	
Manual Checks		\$	
Voided Checks		\$	
 DEVELOPER'S TRUST		 \$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
	Item Description					Enc Date Date	Date		Excl
ACTION01 ACTION UNIFORM CO., LLC									
	24-00189 02/05/24 squad patches								
	1 squad patches		400.00	4-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	02/05/24 03/26/24	58619	N
	2 one timelogo fee		50.00	4-01-25-260-000-232	B First Aid: Uniform Clothing & Access.	R	02/05/24 03/26/24	58619	N
			<u>450.00</u>						
	Vendor Total:		450.00						
AMAZO005 AMAZON CAPITAL SERVICES									
	24-00330 03/07/24 office supplies/court								
	1 office supplies/court		167.00	4-01-43-490-000-294	B Municipal Court: Other	R	03/07/24 03/26/24	1R67LV4H9WQL	N
	24-00409 03/21/24 Event and office supplies								
	1 Event and office supplies		207.32	4-01-20-100-000-294	B Admin: Other	R	03/21/24 03/26/24	1XDPLRC39L93	N
	2 Event and office supplies		103.66	4-01-28-360-000-295	B Community Ctr: Office Equipment/Furnitur	R	03/21/24 03/26/24	1XDPLRC39L93	N
	3 Event and office supplies		60.32	4-01-20-120-000-294	B Municipal Clerk: Other	R	03/21/24 03/26/24	1XDPLRC39L93	N
			<u>371.30</u>						
	24-00414 03/21/24 supplies								
	1 supplies		36.99	4-01-20-100-000-294	B Admin: Other	R	03/21/24 03/28/24	1K6CCL3MG9PY	N
	2 supplies		83.15	4-01-20-152-000-294	B Central Services: Other	R	03/21/24 03/28/24	1K6CCL3MG9PY	N
			<u>120.14</u>						
	Vendor Total:		658.44						
APOLLO005 APOLLO SEWER & PLUMBING INC.									
	24-00443 03/27/24 GREASE TRAP/PUMP OUT								
	1 GREASE TRAP/PUMP OUT		250.00	3-05-55-502-000-294	B Sewer: Other	R	03/27/24 03/27/24	71067	N
	Vendor Total:		250.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Exc1
BANKERS BANKERS LIFE AND CASUALTY CO.							
24-00420	03/26/24 retiree medical						
	1 retiree medical	665.41	4-01-23-220-000-254	B Current: Retirees Group Insurance	R	03/26/24 03/26/24	B2411912 N
	Vendor Total:	665.41					
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO							
24-00425	03/26/24 commingled						
	1 commingled	58.28	4-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	03/26/24 03/26/24	17214 N
	Vendor Total:	58.28					
BAYVIEW BAYVIEW CONDO ASSOCIATION							
24-00424	03/26/24 snow removal						
	1 snow removal	400.86	4-01-26-325-000-294	B Condo Services: Other	R	03/26/24 03/26/24	2024 N
	Vendor Total:	400.86					
BOR02 BOROUGH OF ATLANTIC HIGHLANDS							
24-00428	03/26/24 february 2023						
	1 february 2023	1,182.50	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	FEBRUARY 2023 N
	2 march 2023	1,512.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	MARCH 2023 N
	3 april 2023	1,400.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	APRIL 2023 N
	4 may 2023	1,736.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	MAY 2023 N
	5 july 2023	804.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	JULY 2023 N
	6 august 2023	2,613.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	AUGUST 2023 N
	7 september 2023	1,784.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	SEPTEMBER 2023 N
	8 october 2023	1,691.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	OCTOBER 2023 N
