BOROUGH OF HIGHLANDS

COUNCIL REGULAR MEETING

22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, December 01, 2021 at 6:30 PM

AGENDA

EXECUTIVE SESSION: 6:30PM-CANCELLED

REGULAR MEETING: 8:00PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Martin | Councilmember Mazzola

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PROCLAMATIONS / CERTIFICATES

1. Proclamation - Mae Rugg Volunteerism

APPROVAL OF MINUTES

INTRODUCTION OF PROPOSED ORDINANCES

PUBLIC HEARING ON PROPOSED ORDINANCES

RESOLUTIONS

2. R 21-219 A Resolution Authorizing The Payment Of Bills
3. R 21-220 A Resolution Authorizing The Refund of A Sewer Payment
4. R-21-221 A Resolution Authorizing the Refund of a Tax Payment
5. R 21-222 A Resolution Adopting Corrective Action Plan For The 2020 Municipal Audit
6. R 21-223 A Resolution Providing For The Transfer Of Surplus Funds
7. R 21-224 A Resolution Authorizing Submission Of A Strategic Plan For The Highlands And Atlantic Highlands Municipal Alliance Grant For Fiscal Year 2022 For The Governor's Council On Alcoholism And Drug Abuse Fiscal Grant Cycle July 2020-June 2025

8. R 21-225 A Resolution Approving A Membership Application For The Highlands Fire Department Cooper Bertoldo

9. R 21-226 A Resolution Of The Borough Of Highlands, In The County Of Monmouth, Extending The Designation Of Captain's Cove Marina, LLC As The Redeveloper For The Property Known As Block 84, Lot 2.01

10. R 21-227 A Resolution approving an application for a Person To Person Transfer of Liquor License 1317-33-006

OTHER BUSINESS

REPORTS

11. Mayor's Report

12. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a three-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at 732-872-1224 ext. 201 or email clerk@highlandsborough.org

Borough of Highlands

Proclamation

A PROCLAMATION HONORING THE VOLUNTEERISM OF Ms. MAE RUGG

WHEREAS, Ms. Mae Rugg, a longtime Citizen of the Borough of Highlands, has volunteered her time to her community for decades; and

WHEREAS, Ms. Rugg was a founding member of the Highlands Historical Society and continues to be a member today; and

WHEREAS, Ms. Rugg served the Highlands Housing Authority as the Governor's Appointed Commissioner from 2005 to 2021; and

WHEREAS, Ms. Rugg has also volunteered as a both Girl Scout Troop Leader and Softball Coach; and

WHEREAS, Ms. Rugg's other club memberships include the Highlands Senior Citizen's Club and the Highlands Singers.

NOW, THEREFORE, BE IT RESOLVED that I, Carolyn Broullon, the Mayor of the Borough of Highlands, New Jersey, do hereby proclaim December 1, 2021, as MAE RUGG DAY in Highlands; and I extend, on behalf of our residents, our heartfelt gratitude to this dedicated volunteer to the Highlands community.

Done this First day of December, Two Thousand and Twenty-One
Under My Hand

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Carolyn Broullon
Mayor of the Borough of Highlands
Members of Borough Council
Jo-Anne Olszewski -Council President
Kevin Martin
Linda Mazzola
Donald Melnyk

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-219

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated, November 24, 2021 which totals as follows:

Current Fund	**$ 186,104.96**
Sewer Account	**$ 57,651.85**
Capital Fund	**$ 57,611.94**
Trust-Other	**$ 157,080.05**
Federal/State Grants	**$ -**
Total	**$ 458,448.80**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **$ $458,448.80,** excluding the entry for Pulte Homes for reimbursement of a performance bond in the amount of $104,717.00, to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-219:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
12/01/2021

CURRENT:		$	186,104.96
Payroll	(11/15/2021)	$	
Manual Checks		$	
Voided Checks		$	
SEWER ACCOUNT:		$	57,651.85
Payroll	(11/15/2021)	$	
Manual Checks		$	
Voided Checks		$	
CAPITAL/GENERAL		$	57,611.94
CAPITAL-MANUAL CHECKS		$	
Voided Checks		$	
WATER CAPITAL ACCOUNT		$	
TRUST FUND		$	261,347.05
Payroll	(11/15/2021)	$	
Manual Checks		$	450.00
Voided Checks		$	
UNEMPLOYMENT ACCT-MANUALS		$	
DOG FUND		$	
GRANT FUND		$	
Payroll	(11/15 /2021)	$	
Manual Checks		$	
Voided Checks		$	
DEVELOPER'S TRUST		$	
Manual Checks		$	
Voided Checks		$	

THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005	ACE WALCO TERMITE CONTROL									
21-01318	11/23/21 pest control firehouse									
1	pest control firehouse	58.99	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	11/23/21	11/23/21		922803	N
	Vendor Total:	58.99								
ACTION01	ACTION UNIFORM CO., LLC									
21-01324	11/23/21 CLOTHING									
1	CLOTHING	119.00	T-03-56-850-000-013	B Trust: Police Explorers	R	11/23/21	11/23/21		36932	N
2	CLOTHING	98.00	T-03-56-850-000-013	B Trust: Police Explorers	R	11/23/21	11/23/21		36869	N
		217.00								
	Vendor Total:	217.00								
ADVANCED	ADVANCED MICRO DISTRIBUTION									
21-01263	11/08/21 Computer Maintenance									
1	Monthly Computer Maintencnace	1,000.00	1-01-25-240-000-254	B Police: Equipment Maintenance	R	11/08/21	11/22/21		72780	N
	Vendor Total:	1,000.00								
ATC	ATC VOICE/DATA, INC.									
21-01261	11/08/21 phone service fire house									
1	phone service fire house	1,380.00	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/08/21	11/19/21		54319	N
2	phone service fire house	348.98	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/08/21	11/19/21		54205	N
3	phone service fire house	198.00	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/08/21	11/19/21		55478	N
4	phone service fire house	198.00	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/08/21	11/19/21		53339	N
5	Service contract 6/1-11/30/21	198.00	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/08/21	11/19/21		54348	N
		2,322.98								
	Vendor Total:	2,322.98								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BANKERS BANKERS LIFE AND CASUALTY CO.									
21-01276 11/16/21 retiree medical									
1 retiree medical	621.43	1-01-23-220-000-254	B Current: Retirees Group Insurance	R	11/16/21	11/19/21		B2173909	N
Vendor Total:	621.43								
BAYFIRE BAYSHORE FIRE & SAFETY LLC									
21-01257 11/05/21 o2 refill "m"									
1 o2 refill "m"	56.00	1-01-25-260-000-210	B First Aid: First Aid Supplies	R	11/05/21	11/19/21		3892	N
2 o2 refill "m" and "d"	26.00	1-01-25-240-000-210	B Police: First Aid Supplies	R	11/05/21	11/19/21		3889	N
3 o2 refill "m" and "d"	56.00	1-01-25-240-000-210	B Police: First Aid Supplies	R	11/05/21	11/19/21		3889	N
	138.00								
Vendor Total:	138.00								
BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO									
21-01323 11/23/21 commingling									
1 commingling	58.29	1-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	11/23/21	11/23/21		11993	N
Vendor Total:	58.29								
BRO01 BROWN & BROWN BENEFIT ADVISORS									
21-00609 06/04/21 Medical insurance advisor									
6 Medical insurance advisor	1,250.00	1-01-23-210-000-251	B Current: Insurance - Other	R	06/04/21	11/22/21		126241	N
Vendor Total:	1,250.00								
CAN01 CANON SOLUTIONS AMERICA									
21-01317 11/23/21 quarterly maintenance									
1 quarterly maintenance	495.73	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/23/21	11/23/21		437877802	N
2 copier usage	196.18	1-01-26-310-000-154	B B&G: Equipment Maintenance	R	11/23/21	11/23/21		4037862565	N
	691.91								
Vendor Total:	691.91								
CME01 CME ASSOCIATES									
21-00008 01/19/21 2021 general engineering									
70 general engineering	2,869.00	1-01-20-165-000-244	B Engineering:General Engineering	R	11/23/21	11/23/21		0292847	

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CME01 CME ASSOCIATES Continued									
21-00008 01/19/21 2021 general engineering		Continued							
71 general engineering	3,099.00	1-01-20-165-000-244	B Engineering:General Engineering	R	11/23/21	11/23/21		0292827	N
72 Rogers Avenue	301.00	1-01-20-165-000-244	B Engineering:General Engineering	R	11/23/21	11/23/21		0292846	N
73 general engineering	471.00	1-01-20-165-000-244	B Engineering:General Engineering	R	11/23/21	11/23/21		0292191	N
74 general engineering	1,354.50	1-01-20-165-000-244	B Engineering:General Engineering	R	11/23/21	11/23/21		0292849	N
	8,094.50								
21-00773 07/15/21 King Street & Matthew Street									
8 King Street & Matthew Street	1,450.00	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21	11/23/21		0292852	N
21-01105 10/07/21 Improvement to Gertrude Park									
2 Improvement to Gertrude Park	1,537.00	1-01-20-165-000-244	B Engineering:General Engineering	R	10/07/21	11/23/21		0292851	N
21-01106 10/07/21 Improvements to Veterans Park									
2 Improvements to Veterans Park	3,804.50	1-01-20-165-000-244	B Engineering:General Engineering	R	10/07/21	11/23/21		0292850	N
21-01107 10/08/21 land surveying/Improv Hillside									
2 land surveying/Improv Hillside	4,965.00	C-04-14-108-000-510	B Ord 14-08 Engineer	R	10/08/21	11/23/21		0292848	N
Vendor Total:	19,851.00								
COLLI005 COLLIERS ENGINEERING/DESIGN									
21-00680 06/22/21 Restoration bulkheads									
5 Restoration bulkheads	1,164.36	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	06/22/21	11/23/21		702830	N
21-00681 06/22/21 Veterans Park rip rap slope									
5 Veterans Park rip rap slope	360.00	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	06/22/21	11/23/21		702822	N
21-00774 07/15/21 Electric upgrade/North St Pump									
3 Electric upgrade/North St Pump	3,523.57	1-01-20-165-000-244	B Engineering:General Engineering	R	07/15/21	11/23/21		703112	N
Vendor Total:	5,047.93								
COMCAST COMCAST									
21-01326 11/24/21 spc video acct									
1 spc video acct	74.48	1-01-31-450-000-213	B Telecommunications	R	11/24/21	11/24/21		SPC VIDEO ACCT	
2 27 shore drive	302.47	1-01-31-450-000-213	B Telecommunications	R	11/24/21	11/24/21		27 SHORE DR	

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COMCAST COMCAST	Continued								
21-01326 11/24/21 spc video acct		Continued							
3 first aid	148.03	1-01-31-450-000-213	B Telecommunications	R	11/24/21	11/24/21		FIRST AID	N
4 42 shore dr	463.08	1-01-31-450-000-213	B Telecommunications	R	11/24/21	11/24/21		42 SHORE DR	N
	988.06								
Vendor Total:	988.06								
COREL005 CORELOGIC TAX SERVICE									
21-01334 11/24/21 TAX OVERPAYMENT									
1 TAX OVERPAYMENT	2,215.86	1-01-99-999-000-205	B Tax Overpayments	R	11/24/21	11/24/21		B106.1/L1403	N
Vendor Total:	2,215.86								
COSTC010 COSTCO									
21-01306 11/22/21 Nov & Dec parties & events									
1 Nov & Dec parties & events	615.76	1-01-28-360-000-243	B Community Ctr: Winter Programs	R	11/22/21	11/24/21		11/23/21	N
Vendor Total:	615.76								
CULMAC CULMAC INVESTORS, INC.									
21-01316 11/23/21 lien redemption									
1 lien redemption	42,566.69	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/23/21	11/23/21		B42/L13	N
2 lien redemption	300.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/23/21	11/23/21		B42/L13	N
	42,866.69								
Vendor Total:	42,866.69								
DELTA005 DELTA DENTAL OF NJ, INC.									
21-01312 11/23/21 dental active members									
1 dental active members	1,877.40	1-01-23-220-000-253	B Current: Group Insurance	R	11/23/21	11/23/21		792154	N
2 dental retired members	1,686.69	1-01-23-220-000-254	B Current: Retirees Group Insurance	R	11/23/21	11/23/21		792156	N
	3,564.09								
Vendor Total:	3,564.09								

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CONRAD	DONNA CONRAD									
21-01300	11/22/21 AC LEAGUE MILEAGE REIMBURSEMEN									
1	AC LEAGUE MILEAGE REIMBURSEMEN	101.92	1-01-20-145-000-230	B Tax Collection: Travel Allowance	R	11/22/21	11/22/21		2021	N
	Vendor Total:	101.92								
ELRAC005	ELRAC, INC.									
21-00367	04/12/21 Vehicle Rental(s)									
3	2021 Vehicle Rental Draw Down	186.85	1-01-25-240-000-270	B Police: Leased Equipment	R	04/12/21	11/19/21		10/7/21	N
	Vendor Total:	186.85								
EMRPO005	EMR POWER SYSTEMS,LLC									
21-01279	11/17/21 oil disposal fee/pads									
1	Oil disposal fee/pads	391.00	1-01-25-263-000-201	B Fire Dept: Building and grounds	R	11/17/21	11/23/21		78458	N
	Vendor Total:	391.00								
FBI01	FBI-LEEDA									
21-01157	10/14/21 Training									
1	SLI-Freehold, NJ 11/2021	695.00	1-01-25-240-000-236	B Police: Schooling/Training	R	10/14/21	11/24/21		200060514	N
	Vendor Total:	695.00								
FIREFIGH	FIREFIGHTER ONE LLC									
21-00432	04/27/21 MAINTENANCE									
1	MAINTENANCE	1,820.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	04/27/21	11/22/21		10273591	N
2	MAINTENANCE TRUCK	1,420.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	04/27/21	11/22/21		10273701	N
3	MAINTENANCE TRUCK	3,415.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	04/27/21	11/22/21		10273660	N
4	MAINTENANCE TRUCK	1,520.00	1-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	04/27/21	11/22/21		10274201	N
		8,175.00								
	Vendor Total:	8,175.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FRANNY01 FRANNY'S PIZZA									
21-00758 07/12/21 2021 draw down									
4 2021 draw down	29.00	T-03-56-850-000-013	B Trust: Police Explorers	R	07/12/21	11/19/21		99938	N
Vendor Total:	29.00								
GEORGE GEORGE WALL									
21-01255 11/05/21 motor mount									
1 motor mount	97.27	1-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	11/05/21	11/19/21		211716	N
Vendor Total:	97.27								
GRAINGER GRAINGER									
21-00344 03/30/21 gloves/trash bags for earth da									
5 drawdown supplies for dpw	227.50	1-01-26-290-000-181	B Streets: General Hardware - Minor Tools	R	03/30/21	11/22/21		9115718620	N
Vendor Total:	227.50								
H2MAS005 H2M ASSOCIATES, INC.									
21-00598 05/28/21 sanitary consulting									
8 sanitary consulting	642.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	11/23/21	11/23/21		220965	N
Vendor Total:	642.50								
BUTLER JAMES BUTLER, ESQ.									
21-00004 01/19/21 2021 municipal prosecutor									
10 2021 municipal prosecutor	1,270.00	1-01-25-275-000-201	B Contract Cost	R	01/19/21	11/22/21		OCTOBER 2021	N
11 2021 municipal prosecutor	1,270.00	1-01-25-275-000-201	B Contract Cost	R	01/19/21	11/22/21		NOVEMBER 2021	N
	2,540.00								
Vendor Total:	2,540.00								
JASPAN JASPAN									
21-01327 11/24/21 supplies									
1 supplies-brush wire connector	69.85	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1227844	N
2 propane refill	18.00	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1228643	N
3 flag nylon	97.04	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1229776	
4 bit drill	67.65	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1230538	

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JASPAN JASPAN	Continued								
21-01327 11/24/21 supplies		Continued							
5 hose garden, sump pump	75.54	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1230720	N
6 key holder wrist	19.90	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1231733	N
7 s hooks stainless steel	23.65	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		B725671	N
8 battery replace emergency exit	16.95	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1232021	N
9 professional earmuffs, hardwar	98.32	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1232856	N
10 acetone thinner	61.25	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1233695	N
11 pad steel wool	17.85	1-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	11/24/21	11/24/21		A1234031	N
12 Supplies-first aid	36.02	1-01-25-260-000-281	B First Aid: Hardware & Minor Tools	R	11/24/21	11/24/21		A1233191	N
	602.02								
Vendor Total:	602.02								
JCPL JCP & L									
21-01305 11/22/21 Master bill									
1 Master bill	643.11	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95009366647	N
2 Master bill mua	313.97	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95009366666	N
3 201-203 bay avenue	53.10	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95217333286	N
4 27 s nd st	87.63	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95287219751	N
5 linden avenue	8.32	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95287219747	N
6 waterwitch avenue	22.35	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95287219748	N
7 streetscape	61.19	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95287219754	N
8 27a s 2nd st	353.03	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95287219752	N
9 waterwitch/bay avenue	15.65	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95287219749	N
10 1 shore drive	68.00	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95217333127	N
11 cedar st	14.75	1-01-31-430-000-215	B Electric	R	11/22/21	11/22/21		95108025851	N
12 street lighting	2,380.20	1-01-31-435-000-217	B Street Lighting	R	11/22/21	11/22/21		95108025850	N
13 street lighting	1,424.10	1-01-31-435-000-217	B Street Lighting	R	11/22/21	11/22/21		95108025849	N
14 valley st pump station	27.11	1-05-55-502-000-214	B Sewer: Gas & Electric	R	11/22/21	11/22/21		95287219750	N
15 40 shore drive	3,542.42	1-05-55-502-000-214	B Sewer: Gas & Electric	R	11/22/21	11/22/21		95287219753	N
	9,014.93								
Vendor Total:	9,014.93								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MAZZA007 MAZZA MULCH, INC.									
21-01264 11/08/21 logs									
1 logs	440.00	1-01-26-305-000-294	B Sanitation: Other	R	11/08/21	11/19/21		402972	N
Vendor Total:	440.00								
MICHA040 MICHAEL MUSCILLO									
21-01296 11/22/21 NJ LEAGUE CONFERENCE									
1 NJ LEAGUE CONFERENCE	42.93	1-01-20-100-000-228	B Admin: Meetings & Conferences	R	11/22/21	11/22/21		2021	N
Vendor Total:	42.93								
MIDDL025 MIDDLETOWN TWP. HEALTH DPT.									
21-00007 01/19/21 animal control 2021-2023									
2 animal control 2021-2023	5,197.00	1-01-27-340-000-152	B Dog Control: Contractual Service	R	01/19/21	11/19/21		3RD QTR 2021	N
Vendor Total:	5,197.00								
MONCOUPU MONMOUTH COUNTY									
21-01242 11/03/21 haul brush									
1 haul brush	437.47	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	11/03/21	11/19/21		032-2021-1	N
21-01260 11/08/21 Haul brush									
1 Haul brush	424.83	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	11/08/21	11/19/21		033-2021-1	N
Vendor Total:	862.30								
MOTOR010 MOTOROLA SOLUTIONS, INC.									
21-01295 11/22/21 2 way radio									
1 2 way radio	350.00	1-01-31-450-000-213	B Telecommunications	R	11/22/21	11/22/21		024973	N
Vendor Total:	350.00								
NAYLORS NAYLORS AUTO PARTS									
21-01328 11/24/21 battery police car									
1 battery police car	130.99	1-01-26-300-000-203	B Mech Garage: Motor Vehicle - Police	R	11/24/21	11/24/21		190242	N
2 air conditioning compressor	509.99	1-01-42-717-000-203	B Interlocal: Motor Vehicle - Police	R	11/24/21	11/24/21		190625	
3 disc pad	299.97	1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	11/24/21	11/24/21		190648	

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NAYLORS	NAYLORS AUTO PARTS Continued									
21-01328	11/24/21 battery police car		Continued							
4	brakelee, grease	247.16	1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	11/24/21	11/24/21		191047	N
5	oil filter	9.37	1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	11/24/21	11/24/21		191375	N
6	mirror	49.95	1-01-42-717-000-204	B Interlocal: Motor Vehicle - Other	R	11/24/21	11/24/21		191654	N
		1,247.43								
	Vendor Total:	1,247.43								
NJNG	NEW JERSEY NATURAL GAS									
21-01307	11/22/21 public works									
1	public works	43.59	1-01-31-446-000-218	B Natural Gas	R	11/22/21	11/22/21		PUBLIC WORKS	N
2	s 2nd st	42.49	1-01-31-446-000-218	B Natural Gas	R	11/22/21	11/22/21		S 2ND ST	N
3	shore dr	82.90	1-01-31-446-000-218	B Natural Gas	R	11/22/21	11/22/21		SHORE DR	N
4	22 snugharbor avenue	159.32	1-01-31-446-000-218	B Natural Gas	R	11/22/21	11/22/21		22 SNUGHARBOR	N
		328.30								
	Vendor Total:	328.30								
NJSACOP	NJSACOP									
21-01204	10/27/21 Meeting/Conferences									
1	2021 Mid-Year Meeting	820.00	1-01-25-240-000-228	B Police: Meetings & Conferences	R	10/27/21	11/19/21		IN-11066	N
21-01207	10/27/21 Meetings and Conferences									
1	Annual Training Conference	385.00	1-01-25-240-000-228	B Police: Meetings & Conferences	R	10/27/21	11/19/21		IN-9723	N
	Vendor Total:	1,205.00								
OMSOL005	O&M SOLUTIONS, LLC									
21-00486	05/07/21 MAINTENANCE OF WASTEWATER									
9	MAINTENANCE OF WASTEWATER	807.50	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/21	11/19/21		2602	N
10	MAINTENANCE OF WASTEWATER	2,200.00	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/07/21	11/19/21		2771	N
		3,007.50								
	Vendor Total:	3,007.50								

Vendor # / PO # / Item Description	Name / PO Date / Amount	Description / Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ON-SITE ON-SITE TIRE REPAIR, LLC									
21-01213 10/29/21 TURF TIRE FOR LAWN MOWER									
1 TURF TIRE FOR LAWN MOWER	190.00	1-01-26-300-000-198	B Mech Garage: Tire Repairs & Supplies	R	10/29/21	11/19/21		33348	N
Vendor Total:	190.00								
ONE CALL ONE CALL CONCEPTS, INC.									
21-01320 11/23/21 mark-outs									
1 mark-outs	64.70	1-05-55-502-000-154	B Sewer: Equipment Maintenance	R	11/23/21	11/23/21		1105082	N
Vendor Total:	64.70								
FAC01 PETER P. FACCAS & SONS									
21-01332 11/24/21 service call community center									
1 service call community center	390.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	11/24/21	11/24/21		22836	N
2 emergency service call	450.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	11/24/21	11/24/21		22412	N
3 electrical work for projector	1,409.00	1-01-26-310-000-178	B B&G: Building Maintenance	R	11/24/21	11/24/21		23118	N
4 electrical photo control light	1,157.50	1-01-26-310-000-178	B B&G: Building Maintenance	R	11/24/21	11/24/21		23119	N
	3,406.50								
Vendor Total:	3,406.50								
PHILL005 Phillips,Preiss,Grygiel,Leheny									
21-00070 01/27/21 Borough planner									
10 Borough planner	4,408.75	1-01-21-185-000-245	B Zoning: Consultants - Planning	R	11/23/21	11/23/21		34295	N
Vendor Total:	4,408.75								
PHOEN010 PHOENIX FUNDING, INC.									
21-01314 11/23/21 lien redemption									
1 lien redemption	10,881.60	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/23/21	11/23/21		B1.04/L10	N
2 premium bid	43,800.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/23/21	11/23/21		B1.04/L10	N
	54,681.60								
Vendor Total:	54,681.60								

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PRINCLIF	PRINCIPAL LIFE GROUP									
21-01301	11/22/21 Life insurance									
1	Life insurance	790.20	1-01-23-220-000-253	B Current: Group Insurance	R	11/22/21	11/22/21		12/1-12/31/21	N
	Vendor Total:	790.20								
PULTE005	PULTE HOMES									
21-01321	11/23/21 reimbursement performance bond									
1	reimbursement performance bond	104,717.00	T-13-58-902-000-372	B Perf > $5,000 Harbor Side/Pulte Homes	R	11/23/21	11/23/21			N
	Vendor Total:	104,717.00								
RUDER005	RUDERMAN & ROTH, LLC									
21-00002	01/19/21 labor council 2021									
10	labor council 2021	5,407.50	1-01-20-155-000-294	B Legal Services: Other	R	11/22/21	11/22/21		OCTOBER 2021	N
	Vendor Total:	5,407.50								
RUTGSTAT	RUTGERS,THE STATE UNIVERSITY									
21-00922	08/18/21 Clerks review class									
1	Clerks review class	653.00	1-01-20-120-000-228	B Municipal Clerk: Meetings & Conferences	R	08/18/21	11/19/21		60690	N
21-00923	08/18/21 Public purchasing 3									
1	Public purchasing 3	944.00	1-01-20-130-000-228	B Finance: Meetings & Conferences	R	08/18/21	11/19/21		60696	N
	Vendor Total:	1,597.00								
SEAB0005	SEABOARD WELDING SUPPLY, INC.									
21-01319	11/23/21 oxygen/argon									
1	oxygen/argon	39.50	1-01-26-310-000-170	B B&G: Leased Equipment	R	11/23/21	11/23/21		930330	N
	Vendor Total:	39.50								
SHIIN005	SHI									
20-00121	02/03/20 smartnet-cisco service									
1	smartnet-cisco service	40.00	1-01-99-999-200-286	B Acc Payable 2019 Fire	R	02/03/20	11/19/21		B11002279	N

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SHIN005	SHI Continued										
20-00121	02/03/20 smartnet-cisco service		Continued								
2	smartnet-cisco service	51.63	0-01-25-263-000-170	B	Fire Dept: Leased Equipment	R	02/03/20	11/19/21		B11002279	N
		91.63									
21-00025	01/22/21 hp probook 450 g8 laptop-17-66										
1	hp probook 450 g8 laptop-17-66	740.86	1-01-25-263-000-181	B	Fire Dept: General Hardware - Minor Tool	R	01/22/21	11/19/21		B13121960	N
21-00204	03/02/21 cisco equipment										
1	cisco equipment	851.37	1-01-25-263-000-136	B	Fire Dept: Schooling/Training	R	03/02/21	11/19/21		B13349099	N
	Vendor Total:	1,683.86									
SKIP	SKIP'S SPORTS										
21-01287	11/19/21 student of the month bags										
1	student of the month bags	425.00	1-01-20-110-000-294	B	Mayor/Council: Misc. Expenses	R	11/19/21	11/19/21		47446	N
	Vendor Total:	425.00									
SPECTROL	SPECTROTEL, INC.										
21-01299	11/22/21 POLICE DEPARTMENT										
1	POLICE DEPARTMENT	353.81	1-01-31-440-000-213	B	Telephone	R	11/22/21	11/22/21		10536619	N
2	FIRE DEPARTMENT	91.28	1-01-31-440-000-213	B	Telephone	R	11/22/21	11/22/21		10564070	N
		445.09									
	Vendor Total:	445.09									
STAPLES	STAPLES ADVANTAGE										
21-00945	08/24/21 office supplies										
1	office supplies	57.69	1-01-20-120-000-201	B	Municipal Clerk: Office Supplies	R	08/24/21	11/19/21		8063345229	N
2	office supplies	1.73	1-01-20-152-000-201	B	Central Services: Office Supplies	R	08/24/21	11/19/21		8063345229	N
		59.42									
21-01225	11/02/21 office items										
1	office items	124.10	1-01-28-360-000-240	B	Community Ctr: Spring Programs	R	11/02/21	11/19/21		8064208716	N
2	office items	15.94	1-01-20-152-000-201	B	Central Services: Office Supplies	R	11/03/21	11/19/21		8064208716	N
3	office items	16.74	1-01-21-180-000-201	B	Municipal Land Use Law: Office Supplies	R	11/03/21	11/19/21		8064208716	

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
STAPLES STAPLES ADVANTAGE	Continued								
21-01225 11/02/21 office items		Continued							
4 office items	32.93	1-01-20-130-000-201	B Finance: Office Supplies	R	11/03/21	11/19/21		8064208716	N
	189.71								
21-01259 11/08/21 office supplies									
1 office supplies	175.29	1-01-25-260-000-294	B First Aid: Other	R	11/08/21	11/19/21		8064208716	N
Vendor Total:	424.42								
STATTOXI STATE TOXICOLOGY LABORATORY									
21-01032 09/17/21 Physical									
1 Trainee Drug Test - Braswell	45.00	1-01-25-240-000-240	B Police: Physicals	R	09/17/21	11/19/21		21L008021	N
Vendor Total:	45.00								
STRYKER STRYKER									
21-00226 03/08/21 stretcher and power cots									
1 stretcher and power cots	44,216.88	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	03/08/21	11/22/21		3444347	N
2 stretcher and power cots	6,263.20	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	03/08/21	11/22/21		3447357	N
	50,480.08								
Vendor Total:	50,480.08								
SUBUR005 SUBURBAN DISPOSAL INC.									
21-01265 11/09/21 October 2021									
1 October 2021	30,416.66	1-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	11/09/21	11/19/21		8171	N
2 October 2021	17,956.27	1-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	11/09/21	11/19/21		8171	N
3 October 2021	655.83	1-01-26-305-000-284	B Sanitation: Brush & Bulk	R	11/09/21	11/19/21		8171	N
	49,028.76								
Vendor Total:	49,028.76								
SUNSH005 SUNSHINE ST. CERT V/BANK UNITE									
21-01304 11/22/21 Lien redemption									
1 Lien redemption	33,390.76	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	11/22/21	11/22/21		B47/L5	N

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SUNSH005	SUNSHINE ST. CERT V/BANK UNITE Continued									
21-01304	11/22/21 Lien redemption		Continued							
2	Lien redemption	7,200.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	11/22/21	11/22/21		B47/L5	N
		40,590.76								
	Vendor Total:	40,590.76								
TM	T&M ASSOCIATES									
21-01288	11/19/21 engineering services									
1	engineering services	375.00	1-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer	R	11/19/21	11/19/21		FMK413990	N
2	210 bay avenue	91.00	T-03-56-875-000-118	B TRUST LUB: 210 BAY AVE B64 L25	R	11/19/21	11/19/21		FMK414074	N
3	9 shrewsbury avenue	312.50	T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2	R	11/19/21	11/19/21		FMK413991	N
4	ldn real estate	1,046.50	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	11/19/21	11/19/21		FMK413992	N
		1,825.00								
	Vendor Total:	1,825.00								
TOMSA	T.O.M.S.A.									
21-01303	11/22/21 October 2021									
1	October 2021	49,815.12	1-05-55-502-000-196	B Sewer: TOMSA	R	11/22/21	11/22/21		OCTOBER 2021	N
	Vendor Total:	49,815.12								
THERE005	THERESA LUCERTO									
21-01297	11/22/21 SEWER REFUND									
1	SEWER REFUND	1,195.00	1-05-99-999-000-205	B Sewer: Sewer Overpayments	R	11/22/21	11/22/21		B51/L3	N
	Vendor Total:	1,195.00								
TOWNS010	TOWNSHIP OF MIDDLETOWN									
21-01286	11/19/21 4th qtr shared service									
1	4th qtr shared service	48,125.00	1-01-42-735-000-299	B Shared Service Middletwon UCC	R	11/19/21	11/19/21		000012	N
	Vendor Total:	48,125.00								
RECLAMAT	TREASURER, COUNTY OF MONMOUTH									
21-01322	11/23/21 Reclamation- october 2021									
1	Reclamation- october 2021	594.96	1-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	11/23/21	11/23/21		OCTOBER 2021	

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
RECLAMAT TREASURER, COUNTY OF MONMOUTH Continued									
21-01322 11/23/21 Reclamation- october 2021		Continued							
2 Reclamation- october 2021	20.01	1-01-26-308-000-285	B Recycling Tax	R	11/23/21	11/23/21		OCTOBER 2021	N
	614.97								
Vendor Total:	614.97								
NJDCA TREASURER,STATE OF NEW JERSEY									
21-01313 11/23/21 3rd qtr 2021 state fees									
1 3rd qtr 2021 state fees	1,458.00	1-01-99-999-002-286	B Due State of NJ - Training Fees	R	11/23/21	11/23/21		3RD QTR 2021	N
Vendor Total:	1,458.00								
TRIUS TRIUS, INC.									
21-01254 11/05/21 Rubber plow blade									
1 Rubber plow blade	678.00	1-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	11/05/21	11/19/21		S1079147	N
2 chain asy, sprocket	911.78	1-01-42-717-000-201	B Interlocal: Motor Vehicle - Streets	R	11/19/21	11/19/21		S1079150	N
	1,589.78								
Vendor Total:	1,589.78								
UNITE005 UNITED SITE SERVICES									
21-01310 11/23/21 clean out dpw yard									
1 clean out dpw yard	45.40	1-01-26-290-000-294	B Streets: Other	R	11/23/21	11/23/21		6346232	N
Vendor Total:	45.40								
US FOOD US FOODS, INC.									
21-01046 09/21/21 Local Summer Luau 2021									
1 Local Summer Luau 2021	1,109.04	1-01-28-385-000-244	B Public Events: Special Events	R	09/21/21	11/19/21		561159	N
Vendor Total:	1,109.04								
VERIZ005 VERIZON									
21-01330 11/24/21 fios									
1 fios	134.11	1-01-31-440-000-213	B Telephone	R	11/24/21	11/24/21		11/4/21	N
Vendor Total:	134.11								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERIZON1 VERIZON									
21-01331 11/24/21 police repeater									
1 police repeater	1,195.08	1-01-31-440-000-213	B Telephone	R	11/24/21	11/24/21		11/15/21	N
2 17-1 shore drive	256.86	1-01-31-440-000-213	B Telephone	R	11/24/21	11/24/21		11/1/21	N
	1,451.94								
Vendor Total:	1,451.94								
VERIZ015 VERIZON CONNECT									
21-01302 11/22/21 bundled billing									
1 bundled billing	150.00	1-01-31-450-000-213	B Telecommunications	R	11/22/21	11/22/21		2605559	N
Vendor Total:	150.00								
VERWIRE VERIZON WIRELESS									
21-01329 11/24/21 cell phone									
1 cell phone	1,587.50	1-01-35-410-000-201	B Contingent	R	11/24/21	11/24/21		9892405154	N
Vendor Total:	1,587.50								
VSP VISION SERVICE PLAN									
21-01311 11/23/21 vision care									
1 vision care	991.18	1-01-23-220-000-253	B Current: Group Insurance	R	11/23/21	11/23/21		DECEMBER 2021	N
Vendor Total:	991.18								
VNACJ005 VNACJ COMMUNITY CENTER									
21-01333 11/24/21 Staffing covid-19 Huddy Park									
1 Staffing covid-19 Huddy Park	14,500.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	11/24/21	11/24/21		109	N
Vendor Total:	14,500.00								
WEINE005 WEINER LAW GROUP LLP									
21-01289 11/19/21 land use consultant									
1 land use consultant	511.60	1-01-21-180-000-242	B Mun Land Use Law: Consultants - Legal	R	11/19/21	11/19/21		264071	N
2 39 barbarie avenue	45.00	T-03-56-875-000-156	B TRUST: Marron 39 Barberie B76 L15	R	11/19/21	11/19/21		264077	N
3 149 portland road	150.00	T-03-56-875-000-152	B TRUST:LUB2021-05 149 Portland B12L4.01/2	R	11/19/21	11/19/21		264075	
4 20 ralph street	1,320.00	T-03-56-875-000-150	B TRUST: LUB2021-02 26 Ralph B113 L6.01	R	11/19/21	11/19/21		264076	

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WEINE005 WEINER LAW GROUP LLP	Continued								
21-01289 11/19/21 land use consultant		Continued							
5 ldn real estate llc	105.00	T-03-56-875-000-142	B TRUST: LUB2021-01 49 Miller B54 L7.01	R	11/19/21	11/19/21		264074	N
6 210 bay avenue	195.00	T-03-56-875-000-118	B TRUST LUB: 210 BAY AVE B64 L25	R	11/19/21	11/19/21		264073	N
7 9 shrewbury avenue	480.00	T-03-56-875-000-134	B TRUST: LUB 9 SHREWSBURY AVE B42 L2	R	11/19/21	11/19/21		264072	N
	2,806.60								
Vendor Total:	2,806.60								

Total Purchase Orders: 84 Total P.O. Line Items: 165 Total List Amount: 562,715.80 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	51.63	0.00	51.63	0.00	0.00	51.63
	1-01	186,053.33	0.00	186,053.33	0.00	0.00	186,053.33
	1-05	57,651.85	0.00	57,651.85	0.00	0.00	57,651.85
Year Total:		243,705.18	0.00	243,705.18	0.00	0.00	243,705.18
CAPITAL PROJECTS	C-04	56,969.44	0.00	56,969.44	0.00	0.00	56,969.44
	C-06	642.50	0.00	642.50	0.00	0.00	642.50
Year Total:		57,611.94	0.00	57,611.94	0.00	0.00	57,611.94
TRUST NON BUDGET-TWO RIVER	T-03	156,630.05	0.00	156,630.05	0.00	0.00	156,630.05
	T-13	104,717.00	0.00	104,717.00	0.00	0.00	104,717.00
Year Total:		261,347.05	0.00	261,347.05	0.00	0.00	261,347.05
Total Of All Funds:		562,715.80	0.00	562,715.80	0.00	0.00	562,715.80

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
TRUST NON BUDGET-TWO RIVER	T-03	450.00	0.00	0.00	450.00
Total Of All Funds:		450.00	0.00	0.00	450.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-002	Cash - Clearing - Both A/C	0.00	450.00
1-01-160-05-000-004	Due Trust Fund	450.00	0.00
	Totals for Fund 1-01 :	450.00	450.00
1-03-160-05-000-001	Due Current Fund	0.00	450.00
1-03-201-20-000-001	General Trust Appropriations	450.00	0.00
	Totals for Fund 1-03 :	450.00	450.00
	Grand Total:	900.00	900.00

Batch Id: JORGI Batch Type: C Batch Date: 11/23/21 Checking Account: CLEARING G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. / PO #	Check Date / Enc Date	Vendor # / Item	Name / Description	Payment Amt	Street 1 of Address to be printed on Check / Charge Account / Description	Account Type	Status	Seq	Acct
	11/23/21	SHAMR010	SHAMROCK STAGECOACH		347 MAIN STREET				
21-01315	11/23/21	1	Busing to the movie theatre	450.00	T-03-56-850-000-011 Trust: Recreation	Budget	Aprv	1	1
				450.00					

	Count	Line Items	Amount
Checks:	1	1	450.00

There are NO errors or warnings in this listing.

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-220

A RESOLUTION AUTHORIZING THE REFUND OF A SEWER PAYMENT

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a Sewer Payment,

WHEREAS, the Finance Officer has confirmed with the Tax Collector that the Sewer Payment is to be refunded; and

WHEREAS, the Finance Officer recommends the immediate refund of the Sewer Payment by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund of the Sewer Payment to the individual property owner listed below:

BLOCK	LOT	AMOUNT	NAME
51	3	$1,195.00	Theresa Lucerto

Motion to Approve R-21-220:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

____

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-221

A RESOLUTION AUTHORIZING THE REFUND OF A TAX PAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
106.1	1403	2021	$2,215.86	Corelogic

Motion to Approve R-21-221:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-222

ADOPTING CORRECTIVE ACTION PLAN FOR THE 2020 MUNICIPAL AUDIT

WHEREAS, the Audit for the year ending December 31, 2020 has been previously received and reviewed by the members of the Mayor and Borough Council, and

WHEREAS, any Recommendations of the Audit requires that a Corrective Action Plan be undertaken, and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Members of the Borough Council hereby adopt the attached Corrective Action Plan, as submitted by the Borough Chief Finance Officer.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be placed on file in the office of the Borough Clerk and that a copy be electronically forwarded to the State of New Jersey.

Motion to Approve R-21-222:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

Corrective Action Plan-2020 Municipal Audit

Name of Municipality: Borough of Highlands

Type of Audit: Municipal Audit

Date of Municipal Meeting: December 1, 2021

Contact Person: Patrick J. DeBlasio, CMFO

Telephone Number: 732-872-1224

Recommendation Number: 2020-001

Payments in the aggregate to one vendor exceeded the bid threshold during the year ended December 31, 2020. The Borough should implement controls to ensure payment to vendors are monitored for compliance with N.J.S.A. 40A:11-4

Response: Cumulative expenditures are now monitored by our new Purchasing Agent. The Administrator and Finance Officer held various meetings to ensure compliance. Bids are now being solicited.

Implementation Date: October 1, 2021

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-223

PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S. 40:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Boroughs' 2021 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take immediately:

A/C #	FROM	TO
23-210-200 Liability Insurance	$ 25,000.00	
23-220-200 Workers Compensation	15,000.00	
23-210-200 Group Insurance	70,000.00	
20-155-200 Legal OE		$15,000.00
22-200-100 Code Enforcement-S&W		5,000.00
25-263-200 Fire Department		5,000.00
26-290-010 Streets-S&W		65,000.00
26-300-200 Mechanic Garage		3,000.00
26-305-200 Sanitation		1,000.00
28-360-010 Community Center-S&W		15,000.00
43-490-010 Municipal Court-S&W		1,000.00
-		
Totals	$110,000.00	$110,000.00

Motion to Approve R-21-223:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-224

A RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE HIGHLANDS AND ATLANTIC HIGHLANDS MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2022 FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020-JUNE 2025

FORM 1BWHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the **Borough of Highlands**, County of Monmouth,, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Highlands, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Highlands and Atlantic Highlands Municipal Alliance grant for fiscal year **2023** in the amount of:

DEDR	$_12,060.00
Cash Match	$__3,015.00
In-Kind	$_ 9,045.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion to Approve R-21-224:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-225

A RESOLUTION APPROVING A MEMBERSHIP APPLICATION FOR THE HIGHLANDS FIRE DEPARTMENT

WHEREAS, Cooper Bertoldo of Highlands, has submitted a Membership Application to the Highlands Fire Department; and

WHEREAS, William Kane, Chief of the Fire Department has approved the Membership Application; and

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands that the Fire Department Membership Application of Cooper Bertoldo is hereby approved.

Motion to Approve R-21-225:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-226

RESOLUTION OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, EXTENDING THE DESIGNATION OF CAPTAIN'S COVE MARINA, LLC AS THE REDEVELOPER FOR THE PROPERTY KNOWN AS BLOCK 84, LOT 2.01 LOCATED WITHIN THE CAPTAIN'S COVE REDEVELOPMENT AREA

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A.* 40A:12A-1 *et seq.*, as amended and supplemented (the "**Redevelopment Law**"), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of redevelopment; and

WHEREAS, on March 22, 2018, the Borough Council (the "**Borough Council**") of the Borough of Highlands (the "**Borough**"), in accordance with the Redevelopment Law, adopted Resolution No. 18-070 designating Block 84, Lot 2.01 as an area in need of redevelopment (the "**Redevelopment Area**"); and

WHEREAS, on December 20, 2018, in accordance with the Redevelopment Law, the Borough Council adopted Ordinance No. 0-18-26, by which it adopted the Captain's Cove Redevelopment Plan for the Redevelopment Area (as amended, the "**Redevelopment Plan**"), which shall control the redevelopment of the Redevelopment Area; and

WHEREAS, Captain's Cove Marina, LLC (the "**Company**") is the owner of certain real property commonly referred to as the Captain's Cove Marina and identified as Block 84, Lot 2.01 on the tax map of the Borough (the "**Property**") and constitutes the Redevelopment Area; and

WHEREAS, the Company proposes to redevelop and operate the marina, with improvements including new bulkheads, docks and structures on the Property (the "**Project**"), along with certain property conveyances with the Borough that are necessary to facilitate same; and

WHEREAS, on March 17, 2021, the Borough Council adopted Resolution No. 21-85, in which the Borough conditionally designated the Company as the "redeveloper" of the Property, as defined in the Redevelopment Law, subject to entry of a redevelopment agreement for an initial period of one hundred eighty (180) days, with an additional period not to exceed ninety (90) days; and

WHEREAS, the parties have since undertaken negotiation of a redevelopment agreement (the "**RDA**") and such property conveyances related to the Project; and

WHEREAS, on August 31, 2021, the Business Administrator exercised his discretion pursuant to Resolution No. 21-85 to extend the Company's conditional redeveloper designation for an additional ninety (90) days, or until December 10, 2021; and

WHEREAS, such negotiations with the Company to finalize the terms of the RDA and the related property conveyances are still ongoing; and

WHEREAS, the Borough therefore desires to further extend the Company's conditional redeveloper designation for an additional period of one hundred eighty (180) days, with an option for the Mayor or the Borough Administrator in each of their sole discretion, after consultation with such counsel and any advisors to the Borough, to extend such time period for an additional period not to exceed ninety (90) days, so that the Borough and the Company may complete the negotiation of the RDA and the related property conveyances; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Highlands as follows:

Section 1. The foregoing recitals are herein incorporated as if set forth in full.

Section 2. The designation as redeveloper of the Property previously granted to the Company is hereby extended until June 8, 2022, or as otherwise may be extended in accordance with Section 3 hereof, during which time negotiation and execution of a redevelopment agreement and other related items with the Borough shall be completed.

Section 3. The Mayor or Borough Administrator (each an "**Authorized Officer**") in each of their sole discretion, after consultation with such counsel and any advisors to the Borough, may extend the time period set forth in Section 2 hereof for an additional period not to exceed ninety (90) days.

Section 4. In the event that the Company has not executed a redevelopment agreement with the Borough, all in accordance with the time period set forth in Section 2 hereof, or as otherwise may be extended by an Authorized Officer, in such Authorized Officer's sole discretion, in accordance with Section 3 hereof, the Borough's conditional designation of the Company as redeveloper for the Property shall expire and be of no further force and effect and the Borough shall have no further obligation to the Company.

Section 5. This Resolution shall take effect at the time and in the manner prescribed by law.

Section 6. Upon the adoption hereof, the Borough Clerk shall forward certified copies of this Resolution to Joseph P. Baumann, Esq., Special Redevelopment Counsel to the Borough.

Motion to Approve R-21-226:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 1, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-227

A RESOLUTION APPROVING AN APPLICATION FOR A PERSON TO PERSON TRANSFER OF LIQUOR LICENSE 1317-33-006

WHEREAS, an application has been filed for a Person to Person transfer of Plenary Retail Consumption License 1317-33-006, from John J. Tomaini to Harbor Pointe Yacht Club, LLC for a pocketed license without a premise; and,

WHEREAS, the submitted application form is complete in all respects, as outlined in N.J.S.A.33: 1-1 et seq., an Affidavit of Publication has been received by the Municipal Clerk and the transfer fees have been paid; and,

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the Highlands Police Department has investigated the applicant and the source of all funds to be utilized in connection with the purchase and operation of the business, and the results meet ABC standards; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation; and,

WHEREAS, the applicant is qualified to be licensed per Title 33 of the New Jersey Statutes and all rules and regulations promulgated there under, in addition to pertinent Borough Ordinances, and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Highlands, New Jersey does hereby approve, effective December 1, 2021, the person-to-person transfer of the aforesaid Plenary Retail Consumption License to Harbor Pointe Yacht Club, LLC.

Motion to Approve R-21-227:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 1, 2021

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Michelle Hutchinson, Municipal Clerk
Borough of Highlands

42 SHORE DRIVE
HIGHLANDS, NJ 07732
COUNTY OF MONMOUTH

732-872-1224 PH
732-872-0670 FX

WWW.HIGHLANDSBOROUGH.ORG

BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

HISTORIC "TWIN LIGHTS"

Item 11.

CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

MICHELLE HUTCHINSON
BOROUGH CLERK

Mayor's Monthly Report inclusive of 11/30/21

We continue to work closely with the Administrator and Department Heads, we continued to balance the management of the health crisis and do the Borough's business.

The November Report is as follows:

- Awarded contract for the North Street stormwater pump station electrical upgrades on November 10th. Work should start on December. This has been on the books since 2013.
- Updated our MOU with JFK/Meridian to expand the hours of hours of service to 5am to 5pm on November 10th
- Purchased Ambulance using the funds from the Ordinance listed below
- Entered a contract for a loaner Ambulance at no cost to the Borough
- Awarded Engineers contract for the following work in the Borough
  - Create Overlook Park at old Stymie's property [empty lot on NJSH 36]
  - Services in connection with the Snug Harbor Park, Huddy Park and Veterans Park improvements project
- Ordinance passed:
  - Capitol ordinance providing for various improvements and the acquisition of various capital equipment, and appropriating $500,000
- Released findings for the public engagement questionnaire for the Central Business District Area in need of Redevelopment on November 8th. Survey field dates October 3rd to October 31st
- The Veteran's Day Breakfast at HHRS was a great success. The kids were amazing, and the Veterans and other guests enjoyed breakfast from food donated by local restaurants. A special shout out to Maryann Fiel for all her hard work organizing the event.
- Released findings for the public engagement questionnaire for possible PK-12 Regionalization on November 13th. Survey field dates September 21st to October 31st
- New playground equipment installation started on November 17th at Huddy Park
- Council and staff attended the NJ League of Municipalities for courses and networking opportunities
- Joint [Monmouth University-Urban Coast Institute, Highlands Borough and Aberdeen Township] Pre-Proposal for the NJDEP REPI grant was submitted for 2021 Flood Mitigation Plan on November 23rd
- Community Thanksgiving Dinner "Grab & Go" was another successful event on November 24th
- Draft Bay Avenue Redevelopment Plan released November 24th
- New playground equipment installation started on November 29th at Veteran's Park
- Had a Special Meeting with the Tax Assessor to explain Home Valuation on November 30th
- Pre-Construction meeting for repairs to the inside of Marine Place bulkhead on November 30th
- As of 11/30 Highlands COVID-19 Vaccinations are below, new cases = 24. Vaccination Status are as follows:

	Total	12-17	12+	18+	30+	65+
1 shot	58%	46%	64%	65%	68%	82%
Complete	52%	43%	58%	58%	61%	71%

Status on long-term Projects

- **2021 Flood Mitigation Plan** - This comprehensive plan targets four major areas:
  - Veteran's Park – Living Shoreline & Bulkhead Combination
  - Snug Harbor Avenue Pump Station – New pump station and replace storm drains
  - North Street Pump Station upgrades and storm drainage
  - Marine Place steel bulkhead adjacent to Captain's Cove – Paint water side & replace cap
  - The plan will include the following grant submissions:
    - US Department ff Defense Readiness and Environmental Protection Integration Program (REPI) – pre-proposal submitted 11/22/2021 for joint Monmouth University, Highlands & Aberdeen.
    - FEMA Building Resilient Infrastructure and Communities (BRIC) – submitted to NJOEM 11/15/21, then they send to FEMA in January
    - FEMA Flood Mitigation Assistance (FMA) – This is a reimbursement grant
    - NJDEP Shore Protection Program – submitted 11/10/21
- **Waterwitch and Bay Avenues sanitary project** - We expect DEP to approve these added streets to Phase 1 as the larger project will make a greater impact to improve water quality
  - Waiting for DEP to sign off on expanding to all streets so we can go to bid in December
  - We added the following streets to Phase 1: the entirety of Waterwitch Ave [from R36 to Marine Place], North St, Gravelly Point Road, Ralph St, William St, Ocean Ave and Beach Blvd
  - We also added Barberie, Sea Drift and both sides of Marine Place to Phase 2
- **Waterwitch Pump Station Improvements**
  - Upgrades and install backup generator – engineering is in design phase.
- **Shadow Lawn Area of Redevelopment**
  - Currently with the DEP under review. Next step after review is to sign the Developer's Agreement.
- **Captain's Cove Area of Redevelopment**
  - Currently with the DEP permits are under review. Next step is to sign the Developer's Agreement.
- **Create Overlook Park at old Stymie's property [empty lot on NJSH 36]**
  - Awarded to Engineering 11/10/21.
- **Enter the Community Rating System [CRS] program for lower flood insurance**
  - Named CRS Coordinator to be Gregory R. Valesi, PE, PP, CME, CFM of CME Associates on 11/10/21.
- **Validate Registered Open Space Inventory [last done 1992]**
  - Open Space Committee finished update. Sent to DEP November 5th this is the first update since 1992.
- **Update the Steep Slope Ordinance**
  - Waiting for recommendations from Shade Tree Commission & Environmental Commission.
- **Skate Park upgrade**
  - Grant application to Green Acres submitted 7/12/21, awarded 10/21/21 $449,260 in low interest loan and $149,753 in a grant.
  - Grant application to Monmouth County Open Space submitted 9/16/21.
  - Visioning meeting is December 6th at 6pm at the Community Center.
- **Move electric out of flood zone in Borough parks**
  - Done for Vets and Cornwall, waiting for quote for Huddy
  - Ederle will be done as part of the larger project to rehab that entire park.
- **Address runoff issues from Monmouth Hills**
  - On-going discussions with Monmouth Hills HOA, State, County and Middletown officials. Monmouth Hill's HOA hired an engineering firm. Their engineer report due in January 2022.

All the best to you and yours. We will get through this together.
Mayor Carolyn Broullon