



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Avenue, Highlands NJ 07732
Wednesday, December 20, 2023 at 7:00 PM**

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023 and on October 18, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. December 6, 2023 Meeting Minutes
2. December 6, 2023 Executive Session Minutes

CONSENT AGENDA

3. R 23-240 Confirming Permanent Appointment of Patrolman
4. R 23-241 Supporting the State House Commission Pre-Application to the New Jersey Department of Environmental Protection for Snug Harbor Park Minor Diversion
5. R 23-242 Authorizing Appointment of Steve Winters as Fire Subcode Official/Inspector
6. R 23-243 Awarding Bid to Sea Bright Service Center LLC for Auto and Truck Repairs
7. R 23-244 Awarding a Non-Fair and Open Contract for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project
8. R 23-245 Acknowledging Receipt and Review of the Land Use Board Consistency Letter for Ordinance 0-23-22
9. R 23-246 Authorizing Window Contracts
10. R 23-247 Authorizing Refund of Tax Overpayment
11. R 23-248 Authorizing Payment of Bills
12. R 23-249 Adopting Corrective Action Plan for the 2022 Municipal Audit
13. R 23-250 Appointing Special Police Officer

[14.](#) R 23-251 Authorizing Execution of a Transportation Agreement with the County of Monmouth for the Special Citizens Area Transportation System (SCAT)

PUBLIC HEARING ON PROPOSED ORDINANCES

[15.](#) O-23-22 Amending Chapter 21, Article XIV (Establishment of Districts) By Adding New Section 21-81A (Privately Owned Salt Storage) and Amending Section 21-81 (Outdoor Storage) of the Revised General Ordinances of the Borough of Highlands, County of Monmouth and State of New Jersey

[16.](#) O-23-23 Designating Restricted Parking in Front of Residence Occupied By Person with Disabilities

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

17. Attorney-Client Privilege: Affordable Housing

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-240

CONFIRMING PERMANENT APPOINTMENT OF PATROLMAN

WHEREAS, pursuant to N.J.S.A. 11A:4-1.3 and Chapter 2-10.17 of the Borough Code, a temporary entry-level law enforcement officer may be appointed by the Borough Administrator upon the recommendation of the Chief of Police without taking a Civil Service examination, so long as the individual successfully completes a full basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level law enforcement officer; and

WHEREAS, pursuant to N.J.S.A. 11A:4-1.3 and Chapter 2-10.17 of the Borough code, upon successful completion of the training course, the temporary entry-level law enforcement officer shall be appointed as a permanent entry-level law enforcement officer; and

WHEREAS, by way of Resolution 23-216, duly adopted on November 1, 2023, Stanley Wojdylak, IV was temporarily appointed to serve as a Patrolman for the Borough of Highlands Police Department pending successful completion of the aforesaid required coursework within nine months; and

WHEREAS, the Department of Law and Public Safety Division of Criminal Justice Police Training Commission has certified that Stanley Wojdylak, IV has completed the necessary coursework.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the permanent appointment of Stanley Wojdylak, IV as a Patrolman for the Borough of Highlands Police Department, be and is hereby confirmed, effective immediately.

BE IT FURTHER RESOLVED, that the aforesaid permanent appointment of Stanley Wojdylak, IV as a patrolman for the Borough of Highlands Police Department shall be for a salary in accordance with the Collective Bargaining Agreement between the Borough of Highlands and PBA Local 48. This appointment shall be conditioned upon the successful completion of the hiring process including, but not limited to, medical screening requirements.

Motion to Approve R 23-240:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-241

**SUPPORTING THE STATE HOUSE COMMISSION PRE-APPLICATION TO
THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR SNUG HARBOR PARK MINOR DIVERSION**

WHEREAS, Block 97, Lot 1 is part of the Borough of Highlands Snug Harbor Park which is encumbered, as a condition of Green Acres funding, with restrictions against disposal or diversion from recreation and conservation uses by the New Jersey Department of Environmental Protection; and

WHEREAS, in order to provide for stormwater management improvements, it is necessary to remove the Green Acres restrictions from a 0.057 acre portion of Snug Harbor Park; and

WHEREAS, the removal of Green Acres restrictions from parkland requires the approval of the Commissioner of the Department of Environmental Protection and the State House Commission pursuant to N.J.A.C. 7:36-26; and

WHEREAS, the Borough of Highlands wishes to apply for approval for Snug Harbor Park as a minor disposal or diversion of parkland under N.J.A.C. 7:36-26; and

WHEREAS, the first step in the application process for approval of a minor disposal or diversion of parkland is the filing of a pre-application under N.J.A.C. 7:36-26.4; and

WHEREAS, in accordance with N.J.A.C. 7:36-26.4(d)10, it is necessary for the Borough of Highlands to submit as part of the pre-application a Resolution endorsing the application to divert or dispose of parkland;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey as follows:

1. The Borough of Highlands endorses the filing of a pre-application for the Snug Harbor Park minor diversion, pursuant to N.J.A.C. 7:36-26;
2. The Borough of Highlands hereby finds that Snug Harbor Park minor diversion would meet the minimum substantive criteria at N.J.A.C. 7:36-26.1(d) by providing a means of stormwater management that will aid in reducing flood impacts within the Borough.
3. The Borough of Highlands acknowledges that in order to obtain the approval of Snug Harbor Park minor diversion, all substantive and procedural requirements of N.J.A.C. 7:36-26 must be met, including compensation requirements at N.J.A.C. 7:36-26.5; and

4. The Borough of Highlands acknowledges that in the event the Department classifies the Snug Harbor Park minor diversion as a major disposal or diversion of parkland, additional application information will be required under N.J.A.C. 7:36-26 before the application can proceed.

Motion to Approve R 23-241:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-242

AUTHORIZING APPOINTMENT OF STEVE WINTERS AS FIRE SUBCODE OFFICIAL/INSPECTOR

WHEREAS, it is necessary to appoint a Fire Subcode Official/Inspector for the Building Department; and

WHEREAS, the Fire Subcode Official/Inspector position will be a part-time position; and

WHEREAS, the salary for the part-time Fire Subcode Official/Inspector position will be \$15,000.00 per year and shall begin on December 21, 2023.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that Steve Winters be and is hereby appointed to serve as the Borough’s Fire Subcode Official/Inspector, as a part-time employee, for an annual salary in the amount of \$15,000.00, effective on December 21, 2023.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Borough Administrator and the appointee.

Motion to Approve R 23-242:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-243

AWARDING BID TO SEA BRIGHT SERVICE CENTER LLC FOR AUTO AND TRUCK REPAIRS

WHEREAS, the Borough of Highlands accepted bids on December 12, 2023 for auto and truck repairs; and

WHEREAS, one (1) bid was received for the aforesaid project which was reviewed by the Borough Administrator’s Office, as follows:

<u>Bidder’s Name</u>	<u>Fee Schedule</u>
Sea Bright Service Center LLC	\$95.00 per hour (auto) \$125.00 per hour (light truck); and

WHEREAS, the Borough Administrator has made the recommendation that the contract be awarded to Sea Bright Service Center LLC, 75 Bay Avenue, Highlands, in the hourly amounts listed above, for an amount not to exceed \$15,000.00, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: Acct# 3-01-26-300-000-201



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for auto and truck repairs is hereby awarded to Sea Bright Service Center LLC, in the amount of \$95.00 per hour for auto repairs and \$125.00 per hour for light truck repairs for an amount not to exceed \$15,000.00.
2. That the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to engage the services of Sea Bright Service Center LLC, including executing a contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to forward a certified copy of this Resolution to the successful bidder.

Motion to Approve R 23-243:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-244

AWARDING A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PHASE 1 SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the Phase 1 Sanitary Sewer Improvements Project; and

WHEREAS, H2M Associates, Inc. has set forth its proposed services in a written proposal dated December 11, 2023; and

WHEREAS, the said proposed services and the amount of the contract consist of the following:

Task 1 – Phase 1 Construction Observation	\$261,500.00
<u>Task 2 – Phase 1 Construction Administration</u>	<u>\$ 78,000.00</u>
Total:	\$339,500.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain H2M Associates, Inc. for professional engineering services in connection with the Phase 1 Sanitary Sewer Improvements Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$339,500.00 for professional engineering services as stated in H2M Associates, Inc.’s proposal dated December 11, 2023; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that H2M Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: C-06-22-101-000-201

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project is hereby awarded to H2M Associates, Inc. in an amount not to exceed \$339,500.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-244:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-245

ACKNOWLEDGING RECEIPT AND REVIEW OF THE LAND USE BOARD CONSISTENCY LETTER FOR ORDINANCE 0-23-22

WHEREAS, the Borough of Highlands introduced Ordinance O-23-22, Amending Chapter 21, Article XIV (Establishment of Districts) by Adding New Section 21-81A (Privately Owned Salt Storage) and Amending Section 21-81 (Outdoor Storage)", on November 1, 2023; and

WHEREAS, the Borough referred the aforesaid Ordinance to the Land Use Board pursuant to N.J.S.A. 40:55D-26(a); and

WHEREAS, the Land Use Board reported its findings by and through the issuance of a Letter dated December 18, 2023 and found that the proposed development regulation, revision or amendment thereto is consistent with the Borough's Master Plan.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council acknowledges receipt of the Land Use Board's Letter and has reviewed the said Letter which finds the Ordinance to be consistent with the Borough's Master Plan.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Land Use Board Secretary.

Motion to Approve R 23-245:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

BOROUGH OF HIGHLANDS, N. J.

Item 8.

151 NAVESINK AVE.
HIGHLANDS, NJ 07732
COUNTY OF MONMOUTH

(732) 872-1224 PH

LANDUSE@HIGHLANDSBOROUGH.ORG
WWW.HIGHLANDSBOROUGH.ORG



CAROLYN BROULLON
MAYOR

MICHAEL MUSCILLO
ADMINISTRATOR

NANCY TRAN
BOROUGH CLERK

CHAIR ROBERT KNOX
VICE-CHAIR ANNEMARIE TIERNEY

December 18, 2023

Mayor and Council
Borough of Highlands
151 Navesink Avenue
Highlands, N.J. 07732

**Re: Highlands Land Use Board
Review for Substantial Consistency with Master Plan
Proposed Ordinance O-23-22 – Privately Owned Salt Storage**

Dear Mayor and Council Members:

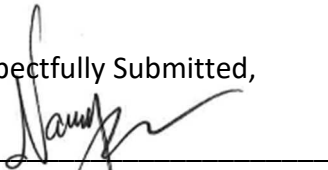
On November 1, 2023, the Borough of Highlands introduced proposed Ordinance 2023-22, which amends Chapter 21, Article XIV of the Borough Code, entitled "Establishment of Districts", to amend several provisions in Section 21-81, entitled "Outdoor Storage" and to add new provisions as Section 21-81A, entitled "Privately Owned Salt Storage".

This Ordinance is intended to prevent stored salt and other solid de-icing materials from being exposed to stormwater and stormwater management systems. The Ordinance is scheduled before the Governing Body for second reading, public hearing and adoption on December 20, 2023.

Pursuant to the Municipal Land Use Law, *N.J.S.A. 40:55D-26a*, any proposed zoning ordinance must be referred to the Land Use Board for a review as to consistency of the proposed zoning with the Municipal Master Plan. The proposed ordinance was referred to the Land Use Board pursuant to *N.J.S.A. 40:55D-64*.

Pursuant to *N.J.S.A. 40:55D-26a*, on November 9, 2023, at its regular public meeting, the Borough of Highlands Land Use Board reviewed proposed Ordinance 2021-23 and determined by unanimous vote that the proposed ordinance is substantially consistent with the Borough's Land Use and Housing Elements of the Master Plan.

Respectfully Submitted,



Nancy Tran, Board Secretary
Borough of Highlands Land Use Board

cc: Borough Clerk's Office
Ronald D. Cucchiaro, Esq., Board Attorney



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-246
AUTHORIZING WINDOW CONTRACTS

Pursuant to N.J.S.A. 19:44A-20.4 et seq. (New Jersey Local Unit Pay-To-Play Laws), the Borough of Highlands must award by resolution all goods and services contracts with a dollar amount between \$17,500 and \$43,999. These contracts are not bid, but vendors are still responsible to provide political contribution and company disclosure information in order to do business with the Borough.

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., when the cost of goods and/or services that fall between \$17,500 and the bid threshold of \$44,000 in the aggregate, an approval by resolution must be in place; and

WHEREAS, the Borough of Highlands retained the services of

Corrosion Products & Equipment
Realty Data Systems, LLC
Wright National Flood Company

WHEREAS, a request for quotes for the required work to be performed was requested from several contractors; and

WHEREAS, the above mentioned vendors completed and submitted a Business Entity Disclosure Certification which certifies the business entity has not made any reportable contributions to a political or candidate committee in the Borough in the previous one year, and that the contract will prohibit the above said vendors from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Highlands authorized the Purchasing Agent on behalf of the Borough to issue and execute a Purchase Order for the foregoing to the above vendors with funds certified available by the Chief financial Officer; and

BE IT FURTHER RESOLVED that the CFO has been authorized to arrange to pay for the foregoing in accordance with the terms of the purchase order in the amount not to exceed \$44,000.

PAY TO PLAY VENDOR VALUE DETERMINATION

The anticipated value of the contract with:

Corrosion Products & Equipment
Realty Data Systems LLC
Wright National Flood Company

for goods/services is expected or has exceeded \$17,500 during the life of the contract but expected to be less than the Local Public Bidding Threshold of \$44,000.