	9 november 2023	900.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	NOVEMBER 2023 N
	10 december 2023	928.00	3-01-42-717-000-154	B Interlocal: Equipment Maintenance	R	03/26/24 03/26/24	DECEMBER 2023 N
		<u>14,550.50</u>					
	Vendor Total:	14,550.50					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
CAPEL005 CAPELLI FARMS LLC							
	24-00413 03/21/24 1/2 cord with delivery						
	1 1/2 cord with delivery	150.00	4-01-28-360-000-244	B Community Ctr: Special Events	R	03/21/24 03/26/24	7815 N
	Vendor Total:	150.00					
COLLI005 COLLIERS ENGINEERING/DESIGN							
	24-00268 02/22/24 2024 njdca local rec improv gr						
	1 2024 njdca local rec improv gr	2,422.05	4-01-20-165-000-244	B Engineering:General Engineering	R	02/22/24 03/27/24	928371 N
	Vendor Total:	2,422.05					
COMCAST COMCAST							
	24-00437 03/27/24 spc video acct firehouse						
	1 spc video acct firehouse	90.04	4-01-31-450-000-213	B Telecommunications	R	03/27/24 03/27/24	SPC VIDEO N
	2 151 navesink avenue	214.88	4-01-31-450-000-213	B Telecommunications	R	03/27/24 03/27/24	151 NAVESISNK A N
	3 42 shore drive	508.02	4-01-31-450-000-213	B Telecommunications	R	03/27/24 03/27/24	42 SHORE DR N
	4 22 snugharbor avenue	417.37	4-01-31-450-000-213	B Telecommunications	R	03/27/24 03/27/24	22 SNUGHARBOR N
		1,230.31					
	24-00452 03/28/24 17-1 shore drive						
	1 17-1 shore drive	94.90	4-01-26-310-000-297	B B&G: Fire House	R	03/28/24 03/28/24	17-1 SHORE DR N
	Vendor Total:	1,325.21					
COMMU010 COMMUNICATIONS SPECIALISTS, IN							
	23-01436 12/06/23 SUPPLY, DELIVER & INSTALL						
	1 SUPPLY, DELIVER & INSTALL	2,495.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	12/06/23 03/28/24	43951 N
	Vendor Total:	2,495.00					
DAVID005 DAVID GILSON							
	24-00438 03/27/24 medicare reimbursement						
	1 medicare reimbursement	1,397.60	4-01-36-472-000-000	B Statutory: Social Security	R	03/27/24 03/27/24	JAN-APRIL 2024 N
	Vendor Total:	1,397.60					

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description		Amount	Charge Account	Acct Type Description						
DELTA005 DELTA DENTAL OF NJ, INC.											
	24-00423	03/26/24	active members								
	1		active members	2,117.97	4-01-23-220-000-253	R	03/26/24	03/26/24		1018891	N
	2		retired members	1,766.88	4-01-23-220-000-254	R	03/26/24	03/26/24		1018893	N
				3,884.85							
	Vendor Total:			3,884.85							
DILWO005 DILWORTH PAXSON											
	24-00036	01/17/24	Borough bond attorney								
	1		Borough bond attorney	7,787.00	4-01-20-155-000-246	R	01/17/24	03/27/24		3/15/24	N
	Vendor Total:			7,787.00							
FEDEX010 FEDEX											
	24-00444	03/27/24	return drager items								
	1		return drager items	39.82	G-02-41-811-000-006	R	03/27/24	03/27/24		8-391-51265	N
	Vendor Total:			39.82							
FILEB005 FILEBANK											
	24-00439	03/27/24	repacking/storage								
	1		repacking/storage	505.19	4-01-26-310-000-103	R	03/27/24	03/27/24		0123529	N
	Vendor Total:			505.19							
FIRST015 FIRST AID & CPR, LLC											
	24-00408	03/19/24	CPR MATERIALS USB DRIVE								
	1		CPR MATERIALS USB DRIVE	111.96	4-01-25-260-000-254	R	03/19/24	03/26/24		4292	N
	Vendor Total:			111.96							
FRANNY01 FRANNY'S PIZZA											
	24-00331	03/08/24	pizza/mural @rec center								
	1		pizza/mural @rec center	96.00	4-01-28-360-000-240	R	03/08/24	03/26/24		74178	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FRANNY01 FRANNY'S PIZZA															
Continued															
24-00383	03/13/24	1	2024	pizza/borough hall	110.00	4-01-20-110-000-294		B	Mayor/Council: Misc. Expenses	R	03/13/24	03/26/24		74210	N
				1 pizza/borough hall											
				Vendor Total:	206.00										
GRAINGER GRAINGER															
24-00261	02/21/24	1	2024	Patrol Equipment	230.03	4-01-25-240-000-269		B	Police: Patrol Equipment	R	02/21/24	03/26/24		9028566009	N
				1 Item 1VAN5 - Air Compressor											
				Vendor Total:	230.03										
GTBM GTBM															
24-00255	02/20/24	1	2024	Batteries for oem portable rad	1,848.00	4-01-25-252-000-213		B	Emergency Mgt: Communications	R	02/20/24	03/26/24		43828	N
				1 Batteries for oem portable rad											
				Vendor Total:	1,848.00										
JACQU015 JACQUELYN HENNESSY															
24-00430	03/26/24	1	2024	court recording	90.00	4-01-20-152-000-294		B	Central Services: Other	R	03/26/24	03/26/24		3/5-3/19/24	N
				1 court recording											
				Vendor Total:	90.00										
JCPL JCP & L															
24-00431	03/26/24	1	2024	cedar street	15.60	4-01-31-430-000-215		B	Electric	R	03/26/24	03/26/24		95747381893	N
				1 cedar street											
				2 street lighting	2,561.42	4-01-31-435-000-217		B	Street Lighting	R	03/26/24	03/26/24		95747381892	N
				3 street lighting	1,536.58	4-01-31-435-000-217		B	Street Lighting	R	03/26/24	03/26/24		95747381891	N
				4 mua	527.29	4-01-31-430-000-215		B	Electric	R	03/26/24	03/26/24		95019781383	N
				5 master bill	410.70	4-01-31-430-000-215		B	Electric	R	03/26/24	03/26/24		95019781364	N
					<u>5,051.59</u>										
				Vendor Total:	5,051.59										

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
MONTRUCK JOHN GUIRE						
24-00390 03/13/24 REPAIR SNOW PLOW PUMP/REPLACE						
1 REPAIR SNOW PLOW PUMP/REPLACE	1,817.22 4-01-42-717-000-201 B Interlocal: Motor Vehicle - Streets	R	03/13/24 03/26/24	171716	N	
Vendor Total:	1,817.22					
KEMPTON KEMPTON FLAG						
24-00360 03/13/24 New various Flags						
1 New various Flags	1,404.66 4-01-26-290-000-294 B Streets: Other	R	03/13/24 03/26/24	22954	N	
Vendor Total:	1,404.66					
KLCOS005 KIC/o SOYKA SMITH DESIGN STUDI						
24-00213 02/09/24 Lateral files						
1 Lateral files	10,138.84 G-02-41-815-000-002 B Grant: Snow Flake Youth Foundation-2014	R	02/09/24 03/26/24	14604234	N	
Vendor Total:	10,138.84					
LISAN005 LISA NATALE						
24-00450 03/28/24 reimbursement/notary kit						
1 reimbursement/notary kit	80.95 4-01-20-100-000-294 B Admin: Other	R	03/28/24 03/28/24	2024	N	
Vendor Total:	80.95					
MARME005 MARMERO LAW, LLC						
24-00044 01/17/24 Tax appeal/foreclosure matters						
3 Tax appeal/foreclosure matters	2,115.00 4-01-20-155-000-294 B Legal Services: Other	R	01/17/24 03/26/24	30202	N	
Vendor Total:	2,115.00					
MARTI005 MARTIN ZAKRZEWSKI						
24-00446 03/27/24 DAMAGE FROM SNOW PLOW						
1 DAMAGE FROM SNOW PLOW	575.00 4-01-26-290-000-294 B Streets: Other	R	03/27/24 03/27/24		N	
