



## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2026. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

### **PROCLAMATIONS/AWARDS/OATH OF OFFICE**

### **APPROVAL OF MINUTES**

1. 05-20-2026 Meeting Minutes

### **PUBLIC HEARING ON PROPOSED ORDINANCES**

2. **O-26-12** Amending Ordinance No. O-26-08 Designating Restricted Parking in Front of Residence Occupied by a Person with Disabilities
3. **O-26-13** Designating Restricted Parking in Front of a Residence Occupied by a Person with Disabilities for a Previously Removed Parking Space Identified in Ordinance No. 26-07

### **INTRODUCTION OF PROPOSED ORDINANCES**

4. **O-26-14** Amending Chapter 2 (Administration), Section 2-32 (Department of Public Works), Section 2-32.6 (Appointment of Superintendent) of the Borough Code
5. **O-26-15** Designating Restricted Parking in Front of a Residence Occupied by a Person with Disabilities
6. **O-26-16** Adding Chapter 7-3.6C of the Borough Code Designating Restricted Parking for Persons with Disabilities

### **RESOLUTIONS**

7. **R 26-128** Approving Renewal of Liquor Licenses for the 2026-2027 Term

### **CONSENT AGENDA**

8. **R 26-129** Approving Closeout Change Order No. 1 and Declaring Acceptance of Contract for the South Peak Drainage Improvements Project
9. **R 26-130** Awarding a Contract to Hutchins HVAC, Inc. for HVAC Maintenance for the 2026 Calendar Year
10. **R 26-131** Appointing Deputy Municipal Clerk
11. **R 26-132** Authorizing the Mayor and Municipal Clerk to Execute the FY2027-FY2029 Cooperation Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Uniform Shared Services and Consolidation Act
12. **R 26-133** Authorizing Tree Removal Refund
13. **R 26-134** Authorizing Payment of Bills

#### **OTHER BUSINESS**

14. Municipal Alliance Presentation
15. Public Hearing on License 1317-33-008-006 Place-to-Place Transfer Application

#### **REPORTS**

16. Mayor's Report

#### **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

#### **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

#### **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

**ADJOURNMENT**

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsnj.gov](mailto:clerk@highlandsnj.gov).

**Next meeting:** June 17, 2026