

Highlands Borough Mayor & Council Meeting Minutes
Community Center, 22 Snug Harbor Avenue, Highlands October 6, 2021– Meeting Minutes

EXECUTIVE SESSION 6:30PM - CANCELED

REGULAR MEETING: 8:00PM - MEETING STATEMENT:

The Borough Clerk read the public meetings statement.

This is a meeting of the Borough Council October 6, 2021. The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Martin, Councilmember Mazzola, Councilmember Melnyk, Council President Olszewski, and Mayor Broullon were all Present.

Absent: None

Also in attendance were Borough Attorney Brian Chabarek, Esq., Administrator Michael Muscillo, Engineer Bennett Matlack, and Municipal Clerk Michelle Hutchinson

Mayor Broullon requested a moment of silence for two beloved Highlands residents. Ms. Wendy Glester, a Henry Hudson Regional School teacher and Mr. William “Gipper” O’Neil, a 94-year resident of Highlands.

Approval of Minutes

September 15, 2021 Executive Meeting Minutes

September 15, 2021 Regular Meeting Minutes

Offered by Mayor Broullon Seconded by Council President Olszewski to adopt minutes.

Roll Call Vote:

Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon

Nays: None

Abstention: None

Absent: None

RESOLUTIONS:

RESOLUTION 21-181

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated, October 1, 2021 which totals as follows:

Current Fund	\$256,829.09
Sewer Account	\$ 30,696.02
Capital Fund	\$ 34,350.40
Trust-Other	\$ 56,762.73
Federal/State Grants	\$ -
Total	\$378,638.24

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$378,638.24** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

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Motion to Approve R-21-181:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-182
RESOLUTION AUTHORIZING TEMPORARY STREET CLOSURE

WHEREAS, a request has been received for the closing of Washington Avenue from Cheerful Place to Marine Place for a block party on Saturday, October 30, 2021 between the hours of 10:00a.m. and 6:00p.m.; and

WHEREAS, the Chief of Police has approved the aforesaid request.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby approve the request for the closing of Washington Avenue from Cheerful Place to Marine Place for a block party on Saturday, October 30, 2021 between the hours of 10:00a.m. and 6:00p.m.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Chief of Police.

Motion to Approve R-21-182:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI	X		X			
BROULLON			X			

RESOLUTION 21-183
A RESOLUTION TO ADOPT PROCEDURES FOR ADMINISTRATION AND INSPECTION OF FEDERAL AID HIGHWAY PROJECTS

WHEREAS, the Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies (LPA), such as the Borough of Highlands, to receive Federal Aid Highway Program (FAHP or federal-aid) funds through New Jersey Department of Transportation (NJDOT); and

WHEREAS, the Borough of Highlands is presently the recipient of federal-aid funds through a project awarded under the NJDOT Safe Routes to Schools (SRTS); and

WHEREAS, the Borough of Highlands as an LPA, is responsible for administering federal-aid funded projects in compliance with all federal-aid requirements established by the FHWA; and

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WHEREAS, the NJDOT, through its Stewardship Agreement with FHWA, is responsible for ensuring that the Borough of Highlands is adequately staffed and suitably equipped to undertake federal-aid projects, and ensure that federal requirements are met; and

WHEREAS, the Borough of Highlands, as required by the NJDOT, has developed a Policy outlining the required procedures for the Administration of Federally Funded Transportation Projects administered through the NJDOT;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey, that the Borough of Highlands adopts the policy entitled, “Borough of Highlands Procedure for Administration and Inspection of Federal Aid Highway Projects” dated August 2021.

Motion to Approve R-21-183:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

RESOLUTION 21-184

A RESOLUTION AUTHORIZING THE REFUND OF A SIDEWALK AND CURB CUT ESCROW DEPOSIT FEE

WHEREAS, the Finance Officer of the Borough of Highlands has received a request to refund a fee for a Sidewalk and Curb Cut Escrow Deposit Fee

WHEREAS, the Superintendent of Public Works has inspected the area and deemed the work satisfactorily completed and accordingly determined that the fee is to be refunded and is due and payable by the Borough of Highlands; and

WHEREAS, the Finance Officer recommends the immediate refund of the Escrow Deposit Fee by the Borough of Highlands,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the Sidewalk and Curb Cut Escrow Deposit Fee to the individual property owner listed below:

<u>ADDRESS</u>	<u>AMOUNT</u>	<u>NAME</u>
42 Barberie Avenue	\$1,000.00	David & Mary Ellen Connerty

Motion to Approve R-21-184:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA	X		X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON			X			