Vendor Total:	575.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description	Amount Charge Account Acct Type Description		Enc Date Date	Date Invoice	Exc1
MCMANIMO MCMANIMON SCOTLAND & BAUMANN						
	24-00043 01/17/24 Redevelopment attorney					
	1 Redevelopment attorney	3,410.00 4-01-20-155-000-294 B Legal Services: Other	R	01/17/24 03/27/24	221419	N
	Vendor Total:	3,410.00				
MCSYEM MCSYSTEMS, LLC						
	24-00447 03/27/24 ENFORCER YEARLY SUPPORT					
	1 ENFORCER YEARLY SUPPORT	600.00 4-01-22-200-000-254 B Code Enf: Equipment Maintenance	R	03/27/24 03/27/24	20240133	N
	Vendor Total:	600.00				
MGL MGL PRINTING SOLUTIONS						
	24-00392 03/14/24 binder for tax sale certificat					
	1 binder for tax sale certificat	116.00 4-01-20-145-000-201 B Tax Collection: Office Supplies	R	03/14/24 03/26/24	204927	N
	Vendor Total:	116.00				
MIRIA01 MIRIAM BELANGER						
	24-00445 03/27/24 DAMAGE TO CAR					
	1 DAMAGE TO CAR	684.83 4-01-35-410-000-201 B Contingent	R	03/27/24 03/27/24	QUICKY LUBE	N
	Vendor Total:	684.83				
MITCH005 MITCHELL HUMPHREY COMPANY						
	24-00417 03/25/24 ftg annual service fee					
	1 ftg annual service fee	10,882.23 4-01-22-195-000-260 B Construction: Computer Services	R	03/25/24 03/26/24	5573	N
	2 ftg annual service fee	2,500.00 4-01-22-200-000-254 B Code Enf: Equipment Maintenance	R	03/25/24 03/26/24	5573	N
	3 ftg annual service fee	2,500.00 4-01-20-152-000-294 B Central Services: Other	R	03/25/24 03/26/24	5573	N
		<u>15,882.23</u>				
	Vendor Total:	15,882.23				
MONFIRE MON CTY FIRE PREV.&PROTECT ASS						
	24-00215 02/09/24 2024 annual active dues					
	1 2024 annual active dues	30.00 4-01-25-265-000-127 B Uniform Fire: Dues	R	02/09/24 03/26/24	2024	N
	Vendor Total:	30.00				

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
SPCA MONMOUTH COUNTY SPCA								
24-00429	03/26/24 animal control-February 2024							
	1 animal control-February 2024		1,537.50	4-01-27-340-000-152	B Dog Control: Contractual Service	R 03/26/24 03/26/24	2025039	N
	Vendor Total:		1,537.50					
NJAMERIC NEW JERSEY AMERICAN WATER								
24-00453	03/28/24 gravelly hydrants							
	1 gravelly hydrants		242.58	4-01-31-463-000-193	B Fire Hydrants	R 03/28/24 03/28/24	GRAV HYDRANTS	N
	2 123 hydrants		7,449.80	4-01-31-463-000-193	B Fire Hydrants	R 03/28/24 03/28/24	123 HYDRANTS	N
			7,692.38					
	Vendor Total:		7,692.38					
NJNG NEW JERSEY NATURAL GAS								
24-00427	03/26/24 151 navesisnk avenue							
	1 151 navesisnk avenue		1,272.91	4-01-31-446-000-218	B Natural Gas	R 03/26/24 03/26/24	151 NAVESINK	N
	2 56 waterwitch avenue		49.49	4-01-31-446-000-218	B Natural Gas	R 03/26/24 03/26/24	56 WATERWITCH	N
	3 22 snugharbor avenue		529.09	4-01-31-446-000-218	B Natural Gas	R 03/26/24 03/26/24	22 SNUGHARBOR	N
	4 shore drive		755.76	4-01-31-446-000-218	B Natural Gas	R 03/26/24 03/26/24	SHORE DR	N
	5 s 2nd street		429.24	4-01-31-446-000-218	B Natural Gas	R 03/26/24 03/26/24	S 2ND ST	N
	6 public works		421.14	4-01-31-446-000-218	B Natural Gas	R 03/26/24 03/26/24	PUBLIC WORKS	N
			3,457.63					
	Vendor Total:		3,457.63					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC								
24-00441	03/27/24 Award Notice R 24-082							
	1 Award Notice R 24-082		8.99	4-01-20-120-000-220	B Municipal Clerk: Advertising	R 03/27/24 03/27/24	20616	N
	Vendor Total:		8.99					
NJEP005 NJEPA								
24-00397	03/15/24 NJ EMERGENCY PREPAREDNESS ASS							
	1 NJ EMERGENCY PREPAREDNESS ASS		250.00	4-01-25-252-000-228	B Emergency Mgmt: Meetings & Conferences	R 03/15/24 03/28/24	81884129	N
	Vendor Total:		250.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
NJSACOP NJSACOP										
	24-00324 03/05/24 Meetings/Conferences									
	1 112th Annual Training Conferen		445.00	4-01-25-240-000-228	B Police: Meetings & Conferences	R	03/05/24	03/26/24	IN-17765	N
	2 Active Chief - NJSACOP member		0.00	4-01-25-240-000-228	B Police: Meetings & Conferences	R	03/05/24	03/26/24	IN-17765	N
	3 Non-member of NJSACOP - Roxby		465.00	4-01-25-240-000-228	B Police: Meetings & Conferences	R	03/05/24	03/26/24	IN-17765	N
			910.00							
	Vendor Total:		910.00							
PENGUIN PENGUIN MANAGEMENT, INC.										
	24-00386 03/13/24 one year dispatching-edispatch									
	1 one year dispatching-edispatch		967.00	4-01-25-260-000-294	B First Aid: Other	R	03/13/24	03/26/24	78041	N
	Vendor Total:		967.00							
PITNEY PITNEY BOWES, INC.										
	24-00336 03/11/24 ink									
	1 ink		101.99	4-01-20-152-000-222	B Central Services: Postage	R	03/11/24	03/26/24	1024959572	N
	2 quarterly contract fee		625.14	4-01-26-310-000-170	B B&G: Leased Equipment	R	03/26/24	03/26/24	3318894799	N
			727.13							
	Vendor Total:		727.13							
POL01 POLICE & FIREMEN'S RETIRE.SYS.										
	24-00435 03/27/24 pfrs									
	1 pfrs		35.63	4-01-36-475-000-000	B Statutory: PFRS	R	03/27/24	03/27/24	MAY 2023	N
	Vendor Total:		35.63							
PRINCLIF PRINCIPAL LIFE GROUP										
	24-00419 03/26/24 Life Insurance									
	1 Life Insurance		921.90	4-01-23-220-000-253	B Current: Group Insurance	R	03/26/24	03/26/24	APRIL 2024	N
	Vendor Total:		921.90							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
PERS PUBLIC EMPLOYEE'S RETIRE SYS								
	24-00434 03/27/24 pers							
	1 pers		18.84 4-01-36-471-000-000	B Statutory: PERS	R	03/27/24 03/27/24	MAY 2023	N
	Vendor Total:		18.84					
ROBER060 ROBERTS ENGINEERING GROUP, LLC								
	24-00315 02/29/24 9 fifth street							
	5 engineering services		243.75 4-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	03/28/24 03/28/24	8472	N
	6 137 highlands avenue		195.00 T-03-56-875-000-189	B LUB24-01 Caulfield 137 Highland B26 L14	R	03/28/24 03/28/24	8475	N
	7 home and land		438.75 T-03-56-875-000-179	B TRUST: LUB2022-10 Home&Land B35 L8&9	R	03/28/24 03/28/24	8474	N
			877.50					
	Vendor Total:		877.50					
ROMAN005 ROMAN E&G CORPORATION								
	22-00497 04/28/22 PHASE I SANITARY SEWER							
	14 PHASE I SANITARY SEWER		164,129.11 C-06-22-101-000-201	B ORD#22-07 PHASE I&II SANITARY SEWER	R	04/28/22 03/26/24	PAYMENT #14	N
	Vendor Total:		164,129.11					
SIMPL005 SIMPLY B WELL								
	24-00363 03/13/24 Mayors wellness campaign							
	1 Mayors wellness campaign		225.00 4-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	03/13/24 03/26/24	JAN-MARCH 2024	N
	Vendor Total:		225.00					
SPECTROL SPECTROTEL, INC.								
	23-00593 05/08/23 Internet connectivity service							
	11 Internet connectivity service		121.92 C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	05/08/23 03/26/24	12151357	N
	Vendor Total:		121.92					
STAPLES STAPLES ADVANTAGE								
	24-00412 03/21/24 office supplies							
	1 office supplies		3.28 4-01-20-110-000-294	B Mayor/Council: Misc. Expenses	R	03/21/24 03/26/24	3562476718	N
	2 office supplies		17.00 4-01-20-152-000-201	B Central Services: Office Supplies	R	03/21/24 03/26/24	3562476718	N
	3 office supplies		70.72 4-01-25-240-000-201	B Police: Office Supplies	R	03/21/24 03/26/24	3562476718	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
	Item Description	Amount Charge Account Acct Type Description		Enc Date Date	Date		Excl
STAPLES STAPLES ADVANTAGE							
	24-00412 03/21/24 office supplies	Continued					
	4 office supplies	68.63 4-01-25-265-000-101 B Uniform Fire: Office Supplies	R	03/21/24	03/26/24	3562476718	N
		159.63					
	Vendor Total:	159.63					
STATE016 STATE OF NJ-DEPT OF TREASURY							
	24-00433 03/27/24 employee retro share	Continued					
	1 employee retro share	119.60 4-01-36-471-000-000 B Statutory: PERS	R	03/27/24	03/27/24	2024	N
	Vendor Total:	119.60					
STEVE010 STEVE WINTERS							
	24-00421 03/26/24 CELL PHONE REIMBURSEMENT						
	1 CELL PHONE REIMBURSEMENT	135.00 4-01-31-450-000-213 B Telecommunications	R	03/26/24	03/26/24	JAN-MARCH 2024	N
	Vendor Total:	135.00					
STRAT005 STRATIX SYSTEMS, INC.							
	24-00440 03/27/24 CONTRACT 3/16/24-3/15/25						
	1 CONTRACT 3/16/24-3/15/25	548.00 4-01-25-240-000-252 B Police: Contractual Service	R	03/27/24	03/27/24	709870	N
	Vendor Total:	548.00					
TARGE005 TARGETED TECHNOLOGIES LLC							
	24-00451 03/28/24 service agreement						
	1 service agreement	3,285.00 4-01-31-450-000-213 B Telecommunications	R	03/28/24	03/28/24	121262	N
	2 ageement emails	456.00 4-01-20-152-000-294 B Central Services: Other	R	03/28/24	03/28/24	121195	N
	3 security phishing	168.72 4-01-20-152-000-294 B Central Services: Other	R	03/28/24	03/28/24	121167	N
	4 ageement datto monthly	669.00 4-01-20-152-000-294 B Central Services: Other	R	03/28/24	03/28/24	121166	N
	5 ageement datto monthly pd	669.00 4-01-20-152-000-294 B Central Services: Other	R	03/28/24	03/28/24	121169	N
	6 software office 365 licenses	1,647.36 4-01-20-100-000-294 B Admin: Other	R	03/28/24	03/28/24	121168	N
	7 credit	1,010.50 4-01-20-100-000-294 B Admin: Other	R	03/28/24	03/28/24	TT066756K	N
		5,884.58					
	Vendor Total:	5,884.58					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
THINK005 THINK BOATING, LLC								
	24-00338 03/11/24 boater course							
	1 boater course		365.00	T-03-56-850-000-011	B Trust: Recreation	R 03/11/24 03/26/24	2024	N
	Vendor Total:		365.00					
THOMA020 THOMAS BRITT								
	24-00357 03/13/24 WASH/WAX 2 AMBULANCES							
	1 WASH/WAX 2 AMBULANCES		1,525.00	4-01-25-260-000-255	B First Aid: Equipment Maintenance	R 03/13/24 03/26/24	24-001	N
	Vendor Total:		1,525.00					
VERIZON1 VERIZON								
	24-00432 03/26/24 40 shore drive							
	1 40 shore drive		130.41	4-05-55-502-000-213	B Sewer: Telephone	R 03/26/24 03/26/24	3/19/24	N
	2 valley st pump staion		43.05	4-05-55-502-000-213	B Sewer: Telephone	R 03/26/24 03/26/24	3/18/24	N
			173.46					
	Vendor Total:		173.46					
VERWIRE VERIZON WIRELESS								
	24-00426 03/26/24 cell phone							
	1 cell phone		3,671.08	4-01-31-440-000-213	B Telephone	R 03/26/24 03/26/24	9958679960	N
	Vendor Total:		3,671.08					
VSP VISION SERVICE PLAN								
	24-00422 03/26/24 vision care							
	1 vision care		1,103.81	4-01-23-220-000-253	B Current: Group Insurance	R 03/26/24 03/26/24	APRIL 2024	N
	Vendor Total:		1,103.81					
WEINE005 WEINER LAW GROUP LLP								
	24-00436 03/27/24 17 locust street							
	1 17 locust street		300.00	T-03-56-875-000-182	B LUB2023-02 Catcherman B101 L27.04	R 03/27/24 03/27/24	307173	N
	Vendor Total:		300.00					

March 28, 2024
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
KAN02 WILLIAM KANE									
24-00398	03/15/24	REIMBURSEMENT/NJEPA CONFERENCE							
1 REIMBURSEMENT/NJEPA CONFERENCE	258.37	4-01-25-252-000-228	B Emergency Mgmt: Meetings & Conferences	R	03/15/24	03/28/24		L7V4K7E56J	N
Vendor Total:		258.37							

Total Purchase Orders: 65 Total P.O. Line Items: 109 Total List Amount: 277,556.58 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	3-01	17,045.50	0.00	17,045.50	0.00	0.00	17,045.50
	3-05	250.00	0.00	250.00	0.00	0.00	250.00
Year Total:		17,295.50	0.00	17,295.50	0.00	0.00	17,295.50
	4-01	84,359.18	0.00	84,359.18	0.00	0.00	84,359.18
	4-05	173.46	0.00	173.46	0.00	0.00	173.46
Year Total:		84,532.64	0.00	84,532.64	0.00	0.00	84,532.64
CAPITAL PROJECTS	C-04	121.92	0.00	121.92	0.00	0.00	121.92
	C-06	164,129.11	0.00	164,129.11	0.00	0.00	164,129.11
Year Total:		164,251.03	0.00	164,251.03	0.00	0.00	164,251.03
	G-02	10,178.66	0.00	10,178.66	0.00	0.00	10,178.66
TRUST NON BUDGET-TWO RIVER	T-03	1,298.75	0.00	1,298.75	0.00	0.00	1,298.75
Total of All Funds:		277,556.58	0.00	277,556.58	0.00	0.00	277,556.58