Date 12/20/2023
Kathleen Intravartolo, QPA

Motion to Approve R 23-246:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 23-247
AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

BLOCK	LOT	YEAR	AMOUNT	NAME
22	1	2015, 2016	\$4,020.07	Dempsey, Patrick
11.05	7	2015	\$1,029.46	Rogers Croak, Marian
11.06	10	2015	\$85.05	Soares, Carlos
22.1	5.02	2015	\$1,595.65	Keenan, Frank & Sharon
48	2	2015	\$1,251.00	Mistura, Dean

Motion to Approve R 23-247:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: December 20, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-248
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated December 15, 2023, which totals as follows:

Current Fund	\$	192,466.32
Sewer Account	\$	78,375.50
Capital Fund	\$	156,375.02
Trust-Other	\$	97,690.45
Federal/State Grants	\$	-0-
Total	\$	524,907.29

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 524,907.29** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-248:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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Nancy Tran, Municipal Clerk
Borough of Highlands

**RECAP OF PAYMENT OF BILLS
12/20/2023**

Item 11.

CURRENT:		\$	192,466.32
Payroll	(12/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	78,375.50
Payroll	(12/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	156,375.02
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	97,690.45
Payroll	(12/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND			
Payroll	(12/15/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACEWA005 ACE WALCO TERMITE CONTROL											
	23-01456	12/13/23	pest control at firehouse								
			1 pest control at firehouse	66.91	3-01-25-263-000-201	R	12/13/23	12/13/23		1034584	N
			Vendor Total:	66.91							
ACTION01 ACTION UNIFORM CO., LLC											
	23-01005	08/23/23	Initial Outfitting								
			3 L/S Elbeco w/(2) patches	152.00	3-01-25-240-000-235	R	08/23/23	12/13/23		56238	N
			4 s/s Navy w/ 2 patches	54.00	3-01-25-240-000-235	R	08/23/23	12/13/23		56238	N
			5 FECH Navy Pant w/ Gold Stripe	244.00	3-01-25-240-000-235	R	08/23/23	12/13/23		56238	N
			6 s/s 5.11 HI VIZ w/Class 1 R/S	128.00	3-01-25-240-000-235	R	08/23/23	12/13/23		55875	N
			7 Elbeco BDU Pant Black	170.00	3-01-25-240-000-235	R	08/23/23	12/13/23		55875	N
			8 s/s hi viz	128.00	3-01-25-240-000-235	R	12/13/23	12/13/23		54835	N
			10 pant elbelco	170.00	3-01-25-240-000-235	R	12/13/23	12/13/23		54835	N
				1,046.00							
			Vendor Total:	1,046.00							
AMAZO005 AMAZON CAPITAL SERVICES											
	23-01435	12/06/23	Brookside blueprint rack								
			1 Brookside blueprint rack	49.99	3-01-20-152-000-201	R	12/06/23	12/13/23		1VYHXR6PPNCR	N
			2 Brookside blueprint rack	452.20	3-01-21-185-000-201	R	12/06/23	12/13/23		1VYHXR6PPNCR	N
				502.19							
			Vendor Total:	502.19							
BOROU005 BOROUGH OF ATLANTIC HIGHLANDS											
	23-01446	12/12/23	Shared Service court- 2023								
			1 Shared Service court- 2023	79,500.00	3-01-42-490-000-294	R	12/12/23	12/13/23		R- 21-192	N
			Vendor Total:	79,500.00							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Exc1
BROWN005 BROWNELLS, INC.							
	23-01342 11/16/23 Patrol Equipment						
	1 100011587 Sonic Cleaner		1,835.99 3-01-25-240-000-269 B Police: Patrol Equipment	R	11/16/23 12/13/23	2023410563247	N
	Vendor Total:		1,835.99				
SOARES CARLOS SOARES							
	23-01488 12/15/23 tax overpayment						
	1 tax overpayment		85.05 3-01-99-999-000-205 B Tax Overpayments	R	12/15/23 12/15/23	B11.06/L10	N
	Vendor Total:		85.05				
CENTRALJ CENTRAL JERSEY REGISTRAR'S ASS							
	23-01467 12/13/23 DConrad's Regist. 12/8 event						
	1 DConrad's Regist. 12/8 event		50.00 3-01-20-120-000-228 B Municipal Clerk: Meetings & Conferences	R	12/13/23 12/13/23	23011	N
	Vendor Total:		50.00				
CHIEF005 CHIEF TECHNOLOGIES LLC							
	22-01402 12/28/22 completion of station alerting						
	1 completion of station alerting		5,311.00 T-03-56-855-000-000 B Trust: Storm Recovery Trust	R	12/28/22 12/14/23	1259	N
	2 completion of station alerting		843.91 T-03-56-855-000-000 B Trust: Storm Recovery Trust	R	12/14/23 12/14/23	1427	N
	3 completion of station alerting		690.09 3-01-26-310-000-297 B B&G: Fire House	R	12/14/23 12/14/23	1427	N
			6,845.00				
	Vendor Total:		6,845.00				
CME01 CME ASSOCIATES							
	22-00445 04/19/22 Phase I sanitary improvements						
	40 Phase I sanitary improvements		8,729.25 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs	R	04/19/22 12/14/23	0341860	N
	23-00727 06/08/23 Engineering Veterans park						
	8 Engineering Veterans park		970.50 3-01-20-165-000-244 B Engineering:General Engineering	R	06/08/23 12/14/23	0341858	N
	23-00728 06/08/23 Engineering/Overlook Park						
	7 Engineering/Overlook Park		88.50 3-01-20-165-000-244 B Engineering:General Engineering	R	12/14/23 12/14/23	0341859	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CME01 CME ASSOCIATES Continued													
23-01063	09/07/23	Environmental consulting											
1		Environmental consulting	9,655.98	C-04-23-101-000-204	B	ORD#23-10	Overlook Park(Grant-MCOSG-LRIG R		09/07/23	12/14/23		0342163	N
Vendor Total:			19,444.23										
COAST010 COASTAL METAL RECYCLING CORP													
23-01464	12/13/23	Refrigerator removal											
1		Refrigerator removal	66.00	3-01-26-305-000-294	B		Sanitation: Other	R	12/13/23	12/13/23		12878	N
Vendor Total:			66.00										
COLLI005 COLLIERS ENGINEERING/DESIGN													
23-00591	05/08/23	Remediation 88-6 Portland Rd											
4		Remediation 88-6 Portland Rd	243.84	C-04-14-108-000-555	B	Ord 14-08	Construction Contracts	R	05/08/23	12/14/23		902231	N
23-00844	07/13/23	Prof. eng.drainage improvement											
8		Prof. eng.drainage improvement	428.95	3-01-20-165-000-245	B		Engineering-Storm Water	R	12/14/23	12/14/23		902242	N
23-00925	08/02/23	Jones Creek dredging											
5		Jones Creek dredging	67.50	3-01-20-165-000-299	B		Engineering- Misc Engineering	R	12/14/23	12/14/23		903165	N
23-01154	09/29/23	MONMOUTH HILLS STORMWATER											
4		MONMOUTH HILLS STORMWATER	6,028.90	C-04-14-108-000-510	B	Ord 14-08	Engineer	R	12/14/23	12/14/23		902226	N
23-01252	10/20/23	fema grant award flood mitigat											
2		fema grant award flood mitigat	45,033.65	C-04-14-108-000-555	B	Ord 14-08	Construction Contracts	R	10/20/23	12/14/23		902228	N
23-01254	10/20/23	Engineer Bayside/Marie Avenue											
2		Engineer Bayside/Marie Avenue	1,069.88	C-04-23-101-000-201	B	ORD#23-10	Bayside/Marie Ave (NJDOT)	R	10/20/23	12/14/23		903116	N
23-01312	11/03/23	Engineering 88-6 Portland Road											
1		Engineering 88-6 Portland Road	5,966.25	C-04-14-108-000-555	B	Ord 14-08	Construction Contracts	R	11/03/23	12/14/23		902232	N
Vendor Total:			58,838.97										

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COMCAST COMCAST															
23-01475	12/14/23	151 navesink avenue													
1		151 navesink avenue	194.48	3-01-31-450-000-213	B Telecommunications	R	12/14/23	12/14/23	151 NAVESINK						N
2		first aid building	217.23	3-01-31-450-000-213	B Telecommunications	R	12/14/23	12/14/23	FIRST AID						N
3		22 snugharbor avenue	238.02	3-01-31-450-000-213	B Telecommunications	R	12/14/23	12/14/23	22 SNUGHARBOR						N
4		22 snugharbor avenue	155.33	3-05-55-502-000-213	B Sewer: Telephone	R	12/14/23	12/14/23	22 SNUGHARBOR						N
5		40 shore drive	192.72	3-05-55-502-000-213	B Sewer: Telephone	R	12/14/23	12/14/23	40 SHORE DR						N
			997.78												
Vendor Total:			997.78												
DAV02 DAVISON, EASTMAN, MUNOZ, LEDERMAN															
23-00016	01/09/23	Borough Attorney													
71		Retainer	5,500.00	3-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	12/13/23	12/13/23	409305						N
72		Hourly	4,629.21	3-01-20-155-000-252	B Legal Services: Consultants Hourly	R	12/13/23	12/13/23	409306						N
73		Adams/Healy/Brown/Davis	135.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	12/13/23	12/13/23	409310						N
74		Captains Cove	135.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	12/13/23	12/13/23	409307						N
75		Nina Conway	765.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	12/13/23	12/13/23	409308						N
76		Highlander Development	360.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	12/13/23	12/13/23	409309						N
77		Serghis	218.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	12/13/23	12/13/23	409311						N
78		Agate Construction	375.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	12/13/23	12/13/23	409312						N
			12,117.21												
Vendor Total:			12,117.21												
DEANM005 DEAN MISIURA															
23-01492	12/15/23	TAX OVERPAYMENT													
1		TAX OVERPAYMENT	1,251.00	3-01-99-999-000-205	B Tax Overpayments	R	12/15/23	12/15/23	B48/L2						N
Vendor Total:			1,251.00												
EAGLEPOI EAGLE POINT GUN/TJ MORRIS/SON															
22-01204	11/02/22	Ammo													
1		P9HS1G1 124gr hydra shock	615.80	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23	144518						N
2		P40HS1G 180gr Hydra Shock	615.80	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23	148039						N
3		AE9AP 124gr FMJ Amer Eagle	1,019.35	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23	135147						N
4		AE40R1 180gr FMJ Amer Eagle	1,491.24	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23	146956						N
5		AE223 55gr FMJ BT Amer Eagle	2,112.88	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23	151271						N

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EAGLEPOI EAGLE POINT GUN/TJ MORRIS/SON												
	22-01204	11/02/22	Ammo	Continued								
	6		FBIQ Targets	93.60	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23		145924	N
	7		FBIQ-R Targets (50% Reduced)	87.36	2-01-25-240-000-207	B Police: Ammo	R	11/02/22	12/14/23		145924	N
				6,036.03								
			Vendor Total:	6,036.03								
EUGEN005 EUGENE VENTIMIGLIA												
	23-01486	12/15/23	medicare reimbursement									
	1		medicare reimbursement	2,266.30	3-01-36-472-000-000	B Statutory: Social Security	R	12/15/23	12/15/23		SEPT-DEC 2023	N
			Vendor Total:	2,266.30								
FELIC005 FELICIA STRATTON												
	23-01487	12/15/23	Medicare Reimbursement									
	1		Medicare Reimbursement	2,077.20	3-01-36-472-000-000	B Statutory: Social Security	R	12/15/23	12/15/23		MARCH-NOV. 2023	N
			Vendor Total:	2,077.20								
FRANK010 FRANK & SHARON KEENAN												
	23-01489	12/15/23	TAX OVERPAYMENT									
	1		TAX OVERPAYMENT	1,595.65	3-01-99-999-000-205	B Tax Overpayments	R	12/15/23	12/15/23		B22.1/L5.02	N
			Vendor Total:	1,595.65								
FRANNY01 FRANNY'S PIZZA												
	23-01383	11/21/23	draw down									
	1		draw down	232.00	3-01-28-360-000-128	B Community Ctr: Meetings & Conferences	R	11/21/23	12/15/23		26117	N
			Vendor Total:	232.00								
GANNE005 GANNETT NJ												
	23-01483	12/15/23	ADVERTISEMENT									
	1		ADVERTISEMENT	766.64	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	12/15/23	12/15/23		5871581	N
	2		ADVERTISEMENT	188.60	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	12/15/23	12/15/23		6034719	N
	3		ADVERTISEMENT	199.36	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	12/15/23	12/15/23		5964955	N
	4		ADVERTISEMENT	45.12	3-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	12/15/23	12/15/23		5964955	N

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GANNE005 GANNETT NJ							
			Continued				
	23-01483 12/15/23 ADVERTISEMENT		Continued				
	5 ADVERTISEMENT		74.60 3-01-21-180-000-220	B Municipal Land Use Law: Advertising	R	12/15/23 12/15/23	5943339 N
	6 ADVERTISEMENT		373.20 3-01-20-120-000-220	B Municipal Clerk: Advertising	R	12/15/23 12/15/23	5943339 N
			1,647.52				
	Vendor Total:		1,647.52				
GENER005 GENERAL CODE LLC							
	23-01478 12/14/23 replacement copy of code books						
	1 replacement copy of code books		125.00 3-01-20-120-000-258	B Municipal Clerk: Codification	R	12/14/23 12/14/23	GC0011654 N
	23-01481 12/14/23 Supplemental #6						
	1 Supplemental #6		2,765.00 3-01-20-120-000-258	B Municipal Clerk: Codification	R	12/14/23 12/14/23	PG000034614 N
	Vendor Total:		2,890.00				
GRANT005 GRANT RITE MANAGEMENT CORP.							
	22-01012 09/12/22 GRANT CONSULTING SERVICES						
	13 GRANT CONSULTING SERVICES		3,093.75 T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	09/12/22 12/13/23	1658 N
	Vendor Total:		3,093.75				
H2MAS005 H2M ASSOCIATES, INC.							
	23-00026 01/09/23 Sanitary Engineer						
	12 Sanitary Engineer		5,216.56 3-05-55-502-000-151	B Sewer: Consultants - Other	R	12/13/23 12/13/23	255984 N
	23-00897 07/21/23 Phase 2 sanitary sewer improv						
	1 Phase 2 sanitary sewer improv		2,500.00 C-06-22-101-000-201	B ORD#22-07 PHASE I&II SANITARY SEWER	R	07/21/23 12/13/23	255770 N
	Vendor Total:		7,716.56				
HALET005 HALE TRAILER							
	23-00170 02/03/23 20 FOOT CONTAINER						
	11 20 FOOT CONTAINER		95.00 T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	02/03/23 12/14/23	1740211 N
	Vendor Total:		95.00				

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HOL01 HOLMAN, FRENIA, ALLISON PC													
		23-01267	10/24/23	Utility study									
		2		Utility study	1,770.00	3-05-55-502-000-294	B Sewer: Other	R	10/24/23	12/14/23		58199	N
		Vendor Total:			1,770.00								
FORENSIC INST. FOR FORENSIC PSYCHOLOGY													
		23-01364	11/20/23	Physicals									
		1		Psychological - wojdylak	525.00	3-01-25-240-000-240	B Police: Physicals	R	11/20/23	12/13/23		19427	N
		Vendor Total:			525.00								
INTERNAT INTERNATIONAL ASS.OF CHIEFS													
		23-01344	11/16/23	Dues									
		1		Active Dues 2024	190.00	3-01-25-240-000-227	B Police: Dues	R	11/16/23	12/13/23		0320711	N
		Vendor Total:			190.00								
INTER005 INTERNATIONAL FLAG & DECORATIN													
		23-00385	03/23/23	fix/maintenance flag poles									
		1		fix/maintenance flag poles	2,110.00	3-01-26-310-000-154	B B&G: Equipment Maintenance	R	03/23/23	12/13/23		1313	N
		Vendor Total:			2,110.00								
JCPL JCP & L													
		23-01472	12/14/23	2 miller st									
		1		2 miller st	3.25	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222107	N
		2		42 shore dr	731.79	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222106	N
		3		streetscape	312.39	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222105	N
		4		27a s 2nd st	204.58	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222104	N
		5		waterwitch avenue	16.73	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222100	N
		6		firehouse	768.96	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222101	N
		7		27 s 2nd st	594.54	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222103	N
		8		201-203 bay avenue	67.59	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95787059077	N
		9		waterwitch/bay avenue	8.90	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222097	N
		10		linden avenue	11.08	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222098	N
		11		waterwitch receptacles	35.67	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95099222099	N
		12		public works	91.14	3-01-31-430-000-215	B Electric	R	12/14/23	12/14/23		95079347227	N

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	Item Description				Enc Date Date	Date		Excl
JCPL JCP & L	Continued							
23-01472	12/14/23 2 miller st		Continued					
	13 22 snugharbor avenue	983.93	3-01-31-430-000-215	B Electric	R	12/14/23 12/14/23	95069401067	N
	14 north street	549.14	3-05-55-502-000-214	B Sewer: Gas & Electric	R	12/14/23 12/14/23	95049474456	N
	15 40 shore drive	3,666.68	3-05-55-502-000-214	B Sewer: Gas & Electric	R	12/14/23 12/14/23	95049474455	N
	16 valley st pump station	13.40	3-05-55-502-000-214	B Sewer: Gas & Electric	R	12/14/23 12/14/23	95099222102	N
		<u>8,059.77</u>						
	Vendor Total:	8,059.77						
KEVIN030 KEVIN E. ROAKE								
23-01485	12/15/23 medicare reimbursement							
	1 medicare reimbursement	164.90	3-01-36-472-000-000	B Statutory: Social Security	R	12/15/23 12/15/23	DECEMBER 2023	N
	Vendor Total:	164.90						
LIBER005 LIBERTY FENCE CO. INC.								
23-00724	06/07/23 Supply/Install fencing							
	1 Supply/Install fencing	4,000.00	C-04-23-101-000-206	B ORD#23-10 Vets Memorial	R	06/07/23 12/14/23	10/27/23	N
	2 Additional parts	1,200.00	C-04-23-101-000-206	B ORD#23-10 Vets Memorial	R	07/27/23 12/14/23	10/27/23	N
		<u>5,200.00</u>						
	Vendor Total:	5,200.00						
MARIA015 MARIAN ROGERS CROAK								
23-01490	12/15/23 TAX OVERPAYMENT							
	1 TAX OVERPAYMENT	1,029.46	3-01-99-999-000-205	B Tax Overpayments	R	12/15/23 12/15/23	B11.05/L7	N
	Vendor Total:	1,029.46						
MASTE005 MASTER MAINTENANCE OF RED BANK								
23-01452	12/13/23 Cleaning of the community cent							
	1 Cleaning of the community cent	300.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	12/13/23 12/13/23	6228	N
	2 Cleaning of the community cent	300.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	12/13/23 12/13/23	6262	N
		<u>600.00</u>						
	Vendor Total:	600.00						

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MON02 MONMOUTH COUNTY TREASURER								
	23-01394 11/29/23 haul sweeping/equipment							
	1 haul sweeping/equipment		1,671.75 3-01-26-290-000-294 B Streets: Other	R	11/29/23	12/13/23	011-2023-1	N
	2 dredge basin at VFW		4,008.33 3-01-26-290-000-294 B Streets: Other	R	11/29/23	12/13/23	010-2023-1	N
			<u>5,680.08</u>					
	Vendor Total:		5,680.08					
NJAMERIC NEW JERSEY AMERICAN WATER								
	23-01471 12/14/23 27 shore drive							
	1 27 shore drive		22.67 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	27 SHORE DR	N
	2 bay ave park		373.62 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	BAY AVE PARK	N
	3 s bay avenue		22.67 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	S BAY AVENUE	N
	4 linden avenue		22.67 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	LINDEN AVENUE	N
	5 boro garage		31.43 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	BORO GARAGE	N
	6 waterwitch avenue		48.94 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	WATERWITCH AVE	N
	7 42 shore dr		31.43 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	42 SHORE DR	N
	8 22 snug harbor avenue		74.23 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	22 SNUGHARBOR	N
	9 17-1 shore drive		199.10 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	17-1 SHORE DR	N
	10 151 navesink avenue		242.39 3-01-31-445-000-219 B Water	R	12/14/23	12/14/23	151 NAVESINK AV	N
	11 17-1 shore dr hydrant		119.42 3-01-35-410-000-201 B Contingent	R	12/14/23	12/14/23	17-1 SHORE	N
	12 40 shore drive		223.10 3-05-55-502-000-219 B Sewer: Water	R	12/14/23	12/14/23	40 SHORE DR	N
	13 gravelly pt road		242.39 3-05-55-502-000-219 B Sewer: Water	R	12/14/23	12/14/23	GRAV PT ROAD	N
	14 123 hydrants		7,244.70 3-05-55-502-000-219 B Sewer: Water	R	12/14/23	12/14/23	123 HYDRANTS	N
			<u>8,898.76</u>					
	Vendor Total:		8,898.76					
NJNG NEW JERSEY NATURAL GAS								
	23-01463 12/13/23 22 snugharbor avenue							
	1 22 snugharbor avenue		279.34 3-01-31-446-000-218 B Natural Gas	R	12/13/23	12/13/23	22 SNUGHARBOR	N
	2 public works		42.00 3-01-31-446-000-218 B Natural Gas	R	12/13/23	12/13/23	PUBLIC WORKS	N
	3 s 2nd st		318.68 3-01-31-446-000-218 B Natural Gas	R	12/13/23	12/13/23	S 2ND ST	N
	4 56 waterwitch avenue		78.62 3-01-31-446-000-218 B Natural Gas	R	12/13/23	12/13/23	56 WATERWITCH	N
	5 shore drive		204.93 3-01-31-446-000-218 B Natural Gas	R	12/13/23	12/13/23	56 WATERWITCH	N
	6 shore drive		136.81 3-01-35-410-000-201 B Contingent	R	12/13/23	12/13/23	56 WATERWITCH	N
			<u>1,060.38</u>					

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	Item Description					Enc Date Date	Date Invoice	Excl
NJNG NEW JERSEY NATURAL GAS Continued								
23-01473	12/14/23 151 Navesink Avenue							
	1 151 Navesink Avenue		954.55	3-05-55-502-000-214	B Sewer: Gas & Electric	R 12/14/23 12/14/23	151 NAVESINK	N
	Vendor Total:		2,014.93					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC								
23-01479	12/14/23 ad #23248							
	1 ad #23248		79.05	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19805	N
	2 ad #23276,23277,23278		47.74	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19901	N
	3 ad #23285		5.27	3-01-21-180-000-220	B Municipal Land Use Law: Advertising	R 12/14/23 12/14/23	19901	N
	4 ad #23310		8.99	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19944	N
	5 ad #23251		9.61	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19807	N
	6 ad #23231		10.23	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19734	N
	7 ad #23162		16.43	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19572	N
	8 ad #23200,23201		28.83	3-01-20-120-000-220	B Municipal Clerk: Advertising	R 12/14/23 12/14/23	19668	N
			206.15					
	Vendor Total:		206.15					
NJLM NJ STATE LEAG.OF MUNICIPALITIE								
23-01421	11/30/23 laborer ad							
	1 laborer ad		115.00	3-01-26-290-000-294	B Streets: Other	R 11/30/23 12/13/23	SD19906	N
23-01455	12/13/23 budgeting for elected official							
	1 budgeting for elected official		75.00	3-01-20-110-000-228	B Mayor/Council: Meetings & Conferences	R 12/13/23 12/13/23	BUDGET CONFEREN	N
	Vendor Total:		190.00					
ONE CALL ONE CALL CONCEPTS, INC.								
23-01457	12/13/23 Mark-Outs November 2023							
	1 Mark-Outs November 2023		86.87	3-05-55-502-000-154	B Sewer: Equipment Maintenance	R 12/13/23 12/13/23	3115089	N
	Vendor Total:		86.87					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
PATRI040 PATRICK DEMPSEY								
	23-01491 12/15/23 TAX OVERPAYMENT							
	1 TAX OVERPAYMENT		4,020.27	3-01-99-999-000-205	B Tax Overpayments	R 12/15/23 12/15/23	B22/L1	N
	Vendor Total:		4,020.27					
RICOH005 RICOH USA, INC.								
	23-01476 12/14/23 monthly charge							
	1 monthly charge		367.30	3-01-26-310-000-170	B B&G: Leased Equipment	R 12/14/23 12/14/23	5068524662	N
	Vendor Total:		367.30					
SEABO005 SEABOARD WELDING SUPPLY, INC.								
	23-01454 12/13/23 acetylene/oxygen							
	1 acetylene/oxygen		69.25	3-01-26-310-000-170	B B&G: Leased Equipment	R 12/13/23 12/13/23	960622	N
	Vendor Total:		69.25					
SHORE015 SHORELANDS CONSTRUCTION, INC.								
	22-00707 06/21/22 WATERWITCH WASTEWATER PUMP STA							
	9 WATERWITCH WASTEWATER PUMP STA		32,683.00	C-06-22-101-000-201	B ORD#22-07 PHASE I&II SANITARY SEWER	R 06/21/22 12/13/23	PAYMENT #9	N
	Vendor Total:		32,683.00					
SPECTROL SPECTROTEL, INC.								
	23-00593 05/08/23 Internet connectivity service							
	7 Internet connectivity service		1,581.31	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R 05/08/23 12/14/23	11958941	N
	Vendor Total:		1,581.31					
STAPLES STAPLES ADVANTAGE								
	23-01371 11/21/23 office supplies							
	1 office supplies		287.68	3-01-25-260-000-294	B First Aid: Other	R 11/21/23 12/13/23	3553026650	N
	2 office supplies		101.98	3-01-20-152-000-203	B Central Services: Consumable Supplies	R 11/21/23 12/13/23	3553026650	N
	3 office supplies		36.08	3-01-20-152-000-201	B Central Services: Office Supplies	R 11/21/23 12/13/23	3553026650	N
			<u>425.74</u>					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
STAPLES STAPLES ADVANTAGE								
Continued								
23-01387	11/28/23 Office Supplies							
	1 Office Supplies		307.10	3-01-28-360-000-101	B Community Ctr: Office Supplies	R 11/28/23 12/13/23	3554124236	N
	2 Office Supplies		50.67	3-01-20-152-000-201	B Central Services: Office Supplies	R 11/28/23 12/13/23	3554124236	N
			<u>357.77</u>					
23-01433	12/04/23 Office Supplies							
	1 Item #24403725 Command Strips		69.77	3-01-25-240-000-201	B Police: Office Supplies	R 12/04/23 12/13/23	3554194951	N
	2 black pen		2.78	3-01-20-145-000-201	B Tax Collection: Office Supplies	R 12/04/23 12/13/23	3554194951	N
			<u>72.55</u>					
	Vendor Total:		856.06					
STA04 STATE OF NJ								
23-01482	12/15/23 IMMEDIATE BILL							
	1 IMMEDIATE BILL		12.87	T-03-56-850-000-016	B Trust: Accumulated Leave	R 12/15/23 12/15/23	6/30/2021	N
	2 IMMEDIATE BILL		8.16	T-03-56-850-000-016	B Trust: Accumulated Leave	R 12/15/23 12/15/23	9/30/2021	N
	3 CYCLE		1,109.05	T-03-56-850-000-016	B Trust: Accumulated Leave	R 12/15/23 12/15/23	9/30/2020	N
	4 SUMMARY-COLL		373.07	T-03-56-850-000-016	B Trust: Accumulated Leave	R 12/15/23 12/15/23	9/30/2020	N
	5 SUMMARY-COLL		1,377.67	T-03-56-850-000-016	B Trust: Accumulated Leave	R 12/15/23 12/15/23	9/30/2020	N
			<u>2,880.82</u>					
	Vendor Total:		2,880.82					
SUBUR005 SUBURBAN DISPOSAL INC.								
23-01465	12/13/23 November 2023							
	1 November 2023		34,000.00	3-01-26-306-000-284	B Sanitation Contract: Solid waste	R 12/13/23 12/13/23	10086	N
	2 November 2023		14,416.75	3-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R 12/13/23 12/13/23	10086	N
	3 November 2023		2,596.24	3-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R 12/13/23 12/13/23	10086	N
			<u>51,012.99</u>					
	Vendor Total:		51,012.99					
TM T&M ASSOCIATES								
23-01460	12/13/23 17 Locust Street							
	1 17 Locust Street		2,208.75	T-03-56-875-000-182	B LUB2023-02 Catcherman B101 L27.04	R 12/13/23 12/13/23	SE453007	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TM T&M ASSOCIATES Continued													
23-01460	12/13/23	17 Locust Street		Continued									
		2 32 Shrewsbury Avenue			441.00	T-03-56-875-000-159	B TRUST: LUB2021-07 Farrell B43 L7	R	12/13/23	12/13/23		SE453005	N
					2,649.75								
23-01484	12/15/23	Chia											
		1 Chia			1,288.45	T-03-56-875-000-155	B TRUST: CHIA B41 L13.01 Perf Guarantee	R	12/15/23	12/15/23		SE454481	N
		Vendor Total:			3,938.20								
TOMSA T.O.M.S.A.													
23-01453	12/13/23	November 2023											
		1 November 2023			58,060.06	3-05-55-502-000-196	B Sewer: TOMSA	R	12/13/23	12/13/23		NOVEMBER 2023	N
		Vendor Total:			58,060.06								
THORC005 THOR CONSTRUCTION													
23-01064	09/07/23	IMPROVEMENTS VETERANS PARK											
		1 IMPROVEMENTS VETERANS PARK			37,682.96	C-04-23-101-000-206	B ORD#23-10 Vets Memorial	R	09/07/23	12/13/23		PAYMENT #1	N
		Vendor Total:			37,682.96								
RECLAMAT TREASURER, COUNTY OF MONMOUTH													
23-01461	12/13/23	Reclamation Center											
		1 Reclamation Center			484.86	3-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	12/13/23	12/13/23		NOVEMBER 2023	N
		2 Reclamation Center			17.61	3-01-26-308-000-285	B Recycling Tax	R	12/13/23	12/13/23		NOVEMBER 2023	N
					502.47								
		Vendor Total:			502.47								
USBAN015 US BANK C/F ACTLIEN HOLDING													
23-01462	12/13/23	LIEN REDEMPTION											
		1 LIEN REDEMPTION			23,477.77	T-03-56-851-000-003	B Trust: Redemption O/S Liens	R	12/13/23	12/13/23		B27/L11	N
		2 PREMIUM BID			56,700.00	T-03-56-851-000-001	B Trust: Tax Sale Premiums	R	12/13/23	12/13/23		B27/L11	N
					80,177.77								
		Vendor Total:			80,177.77								

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description				Enc Date	Date	Date		Excl
US FOOD US FOODS, INC.									
23-01480	12/14/23 Turkeys for Thanksgiving								
	1 Turkeys for Thanksgiving	1,538.89	3-01-28-385-000-244	B	Public Events: Special Events	R	12/14/23	12/14/23	2383009 N
	Vendor Total:	1,538.89							
VARAKIYU VARAKIYU ENTERPRISES LLC									
23-00918	08/01/23 janitorial supplies								
	8 janitorial supplies	523.11	3-01-26-310-000-116	B	B&G: Janitorial Supplies	R	08/01/23	12/14/23	2770 N
	Vendor Total:	523.11							
VERIZON1 VERIZON									
23-01469	12/13/23 17-1 Shore Drive								
	1 17-1 Shore Drive	275.95	3-01-31-450-000-213	B	Telecommunications	R	12/13/23	12/13/23	12/1/23 N
	Vendor Total:	275.95							
VERIZ005 VERIZON									
23-01470	12/13/23 Fios								
	1 Fios	149.00	3-01-31-450-000-213	B	Telecommunications	R	12/13/23	12/13/23	12/4/23 N
	Vendor Total:	149.00							
VERIZ015 VERIZON CONNECT									
23-01458	12/13/23 Monthly billing								
	1 Monthly billing	25.00	3-01-31-450-000-213	B	Telecommunications	R	12/13/23	12/13/23	3186324 N
	Vendor Total:	25.00							
VIKIN005 VIKING PEST CONTROL									
23-01474	12/14/23 pest control								
	1 pest control	30.00	3-01-26-310-000-178	B	B&G: Building Maintenance	R	12/14/23	12/14/23	900788657 N
	2 pest control	30.00	3-01-26-310-000-178	B	B&G: Building Maintenance	R	12/14/23	12/14/23	900788435 N
		60.00							
	Vendor Total:	60.00							

December 15, 2023
11:57 AM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
WEINE005 WEINER LAW GROUP LLP										
	23-01459 12/13/23 15 Barberie Avenue									
	1 15 Barberie Avenue		375.00	T-03-56-875-000-173	B TRUST: LUB2022-06 Martin B77 L15	R	12/13/23	12/13/23	304677	N
	2 32 Shrewsbury Avenue		975.00	T-03-56-875-000-159	B TRUST: LUB2021-07 Farrell B43 L7	R	12/13/23	12/13/23	304682	N
			1,350.00							
	Vendor Total:		1,350.00							
ZEEK ZEEK'S TEE'S										
	23-01385 11/28/23 Uniform/fire prevention									
	1 Uniform/fire prevention		130.62	3-01-25-265-000-132	B Uniform Fire: Uniform Clothing & Access.	R	11/28/23	12/13/23	23-3077	N
	Vendor Total:		130.62							
<hr/>										
Total Purchase Orders:	76	Total P.O. Line Items:	165	Total List Amount:	524,907.29	Total Void Amount:	0.00			

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	6,036.03	0.00	6,036.03	0.00	0.00	6,036.03
	3-01	186,430.29	0.00	186,430.29	0.00	0.00	186,430.29
	3-05	<u>78,375.50</u>	<u>0.00</u>	<u>78,375.50</u>	<u>0.00</u>	<u>0.00</u>	<u>78,375.50</u>
Year Total:		264,805.79	0.00	264,805.79	0.00	0.00	264,805.79
CAPITAL PROJECTS							
	C-04	112,462.77	0.00	112,462.77	0.00	0.00	112,462.77
	C-06	<u>43,912.25</u>	<u>0.00</u>	<u>43,912.25</u>	<u>0.00</u>	<u>0.00</u>	<u>43,912.25</u>
Year Total:		156,375.02	0.00	156,375.02	0.00	0.00	156,375.02
TRUST NON BUDGET-TWO RIVER							
	T-03	97,690.45	0.00	97,690.45	0.00	0.00	97,690.45
Total of All Funds:		<u><u>524,907.29</u></u>	<u><u>0.00</u></u>	<u><u>524,907.29</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>524,907.29</u></u>



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-249

ADOPTING CORRECTIVE ACTION PLAN FOR THE 2022 MUNICIPAL AUDIT

WHEREAS, the Audit for the year ending December 31, 2022 has been previously received and reviewed by the members of the Mayor and Borough Council, and

WHEREAS, any Recommendations of the Audit requires that a Corrective Action Plan be undertaken, and

WHEREAS, the Audit report concluded that there were no audit findings.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Members of the Borough Council hereby adopt the Corrective Action Plan, as submitted by the Borough Chief Finance Officer.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be placed on file in the office of the Borough Clerk and that a copy be electronically forwarded to the State of New Jersey.

Motion to Approve R 23-249:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-250
APPOINTING SPECIAL POLICE OFFICERS

WHEREAS, the Borough of Highlands from time-to-time has the need to employ Special Police Officers; and

WHEREAS, the Chief of Police has made recommendations to the Governing Body regarding appointment of said officers;

NOW, THEREFORE, BE IN RESOLVED by the Governing Body of the Borough of Highlands that the following persons be and hereby are appointed Special Officers of the Borough of Highlands for a one-year term from January 1, 2024 through December 31, 2024:

Special Officer Class II Yanni Gouzouassis

Motion to Approve R 23-250:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-251

AUTHORIZING EXECUTION OF A TRANSPORTATION AGREEMENT WITH THE COUNTY OF MONMOUTH FOR THE SPECIAL CITIZENS AREA TRANSPORTATION SYSTEM (SCAT)

WHEREAS, the Monmouth County Board of County Commissioners has established the Special Citizens Area Transportation System (hereinafter referred to as "SCAT"); and

WHEREAS, the Borough of Highlands has requested that the County provide such services to eligible residents; and

WHEREAS, it is necessary to set forth the responsibilities of both parties in a written agreement outlining the mutual covenants and conditions for consideration; and

WHEREAS, the services to be provided will include transportation to and from local food markets for eligible residents; and

WHEREAS, such services will be provided for a half day, at the per diem rate of \$155.00, to be billed on a quarterly basis; and

WHEREAS, the contract shall be in effect from January 1, 2024 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that the Mayor and Municipal Clerk are hereby authorized to execute the Transportation Agreement with the County of Monmouth for the Special Citizens Area Transportation System for the period of January 1, 2024 through December 31, 2024.

BE IF FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Director of the Monmouth County Division of Transportation.

Motion to Approve R 23-251:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-22

AMENDING CHAPTER 21, ARTICLE XIV (ESTABLISHMENT OF DISTRICTS) BY ADDING NEW SECTION 21-81A (PRIVATELY OWNED SALT STORAGE) AND AMENDING SECTION 21-81 (OUTDOOR STORAGE) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

WHEREAS, the New Jersey Department of Environmental Protection Stormwater Discharge Master General Permit Renewal requires the adoption of a salt storage ordinance for all Tier A municipalities.

BE IT ORDAINED by the Borough Council of the Borough of Highlands, County of Monmouth and State of New Jersey, as follows:

!

CHAPTER 21 (Establishment of Districts) is hereby amended by adding the following new Section and amends **Chapter 21, Article XIV (Establishment of Districts), Section 81 (Outdoor Storage)** as follows: (additions are shown in underlines, deletions are shown as ~~strikeovers~~.)

SECTION 21-81 OUTDOOR STORAGE.

A. Residential Districts.

1. Outdoor storage and display of any kind of nature, except storage of those items customarily used in conjunction with a residential occupancy and owned by the occupant or pursuant to Section 21-81A, et seq., of this Chapter, are prohibited in all residence districts.

...

B. Nonresidential Districts.

1. No storage area shall be located in a required front yard or in a required side yard adjoining a street.
2. No article, equipment, vehicle, supplies, or material shall be kept or stored outside the confines of any building unless the same is allowed by this article or pursuant to Section 21-81A, et seq., of this Chapter or is screened by special planting or fencing, as approved by the Board, and maintained in good condition, so that it shall not be visible from any adjacent property or public street. Any outdoor storage area shall meet the location requirements for accessory structures. Storage of trailers or use of trailers for storage is prohibited.

All other provisions of **Section 21-81 (Outdoor Storage)** shall remain unchanged.

!!

SECTION 21-81A PRIVATELY OWNED SALT STORAGE.

SECTION 21-81A.1. Purpose.

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Highlands to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION 21-81A.2. Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 - 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 - 3. The structure shall be erected on an impermeable slab;
 - 4. The structure cannot be open sided; and
 - 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
 - F. “Resident” means a person who resides on a residential property where de-icing material is stored.

SECTION 21-81A.3. Deicing Material Storage Requirements.

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
 - 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 - 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 - 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 - 4. Loose materials shall be covered as follows:

- a. The cover shall be waterproof, impermeable, and flexible;
- b. The cover shall extend to the base of the pile(s);
- c. The cover shall be free from holes or tears;
- d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
- e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

- 5. Containers must be sealed when not in use; and
 - 6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
- 1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION 21-81A.4. Exemptions.

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section 21-81A.3 above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities which are regulated under another NJPDES permit.

SECTION 21-81A.5. Enforcement.

This ordinance shall be enforced by the Code Enforcement Officer and/or other Municipal Officials of the Borough of Highlands during the course of ordinary enforcement duties.

SECTION 21-81A.6. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in the penalties set forth in Chapter 3, §3-9, of this Code.

All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

IV

If any section, subparagraph, sentence, clause or phrase of this Ordinance shall be held to be invalid, such decision shall not invalidate the remaining portion of this Ordinance.

V

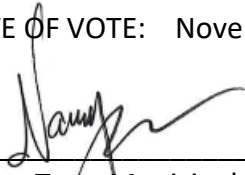
This Ordinance shall take effect upon adoption and publication according to law.

First Reading and Set Hearing Date for O-23-22:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK						X
MELNYK	X		X			
OLSZEWSKI		X	X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: November 1, 2023


 Nancy Tran, Municipal Clerk
 Borough of Highlands

Public Hearing for O-23-22:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 20, 2023

 Carolyn Broullon, Mayor

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-23

DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

WHEREAS, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

WHEREAS, Chapter 7-3.6B of the Borough Code governs applications for restricted parking in front of residences occupied by persons with disabilities; and

WHEREAS, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

WHEREAS, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

A parking space on Waterwitch Ave., 8 feet north of utility pole #BT40090HB, is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to the resident of 121 Waterwitch Ave., Apt. C-4. A sign shall be installed specifically identifying the parking space in accordance with Chapter 7-3.6B of the Borough Code.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-23-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK		X	X			
OLSZEWSKI	X		X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 6, 2023



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: December 20, 2023

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands