



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
151 Navesink Avenue, Highlands NJ 07732
Wednesday, December 06, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023 and on October 18, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. November 1, 2023 Meeting Minutes
2. November 1, 2023 Executive Session Minutes
3. November 20, 2023 Special Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

4. O-23-23 Designating Restricted Parking in Front of Residence Occupied By Person with Disabilities

CONSENT AGENDA

5. R 23-226 Authorizing Refund of Tax Overpayment
6. R 23-227 Authorizing the Refund of an Animal License Fee
7. R 23-228 Authorizing Submission of Strategic Plan for Municipal Alliance Grant for Fiscal Year 2025
8. R 23-229 Authorizing Appointment of Justin McClung as Building Subcode Official/Inspector
9. R 23-230 Authorizing Appointment of Michael Winch as Plumbing Subcode Official/Inspector
10. R 23-231 Authorizing Appointment of Jay Everard as Electrical Subcode Official/Inspector
11. R 23-232 Authorizing Appointment of Courtney Lopez as Zoning Officer
12. R 23-233 Authorizing Appointment of Alicia Jones as Technical Assistant to the Construction Official

13. R 23-234 Authorizing Appointment of Sandra Akes as Court Administrator
14. R 23-235 Approval to Submit a Grant Application to the NJDCA's American Rescue Plan Firefighter Grant
15. R 23-236 Authorizing Payment of Bills
16. R 23-237 Authorizing the Award of a Contract to Mitchell Humphrey & Co. for Supplemental Software Product Support
17. R 23-238 Providing for the Transfer of Surplus Funds
18. R 23-239 Authorizing Execution of a Settlement Agreement Between the Borough of Highlands and Highlander Development Group, LLC

REPORTS

19. Mayor's Report
20. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

21. Potential Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.