



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, September 06, 2023 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

OTHER BUSINESS

1. Police Explorers

APPROVAL OF MINUTES

2. May 3, 2023 Meeting Minutes
3. May 3, 2023 Executive Session Minutes
4. August 16, 2023 Executive Session Minutes

INTRODUCTION OF PROPOSED ORDINANCES

5. O-23-19 Amending Borough of Highlands Revised General Ordinances Chapter 2 (Administration) Section 7 (Administrative Organization and Personnel Policies) Subsection 7.6 (Public Contracting Reform)

PUBLIC HEARING ON PROPOSED ORDINANCES

6. O-23-13 Bond Ordinance Amending in Part Bond Ordinance No. O-21-28 Adopted on June 16, 2021, Providing for the Construction of a New Municipal Building for the Borough of Highlands, in Order to Increase the Authorized Bonds and Notes to be Issued to Finance a Portion of the Costs Thereof By \$3,420,000 for a Total Debt Authorization of \$8,170,000, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey
7. O-23-14 Amending Chapter 2 (Administration), Section 2-10 (Police Department), Subsection 2-10.6 (Police Headquarters) of the Code of the Borough of Highlands
8. O-23-15 Amending Chapter 11 (Uniform Fire Code), Section 11-5 (Appointments, Qualifications; Term of Office; Removal)

9. O-23-16 Amending Borough of Highlands Revised General Ordinances Adding Code Section 2-24.6 (Reports) to Require the Borough First Aid Squad to Provide Monthly Reports to the Borough Administrator
10. O-23-17 Amending Borough of Highlands Revised General Ordinances to Add Code Section 2-11.6 (Reports) to Require the Borough Fire Department to Provide Monthly Reports to the Borough Administrator
11. O-23-18 Accepting Storm Drainage Easement for Block 3, Lot 7.02

CONSENT AGENDA

12. R 23-186 Authorizing Refund of Tax Overpayment
13. R 23-187 Awarding a Fair and Open Contract for the Improvements to Veterans Memorial Park Project
14. R 23-188 Authorizing the Award of a Contract to NextRequest for Annual Renewal of Records Request Management Software License
15. R 23-189 Authorizing the Award of a Non-Fair and Open Contract for Professional Environmental Consulting Services in Connection with Environmental Site Investigation to Overlook Park
16. R 23-190 Approving Change Order No. 3 for Improvements to Waterwitch Wastewater Pump Station
17. R 23-191 Authorizing Payment of Bills
18. R 23-192 Authorizing Advertisement and Solicitation of Sealed Bids for Improvements to Bayside Drive and Marie Avenue Project

REPORTS

19. Mayor's Report
20. Borough Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

21. Litigation

22. Potential Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org.