RESOLUTION 21-185
RESOLUTION APPROVING CLOSE OUT CHANGE ORDER AND DECLARING
ACCEPTANCE OF THE CONTRACT FOR THE IMPROVEMENTS TO LOCUST
STREET

WHEREAS, by way of Resolution 20-227 duly adopted on October 21, 2020, James R. Ientile, Inc. was awarded the contract associated with the improvements to Locust Street; and

WHEREAS, the contract awarded to James R. Ientile, Inc., by way of Resolution 20-227, was in the amount of \$251,212.00; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$251,212.00 to an adjusted total of \$236,245.66, for a decrease of \$14,966.34, as specifically set forth in their correspondence dated September 29, 2021; and

WHEREAS, in accordance with the requirements of the aforesaid contract, James R. Ientile, Inc. has submitted a two (2) year Maintenance Bond in the amount of \$35,437.00, which represents fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$236,245.66, for a decrease of \$14,966.34 be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. 602-129290-5M in the sum of \$35,437.00 issued by United States Fire Insurance Company.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of the Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release Performance Bond No. 602-129290-5 issued by United States Fire Insurance Company in the amount of \$251,212.00.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and James R. Ientile, Inc. Motion to Approve R-21-185:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-186
RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT
WITH MONMOUTH COUNTY FOR THE Itaxmap/COLLABORATION CENTER
SYSTEM

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. authorizes a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, in accordance with N.J.A.C. 18:23A-1.1, each municipality is to provide for the preparation of revisions to their tax map; and

WHEREAS, a County to Municipality shared services agreement would provide map conversion and maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities in Monmouth County; and

WHEREAS, the intent of the digital tax map shared services program is to reduce municipality costs and to provide for the most up to date GIS parcel layer and tax map data for public and government stakeholders; and

WHEREAS, this service provides participating municipalities with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; transition from analog to state-certified digital maps; streamlined editing and ongoing maintenance procedures; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems; and

WHEREAS, the County of Monmouth has the facilities to provide the aforesaid services; and

WHEREAS, there are no costs for the municipality for the initial two (2) years of service, wherein during the initial two (2) years of the agreement, the County shall pay for the conversion and maintenance of all parcels within the municipality to a County/State digital standard; and

WHEREAS, once all municipalities who agreed to participate have been brought to the County/State digital standard, a per parcel annual maintenance cost shall be determined and presented to all municipalities for review and consideration; and

WHEREAS, the County will pay for all costs associated with the maintenance and hosting of the iTaxMap/Collaboration applications within the County's IT facilities; and

WHEREAS, any and all additional costs of releases or future add-ons, will be mutually agreed upon by the municipalities; and

WHEREAS, the term of the Agreement shall be effective upon execution through December 31, 2025, unless sooner terminated or extended; and

WHEREAS, the County and the Borough will have the right to terminate the Agreement upon ninety (90) days written notice; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands hereby approves entry into the aforesaid Shared Services Agreement with the County of Monmouth consistent with the foregoing.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk are each hereby authorized to execute the Shared Services Agreement, for the County of Monmouth to provide the iTaxMap/Collaboration Center System, on behalf of the Borough

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward a certified copy of this

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Resolution to the following:

1. Monmouth County, Administrator.
2. Borough of Highlands, Tax Assessor.
3. Borough of Highlands, Administrator.

Motion to Approve R-21-186:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-187
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL ENGINEERING SERVICES FOR IMPROVEMENTS TO
GERTRUDE EDERLE PARK

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the improvements to Gertrude Ederle Park, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated September 30, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Survey and Base Map Phase Services, Design Phase Services, Preparation of Bid Documents and Bid Phase Services; and

WHEREAS, the proposed amount of the contract with CME Associates is \$18,600.00, consisting of the following:

• Survey and Base Map Phase Services	\$ 5,200.00
• Design Phase Services	\$ 6,900.00
• Preparation of Bid Documents	\$ 3,000.00
• Bid Phase Services	<u>\$ 3,500.00</u>
Total	\$18,600.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed engineering services in connection with the improvements to Gertrude Ederle Park as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$18,600.00 for professional engineering services as stated in CME Associates’ proposal dated September 30, 2021; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

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WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account # 1-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide professional engineering services in connection with the improvements to Gertrude Ederle Park as described above in their proposal dated September 30, 2021, for an amount not to exceed \$18,600.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-187:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

RESOLUTION 21-188
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL ENGINEERING SERVICES FOR IMPROVEMENTS TO
VETERANS MEMORIAL PARK

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the improvements to Veterans Memorial Park, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated September 30, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Survey and Base Map Phase Services, Design Phase Services, Preparation of Bid Documents and Bid Phase Services; and

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WHEREAS, the proposed amount of the contract with CME Associates is \$19,100.00, consisting of the following:

• Survey and Base Map Phase Services	\$ 5,200.00
• Design Phase Services	\$ 7,400.00
• Preparation of Bid Documents	\$ 3,000.00
• Bid Phase Services	\$ <u>3,500.00</u>
Total	\$19,100.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed engineering services in connection with the improvements to Veterans Memorial Park as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$19,100.00 for professional engineering services as stated in CME Associates' proposal dated September 30, 2021; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account # 1-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

5. CME Associates is hereby retained to provide professional engineering services in connection with the improvements to Veterans Memorial Park as described above in their proposal dated September 30, 2021, for an amount not to exceed \$19,100.00.
6. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
7. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.

The Borough Clerk is hereby directed to publish notice of this award as required by law.

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Motion to Approve R-21-188:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-189
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL LAND SURVEYING AND ENGINEERING SERVICES FOR
DRAINAGE IMPROVEMENTS ON HILLSIDE AVENUE

WHEREAS, the Borough of Highlands has a need for professional land surveying and engineering services in connection with drainage improvements on Hillside Avenue, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated August 12, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said Proposal includes the following: Survey and Base Map Services, Design Phase Services, Preparation of Bid Documents and Bid Phase Services; and

WHEREAS, the proposed amount of the contract with CME Associates is \$26,600.00, consisting of the following:

• Survey and Base Map Services	\$ 7,900.00
• Design Phase Services	\$12,200.00
• Preparation of Bid Documents	\$ 3,000.00
• Bid Phase Services	\$ <u>3,500.00</u>
Total	\$26,600.00; and

WHEREAS, such professional land surveying and engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed land surveying and engineering services in connection with drainage improvements on Hillside Avenue as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$26,600.00 for professional land surveying and engineering services as stated in CME Associates’ proposal dated August 12, 2021; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

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Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

8. CME Associates is hereby retained to provide professional land surveying and engineering services in connection with drainage improvements on Hillside Avenue as described above in their proposal dated August 12, 2021, for an amount not to exceed \$26,600.00.
9. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
10. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
11. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-189:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-190
RESOLUTION APPROVING FIRST AID SQUAD APPLICATION

WHEREAS, Isaiah Francis S. Offermaria has submitted a Membership Application to the Highlands First Aid Squad; and

WHEREAS, Jay Terwiliger, Captain of the First Aid Squad has approved the Membership Application; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the First Aid Squad Membership Application of Isaiah Francis S. Offermaria is hereby approved.

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Motion to Approve R-21-190:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

OTHER BUSINESS:

None

REPORTS:

Mayor’s Report:

Residents have requested a monthly report in addition to the quarterly and yearly Mayor’s reports.

Mayor Broullon read main highlights of July, August and September’s monthly reports that can be found online.

Mayor stated special meeting to be held on October 18th 6:30pm at the Community Center, regarding the Redevelopment study. Encourages Residents to participate in Survey which is available online as well as paper. Mayor briefly explained two benefits of redevelopment, PILOT (payment in lieu of taxes) and ERG (economic redevelopment and growth program).

Administrator’s report:

Mr. Muscillo read his report. Met with Atlantic Highlands regarding shared EMS service.

FEMA meeting held regarding Isaias reimbursement.

Met with New Borough Hall Construction Manager.

Jones Creek dredged again.

County to replace Portland Road guardrail.

Engineer’s report:

Mr. Matlock read report.

Final payment made to Locust Street. Reimbursement from DOT.

I Bank meeting held today. Going well bi-weekly meetings to be held to get work started.

Plans sent to DOT regarding Improvements to King & Matthew Streets. Next step is to get authorization to go out to bid.

PUBLIC PORTION:

Mayor opened public portion.

Mike Cannon, 10 Central Avenue - Requested update on public access easements and status of construction at Captain’s Cove Marina. Administrator and Attorney explained.

Tina Kemer, 164 Linden Ave – Suggested Borough seek professional advice regarding the selection of trees for replacement on Bay Avenue, due to possible storm damage. Asked Council to please consider updating recycling schedule for more frequent pickups.

Robert Davis, 68 South Bay Avenue – Requested clarification on storm sewer project. Borough Engineer stated he will follow up with an update.

Russel Dunn, 23-R Central – Requested update on Sung Harbor project. Supports skate park project. Mayor explained, Borough waiting on three grants to help with funding the project.

ADJOURN:

Upon motion by Mayor Broullon, seconded by Councilmember Martin, motion carries to adjourn at 8:45 P.M. All in Favor.

Approve: _____
Carolyn Broullon

Attest: _____
Michelle Hutchinson, Borough Clerk