



**BOROUGH OF HIGHLANDS  
COUNCIL REGULAR MEETING  
22 Snug Harbor Avenue, Highlands NJ 07732  
Wednesday, April 05, 2023 at 7:00 PM**

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## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

### **PROCLAMATIONS/AWARDS/OATH OF OFFICE**

1. Arbor Day Proclamation
2. Alcohol Awareness Month
3. Highlands Lions Club Donation to fund Bocce Court at Frank Hall Park

### **APPROVAL OF MINUTES**

4. March 15, 2023 Meeting Minutes

### **PUBLIC HEARING ON PROPOSED ORDINANCES**

5. O-23-05 Authorizing the Sale of a 2009 Stryker Medical Power Stretcher, Serial No. 090741112, in a Private Sale to the Borough of Atlantic Highlands Pursuant to N.J.S.A. 40A:12-13(B)(1)
6. O-23-06 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)
7. O-23-09 Vacating a Portion of Ocean-View Avenue Adjacent to Lot 2, Block 5 in the Borough of Highlands, County of Monmouth, State of New Jersey

### **CONSENT AGENDA**

8. R 23-092 Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with the Highlands/Monmouth Hills Cooperative Effort – Permit Plans & NJPDES Permit – Address NOV Drainage Improvements and TSS Removal – Monmouth Hills Only Project
9. R 23-093 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Sea Bright for Lifeguard Operations

10. R 23-094 Property Tax Cancellation and Refund
11. R 23-095 Appointing Green Team Member
12. R 23-096 Appointing Land Use Board Member
13. R 23-097 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
14. R 23-098 Recognizing NJ Local Government Week April 16-22, 2023, and Encouraging All Citizens to Support the Celebration and Corresponding Activities
15. R 23-099 Authorizing Payment of Bills
16. R 23-100 Authorizing Shared Services Agreement Between the Borough of Highlands and the Borough of Atlantic Highlands for Planning and Zoning Board Secretary

## **REPORTS**

17. Mayor's Report
18. Borough Administrator's Report

## **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

## **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

### **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

19. Pending or Anticipated Litigation

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

**ADJOURNMENT**

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsborough.org](mailto:clerk@highlandsborough.org).