



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, May 17, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

RESOLUTIONS

1. R 23-121 Accepting the Voluntary Withdrawal of Retail Liquor License Corporate Structure Change Application for Inlet Cafe, License Number 1317-33-007-004
2. R 23-122 Authorizing the Execution of an Agreement Between the Borough of Highlands and Captain's Cove Marina, LLC Concerning the Repair of Washington Avenue
3. R 23-123 Approving an Updated Emergency Operations Plan

CONSENT AGENDA

4. R 23-124 Approving Closeout Change Order and Declaring Acceptance of the Contract for CDBG Marine Place Walkway West Project
5. R 23-125 Authorizing the Execution of a Shared Services Agreement Between the Borough of Highlands and the Highlands Board of Education
6. R 23-126 Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with Highlands' 2024 NJDOT State Aid Applications (Hereafter Municipal Aid and Safe Streets to Transit Applications)
7. R 23-127 Appointing Donna Conrad to Serve in the Position of Deputy Registrar
8. R 23-128 Authorizing Payment of Bills
9. R 23-129 Acknowledging Receipt and Review of the Land Use Board Consistency Report for Ordinance 0-23-07
10. R 23-130 Acknowledging Receipt and Review of the Land Use Board Consistency Report for Ordinance 0-23-08

- [11.](#) R 23-131 Approval of First Aid Squad Membership Application
- [12.](#) R 23-132 Formal Recognition of Artists and Local Organizations in the Community
- [13.](#) R 23-133 Authorizing Issuance of Fireworks Permit for Serpico Pyrotechnics
- [14.](#) R 23-134 Approving Closeout Change Order and Declaring Acceptance of Contract for Improvements to Snug Harbor Park Project

PUBLIC HEARING ON PROPOSED ORDINANCES

- [15.](#) O-23-07 Adding Section 21-65.6A of the Revised General Ordinances of the Borough of Highlands to Authorize and Encourage Electric Vehicle Supply/Service Equipment (EVSE) & Make-Ready Parking Spaces
- [16.](#) O-23-08 Adding Chapter 21 (Zoning and Land Use Regulations), Section 21-65.19A (“Solar Energy”) of the Revised General Ordinances of the Borough of Highlands Related to Solar Energy Systems

REPORTS

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-121

ACCEPTING THE VOLUNTARY WITHDRAWAL OF RETAIL LIQUOR LICENSE CORPORATE STRUCTURE CHANGE APPLICATION FOR INLET CAFE, LICENSE NUMBER 1317-33-007-004

WHEREAS, on June 13, 2022, the applicants Inlet Cafe Inc and My 5 Sons Inlet LLC filed a Corporate Structure Change application for plenary retail consumption license number 1317-33-007-004; and

WHEREAS, the Borough's Police Department conducted the necessary background investigation, including but not limited to a source of funds investigation; and

WHEREAS, after the applicant's delay in providing necessary records to the Police Department, ultimately financial records including a mortgage statement, bank statements, and tax returns were provided for review; and

WHEREAS, the Police Department determined that the source of funds for My 5 Sons Inlet LLC's interest in the license was a Small Business Administration (SBA) Economic Injury Disaster Loan (EIDL), loan number 253638001; and

WHEREAS, after review of the documentation and consultation with the SBA, the Police Department determined that the SBA EIDL loan was an ineligible source of funds; and

WHEREAS, the Police Department provided months for My 5 Sons Inlet LLC to secure alternate funding and provide proof of same as an eligible source of funds, but no such proof of eligible funding was provided; and

WHEREAS, the Borough provided notice to the licensed entities sent on April 17, 2023 via certified and regular mail that the governing body would conduct a public hearing on the invalidation of the corporate structure change at the Mayor and Council Meeting on May 3, 2023; and

WHEREAS, after the May 3, 2023 Mayor and Council Meeting, My 5 Sons Inlet LLC through its counsel, Thomas Jannarone, Esq., submitted written confirmation dated May 17, 2023, that the applicant wishes to voluntarily withdraw the corporate structure change application dated June 13, 2022, and resubmit a new corporate structure change application at such time that the applicant secures an eligible source of funds.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highlands hereby accepts My 5 Sons Inlet LLC's voluntary withdrawal of the Corporate Structure Change application for plenary retail consumption license number 1317-33-007-004.

BE IT FURTHER RESOLVED, that the applicant shall submit a revised Corporate Structure Change application within thirty days.

BE IT FURTHER RESOLVED, that a copy of this Resolution will be forwarded to the applicants, Inlet Cafe Inc and My 5 Sons Inlet LLC.

Motion to Approve R 23-121:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-122

AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND CAPTAIN'S COVE MARINA, LLC CONCERNING THE REPAIR OF WASHINGTON AVENUE

WHEREAS, Captains Cove Marina (hereafter the "Marina") has proceeded with efforts to repair the bulkhead located on property known as Block 84, Lot 2.01 in the Borough of Highlands; and

WHEREAS, the Borough has alleged that while the bulkhead was installed to the satisfaction of the DEP, portions of the Borough's Road and curbing along Washington Avenue have been damaged as a result of construction; and

WHEREAS, the Borough Engineer has opined that Washington Avenue has been undermined throughout the construction, and especially during a significant storm event in December 2022 when the tide rose through gaps in the bulkhead that were not properly secured and closed during construction; and

WHEREAS, the Marina submitted a Mercantile License Application for the year 2023, which was denied by the Borough Administrator due to safety concerns until such time that Washington Avenue is restored; and

WHEREAS, the Marina has alleged that the Mercantile License was improperly withheld; and

WHEREAS, an agreement has been reached with respect to the restoration of Washington Avenue and operation of the Marina in order to ensure the health, safety and welfare of the residents of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highlands hereby authorizes the Mayor and/or the Borough Administrator to execute an Agreement between the Borough of Highlands and Captain's Cove Marina, LLC concerning the Repair of Washington Avenue, in a form to be approved by the Borough Attorney.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the Borough Attorney.

Motion to Approve R 23-122:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-123
APPROVING AN UPDATED EMERGENCY OPERATIONS PLAN

WHEREAS, P.L. 1989, c. 222 mandates the development and approval of Emergency Operations Plans for all municipalities, counties and the State; and

WHEREAS, an Emergency Operations Plan will allow the Borough of Highlands (“the Borough”) in correlation with its Office of Emergency Management to better prepare and manage jurisdiction-wide emergencies; and

WHEREAS, the Borough must submit an Emergency Operations Plan through the County Office of Emergency management to the State Office of Emergency Management for recertification every two (2) years; and

WHEREAS, the Borough is due to and required to recertify the plan for the year 2023;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands in the County of Monmouth, State of New Jersey that it hereby authorizes and adopts a revised Municipal Emergency Operations Plan attached hereto and made part hereof.

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized and directed to send a certified true copy of this Resolution to the Monmouth County Office of Emergency Management Coordinator.

Motion to Approve R 23-123:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-124

APPROVING CLOSEOUT CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR CDBG MARINE PLACE WALKWAY WEST PROJECT

WHEREAS, by way of Resolution 22-210 duly adopted on September 7, 2022, Seacoast Construction, Inc. was awarded a contract for the CDBG Marine Place Walkway West Project; and

WHEREAS, the contract awarded to Seacoast Construction, Inc. was in the amount of \$539,679.00; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in an increase in the project cost from the original amount of \$539,679.00 to an adjusted total of \$547,721.55, for an increase of \$8,042.55, as specifically set forth in their correspondence dated April 19, 2023; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Seacoast Construction, Inc. has submitted a two (2) year Maintenance Bond in the amount of \$82,158.23, which is fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$547,721.55, for an increase of \$8,042.55, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. B1266701 in the sum of \$82,158.23 issued by Selective Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. B1266701, issued by Selective Insurance Company in the amount of \$539,679.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Seacoast Construction, Inc.

Motion to Approve R 23-124:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-125

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE HIGHLANDS BOARD OF EDUCATION

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1 et. seq.) authorizes local governmental entities to enter into an agreement for, among other things, the sharing of services; and

WHEREAS, the Highlands Board of Education has requested that the Borough of Highlands provide Class III Special Law Enforcement Officers to provide security in schools in the State of New Jersey when school normally is in session or when it is occupied by students or staff; and

WHEREAS, the Highlands and the Highlands Board of Education wishes to enter a Shared Services Agreement for the procurement of Class III Special Law Enforcement Officers Program; and

WHEREAS, the term of the Agreement shall begin on September 1, 2023 and shall continue in effect until June 30, 2024, with the ability to renew the said Agreement upon mutual consent of the parties and the passage of appropriate Resolutions; and

WHEREAS, the use of Class III Special Law Enforcement Officers shall not supplant the existing duties or responsibilities of law enforcement officers assigned or stationed at the Highlands Elementary School District.

WHEREAS, it is in the best interest of the Borough of Highlands to enter into the proposed Shared Services Agreement with the Highlands Board of Education; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highlands hereby authorizes the Mayor and Borough Clerk to execute a Shared Services Agreement with the Highlands Board of Education, effective September 1, 2023 through June 30, 2024, with the ability to renew the said Agreement upon mutual consent of the parties and the passage of appropriate Resolutions.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the Highlands Board of Education.

Motion to Approve R 23-125:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-126

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH HIGHLANDS' 2024 NJDOT STATE AID APPLICATIONS (HEREAFTER MUNICIPAL AID AND SAFE STREETS TO TRANSIT APPLICATIONS)

WHEREAS, the Borough of Highlands has a need for professional services in connection with Municipal Aid and Safe Streets to Transit Applications, pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc., has set forth its proposed services in a written proposal dated May 10, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work includes preparation of two (2) grant applications for the 2024 round of the NJDOT State Aid Program, which is due by July 1, 2023; and

WHEREAS, the scope of the Municipal Aid application will be for Portland Road, Grand Tour and Jackson Street drainage and road repair, the Safe Streets to Transit application will be for Shore Drive sidewalks on the west side from Huddy Park to the town border; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with Municipal Aid and Safe Streets to Transit Applications; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$9,700.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated May 10, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services in connection with Municipal Aid and Safe Streets to Transit Applications for the Borough of Highlands as outlined above for an amount not to exceed \$9,700.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-126:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-127

APPOINTING DONNA CONRAD TO SERVE IN THE POSITION OF DEPUTY REGISTRAR

WHEREAS, the position of Deputy Registrar has been vacant since June 20, 2022; and

WHEREAS, N.J.S.A. 26:8-17 provides that the Local Registrar, upon acceptance of the appointment, shall appoint a Deputy Registrar to assist in the normal, day-to-day operation of the office and whose duty shall be to act in the registrar’s stead in case of absence, disability or death of the registrar; and

WHEREAS, Nancy Tran, the Local Registrar, has made the determination to appoint Donna Conrad to fill the position of Deputy Registrar and the Governing Body of the Borough of Highlands desires to confirm that appointment by Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Borough of Highlands, that Donna Conrad be and is hereby appointed to serve as Deputy Registrar.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its enactment.

Motion to Approve R 23-127:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-128
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated May 11, 2023, which totals as follows:

Current Fund	\$ 1,145,974.61
Sewer Account	\$ 53,934.85
Capital Fund	\$ 438,009.34
Trust-Other	\$ 1,441.00
<u>Federal/State Grants</u>	<u>\$ 36,617.08</u>
Total	\$ 1,675,976.88

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 1,675,976.88** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R 23-128:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

RECAP OF PAYMENT OF BILLS

05/17/2023

Item 8.

CURRENT:		\$	1,145,974.61
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
SEWER ACCOUNT:		\$	53,934.85
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
CAPITAL/GENERAL		\$	438,009.34
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
TRUST FUND		\$	1,441.00
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
UNEMPLOYMENT ACCT-MANUALS		\$	
DOG FUND		\$	
GRANT FUND		\$	36,617.08
Payroll	(04/30/2023)	\$	
Manual Checks		\$	
Voided Checks		\$	
DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
ABS01 ABSOLUTE SHREDDING														
	23-00523	04/25/23	Resident shred event/earth day											
			1 Resident shred event/earth day	885.00	G-02-41-804-200-210		B Grant: Clean Communities 2023		R	04/25/23	05/09/23		037585	N
			Vendor Total:	885.00										
ALEXA005 ALEXANDRO FERNANDEZ														
	23-00583	05/04/23	Deep surface cleaning											
			1 Deep surface cleaning	730.00	3-01-25-263-000-201		B Fire Dept: Building and grounds		R	05/04/23	05/11/23		70	N
			Vendor Total:	730.00										
ALLIED12 Allied Fire & Safety														
	23-00513	04/24/23	Kitchen System											
			1 Kitchen System	234.60	3-01-25-263-000-201		B Fire Dept: Building and grounds		R	04/24/23	05/09/23		SM 103385	N
			Vendor Total:	234.60										
BOUND01 BOUND TREE MEDICAL LLC														
	23-00495	04/17/23	first aid supplies											
			1 first aid supplies	325.80	3-01-25-260-000-210		B First Aid: First Aid Supplies		R	04/17/23	05/11/23		84928855	N
			2 first aid supplies	68.45	3-01-25-260-000-210		B First Aid: First Aid Supplies		R	04/17/23	05/11/23		84936460	N
				394.25										
			Vendor Total:	394.25										
BUSIN005 BUSINESS INFORMATION SYSTEMS														
	23-00061	01/12/23	ON SITE SERVICE/RENEWAL											
			3 ON SITE SERVICE	160.00	3-01-20-120-000-252		B Municipal Clerk: Contractual Service		R	05/08/23	05/09/23		92033R	N
			Vendor Total:	160.00										

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CAN01 CANON SOLUTIONS AMERICA													
23-00621	05/10/23	Maintenance copier											
		1 Maintenance copier	655.60	3-01-26-310-000-154	B B&G: Equipment Maintenance	R	05/10/23	05/10/23				6004131411	N
		Vendor Total:	655.60										
CLAIR005 CLAIRE DODGE													
23-00614	05/10/23	BACKGROUND CHECK											
		1 BACKGROUND CHECK	20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R	05/10/23	05/10/23				2023	N
		Vendor Total:	20.00										
CLEANAIR CLEAN AIR COMPANY, INC.													
23-00515	04/24/23	Service call hose drop											
		1 Service call hose drop	395.57	3-01-25-263-000-201	B Fire Dept: Building and grounds	R	04/24/23	05/09/23				230226	N
		Vendor Total:	395.57										
CME01 CME ASSOCIATES													
21-01106	10/07/21	Improvements to Veterans Park											
		13 Improvements to Veterans Park	154.00	2-01-20-165-000-244	B Engineering:General Engineering	R	03/21/22	05/11/23				0328028	N
22-00007	01/05/22	Engineering services 2022											
		71 matthews St Beach Subdivision	518.00	T-03-56-856-820-122	B Trust: Misc Serghis	R	12/19/22	05/11/23				0318028	N
22-00086	01/21/22	Phase 2 sanitary sewer improv.											
		12 Phase 2 sanitary sewer improv.	987.50	C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts	R	01/21/22	05/11/23				0328030	N
22-00445	04/19/22	Phase I sanitary improvements											
		26 Phase I sanitary improvements	21,500.50	C-06-18-001-000-201	B ORD#18-23 Storm Water-Soft Costs	R	04/19/22	05/11/23				0328029	N
22-00495	04/28/22	Engineering Snugharbor park											
		17 Engineering Snugharbor park	298.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	04/28/22	05/11/23				0327957	N
22-00800	07/15/22	Engineering services/Ederle											
		14 Engineering services/Ederle	444.25	2-01-20-165-000-244	B Engineering:General Engineering	R	07/15/22	05/11/23				0328012	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CME01 CME ASSOCIATES															
Continued															
23-00017	01/09/23	Borough Engineer													
	25	general engineering	2,122.00	3-01-20-165-000-244	B Engineering:General Engineering	R	05/11/23	05/11/23	0328027						N
	26	ROGERS AVENUE	572.00	3-01-20-165-000-244	B Engineering:General Engineering	R	05/11/23	05/11/23	0328026						N
	27	OCEAN VIEW AVENUE ROW VACATION	1,016.50	3-01-20-165-000-244	B Engineering:General Engineering	R	05/11/23	05/11/23	0328014						N
	28	SNUGHARBOR PARK LSRP	3,925.00	3-01-20-165-000-244	B Engineering:General Engineering	R	05/11/23	05/11/23	0327810						N
			7,635.50												
		Vendor Total:	31,537.75												
COAST010 COASTAL METAL RECYCLING CORP															
23-00619	05/10/23	A/C AND REFRIGERATOR REMOVAL													
	1	A/C AND REFRIGERATOR REMOVAL	66.00	3-01-26-305-000-294	B Sanitation: Other	R	05/10/23	05/10/23	12762						N
		Vendor Total:	66.00												
COLLE015 COLLEEN SNOW															
23-00611	05/10/23	BACKGROUND CHECK													
	1	BACKGROUND CHECK	20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R	05/10/23	05/10/23	2023						N
		Vendor Total:	20.00												
COLLI005 COLLIERS ENGINEERING/DESIGN															
22-00266	03/03/22	Prof. services/skate park													
	14	Prof. services/skate park	2,392.35	2-01-20-165-000-244	B Engineering:General Engineering	R	03/03/22	05/11/23	816494						N
22-01056	09/22/22	Monmouth Hills/Snugharbor													
	10	Monmouth Hills/Snugharbor	10,276.50	C-04-12-120-000-510	B Project 0-12-20: Engineer	R	09/22/22	05/11/23	810731						N
23-00225	02/10/23	Jones Creek dredging													
	3	Jones Creek dredging	3,650.00	3-01-20-165-000-244	B Engineering:General Engineering	R	05/11/23	05/11/23	840602						N
23-00250	02/17/23	Construction observation													
	3	Construction observation	1,045.00	3-01-20-165-000-244	B Engineering:General Engineering	R	02/17/23	05/11/23	840601						N
		Vendor Total:	17,363.85												

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
COMCAST COMCAST							
	23-00615 05/10/23 40 Shore drive						
	1 40 shore drive	191.91	3-05-55-502-000-213	B Sewer: Telephone	R	05/10/23 05/10/23	40 SHORE DR N
	2 first aid building	216.38	3-01-31-450-000-213	B Telecommunications	R	05/10/23 05/10/23	FIRST AID N
		408.29					
	Vendor Total:	408.29					
DAV02 DAVISON, EASTMAN, MUÑOZ, LEDERMAN							
	23-00016 01/09/23 Borough Attorney						
	20 Borough Attorney 2023	5,500.00	3-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	05/10/23 05/10/23	400950 N
	21 Borough Attorney Hourly 2023	4,959.90	3-01-20-155-000-252	B Legal Services: Consultants Hourly	R	05/10/23 05/10/23	400933 N
	22 adam, davis, healy litigation	1,275.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/10/23 05/10/23	400938 N
	23 Captains Cove litigation	2,136.35	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/10/23 05/10/23	400934 N
	24 Catcherman Sale of property	45.00	3-01-20-155-000-294	B Legal Services: Other	R	05/10/23 05/10/23	400937 N
	25 Nina Conway	345.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/10/23 05/10/23	400935 N
	26 Serghis	150.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/10/23 05/10/23	400939 N
	27 10 Hillside Avenue	60.00	3-01-20-155-000-251	B Legal Services: Consultants -Litigation	R	05/10/23 05/10/23	400936 N
		14,471.25					
	Vendor Total:	14,471.25					
ENFOR005 ENFORSYS, INC.							
	23-00510 04/24/23 Annual subscription						
	1 Annual subscription	1,900.00	3-01-25-265-000-294	B Uniform Fire: Other	R	04/24/23 05/09/23	11430 N
	Vendor Total:	1,900.00					
FRANNY01 FRANNY'S PIZZA							
	22-01378 12/21/22 pizza party						
	3 pizza party	145.00	2-01-28-360-000-128	B Community Ctr: Meetings & Conferences	R	12/21/22 05/09/23	05521 N
	Vendor Total:	145.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
HALET005 HALE TRAILER								
	23-00170 02/03/23 20 FOOT CONTAINER							
	4 20 FOOT CONTAINER		95.00	T-03-56-855-000-000	B Trust: Storm Recovery Trust	R	02/03/23 05/09/23	1600334 N
	Vendor Total:		95.00					
HEAT HEAT WAVE								
	23-00525 04/25/23 maintenance of boro buildings							
	1 maintenance of boro buildings		1,375.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	04/25/23 05/09/23	23-203 N
	Vendor Total:		1,375.00					
HENRY HENRY HUDSON REGIONAL HIGH SCH								
	23-00595 05/09/23 May 2023 school taxes							
	1 May 2023 school taxes		325,676.00	3-01-99-999-002-206	B Regional School Taxes Payable	R	05/09/23 05/09/23	MAY 2023 N
	Vendor Total:		325,676.00					
HENRYSCH HENRY SCHEIN, INC								
	23-00361 03/13/23 medical supplies							
	1 medical supplies		110.16	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	03/13/23 05/11/23	34930602 N
	2 medical supplies		323.58	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	03/13/23 05/11/23	36793051 N
	3 medical supplies		134.51	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	03/13/23 05/11/23	36793052 N
	4 credit		35.62	3-01-25-260-000-210	B First Aid: First Aid Supplies	R	05/11/23 05/11/23	22299451 N
			532.63					
	Vendor Total:		532.63					
HIGHBDED HIGHLANDS BOARD OF EDUCATION								
	23-00594 05/09/23 May school taxes 2023							
	1 May school taxes 2023		356,964.00	3-01-99-999-001-206	B Local School Taxes Payable	R	05/09/23 05/09/23	MAY 2023 N
	Vendor Total:		356,964.00					
HOL01 HOLMAN, FRENIA, ALLISON PC								
	23-00018 01/09/23 Borough Auditor							
	1 Borough Auditor		12,500.00	3-01-20-135-000-257	B Audit Services: Audit	R	01/09/23 05/10/23	56379

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
HOL01 HOLMAN, FRENIA, ALLISON PC							
Continued							
23-00018 01/09/23 Borough Auditor							
Continued							
	2 Borough Auditor	5,500.00	3-05-55-502-000-157	B Sewer: Audit	R	01/09/23 05/10/23	56379 N
		18,000.00					
	Vendor Total:	18,000.00					
IMPAC005 IMPAC							
23-00603 05/10/23 Fuel							
	1 Fuel	5,959.11	3-01-31-460-000-192	B Fuel	R	05/10/23 05/10/23	SQLCD-833786 N
	Vendor Total:	5,959.11					
JACQU010 JACQUELINE SCHNEIDER							
23-00612 05/10/23 BACKGROUND CHECK							
	1 BACKGROUND CHECK	20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R	05/10/23 05/10/23	2023 N
	Vendor Total:	20.00					
JCPL JCP & L							
23-00608 05/10/23 borough garage							
	1 borough garage	73.62	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95890276776 N
	2 22 snugharbor avenue	867.29	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95168078182 N
	3 waterwitch avenue	26.13	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188333 N
	4 waterwitch/bay avenue	12.10	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188334 N
	5 2 Miller st	3.25	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188342 N
	6 201-203 Bay avenue	47.85	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95247940702 N
	7 Linden avenue	8.49	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188332 N
	8 151 Navesink avenue	100.08	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95178054861 N
	9 waterwitch	228.52	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95178054860 N
	10 firehouse	546.71	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188335 N
	11 27 2nd st	263.95	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188337 N
	12 27A 2nd st	274.61	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188338 N
	13 STREETScape	273.84	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188340 N
	14 42 SHORE DRIVE	347.26	3-01-31-430-000-215	B Electric	R	05/10/23 05/10/23	95049188341 N
	15 40 SHORE DRIVE	3,058.45	3-05-55-502-000-214	B Sewer: Gas & Electric	R	05/10/23 05/10/23	95049188339 N
	16 VALLEY ST PUMP STATION	82.29	3-05-55-502-000-214	B Sewer: Gas & Electric	R	05/10/23 05/10/23	95049188336 N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
JCPL JCP & L	Continued							
	23-00608 05/10/23 borough garage		396.79	3-05-55-502-000-214	B Sewer: Gas & Electric	R 05/10/23 05/10/23	95049188343	N
	17 NORTH ST PUMP STATION		6,611.23					
	Vendor Total:		6,611.23					
JERSE005 JERSEY AUTO SPA CAR WASH	Continued							
	23-00568 04/28/23 Car Wash		180.00	3-01-25-240-000-265	B Police: Car Wash	R 04/28/23 05/09/23	1017	N
	1 Full Service Car Wash - March							
	Vendor Total:		180.00					
JESSI010 JESSICA PICCIANO	Continued							
	23-00609 05/10/23 BACKGROUND CHECK		20.00	3-01-28-360-000-241	B Community Ctr: Summer Programs	R 05/10/23 05/10/23	2023	N
	1 BACKGROUND CHECK							
	Vendor Total:		20.00					
JFKEM005 JFK EMS	Continued							
	23-00048 01/10/23 professional emergency service		15,000.00	3-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R 05/09/23 05/09/23	APRIL 2023	N
	4 professional emergency service							
	Vendor Total:		15,000.00					
JOHNM005 JOHN MCAULIFFE	Continued							
	23-00617 05/10/23 CURB CUT REFUND		500.00	T-03-56-850-000-001	B Trust: Street Openings	R 05/10/23 05/10/23	56 2ND ST	N
	1 CURB CUT REFUND							
	Vendor Total:		500.00					
WIG01 KEVIN P. WIGENTON, ESQ	Continued							
	23-00023 01/09/23 Borough Public Defender		650.00	3-01-43-495-000-011	B Public Defender: Salaries & Wages	R 05/10/23 05/10/23	KPW0123	N
	3 Borough Public Defender							
	Vendor Total:		650.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
Item Description								Date		Excl
KNOXC005 KNOX COMPANY										
23-00260	02/21/23	knox padlock model 3771								
1		knox padlock model 3771	490.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/21/23	05/09/23	INV-KA-175384	N
2		knox padlock 3200 model 3261	459.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/21/23	05/09/23	INV-KA-175384	N
3		Shipping	46.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	02/21/23	05/09/23	INV-KA-175384	N
			995.00							
Vendor Total:			995.00							
LANIGAN LANIGAN ASSOCIATES, INC.										
20-01323	12/23/20	Uniform Change								
1		BDU Pants w/Gold Stripe	1,062.60	3-01-99-999-200-202	B Acc Payable-2020-Police	R	12/23/20	05/11/23	98086	N
4		BDU Pants w/Gold Stripe	176.90	3-01-99-999-200-202	B Acc Payable-2020-Police	R	12/23/20	05/11/23	98141	N
5		BDU Pants w/Gold Stripe	88.75	3-01-99-999-200-202	B Acc Payable-2020-Police	R	12/23/20	05/11/23	98211	N
6		BDU Pants w/Gold Stripe	470.00	3-01-99-999-200-202	B Acc Payable-2020-Police	R	12/23/20	05/11/23	98046	N
			1,798.25							
22-00427	04/13/22	Uniform Accessories								
3		Police Officer Hat Badge	60.00	2-01-25-240-000-232	B Police: Uniform Clothing & Access.	R	04/13/22	05/11/23	98168	N
Vendor Total:			1,858.25							
GLU01 LAW OFFICES GLUCK WALRATH LLP										
23-00019	01/09/23	Borough Bond council								
2		Borough Bond council	550.00	3-01-20-155-000-246	B Legal Services: Consultants - Bonding At R		01/09/23	05/09/23	0-23-10	N
Vendor Total:			550.00							
LAWES005 LAWES OUTDOOR POWER EQUIPMENT										
23-00498	04/18/23	DrawDown Lawn Equipment Repair								
1		DrawDown Lawn Equipment Repair	77.50	3-01-26-290-000-154	B Streets: Equipment Maintenance	R	04/18/23	05/09/23	72174	N
Vendor Total:			77.50							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
LORIP005 LORI PAHLER							
	23-00579 05/04/23 Pickleball instruction						
	1 Pickleball instruction	210.00	3-01-20-110-000-244	B Mayor/Council: Mayor Wellness	R	05/04/23 05/09/23	2023 N
	Vendor Total:	210.00					
MWCOMMUN M&W COMMUNICATIONS, INC.							
	23-00520 04/25/23 havis/shield console radio pla						
	1 havis/shield console radio pla	69.75	3-01-25-252-000-294	B Emergency Mgmt: Other	R	04/25/23 05/09/23	304769 N
	Vendor Total:	69.75					
MASTE005 MASTER MAINTENANCE OF RED BANK							
	23-00600 05/10/23 Cleaning of Borough buildings						
	1 Cleaning of Borough buildings	840.00	3-01-26-310-000-178	B B&G: Building Maintenance	R	05/10/23 05/10/23	6013 N
	Vendor Total:	840.00					
MFSC0005 MFS CONSTRUCTION							
	21-01275 11/16/21 Construction management servic						
	14 Construction management servic	12,009.28	C-04-16-101-000-201	B ORD#16-7 Pre1 Const New Borough Hall	R	11/16/21 05/09/23	1221014.000-14 N
	Vendor Total:	12,009.28					
MITCH005 MITCHELL HUMPHREY COMPANY							
	23-00585 05/04/23 Construction Software						
	1 Construction Software	2,580.50	3-01-22-195-000-260	B Construction: Computer Services	R	05/04/23 05/08/23	21200010000002 N
	Vendor Total:	2,580.50					
MMJIF MONMOUTH MUNICIPAL JOINT							
	23-00596 05/09/23 Insurance						
	1 Insurance	100,000.00	3-01-23-215-000-252	B Current: Workers Comp Insurance	R	05/09/23 05/09/23	MON148-2023SA N
	2 Insurance	109,719.00	3-01-23-210-000-251	B Current: Insurance - Other	R	05/09/23 05/09/23	MON148-2023SA N
		209,719.00					
	Vendor Total:	209,719.00					

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
MONM0045 MONMOUTH TELECOM							
	23-00604 05/10/23 data and voice						
	1 data and voice	529.38	3-01-31-440-000-213	B Telephone	R	05/10/23 05/10/23	341433 N
	Vendor Total:	529.38					
MRSMU005 MRS-MUNICIPAL							
	23-00503 04/20/23 Notice Paper						
	1 Notice Paper	490.00	3-01-43-490-000-294	B Municipal Court: Other	R	04/20/23 05/09/23	230192 N
	Vendor Total:	490.00					
NJAMERIC NEW JERSEY AMERICAN WATER							
	23-00601 05/10/23 Bay avenue park						
	1 Bay avenue park	49.65	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	BAY AVE PARK N
	2 s bay ave	19.85	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	S BAY AVENUE N
	3 waterwitch ave	19.85	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	WATERWITCH AVE N
	4 42 shore dr	19.85	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	42 SHORE DR N
	5 27 shore dr	28.25	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	27 SHORE DR N
	6 boro garage	45.05	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	BORO GARAGE N
	7 linden avenue	19.85	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	LINDEN AVE N
	8 22 snugharbor avenue	58.05	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	22 SNUGHARBOR N
	9 17-1 shore dr	192.60	3-01-31-445-000-219	B Water	R	05/10/23 05/10/23	17-1 SHORE DR N
	10 gravelly pt hydrant	233.36	3-01-31-463-000-193	B Fire Hydrants	R	05/10/23 05/10/23	GRAV PT HYDRANT N
	11 123 hydts	7,244.70	3-01-31-463-000-193	B Fire Hydrants	R	05/10/23 05/10/23	123 HYDTS N
	12 17-1 shore dr hydrant	110.39	3-01-31-463-000-193	B Fire Hydrants	R	05/10/23 05/10/23	17-1 SHORE DR N
	13 40 shore dr	142.06	3-05-55-502-000-219	B Sewer: Water	R	05/10/23 05/10/23	40 SHORE DR N
		8,183.51					
	Vendor Total:	8,183.51					
VETERINA NJ STATE DEPT. OF HEALTH							
	23-00607 05/10/23 dog license report-April 2023						
	1 dog license report-April 2023	30.00	T-12-99-999-000-002	B DOG TRUST: DUE STATE OF NEW JERSEY	R	05/10/23 05/10/23	APRIL 2023 N
	Vendor Total:	30.00					

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ONE CALL ONE CALL CONCEPTS, INC.													
23-00605	05/10/23	mark outs											
		1 mark outs	98.30	3-05-55-502-000-154	B Sewer: Equipment Maintenance	R	05/10/23	05/10/23				3045088	N
		Vendor Total:	98.30										
PMC PMC ASSOCIATES WIRELESS COMM													
23-00176	02/08/23	tait Tp 93/9400 speaker mic											
		1 tait Tp 93/9400 speaker mic	401.60	3-01-25-260-000-273	B First Aid: Radio Repair	R	02/08/23	05/09/23				94939	N
23-00312	03/03/23	Tait Tp 93/9400 speaker mic											
		1 Tait Tp 93/9400 speaker mic	401.60	3-01-25-260-000-294	B First Aid: Other	R	03/03/23	05/09/23				94938	N
		Vendor Total:	803.20										
PORZIO005 PORZIO, BROMBERG & NEWMAN, PC													
23-00349	03/10/23	Feasibility study											
		3 Feasibility study	4,720.20	3-01-20-155-000-294	B Legal Services: Other	R	05/10/23	05/10/23				3297008	N
		Vendor Total:	4,720.20										
POWER POWERHOUSE SIGNWORKS													
22-01254	11/22/22	vehicle Parts/Accessories											
		1 3M Reflec Letter PD Vehicles	1,100.00	2-01-25-240-000-284	B Police: Autobody Parts & Painting	R	11/22/22	05/09/23				24-042502	N
23-00511	04/24/23	8" printed table throw											
		1 8" printed table throw	285.00	3-01-25-263-000-181	B Fire Dept: General Hardware - Minor Tool	R	04/24/23	05/09/23				24-042407	N
		Vendor Total:	1,385.00										
RICOH005 RICOH USA, INC.													
23-00620	05/10/23	Monthly maintenance											
		1 Monthly maintenance	367.30	3-01-26-310-000-170	B B&G: Leased Equipment	R	05/10/23	05/10/23				5067266114	N
		Vendor Total:	367.30										

May 11, 2023
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BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/void	Invoice	1099
	Item Description					Enc Date Date	Date		Excl
ROMAN005 ROMAN E&G CORPORATION									
	22-00497 04/28/22 PHASE I SANITARY SEWER								
	2 PHASE I SANITARY SEWER		378,687.68	C-06-22-101-000-201	B	ORD#22-07 PHASE I&II SANITARY SEWER	R	04/28/22 05/09/23	PAYMENT #2 N
	Vendor Total:		378,687.68						
SAMAN005 SAMANTHA HESS									
	23-00610 05/10/23 BACKGROUND CHECK								
	1 BACKGROUND CHECK		20.00	3-01-28-360-000-241	B	Community Ctr: Summer Programs	R	05/10/23 05/10/23	2023 N
	Vendor Total:		20.00						
SEABO005 SEABOARD WELDING SUPPLY, INC.									
	23-00577 05/04/23 Acetylene								
	1 Acetylene		69.25	3-01-26-310-000-170	B	B&G: Leased Equipment	R	05/04/23 05/09/23	952181 N
	Vendor Total:		69.25						
SEACO005 SEACOAST CONSTRUCTION INC.									
	22-01011 09/12/22 CDBG Marine Place Walkway								
	5 CDBG Marine Place Walkway		35,732.08	G-02-41-856-000-202	B	CDBG 2021 Marine Place Improvements	R	09/12/22 05/10/23	PAYMENT #4 N
	6 CDBG Marine Place Walkway		8,042.55	C-04-22-102-000-201	B	ORD#22-14 Various Capital Improvements	R	04/27/23 05/10/23	PAYMENT #4 N
			43,774.63						
	Vendor Total:		43,774.63						
SET01 SETTEMBRINO ARCHITECTS									
	23-00309 03/03/23 New Borough Hall building								
	9 New Borough Hall building		5,343.75	C-04-16-101-000-202	B	ORD#16-7 Architech-New Borough Hall	R	05/10/23 05/10/23	032023-46 N
	10 New Borough Hall building		28.02	C-04-16-101-000-202	B	ORD#16-7 Architech-New Borough Hall	R	05/10/23 05/10/23	032023-54 N
	11 New Borough Hall building		1,133.56	C-04-16-101-000-202	B	ORD#16-7 Architech-New Borough Hall	R	05/10/23 05/10/23	032023-47 N
			6,505.33						
	Vendor Total:		6,505.33						

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SPECTROL SPECTROTEL, INC.											
	23-00618	05/10/23	POLICE DEPARTMENT								
	1		POLICE DEPARTMENT	417.67	3-01-31-440-000-213	B Telephone	R	05/10/23	05/10/23	11543480	N
	Vendor Total:			417.67							
SPECT005 SPECTRUM COMMUNICATIONS											
	22-01416	12/30/22	access controlled cabinet								
	1		access controlled cabinet	3,706.94	2-01-25-240-000-297	B Police: Vehicles	R	12/30/22	05/09/23	23667	N
	2		installation, mounting	1,090.74	2-01-25-240-000-297	B Police: Vehicles	R	12/30/22	05/09/23	23667	N
	3		shipping	450.00	2-01-25-240-000-297	B Police: Vehicles	R	05/09/23	05/09/23	23667	N
				5,247.68							
	Vendor Total:			5,247.68							
STAPLES STAPLES ADVANTAGE											
	23-00572	05/02/23	Office supplies								
	1		Office supplies	540.67	3-01-25-260-000-294	B First Aid: Other	R	05/02/23	05/11/23	3537455078	N
	2		Paper towels	106.47	3-01-20-152-000-203	B Central Services: Consumable Supplies	R	05/02/23	05/11/23	3537455078	N
				647.14							
	Vendor Total:			647.14							
SUBUR005 SUBURBAN DISPOSAL INC.											
	23-00597	05/09/23	April 2023								
	1		April 2023	34,000.00	3-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	05/09/23	05/09/23	9555	N
	2		April 2023	16,472.26	3-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	05/09/23	05/09/23	9555	N
	3		April 2023	655.83	3-01-26-305-000-284	B Sanitation: Brush & Bulk	R	05/09/23	05/09/23	9555	N
				51,128.09							
	Vendor Total:			51,128.09							
TOMSA T.O.M.S.A.											
	23-00599	05/10/23	April 2023								
	1		April 2023	44,465.05	3-05-55-502-000-196	B Sewer: TOMSA	R	05/10/23	05/10/23	APRIL 2023	N
	Vendor Total:			44,465.05							

May 11, 2023
02:44 PM

BOROUGH OF HIGHLANDS
Bill List By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
	Item Description					Enc Date Date	Date		Excl
TRACE005 TRACEY BORG									
	23-00613 05/10/23 BACKGROUND CHECK								
	1 BACKGROUND CHECK		20.00 3-01-28-360-000-241	B Community Ctr: Summer Programs	R	05/10/23 05/10/23		2023	N
	Vendor Total:		20.00						
SCAT TREASURER, COUNTY OF MONMOUTH									
	23-00509 04/21/23 Senior transportaion								
	1 Senior transportaion		2,015.00 3-01-28-360-000-234	B Community Ctr: Transportation	R	04/21/23 05/09/23		1ST QTR 2023	N
	Vendor Total:		2,015.00						
URNER005 URNER BARRY									
	23-00625 05/11/23 Year in Review post cards								
	1 Year in Review post cards		1,511.28 3-01-20-110-000-261	B Mayor/Council: Printing	R	05/11/23 05/11/23		19808	N
	Vendor Total:		1,511.28						
VERIZON1 VERIZON									
	23-00602 05/10/23 Fire department								
	1 Fire department		262.88 3-01-31-450-000-213	B Telecommunications	R	05/10/23 05/10/23		FIRE DPT.	N
	Vendor Total:		262.88						
VERIZON15 VERIZON CONNECT									
	23-00606 05/10/23 bundled billing								
	1 bundled billing		25.00 3-01-31-450-000-213	B Telecommunications	R	05/10/23 05/10/23		3034664	N
	Vendor Total:		25.00						
VIKIN005 VIKING PEST CONTROL									
	23-00626 05/11/23 pest control								
	1 pest control		40.00 3-01-26-310-000-178	B B&G: Building Maintenance	R	05/11/23 05/11/23		16773288	N
	2 pest control		30.00 3-01-26-310-000-178	B B&G: Building Maintenance	R	05/11/23 05/11/23		16773287	N
			70.00						
	Vendor Total:		70.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
WILLI020 WILLIAM ARMENTI							
	23-00616 05/10/23 Medicare reimbursement						
	1 Medicare reimbursement	494.47	3-01-36-472-000-000	B Statutory: Social Security	R	05/10/23 05/10/23	MARCH-MAY 2023 N
	Vendor Total:	494.47					
WINNER WINNER FORD							
	21-01186 10/21/21 2022 ford utility interceptor						
	1 2022 ford utility interceptor	8,406.00	3-01-99-999-200-202	B Acc Payable-2020-Police	R	10/21/21 05/09/23	503539 N
	2 2022 ford utility interceptor	65,196.00	3-01-99-999-200-230	B Acc Payable-2021-Police	R	10/27/21 05/09/23	503539 N
		73,602.00					
	21-01484 12/31/21 2022 patrol build- as per quot						
	1 2022 patrol build- as per quot	17,047.43	3-01-99-999-200-230	B Acc Payable-2021-Police	R	12/31/21 05/09/23	503642-1 N
	22-01210 11/02/22 Builds for police vehicles						
	4 Labor to install cargo boxes	325.00	2-01-25-240-000-297	B Police: Vehicles	R	05/05/23 05/09/23	503642-2 N
	Vendor Total:	90,974.43					
WITME005 WITMER							
	23-00389 03/24/23 MSA SERVICE REPAIRS						
	1 MSA SERVICE REPAIRS	3,155.00	3-01-25-263-000-154	B Fire Dept: Equipment Maintenance	R	03/24/23 05/09/23	INV245387 N
	Vendor Total:	3,155.00					
Total Purchase Orders: 82 Total P.O. Line Items: 142 Total List Amount: 1,675,976.88 Total Void Amount: 0.00							

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	9,868.28	0.00	9,868.28	0.00	0.00	9,868.28
	3-01	1,136,106.33	0.00	1,136,106.33	0.00	0.00	1,136,106.33
	3-05	53,934.85	0.00	53,934.85	0.00	0.00	53,934.85
Year Total:		1,190,041.18	0.00	1,190,041.18	0.00	0.00	1,190,041.18
CAPITAL PROJECTS	C-04	36,833.66	0.00	36,833.66	0.00	0.00	36,833.66
	C-06	401,175.68	0.00	401,175.68	0.00	0.00	401,175.68
Year Total:		438,009.34	0.00	438,009.34	0.00	0.00	438,009.34
	G-02	36,617.08	0.00	36,617.08	0.00	0.00	36,617.08
TRUST NON BUDGET-TWO RIVER	T-03	1,411.00	0.00	1,411.00	0.00	0.00	1,411.00
	T-12	30.00	0.00	30.00	0.00	0.00	30.00
Year Total:		1,441.00	0.00	1,441.00	0.00	0.00	1,441.00
Total of All Funds:		1,675,976.88	0.00	1,675,976.88	0.00	0.00	1,675,976.88



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-129

ACKNOWLEDGING RECEIPT AND REVIEW OF THE LAND USE BOARD CONSISTENCY REPORT FOR ORDINANCE 0-23-07

WHEREAS, the Borough of Highlands introduced Ordinance O-23-07, Adding Section 21-65.6A to authorize and encourage electric vehicle supply/service equipment (EVSE) & Make-Ready Parking Spaces, on March 15, 2023; and

WHEREAS, the Borough referred the aforesaid Ordinance to the Land Use Board pursuant to N.J.S.A. 40:55D-26(a); and

WHEREAS, the Land Use Board reported its findings by and through the issuance of a Report dated May 11, 2023 and found that the proposed development regulation, revision or amendment thereto is consistent with the Borough’s Master Plan; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council acknowledges receipt of the Land Use Board’s Report and has reviewed the said Report which finds the Ordinance to be consistent with the Borough’s Master Plan.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Land Use Board Secretary.

Motion to Approve R 23-129:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

LAND USE BOARD RESOLUTION 2023-10

MEMORIALIZATION OF CONSISTENCY DETERMINATION FOR ORDINANCE NO. O-23-07 ADDING SECTION 21-65.6A "ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT" OF THE BOROUGH OF HIGHLANDS MUNICIPAL CODE

Decided: April 13, 2023
Memorialized: May 11, 2023

MATTER OF CONSISTENCY DETERMINATION FOR ORDINANCE NO. O-23-07

WHEREAS, under the Municipal Land Use Law pursuant to N.J.S.A. 40:55D-26a, prior to the adoption of a Development Regulation, revision or amendment thereto, the Land Use Board, shall make and transmit to the Governing Body, within 35 days after referral, a report including identification of any provisions of the proposed development regulation, revision or amendment which are inconsistent with the Master Plan and Recommendations concerning these inconsistencies and any other matters as the Board deems appropriate; and

WHEREAS, the Borough of Highlands Governing Body introduced Ordinance No. O-23-07 entitled "Ordinance Adding Section 21-65.6A 'Authorize and Encourage Electric Vehicle Supply/Service Equipment (EVSE) & Make-Ready Parking Spaces' of the Borough of Highlands Municipal Code" and;

WHEREAS, the Mayor and Council of the Borough of Highlands referred this matter to the Land Use Board under the Municipal Land Use Law pursuant to N.J.S.A. 40:55D-26a; and

WHEREAS, the Land Use Board has considered this matter at a duly-noticed, in-person, public meeting conducted on April 13, 2023; and

NOW, THEREFORE, the Highlands Land Use Board having reviewed Ordinance No. O-23-07 makes the following findings of fact and conclusions of law in regard to the proposed amendments to the Code of the Borough of Highlands in connection therewith:

1. Ordinance No. O-23-07 adds Section 21-65.6A of the Code of the Borough of Highlands to set forth procedures for the installation of EVSE and Make-Ready parking spaces and establishes associated regulations and other standards within the Borough to promote sustainability and the public welfare of the Borough's citizens.

2. The Board's Professional Engineer and Mayor Broullon provided an overview of the Ordinance and recommended that it is substantially consistent with the Master Plan.

3. The Land Use Board finds that the adoption of Ordinance No. O-23-07 is substantially consistent with the comprehensive goals set forth in the Master Plan.

6. The Land Use Board finds that adoption of Ordinance No. O-23-07 is substantially consistent with the comprehensive goals, land use goals, and economic development goals as set forth in the Master Plan or is designed to effectuate such plan elements for the reasons expressed on the record as well as the reasons expressed by its Professional Engineer and Mayor Broullon.

NOW, THEREFORE, BE IT RESOLVED, BY the Highlands Land Use Board that Ordinance No. O-23-07 entitled "Ordinance Adding Section 21-65.6A 'Authorize and Encourage Electric Vehicle Supply/Service Equipment (EVSE) & Make-Ready Parking Spaces' of the Borough of Highlands Municipal Code" has been determined by the Land Use Board to be substantially consistent with the comprehensive goals, land use goals and economic development goals in the Master Plan or as designed to effectuate such plan elements for the Borough of Highlands.

BE IT FURTHER RESOLVED that the Land Use Board Secretary is hereby directed to transmit a copy of this Resolution to the Mayor and Borough Council. This Resolution shall serve as the report to the governing body pursuant to N.J.S.A. 40:55D-26a of the Municipal Land Use Law.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ON MOTION OF: Mr. Kutosh

SECONDED BY: Ms. LaRussa

ROLL CALL:

YES: Mr. Kutosh, Ms. LaRussa, Mr. Zill, Mr. Cody, Dr. Petersen, Vice Chair Tierney, Chair Knox

NO: None

RECUSED: None

INELIGIBLE: Chief Burton, Ms. Chang

ABSENT: Mayor Broullon, Mr. Montecalvo, Councilmember Olszewski, Mr. Cramer

DATED: May 11, 2023

I hereby certify this to be a true and accurate copy of the Resolution adopted by the Highlands Land Use Board, Monmouth County, New Jersey at a public meeting held on May 11, 2023.



Nancy Tran, Secretary
Borough of Highlands Land Use Board



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 23-130

**ACKNOWLEDGING RECEIPT AND REVIEW OF THE LAND USE BOARD CONSISTENCY REPORT
 FOR ORDINANCE 0-23-08**

WHEREAS, the Borough of Highlands introduced Ordinance O-23-08, Adding Chapter 21 (Zoning and Land Use Regulations), Sections 21-65.19A (“Solar Energy”) of the Revised General Ordinances of the Borough of Highlands related to Solar Energy Systems, on March 15, 2023; and

WHEREAS, the Borough referred the aforesaid Ordinance to the Land Use Board pursuant to N.J.S.A. 40:55D-26(a); and

WHEREAS, the Land Use Board reported its findings by and through the issuance of a Report dated May 11, 2023 and found the proposed development regulation, revision or amendment thereto is consistent with the Borough’s Master Plan; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council acknowledges receipt of the Land Use Board’s Report and has reviewed the said Report which finds the Ordinance to be consistent with the Borough’s Master Plan.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Land Use Board Secretary.

Motion to Approve R 23-130:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

LAND USE BOARD RESOLUTION 2023-11

MEMORIALIZATION CONSISTENCY DETERMINATION FOR ORDINANCE NO. O-23-08
ADDING CHAPTER 21, SECTION 21-65.19A "SOLAR ENERGY" OF THE BOROUGH OF HIGHLANDS
MUNICIPAL CODE

Decided: April 13, 2023
Memorialized: May 11, 2023

MATTER OF CONSISTENCY DETERMINATION FOR ORDINANCE NO. O-23-08

WHEREAS, under the Municipal Land Use Law pursuant to N.J.S.A. 40:55D-26a, prior to the adoption of a Development Regulation, revision or amendment thereto, the Land Use Board, shall make and transmit to the Governing Body, within 35 days after referral, a report including identification of any provisions of the proposed development regulation, revision or amendment which are inconsistent with the Master Plan and Recommendations concerning these inconsistencies and any other matters as the Board deems appropriate; and

WHEREAS, the Borough of Highlands Governing Body introduced Ordinance No. O-23-08 entitled "Ordinance Adding Chapter 21, Section 21-65.19A 'Solar Energy' of the Borough of Highlands Municipal Code" and;

WHEREAS, the Mayor and Council of the Borough of Highlands referred this matter to the Land Use Board under the Municipal Land Use Law pursuant to N.J.S.A. 40:55D-26a; and

WHEREAS, the Land Use Board has considered this matter at a duly-noticed, in-person, public meeting conducted on April 13, 2023; and

NOW, THEREFORE, the Highlands Land Use Board having reviewed Ordinance No. O-23-08 makes the following findings of fact and conclusions of law in regard to the proposed amendments to the Code of the Borough of Highlands in connection therewith:

1. Ordinance No. O-23-08 adds Section 21-65.19A of the Code of the Borough of Highlands to provide a regulatory framework for the construction of solar energy systems within the Borough to promote the public health, safety, and welfare of the Borough's citizens, while also maintaining the character of the Borough.

2. The Board's Professional Engineer and Mayor Broullon provided an overview of the Ordinance and recommended that it is substantially consistent with the Master Plan.

3. The Land Use Board finds that the adoption of Ordinance No. O-23-08 is substantially consistent with the comprehensive goals set forth in the Master Plan.

6. The Land Use Board finds that adoption of Ordinance No. O-23-08 is substantially consistent with the comprehensive goals, land use goals, and economic development goals as set forth in the Master Plan or is designed to effectuate such plan elements for the reasons expressed on the record as well as the reasons expressed by its Professional Engineer and Mayor Broullon.

NOW, THEREFORE, BE IT RESOLVED, BY the Highlands Land Use Board that Ordinance No. O-23-08 entitled "Ordinance Adding Chapter 21, Section 21-65.19A 'Solar Energy' of the Borough of Highlands Municipal Code" has been determined by the Land Use Board to be substantially consistent with the comprehensive goals, land use goals and economic development goals in the Master Plan or as designed to effectuate such plan elements for the Borough of Highlands.

BE IT FURTHER RESOLVED that the Land Use Board Secretary is hereby directed to transmit a copy of this Resolution to the Mayor and Borough Council. This Resolution shall serve as the report to the governing body pursuant to N.J.S.A. 40:55D-26a of the Municipal Land Use Law.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ON MOTION OF: Mr. Kutosh

SECONDED BY: Chair Knox

ROLL CALL:

YES: Mr. Kutosh, Ms. LaRussa, Mr. Zill, Mr. Cody, Dr. Petersen, Vice Chair Tierney, Chair Knox

NO: None

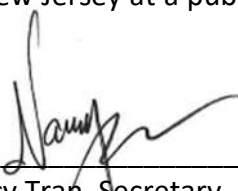
RECUSED: None

INELIGIBLE: Chief Burton, Ms. Chang

ABSENT: Mayor Broullon, Mr. Montecalvo, Councilmember Olszewski, Mr. Cramer

DATED: May 11, 2023

I hereby certify this to be a true and accurate copy of the Resolution adopted by the Highlands Land Use Board, Monmouth County, New Jersey at a public meeting held on May 11, 2023.



Nancy Tran, Secretary
Borough of Highlands Land Use Board



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-131
APPROVING FIRST AID SQUAD APPLICATION

WHEREAS, the following individual has submitted a Membership Application to be a Member to the Highlands First Aid Squad:

Douglas Ziegler

WHEREAS, Warren “Jay” Terwilliger, Captain of the First Aid Squad, has approved the Membership Application;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of the above listed individual is hereby approved.

Motion to Approve R 23-131:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 23-132

FORMAL RECOGNITION OF ARTISTS AND LOCAL ORGANIZATIONS IN THE COMMUNITY

WHEREAS, creative thinkers and makers provide their communities with joy, interaction, and inspiration; and

WHEREAS, local Artisans are a vital element to the lives blood of the Borough of Highlands; and

WHEREAS, the Borough of Highlands has a strong commitment to foster local artisans and organizations to share their art to help beautify the Borough; and

WHEREAS, the Borough actively engages with organizations and individuals who actively support, promote and beautify our community; and

WHEREAS, Artisans are encouraged to promote their events in cooperation with the Highlands Recreation Department and in parks throughout the Borough; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Highlands, formal recognition is hereby given to the following organizations that help to beautify our community:

- Highlands Art Collective
- Highlands Borough Arts Council
- Highlands Business Partnership
- Highlands Film Fest
- Highlands Garden Club
- Highlands Historical Society
- Highlands Lions Club

Motion to Approve R 23-132:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-133

APPROVING DISCHARGE OF FIREWORKS BY SERPICO PYROTECHNICS

WHEREAS, Serpico Pyrotechnics, Toms River, NJ has applied for a permit to conduct a fireworks display on May 20, 2023 for a private wedding at the Seafarer on Atlantic Street; and

WHEREAS, a Resolution of the governing body is required to grant permission for the public display of fireworks; and

WHEREAS, the contracted designated fireworks company, Serpico Pyrotechnics, has submitted a permit application, certificate(s) of insurance, a site diagram and other pertinent information, in conjunction with a fireworks display that will take place at the Seafarer on Atlantic Street on May 20, 2023 as part of a wedding celebration.

WHEREAS, the Borough's Fire Marshal has reviewed the application and requests that the governing body approve said fireworks display subject to the following conditions:

1. The fireworks will be discharged from a float on the water and controlled by remote on Honey Suckle Lodge Beach.
2. The Fire Permit Application and Site Plan supplied in the May 13, 2023 Serpico Pyrotechnics Fire Permit – Fireworks application must be adhered to and may only be modified by prior approval of the Fire Marshal.
3. Application fee of \$427.00 is submitted.
4. The display will occur between 9:15pm and 9:45pm and for a period of no longer than 5 minutes in duration on May 20, 2023.
5. Arrangements for the Highlands Fire Department to be on standby will be made.
6. All required insurance/coverages will remain in-effect during the display activity as provided in the May 13, 2023 application.
7. An appropriate Hold Harmless Agreement is completed.
8. All local, state and federal regulations that apply to this display event will be adhered to including, but not limited to: ICC Fire Code NJ Edition 2015 and NFPA-1123/1124/1126, as applicable.
9. A post-display search will be conducted of the display area to ensure no burning debris or embers remain.
10. An operations report detailing any issues and confirming the after-display search was conducted shall be sent to the Fire Marshal within 48 hours of completion of the fireworks display; and

WHEREAS, the applicant must comply with all Federal, State, and local laws as they pertain to the said discharge of fireworks from the location set forth in their application; and

WHEREAS, the applicant must provide the appropriate Certificates of Insurance naming the Borough as an additional insured to the satisfaction of the Borough Administrator.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands, does hereby approve the discharge of fireworks by Serpico Pyrotechnics for a private wedding at the Seafarer on Atlantic Street, on May 20, 2023, subject to the applicant’s compliance with all Federal, State, and local laws as well as the issuance of any and all permits necessary from the said entities; providing appropriate Certificates of Insurance naming the Borough as an additional insured to the satisfaction of the Borough Administrator; meeting all of the conditions of the Borough’s Fire Marshal subject to satisfactory inspection by the Borough’s Fire Marshal, as well as the issuance of a Fire Permit by the Borough’s Fire Marshal pursuant to the requirements of the New Jersey Fire Code.

BE IT FURTHER RESOLVED, that the Borough officials, including but not limited to, the Borough Administrator and the Borough Fire Marshal be and are hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that the Borough Clerk forward a certified copy of this Resolution to Serpico Pyrotechnics and the Fire Marshal.

Motion to Approve R 23-133:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-134

APPROVING CLOSEOUT CHANGE ORDER AND DECLARING ACCEPTANCE OF CONTRACT FOR IMPROVEMENTS TO SNUG HARBOR PARK PROJECT

WHEREAS, by way of Resolution 22-097 duly adopted on April 6, 2022, Whirl Construction, Inc., was awarded a contract for the Improvements to Snug Harbor Park Project; and

WHEREAS, the contract awarded to Whirl Construction, Inc. was in the amount of \$278,814.00 and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The closeout change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the amount of \$278,814.00 to an adjusted total of \$270,609.79, for a decrease of \$8,204.21, as specifically set forth in their correspondence dated May 12, 2023; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Whirl Construction, Inc. has submitted a two (2) year Maintenance Bond in the amount of \$40,591.47, which is fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the contract amount to \$270,609.79, for a decrease of \$8,204.21, be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. 56368 in the sum of \$40,591.47 issued by The Service Insurance Company, Inc.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of this Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. 53295, issued by The Service Insurance Company, Inc. in the amount of \$278,814.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Whirl Construction, Inc.

Motion to Approve R 23-134:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-07

ADDING SECTION 21-65.6A OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS TO AUTHORIZE AND ENCOURAGE ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES

WHEREAS, This Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Borough of Highlands of Monmouth County.

WHEREAS, supporting the transition to electric vehicles contributes to the Borough of Highlands' commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Borough of Highlands encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of Borough of Highlands adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with goals of Economic Development/Redevelopment and Community Facilities and Utility Infrastructure of the Master Plan as well as the land use, circulation, and utilities elements of the Master Plan; and

WHEREAS, the Borough of Highlands encourages greater ownership and use of electric vehicles, thus the Borough of Highlands is amending the Zoning and Land Use Regulations to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands, County of Monmouth, State of New Jersey as follows:

SECTION I. Chapter 21 (Zoning and Land Use Regulations), Section 21-65.6A (Electric Vehicle Supply/Service Equipment) is hereby added as follows:

21-65.6A Electric Vehicle Supply/Service Equipment.

A. Purpose

The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

B. Definitions

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are

typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a "plug and play" basis. "Make-Ready" is synonymous with the term "charger ready," as used in P.L.2019, c.362 (C.48:25-1 et al.).

Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

Publicly-accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

C. Approvals and Permits

1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
2. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.

3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
4. The Zoning Officer shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of Borough of Highlands' land use regulations.
5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:
 - a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
6. An application pursuant to Section 5. above shall be deemed complete if:
 - a. the application, including the permit fee and all necessary documentation, is determined to be complete,
 - b. a notice of incompleteness is not provided within 20 days after the filing of the application, or
 - c. a one-time written correction notice is not issued by the Zoning Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
7. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.

8. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
 - a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
 - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
 - c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.
 - d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
 - e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
 - a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.

- d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
- e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
- f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
- g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
- h. Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

E. Minimum Parking Requirements

- 1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to Section 21-65.14, Off-Street Parking.
- 2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
- 3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
- 4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged, but shall not be required in development projects.

F. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

- 1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.

2. Installation:

- a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
- b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
- c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

3. EVSE Parking:

- a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE.
- b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
- c. **Public Parking.** Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be is subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of this Municipal Code. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.
- d. **Private Parking.** The use of EVSE shall be monitored by the property owner or designee.

4. Safety

- a. Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.
- b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with Borough of Highlands' ordinances and regulations.
- c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
- d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.
- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- g. Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, Borough of Highlands shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

5. Signs

- a. Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.
- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
 - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
 - 2) Usage fees and parking fees, if applicable; and
 - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

6. Usage Fees

- a. For publicly-accessible municipal EVSE: The fee to use parking spaces within the municipality identified as EVSE spaces shall be an initiation fee of \$2.99 plus \$0.49 per kWh for each hour that the electric vehicle is connected to the EVSE. There shall be no parking fee while vehicle is actively charging, but a parking fee of \$5 per hour shall apply 15 minutes after the electrical vehicle stops charging.
- b. This fee may be amended by a resolution adopted by the governing body.
- c. Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

SECTION II. SEVERABILITY.

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

SECTION III. REPEAL OF PRIOR ORDINANCES.

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE.

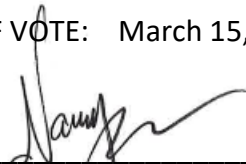
This ordinance shall take effect after final passage and publication as provided by law.

First Reading and Set Hearing Date for O-23-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES		X	X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI	X		X			
BROULLON			X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023



 Nancy Tran, Municipal Clerk
 Borough of Highlands

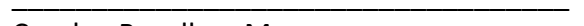
Public Hearing for O-23-07:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023


 Nancy Tran, Municipal Clerk
 Borough of Highlands


 Carolyn Broullon, Mayor



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-08

ADDING CHAPTER 21 (ZONING AND LAND USE REGULATIONS), SECTION 21-65.19A (“SOLAR ENERGY”) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLANDS RELATED TO SOLAR ENERGY SYSTEMS

WHEREFORE, the Borough of Highlands Revised General Ordinances does not currently regulate solar panel systems; and

WHEREFORE, the Borough of Highlands believe it is in the best interests of the health, safety and welfare of the citizens of the Borough of Highlands for the Borough to regulate this use.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. Borough Code Chapter 21, Section 65.19A entitled “Solar Energy” is hereby added to read as follows:

§ 21-65.19A Solar Energy.

Purpose. The purpose of this section is to provide a regulatory framework for the construction of Solar Energy Systems in the Borough of Highlands, subject to reasonable restrictions, which will preserve the public health, safety, and welfare, while also maintaining the character of the Borough of Highlands.

§ 21-65.19A.1 Definitions.

The following terms, when used in this section, shall have the following meanings:

- (1) **SOLAR ENERGY SYSTEM** — A solar energy system consisting of one (1) or more photovoltaic or solar hot water devices either building integrated, roof-mounted, or as a canopy as well as related equipment which is intended for the purpose of reducing or meeting the energy needs of the property's on-site principal use. Solar energy systems may generate energy in excess of the energy requirements of a property only if it is to be sold back to a public utility in accordance with the NJ Net Metering law.
- (2) **SOLAR ENERGY FACILITY** — An energy facility that consists of one or more ground-mounted, free-standing, or building-integrated solar collection devices, solar energy related equipment and other associated infrastructure with the primary intention of

generating electricity or otherwise converting solar energy to a different form of energy for primarily off-site use.

§ 21-65.19A.2 General Regulations.

(1) Regulations Applicable in All Residential Zones.

(a) Solar Energy Systems.

- (i) Solar energy systems shall be considered a permitted accessory use.
- (ii) Permitted types of solar energy systems: roof-mounted in the form of photovoltaic panels or roof tiles, canopy systems, ground-mounted systems.
- (iii) Photovoltaic panels or roof tiles shall be the same color.
- (iv) Edges of photovoltaic panels and arrays shall be parallel to the edges of the rooflines.
- (v) Solar energy systems shall meet all electrical, building and fire safety requirements in the New Jersey Construction Code.
- (vi) For a roof-mounted system installed on a sloped roof, the highest point of the system shall not exceed the highest point of the roof to which it is attached as allowed by bulk requirements.

(2) Regulations Applicable to All Non-Residential Zones.

(a) Solar Energy Systems.

- (i) Solar energy systems shall be considered an accessory use.
- (ii) Permitted types of solar energy systems: roof-mounted in the form of photovoltaic panels or roof tiles and canopy systems.
- (iii) Photovoltaic panels or roof tiles shall be the same color.
- (iv) Edges of photovoltaic panels and arrays shall be parallel to the edges of the rooflines.
- (v) Solar energy systems shall meet all electrical and fire safety requirements in the New Jersey Construction Code.

- (vi) For a roof-mounted system installed on a sloped roof, the highest point of the system shall not exceed the highest point of the roof to which it is attached as allowed by bulk requirements.
- (vii) For a roof-mounted system installed on a flat roof, the highest point of the system shall be permitted in accordance with Section 21-78.
- (viii) For parking canopies, a solar energy system may exceed the applicable maximum accessory structure height if it will cover an impervious surface parking area. Height may not exceed the height of the primary structure that the parking area serves. Minimum height of the parking canopy must allow clearance for emergency service and service vehicles.

SECTION III. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION IV. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

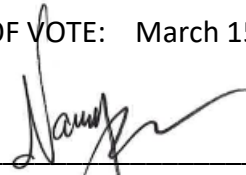
SECTION V. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-23-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023



Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: May 17, 2023

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands