



**BOROUGH OF HIGHLANDS**  
**COUNCIL REGULAR MEETING**  
22 Snug Harbor Avenue, Highlands NJ 07732  
Wednesday, February 16, 2022 at 7:00 PM

---

## **AGENDA**

### **REGULAR MEETING:**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

### **ROLL CALL**

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF MINUTES**

1. January 19, 2022 Meeting Minutes
2. January 19, 2022 Executive Session Minutes
3. February 2, 2022 Meeting Minutes

### **INTRODUCTION OF PROPOSED ORDINANCES**

4. O-22-05 Ordinance Designating Restricted Parking in Front of Residence Occupied by Person with Disabilities

### **RESOLUTIONS**

5. R 22-066 Resolution Authorizing Execution of a Municipal Services Agreement Twin Lights Terrace Condominium Association
6. R 22-067 Resolution Extending the Revised Emergency Temporary Approval Process for Outdoor Dining and/or Business Operations Due to the Covid-19 Pandemic
7. R 22-068 Resolution Authorizing an Amendment to the 2022 Temporary Budget
8. R 22-069 Resolution Authorizing Sale by Public Auction of Municipally Owned Property
9. R 22-070 Resolution Authorizing Payment of Bills

10. R 22-071 Resolution Appointing Nancy Tran to Serve in the Position of Acting Municipal Clerk for an Additional Ten (10) Month Period

## **OTHER BUSINESS**

11. WaterWheels -- Floating Beach wheelchair for accessibility

## **REPORTS**

## **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

## **EXECUTIVE SESSION:**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

## **ADJOURNMENT**

*If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsborough.org](mailto:clerk@highlandsborough.org)*



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## ORDINANCE O-22-05

### ORDINANCE DESIGNATING RESTRICTED PARKING IN FRONT OF RESIDENCE OCCUPIED BY PERSON WITH DISABILITIES

**WHEREAS**, N.J.S.A. 39:4-197.6 provides that any municipality may, by ordinance, establish a restricted parking zone in front of a residence occupied by a person with a disability provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic.

**WHEREAS**, Ordinance 18-03 governs applications for restricted parking in front of residences occupied by persons with disabilities; and

**WHEREAS**, the Highlands Police Department has received an application for on-street resident parking for persons with disabilities, which has been reviewed and approved by the Chief of Police; and

**WHEREAS**, the governing body of the Borough of Highlands wishes to designate an appropriate space for resident parking for persons with disabilities in accordance with the recommendation of the Chief of Police.

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Borough of Highlands as follows:

#### **SECTION I.**

A parking space directly in front of 7 South Peak Street is hereby designated as a space for resident parking for persons with disabilities. This space shall be available to a resident of 7 South Peak Street. A sign shall be installed specifically identifying the parking space in accordance with Ordinance 18-03.

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION IV. EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

## First Reading and Set Hearing Date for O-22-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: February 16, 2022

---

Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

## Public Hearing for O-22-05:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: March 2, 2022

---

Nancy Tran, Acting Municipal Clerk  
Borough of Highlands

---

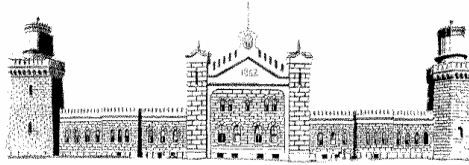
Carolyn Broullon, Mayor

# POLICE DEPARTMENT

BOROUGH OF HIGHLANDS



ROBERT BURTON  
CHIEF



27 SHORE DRIVE HIGHLANDS NEW JERSEY 07732



TEL: 732-872-1158  
FAX: 732-872-9240

February 14, 2022

Honorable Mayor & Council  
Borough of Highlands  
171 Bay Avenue  
Highlands, New Jersey 07732

**Re: Handicap Parking**

Dear Council Members,

Please be advised that I have received an application for a designated handicap parking space from Mr. Joseph Hammond, 7 South Peak Street, Highlands, N.J.

Mr. Hammond has submitted all the necessary documentation including a copy of his Disabled Person Identification card issued by the New Jersey Motor Vehicle Commission.

I respectfully request that a designated handicap parking space be erected directly in front of 7 South Peak Street. The property line is 70 feet from the nearest driveway and there is approximately 125 feet of total space to place the spot in front of the property before you reach the nearest obstruction which is a "No Parking This Side" signage just before the bend on South Peak.

Thank you in advance for your time and consideration regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert T. Burton".

Robert T. Burton  
Chief of Police

cc: Michael Muscillo, Borough Administrator  
Nancy Tran, Acting Borough Clerk





BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 22-066

### RESOLUTION AUTHORIZING EXECUTION OF A MUNICIPAL SERVICES AGREEMENT TWIN LIGHTS TERRACE CONDOMINIUM ASSOCIATION

**WHEREAS**, the Municipal Services Act, N.J.S.A. 40:67-23.2, et. seq. and amendments thereto, provides in pertinent part that a municipality, in lieu of providing certain municipal services to the private community, may opt to financially reimburse the qualified private communities for the cost of certain municipal services; and

**WHEREAS**, Twin Lights Terrace Condominium Association is a qualified private community, as defined under the Act, and the Borough of Highlands is a municipality governed by the Act; and

**WHEREAS**, the Borough and Twin Lights Terrace Condominium Association have mutually agreed that the Association shall perform its own snow removal and pay the cost for street lighting, and that the Borough shall reimburse the Association for the cost of those services at a rate not to exceed the cost that would have been incurred by the Borough in providing those services directly; and

**WHEREAS**, N.J.S.A. 40:47-23.5 requires a written agreement to annually reimburse a qualified private community; and

**WHEREAS**, the Borough has prepared a written agreement, with an effective date of January 1, 2022, to reimburse the Twin Lights Terrace Condominium Association for snow removal and the cost of street lighting as set forth in the Agreement and wishes to enter into such an Agreement with Twin Lights Terrace Condominium Association.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that the appropriate Municipal officials, including the Mayor and Borough Administrator, be and are hereby authorized to execute an Agreement for Reimbursement for Municipal Services, as prepared and approved by the Borough Attorney and the Chief Financial Officer of the Borough.

**BE IT FURTHER RESOLVED**, that the Agreement for Reimbursement for Municipal Services shall become effective upon being fully executed, for the dates contained therein, with an effective date of January 1, 2022.

Motion to Approve R 22-066:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 16, 2022

---

Nancy Tran, Acting Municipal Clerk  
Borough of Highlands





BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 22-067

### RESOLUTION EXTENDING THE REVISED EMERGENCY TEMPORARY APPROVAL PROCESS FOR OUTDOOR DINING AND/OR BUSINESS OPERATIONS DUE TO THE COVID-19 PANDEMIC

**WHEREAS**, by Resolution 21-77 adopted on March 17, 2021, the Borough of Highlands approved the revised emergency temporary approval process for outdoor dining and/or business operations due to the COVID-19 pandemic; and

**WHEREAS**, by Resolution 20-145 adopted on June 3, 2020, the Borough of Highlands approved the creation and administration of an emergency temporary approval process for outdoor dining and/or business operations due to the COVID-19 pandemic; and

**WHEREAS**, the Borough of Highlands wishes to extend all previous temporary approvals until November 30, 2022; and

**WHEREAS**, the Borough of Highlands wishes to update said approval process for outdoor dining for restaurants with an active mercantile license that do not currently have approved outdoor dining, or wish to expand already approved outdoor dining; and

**WHEREAS**, restaurants continue to be required to follow social distancing guidelines, including ensuring that patrons remain appropriate distances while dining, limiting restaurant capacity to a certain percentage of allowable patrons, allowing outdoor dining among other possible changes in operations; and

**WHEREAS**, the Borough of Highlands recognizes that restaurants and businesses are critical to the vibrancy of the Borough and to ensure that our local restaurants remain successful, the governing body has provided opportunities to quickly and easily expand to outdoor dining space to promote compliance with the Governor's orders and guidance by the Centers for Disease Control and State of New Jersey and Monmouth County Health Departments.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Highlands that all previous approvals for temporary outdoor dining and/or business operations are hereby extended until November 30, 2022; and

**BE IT FURTHER RESOLVED**, by the governing body of the Borough of Highlands that the following process must be followed for approval for temporary outdoor dining and/or business operations due to the COVID-19 pandemic, through November 30, 2022, as follows:

1. The governing body authorizes the OEM Coordinator and Deputy OEM Coordinator to implement an abbreviated and emergency application process to allow businesses, at no cost, to quickly, safely and efficiently utilize outdoor areas to conduct operations consistent with the Executive Orders imposed upon those businesses.

2. The process for the abbreviated application will result in an approval by the OEM Coordinator of a temporary and emergency permission to conduct the required operations outdoors, in parking areas, grassed areas and drives, so long as they are consistent with the safety of the public and all patrons, and any promulgated executive order.

3. The OEM Coordinator and/or Deputy OEM Coordinator shall consult with the Police Chief, Fire Marshal and Health Department when applicable to ensure consistency with his/her determination of safety.

4. The Borough Clerk is authorized, upon consultation with the Police Chief, Fire Marshal, and Health Department when applicable to approve expansion of premises applications through the State's system when consistent with current regulations and orders of the ABC.

5. The following guidelines must be followed by all applicants who apply for outdoor dining and/or business operations:

- a. Submission of a completed application form (to be provided on the Borough website) and diagram to the OEM Coordinator and Deputy OEM Coordinator of the outdoor seating with measurements.
- b. The business and patrons shall comply with all applicable social distancing requirements.
- c. Outdoor dining must cease at 9pm from Sunday through Thursday, and 10pm on Friday and Saturday.
- d. If seating will be utilized after dark, temporary lighting is required to be furnished by the applicant/licensee if the existing lighting is inadequate.
- e. If the seating is located within a parking lot, safety bollards or similar protection must be provided, all handicapped parking spaces must be maintained, and sufficient general parking must remain.
- f. It is the responsibility of the applicant to verify that its liquor license permits the serving of alcoholic beverages in the proposed outdoor premises, and if not, to receive approval for said premises from the Division of Alcoholic Beverage Control prior to service of alcoholic beverages.
- g. If the outdoor dining is proposed within the public rights of way or public property, including sidewalks, streets and municipal parking lots, the Borough of Highlands must be

named as an additional insured on the applicant's liability insurance policy in an amount which contains liability limits of at least \$1 million per occurrence and the applicant must enter an indemnification agreement holding the Borough harmless from any accidents or injuries that occur on the premises. Additionally, all such applications within the public rights of way or public property must preserve sufficient access to comply with the requirements of the Americans with Disabilities Act.

- h. Applications including open-air tents or tables with umbrellas shall be considered as long as all other requirements are met.
- i. The Borough shall consider applications seeking outdoor seating on nearby property not owned by the applicant as long as the applicant submits a written agreement between the applicant and the property owner to allow such use on the property in question.
- j. All proposed outdoor dining and/or business operations must not impede emergency access in any way.

**BE IT FURTHER RESOLVED** that the governing body of the Borough of Highlands does hereby affirm its approval of the outdoor dining provisions, subject to the conditions above, to become effective upon adoption of this Resolution and expiring on November 30, 2022.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution, certified by the Borough Clerk, to be a true copy, to be forwarded to each of the following:

- 1. Borough Chief of Police.
- 2. Borough Health Department.
- 3. Borough Fire Marshall.
- 4. Borough OEM Coordinator

Motion to Approve R 22-067

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 16, 2022

---

Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## Resolution 22-068

### RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2022 TEMPORARY BUDGET

**WHEREAS**, The Revised Statutes of New Jersey N.J.S. 40A:4-20 provides for the adoption of emergency temporary appropriations in addition to temporary appropriations necessary for the period between the beginning of the current fiscal year and the date of the adoption of the Local Budget for the Year 2022.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the following amendments to the temporary appropriations be made in the amounts and for the purposes herein set forth for the period between January 1<sup>st</sup>, 2022, and the adoption of the Local budget for the Borough of Highlands, County of Monmouth and State of New Jersey for the Year 2022.

Department	Salaries	Other Expenses	Total
<b>General Government:</b>			
Mayor and Borough Council	\$ 0.00	\$ 5,150.00	\$ 5,150.00
Borough Clerk	\$ 24,500.00	\$ 9,875.00	\$ 34,375.00
Borough Administrator	\$ 35,000.00	\$ 1,075.00	\$ 36,075.00
Central Services	\$ 5,000.00	\$ 8,500.00	\$ 13,500.00
Financial Administration	\$ 38,500.00	\$ 4,500.00	\$ 43,000.00
Grants Writer	\$ 0.00	\$ 3,000.00	\$ 3,000.00
Audit	\$ 0.00	\$ 11,750.00	\$ 11,750.00
Assessment of Taxes	\$ 9,500.00	\$ 11,125.00	\$ 20,625.00
Collection of Taxes	\$ 30,500.00	\$ 2,750.00	\$ 33,250.00
Legal Services	\$ 0.00	\$ 76,250.00	\$ 76,250.00
Municipal Prosecutor	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Engineering Services	\$ 0.00	\$ 63,750.00	\$ 63,750.00
Public Buildings & Grounds	\$ 16,750.00	\$ 24,750.00	\$ 41,500.00
Municipal Land Use Law	\$ 2,500.00	\$ 14,637.50	\$ 17,137.50
Master Plan	\$ 0.00	\$ 2,500.00	\$ 2,500.00
Shade Tree Commission	\$ 0.00	\$ 250.00	\$ 250.00
Environmental Commission	\$ 0.00	\$ 125.00	\$ 125.00
<b>Insurance:</b>			
Group Insurance	\$ 0.00	\$ 300,000.00	\$ 300,000.00
Group Insurance Stipend	\$ 8,750.00	0.00	\$ 8,750.00
General Liability	\$ 0.00	\$ 100,000.00	\$ 100,000.00

Workers' Compensation	\$ 0.00	\$ 100,000.00	\$ 100,000.00
Flood Insurance	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Unemployment	\$ 0.00	\$ 0.00	\$ 0.00
<b>Public Safety:</b>			
Fire	\$ 0.00	\$ 22,702.50	\$ 22,702.50
Police	\$ 470,000.00	\$ 40,375.00	\$ 510,375.00
Dispatch	\$ 0.00	\$ 0.00	\$ 0.00
First Aid	\$ 0.00	\$ 8,875.00	\$ 8,875.00
911 Telecommunications	\$ 0.00	\$ .00	\$ 0.00
Emergency Management	\$ 1,025.00	\$ 6,250.00	\$ 7,275.00
School Crossing Guards	\$ 7,500.00	\$ 1,000.00	\$ 8,500.00
Municipal Court	\$ 4,250.00	\$ 1,850.00	\$ 6,100.00
Public Defender	\$ 500.00	\$ 0.00	\$ 500.00
<b>Streets and Roads:</b>			
Road Repair & Maintenance	\$ 75,000.00	\$ 22,262.50	\$ 97,262.50
Snow Removal	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
<b>Health and Welfare:</b>			
Regional Health Commission	\$ 0.00	\$ 0.00	\$ 0.00
Dog Control	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Substance Abuse Program	\$ 0.00	\$ 750.00	\$ 750.00
P.E.O.S.H.A.	\$ 0.00	\$ 1,000.00	\$ 1,000.00
<b>Recreation and Education:</b>			
Beachfront Maintenance	\$ 1,250.00	\$ 2,400.00	\$ 3,650.00
Parks & Playgrounds	\$ 0.00	\$ 2,500.00	\$ 2,500.00
Public Events	\$ 0.00	\$ 1,500.00	\$ 1,500.00
Community Center	\$ 30,000.00	\$ 7,925.00	\$ 37,925.00
Zoning		\$ 5,875.00	\$ 5,875.00
Uniform Fire Safety Act	\$ 10,750.00	\$ 1,840.00	\$ 12,590.00
Code Enforcement Officer	\$ 18,750.00	\$ 2,750.00	\$ 21,500.00
Code – Substandard Housing	\$ 0.00	\$ 6,250.00	\$ 6,250.00
Sanitation	\$ 3,750.00	\$ 11,000.00	\$ 14,750.00
Sanitation- Contractual Service	\$ 0.00	\$ 93,750.00	\$ 93,750.00
Monmouth Cty Reclamation Svc	\$ 0.00	\$ 52,500.00	\$ 52,500.00
Mechanical Garage	\$ 0.00	\$ 4,000.00	\$ 4,000.00
Condominium Services	\$ 0.00	\$ 9,125.00	\$ 9,125.00
Construction Code Official	\$ .00	\$ .00	\$ .00
Accumulated Leave	\$ 6,250.00	\$ 0.00	\$ 6,250.00

<b>Utilities:</b>			
Electricity	\$ 0.00	\$ 16,500.00	\$ 16,500.00
Street Lighting	\$ 0.00	\$ 14,250.00	\$ 14,250.00
Telephone	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Water	\$ 0.00	\$ 4,375.00	\$ 4,375.00
Gasoline-Fuel	\$ 0.00	\$ 16,250.00	\$ 16,250.00
Natural Gas	\$ 0.00	\$ 3,750.00	\$ 3,750.00
Telecommunications	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Fire Hydrants	\$ 0.00	\$ 17,500.00	\$ 17,500.00
Deferred Charges:			
PERS	\$ 0.00	\$ 92,270.75	\$ 92,270.75
Social Security System	\$ 0.00	\$ 37,500.00	\$ 37,500.00
PFRS	\$ 0.00	\$ 316,155.00	\$ 316,155.00
DCRP	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Contingent	\$ 0.00	\$ 2,500.00	\$ 2,500.00
<b>TOTAL INSIDE "CAP"</b>	<b>\$ 810,025.00</b>	<b>\$ 1,619,018.25</b>	<b>\$ 2,429,043.25</b>
<b>"OUTSIDE CAPS"</b>			
Matching Funds for Grants		\$ 3,750.00	\$ 3,750.00
LOSAP	\$ 0.00	\$ 18,750.00	\$ 18,750.00
Recycling Tax	\$ 0.00	\$ 500.00	\$ 500.00
Stormwater Management	\$ 0.00	\$ 14,375.00	\$ 14,375.00
Interlocal:			
EMS/JFK Medical Services		\$ 30,000.00	\$ 30,000.00
Atlantic Highlands: Garage	\$ 0.00	\$ 20,000.00	\$ 20,000.00
Atlantic Highlands Mun. Court	\$ 0.00	\$ 21,250.00	\$ 21,250.00
Middletown Township:			
UCC Construction	\$ 0.00	\$ 52,500.00	\$ 52,500.00
Sea Bright Lifeguards	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Monmouth County 911 Dispatch	\$ 0.00	\$ 25,000.00	\$ 25,000.00
Grants:			
Alliance Grant	\$ 0.00	\$ 2,125.00	\$ 2,125.00
<b>TOTAL OUTSIDE "CAP"</b>	<b>\$ 0.00</b>	<b>\$ 224,122.50</b>	<b>\$ 224,122.50</b>
<b>SUB TOTAL APPROPRIATIONS</b>	<b>\$ 810,025.00</b>	<b>\$ 1,819,768.25</b>	<b>\$ 2,629,793.25</b>
Statutory Additions:			
Capital Improvement Fund		\$ 50,000.00	\$ 50,000.00
<b>TOTAL</b>	<b>\$ 810,025.00</b>	<b>\$ 1,869,768.25</b>	<b>\$ 2,679,793.25</b>

<b>SEWER UTILITY:</b>			
	Salaries	Other Expenses	Total
Sewer Operating	\$ 26,750.00	\$ 258,000.00	\$ 284,750.00
Group Insurance		\$ 7,250.00	\$ 7,250.00
Workers Compensation		\$ 5,500.00	\$ 5,500.00
Insurance Other		\$ 5,000.00	\$ 5,000.00
PERS		\$ 1,578.13	\$ 1,578.13
Social Security System		\$ 2,000.00	\$ 2,000.00
<b>Sub Total</b>	<b>\$ 26,750.00</b>	<b>\$ 279,328.13</b>	<b>\$ 306,078.13</b>
Statutory Additions:			
Payment of Bond Principal		\$ 0.00	\$ 0.00
Interest on Bonds		\$ 0.00	\$ 0.00
Principal/Interest on Notes/Loans		\$ 0.00	\$ 0.00
<b>Total Statutory Additions</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Sewer Utility Budget</b>	<b>\$ 26,750.00</b>	<b>\$ 279,328.13</b>	<b>\$ 306,078.13</b>

Motion to Approve R 22-068:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

RESOLUTION 22-069

RESOLUTION AUTHORIZING SALE BY PUBLIC AUCTION OF MUNICIPALLY OWNED PROPERTY

**WHEREAS**, the Borough of Highlands is the owner of certain surplus property which it no longer needs for public use; and,

**WHEREAS**, the Borough is desirous of selling said surplus property in an “AS IS, WHERE IS, HOW IS” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Highlands as follows:

1. Terms shall be set forth in the required advertisement;
2. The Borough of Highlands reserves the right to reject all bids where the highest bid is not acceptable and reserves the right to reject the highest bidder;
3. Everything is sold “AS IS, WHERE IS, HOW IS”. The Borough makes no representation of condition or performance of any equipment and provides no implied or expressed warranty or guarantee of operation on any equipment. There is no recourse through the Borough subsequent to sale;
4. The successful bidder must make a payment of 100% of the bid price, which shall be paid in full at time of bid;
5. The successful bidder must remove item(s) within 10 days between the hours of 8am and 2pm. Items not removed will be discarded by the Director of Public Works.
6. A list of the surplus property to be sold is attached as Exhibit A.

**BE IT FURTHER RESOLVED**, that municipal property shall be exposed to public sale to the highest bidder by online auction at [www.usgovbid.com](http://www.usgovbid.com) beginning March 5, 2022 at 9:00am and ending March 14, 2022 at 7:00pm. Inspections prior to the auction are to be scheduled with the Highlands Public Works Supervisor located at 42 Shore Drive, New Jersey 07732.

**BE IT FURTHER RESOLVED**, US Gov Bid is an approved vendor by the state to provide online auction services for the sale of surplus personal property by a municipality and is hereby authorized to conduct this auction.

**BE IT FURTHER RESOLVED**, the Borough Clerk is hereby directed to publish notice as required by law.

Motion to Approve R 22-069:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: February 16, 2022

Nancy Tran, Acting Municipal Clerk  
Borough of Highlands



## EXHIBIT A – AUCTION LIST

Vehicle	Vehicle Identification #	Year	Mileage	Condition	Title	Notes
Ford Van	1FDWE 35P04 HB122 37	2004	Unknown	Questionable	Yes	
Toyota Rav	JTMBD 33V18 60740 73	2008	Unknown	Questionable	Yes	
Chevy Tahoe	1GNEK 13R2X J4302 22	1999	Unknown	Questionable	Yes	
Dodge Ram	2B7KB 31Z5S K5657 66	1995	Unknown	Questionable	Yes	
Ford 350 Dump	1FDWF 37P44 EA839 52	2003	Unknown	Questionable	Yes	With Plow
Dodge Durango	1D8HB 38N58 F1484 13	2008	Unknown	Questionable	Yes	
AMG Military Truck	50213 4	1993	Unknown	Questionable	Yes	Missing both front wheels

Equipment	Serial Number	Quantity	Hours	Condition
Ariens Snowblower		189879	1 Unknown	Questionable
Ariens Snowblower			1 Unknown	Questionable
Snowflake Snowblower	1645000J295B		1 Unknown	Questionable
Toro Lawnmower		313012703	1 Unknown	Questionable
Toro Lawnmower		313008986	1 Unknown	Questionable
Husky Lawnmower	1197685A201246		1 Unknown	Questionable
Homelite K-12 Saw	HK2180054		1 Unknown	Questionable
Little Wonder Edger	9900611YB		1 Unknown	Questionable
Stihl Weedwackers	FS90R		2 Unknown	Questionable
Stihl Polesaw	HT707		1 Unknown	Questionable
Briggs & Stratton Pump		192432	1 Unknown	Questionable
Titan Speeflo Paint Sprayer		29005	1 Unknown	Questionable
Echo MS-401 Sprayer			1 Unknown	Questionable
Miscellaneous Stihl Parts			n/a	Questionable
Giant Vac Blower			Unknown	Questionable
Skate Park Half Pipe				
Skate Park Pyramid with Rail				
Skate Park Quarter Pipe with Side Rail				
Skate Park Mini Quarter Pipe (Single)				

**EXHIBIT A – AUCTION LIST (cont.)**

<b>Equipment</b>	<b>Serial Number</b>	<b>Quantity</b>	<b>Hours</b>	<b>Condition</b>	
Skate Park Quarter Pipe (Triple Wide)					
Skate Park Bank with Platform					
Skate Park Back to Back Quarter Pipe					
Skate Park Double Launch Box					
Pool Table				Questionable	Buyer responsible for removal
HP450N Printer	USQC065688	1	Unknown	Unknown	
Sentry Speed Sign	1225683	1	Unknown	Unknown	
HP Compaq LE1911 Monitor	CNK2450869	1	Unknown	Unknown	
HP Compaq LE1911 Monitor	CNC122NSPN	1	Unknown	Unknown	
HP Compaq LE1911 Monitor	CNK2150HR9	1	Unknown	Unknown	
HP Compaq LE1911 Monitor	CNC2122NSPP	1	Unknown	Unknown	
HP Compaq LE1911 Monitor	CNK245013J	1	Unknown	Unknown	
HP LaserJet 4250N Printer	CNGXD82761	1	Unknown	Unknown	
Sony CD/DVD Player	7411492	1	Unknown	Unknown	
Dell Monitor	CN-0J6642-71618-55V-AHGQ	1	Unknown	Unknown	
Dell Monitor	CN-ORNMH6-74445-9CI-BGAS	1	Unknown	Unknown	
Tyco Electronics Monitor	G123008192	1	Unknown	Unknown	
Asus Computer Monitor	EALMTF032303	1	Unknown	Unknown	
Dell Computer Keyboard	CN-ODJ331-71616-9BN-OWTY	1	Unknown	Unknown	
HP Computer Keyboard	BDMGH0CHH8B3CR	1	Unknown	Unknown	
HP Computer Keyboard	BAUHP01GA053L6	1	Unknown	Unknown	
Kensington Computer Keyboard	C0911B005853	1	Unknown	Unknown	
HP Computer Keyboard	BAUHP0MCP2RGB5	1	Unknown	Unknown	
HP Computer Keyboard	BAUHP0MCP2REYG	1	Unknown	Unknown	
HP Computer Keyboard	BEXHP0AWYBZBQU	1	Unknown	Unknown	
(4) Computer Mouses		1	Unknown	Unknown	
Zetron Radio Console w/accessories	SN191261	1	Unknown	Unknown	
Lexmark Printer (T650A11A)	793T1T3	1	Unknown	Unknown	
Sony Trinitron TV	4047697	1	Unknown	Unknown	

EXHIBIT A – AUCTION LIST (cont.)				
Equipment	Serial Number	Quantity	Hours	Condition
Toshiba Telephone	145M019723	1	Unknown	Unknown
Toshiba Telephone	145M020364	1	Unknown	Unknown
Toshiba Telephone	145M019405	1	Unknown	Unknown
Toshiba Telephone	145M019947	1	Unknown	Unknown
Identix ID Fingerprint Scanner	ABW989-011316	1	Unknown	Unknown
Polaroid ID Printer (P4000E)	V90191	1	Unknown	Unknown
Canon Powershot SX100 w/mall mount	5128261837	1	Unknown	Unknown
Streamlight Survivor LED Flashlight w/charger	7120423652	1	Unknown	Unknown
Fire Vulcan LED Flashlight w/shoulder strap	102248	1	Unknown	Unknown
Nite Tracker Flashlight w/shoulder strap	23552	1	Unknown	Unknown
Nite Tracker Flashlight w/shoulder strap	23553	1	Unknown	Unknown
Sansui VCR/DVD Dual Recorder	SR066130948021	1	Unknown	Unknown
Allsteel Computer Table	3VZT7E	1	Unknown	Unknown
Server Mount	Part #69Y1365	1	Unknown	Unknown
Server Mount	Part #718214-002	1	Unknown	Unknown
Horizon Marine Radio	27U220092	1	Unknown	Unknown
Chevy Tahoe/Suburban Rear Floor Mat (Black)		1	Unknown	Unknown
Motorola HT Series Accessory Kit		8	Unknown	Unknown
Fire Vulcan LED Flashlight w/shoulder strap	102249	1	Unknown	Unknown
Fire Vulcan LED Flashlight w/shoulder strap	103035	1	Unknown	Unknown
Dodge Charger Tail Lamps		2	Unknown	Unknown
Impres Adaptive Radio Charger Bank	2276MKN01021D	1	Unknown	Unknown
Impres Adaptive Radio Charger Bank	2276MKN01020Z	1	Unknown	Unknown
Motorola Radio Microphones		8	Unknown	Unknown
Havis Car Consoles		2	Unknown	Unknown
Dodge Charger Rear Lights		1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TJG0114	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TNU0250	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TLL1257	1	Unknown	Unknown

EXHIBIT A – AUCTION LIST (cont.)				
Equipment	Serial Number	Quantity	Hours	Condition
Motorola HT1250 Portable Radio	008TDQ0641	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TKW0969	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TNU0352	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TGC4933	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TLL1254	1	Unknown	Unknown
Motorola HT1250 Portable w/charger & mic	008TJG0773	1	Unknown	Unknown
Motorola HT1250 Portable w/charger & mic	008TNU0349	1	Unknown	Unknown
Motorola HT1250 Portable w/charger	008TDQ0630	1	Unknown	Unknown
Motorola HT1000 Portable w/microphone	402TFE09412	1	Unknown	Unknown
Motorola HT1250 Batteries		5	Unknown	Unknown
Motorola Car Radio Microphones		7	Unknown	Unknown
Motorola XPR3500E Radio w/charger	867TTXB826	1	Unknown	Unknown
Motorola XPR3500E Radio w/charger	867TTRB593	1	Unknown	Unknown
Motorola XPR3500E Radio w/charger	867TTXB895	1	Unknown	Unknown
Motorola XPR3500E Radio w/charger	867TTXB819	1	Unknown	Unknown
Motorola XPR3500E Radio w/charger	867TST7649	1	Unknown	Unknown
Motorola XPR3500E Radio w/charger	867TRZ3789	1	Unknown	Unknown
Motorola Radio Microphones		11	Unknown	Unknown
Motorola Portable Radio Batteries		7	Unknown	Unknown
Motorola Portable Radio Chargers		4	Unknown	Unknown
Motorola HT1250 Portable Radio	008TDQ0639	1	Unknown	Unknown
Motorola Portable Radio Chargers		2	Unknown	Unknown
Motorola HT1250 Portable w/charger & mic	008TKY0211	1	Unknown	Unknown
Motorola HT1250 Portable w/charger & mic	008TKY0209	1	Unknown	Unknown
Motorola HT1250 Portable w/charger & mic	008TKY0208	1	Unknown	Unknown
Motorola HT1250 Portable w/charger & mic	008TLL1243	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TCY2829	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TDQ0619	1	Unknown	Unknown
Motorola HT1250 Portable Radio	008TDQ0603	1	Unknown	Unknown





**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

## RESOLUTION 22-070

### RESOLUTION AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated February 11, 2022, which totals as follows:

Current Fund	\$1,181,526.49
Sewer Account	\$ 1,449.85
Capital Fund	\$ 25,573.04
Trust-Other	\$ 4,783.82
Federal/State Grants	\$ 3,081.87
<b>Total</b>	<b>\$1,216,415.07</b>

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,216,415.07** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at [www.highlandsborough.org](http://www.highlandsborough.org) and on file in the Municipal Clerk's office for reference.

Motion to Approve R 22-070:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 16, 2022

---

Nancy Tran, Acting Municipal Clerk  
Highlands

**RECAP OF PAYMENT OF BILLS**  
**02/16/2022**

Item 9.

<b>CURRENT:</b>		\$	1,181,526.49
Payroll	(02/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
 <b>SEWER ACCOUNT:</b>		\$	1,449.85
Payroll	(02/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
 <b>CAPITAL/GENERAL</b>		\$	25,573.04
<b>CAPITAL-MANUAL CHECKS</b>		\$	
Voided Checks		\$	
<b>WATER CAPITAL ACCOUNT</b>		\$	
 <b>TRUST FUND</b>		\$	4,783.82
Payroll	(02/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
 <b>UNEMPLOYMENT ACCT-MANUALS</b>		\$	
 <b>DOG FUND</b>		\$	
 <b>GRANT FUND</b>		\$	3,081.87
Payroll	(02/15/2022)	\$	
Manual Checks		\$	
Voided Checks		\$	
 <b>DEVELOPER'S TRUST</b>		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN  
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

P.O. Type: All

Open: N Paid: N Void: N

Range: First to Last

Rcvd: Y Held: Y Aprv: N

Format: Detail without Line Item Notes

Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl

ACEWA005 ACE WALCO TERMITE CONTROL

22-00187	02/11/22	Pest control/firehouse						
1		Pest control/firehouse	58.99	2-01-25-263-000-201	B Fire Dept: Building and grounds	R	02/11/22 02/11/22	934685 N
Vendor Total:		58.99						

AMD01 AMDC

22-00074	01/18/22	Computer Maintenance						
1		Splashtop Software	60.00	2-01-25-240-000-203	B Police: Computer Supplies/Maint	R	01/18/22 02/08/22	73155 N
2		TN3270e Software-3 CJIS Users	930.00	2-01-25-240-000-203	B Police: Computer Supplies/Maint	R	01/18/22 02/08/22	73155 N
			990.00					
Vendor Total:		990.00						

AMERIO16 AMERICAN CAMPING ASSOCIATION

21-01356	12/03/21	Annual membership						
1		Annual membership	200.00	1-01-28-360-000-127	B Community Ctr: Dues	R	12/03/21 02/08/22	269043-T3D2N2 N
Vendor Total:		200.00						

BAYSH010 BAYSHORE SINGLE STREAM SOLUTIO

22-00190	02/11/22	Commingling						
1		Commingling	39.48	2-01-26-306-000-283	B Sanitation Contract: Co-Mingled Disposal	R	02/11/22 02/11/22	12475 N
Vendor Total:		39.48						

BAYTASK BAYSHORE TASK FORCE

22-00114	01/27/22	Outside Contractual Services						
1		Annual Fee BTF Admin/Operation	2,000.00	2-01-25-240-000-252	B Police: Contractual Service	R	01/27/22 02/08/22	0009 N
22-00115	01/27/22	Outside Contractual Services						
1		Annual Fee BTF Training	1,000.00	2-01-25-240-000-252	B Police: Contractual Service	R	01/27/22 02/08/22	0010 N
Vendor Total:		3,000.00						



February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CAVAN005 CAVANAUGH'S EXTERMINATING CO													
		22-00183	02/11/22	22 Snug harbor Ave.									
				1 22 Snug harbor Ave.	40.00	2-01-26-310-000-178	B B&G: Building Maintenance	R	02/11/22	02/11/22		843980	N
				Vendor Total:	40.00								
CINTA005 CINTAS CORPORATION													
		21-00158	02/19/21	FACILITY CLEANING SERVICES									
				20 FACILITY CLEANING SERVICES	627.13	1-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/19/21	02/08/22		4103948789	N
		22-00168	02/08/22	Facility cleaning services									
				1 Facility cleaning services	603.67	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/08/22	02/08/22		4105376786	N
				2 Facility cleaning services	883.58	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/08/22	02/08/22		4106794635	N
				3 Facility cleaning services	603.67	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/08/22	02/08/22		4108025224	N
				4 Facility cleaning services	741.58	2-01-26-310-000-294	B B&G: Other/Janitorial Contract	R	02/08/22	02/08/22		4109398031	N
					2,832.50								
				Vendor Total:	3,459.63								
CJISS005 CJIS SOLUTIONS													
		22-00111	01/27/22	Service Contract									
				1 1TB Data Backup	900.00	2-01-25-240-000-254	B Police: Equipment Maintenance	R	01/27/22	02/11/22		2021-3566	N
				Vendor Total:	900.00								
CME01 CME ASSOCIATES													
		21-01107	10/08/21	land surveying/Improv Hillside									
				7 land surveying/Improv Hillside	423.50	C-04-14-108-000-510	B Ord 14-08 Engineer	R	10/08/21	02/11/22		0297054	N
		21-01271	11/15/21	Overlook Park Improvements									
				5 Overlook Park Improvements	244.50	C-04-17-101-000-201	B Ord#17-03 Various Improv-Open Space	R	11/15/21	02/11/22		0297056	N
		21-01435	12/16/21	Improv. King and Matthew St.									
				3 Improv. King and Matthew St.	2,986.50	G-02-41-815-000-101	B GRANT-2021-159-NJDOT King/Mathew	R	12/16/21	02/11/22		0297058	N
		21-01437	12/16/21	NJdot improv.South Bay/Hillside									
				4 NJdot improv.South Bay/Hillside	18,153.00	1-01-26-294-000-144	B Stormwater: Consultants-Engineer	R	12/16/21	02/11/22		0297059	

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor # Name	PO #	PO Date	Description	Contract- PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description			Enc Date	Date	Date	Exc1
CME01 CME ASSOCIATES Continued									
22-00007 01/05/22 Engineering services 2022									
5 general engineering	2,650.50	2-01-20-165-000-244	B Engineering:General Engineering	R	02/11/22	02/11/22		0297053	N
6 Stormwater pollution plan	1,383.00	2-01-20-165-000-244	B Engineering:General Engineering	R	02/11/22	02/11/22		0297055	N
7 Snug harbor park lsrp	235.50	2-01-20-165-000-244	B Engineering:General Engineering	R	02/11/22	02/11/22		0298098	N
	4,269.00								
22-00086 01/21/22 Phase 2 sanitary sewer improv.									
1 Phase 2 sanitary sewer improv.	2,579.50	C-06-18-001-000-202	B ORD#18-23 Storm Water Improv-Contracts	R	01/21/22	02/11/22		0297057	N
Vendor Total:	28,656.00								
COLLI005 COLLIERS ENGINEERING/DESIGN									
21-00680 06/22/21 Restoration bulkheads									
8 Restoration bulkheads	1,282.50	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	06/22/21	02/09/22		727571	N
21-00681 06/22/21 Veterans Park rip rap slope									
8 Veterans Park rip rap slope	370.00	C-04-20-101-000-202	B ORD#20-07 Various Capital Improv	R	06/22/21	02/09/22		727565	N
22-00177 02/09/22 skatepark grant application									
1 skatepark grant application	227.50	C-04-21-102-000-201	B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	02/09/22	02/09/22		725652	N
2 EV charging stations	119.54	C-04-21-102-000-201	B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	02/09/22	02/09/22		725651	N
	347.04								
Vendor Total:	1,999.54								
COMCAST COMCAST									
22-00185 02/11/22 First aid building									
1 First aid building	149.75	2-01-31-450-000-213	B Telecommunications	R	02/11/22	02/11/22		FIRST AID	N
2 17-1 Shore Drive	89.90	2-01-31-450-000-213	B Telecommunications	R	02/11/22	02/11/22		17-1 SHORE	N
3 22 Snugharbor Ave.	262.80	2-01-31-450-000-213	B Telecommunications	R	02/11/22	02/11/22		22 SNUGHARBOR	N
4 40 Shore drive	181.02	2-05-55-502-000-213	B Sewer: Telephone	R	02/11/22	02/11/22		40 SHORE DR.	N
	683.47								
Vendor Total:	683.47								

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DAV02	DAVISON, EASTMAN, MUNOZ, LEDERMAN															
22-00002	01/05/22	Municipal Attorney-Reso	22-001													
1	Municipal Attorney-Reso	22-001	5,500.00	2-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	01/05/22	02/09/22		390880	N					
2	Municipal Attorney-Reso	22-001	3,792.00	2-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	01/05/22	02/09/22		390877	N					
3	Municipal Attorney-Reso	22-001	30.00	2-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	01/05/22	02/09/22		390878	N					
4	Municipal Attorney-Reso	22-001	285.00	2-01-20-155-000-242	B Legal Services: Consultants -Boro Attny	R	01/05/22	02/09/22		390879	N					
			9,607.00													
Vendor Total:			9,607.00													
EDMUN010	Edmunds Govtech															
22-00099	01/24/22	Hosting 1 cloud														
1	Hosting 1 cloud		3,950.00	1-01-20-152-000-294	B Central Services: Other	R	01/24/22	02/08/22		22-IN1929	N					
Vendor Total:			3,950.00													
ENFOR005	ENFORSYS, INC.															
22-00109	01/27/22	Annual maintenance/subscriptio														
1	Annual maintenance/subscriptio		1,128.75	2-01-25-265-000-213	B Uniform Fire: Telecommunications	R	01/27/22	02/10/22		11041	N					
Vendor Total:			1,128.75													
FEDEX010	FEDEX															
22-00164	02/07/22	Drager item from police dept.														
1	Drager item from police dept.		95.37	G-02-41-811-000-005	B Grant: Drunk Driving 2020	R	02/07/22	02/09/22		7-624-60175	N					
Vendor Total:			95.37													
GANN005	GANNETT NJ															
22-00146	02/02/22	12/7/21- 5031377 & 5031398														
1	12/7/21- 5031377 & 5031398		147.40	2-01-20-120-000-220	B Municipal Clerk: Advertising	R	02/02/22	02/08/22		4332550	N					
Vendor Total:			147.40													
GEORGE	GEORGE WALL															
22-00077	01/20/22	mirror assembly														
1	mirror assembly		184.80	2-01-26-300-000-201	B Mech Garage: Motor Vehicle - Streets	R	01/20/22	02/08/22		213574						

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
<b>GEORGE GEORGE WALL</b>					
Continued					
22-00077 01/20/22 mirror assembly	Continued				
2 arm sy	370.92 2-01-26-300-000-201 B Mech Garage: Motor Vehicle - Streets R 02/08/22 02/08/22 214023 N				
	555.72				
Vendor Total:	555.72				
<b>H2MAS005 H2M ASSOCIATES, INC.</b>					
20-01163 11/09/20 waterwitch wastewater pumpstat					
9 waterwitch wastewater pumpstat	8,640.00 C-06-18-001-000-201 B ORD#18-23 Storm Water-Soft Costs R 11/09/20 02/11/22 225208 N				
Vendor Total:	8,640.00				
<b>HENRY HENRY HUDSON REGIONAL HIGH SCH</b>					
22-00188 02/11/22 School taxes-February 2022					
1 School taxes-February 2022	308,047.00 2-01-99-999-002-206 B Regional School Taxes Payable R 02/11/22 02/11/22 FEBRUARY 2022 N				
2 Debt Service	272,009.00 2-01-99-999-002-206 B Regional School Taxes Payable R 02/11/22 02/11/22 FEBRUARY 2022 N				
	580,056.00				
Vendor Total:	580,056.00				
<b>HIGHBDED HIGHLANDS BOARD OF EDUCATION</b>					
22-00189 02/11/22 School taxes					
1 School taxes	349,965.00 2-01-99-999-001-206 B Local School Taxes Payable R 02/11/22 02/11/22 FEBRUARY 2022 N				
Vendor Total:	349,965.00				
<b>HIGHFIRS HIGHLANDS FIRST AID SQUAD</b>					
22-00147 02/02/22 reimb. Emr class					
1 reimb. Emr class	350.00 2-01-25-260-000-254 B First Aid: Schooling/Training R 02/02/22 02/08/22 1/26/22 N				
22-00149 02/02/22 Reimbursement snowstorm standb					
1 Reimbursement snowstorm standb	180.00 2-01-25-260-000-294 B First Aid: Other R 02/02/22 02/08/22 1/28/22 N				
Vendor Total:	530.00				

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Exc1
<b>HOMEDEPO HOME DEPOT CREDIT SERVICES</b>					
21-01347 12/01/21 Tools					
1 Tools	861.35 1-01-28-360-000-234 B Community Ctr: Transportation	R	12/01/21 02/08/22	603532250073181	N
22-00162-02/07/22 Shelves					
1 Shelves	4,186.00 C-04-21-102-000-201 B ORD#21-25 VARIOUS CAPITAL IMPROVEMENTS	R	02/07/22 02/08/22	2/7/22	N
Vendor Total:	5,047.35				
<b>IMPAC005 IMPAC</b>					
22-00175 02/09/22 Fuel					
1 Fuel	7,187.97 2-01-31-460-000-192 B Fuel	R	02/09/22 02/09/22	SQLCD-735285	N
Vendor Total:	7,187.97				
<b>INTERNAT INTERNATIONAL ASS.OF CHIEFS</b>					
22-00073 01/18/22 Dues					
1 Active Dues - 1/22-12/2022	190.00 2-01-25-240-000-227 B Police: Dues	R	01/18/22 02/11/22	02145989	N
Vendor Total:	190.00				
<b>KANE JACQUELINE KANE</b>					
22-00141 02/01/22 reimbursement-first aid					
1 3 adult/pediatric first aid	351.00 2-01-28-360-000-136 B Community Ctr: Schooling/Training	R	02/01/22 02/11/22		N
Vendor Total:	351.00				
<b>DCPL JCP &amp; L</b>					
22-00182 02/11/22 22 Snugharbor Avenue					
1 22 Snugharbor Avenue	696.02 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95048592898	N
2 Public works	129.07 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95207460745	N
3 Linden Ave	10.22 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490984	N
4 Waterwitch Ave	31.10 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490985	N
5 Waterwitch/Bay Ave	15.51 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490986	N
6 Firehouse	803.93 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490987	N
7 27a police records	14.21 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490989	N
8 42 shore dr	985.54 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490991	N
9 Streetscape	77.02 2-01-31-430-000-215 B Electric	R	02/11/22 02/11/22	95187490990	N

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description			Enc Date	Date	Date	Invoice	Excl
<b>JCP &amp; L</b>										
22-00182 02/11/22 22 Snugarbor Avenue		Continued								
10 201-203 Bay ave receptacles	67.59	2-01-31-430-000-215	B Electric	R		02/11/22	02/11/22		95167535919	N
11 2 Miller St	3.25	2-01-31-430-000-215	B Electric	R		02/11/22	02/11/22		95187490992	N
12 Valley St pump station	376.86	2-05-55-502-000-214	B Sewer: Gas & Electric	R		02/11/22	02/11/22		95187490988	N
	3,210.32									
Vendor Total:	3,210.32									
<b>JERSEY AUTO SPA CAR WASH</b>										
22-00113 01/27/22 Car Wash										
1 Full Service Super Car Wash	60.00	2-01-25-240-000-265	B Police: Car Wash	R		01/27/22	02/08/22		741	N
Vendor Total:	60.00									
<b>JFK EMS</b>										
22-00058 01/14/22 ems agreement										
2 ems agreement	15,000.00	2-01-42-737-000-299	B Shared Service EMS/JFK Medical Center	R		01/14/22	02/09/22		FEBRUARY 2022	N
Vendor Total:	15,000.00									
<b>JOHN GUIRE LLC</b>										
22-00116 01/27/22 Rebuilt Meyer Snow Plow										
1 Rebuilt Meyer Plow	735.75	2-01-26-292-000-267	B Snow Removal: Vehicle Parts & Repairs	R		01/27/22	02/09/22		50234	N
Vendor Total:	735.75									
<b>KIM AMBROSE EMS TRAINING LLC</b>										
22-00148 02/02/22 EMR RECERTIFICATION										
1 EMR RECERTIFICATION	200.00	2-01-25-260-000-254	B First Aid: Schooling/Training	R		02/02/22	02/08/22		25	N
Vendor Total:	200.00									
<b>KNOX COMPANY</b>										
21-01215 10/29/21 Model 3781 knox padlock, exteri										
1 Model 3781 knox padlock, exteri	960.00	1-01-25-265-000-109	B Uniform Fire: Emergency Safety Materials	R		10/29/21	02/09/22		INV-KA-57445	N
2 Model 3782 knox padlock, exteri	920.00	1-01-25-265-000-109	B Uniform Fire: Emergency Safety Materials	R		10/29/21	02/09/22		INV-KA-57445	N

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item	Description	Amount	Charge	Account	Acct Type	Description						
KNOXC005 KNOX COMPANY Continued												
21-01215	10/29/21 Model 3781 knox padlock,exteri	Continued										
3 shipping		53.00		1-01-25-265-000-109	B	Uniform Fire: Emergency Safety Materials R		10/29/21	02/09/22		INV-KA-57445	N
		1,933.00										
Vendor Total:		1,933.00										
MWC000 M&W COMMUNICATIONS, INC.												
21-01423	12/14/21 motorola pagers,batteries											
1 motorola pagers,batteries		3,311.25		1-01-25-252-000-273	B	Emergency Mgmt: Radio Repair	R	12/14/21	02/08/22		308085	N
2 shipping		59.91		1-01-25-252-000-273	B	Emergency Mgmt: Radio Repair	R	02/08/22	02/08/22		308085	N
		3,371.16										
Vendor Total:		3,371.16										
MASTE005 MASTER MAINTENANCE OF RED BANK												
22-00176	02/09/22 Cleaning of Borough buildings											
1 Cleaning of Borough buildings		1,110.00		2-01-26-310-000-178	B	B&G: Building Maintenance	R	02/09/22	02/09/22		5533	N
Vendor Total:		1,110.00										
MCMANIMO MCMANIMON SCOTLAND & BAUMANN												
22-00193	02/11/22 Shadowlawn											
1 Shadowlawn		2,475.00		2-01-20-155-000-294	B	Legal Services: Other	R	02/11/22	02/11/22		187147	N
2 Downtown redevelopment		7,030.50		2-01-20-155-000-294	B	Legal Services: Other	R	02/11/22	02/11/22		187146	N
		9,505.50										
Vendor Total:		9,505.50										
MGL MGL PRINTING SOLUTIONS												
22-00138	01/25/22 sewer bill 2 stub											
1 sewer bill 2 stub		745.00		2-05-55-502-000-161	B	Sewer: Printing	R	01/25/22	02/09/22		186312	N
2 shipping		66.00		2-05-55-502-000-161	B	Sewer: Printing	R	01/25/22	02/09/22		186312	N
		811.00										
Vendor Total:		811.00										

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl		
<b>MON02 MONMOUTH COUNTY TREASURER</b>										
22-00139 02/01/22 Hauling debris										
1 Hauling debris	498.45	2-01-26-305-000-294	B Sanitation: Other	R	02/01/22	02/11/22	038-2021-1	N		
Vendor Total:	498.45									
<b>MONM0045 MONMOUTH TELECOM</b>										
22-00172 02/09/22 Data and Voice service										
1 Data and Voice service	808.98	2-01-31-440-000-213	B Telephone	R	02/09/22	02/09/22	327411	N		
2 Data and Voice service	572.79	2-01-31-440-000-213	B Telephone	R	02/09/22	02/09/22	328352	N		
	1,381.77									
Vendor Total:	1,381.77									
<b>MRC00005 MRC</b>										
21-00487 05/07/21 PURCHASE PLAYGROUND EQUIPMENT										
1 PURCHASE PLAYGROUND EQUIPMENT	99,699.65	1-01-44-901-000-265	B Park Improvements	R	05/07/21	02/08/22	102874-01	N		
Vendor Total:	99,699.65									
<b>MUNIC025 MUNICIPAL CLERKS ASS. MONMOUTH</b>										
22-00160 02/04/22 2022 membership dues										
1 2022 membership dues	75.00	2-01-20-120-000-227	B Municipal Clerk: Dues	R	02/04/22	02/08/22	20220204	N		
Vendor Total:	75.00									
<b>MUNIC020 MUNICIPAL CODE CORPORATION</b>										
22-00088 01/21/22 Municode portal										
1 Municode portal	600.00	2-01-20-120-000-252	B Municipal Clerk: Contractual Service	R	01/21/22	02/08/22	00369183	N		
Vendor Total:	600.00									
<b>NJAMERIC NEW JERSEY AMERICAN WATER</b>										
22-00173 02/09/22 Dpw garage										
1 Dpw garage	42.88	2-01-31-445-000-219	B Water	R	02/09/22	02/09/22	DPW GARAGE	N		
2 42 Shore drive	20.94	2-01-31-445-000-219	B Water	R	02/09/22	02/09/22	42 SHORE DRIVE	N		
3 27 Shore drive	28.25	2-01-31-445-000-219	B Water	R	02/09/22	02/09/22	27 SHORE DR.			
4 waterwitch ave	20.94	2-01-31-445-000-219	B Water	R	02/09/22	02/09/22	WATERWITCH AVE			



February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No Item 9.

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Exc
<b>NJAMERIC NEW JERSEY AMERICAN WATER</b>					
22-00173 02/09/22 Dpw garage	Continued				
5 linden ave.	20.94 2-01-31-445-000-219 B Water	R	02/09/22	02/09/22	LINDEN AVE. N
6 s bay ave.	20.94 2-01-31-445-000-219 B Water	R	02/09/22	02/09/22	S BAY AVENUE N
7 bay ave. park	52.37 2-01-31-445-000-219 B Water	R	02/09/22	02/09/22	BAY AVE PARK N
8 17-1 shore dr.	182.16 2-01-31-445-000-219 B Water	R	02/09/22	02/09/22	17-1 SHORE DR N
9 22 snugharbor ave.	81.61 2-01-31-445-000-219 B Water	R	02/09/22	02/09/22	22 SNUGHARBOR N
10 17-1 fire hydrant	82.50 2-01-31-463-000-193 B Fire Hydrants	R	02/09/22	02/09/22	17-1 FIRE N
11 gravelly pt. hydrants	185.70 2-01-31-463-000-193 B Fire Hydrants	R	02/09/22	02/09/22	GRAVELLY PT N
12 40 Shore dr.	52.37 2-05-55-502-000-219 B Sewer: Water	R	02/09/22	02/09/22	40 SHORE DR. N
	791.60				
Vendor Total:	791.60				
<b>NEWPO005 NEWPORT MEDIA HOLDINGS, LLC</b>					
22-00066 01/14/22 R21-211,-193,-201,-209,-210					
1 R21-211,-193,-201,-209,-210	216.69 2-01-20-120-000-220 B Municipal Clerk: Advertising	R	01/14/22	02/08/22	16777 N
22-00145 02/02/22 Ad R049, 051, 053, 054, 057					
1 Ad R049, 051, 053, 054, 057	172.98 2-01-20-120-000-220 B Municipal Clerk: Advertising	R	02/02/22	02/08/22	16886 N
Vendor Total:	389.67				
<b>VETERINA NJ STATE DEPT. OF HEALTH</b>					
22-00167 02/08/22 Jan 2022 Dog report					
1 Jan 2022 Dog report	107.40 T-12-99-999-000-002 B DOG TRUST: DUE STATE OF NEW JERSEY	R	02/08/22	02/08/22	JANUARY 2022 N
Vendor Total:	107.40				
<b>ONE CALL ONE CALL CONCEPTS, INC.</b>					
22-00186 02/11/22 mark outs					
1 mark outs	28.60 2-05-55-502-000-154 B Sewer: Equipment Maintenance	R	02/11/22	02/11/22	2015082 N
Vendor Total:	28.60				

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No: Item 9.

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
POWER POWERHOUSE SIGNWORKS												
	21-01387	12/09/21	Letter new dump truck									
	1		Letter new dump truck	975.00	1-01-26-290-000-296	B Streets: Machinery & Equipment	R	12/09/21	02/11/22		23-020801	N
Vendor Total:				975.00								
RUDER005 RUDERMAN & ROTH, LLC												
	22-00003	01/05/22	Labor Council 2022									
	1		Labor Council 2022	1,470.00	2-01-20-155-000-294	B Legal Services: Other	R	01/05/22	02/09/22		JANUARY 2022	N
Vendor Total:				1,470.00								
SEABO005 SEABOARD WELDING SUPPLY, INC.												
	22-00191	02/11/22	Oxygen/Argon									
	1		Oxygen/Argon	39.50	2-01-26-310-000-170	B B&G: Leased Equipment	R	02/11/22	02/11/22		933951	N
Vendor Total:				39.50								
SET01 SETTEMBRINO ARCHITECTS												
	22-00192	02/11/22	New Municipal building									
	1		New Municipal building	2,500.00	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	02/11/22	02/11/22		3547	N
	2		New Municipal building	5,000.00	C-04-16-101-000-202	B ORD#16-7 Architech-New Borough Hall	R	02/11/22	02/11/22		3546	N
				7,500.00								
Vendor Total:				7,500.00								
SPECTROL SPECTROTEL, INC.												
	22-00184	02/11/22	Police Department									
	1		Police Department	370.34	2-01-31-440-000-213	B Telephone	R	02/11/22	02/11/22		10709394	N
Vendor Total:				370.34								
STAPLES STAPLES ADVANTAGE												
	22-00080	01/21/22	office supplies									
	1		office supplies	261.48	2-01-25-263-000-101	B Fire Dept: Office Supplies	R	01/21/22	02/08/22		3499184515	N
	2		office supplies	63.41	2-01-25-265-000-101	B Uniform Fire: Office Supplies	R	01/21/22	02/08/22		3499184515	N
				324.89								

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date	Invoice	Exc1
<hr/>											
STAPLES	STAPLES ADVANTAGE	Continued									
22-00135	01/31/22	Office Supplies									
1 Dust Off Air 6/pk Item 356652	19.89	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
2 Plastic Cutlery Item 24390994	5.95	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
3 Black Pens Item 24377042	11.16	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
4 Sharpie 4/pk Item 474351	4.12	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
5 9x12 Envelopes Item 24175227	20.98	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
6 Stickie Notes Item 105809	4.00	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
7 Kraft Folders Item 831123	32.72	2-01-25-240-000-201	B Police: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
8 copy paper	147.68	2-01-20-152-000-203	B Central Services: Consumable Supplies	R		01/31/22	02/09/22		3499641052	N	
9 desk calendar	7.99	2-01-20-120-000-201	B Municipal Clerk: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
10 office supplies	31.22	2-01-20-152-000-201	B Central Services: Office Supplies	R		01/31/22	02/09/22		3499641052	N	
	285.71										
Vendor Total:	610.60										

SUBUR005 SUBURBAN DISPOSAL INC.									
22-00165 02/07/22 Janaury 2022									
1	Janaury 2022	30,416.66	2-01-26-306-000-284	B Sanitation Contract: Solid Waste	R	02/07/22	02/08/22	8395	N
2	Janaury 2022	14,037.54	2-01-26-309-000-220	B Mon Cty Rec: Tipping Fees	R	02/07/22	02/08/22	8395	N
3	Janaury 2022	<u>3,597.43</u>	2-01-26-305-000-284	B Sanitation: Brush & Bulk	R	02/07/22	02/08/22	8395	N
		48,051.63							
Vendor Total:		48,051.63							

T&M ASSOCIATES									
22-00170 02/08/22 General services									
1 General services	93.50	2-01-21-180-000-244	B Mun Land Use Law: Consultants - Engineer R	02/08/22	02/08/22	FMK418515	N		
2 39 Barberie Avenue	136.50	T-03-56-875-000-156	B TRUST: Marron 39 Barberie B76 L15 R	02/08/22	02/08/22	FMK415413	N		
3 Chia Inc.	785.00	T-03-56-875-000-155	B TRUST: CHIA B41 L13.01 Perf Guarantee R	02/08/22	02/08/22	FMK418514	N		
4 subdivision 32 Shrewsbury Ave	742.50	T-03-56-875-000-159	B TRUST: LUB2021-07 Farrell B43 L7 R	02/08/22	02/08/22	FMK418518	N		
5 38 Grand Tour	325.00	T-03-56-875-000-158	B TRUST: LUB2021-06 38 Grand Tour B14 L6 R	02/08/22	02/08/22	FMK418517	N		
6 149 Portland Road	1,769.50	T-03-56-875-000-152	B TRUST: LUB2021-05 149 Portland B12L4.01/2 R	02/08/22	02/08/22	FMK418516	N		
7 39 Barberie Ave.	17.92	T-03-56-875-000-156	B TRUST: Marron 39 Barberie B76 L15 R	02/08/22	02/08/22	FMK417066	N		
	3,869.92								
Vendor Total:	3,869.92								

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
<b>TARGE005 TARGETED TECHNOLOGIES LLC</b>					
22-00083 01/21/22 IT SERVICES					
2 IT SERVICES	936.00 2-01-20-152-000-294 B Central Services: Other	R	01/21/22	02/11/22 117656	N
Vendor Total:	936.00				
<b>TREASCT TREASURER, COUNTY OF MONMOUTH</b>					
22-00070 01/18/22 Yearly Assessment					
1 2022 MOCERT Assessment	2,000.00 2-01-25-240-000-252 B Police: Contractual Service	R	01/18/22	02/08/22 2022	N
Vendor Total:	2,000.00				
<b>MARRIAGE TREASURER, STATE OF NJ</b>					
22-00151 02/03/22 4th quarter marriage 2021					
1 4th quarter marriage 2021	250.00 2-01-99-999-001-286 B Due State of NJ - Marriage Lic	R	02/03/22	02/08/22 4TH QTR 2021	N
Vendor Total:	250.00				
<b>NJDCA TREASURER, STATE OF NEW JERSEY</b>					
22-00128 01/28/22 4th quarter dca report					
1 4th quarter dca report	1,422.00 1-01-99-999-002-286 B Due State of NJ - Training Fees	R	01/28/22	02/11/22 4TH QTR 2021	N
Vendor Total:	1,422.00				
<b>COAST VILLAGE OFFICE SUPPLY</b>					
22-00152 02/03/22 Bottles of water					
1 Bottles of water	23.56 2-01-20-152-000-294 B Central Services: Other	R	02/03/22	02/10/22 4482227-0	N
22-00153 02/03/22 Bottles of water					
1 Bottles of water	17.67 2-01-20-152-000-294 B Central Services: Other	R	02/03/22	02/10/22 4482230-0	N
22-00154 02/03/22 Bottles of water					
1 Bottles of water	53.01 2-01-20-152-000-294 B Central Services: Other	R	02/03/22	02/10/22 4482224-0	N
Vendor Total:	94.24				

February 11, 2022  
02:26 PM

BOROUGH OF HIGHLANDS  
Bill List By Vendor Name

Page No. Item 9.

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc
WEINE005 WEINER LAW GROUP LLP															
22-00171 02/08/22 39 Barberie Avenue															
1 39 Barberie Avenue				150.00	T-03-56-875-000-156		B TRUST: Marron 39 Barberie B76 L15	R		02/08/22	02/08/22		267255		N
2 39 Barberie Avenue				750.00	T-03-56-875-000-156		B TRUST: Marron 39 Barberie B76 L15	R		02/08/22	02/08/22		265625		N
				900.00											
Vendor Total:				900.00											
WILLI020 WILLIAM ARMENTI															
22-00180 02/10/22 Medicare reimbursment															
1 Medicare reimbursment				510.30	2-01-36-472-000-000		B Statutory: Social Security	R		02/10/22	02/10/22		DEC-FEB 2022		N
Vendor Total:				510.30											
WIREL005 WIRELESS COMMUN & ELECTRONICS															
21-00732 07/08/21 PARTS FOR HAND HELD RADIO															
1 PARTS FOR HAND HELD RADIO				428.00	1-01-26-290-000-173		B Streets: Radio Repair	R		07/08/21	02/08/22		S51721180		N
Vendor Total:				428.00											
Total Purchase Orders: 75 Total P.O. Line Items: 138 Total List Amount: 1,216,415.07 Total Void Amount: 0.00															

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	131,620.29	0.00	131,620.29	0.00	0.00	131,620.29
	2-01	1,049,906.20	0.00	1,049,906.20	0.00	0.00	1,049,906.20
	2-05	<u>1,449.85</u>	<u>0.00</u>	<u>1,449.85</u>	<u>0.00</u>	<u>0.00</u>	<u>1,449.85</u>
Year Total:		1,051,356.05	0.00	1,051,356.05	0.00	0.00	1,051,356.05
CAPITAL PROJECTS	C-04	14,353.54	0.00	14,353.54	0.00	0.00	14,353.54
	C-06	<u>11,219.50</u>	<u>0.00</u>	<u>11,219.50</u>	<u>0.00</u>	<u>0.00</u>	<u>11,219.50</u>
Year Total:		25,573.04	0.00	25,573.04	0.00	0.00	25,573.04
	G-02	3,081.87	0.00	3,081.87	0.00	0.00	3,081.87
TRUST NON BUDGET-TWO RIVER	T-03	4,676.42	0.00	4,676.42	0.00	0.00	4,676.42
	T-12	<u>107.40</u>	<u>0.00</u>	<u>107.40</u>	<u>0.00</u>	<u>0.00</u>	<u>107.40</u>
Year Total:		4,783.82	0.00	4,783.82	0.00	0.00	4,783.82
Total Of All Funds:		<u><u>1,216,415.07</u></u>	<u><u>0.00</u></u>	<u><u>1,216,415.07</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1,216,415.07</u></u>



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 22-071

### RESOLUTION APPOINTING NANCY TRAN TO SERVE IN THE POSITION OF ACTING MUNICIPAL CLERK FOR AN ADDITIONAL TEN (10) MONTH PERIOD

WHEREAS, by Resolution No. 22-044, Nancy Tran was appointed to serve in the position of Acting Municipal Clerk for a period of sixty (60) days as a result of a vacancy which occurred, effective January 8, 2022; and

WHEREAS, N.J.S.A. 40A:9-133 provides that "Within 90 days of the occurrence of a vacancy in the office of municipal clerk by reason of the departure of a registered municipal clerk, the governing body may appoint a person who does not hold a registered municipal clerk certificate to serve as acting municipal clerk for a period not to exceed one year and commencing on the date of the vacancy."; and

WHEREAS, the Borough wishes to appoint Nancy Tran to serve as the Acting Municipal Clerk for an additional ten (10) month period pursuant to the above referenced statute.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands, that Nancy Tran be and is hereby appointed to serve as Acting Municipal Clerk for an additional ten (10) month period with a term expiring on January 8, 2023, in accordance with N.J.S.A. 40A:9-133.

Motion to Approve R 22-071:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 16, 2022

\_\_\_\_\_  
Nancy Tran, Acting Municipal Clerk  
Borough of Highlands