



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, March 01, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. February 15, 2023 Meeting Minutes
2. February 15, 2023 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

3. O-23-03 Amending Chapter VII, Schedule I “No Parking” of the Code of the Borough of Highlands Related to Areas of No Parking on Valley Street
4. O-23-04 Authorizing the Private Sale of Block 101, Lot 3.03 in the Borough of Highlands, State of New Jersey Pursuant to N.J.S.A. 40A:12-1 Et Seq.

OTHER BUSINESS

5. Environmental Commission Presentation

RESOLUTIONS

6. R 23-067 Authorizing Retention of Glenn Forney to Serve as Mediator to Facilitate Reaching an Agreement as to a Tax Allocation Method and Sharing of Savings from Regionalization
7. R 23-068 Amending 2023 Temporary Budget
8. R 23-069 Accepting Recommendations of the Borough of Highlands Environmental Commission in Connection with a Project Known as the NY & NJ Harbor & Tributaries Focus Area Feasibility Study by the US Army Corps of Engineers and Authorizing Submission of Same to the US Army Corps of Engineers

CONSENT AGENDA

9. R 23-070 Ratifying Acceptance of Bid for the Sale of Block 47, Lot 10 in the Borough of Highlands, County of Monmouth, State of New Jersey

10. R 23-071 Appointing a Patrolman

11. R 23-072 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for Street Sweeping Services

12. R 23-073 Approving Closeout Final Change Order and Declaring Acceptance of the Contract for North Street Stormwater Pump Station Electrical Upgrades

13. R 23-074 Authorizing Payment of Bills

14. R 23-075 Cancel Tax Overpayments

15. R 23-076 Authorizing the Execution of an Interlocal Service Agreement Between the Borough of Highlands and the Borough of Atlantic Highlands for Routine Mechanical Repair and Maintenance of Highlands' Vehicles, Equipment and Trucks (Excluding Fire Trucks)

16. R 23-077 Approving Request for Waiver of Alcohol Ban for Community Center Rental

REPORTS

17. Mayor's Report

18. Borough Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

19. Attorney-Client Privilege – Electric Vehicle and Solar Ordinance

20. Pending or Anticipated Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-03

AMENDING CHAPTER VII, SCHEDULE I "NO PARKING" OF THE CODE OF THE BOROUGH OF HIGHLANDS RELATED TO AREAS OF NO PARKING ON VALLEY STREET

WHEREAS, Chapter 7, Section 3.4 of the Borough Code establishes the streets or parts of streets where there shall be no parking; and

WHEREAS, the Chief of Police has analyzed and evaluated the Borough Code and has recommended certain changes; and

WHEREAS, the governing body finds that these recommendations should be adopted for the general safety, health and welfare of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 7-3.4 entitled "Parking Prohibited at All Times on Certain Streets", Schedule I, Section 7A-1 entitled "No Parking", shall be amended by adding the following:

SCHEDULE I: NO PARKING

<i>NAME OF STREET</i>	<i>SIDES</i>	<i>LOCATION</i>
<i>Valley Street</i>	<i>West</i>	<i>From the northwest corner of Bay Avenue to a point 80 feet north.</i>
<i>Valley Street</i>	<i>West</i>	<i>From the southwest corner of 4th Street to a point 90 feet south.</i>

NOTE TO CODIFIER: All other portions of this Section remain the same.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-23-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-03:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-04

AUTHORIZING THE PRIVATE SALE OF BLOCK 101, LOT 3.03 IN THE BOROUGH OF HIGHLANDS, STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:12-1 ET SEQ.

WHEREAS, the Borough of Highlands (hereafter the “Borough”) is the owner of real property known as Block 101, Lot 3 located on Locust Street in the Borough of Highlands, County of Monmouth, State of New Jersey and is in the process of subdividing the lot into four lots, with one of the lots to be known as Block 101, Lot 3.03; and

WHEREAS, approval for the subdivision has been received by the Borough, and perfecting of the subdivision is pending adoption of a Resolution memorializing said approval by the Land Use Board; and

WHEREAS, the newly created Lot 3.03 will be an undersized, undevelopable and landlocked parcel and is located in the WC-2 Zone (hereinafter the “Property”); and

WHEREAS, the only property contiguous to Lot 3.03 aside from Borough-owned property is Block 101, Lot 4; and

WHEREAS, the Borough entered into a Memorandum of Understanding and First Amendment to Memorandum of Understanding with the owners of Block 101, Lot 4 which is contiguous to the newly created Lot 3.03 for the sale of the Property to the contiguous property owners; and

WHEREAS, in accordance with the terms of the Memoranda of Understanding, the Borough intends to sell Lot 3.03 to the owners of the contiguous lot, subsequent to the adoption of the Resolution by the Land Use Board and perfecting of the subdivision; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) authorizes the Township to sell municipally owned real property at a private sale to an owner of real property contiguous thereto where municipally owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and

WHEREAS, due to the fact that there is one contiguous property owner, public bidding for the sale of the Property is not necessary; and

WHEREAS, the governing body of the Borough of Highlands has determined that the Property is not needed for public use, the sale of the Property will return the Property to the tax rolls, and it is in the best interests of the Borough to offer the Property for sale at a private sale to the owner of the contiguous property.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands, County of Monmouth, State of New Jersey as follows:

SECTION I. The Borough of Highlands is the owner of the about to be newly created Block 101, Lot 3.03 which will be an undersized, undevelopable, landlocked parcel located in the WC-2 Zone.

SECTION II. In accordance with the Memorandum of Agreement and First Amendment to Memorandum of Agreement, it is the intention of the Borough to sell the Property to the owners of Block 101, Lot 4 which is contiguous to the newly created Lot 3.03 subsequent to adoption of a Resolution by the Borough of Highlands Land Use Board memorializing approval of the subdivision and perfecting of the subdivision. The purchase price shall be the agreed-upon fair market value of \$20,000.

SECTION III. The Borough of Highlands hereby authorizes the sale of newly created Block 101, Lot 3.03 to the owners of Block 101, Lot 4 upon completion of perfecting the subdivision, and further authorizes the Mayor, Municipal Clerk and Administrator to execute any and all documents necessary in order to effectuate the sale of the Property.

SECTION IV. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION V. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-23-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-04:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 15, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-067

AUTHORIZING RETENTION OF GLENN FORNEY TO SERVE AS MEDIATOR TO FACILITATE REACHING AN AGREEMENT AS TO A TAX ALLOCATION METHOD AND SHARING OF SAVINGS FROM REGIONALIZATION

WHEREAS, the governing bodies of the Borough of Sea Bright ("Sea Bright"), the Borough of Highlands ("Highlands"), and the Borough of Atlantic Highlands ("Atlantic Highlands") have agreed to move forward with mediation in an effort to come to an agreed-upon tax allocation method and again invite the three boards of education to join;

NOW THEREFORE BE IT RESOLVED that, the Mayor and Council of the Borough of Highlands hereby agree to the retention of Glenn Forney, former Deputy Assistant Commissioner of Finance for the New Jersey Department of Education, to serve as a mediator to facilitate the parties reaching an agreement on the tax allocation method and sharing of savings from regionalization; and

BE IT FURTHER RESOLVED that the Mayor and Council of Borough of Highlands hereby agree to pay one-third the cost of the mediator's fee.

Motion to Approve R 23-067:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-068

Authorizing an Amendment to the 2023 Temporary Budget

WHEREAS, The Revised Statutes of New Jersey N.J.S. 40A:4-20 provides for the adoption of emergency temporary appropriations in addition to temporary appropriations necessary for the period between the beginning of the current fiscal year and the date of the adoption of the Local Budget for the Year 2023.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following amendments to the temporary appropriations be made in the amounts and for the purposes herein set forth for the period between January 1st, 2023 and the adoption of the Local budget for the Borough of Highlands, County of Monmouth and State of New Jersey for the Year 2023.

Department	Salaries	Other Expenses	Total
General Government:			
Mayor and Borough Council	\$ 0.00	\$ 5,150.00	\$ 5,150.00
Borough Clerk	\$ 25,000.00	\$ 10,375.00	\$ 35,375.00
Borough Administrator	\$ 40,000.00	\$ 1,162.50	\$ 41,162.50
Central Services	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00
Financial Administration	\$ 40,000.00	\$ 4,500.00	\$ 44,500.00
Grants Writer	\$ 0.00	\$ 1,250.00	\$ 1,250.00
Audit	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Assessment of Taxes	\$ 11,250.00	\$ 11,125.00	\$ 22,375.00
Collection of Taxes	\$ 28,750.00	\$ 2,750.00	\$ 31,500.00
Legal Services	\$ 0.00	\$ 76,250.00	\$ 76,250.00
Municipal Prosecutor	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Engineering Services	\$ 0.00	\$ 70,000.00	\$ 70,000.00
Public Buildings & Grounds	\$ 16,250.00	\$ 24,750.00	\$ 41,000.00
Municipal Land Use Law	\$ 3,750.00	\$ 14,637.50	\$ 18,387.50
Master Plan	\$ 0.00	\$ 1,250.00	\$ 1,250.00
Shade Tree Commission	\$ 0.00	\$ 250.00	\$ 250.00
Environmental Commission	\$ 0.00	\$ 125.00	\$ 125.00
Insurance:			
Group Insurance	\$ 0.00	\$ 600,000.00	\$ 600,000.00
Group Insurance Stipend	\$ 12,000.00	0.00	\$ 12,000.00
General Liability	\$ 0.00	\$ 50,000.00	\$ 50,000.00
Workers' Compensation	\$ 0.00	\$ 100,000.00	\$ 100,000.00
Flood Insurance	\$ 0.00	\$ 10,000.00	\$ 10,000.00

Unemployment	\$ 0.00	\$ 0.00	\$ 0.00
Public Safety:			
Fire	\$ 0.00	\$ 27,700.00	\$ 27,700.00
Police	\$ 480,500.00	\$ 41,375.00	\$ 521,875.00
Dispatch	\$ 0.00	\$ 0.00	\$ 0.00
First Aid	\$ 0.00	\$ 8,875.00	\$ 8,875.00
911 Telecommunications	\$ 0.00	\$ 0.00	\$ 0.00
Emergency Management	\$ 1,050.00	\$ 7,900.00	\$ 8,950.00
School Crossing Guards	\$ 7,500.00	\$ 1,000.00	\$ 8,500.00
Municipal Court	\$ 4,625.00	\$ 1,200.00	\$ 5,825.00
Public Defender	\$ 500.00	\$ 0.00	\$ 500.00
Streets and Roads:			
Road Repair & Maintenance	\$ 110,000.00	\$ 22,250.00	\$ 132,250.00
Snow Removal	\$ 10,000.00	\$ 10,587.50	\$ 20,587.50
Health and Welfare:			
Regional Health Commission	\$ 0.00	\$ 0.00	\$ 0.00
Dog Control	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Substance Abuse Program	\$ 0.00	\$ 750.00	\$ 750.00
P.E.O.S.H.A.	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Recreation and Education:			
Beachfront Maintenance	\$ 1,500.00	\$ 2,400.00	\$ 3,900.00
Parks & Playgrounds	\$ 0.00	\$ 2,750.00	\$ 2,750.00
Public Events	\$ 0.00	\$ 1,750.00	\$ 1,750.00
Community Center	\$ 37,500.00	\$ 8,112.50	\$ 45,612.50
Uniform Fire Safety Act	\$ 10,750.00	\$ 1,840.00	\$ 12,590.00
Code Enforcement Officer	\$ 29,500.00	\$ 2,750.00	\$ 32,250.00
Code – Substandard Housing	\$ 0.00	\$ 6,250.00	\$ 6,250.00
Sanitation	\$ 5,000.00	\$ 11,000.00	\$ 16,000.00
Sanitation- Contractual Service	\$ 0.00	\$ 100,000.00	\$ 100,000.00
Monmouth Cty Reclamation Svc	\$ 0.00	\$ 53,750.00	\$ 53,750.00
Mechanical Garage	\$ 0.00	\$ 4,875.00	\$ 4,875.00
Condominium Services	\$ 0.00	\$ 9,125.00	\$ 9,125.00
Construction Code Official	\$ 625.00	\$ 4,375.00	\$ 5,000.00
Accumulated Leave	\$ 8,750.00	\$ 0.00	\$ 8,750.00
Utilities:			

Electricity	\$ 0.00	\$ 16,500.00	\$ 16,500.00
Street Lighting	\$ 0.00	\$ 14,250.00	\$ 14,250.00
Telephone	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Water	\$ 0.00	\$ 4,375.00	\$ 4,375.00
Gasoline-Fuel	\$ 0.00	\$ 22,500.00	\$ 22,500.00
Natural Gas	\$ 0.00	\$ 3,750.00	\$ 3,750.00
Telecommunications	\$ 0.00	\$ 11,250.00	\$ 11,250.00
Fire Hydrants	\$ 0.00	\$ 18,500.00	\$ 18,500.00
Deferred Charges:			
PERS	\$ 0.00	\$ 99,212.50	\$ 99,212.50
Social Security System	\$ 0.00	\$ 38,750.00	\$ 38,750.00
PFRS	\$ 0.00	\$ 379,328.75	\$ 379,328.75
DCRP	\$ 0.00	\$ 250.00	\$ 1,000.00
Contingent	\$ 0.00	\$ 2,500.00	\$ 2,500.00
TOTAL INSIDE "CAP"	\$ 892,300.00	\$ 1,483,126.75	\$ 2,375,426.75
"OUTSIDE CAPS"			
Matching Funds for Grants		\$ 3,750.00	\$ 3,750.00
LOSAP	\$ 0.00	\$ 18,750.00	\$ 18,750.00
Recycling Tax	\$ 0.00	\$ 500.00	\$ 500.00
Stormwater Management	\$ 0.00	\$ 14,375.00	\$ 14,375.00
Interlocal:			
Atlantic Highlands:			
Garage	\$ 0.00	\$ 15,000.00	\$ 15,000.00
Municipal Court	\$ 0.00	\$ 21,250.00	\$ 21,250.00
Middletown Township:			
UCC Construction	\$ 0.00	\$ 52,500.00	\$ 52,500.00
Sea Bright Lifeguards	\$ 0.00	\$ 15,500.00	\$ 15,500.00
Monmouth County 911 Dispatch	\$ 0.00	\$ 25,000.00	\$ 25,000.00
EMS/JFK Medical Services		\$ 45,000.00	\$ 45,000.00
Alliance Grant	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL OUTSIDE "CAP"	\$ 0.00	\$ 211,625.00	\$ 211,625.00
SUB TOTAL APPROPRIATIONS	\$ 892,300.00	\$ 1,966,856.25	\$ 2,859,156.25
Statutory Additions:			
Capital Improvement Fund		\$ 0.00	\$ 0.00
Payment of Bond Principal		\$ 15,000.00	\$ 15,000.00

Interest on Bonds		\$.00	\$ 0.00
Payment on Note Principal		\$ 234,002.00	\$ 234,002.00
Interest on Notes		\$ 0.00	\$ 0.00
Loan Principal		\$ 0.00	\$ 0.00
Lease Purchase			
Principal		\$ 0.00	\$ 0.00
Interest		\$ 0.00	\$ 0.00
SUB-TOTAL STATUTORY ADDITIONS	\$ 0.00	\$ 249,002.00	\$ 249,002.00
TOTAL TEMPORARY MUNICIPAL BUDGET	\$ 892,300.00	\$ 2,215,858.25	\$ 3,108,158.25
SEWER UTILITY:			
	Salaries	Other Expenses	Total
Sewer Operating	\$ 31,250.00	\$ 267,500.00	\$ 298,750.00
Group Insurance		\$ 7,500.00	\$ 7,500.00
Workers Compensation		\$ 5,500.00	\$ 5,500.00
Insurance Other		\$ 5,000.00	\$ 5,000.00
PERS		\$ 1,578.13	\$ 1,578.13
Social Security System		\$ 2,250.00	\$ 2,250.00
Sub Total	\$ 31,250.00	\$ 289,328.13	\$ 320,578.13
Statutory Additions:			
Payment of Bond Principal		\$ 71,000.00	\$ 71,000.00
Interest on Bonds		\$ 0.00	\$ 0.00
Principal/Interest on Notes/Loans		\$ 0.00	\$ 0.00
Total Statutory Additions	\$ 0.00	\$ 71,000.00	\$ 71,000.00
Total Sewer Utility Budget	\$ 31,250.00	\$ 360,328.13	\$ 391,578.13

Motion to Approve R 23-068:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-069

ACCEPTING RECOMMENDATIONS OF THE BOROUGH OF HIGHLANDS ENVIRONMENTAL COMMISSION IN CONNECTION WITH A PROJECT KNOWN AS THE NY & NJ HARBOR & TRIBUTARIES FOCUS AREA FEASIBILITY STUDY BY THE US ARMY CORPS OF ENGINEERS AND AUTHORIZING SUBMISSION OF SAME TO THE US ARMY CORPS OF ENGINEERS

WHEREAS, at the Borough of Highlands meeting on March 1, 2023, the Borough of Highlands Environmental Commission made a presentation to the Mayor and Borough Council with recommendations related to a project known as the NY & NJ Harbor & Tributaries Focus Area Feasibility Study (HATS); and

WHEREAS, coastal storms have severely impacted the North Atlantic Coast of the United States, including the New York and New Jersey Harbor region, and in response to these storms, the US Army Corps of Engineers is investigating measures to manage future flood risk in ways that support sustainability of the coastal ecosystem and surrounding communities; and

WHEREAS, the Borough of Highlands Environmental Commission wishes to submit a recommendation to the Army Corps of Engineers pursuant to a public comment period in response to the New York-New Jersey Harbor and Tributaries Study Draft Integrated Feasibility and Tier 1 Environmental Impact Statement; and

WHEREAS, the Mayor and Borough Council support the recommendations of the Borough of Highlands Environmental Commission and its submission to the Army Corps of Engineers.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that it supports the recommendations of the Borough of Highlands Environmental Commission and authorizes its submission to the Army Corps of Engineers.

BE IT FURTHER RESOLVED that the Borough Clerk shall transmit a certified copy of this Resolution to the Borough of Highlands Environmental Commission and the US Army Corps of Engineers.

Motion to Approve R 23-069:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-070

RATIFYING ACCEPTANCE OF BID FOR THE SALE OF BLOCK 47, LOT 10 IN THE BOROUGH OF HIGHLANDS, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, by way of Ordinance O-22-24, duly adopted December 21, 2022, and pursuant to N.J.S.A. 40A:12-13, the Borough authorized the sale of municipal property, Block 47, Lot 10, which is not needed for public use, to the highest bidder with a minimum bid of \$57,800.00; and

WHEREAS, in accordance with Ordinance O-22-24, duly adopted December 21, 2022, Public Notice was properly advertised for the submission of sealed bids for the purchase of municipal property, Block 47, Lot 10, located in the Borough of Highlands; and

WHEREAS, in accordance with the aforesaid Public Notice, three (3) sealed bids for the purchase of municipal property, Block 47, Lot 10, were received by the Borough on February 10, 2023; and

WHEREAS, the highest bid for the purchase of municipal property, Block 47, Lot 10, in the Borough of Highlands, was submitted by Robert J. Davis, in the amount of \$144,000.00; and

WHEREAS, in accordance with Ordinance O-22-24, duly adopted December 21, 2022, the highest bidder, Robert J. Davis, was notified that the Borough accepted the bid to purchase Block 47, Lot 10 in the Borough of Highlands, in the amount of \$144,000.00, wherein the successful bidder shall comply with the terms of the aforesaid Ordinance with regard to the sale of the property, including that the property is being sold in an "AS IS – WHERE IS" condition.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Highlands hereby ratifies acceptance of the bid submitted by Robert J. Davis, as the highest bid for the purchase of municipal property, Block 47, Lot 10, in the Borough of Highlands in the amount of \$144,000.00.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Municipal Clerk be and are authorized to execute a contract of sale, in accordance with the terms and conditions set forth in Ordinance O-22-24, in a form that is acceptable to the Municipal Attorney.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

Motion to Approve R 23-070:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-071

APPOINTING A PATROLMAN

WHEREAS, the Borough of Highlands from time-to-time has the need to employ a Patrolman; and

WHEREAS, the Chief of Police has made a recommendation to the Governing Body regarding the appointment of a Patrolman.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that Robert Alvator be and is hereby appointed a Patrolman of the Borough of Highlands effective February 7, 2023, with a salary in accordance with the Collective Bargaining Agreement between the Borough of Highlands and PBA Local 48. This appointment shall be conditioned upon the successful completion of the hiring process including, but not limited to, medical screening requirements.

Motion to Approve R 23-071:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-072

AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF SEA BRIGHT FOR STREET SWEEPING SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

WHEREAS, the Borough of Highlands has the necessary staffing, equipment and personnel to provide street sweeping services to the Borough of Sea Bright; and

WHEREAS, the Borough of Highlands shall provide street sweeping services to the Borough of Sea Bright during the period of April 1, 2023 through October 31, 2023; and

WHEREAS, the aforesaid street sweeping services shall be performed for the Borough of Sea Bright on Tuesdays and Thursdays; and

WHEREAS, Sea Bright shall be responsible for the disposal of all sweepings, as well as notification to all persons parking on their streets; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright have agreed that the Borough of Sea Bright will pay the Borough of Highlands \$15,000.00 for the street sweeping services.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement for the Borough of Highlands to provide street sweeping services to the Borough of Sea Bright, for the period of April 1, 2023 through October 31, 2023, and the Borough of Sea Bright shall pay the Borough of Highlands the amount of \$15,000.00 for said street sweeping services.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R 23-072:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-073

APPROVING CLOSEOUT FINAL CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR NORTH STREET STORMWATER PUMP STATION ELECTRICAL UPGRADES

WHEREAS, by way of Resolution 21-211 duly adopted on November 10, 2021, Vulcan Construction Group, Inc. was awarded a contract for North Street Stormwater Pump Station Electrical Upgrades; and

WHEREAS, the contract awarded to Vulcan Construction Group, Inc. was in the amount of \$199,100.00; and

WHEREAS, by way of Resolution No. 22-176 duly adopted on July 13, 2022, Change Order No. 1 increasing the Contract amount to \$204,100.00 and Change Order No. 2 increasing the Contract amount of \$206,600.00 were approved; and

WHEREAS, the Project Engineer, Colliers Engineering & Design, has advised that the project is complete at this time. The change orders reflect an increase in original contract quantities required to complete the project; and

WHEREAS, Colliers Engineering & Design has advised that the Closeout Final Change Order results in an increase in the project cost from the original amount of \$199,100 to an adjusted total of \$206,600.00 for an increase of \$7,500.00, as specifically set forth in their correspondence dated February 10, 2023; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Vulcan Construction Group, Inc. has submitted a two (2) year Maintenance Bond in the amount of \$20,660.00, which is ten (10) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, Colliers Engineering & Design, has recommended authorizing the aforesaid Final Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, Colliers Engineering & Design, that the Closeout Final Change Order changing the original contract amount to \$206,600.00, for an increase of \$7,500.00, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. GS5690019 in the sum of \$20,660.00 issued by The Gray Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No.-GS56900119, issued by The Gray Insurance Company in the amount of \$199,100.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Vulcan Construction Group, Inc.

Motion to Approve R 23-073:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-074
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated February 24, 2023, which totals as follows:

Current Fund	\$	55,921.47
Sewer Account	\$	42,250.42
Capital Fund	\$	28,065.81
Trust-Other	\$	5,466.45
<u>Federal/State Grants</u>	<u>\$</u>	<u>4,841.00</u>
Total	\$	136,545.15

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 136,545.15** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-074:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS
03/01/2023

Item 13.

CURRENT:		\$	55,921.47
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	42,250.42
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	28,065.81
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	5,466.45
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	4,841.00
Payroll	(02/28/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ATC ATC VOICE/DATA, INC.														
	23-00186	02/08/23	Service Contracts											
			1 Surveillance/outdoor Camera	294.00	3-01-25-240-000-252		B Police: Contractual Service	R		02/08/23	02/22/23		58548	N
			Vendor Total:	294.00										
ATLAN015 ATLANTIC HIGHLANDS SELF STORAG														
	23-00155	01/30/23	Jan-DEC 2023 rent unit 237											
			1 Jan-DEC 2023 rent unit 237	960.00	T-03-56-850-000-013		B Trust: Police Explorers	R		01/30/23	02/22/23		690525	N
			Vendor Total:	960.00										
BANKERS BANKERS LIFE AND CASUALTY CO.														
	23-00255	02/17/23	retiree medical											
			1 retiree medical	633.82	3-01-23-220-000-254		B Current: Retirees Group Insurance	R		02/17/23	02/22/23		B2300902	N
			Vendor Total:	633.82										
BAYSHORE BAYSHORE CONFERENCE OF MAYORS														
	23-00164	02/01/23	Dues											
			1 Dues	400.00	3-01-20-110-000-219		B Mayor/Council: Dues	R		02/01/23	02/22/23		2023	N
			Vendor Total:	400.00										
BAYTASK BAYSHORE TASK FORCE														
	23-00099	01/19/23	2023 Annual Fee											
			1 2023 Annual Fee	1,000.00	3-01-25-240-000-252		B Police: Contractual Service	R		01/19/23	02/24/23		0010	N
	23-00100	01/19/23	2023 Annual Fee											
			1 2023 Annual Fee	2,000.00	3-01-25-240-000-252		B Police: Contractual Service	R		01/19/23	02/24/23		0009	N
			Vendor Total:	3,000.00										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description						Enc Date Date	Date Invoice	Exc1
BOR02 BOROUGH OF ATLANTIC HIGHLANDS								
23-00263 02/22/23 January 2023								
1 January 2023	1,232.00	3-01-26-300-000-154	B Mech Garage: Equipment Maintenance	R	02/22/23	02/22/23	JANUARY 2023	N
Vendor Total:	1,232.00							
BOUND01 BOUND TREE MEDICAL LLC								
23-00248 02/17/23 First aid supplies								
1 First aid supplies	130.99	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	02/17/23	02/22/23	84836402	N
Vendor Total:	130.99							
BRO01 BROWN & BROWN BENEFIT ADVISORS								
23-00274 02/23/23 March consulting fee								
1 March consulting fee	1,250.00	3-01-23-210-000-251	B Current: Insurance - Other	R	02/23/23	02/23/23	127179	N
Vendor Total:	1,250.00							
CME01 CME ASSOCIATES								
21-01106 10/07/21 Improvements to Veterans Park								
12 Improvements to Veterans Park	252.00	2-01-20-165-000-244	B Engineering:General Engineering	R	10/07/21	02/23/23	0322637	N
21-01271 11/15/21 Overlook Park Improvements								
11 Overlook Park Improvements	252.00	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	11/15/21	02/23/23	0322638	N
22-00445 04/19/22 Phase I sanitary improvements								
21 Phase I sanitary improvements	14,810.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	02/23/23	0322639	N
22-00446 04/19/22 South Bay/Hillside Avenue								
21 South Bay/Hillside Avenue	450.00	C-04-12-112-000-510	B Project 0-12-12: Consultants- Engineer	R	04/19/22	02/23/23	0322642	N
22-01010 09/12/22 CDBG Marine Place Walkway west								
12 CDBG Marine Place Walkway west	2,483.50	C-04-22-102-000-201	B ORD#22-14 Various Capital Improvements	R	09/12/22	02/23/23	0322640	N
23-00017 01/09/23 Borough Engineer								
13 2023 general engineering	2,377.00	3-01-20-165-000-244	B Engineering:General Engineering	R	02/24/23	02/24/23	0322636	N
14 Matthew street	2,008.50	3-01-20-165-000-244	B Engineering:General Engineering	R	02/24/23	02/24/23	0322641	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl	
CME01	CME ASSOCIATES	Continued																
23-00017	01/09/23	Borough Engineer				Continued												
	15 Ocean View ROW vacation	1,055.00	T-03-56-850-000-001	B Trust: Street Openings	R	02/24/23	02/24/23		0322665	N								
		5,440.50																
	Vendor Total:	23,688.50																
COAST010	COASTAL METAL RECYCLING CORP	Continued																
23-00272	02/23/23	Refrigerator/A/C removal																
	1 Refrigerator/A/C removal	176.00	3-01-26-305-000-294	B Sanitation: Other	R	02/23/23	02/23/23		12698	N								
	Vendor Total:	176.00																
COLLI005	COLLIERS ENGINEERING/DESIGN	Continued																
22-01056	09/22/22	Monmouth Hills/Snugharbor																
	2 Monmouth Hills/Snugharbor	942.50	C-04-12-120-000-510	B Project 0-12-20: Engineer	R	09/22/22	02/23/23		817425	N								
	Vendor Total:	942.50																
COMCAST	COMCAST	Continued																
23-00261	02/21/23	42 Shore Drive																
	1 42 Shore Drive	479.38	3-01-31-450-000-213	B Telecommunications	R	02/21/23	02/22/23		42 SHORE DR	N								
	2 27 Shore Drive	334.83	3-01-31-450-000-213	B Telecommunications	R	02/22/23	02/22/23		27 SHORE DR	N								
		814.21																
23-00271	02/23/23	firehouse spc videp acct																
	1 firehouse spc videp acct	89.13	3-01-31-450-000-213	B Telecommunications	R	02/23/23	02/23/23		SPC VIDEP ACCT	N								
	Vendor Total:	903.34																
COOPE010	COOPER ELECTIC SUPPLY CO.	Continued																
22-01393	12/27/22	Fuel 2 tool combo kit																
	1 Fuel 2 tool combo kit	648.00	3-01-99-999-200-234	B Acc Payable-2021-Fire Dept	R	12/27/22	02/22/23		S050182875	N								
	3 Fuel 2 tool combo kit	199.00	3-01-99-999-200-234	B Acc Payable-2021-Fire Dept	R	02/22/23	02/22/23		S050182875	N								
		847.00																
	Vendor Total:	847.00																

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
Item Description								Date		Exc1
DELTA005 DELTA DENTAL OF NJ, INC.										
23-00256 02/17/23 dental active members										
1 dental active members			1,985.22	3-01-23-220-000-253	B Current: Group Insurance	R	02/17/23	02/22/23	903009	N
2 dental retired members			1,766.88	3-01-23-220-000-253	B Current: Group Insurance	R	02/17/23	02/22/23	903011	N
			3,752.10							
Vendor Total:			3,752.10							
EASTP010 EASTPOINTE CONDOMINIUM ASS.										
23-00264 02/22/23 street light reimbursement										
1 street light reimbursement			1,130.45	3-01-26-325-000-217	B Condo Services: Street Lighting	R	02/22/23	02/22/23	12/30-1/31/23	N
Vendor Total:			1,130.45							
FILEB005 FILEBANK										
23-00278 02/23/23 repacking/retention										
1 repacking/retention			505.19	3-01-26-310-000-103	B B&G: Consumable Supplies	R	02/23/23	02/23/23	0116312	N
Vendor Total:			505.19							
FRANNY01 FRANNY'S PIZZA										
23-00177 02/08/23 Drawdown for explorer meetings										
1 Drawdown for explorer meetings			60.00	T-03-56-850-000-013	B Trust: Police Explorers	R	02/08/23	02/22/23	60093	N
2 Drawdown for explorer meetings			68.00	T-03-56-850-000-013	B Trust: Police Explorers	R	02/08/23	02/22/23	32817	N
			128.00							
23-00178 02/08/23 Pizza for elks peer leadership										
1 Pizza for elks peer leadership			275.00	G-02-41-809-407-201	B Mun Alliance-Additional 2023	R	02/08/23	02/22/23		N
Vendor Total:			403.00							
GANNE005 GANNETT NJ										
23-00254 02/17/23 01/23 AsburyParkPress Notices										
1 01/23 AsburyParkPress Notices			266.92	3-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/17/23	02/22/23	5341179	N
Vendor Total:			266.92							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
GRAINGER GRAINGER							
	22-01165 10/24/22 item #21AA21						
	1 item #21AA21	3,792.06	2-01-25-252-000-294	B Emergency Mgmt: Other	R	10/24/22 02/22/23	9557853497 N
	2 item #21AA22	1,264.02	2-01-25-252-000-254	B Emergency Mgmt: Equipment Maintenance	R	10/24/22 02/22/23	9595718405 N
		5,056.08					
	Vendor Total:	5,056.08					
H2MAS005 H2M ASSOCIATES, INC.							
	20-01163 11/09/20 waterwitch wastewater pumpstat						
	21 waterwitch wastewater pumpstat	2,650.00	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	02/22/23 02/22/23	242694 N
	23-00026 01/09/23 Sanitary Engineer						
	2 Sanitary Engineer	2,511.25	3-05-55-502-000-151	B Sewer: Consultants - Other	R	01/09/23 02/22/23	242695 N
	Vendor Total:	5,161.25					
HENRY HENRY HUDSON REGIONAL HIGH SCH							
	23-00179 02/08/23 School bus to peer leadership						
	1 School bus to peer leadership	300.00	G-02-41-809-407-201	B Mun Alliance-Additional 2023	R	02/08/23 02/24/23	2/2/23 N
	Vendor Total:	300.00					
HENRYSCH HENRY SCHEIN, INC							
	23-00084 01/13/23 Hot Compass-4990813						
	1 Hot Compass-4990813	34.56	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/13/23 02/22/23	33499920 N
	2 Penlight-2881630	34.59	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/13/23 02/22/23	33499920 N
	3 EMT shears-2580551	24.24	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/13/23 02/22/23	33499920 N
	4 Littmann stethoscope-7779057	190.96	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/13/23 02/22/23	33499920 N
	5 Tape-8900047	57.00	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	01/13/23 02/22/23	33499920 N
		341.35					
	Vendor Total:	341.35					
JASPAN JASPAN							
	23-00283 02/24/23 cement all purpose						
	1 cement all purpose	5.49	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1349434
	2 slyde king 2 pack/rule tape	72.98	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1351520

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description						Enc Date Date	Date Invoice	Exc1
JASPAN JASPAN Continued									
	23-00283 02/24/23 cement all purpose	Continued							
	3 item for firehouse		14.49	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1351630	N
	4 ultra spec 500 semi white		39.99	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1352779	N
	5 hardware		3.54	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1352861	N
	6 hardware, aluminum sheet		50.66	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1353398	N
	7 aluminum sheet, plain sheet		19.50	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1353403	N
	8 caulk acrylic, cable tie		20.82	3-01-26-310-000-181	B B&G: General Hardware - Minor Tools	R	02/24/23 02/24/23	A1353842	N
			<u>227.47</u>						
	Vendor Total:		227.47						
JCP L JCP & L									
	23-00273 02/23/23 Cedar Street								
	1 Cedar Street		15.23	3-01-31-430-000-215	B Electric	R	02/23/23 02/23/23	95059046780	N
	2 Street Lighting		1,465.98	3-01-31-435-000-217	B Street Lighting	R	02/23/23 02/23/23	95059046778	N
	3 Street Lighting		2,451.69	3-01-31-435-000-217	B Street Lighting	R	02/23/23 02/23/23	95059046779	N
			<u>3,932.90</u>						
	23-00276 02/23/23 Master bill Mua								
	1 Master bill Mua		279.70	3-01-31-430-000-215	B Electric	R	02/23/23 02/23/23	95019214429	N
	2 Master bill		619.08	3-01-31-430-000-215	B Electric	R	02/23/23 02/23/23	95019214410	N
			<u>898.78</u>						
	Vendor Total:		4,831.68						
JCP L-2 JCP&L									
	23-00277 02/23/23 Holiday lighting 2022-2023								
	1 Holiday lighting 2022-2023		3,421.44	3-01-31-430-000-215	B Electric	R	02/23/23 02/23/23	90816529	N
	Vendor Total:		3,421.44						
MOCIB005 M.O.C.I.B									
	23-00102 01/20/23 2023 Annual Membership Fee								
	1 2023 Annual Membership Fee		50.00	3-01-25-240-000-227	B Police: Dues	R	01/20/23 02/22/23	2023	N
	Vendor Total:		50.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
MARME005 MARMERO LAW, LLC								
	23-00025 01/09/23 Tax Appeal Council							
	2 Tax Appeal Council		1,860.00 3-01-20-155-000-294 B Legal Services: Other	R	01/09/23	02/22/23	28685	N
	Vendor Total:		1,860.00					
MONMOUPO MONMOUTH COUNTY POLICE ACADEMY								
	23-00185 02/08/23 Initial Training							
	1 104th BCPO-55th SLEO II Class		1,000.00 3-01-25-240-000-238 B Police: Initial Training	R	02/08/23	02/22/23	104BCPO55SLEOII	N
	Vendor Total:		1,000.00					
MONCOUNT MONMOUTH COUNTY POLICE CHIEF'S								
	23-00119 01/26/23 Dues							
	1 2023 Active Member Chief Dues		150.00 3-01-25-240-000-227 B Police: Dues	R	01/26/23	02/22/23	23-052	N
	23-00120 01/26/23 RDF Annual Fee							
	1 2023 RDF Annual Fee		500.00 3-01-25-240-000-227 B Police: Dues	R	01/26/23	02/22/23	23-019	N
	Vendor Total:		650.00					
SPCA MONMOUTH COUNTY SPCA								
	23-00239 02/16/23 Animal control-January 2023							
	1 Animal control-January 2023		1,500.00 3-01-27-340-000-152 B Dog Control: Contractual Service	R	02/16/23	02/22/23	2021918	N
	Vendor Total:		1,500.00					
NAYLORS NAYLORS AUTO PARTS								
	23-00284 02/24/23 oil filters-pd vehicle							
	1 oil filters-pd vehicle		65.41 3-01-42-717-000-203 B Interlocal: Motor Vehicle - Police	R	02/24/23	02/24/23	224084	N
	2 oil and fuel filter		75.29 3-01-42-717-000-203 B Interlocal: Motor Vehicle - Police	R	02/24/23	02/24/23	224157	N
	3 quick gel super glue		2.99 3-01-42-717-000-204 B Interlocal: Motor Vehicle - Other	R	02/24/23	02/24/23	224172	N
	4 napa oil filter		19.96 3-01-42-717-000-204 B Interlocal: Motor Vehicle - Other	R	02/24/23	02/24/23	224085	N
			163.65					
	Vendor Total:		163.65					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc1
NJNG NEW JERSEY NATURAL GAS								
	23-00244 02/16/23 Public works							
	1 Public works		492.40 3-01-31-446-000-218	B Natural Gas	R	02/16/23	02/22/23	PUBLIC WORKS N
	2 22 snugharbor ave		349.94 3-01-31-446-000-218	B Natural Gas	R	02/16/23	02/22/23	22 SNUGHARBOR N
	3 s 2nd st		395.99 3-01-31-446-000-218	B Natural Gas	R	02/16/23	02/22/23	S 2ND ST N
	4 Shore Drive		705.37 3-01-31-446-000-218	B Natural Gas	R	02/16/23	02/22/23	SHORE DR N
			<u>1,943.70</u>					
	Vendor Total:		1,943.70					
NEWPO005 NEWPORT MEDIA HOLDINGS, LLC								
	23-00236 02/16/23 Notice of Award R 23-056							
	1 Notice of Award R 23-056		9.30 3-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/16/23	02/22/23	18642 N
	Vendor Total:		9.30					
NJ ELKS NJ STATE ELKS ASSOCIATION								
	23-00180 02/08/23 eLKS CONFERENCE- 2/2/23							
	1 eLKS CONFERENCE- 2/2/23		4,070.00 G-02-41-809-407-201	B Mun Alliance-Additional 2023	R	02/08/23	02/22/23	46 N
	Vendor Total:		4,070.00					
NJSACOP NJSACOP								
	23-00184 02/08/23 Dues							
	1 2023 Active Membership Dues		275.00 3-01-25-240-000-227	B Police: Dues	R	02/08/23	02/22/23	2023 N
	23-00206 02/09/23 Meetings and Conferences							
	1 Mid Year Meeting/Vendor Show		900.00 3-01-25-240-000-228	B Police: Meetings & Conferences	R	02/09/23	02/22/23	IN-14262 N
	Vendor Total:		1,175.00					
OSWALD OSWALD SEWER SERVICE								
	23-00162 01/31/23 Jetting of sewer lines							
	1 Jetting of sewer lines		10,070.00 3-05-55-502-000-189	B Sewer: Line Repairs	R	01/31/23	02/22/23	13815 N
	2 Jetting of sewer lines		2,100.00 3-05-55-502-000-189	B Sewer: Line Repairs	R	01/31/23	02/22/23	13792 N
			<u>12,170.00</u>					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
OSWALD OSWALD SEWER SERVICE Continued								
	23-00252 02/17/23 Jet vac sanitary sewer lines							
	1 Jet vac sanitary sewer lines	8,250.00	3-05-55-502-000-189	B Sewer: Line Repairs	R	02/17/23	02/24/23	13835 N
	2 Jet vac sanitary sewer lines	800.00	3-05-55-502-000-189	B Sewer: Line Repairs	R	02/17/23	02/24/23	13845 N
		9,050.00						
	Vendor Total:	21,220.00						
POORJO05 POOR JOHNS PORTABLE TOILETS								
	23-00279 02/23/23 Porta potty skate park							
	1 Porta potty skate park	266.00	3-01-28-375-000-181	B Parks: Restroom rental	R	02/23/23	02/23/23	12458 N
	Vendor Total:	266.00						
POWER005 POWERDMS								
	23-00208 02/09/23 Service Contracts							
	1 Legacy Training	0.00	3-01-25-240-000-252	B Police: Contractual Service	R	02/09/23	02/23/23	INV-31825 N
	2 PowerPolicy Professional (29)	3,083.64	3-01-25-240-000-252	B Police: Contractual Service	R	02/09/23	02/23/23	INV-31825 N
		3,083.64						
	Vendor Total:	3,083.64						
PUMPING PUMPING SERVICES, INC.								
	23-00159 01/30/23 40 Shore Drive							
	1 40 Shore Drive	8,808.40	3-05-55-502-000-190	B Sewer: Station Repairs	R	01/30/23	02/22/23	1134737 N
	2 40 Shore Drive	9,710.77	3-05-55-502-000-190	B Sewer: Station Repairs	R	02/22/23	02/22/23	1133882 N
		18,519.17						
	Vendor Total:	18,519.17						
QBESP010 QBE SPECIALTY INSURANCE CO.								
	23-00285 02/24/23 Boro of Highlands v M. Smith							
	1 Boro of Highlands v M. Smith	816.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	02/24/23	02/24/23	2/22/23 N
	Vendor Total:	816.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Exc1
RUTGSTAT RUTGERS, THE STATE UNIVERSITY								
	23-00153 01/27/23 Intro to Zoning & Enforcement							
	1 Intro to Zoning & Enforcement		634.00	3-01-21-185-000-236	B Zoning: Schooling/Training	R	01/27/23 02/22/23	70372 N
	Vendor Total:		634.00					
SET01 SETTEMBRINO ARCHITECTS								
	23-00265 02/22/23 New Boro Hall architect							
	1 New Boro Hall architect		5,343.75	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	02/22/23 02/22/23	122322-2301 N
	2 New Boro Hall architect		1,133.56	C-04-21-101-000-202	B ORD#21-28 NEW BOROUGH HALL- SOFT COST	R	02/22/23 02/22/23	122322-2300 N
			6,477.31					
	Vendor Total:		6,477.31					
SKIP SKIP'S SPORTS								
	23-00181 02/08/23 ZIP SHIRTS							
	1 ZIP SHIRTS		196.00	G-02-41-809-407-201	B Mun Alliance-Additional 2023	R	02/08/23 02/22/23	47975 N
	Vendor Total:		196.00					
SPECTROL SPECTROTEL, INC.								
	23-00275 02/23/23 FIRE DEPARTMENT							
	1 FIRE DEPARTMENT		94.95	3-01-31-440-000-213	B Telephone	R	02/23/23 02/23/23	11401922 N
	Vendor Total:		94.95					
STA04 STATE OF NJ								
	23-00270 02/22/23 REIMBURSEMENT BILLING							
	1 REIMBURSEMENT BILLING		2,043.15	T-03-56-850-000-016	B Trust: Accumulated Leave	R	02/22/23 02/22/23	12/31/20 N
	2 IMMEDIATE BILL		35.30	T-03-56-850-000-016	B Trust: Accumulated Leave	R	02/22/23 02/22/23	N
			2,078.45					
	Vendor Total:		2,078.45					
TARGE005 TARGETED TECHNOLOGIES LLC								
	23-00280 02/23/23 Email essentials							
	1 Email essentials		432.00	3-01-20-100-000-294	B Admin: Other	R	02/23/23 02/23/23	119256 N
	2 Security/phishing training		159.84	3-01-20-130-000-294	B Finance: Other	R	02/23/23 02/23/23	119254 N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
TARGE005 TARGETED TECHNOLOGIES LLC												
Continued												
	23-00280	02/23/23	Email essentials			Continued						
	3		Service agreement	2,445.00	3-01-20-145-000-294	B Tax Collection: Other	R	02/23/23	02/23/23		119216	N
	4		Software-Office 365	936.00	3-01-20-150-000-294	B Tax Assessor: Other	R	02/23/23	02/23/23		119255	N
				<u>3,972.84</u>								
			Vendor Total:	3,972.84								
TREASCT. TREASURER, COUNTY OF MONMOUTH												
	23-00121	01/26/23	MOCERT Assessment									
	1		2023 MOCERT Mun Assessment	2,500.00	3-01-25-240-000-252	B Police: Contractual Service	R	01/26/23	02/22/23		2023	N
			Vendor Total:	2,500.00								
TWIN TWIN LIGHTS MARINA												
	23-00182	02/08/23	ELECTRICAL WORK PERFORMED									
	1		ELECTRICAL WORK PERFORMED	527.98	3-01-25-252-000-294	B Emergency Mgmt: Other	R	02/08/23	02/22/23		8962	N
			Vendor Total:	527.98								
ULINE005 ULINE, INC.												
	22-01316	12/07/22	Office Equipment									
	1		H-1886 Industrial Laminator	319.00	2-01-25-240-000-295	B Police: Office Equipment/Furniture	R	12/07/22	02/22/23		157715268	N
	2		S-11150 Index Card Pouches	12.00	2-01-25-240-000-295	B Police: Office Equipment/Furniture	R	12/07/22	02/22/23		157715268	N
	3		S-7644 Letter Size Pouches	32.00	2-01-25-240-000-295	B Police: Office Equipment/Furniture	R	12/07/22	02/22/23		157715268	N
	4		freight	23.10	2-01-25-240-000-295	B Police: Office Equipment/Furniture	R	02/22/23	02/22/23		157715268	N
				<u>386.10</u>								
			Vendor Total:	386.10								
VERWIRE VERIZON WIRELESS												
	23-00238	02/16/23	CELL PHONE									
	1		CELL PHONE	87.40	3-01-31-440-000-213	B Telephone	R	02/16/23	02/22/23		9927112880	N
	2		CELL PHONE	1,727.70	3-01-31-440-000-213	B Telephone	R	02/22/23	02/22/23		9927243450	N
				<u>1,815.10</u>								
			Vendor Total:	1,815.10								

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
VIKIN005 VIKING PEST CONTROL										
23-00286	02/24/23 PEST CONTROL									
1	PEST CONTROL- 27 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900715399	N
2	PEST CONTROL- 27 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900715564	N
3	PEST CONTROL- 27 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900716121	N
4	PEST CONTROL- 27 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900716902	N
5	PEST CONTROL- 27 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		16762849	N
6	PEST CONTROL- 42 SHORE DR	20.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900715563	N
7	PEST CONTROL- 42 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900716114	N
8	PEST CONTROL- 42 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900716887	N
9	PEST CONTROL- 42 SHORE DR	30.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		16763200	N
10	PEST CONTROL- 22 SNUGHARBOR AV	40.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900716115	N
11	PEST CONTROL- 22 SNUGHARBOR AV	40.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/24/23	02/24/23		900717055	N
		340.00								
	Vendor Total:	340.00								
COAST VILLAGE OFFICE SUPPLY										
23-00230	02/14/23 Bottles of water									
1	Bottles of water	15.98	3-01-20-152-000-294	B Central Services: Other	R	02/14/23	02/22/23		4527516-0	N
23-00231	02/14/23 Bottles of Water									
1	Bottles of Water	7.99	3-01-20-152-000-294	B Central Services: Other	R	02/14/23	02/22/23		4527520-0	N
23-00232	02/14/23 Bottles of Water									
1	Bottles of Water	71.91	3-01-20-152-000-294	B Central Services: Other	R	02/14/23	02/22/23		4527529-0	N
	Vendor Total:	95.88								
WEINE005 WEINER LAW GROUP LLP										
23-00269	02/22/23 LAND USE LEGAL COUNCIL									
1	LAND USE LEGAL COUNCIL	30.00	T-03-56-875-000-169	B TRUST: 2022-04: KirshKraft 9Fifth B57 L8	R	02/22/23	02/22/23		290695	N
2	LAND USE LEGAL COUNCIL	1,215.00	T-03-56-875-000-180	B TRUST:LUB2022-11 Sea Grass B72 L12	R	02/22/23	02/22/23		290699	N
		1,245.00								
	Vendor Total:	1,245.00								

February 24, 2023
01:31 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	

Total Purchase Orders:	68	Total P.O. Line Items:	119	Total List Amount:	136,545.15	Total Void Amount:	0.00			
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	5,694.18	0.00	5,694.18	0.00	0.00	5,694.18
	3-01	50,227.29	0.00	50,227.29	0.00	0.00	50,227.29
	3-05	42,250.42	0.00	42,250.42	0.00	0.00	42,250.42
Year Total:		92,477.71	0.00	92,477.71	0.00	0.00	92,477.71
CAPITAL PROJECTS	C-04	10,605.31	0.00	10,605.31	0.00	0.00	10,605.31
	C-06	17,460.50	0.00	17,460.50	0.00	0.00	17,460.50
Year Total:		28,065.81	0.00	28,065.81	0.00	0.00	28,065.81
	G-02	4,841.00	0.00	4,841.00	0.00	0.00	4,841.00
TRUST NON BUDGET-TWO RIVER	T-03	5,466.45	0.00	5,466.45	0.00	0.00	5,466.45
Total of All Funds:		136,545.15	0.00	136,545.15	0.00	0.00	136,545.15



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-075 CANCEL TAX OVERPAYMENTS

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the tax rolls and determined that certain properties have credit balances that are old and outstanding, and

WHEREAS, the taxpayer has confirmed that this overpayment should be cancelled, and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, New Jersey, that the Tax Collector cancel tax overpayments effective immediately as follows:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Year</u>
120	10.2-6	\$1,481.27	2016
		268.79	2015

Motion to Approve R 23-075:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-076

AUTHORIZING THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF ATLANTIC HIGHLANDS FOR ROUTINE MECHANICAL REPAIR AND MAINTENANCE OF HIGHLANDS' VEHICLES, EQUIPMENT AND TRUCKS (EXCLUDING FIRE TRUCKS)

WHEREAS, the Borough of Highlands and the Borough of Atlantic Highlands previously entered into an Interlocal Service Agreement wherein the Borough of Atlantic Highlands provided routine mechanical repair and maintenance of Highlands' vehicles, equipment and trucks (excluding fire trucks); and

WHEREAS, the Borough of Highlands and the Borough of Atlantic Highlands wish to again enter into an Interlocal Service Agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act (C.40A:65-1 et. seq.) authorizes local units to enter into an agreement with another local unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Atlantic Highlands has the facility, equipment, manpower and expertise to provide this type of service to the Borough of Highlands; and

WHEREAS, the Administrators of the Borough of Highlands and the Borough of Atlantic Highlands have reached an agreement for said services at a rate of \$65.00 per hour, plus an additional \$1.00 per hour for shop supplies and \$80.00 per hour for any calls after regular business hours which will be billed at a minimum of two (2) hours.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that the Mayor and Borough Clerk are hereby authorized to execute an Interlocal Service Agreement for services to be provided by the Borough of Atlantic Highlands for the routine mechanical repair and maintenance of the Borough of Highlands' vehicles, equipment and trucks (excluding fire trucks) for a three (3) year period retroactively beginning January 1, 2023 and ending December 31, 2025.

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Borough of Highlands Administrator and Chief Financial Officer, and the Administrator of the Borough of Atlantic Highlands.

Motion to Approve R 23-076:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-077

APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR COMMUNITY CENTER RENTAL

WHEREAS, the Borough of Highlands has received an application for rental of the Community Center from a resident seeking to host a surprise party; and

WHEREAS, the residents have requested a waiver of the alcohol prohibition in order to serve alcohol to the guests of this private event; and

WHEREAS, the residents have obtained the necessary insurance coverage required to allow alcohol at the private event.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that the surprise party host’s request for a waiver of the alcohol prohibition is approved for the private event to be hosted on March 19, 2023, from 11am – 6pm;

BE IT FURTHER RESOLVED, that as a condition of this approval the applicant has provided the Borough Clerk with a certificate of insurance coverage naming the Borough of Highlands as an additional insured, subject to the Borough Administrator’s review and approval.

Motion to Approve R 23-077:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 1, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands